

Board of Selectmen's Meeting February 9, 2016; 5:00 P.M.

Board Members Present: Bernard N. King, Jr., Chairman; Robert J. McHatton, Sr., Vice-Chairman; Kenneth J. Murphy; Paul E. Hoyt; Gregory N. Watkins

Administration Present: Town Manager Robert Peabody, Town Clerk Laurie Chadbourne; Police Chief Richard Stillman Public Works Director Jim Kidder; Community Development Director Anne Krieg

1. Call to Order

Chairman King called the meeting to order at 5:00 P.M.

2. Pledge of Allegiance

The Board recited the "Pledge of Allegiance."

3. Approval of Minutes

a. January 26, 2016

Motion was made by Selectman Hoyt for approval of the minutes from the January 26, 2016 Board Meeting; 2nd from Selectman Murphy. 5 approve/0 oppose

4. Correspondence and Other Pertinent Information

a. Resignation of Jessica Glendinning from the Capital Improvement Committee

Motion was made by Selectman Watkins to accept, with regret, the resignation of Jessica Glendinning from the Capital Improvement Committee; 2nd from Selectman Murphy.

5 approve/0 oppose

b. Permission for Use of Highland Lake and Support of Winter Carnival Event

Motion was made by Selectman Murphy to approve the Greater Bridgton Lakes Region Chamber of Commerce request to use Highland Lake Beach for the annual Winter Carnival on February 20th from 7:00 A.M. to 8:00 P.M.; 2nd from Selectman Watkins. Selectman Watkins voiced concerns regarding roping off the waterfront to which Town Manager Peabody will request that the Warden Service measure the ice for safety and will also ensure that the area is adequately blocked off. Chief Stillman added that he has reviewed the details with the group and will have an officer dedicated to the event to manage any issues that may arise. The Board requested that the group complete the process through the "Use of Town Owned Park and Properties by Private Groups" next year. 5 approve/0 oppose

5. New Business

a. Permits/Documents Requiring Board

1. Easement Deed to Arnold Packard & John Ridlon

Town Manager Peabody reported that the improvements to the property owned by Arnold G. Packard and John W. Ridlon situated at 144 Main Street (Tax Map 23 Lot 28) currently encroaches on Town owned property (Tax Map 23, Lot 26); more particularly, two additions constructed on the back of the structure. They wish the structures to remain in place and are requesting the Town grant an easement that allows them to remain as well as the right to repair, maintain and replace them in their current location. **Motion** was made by Selectman Hoyt for approval of the easement deed to Arnold G. Packard and John W. Ridlon for two structural additions encroaching on Town property identified as Tax Map 23, Lot 26; 2nd from Selectman Watkins.

5 approve/0 oppose

2. Tax Abatements

Motion was made by Vice-Chairman McHatton for approval of the following tax abatements as recommended by the Assessors' Agent:

ABATEMENTS

Tax Year	Abate No.	Type	Account No.	Map/Lot	Owner	Abated Value	Abated Tax	Reason
2013	13-46	RE	1590	12/48G	John F. Gray & Edith E. Gray-Trustees	\$850.00	\$11.50	The abatement is necessary to correct an error in assessment.
2014	14-32	RE	1590	12/48G	John F. Gray & Edith E. Gray-Trustees	\$850.00	\$11.95	The abatement is necessary to correct an error in assessment.
2015	15-07	RE	1590	12/48G	John F. Gray & Edith E. Gray-Trustees	\$850.00	\$11.69	The abatement is necessary to correct an error in assessment.
2015	15-08	RE	4732	57/4/15	Michael & Suzanne Carroll	\$18,668.00	\$256.69	The abatement is granted to reflect the April 1st, 2015 condition.
2015	15-09	PP0237	0/0	Ronald Edson		\$550.00	\$7.56	Out of business and uncollectible.
GRAND TOTALS						\$21,768.00	\$299.39	

2nd from Selectman Hoyt. 5 approve/0 oppose

3. Supplemental Tax Certificate

Motion was made by Selectman Murphy for approval of the following supplements as recommended by the Assessors' Agent:

SUPPLEMENTS

TAX YEAR	NO.	TYPE	ACCT NO.	OWNER	TAXABLE VALUE	TAX/ PENALTY	REASON
2014	14-09	RE	1590	Tadeusz Mleczko	\$850	\$11.95	To correct the error in assessment.
2015	15-11	RE	1590	Tadeusz Mleczko	\$850	\$11.69	To correct the error in assessment.
GRAND TOTALS					\$1,700	\$23.64	

2nd from Selectman Hoyt. 5 approve/0 oppose

4. Sewer Commitment #166

Motion was made by Vice-Chairman McHatton to commit the September 1, 2015 to November 30, 2015 Sewer User Rate Commitment #166 comprising one page totaling \$3,829.93 to the Treasurer for collection; 2nd from Selectman Murphy. 5 approve/0 oppose

b. Awards and Other Administrative Recommendations

1. Recognition of Officer Todd Smolinsky, Police Department

On behalf of the Board, Chairman King presented an award of appreciation to Officer Todd Smolinsky which read as follows:

"Dear Officer Smolinsky,

In the early morning hours of September 1, 2015, you received a dispatch to respond to a residence for someone threatening suicide. These calls are known to be one of the most hazardous in police work as someone who contemplates suicide is often willing to harm responding officers. You quickly arrived on scene to find a secured home with no one responding. While walking around the exterior of the home you discovered an individual hanging by the neck. You quickly lifted the person and cut the rope free, loosened the rope around their neck, found a weak pulse and performed a sternum rub. The individual began to respond. You then moved them to allow for a better airway as it was obviously compromised. United Ambulance transported the individual to Bridgton Hospital where they were airlifted to Maine Medical due their serious condition. The individual has since fully recovered.

