

Board of Selectmen's Meeting Minutes

August 9, 2016; 5:00 P.M.

Board Members Present: Gregory N. Watkins, Chairman; Glenn R. Zaidman, Vice-Chairman; Robert J. McHatton, Paul E. Hoyt; Bernard N. King, Jr.

Staff Present: Public Works Director, Jim Kidder; Code Enforcement Officer, Robert Baker, Community and Economic Development Director, Anne Kreig; Transfer Station Manager, Robert Fitzcharles; Deputy Town Manager, Georgiann Fleck, Deputy Town Clerk, Dawn Taft

1. Call to Order

Chairman Watkins called the meeting to order at 5:00 P.M.

2. Pledge of Allegiance

The Board recited the "Pledge of Allegiance."

3. Approval of Minutes

a. July 21, 2016

b. July 26, 2016

Motion was made by Selectman King for approval of the minutes from the July 21, 2016 and July 26, 2016 Board Meeting; 2nd by Selectman Hoyt. 5 approve/0 oppose

4. Correspondence and Other Pertinent Information

a. Parking Concerns on Church Street; Scott Finlayson

Chairman Watkins reported that Mr. Finlayson wrote to the Board with concerns about the parking on Church Street because of the Rufus Porter Museum and the library. Selectman Hoyt asked if there was a no parking area. Chairman Watkins explained where the no parking area was located on Church Street. **Motion** was made by Selectman Hoyt to accept Mr. Finlayson's letter, put it in file and direct the issue to the police chief; 2nd by Vice Chairman Zaidman.

5 approve/0 oppose

b. Proposed Land Use Ordinance Correspondence; Michael Hyman

Chairman Watkins reported that Mr. Hyman sent a letter of support for the Land Use & Zoning Committee. Selectman Hoyt thanked Mr. Hyman for his feedback about the committee. **Motion** by Selectman Hoyt to accept the letter, put it on file and refer it to the Land Use and Zoning Committee; 2nd by Vice Chairman Zaidman. 5 approve/0 oppose

5. New Business

a. Permits/Documents Requiring Board Approval

1. Sewer Commitment #173

Motion was made by Selectman Hoyt for approval of the Sewer Commitment #173; 2nd by Selectman McHatton. 5 approve/0 oppose

2. Easement Deed; 144 Main Street

Deputy Town Manager Fleck explained to the Board that there was a letter from Attorney Michael Friedman, representing Luciano 144, LLC requesting a new easement with the demolition of the ancillary structures. Mrs. Fleck also stated that there was a memorandum requesting the purchase of the 252sq. by Luciano 144, LLC. The Board asked several questions about the location of the requested purchase and the easement. Mrs. Fleck stated that it was the same area. Further discussion ensued. **Motion** was made by Vice Chairman Zaidman to table his item until the next Board Meeting to do further research; 2nd by Selectman Hoyt.

5 approve/0 oppose

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3. Victualer's License to CNSL; LLC dba McDonald's

Motion was made by Selectman King for approval of the Victualer's License to CNSL, LLC dba McDonald's; 2nd by Vice Chairman Zaidman. 5 approve/0 oppose

b. Awards and Other Administrative Recommendations

1. Fee Schedule

a. Commercial Trash Haulers

Chairman Watkins reviewed the department head's recommendations. Department Head Fitzcharles stated that the Solid Waste Flow Control Ordinance and Anti-Litter Ordinance are not being enforced. The Board asked several questions of Mr. Fitzcharles. Consensus of the Board was that there was more information needed. **Motion** by Selectman McHatton to table the issue to the next Board Meeting; 2nd by Selectman King. 5 approve/0 oppose

2. CEO Recommendation to Amend Salmon Point Rules & Regulations Regarding Docks

Selectman Hoyt announced that he rented a site at Salmon Point Campground, the Board asked Selectman Hoyt to recuse himself for this discussion. Code Enforcement Officer, Robert Baker explained to the Board why he was asking the Board to limit the length and style of the docks allowed in the Campground. The Board asked several questions including how the length of the dock was established, what happens to those who have pending permits, etc. **Motion** was made by Selectman McHatton to amend the Rules and Regulations to limit the length of docks to 40', "L" and "T" shaped docks to be removed if they interfere with another dock and docks are non-transferable; 2nd by Selectman King. 4 approve/0 oppose

3. Dangerous Building; 267 Main Street

Code Enforcement Baker informed the Board that he talked to the owner of the property and a razing permit has been obtained and the demolition company will be completing the work by next Wednesday. Mr. Baker suggested that no action be taken at this time. The Board concurred with Mr. Baker's suggestion.

