Board of Selectmen's Meeting Minutes
February 24, 2015; 5:00 P.M.

Board Members Present: Bernard N. King, Jr., Chairman; Kenneth J. Murphy; Paul E. Hoyt; Robert J. McHatton, Sr.
Student Representative Anthony Champoli
Board Member(s) Absent: Douglas A. Taft, Vice-Chairman

Administration Present: Town Manager Robert Peabody; Town Clerk Laurie Chadbourne; Community and Economic Development Director Anne Krieg; Police Chief Kevin Schofield; Public Works Director Jim Kidder; Recreation Director Gary Colello

1. Call to Order

Chairman King called the meeting to order at 5:00 P.M.

2. Pledge of Allegiance

The Board recited the "Pledge of Allegiance."

3. Approval of February 10, 2015

Motion was made by Selectman Murphy for approval of the minutes from the February 10, 2015 Board Meeting; 2nd from Selectman Hoyt. 4 approve/0 oppose

4. Correspondence and Other Pertinent Information

a. CDBG Presentation

Cumberland County Community Development Director Aaron Shapiro made a presentation on the CDBG Program. He discussed the basics of the program and the program from the federal perspective as well as CDBG funding in Bridgton. (A copy of the power point presentation is attached.)

Selectman McHatton asked if Director Shapiro would be involved in training a municipal employee if the proposed new position is approved. Director Shapiro responded that his office would most definitely provide programming training.

Selectman Hoyt asked for the moderate income guidelines to which Director Shapiro responded that the concept number adjusted for household size is $35,000 for a one person household, $40,000 for a two person household and $43,000 for a three person household.

Selectman Murphy asked what type of activity is most used to which Director Shapiro responded that heating systems and weatherization have been the most used. Selectman Murphy then asked if the sewer system would qualify to which Director Shapiro responded that the program has never assisted with a sewer system but has worked with water systems.

Karen Hawkins, Member of the Food Pantry Board of Directors, is appreciative of the program for helping to serve over eighty families per month; she added this funding is a wonderful asset to the community.

Student Representative Anthony Champoli asked if the size or concept of the project is used to determine the deadline to which Director Shapiro responded that simply put, the program must have funding of less than 2.25 million dollars at any one time.

On behalf of the Board, Chairman King thanked Director Shapiro for his presentation and attendance at the meeting.

b. Bridgton Named One of Safest Cities in Maine

Police Chief Kevin Schofield was happy to announce that Bridgton made the Safe Wise 20 Safest Cities in Maine list. Safe Wise is a community-focused organization with over 75 years combined experience in the home security industry. Safe Wise combined data from recent FBI Crime Reports with their own research to create a list of the safest communities in Maine. They rely on crime data that cities across the nation report through UCR. They analyze crimes from Part 1 of the crime report which focuses on Violent Crimes (consisting of aggravated assault, forcible rape, murder, and robbery) as well as Property Crimes (consisting of arson, burglary, larceny-theft, and motor vehicle theft). They then calculate the chances of these crimes happening out of a thousand residents in order to level the playing field for cities of varying populations. The crime rate for Part 1 Crimes in 2013 in Bridgton was 14.73 amongst the lowest in Cumberland County. The clearance rate for these crimes was 44% the highest clearance rate in Cumberland County. On behalf of the Board, Chairman King congratulated Chief Schofield and the Department.

c. Bureau of Highway Safety Grant

The Police Department was seeking authorization to apply for and receive funding through the Maine Bureau of Highway Safety to participate in the "Drive Sober Maine Campaign." This grant would provide overtime and benefits costs to provide extra patrols and/or road blocks to help detect and deter impaired driving. The "Drive Sober, Maine!" Program begins on April 1st, 2015 and ends on September 15th, 2015. There is an in-kind matching requirement for the Town to provide an officer and equipment to perform the functions. The amount of the grant award will be determined by the Bureau during the grant process; however the request will be for $6,000. **Motion** was made by Selectman Hoyt to authorize the Police Chief to move forward with the Bureau of Highway Safety Grant; 2nd from Selectman McHatton. 4 approve/0 oppose

d. Salmon Point Dredging Update

On December 16, 2014, Code Enforcement Officer Baker and Town Manager Peabody met with Bob Green, staff member at the Department of Environmental Protection (DEP) Office in Portland for a pre-application meeting regarding dredging the lagoon at Salmon Point. The application process has been started, however, as part of the application, the Town needs a letter from Maine Inland Fisheries and Wildlife; Inland Fisheries and Wildlife will schedule the site plan visit for early spring. Public Works Director Jim Kidder dug test pits at the lagoon and determined that about 3-4' of silt and mud should be removed from the lagoon. The application will be submitted to "DEP" by the middle of May. Once they receive the application it may take up to ninety days for a complete review.

Selectman Hoyt asked if there is a cost estimate to which Town Manager Peabody responded that the application is minimal and the project will be put out to bid.