These are very difficult calls and we are very impressed with your efforts all the more so because you were alone on shift with no backup.

Your work that night saved this person's life in their time of crisis and for that you and your family should be very proud of your steadfast dedication to public safety and the community of Bridgton.

We would like to add our voices with that of the Maine Chief's Association in recognizing you on this date of February 9, 2016."

2. Recognition of Gary Arris, Public Works Department

On behalf of the Board, Chairman King presented a plaque of appreciation to Gary Arris to thank him for his dedicated service to the Town of Bridgton from January 4, 2007 until February 3, 2016. The Board and Town Manager thanked Mr. Arris and wished him well in his retirement.

3. Amendment to “Policy on Town Committee Procedures”

Motion was made by Vice-Chairman McHatton approve the revised Policy on Town Committee Procedures; 2nd from Selectman Murphy. Selectman Watkins suggested that a coma be inserted after “taxpayer” and before “and business.” **Motion** was made by Vice-Chairman McHatton to amend as suggested by Selectman Watkins; 2nd from Selectman Murphy. 5 approve/0 oppose

4. Proposed “Policies Governing Use of the Bridgton Town Office by Non-Governmental Entities and Others”

Chairman King suggested adding the name and address of the group making the request. **Motion** was made by Selectman Murphy for approval of the “Policies Governing Use of the Bridgton Town Office by Non-Governmental Entities and Others” to include the name and address; 2nd from Selectman Watkins. 5 approve/0 oppose

5. Community Development Block Grant (CDBG) Program Year 2016

Director Krieg submitted and reviewed the following:

Regarding: Community Development Block Grant (CDBG) Program Year 2016

Please accept this memorandum and the attached applications as the packet for the Select Board (BOS) to receive, review, hold a public hearing, deliberate and render a decision upon before April 1st 2016.

The schedule allows for 2 more BOS meetings than in previous years for deliberations and/or public hearing. The schedule is noted below.

<u>2.9.16</u>	<u>BOS receives applications with recommendations</u>
<u>2.23.16</u>	<u>Public Hearing</u>
<u>3.8.16</u>	<u>Continued public hearing or deliberations/decision</u>
<u>3.22.16</u>	<u>Continued public hearing or deliberations/decision</u>

Action from the February 9th agenda item is to ask them to accept the applications, and, the recommendations from the Community Development Committee and to take under advisement. Their motion should also include a direction to hold a public hearing on February 23, 2016.

The Community Development Committee dedicated 3 meetings to their review of the applications. They assumed the \$180,000 set aside amount for their calculations. The applicants were notified and most were able to attend to present their application and take questions.

After fully vetting the applications, the CDC passed the following recommendations by a motion duly made and seconded:

Services/Programs

St Joseph & Bridgton Food Pantry	\$3,700.00
St Peter’s Church Community Supper	\$1,200.00
BCC Navigator	\$6,100.00
BCC Fuel	\$2,500.00
Summer Camp	\$5,900.00
Stevens Brook Backpack	\$5,600.00

Public Facilities

BCC Electric	\$11,000
Central Fire Station	\$4,000
Main Street Improvement Bid Construction	\$30,000
Town Hall Renovations	\$75,000

Chuck Renneker, Chair of the Community Development Committee will attend the meeting to expand on the Committee's review.

Please note the purpose of the public hearing is to hear from the public about the use of these funds. We will alert the applicants to attend this meeting as well to present, answer questions and participate in the hearing.

Thank you for your assistance.
amk

Selectman Hoyt asked if there are any funds left from last year to which Director Krieg responded that there is approximately \$10,000 in unspent/undesignated funds that can be used for service or programs by June 30th or that can be carried forward for facility use.

Selectman Watkins requested clarification of the request for \$1,500 for the Cupboard Collective to which Director Krieg responded that this amount covers a portion of the food delivery. Director Krieg will invite a representative from the Bridgton Food Security Initiative to attend the next meeting for clarification.

Selectman Hoyt does not agree with reducing the funding for fuel since future pricing is unpredictable and the cost could go up next year.

Director Krieg reported that the Town did receive more funding for the current fiscal year than she had planned for and will provide a full updated spread sheet for the Board at their next meeting.

Selectman Hoyt asked if the application from the Book Store would qualify for use of the funds in this fiscal year to which Director Krieg responded that the project would qualify to enhance the downtown. Mark Lopez, CDC Member, stated that he believes private funds should be used for private businesses.

