

# Board of Selectmen's Meeting Minutes

## March 22, 2016; 5:00 P.M.

Board Members Present: Bernard N. King, Jr., Chairman; Robert J. McHatton, Sr., Vice-Chairman; Kenneth J. Murphy; Paul E. Hoyt; Gregory N. Watkins

Absent: Student Representative Coleen Messina

Administration Present: Town Manager Robert Peabody, Deputy Town Manager Georgiann Fleck; Town Clerk Laurie Chadbourne; Public Works Director Jim Kidder; Community Development Director Anne Krieg; Recreation Director Gary Colello; Finance Officer Charisse Keach

### 1. Call to Order

Chairman King called the meeting to order at 5:00 P.M.

### 2. Pledge of Allegiance

The Board recited the "Pledge of Allegiance."

### 3. Approval of Minutes

#### a. March 8, 2016

**Motion** was made by Vice-Chairman McHatton for approval of the minutes from the March 8, 2016 Board Meeting; 2<sup>nd</sup> from Selectman Murphy. Selectman Watkins requested that the minutes be amended to reflect that his original vote for Bridgton Books was for zero funding.

5 approve of the amended minutes/0 oppose

### 4. Correspondence and Other Pertinent Information

#### a. SAD 61 Budget Presentation; Superintendent Smith

Superintendent Smith, MSAD 61 Director Janice Barter and Sherrie Weese were present. Superintendent Smith submitted and reviewed the following information:

Maine School Administrative District #61			
BUDGET BY EXPENDITURE ARTICLES			
2016-17 GENERAL FUND BUDGET AT .93%			
	1 Year Prior Budget	Budget Total	Budget Difference
Account Number/ Description	7/1/2015- 6/30/2016	7/1/2016 - 6/30/2017	7/1/2016 - 6/30/2017
Article 2 Totals: Regular Instruction	9,935,714.00	10,373,305.00	437,591.00
Article 3 Totals: Special Education	5,085,099.00	4,904,312.00	(180,787.00)
Article 4 Totals: Career and Technical Education	1,466,650.00	1,459,756.00	(6,894.00)
Article 5 Totals: Other Instruction	491,896.00	527,499.00	35,603.00
Article 6 Totals: Student and Staff Support	2,780,156.00	2,614,165.00	(165,991.00)
Article 7 Totals: System Administration	824,198.00	894,266.00	70,068.00
Article 8 Totals: School Administration	1,368,023.00	1,393,218.00	25,195.00
Article 9 Totals: Transportation	1,733,216.00	1,753,273.00	20,057.00
Article 10 Totals: Facilities and Maintenance	3,158,490.00	3,216,913.00	58,423.00
Article 11 Totals: Debt Service	2,163,274.00	2,092,191.00	(71,083.00)
Article 12 Totals: All Other Expenditures	100,000.00	150,000.00	50,000.00
Grand Total	29,106,716.00	29,378,898.00	272,182.00

Superintendent Smith responded to several questions asked by the Board. He then asked the Board to take a vote in support of the Crooked River Project and encouraged voter turnout on Election Day, April 12<sup>th</sup>. The Board thanked Superintendent Smith, Ms. Barter and Ms. Weese for attending the meeting.

b. Request to Affix Bottle Cap Mural Project to Community Center

Carmen Lone, Executive Director of the Bridgton Community Center, requested permission to affix two (2) bottle art projects to the exterior of the building. Ms. Lone reported that the children's after school program worked on the project. Selectman Hoyt asked if there are any restrictions on the building to which Town Manager Peabody responded that the art would be temporarily affixed. The Board commended all involved. **Motion** was made by Selectman Hoyt to approve affixing the two (2) bottle art projects to the exterior of the Bridgton Community Center; 2<sup>nd</sup> from Selectman Watkins. 5 approve/0 oppose

c. Resignation of Wastewater Committee Member

Lucia Terry was present and reported that "at the March 17, 2016 Wastewater Committee Meeting, Glenn "Bear" Zaidman verbally expressed that he is resigning from the WWC. Chuck moved, Peter 2nd to ask the Board of Selectmen **not** to accept Bear's resignation at this time. Vote was 6-0 in favor."

