

Board of Selectmen's Meeting Minutes

May 24, 2016; 5:00 P.M.

Board Members Present: Robert J. McHatton, Sr., Vice-Chairman; Kenneth J. Murphy; Paul E. Hoyt; Gregory N. Watkins; Student Representative Colleen Messina

Board Member Absent: Bernard N. King, Jr., Chairman

Administration Present: Town Manager Robert Peabody, Deputy Town Manager Georgiann Fleck; Town Clerk Laurie Chadbourne; Public Works Director Jim Kidder; Community Development Director Anne Krieg

1. Call to Order

Vice-Chairman McHatton called the meeting to order at 5:00 P.M.

2. Pledge of Allegiance

The Board recited the "Pledge of Allegiance."

Town Manager Peabody introduced Jeff Hyland representing Iron Wood Design Group, LLC. Mr. Hyland presented a public presentation of the Main Street Streetscape Design and Development dated May 24, 2016. Mr. Hyland responded to several questions asked by members of the Board and public.

3. Approval of Minutes

a. May 10, 2016

Motion was made by Selectman Hoyt for approval of the minutes from the May 10, 2016 Board Meeting; 2nd from Selectman Murphy. 4 approve/0 oppose

4. Correspondence and Other Pertinent Information

There was no correspondence or other pertinent information.

5. New Business

a. Permits/Documents Requiring Board Approval

1. Accept Payment and Approve Quitclaim Deed to John D. Muse, Jr. (14 Old County Road; Map 56, Lot 51Z)

Mr. John Muse was present to request that the Board accept his payment and approve the Quit Claim Deed. Town Manager Peabody reported that the Code Enforcement Officer has inspected the structure and has compiled a list of necessary improvements. **Motion** was made by Selectman Hoyt to accept payment and approve a Quitclaim Deed to John D. Muse, Jr. for the property described as Map 56 Lot 51Z on the Town of Bridgton Tax Maps subject to satisfactory completion of all work and repairs required by the Code Enforcement Officer; 2nd from Selectman Murphy. 4 approve/0 oppose

2. Village Folk Festival; Depot Street Closure and Support (August 19th and August 20th)

Motion was made by Selectman Hoyt to approve the closure of a portion of Depot Street from Stevens Brook to the north entrance into the Depot Street Parking Lot from Friday (August 19th) until 10:00 P.M. and on Saturday (August 20th) from 8:00 A.M. to 10:00 P.M. as well as approval to use of a portion of the Depot Street Parking Lot in accordance with the Town's rules and regulations; 2nd from Selectman Murphy. **Motion** was made by Selectman Hoyt to amend the motion to include closing the road on Friday beginning at 2:00 P.M.; 2nd from Selectman Murphy. 4 approve/0 oppose

3. Victualer's License to Lakeside Pines Campground
4. Victualer's License to McDonald's
5. Victualer's License to KJ's
6. Victualer's License to Maine Lobster Express

Motion was made by Selectman Hoyt for approval of the Victualer's License to Lakeside Pines Campground, McDonald's, KJ's and Maine Lobster Express; 2nd from Selectman Murphy. **Motion** was made by Selectman Hoyt to exclude approval of KJ's from the motion; 2nd from Selectman Watkins. 4 approve/0 oppose

The Board requested clarification of the location for KJ's which Town Manager Peabody reported the business will be located at 316 Portland Road which is the building next to the strip mall and across the street from Paris Farmers Union. **Motion** was made by Selectman Hoyt for approval of the Victualer's License to KJ's; 2nd from Selectman Murphy. 4 approve/0 oppose

7. Certificate of Sewer Commitment of Sewer User Rates Commitment #169
8. Certificate of Sewer Commitment of Sewer User Rates Commitment #170

Motion was made by Selectman Hoyt to commit Sewer User Rates Commitment #169 and #170 to the Treasurer for collection; 2nd from Selectman Murphy. 4 approve/0 oppose

9. Forest Hills Cemetery Annex Deed to Michael & Kristina Schwartz;
Section H, Lot 26B (2 grave lot)

Motion was made by Selectman Hoyt to approve the sale of Section H, Lot 26B (2 grave lot) in the Forest Hills Cemetery Annex to Michael and Kristina Schwartz; 2nd from Selectman Murphy. 4 approve/0 oppose

