Board of Selectmen's Meeting Minutes
April 21, 2015; 3:00 P.M.

Board Members Present: Bernard N. King, Jr., Chairman; Douglas A. Taft, Vice-Chairman; Paul E. Hoyt

Board Member Absent: Kenneth J. Murphy; Robert J. McHatton, Sr.
Student Representative Anthony Champoli was also absent.

Administration Present: Town Manager Robert Peabody; Deputy Town Manager Georgiann Fleck; Town Clerk Laurie Chadbourne; Community and Economic Development Director Anne Krieg; Recreation Director Gary Colello; Public Works Director Jim Kidder

1. Call to Order
Chairman King called the meeting to order at 3:00 P.M.

2. Pledge of Allegiance
The Board recited the "Pledge of Alliance."

3. Discussion of Interview Panel for Police Chief Replacement
Town Manager Peabody provided the Board with information regarding an interview panel for replacement of the Police Chief. He suggested that the interview panel consist of a Police Chief (or 2), a Citizen, a Selectboard Member, the Town Manager and the Deputy Town Manager. Vice-Chairman Taft reported what the process was for selecting the prior Police Chief. Selectman Hoyt suggested that the Selectboard Member be removed from the panel and designate the panel to provide a preliminary review of all the applications. The Board opted to direct this issue to the April 28th agenda for full board discussion.

Vice-Chairman Taft requested that in invitation be extended to the Police Chief of Scarborough.

4. Board of Selectmen Recommendations for Secret Ballot Referendum
Town Manager Peabody reported that the Board has the option of making a recommendation on any referendum question but are only required to do so if there is an appropriation of money.

Selectman McHatton was absent from the meeting but submitted his recommendations to the Board in the form of a memorandum which Town Manager Peabody read into the record as follows: "Question 1, Bus Route = Yes vote; Question 2, Town Hall Building = No vote; Question 3, Sewer = No vote. He had no preference on the rest of the referendum questions."

Selectman Hoyt believes that the Board should make a recommendation on the ballot to advise the voters of their position.

Motion was made by Selectman Hoyt to recommend a "yes" vote on the ballot for Question 1 (Lake Region Bus Funding); **motion fails for lack of a 2nd**

Motion was made by Selectman Hoyt to recommend a "NO" vote on the ballot for Question 2 (Town Hall Building); 2nd from Chairman King. 3 approve/0 oppose

Motion was made by Selectman Hoyt to recommend a "NO" vote on the ballot for Question 3 (Bridgton Sewage); 2nd from Chairman King. 3 approve/0 oppose

Motion was made by Vice-Chairman Taft to recommend a "NO" vote on the ballot for Question 1 (Lake Region Bus); 2nd from Chairman King. 2 approve/1 oppose (Selectman Hoyt was opposed)

5. Municipal Officers' Notice of Public Hearing on Secret Ballot Referendum

Motion was made by Selectman Hoyt for approval of the Municipal Officers' Notice of Public Hearing on Secret Ballot Referendum; 2nd from Vice-Chairman Taft. 3 approve/0 oppose

6. Warrant and Notice of Election Calling Maine School Administrative District No. 61 **Budget Validation Referendum**; May 26, 2015

Motion was made by Selectman Hoyt for approval of the Warrant and Notice of Election Calling Maine School Administrative District No. 61 Budget Validation Referendum on May 26, 2015; 2nd from Vice-Chairman Taft. 3 approve/0 oppose

7. Budget Workshop Session

The budget workshop session began at 3:25p.m.

At the previous budget workshop/meeting of April 14, 2015 the Board tabled discussion on several departments pending further information. This meeting was to continue review and discussion of those particular departments as well as any additional budget related items.

856 Outside Agencies

Town Manager Peabody submitted a spreadsheet showing the Agencies initial request, Town Manager's recommendation, Budget Committee's recommendation and Board of Selectmen's recommendation for review. Town Manager Peabody said if they did not submit a request they were not funded. Discussion ensued between the Board of Selectmen, Town Manager and Department Heads.