**Motion** was made by Chairman King to enter executive session at 5:35 P.M. per MRS Title 1, Chapter 13 §405.6.A; 2<sup>nd</sup> from Selectman Watkins. 5 approve/0 oppose

**Motion** was made by Selectman Watkins to exit executive session at 5:48 P.M.; 2<sup>nd</sup> from Selectman Hoyt. 5 approve/0 oppose

**Motion** as made by Vice-Chairman McHatton to accept the resignation, with regret, from Glenn "Bear" Zaidman from the Wastewater Committee; 2<sup>nd</sup> from Selectman Hoyt. 3 approve/2 oppose (Murphy and Watkins were opposed)

5. Correspondence and Other Pertinent Information

a. Permits/Documents Requiring Board Approval

1. Forest Hills Cemetery Annex Deed to Eric Seier; Section I, Lot 20C (2 grave lot)
2. Forest Hills Cemetery Annex Deed to Virginia Mushrow & Karen Mushrow Peltier; Section H. Lot 30 (4 grave lot)
3. Forest Hills Cemetery Annex Deed to Virginia Mushrow & Karen Mushrow Peltier; Section H. Lot 30B (2 grave lot)

**Motion** was made by Vice-Chairman McHatton to consider 5.a.1, 5.a.2 and 5.a.3 as a block; 2<sup>nd</sup> from Selectman Watkins. 5 approve/0 oppose

**Motion** was made by Selectman Watkins for approval of 5.a.1, 5.a.2, and 5.a.3; 2<sup>nd</sup> from Selectman Hoyt. 5 approve/0 oppose

b. Awards and Other Administrative Recommendations

1. Town of Bridgton, Maine Summary Plan Description and Flexible Benefit Plan – Charisse Keach, Finance Officer

Finance Officer Keach reported that the Plan would offer employees the option to select their benefits on a pre-tax basis and would increase the net pay for employees and save the Town approximately \$7,000 annually due to the FICA match. **Motion** was made by Vice-Chairman McHatton to accept the Plan; 2<sup>nd</sup> from Selectman Murphy. 5 approve/0 oppose

Town Manager Peabody thanked Finance Officer Keach for taking the initiative of exploring the benefit option.

c. Selectmen's Concerns

- **Vice-Chairman McHatton** reported that a friend asked him why the Sewer Ordinance is being brought before the voters for consideration again and after he provided explanation, she told him that she voted no only because she didn't understand the ballot question.
- **Selectman Hoyt** asked if there are alternatives to paint striping the roads that would last longer. Public Works Director Kidder responded that there is rubber striping but the plows rip them up during the winter; he added that the rubber striping is very effective if it is put down during the paving process.
- **Selectman Hoyt** asked if the Electric Charging Station is being used to which Director Krieg responded that the sign just went up and the station is being used.
- **Selectman Watkins** asked for an update on the signage to which Director Kidder responded that his plan is to have the signs up prior to Memorial Day. Director Kidder added that he is reviewing the areas for proper placement.
- **Selectman Watkins** asked for an update on the dredging and site work projects at Salmon Point to which Director Kidder responded that he and Town Manager Peabody will be visiting the site soon as this is a top priority; he added that there are a few minor things to do for site completion.
- **Selectman Watkins** asked the Board if the Manager should move forward to advertise for website development services contingent upon budget approval to which Chairman King directed discussion of this issue to the next agenda.
- **Selectman Murphy** thanked Glenn "Bear" Zaidman for his service on the Wastewater Committee and commended him for a job well done.
- **Chairman King** had no concerns.

d. Town Manager's Report

Town Manager Peabody submitted and read the following report into the record:

**"Manager's Report - 03/22/16"**

The video of last Saturday's Streetscape walk may be viewed by clicking on the link on the Town's website or going to [www.lakeregiontv.org](http://www.lakeregiontv.org).

Nomination papers became available March 21<sup>st</sup>. from the Town Clerk. There is one Selectman's seat, two Planning Board member openings, two MSAD Director seats and one Water District Trustee opening this election. As of this evening, the following have taken out papers: Ken Murphy Selectman; Catherine Pinkham Planning Board; and Debra Albert and Karen Eller MSAD 61.

A progress report on the status of the Revaluation being conducted by John E. O'Donnell & Associates states that the field work has been completed, data entry completed, sales analysis completed and cost schedule development are on-going. It is time to schedule a workshop with O'Donnell to discuss the proposed valuation schedules.

Before you tonight are the February financials and the Revenue and Expenditure Summary Report. As you will note, the benchmark is 66.7% for the month. Revenues are at 76.5% and Expenditures at 70.9%."

6. Treasurer's Warrants

**Motion** was made by Selectman Murphy for approval of Treasurer's Warrants numbered 99, 100, 101, 102, 103 and 104; 2<sup>nd</sup> from Vice-Chairman McHatton. 5 approve/0 oppose

7. Committee Reports

a. Land Use Zoning

*There was no additional information from the Land Use Zoning Committee.*

b. CDC Committee Reports

*There was no additional information from the CDC Committee.*

c. Wastewater Committee Report and Recommendation (additional agenda item)

Lucia Terry was present and reported that "at the March 17, 2016 Wastewater Committee Meeting the following two motions were made: Lucia moved, Chuck seconded, "To recommend to the Board of Selectmen

that the firm, Next Generation Strategies, be engaged immediately for the informational campaign for the Sewage Ordinance." Vote was 5-1 in favor, with Peter Oberg opposed. Al moved, Lucia seconded, "To recommend to the Select Board that the cost of the campaign be funded no more than 50% by the Sewer Enterprise Fund." Vote was 6-0 in favor."