10. Proposed Road Way; Webbro Way

Motion was made by Selectman Watkins to approve the road name Webbro Way for access to Map 4, Lot 39B; 2nd from Selectman Hoyt. 4 approve/0 oppose

11. Confirmation of Town Manager Appointment of an Animal Control Officer

Motion was made by Selectman Watkins to confirm the Town Manager's Appointment of Lynne Fracassi as an Animal Control Officer; 2nd from Selectman Hoyt. 4 approve/0 oppose

12. State of Maine Ratio Declaration & Reimbursement Application

Motion was made by Selectman Watkins for approval of the State of Maine Ratio Declaration & Reimbursement Application; 2nd from Selectman Hoyt. 4 approve/0 oppose

13. Pole Location Permit from Central Maine Power (Powerhouse Road to the intersection and Kansas Road to the Naples Town Line) and Request to Delegate the Public Works Director to Review and Approve Pole Location Permits

Motion was made by Selectman Watkins to approve the Central Maine Power Company Pole Location Permit from the intersection of Powerhouse Road and Kanas Road to the Naples Town line; 2nd from Selectman Hoyt. 4 approve/0 oppose

Motion was made by Selectman Watkins to delegate the Public Works Director as the official charged with reviewing and approving Pole Location Applications; 2nd from Selectman Murphy. 3 approve/1 oppose (Hoyt was opposed)

b. Awards and Other Administrative Recommendations

There were no awards or other administrative recommendations.

c. Selectmen's Concerns

- Selectman Hoyt asked if it is legal to fish in swimming areas due to concerns that the fish hooks may be getting left behind to which Town Manager Peabody will reach out to the Department of Inland Fisheries & Wildlife and report his findings.
- Selectman Hoyt asked if a large bus is able to enter and exit the proposed parking lot on Nulty Street to which Selectman Watkins reported that he researched this issue and a 43-45 foot turning radius allowance is recommended. Vice-Chairman McHatton requested that the Town Manager obtain an official opinion and report back to the Board.
- Selectman Hoyt asked what the GG Energy Conservation account is being used for to which Town Manager Peabody responded that the money was set aside in a reserve account to purchase and install new windows at the municipal building.
- Selectman Hoyt reported that he will be resigning from the Board sometime in September because he is relocating to Connecticut to be closer to his family.
- Selectman Watkins voiced concerns with speeding on the Kansas Road and suggested that the Board consider speed humps to slow down traffic. Public Works Director Kidder responded that speed humps are considered a road hazard and are typically only used in residential areas.

6. Public Hearing (6:00 P.M.)

Possible Modification to the Proposed Existing Community Development Block Grant Funding Projects for HUD Fiscal Years 2015 and 2016

Vice-Chairman McHatton opened the public hearing at 6:15 P.M. to discuss possible modification to the proposed existing community development block grant funding projects for HUD fiscal years 2015 and 2016. Director Krieg reminded the Board and public that this request is to shift \$30,000 from the current year to the Salmon Point bathroom project and shift \$30,000 to the year beginning July 1, 2016 to the 55 Main Street project. This request was made by the owners of 55 Main Street. Selectman Hoyt asked for the cost of the bathroom at Salmon Point to which Director Krieg responded that she will provide the Board with that amount at their next meeting. Vice-Chairman McHatton closed the public hearing at 6:18 P.M.

7. Action Items Following Public Hearing

Motion was made by Selectman Hoyt to approve moving the HUD Fiscal Year 2015, 55 Main Street Project to 2016 and moving the proposed HUD Fiscal Year 2016, Salmon Point Bathroom project to 2015; 2nd from Selectman Murphy. 4 approve/0 oppose

c. Selectmen's Concerns (continued)

- Selectman Watkins asked if the drawings on the board in the upstairs lobby were taken into account prior to the street scape presentation to which Director Krieg responded that Next Gen did receive and review all public input.
- Selectman Watkins commended the Public Works Department for putting up the Wayfare signs, he added that they look great.
- Selectman Watkins asked who handles the care and maintenance of the cannon and machine gun in the veteran's park to which Director Kidder responded that he plans to paint them.
- Selectman Murphy reported that he is planning to bring the Boys & Girls Club to Bridgton and requested that this be added as an agenda item for the next meeting.