5. New Business

a. Permits/Documents Requiring Board Approval

1. Maine Department of Transportation; Route 302 West Bridgton

As part of the roadwork being undertaken by the Maine Department of Transportation (MDOT) on Route 302, the State will be taking a "Temporary Construction Right" in front of the Town owned cemetery. The Right would allow workers to "grade, loam or seed for a temporary period of time." An appraisal has been undertaken to place a fair market value on the "right." **Motion** was made by Selectman McHatton to approve the offer of $250 from Maine Department of Transportation for a Temporary Construction Right as designated on the submitted Right of Way Map and to direct the Town Manager to sign the Owner's Offer-Assent Agreement; 2nd from Selectman Murphy. 4 approve/0 oppose

2. Sewer Commitment #152

Motion was made by Selectman McHatton to commit Sewer User Rates Commitment #152 totaling $4,982.40 comprising two (2) pages to the Treasurer for collection; 2nd from Selectman Hoyt.
4 approve/0 oppose

3. Victualer's License & Liquor License Renewal to Venezia Ristorante

Motion was made by Selectman Hoyt for approval of the Victualer's License and Liquor License Renewal to Venezia Ristorante; 2nd from Selectman McHatton. 4 approve/0 oppose

b. Bids, Awards and Other Administrative Recommendations

1. 2015 Road Postings

Weather dependent, Bridgton typically posts its public ways for load limits on or about March 1st pursuant to MRSA 29A Section 2395. **Motion** was made by Selectman McHatton to approve the "March 1st through May 1st Notice of Road Posting" pursuant to Title 29A Section 2395; 2nd from Selectman Hoyt.
4 approve/0 oppose

Town Manager Peabody read the following 2015 road postings into the record:

"SOUTH BRIDGTON: Burnham Road, Willis Park Road, Ingalls Road, Fosterville Road (to end), Winn Road, Swamp Road, North Road, Raspberry Lane and Camp Pondicherry Road, Wildwood and Moose Cove Lodge.
WEST BRIDGTON: Mountain Road, Hio Ridge Road, Sam Ingalls Road, Whitney Road, Highland Pines Road, Millbrook Road, Harmon Road, Issac Stevens Road, Kilgore Road, Cedar Drive, East Pondicherry Road, West Pondicherry Road and South Bay Road (Knights Hill Development).
NORTH BRIDGTON: Highland Road, Chadbourne Hill Road, Upper Ridge Road, Middle Ridge Road, Monk Road, Kimball Road, Highland Point Development.
VILLAGE AREA: Kansas Road, Pond Road, Dugway Road, Mt. Henry Road, Zion Hill Road."

c. Legal Matters

There were no legal matters.

d. Selectmen's Concerns

- **Selectman McHatton** had no concerns.
- **Selectman Hoyt** reported that cars are being parked in no-parking areas along Main Street (near Reny's) to which Chief Schofield responded that he is aware and will monitor the situation.
- **Selectman Hoyt** reported that News Channel 13 will be at Lake Region High School on Thursday morning at 6:00 A.M. for "Spirit Day." Lake Region is one of nine schools that was chosen to participate in Spirit Day. The purpose is to raise money and donations for the Good Shepard Food Bank.
- **Selectman Murphy** had no concerns.
- **Chairman King** had no concerns.

e. Town Manager's Report

Town Manager Peabody reported the following:

"Manager's Report; 02/24/15

I have heard that Gray is following Bridgton lead in that they are hosting a meeting tonight regarding Revenue Sharing.

As I noted to the Board in my Weekly Highlights, getting road salt is a real issue in that it is being rationed and we are not able to get our full allotment. Apparently Boston is getting first dibs and the remainder trickles down to us (Turnpike is 1st, MDOT 2nd, and Towns last).

The Town will be advertising for bids for the Sign Project in this week's newspaper. It will be posted on the Town's website tomorrow."

f. Other Matters

- **Selectman McHatton** had no other matters for discussion.
- **Selectman Hoyt** had no other matters for discussion.
- **Selectman Murphy** had no other matters for discussion.
- **Chairman King** asked if the former Comprehensive Plan Committee Members were notified of the Land Use Zoning Ad-Hoc Committee to which Director Krieg responded that she did send an email to all former members. On behalf of the Board, Chairman King publically thanked all the members of the former Comprehensive Plan Committee for their hard work and dedication.
- **Chairman King** congratulated Student Representative Anthony Champoli and the World Quest Team for placing first in Maine. Representative Champoli thanked Chairman King and noted that the team is going to participate in the national competition.
- **Chairman King** requested that the Board set up a "revenue sharing meeting" on the third Monday in March; he also requested that the Service Center Coalition be invited. Selectman Hoyt asked for a date certain on the movement of this issue as the Board may want to schedule the meeting at an earlier time. Town Manager Peabody will gather additional information.
- **Selectman Murphy** congratulated the boys and girls basketball teams for their successful season.