Chuck Renneker reviewed the applications and provided information as to why the CDC decided to fund or not fund each specific project.

Glenn "Bear" Zaidman asked how long the Fire Station would be required to stay in public use to which Director Krieg responded that she will have an answer to that question before the next meeting.

Selectman Watkins asked if CDBG funds can be used for high speed internet to which Director Krieg responded yes as they would qualify under infrastructure improvements.

c. Selectmen's Concerns

- Chairman King announced that the joint meeting scheduled with the Budget Advisory Committee for February 11th has been cancelled due to a conflict; the Board rescheduled the meeting to Wednesday, February 17th at 4:30 P.M.
- Selectman Murphy thanked the Public Works Department for well-maintained roads during the storm last week.

- Selectman Watkins requested that the Board discuss sewer allocation on inactive accounts at the next meeting.
- Selectman Watkins requested a workshop session for discussion of the interior of the Town Hall; the Board scheduled the workshop for Tuesday, February 16th at 6:00 P.M.
- Selectman Hoyt had no concerns.
- Vice-Chairman McHatton requested a review of the meetings scheduled for next week to which Chairman King noted: Tuesday is the Town Hall interior review workshop; Wednesday is the workshop with the Budget Advisory Committee and Thursday is the workshop with the Wastewater Committee.

d. Town Manager's Report

Town Manager Peabody reported the following:

Manager's Report; 02/09/16

The property on 15 Walker Street owned by Dean Palli has been foreclosed on by the Town. You may recall that the Town commenced action against the owner pursuant to the Dangerous Building Statute. The Code Enforcement Officer has inspected the property and is recommending it be demolished. It has been posted No Trespassing and the doors have been padlocked.

The Maine Department of Transportation has notified the Town regarding a Light Capital Paving Project within Bridgton for the 2016 summer. They will be paving Route 117. I have provided the Board with a copy of the Notice and Map. The original will be posted at the Town Office with a copy on the website.

I would like to remind folks that tomorrow night 6pm at the Bridgton Community Center there will be the first public participation meeting with Ironwood Design Group regarding the Streetscape Project. All members of the public are encouraged to attend this important kickoff meeting.

Before you tonight are the January financials and the Revenue and Expenditure Summary Report. As you will note, the benchmark is 58.3% for the month. Revenues are at 73.5% and Expenditures at 59.6%.

6. Treasurer's Warrants

Motion was made by Selectman Murphy for approval of Treasurer's Warrants numbered 85, 86, 87 and 88; 2nd from Selectman Hoyt. 5 approve/0 oppose

7. Committee Reports

Glenn "Bear" Zaidman reported that the Wastewater Committee met with the Engineer and noted that most of the new ordinance is ready to go, there just a few minor issues to work through.

8. MSAD #61

There was no information regarding MSAD #61.

9. Public Comments and Presentations

- Chuck Renneker suggested that the Board make a presentation to the Town on the process and progress to date of the Comprehensive Plan.

10. Old business

a. Town Hall Update

Public Works Director Jim Kidder reported that he anticipates that the furnace will be pressurized tomorrow and the doors with security should be completed by the end of the week.

b. Comprehensive Plan

Director Krieg provided the Board with the updated policy implementation table of short term projects.

c. Streetscape Project

The kickoff meeting for the downtown Bridgton Main Street Improvement Project is scheduled for February 10, 2016 at the Bridgton Community Center at 6:00 P.M. The project is to create a set of design

development plans for the downtown portion of Main Street (and traversing up some side streets for consistency and smooth transitions.) The process required active inclusion of the community. Public participation is encouraged.

d. Update Selectmen Priority List

The Board established the following 2016/2017 Priority List:

- Sewer ordinance revision
- Wastewater Expansion
- Marketing of Town
- High Speed Internet
- HAM Facility
- Municipal Plan
- Streetscape
- Salmon Point Business Plan
- Comprehensive Plan Implementation

Volunteer & Staff Appreciation Picnic

The Board scheduled the Annual Volunteer and Staff Appreciation Picnic for Saturday, June 4, 2016 at 2:00 P.M. at Camp Wildwood.

11. Dates for Next Board of Selectmen's Meetings/Workshop

*February 16, 2016 *February 17, 2016 *February 18, 2016 *February 23, 2016 *March 8, 2016 *March 22, 2016

12. Executive Session per MRS Title 1, Chapter 13 §405.6.C

Land Acquisition

Motion was made by Selectman Watkins to enter into executive session at 7:05 P.M. per MRS Title 1, Chapter 13, § 405.6.C. to discuss land acquisition; 2nd from Selectman Hoyt. 5 approve/0 oppose

Motion was made by Selectman Hoyt to exit executive session at 7:40 P.M.; 2nd from Selectman Watkins. 5 approve/0 oppose

13. Action Items Following Executive Session

No action was taken following the executive session.

14. Adjourn

Chairman King adjourned the meeting at 7:41 P.M.

Respectfully submitted,

Laurie L. Chadbourne
Town Clerk