4. Discussion of Anticipated Select Board Member Vacancy

Chairman Watkins read Selectman Hoyt's letter of resignation effective October 1, 2016. **Motion** was made by Selectman Hoyt to hold an election on November 8, 2016 for the open position; 2nd from Vice Chairman Zaidman. 5 approve/0 oppose

c. Selectmen's Concerns

- Selectman McHatton had none.
- Selectman Hoyt had none.
- Selectman King stated that the vote to send the Consumer Fireworks Ordinance needs to be reconsidered. **Motion** made by Selectman King to reconsider the voted motion of July 26, 2016; 2nd by Vice Chairman Zaidman. 4 approve/1 oppose (Selectman McHatton opposed) After much discussion **motion** was made by Selectman King to place the Amended Consumer Fireworks Ordinance on the Referendum ballot for November 8, 2016; 2nd by Selectman McHatton. 1 approve/4 oppose (Selectman McHatton was in favor)
- Selectman King stated that there was concern about dogs at Highland Lake Beach and that the Park Ranger was present. Selectman King thinks the Park Ranger should be more aware of the rules. A member of the public stated that the dogs that were at the beach were part of a program involving Town Recreational Programs.
- Selectman King asked if the Memorial School can be declared a dangerous building.
- Vice Chairman Zaidman requested that for a future agenda item the Board discuss the fines for Shoreland Zoning Violations.

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- Vice Chairman Zaidman asked that also place on a future agenda item a discussion of future construction work have a "clerk of the works" and whether the Town needs to consider a permanent person or continue to do it on a case by case basis.
- Chairman Watkins reviewed the November Election Schedule. Selectman Hoyt asked about the different deadlines between the Board and petitions. Chairman Watkins stated he would get clarification.

d. Town Manager's Report

Deputy Town Manager Fleck read the following in to the record:

**TOWN OF BRIDGTON
DEPUTY TOWN MANAGER'S REPORT
August 9, 2016**

Paving

Paving continues around Town with Smith Avenue (ground and paved); Highland Pines and Bramble (shim and overlay) being next on the schedule for paving.

Signs

The remainder of the "Safe Zone" signs have been installed by the Public Works Department Crew.

Fire Chief

To date 16 applications have been submitted for the position of Full Time Fire Chief. Application deadline is August 19, 2016

Public Safety Administrative Assistant

14 applications were received for the position of Public Safety Administrative Assistant. Interviews began on Thursday, August 4, 2016.

Municipal Building

The HVAC system is functioning to its full capacity to date with no issues.

Public Works Department repaired the *entry roof* to the downstairs meeting room, will be *power washing* the building in the near future as well as sealing gaps around the roof infrastructure.

The *water fountain* currently located in the court lobby is restricted by their scanning machine and will therefore be relocated to the front lobby making it more accessible to the public.

Paint Care

Bob and I met with John Hurd, representative of Paint Care, to set up the Bridgton Transfer Station for recycling old household paint, stain and varnish regardless of age. The program is paid for by paint manufacturers. There is no charge to the Town of Bridgton and is therefore free to the Citizens who use the Transfer Station. We will enter into a contract with Paint Care and will have more information once we receive the contract.

Respectfully submitted,
Georgiann M. Fleck
Deputy Town Manager

e. Other

Selectman Hoyt asked for an update on the Salmon Point Bathroom Project and was concerned that the Board had not received updated information. Deputy Town Manager Fleck read the information from the July 26, 2016 Select Board Meeting Minutes that stated the revised plans were not to come back to the Board but was to be put out to bid. Economic and Community Development Director Krieg stated that she has submitted the revision work to the architect.

6. **Treasurer's Warrants**

Motion was made by Selectman McHatton for approval of Treasurer's Warrants 8, 9, 10, and 11; 2nd by Selectman Hoyt. 5 approve/0 oppose

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7. Committee Reports

Selectman McHatton stated that the next Community Development Committee meeting will be held on August 17, 2016.

8. MSAD #61

None.

9. Public Comments and Presentations (Each speaker may be limited to 3 minutes)

None.

- **Motion** was made by Selectman King to have the Code Enforcement Officer review whether the Town can declare the Memorial School as a dangerous building; 2nd by Vice Chairman Zaidman.
5 approve/0 oppose

10. Old Business (Board of Selectmen Discussions Only)

a. Depot Street Grass/Trees

Public Works Director, Jim Kidder updated the Board on the information provided by Regina Leonard Milone & MacBroom, Inc. Mr. Kidder explained that the trees are under a 2 year warrantee the grass however was only warranted for 60 days. Mr. Kidder explained that Ms. Leonard made recommendations for the problems in her report. Vice Chairman Zaidman asked if there was a fee for the soil test and report with the recommendations. Community and Economic Development Director Krieg replied that no bill has been sent for the inspection and the trees are under warrantee and need to be replaced.

11. Dates for the Next Board of Selectmen's Meetings/Workshops

- August 23, 2016
- September 13, 2016

12. Executive Session per MRS Title 1, Chapter 13 § 405.6

Motion was made Selectman Hoyt to enter executive session at 6:33 PM; 2nd by Selectman King.
5 approve/0 oppose

Motion was made by Selectman King to exit executive session at 6:44 PM; 2nd by Selectman Hoyt.
5 approve/0 oppose

13. Action Items Following Executive Session

a. Appoint Citizen to Serve on Fire Chief Interview Panel
No action was taken.

14. Adjourn Regular Meeting

Chairman Watkins adjourned the regular meeting at 6:45 PM. and then opened the workshop session with Bridgton Recreation Advancement Group (BRAG) began.

Respectfully,

Dawn E. Taft
Deputy Town Clerk