6. Treasurer's Warrants

Motion was made by Selectman Murphy for approval of Treasurer's Warrants numbered 78, 79, 80, 81 and 82; 2nd from Selectman Hoyt. 4 approve/0 oppose

7. Committee Reports

a. Medical Marijuana Dispensaries Ad Hoc Committee Progress Report

On behalf of the Board, Chairman King thanked the members of the Medical Marijuana Dispensaries Ad Hoc Committee and directed their proposed Site Plan Review amendments to the Planning Board.

8. MSAD #61

Discussion of the Memorial School will be on the MSAD #61 Meeting Agenda scheduled for March 2nd at 7:00 P.M. Town Manager Peabody and Director Krieg will work on the presentation.

9. Hearings @ 6:00 P.M

There were no public hearings.

10. Action Items Following Public Hearing:

There were no action items.

11. Public Comments and Presentations

Resident Vanessa Jones reported that there is still a speeding problem on Creamery Street and she believes that the speeding is a safety concern that should be addressed. She asked who sets the speed limits for Bridgton. Chairman King responded that prior to 2001, the State set most speed limits but since 2001, if the municipality does not receive state or federal funds for that road, the municipality has the option of adopting ordinances to dictate speed limits. Ms. Jones asked the Board for direction to which Chairman King responded that speeding is a police department enforcement issue.

12. Old Business

a. Town Hall Update

Director Krieg reported that the bid is still scheduled to go out in March.

b. Municipal Revenue Sharing Summit
This item was taken up earlier in the meeting. (A meeting was scheduled for the 3rd Monday in March.)

c. Board of Selectmen Goals
Town Manager Peabody reviewed the most recent priorities list from July of 2013. Chairman King directed the Town Manager to update the list of projects that are completed and add the on-going projects to their list for review.

Selectman Hoyt asked if the Salmon Point brochures have been distributed as directed by the Board. Town Manager Peabody did direct Recreation Director Colello to distribute accordingly and will follow up with him.

13. Dates for the Next Board of Selectmen's Meetings/Workshops
February 25, 2015; March 10, 2015; March 24, 2015; April 14, 2015; April 28, 2015; May 12, 2015; May 26, 2015; June 9, 2015; June 10, 2015

Chairman King noted that budget workshops are being scheduled as well.

Selectman Hoyt asked if any of the future issues will be brought forward soon to which Chairman King responded that those subjects will be added to future agendas.

14. Executive Session
There was no executive session.

15. Adjourn
Chairman King adjourned the meeting at 6:20 P.M.

Respectfully submitted,
Laurie L. Chadbourne
Town Clerk

Cumberland County Maine

Community Development Block Grant (CDBG)

TOWN OF BRIDGTON

CUMBERLAND COUNTY

2015

February 24, 2015

Cumberland County

Background

- U.S. Department of Housing & Urban Development
- Began in 1974
- Over 1,200 "Entitlement Communities" in the U.S.
- Cumberland County has been receiving funds from HUD since 2007
- South Portland and Bridgton receive a set-aside of Cumberland County funds

Cumberland County

National Objectives & Eligible Activities

- Low/moderate income benefit
  - Area-wide
  - Direct Benefit
  - Limited Clientele
- Slum/Blight
- Urgent Need
- Public Infrastructure and Public Facilities
- Housing
- Economic Development
- Public Services (15%)
- Planning & Administration (20%)

February 24, 2015

Cumberland County

Special Issues

- Environmental Review
- Davis-Bacon Wage Requirements
- Competitive Bidding
- Income Qualifications

Cumberland County

Bridgton Activities '07-'14

- Sewer system improvements - $760,000
- Depot Street - $290,000
- Community Facilities - $290,000
- Private Facade Improvements - $58,000
- Public Services - $42,000

February 24, 2015

Cumberland County

Facilities/Infrastructure

- Leach Field Improvements
- Inflow & Infiltration
- Community Center Kitchen
- Community Center Storm Windows
- Depot Street
- Old Town Hall

Cumberland County

Public Service

- Fuel Assistance
- Community HELP
- Bridgton Food Pantry
- On Eagles Wings
- Community Kettle Dinners
- St. Peter's Community Dinners
- Community Center Navigator

February 24, 2015

Cumberland County

Façade Improvements

Private

- William Perry House
- Moses House

Public

- Rufus Porter Museum
- Historical Society

Cumberland County

Completed Project
Leach Field Improvements and Inflow & Infiltration

February 24, 2015

Cumberland County

Completed Project
Community Center Kitchen

Cumberland County

Completed Project
Library Park & Railings

February 24, 2015

Cumberland County

In Progress
Depot Street

Cumberland County

In Progress
Rufus Porter Museum

February 24, 2015

Cumberland County

Staff

- Maeve Pistrang
- In Bridgton - one day per week
- Ensuring compliance with program regulations & reporting requirements
- Timely completion of activities and expenditures

Cumberland County

Issues

- Large number of small public service grantees
- Project "readiness"
- "Long-term" plan
  1. Sewer System
  2. Downtown
  3. ?