Selectman Hoyt said there were two agencies that are not receiving funding because they did not make a request. Town Manager Peabody said that is correct. Selectman Hoyt said is the snowmobile club still going to receive a portion of the snowmobile registrations? Town Manager Peabody said yes, this is a separate appropriation above the registration fees.

Selectmen Hoyt said next year we will review the agencies to determine how they benefit Bridgton.

FEMA

Selectmen Hoyt said are there any projects that can benefit from the FEMA funds? Town Manager Peabody said there are none at this time.

Selectmen Hoyt said can some of the money in the FEMA account be used toward the Bathhouse at Highland Lake? Town Manager Peabody said there are no actual guidelines on what the money needs to be spent on. Discussion ensued between the Board of Selectmen, Town Manager and Department Heads.

Consensus *of the Board was to confirm guidelines, if any, and if there are no restrictions on what the money needs to be spent on to use $36,000.00 from the FEMA account on the bathhouse at Highland Lake.*

120 – General Assistance

Selectman Hoyt said are these extra hours that the employee works? Town Manager Peabody said this position is required by the State of Maine and the individual needs to be available 24 hours a day. A stipend has always been paid to the person responsible for duties associated with general assistance. Discussion ensued between the Board of Selectmen, Town Manager and Department Heads.

Selectman Hoyt said I would like to reduce account 120-5-7130 by $4,000.00. Town Manager Peabody said we would need to reduce the revenue line also because we are reimbursed by the State for general assistance housing.

Vice Chairman Taft said if that line is overdrawn where does the money come from? Town Manager Peabody said the State reimburses the Town and then we would need to find another source in the budget to cover the overdraft. Discussion ensued between the Board of Selectmen, Town Manager and Department Heads.

Consensus *of the Board was to reduce account 120-5-7130 (GA-Housing) from $11,500.00 to $9,000.00.*

Selectman Hoyt said I would like to consider reducing account 120-5-7133, Utilities, $1,000.00. Town Clerk Chadbourne said I would recommend not reducing this line because if someone receives a disconnect notice it could be up to $1,000 to reconnect the utility. Discussion ensued between the Board of Selectmen, Town Manager and Department Heads.

Consensus *of the Board was to* ***NOT*** *reduce account 120-5-7133 (GA-Utilities) by $1,000.00*

Selectman Hoyt said I would like consider reducing account 120-5-7134 (GA-Fuel) by $3,000.00 Discussion ensued between the Board of Selectmen, Town Manager and Department Heads.

Consensus *of the Board was to reduce account 120-5-7134 (GA-Fuel) from $10,350.00 to $7,350.00.*

269 – Animal Control

Selectman Hoyt said I would like to consider reducing account 269-1-8112 (Salary). Vice Chairman Taft said the animal control officers are trying to be more proactive rather than reactive. Discussion ensued between the Board of Selectmen, Town Manager and Department Heads.

Consensus *of the Board was to reduce account 269-1-8112 (Salary) from $8410.00 to $7,563.00 until there is proof of necessity submitted for an increase.*

360 – Vehicle Maintenance

Selectman Hoyt said I would like to consider reducing account 360-4-4142 by $5,000.00. Jim Kidder, Public Works Director, said the newer trucks require us to send them out for diagnostic testing which is costly. Discussion ensued between the Board of Selectmen, Town Manager and Department Heads.

Consensus *of the Board was to* ***NOT*** *reduce account 360-4-4142.*

404 – Recreation

Selectman Hoyt said I would like to consider reducing account 404-6-4425 (fireworks) by the amount raised redeeming the bottles from the Transfer Station. Deputy Town Manager Fleck said to date that amount is $1,904.10. Discussion ensued between the Board of Selectmen, Town Manager and Department Heads.