**Motion** was made by Selectman Watkins to hire Next Generation Strategies; 2<sup>nd</sup> from Selectman Murphy. **Motion** was made by Selectman Watkins to amend the motion and include at a cost not to exceed \$10,000 as proposed; 2<sup>nd</sup> from Selectman Murphy. 4 approve/1 oppose (Hoyt was opposed)

**Motion** was made by Vice-Chairman McHatton to fund the cost (not to exceed \$10,000) from the Sewer Enterprise Fund; 2<sup>nd</sup> from Selectman Watkins. 4 approve/1 oppose (Hoyt was opposed)

#### 8. MSAD #61

*There was no additional information regarding MSAD #61.*

#### 9. Public Comments and Presentations

*There were no public comments or presentations.*

#### 10. Old Business

##### a. Comprehensive Plan

Director Krieg did not have any updated information regarding the Comprehensive Plan and asked what the Board has for expectations regarding this agenda item going forward. Vice-Chairman McHatton suggested that Director Krieg and Selectman Watkins discuss this agenda item and bring a recommendation back to the Board.

##### b. Streetscape Project

Chairman King noted that about twenty-five (25) people participated in the Streetscape Project Walk on Saturday. He added that there were many good comments and much of the discussion was focused on safety issues on Main Street. Director Krieg reported that a video is available for public viewing by visiting the town website (under Economic Development). The next meeting is on April 9<sup>th</sup> at 10:00 A.M. at the Town Hall on North High Street.

##### c. Request for Reconsideration of Previous Board Action on the 2016 Community Development Block Grant Program

Director Krieg reported that after reviewing the 2016 Community Development Block Grant Program with Cumberland County, there are a few issues that need to be addressed. **Motion** was made by Selectman Watkins to reconsider the March 8<sup>th</sup> vote on the Community Development Block Grant Funding; 2<sup>nd</sup> from Selectman Hoyt. 5 approve/0 oppose

Director Krieg reported that the \$2,020 left over from the current year cannot be assigned to the Food Pantry because they are not part of the current year program and recommended that the funding remain with the summer camp. **Motion** was made by Selectman Hoyt for approval of \$3,102 for the summer camp scholarship (\$5,122 minus \$2,020) and the food pantry will remain at \$5,000; 2<sup>nd</sup> from Selectman Watkins. 5 approve/0 oppose

Director Krieg reported that the public facilities/infrastructure/housing amounts provided at the last meeting were incorrect and the amount recommended by the Board needs to be reduced by \$7,927. She noted that the application from Bridgton Books may not meet the criteria and recommended that the Board make their funding provisional upon qualification and direct the funds to another project if Bridgton Books does not meet the criteria.

Selectman Watkins voiced concerns regarding the process; he said that time frames and guidelines were set up, the applications have been reviewed and here we are at the last minute crunching numbers and this is exactly where we did not want to be. He requested that these issues be ironed out ahead of time and that accurate figures are provided to the Board prior to voting.

**Motion** was made by Selectman Hoyt to provisionally approve the funding to Bridgton Books in the amount of \$9,676 and if the project does not meet the criteria, to direct the funding to the Salmon Point Bathroom Project; 2<sup>nd</sup> from Vice-Chairman McHatton 2 approve/3 oppose (King, Murphy and Watkins were opposed)

Discussion ensued. **Motion** was made by Selectman Murphy to provisionally approve the funding to Bridgton Books in the amount of \$9,676 and if the project does not meet the criteria, to direct the funding to the Salmon Point Bathroom Project; 2<sup>nd</sup> from Selectman Hoyt. 3 approve/2 oppose (King and Watkins were opposed)

11. Dates for the Next Board of Selectmen's Meeting and/or Workshop  
April 12, 2016; April 26, 2016

12. Executive Session per MRS Title 1, Chapter 13 § 405.6.C.  
a. Land Acquisition

**Motion** was made by Selectman Hoyt to enter into executive session at 7:15 P.M. per MRS Title 1, Chapter 13 § 405.6.C; 2<sup>nd</sup> from Selectman Watkins. 5 approve/0 oppose

**Motion** was made by Selectman Hoyt to exit executive session at 8:29 P.M; 2<sup>nd</sup> from Vice-Chairman McHatton. 5 approve/0 oppose

13. Action Items Following Executive Session  
*No action was taken.*

14. Adjourn  
Chairman King adjourned the meeting at 8:45 P.M.

Respectfully submitted,

Laurie L. Chadbourne  
Town Clerk