8. Treasurer's Warrants

Motion was made by Selectman Watkins for approval of Treasurer's Warrants numbered 121, 122, 123 and 124; 2nd from Selectman Hoyt. 4 approve/0 oppose

c. Selectmen's Concerns (continued)

- Vice-Chairman McHatton requested that the Town Manager update the Board on the Sewer Ordinance voter outreach. Town Manager Peabody reported that a mailing is going out to all voters to invite them to several public outreach events. He has also spoken with the Lions Club and Director Krieg reported that there is good information in the Bridgton News each week until the vote.
- Vice-Chairman McHatton received information from individuals interested in donating to the Skateboard Park, he has directed this issue to the Recreation Director for follow up and to report back to the Board
- Vice-Chairman McHatton encouraged the Board and public to visit the BRAG fields at HAM Sports Complex, he noted that the fields look good and Bridgton should be proud. The BRAG Committee has done an outstanding job and he commended them for their work over the last several years. Selectman Hoyt added that he does umpire the softball games and in addition to the fans at those games, there are normally 20-40 lacrosse players and other baseball teams practicing at the same time totaling over 80 kids plus their parents at the fields.

d. Town Manager's Report

Deputy Town Manager Georgiann Fleck submitted and read the following report into the record:

“DEPUTY TOWN MANAGER'S REPORT; May 24, 2016

Volunteer/Employee Recognition Barbecue

Planning for the Barbecue is in full swing for Saturday, June 4 beginning at 11:00a.m. In lieu of holding it at Camp Wildwood several alternate locations were considered i.e., Sabatus Island, The Community Center and Salmon Point but due to road construction, limited parking and various other events at these locations we settled on the Town Hall. Individual invitations will be mailed out to each Board Member, Committee Member and Employee. I am working with Joel Kane, Caterer, once again to do the salads and I am hoping that the Board of Selectmen will consider manning the grills.

Municipal Complex

Replacement of the Cooling Tower has been awarded to Specialty Services Corporation. The tower is being custom built and will take about 6-8 weeks with an expected shipping date of June 21st. A temporary fix has been done which will hopefully last until the new tower arrives and is installed

Planning Board

A small gathering followed the Planning Board meeting on Tuesday, May 17, 2016 to recognize Fred Packard's 20 years as a Planning Board Member. Steve presented a plaque at the beginning of the meeting and light refreshments were available following the meeting.

Revaluation

1. The value notices will be sent on May 27, 2016.
2. Hearings will be conducted in the downstairs meeting room of the Town Office on June 9, 2016, June 10, 2016 and June 11, 2016 (day and evening hours are planned and will be determined) and June 13, 2016 has been reserved if necessary.
3. The final 2 weeks in June will be used to process all the reviews from the hearings, emails and any other means of correspondence that is received.

Respectfully submitted, Georgiann M. Fleck, Deputy Town Manager”

9. Committee Reports

There were no committee reports.

10. MSAD #61

The Board reminded the public to vote on May 31st on the budget and the question to continue the budget validation process.

11. Public Comments and Presentations

There were no public comments or presentations.

12. Old Business

a. Comprehensive Plan

Director Krieg reported that she is assembling a review committee for the Microloan program.

Director Krieg also reported that the Community Development Committee is working hard on a promotional plan (as noted in the short term strategies in the Comprehensive Plan) to include a list of events that happen in Bridgton, she added that this information will be incorporated into the new website.

Director Krieg further reported that there will be a meeting to receive public input regarding zoning regulations in the downtown corridor.

b. Streetscape Project

Director Krieg reported that there will be a meeting with Maine Department of Transportation over the next few weeks to review the streetscape plan; the Board will receive a final packet on June 28th.

Selectman Hoyt suggested that Iron Wood attend the polls on Election Day to gather public input.

c. Town Hall Interior

Selectman Watkins asked what the plan is for the interior of the town hall and what the cost will be. Director Krieg responded that this information was outlined in the budget for voter consideration at Town Meeting. Selectman Watkins requested a detailed project plan.

d. Spirit of America Award

Selectman Watkins reported that there were no nominations submitted and hopes to participate in the Spirit of America Award process next year.

13. Dates for the Next Board of Selectmen's Meeting and/or Workshops

June 14, 2016; June 15, 2016; June 28, 2016

14. Adjourn

Vice-Chairman McHatton adjourned the meeting at 7:10 P.M.

Respectfully submitted,

Laurie L. Chadbourne
Town Clerk