Consensus *of the Board was to* ***NOT*** *reduce account 404-6-4425.*

856 – Capital Expense

Selectman Hoyt said what is account 856-8-9054 (Ham Cmx) for? Town Manager Peabody said these are funds for the BRAG fields. Selectman Hoyt said will the amount be carried forward? Town Manager Peabody said if you choose to approve the carry forward. We are setting us reserve accounts for particular departments which will automatically be carried forward and set aside until the money is spent. Discussion ensued between the Board of Selectmen, Town Manager and Department Heads.

Selectman Hoyt said I would like to request that $200,000.00 be taken from the general fund to offset taxes. Discussion ensued between the Board of Selectmen, Town Manager and Department Heads.

Consensus *was to* ***NOT*** *support an increase from $125,000.00 to $200,000.00 from the general fund.*

235 – Bridgton Fire Department

Todd Perreault, Deputy Fire Chief, was present to discuss the Bridgton Fire Department Budget. He said it is my understanding that the proposed budget is status quo. I would like to the opportunity to go over the budget with the Board because some of the lines that have been flat funded should not be due to proposed increases such as the increase by the water district and dividing the salary for the Public Safety Administrator between the Fire Department and the Police Department. Town Manager Peabody said we did take that into consideration and left the nominal increases where necessary.

Deputy Fire Chief Perreault said would the Board consider approving the increase for the call pay by $1.00/hour? Chairman King said no, not until we receive the Fire Department Study and review the recommendations. Deputy Fire Chief Perreault said when will that be? Town Manager Peabody said we are in constant contact with the representative of PSSG to make sure they have all the information they need for the study. Discussion ensued between the Board of Selectmen, Town Manager and Department Heads.

950 – Economic Development

Town Manager Peabody said Anne Krieg, Economic Development Director, prepared a memorandum regarding account 950-3-2027 (Main Street) for $60,000.00 for a street scape.

Selectman Hoyt questioned whether the $30,000.00 could be taken from the TIF account to offset the $60,000.00 requested for account 950-3-2027.

Consensus *of the Board agreed with Town Manager Peabody's recommendation to take $30,000.00 from the TIF account to offset a portion of the requested amount of $60,000.00*

344 - Parks Department

Selectman Hoyt said I would like to request that account 344-4-3524 (Hired Eq. Services) be reduced from $22,390.00 to $11,890.00 a difference of $10,500.00 with the $10,500.00 to come from the TIF account. Discussion ensued between the Board of Selectmen, Town Manager and Department Heads.

Vice Chairman Taft said I am concerned that by taking these reductions from different sources rather than the operating budget that next year the budget will show a dramatic increase.

Consensus *of the Board was to reduce account 344-4-3524 (Hired Eq. Services) from $22,390.00 to $11,890.00 a difference of $10,500.00 with the $10,500.00 to come from the TIF account.*

Town of Bridgton Buildings

Deputy Fire Chief Perreault said the Board should consider setting money aside to repair and maintain town buildings. Many of the buildings need maintenance now and there is no money to properly take care of them. Why are we not using TIF funds to do this? Town Manger Peabody said money associated with the TIF has guidelines as to what the money can be used for which is why we are going to set up reserve accounts next year to take care of things such as this.

The Board of Selectmen approved the proposed budget with the revisions discussed.

The Budget Workshop/Meeting was adjourned at 5:05p.m.

Respectfully Submitted,

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Georgiann M. Fleck, Deputy Town Manager

8. Adjourn Budget Workshop
Chairman King adjourned the Budget Workshop at 5:04 P.M.

9. Action Items Following the Budget Workshop

Motion was made by Vice-Chairman Taft for approval of the budget items that the Board came to a consensus with at their workshop sessions; 2nd from Selectman Hoyt. 3 approve/0 oppose

10. Adjourn

Chairman King adjourned the meeting at 5:05 P.M.

Respectfully submitted,

Laurie L. Chadbourne
Town Clerk