

Board of Selectmen's Meeting Minutes

March 8, 2016; 5:00 P.M.

Board Members Present: Bernard N. King, Jr., Chairman; Robert J. McHatton, Sr., Vice-Chairman; Kenneth J. Murphy; Paul E. Hoyt; Gregory N. Watkins
Student Representative Coleen Messina was also present.

Administration Present: Town Manager Robert Peabody, Town Clerk Laurie Chadbourne; Police Chief Richard Stillman; Public Works Director Jim Kidder; Community Development Director Anne Krieg

1. Call to Order

Chairman King called the meeting to order at 5:00 P.M.

2. Pledge of Allegiance

The Board recited the "Pledge of Allegiance."

3. Approval of Minutes

a. February 23, 2016

Motion was made by Selectman Watkins for approval of the minutes from the February 23, 2016 Board meeting; 2nd from Selectman Murphy. 5 approve/0 oppose

4. Correspondence and Other Pertinent Information

a. Superintendent Smith; Revised Crooked River School Project

Chairman King introduced Superintendent Smith and Kevin Murphy. Mr. Murphy presented a slide show of the proposed Crooked River School project and encouraged public support of the project. He closed the presentation with "The staff and students deserve an immense amount of credit for the disciplined and structured community they have created that allows the school to function as well as it does. In general, SAD61 is blessed with staff members at all levels who make remarkable things happen with very few resources. From our facilities management that squeezes 40 years out of 25-year structures, to teachers who are creative about how to use the space they are given to teach, we are lucky to get so much for so little. But all the ingenuity in the world will not fix every problem. Sometimes, you have to spend real money in order to get the most from your people and buildings, and give students the best education possible. The time has come to spend some money on our kids and relieve the overcrowding at Songo Locks School. An Educationally Sound, Financially Smart proposal that benefits ALL of the students in the Lake Region has been made by the SAD61 Board. Please vote on April 12 to renovate, expand and re-open Crooked River School. Our children are counting on us." Superintendent Smith and Mr. Murphy responded to several questions and encouraged public attendance at the Public Hearing on April 5, 2016 at 7:00 P.M. at Lake Region High School.

5. New Business

a. Permits/Documents Requiring Board Approval

1. Victualer's License & Liquor License to Bridgton Highland Golf & Tennis

Motion was made by Selectman Watkins for approval of the Victualer's License & Liquor License to Bridgton Highland Golf & Tennis; 2nd from Selectman Murphy. 5 approve/0 oppose

2. Hawker & Peddler to Bridgton Farmers Market

Motion was made by Selectman Watkins for approval of the Hawker & Peddler License to Bridgton Farmers Market; 2nd from Selectman Murphy. 5 approve/0 oppose

3. Cemetery Deed to Robert & Norman [correction to Norma] Gelles; Section Y, Lot 52

Motion was made by Selectman Watkins to approve the sale of Lot 52 Section Y in the Urn Garden (1 grave lot) in the Forest Hills Cemetery Annex to Robert & Norma Gelles; 2nd from Selectman Murphy. 5 approve/0 oppose

4. Accept Payment and Approve Quit Claim Deed to Charles Fonck, Jr; Map 15, Lot 44 (tax acquired property)

Motion was made by Selectman Watkins to accept payment and approve the Quit Claim Deed to Charles Fonck, Jr. for property described as Map 15, Lot 44 Town of Bridgton Tax Maps; 2nd from Selectman Murphy. 5 approve/0 oppose

5. Accept Payment and Approve Quit Claim Deed to Andrea L. O'Brien; Map 42, Lot 20 (tax acquired property)

Motion was made by Selectman Watkins to accept payment and approve the Quit Claim Deed to Andrea O'Brien for property described as Map 42, Lot 20 Town of Bridgton Tax Maps; 2nd from Selectman Murphy. 5 approve/0 oppose

b. Awards and Other Administrative Recommendations

1. Agreement between Cumberland County and the Town of Bridgton for "Communication Services"

Town Manager Peabody reported that the Town agrees to pay the following for emergency communication services: \$103,887.00 from July 1, 2016 to June 30, 2017; \$107,013.00 from July 1, 2017 to June 30, 2018; and \$110,247.00 from July 1, 2018 to June 30, 2019. Police Chief Stillman reported that Cumberland County provides a professional service. He added that if funding permits, he would recommend reopening the Bridgton Dispatch Center because of the delay that occurs when calling 9-1-1 in that a call taker answers the phone, takes all the information and then relays this information to a dispatcher who then dispatches an officer to the call. **Motion** was made by Selectman Hoyt to approve the Agreement between Cumberland County and the Town of Bridgton for Communication Services; 2nd from Selectman Watkins. 5 approve/0 oppose

d. Selectmen's Concerns

- Vice-Chairman McHatton suggested that the Board hold a workshop session with property owners on Homerun Road. The Board scheduled the workshop for Monday, March 14th at 5:00 P.M.
- Selectman Hoyt had no concerns.
- Selectman Watkins reported that he has received at least two telephone calls acknowledging and thanking the Police Chief for walking around the community, his presence is much appreciated.
- Selectman Murphy reiterated Selectman Watkins comments and thanked the Chief.
- Chairman King asked if the Board is satisfied with the compromise with MDOT regarding the Moose Pond Causeway and asked the Board if they would like to apply for designation to the historic register. The consensus of the Board was that they are satisfied and not to move forward with application to the historic register.
- Chairman King asked if the marijuana dispensary moratorium is still in effect and if so, how it would pertain to the two applications currently at the Planning Board level. Director Krieg responded that one application has already been approved and will review the moratorium and possible impact to the other application.
- Selectman Hoyt asked if the granite stones in Shorey Park can be removed to which Director Kidder responded that MDEP has mandated that they remain. The consensus of the Board was to direct the Town Manager to look into the process of a permit to allow removal.

e. Town Manager's Report

Town Manager Peabody submitted the following report and read it into the record:

Manager's Report; 02/23/16

The budget process continues with the next joint meeting of the Selectboard and Budget Committee occurring tomorrow at 4:30 in the upstairs conference room. The meetings are public.

Nomination papers will be available March 21st. from the Town Clerk. There is one Selectman's seat, two Planning Board member openings, two MSAD Director terms and one Water District Trustee opening this election.

6. Treasurer's Warrants

Motion was made by Selectman Murphy for approval of Treasurer's Warrants numbered 94, 95, 96, 97 and 98; 2nd from Selectman Hoyt. 5 approve/0 oppose

7. Committee Reports

a. Land Use Zoning

The Board received a copy of the Land Use Zoning Committee Meeting Minutes from March 2, 2016.

b. CDC Committee Report

The Board received a committee report from Community Development Committee Chairman Chuck Renneker.

Wastewater Committee

On behalf of the Wastewater Committee, Lucia Terry, submitted Committee recommendations to the Board dated March 8, 2016.

Town Manager Peabody said that, in preparation for the workshop session with the Wastewater Committee on Tuesday, he had asked Director Krieg to reach out to public relations firms to discuss effective campaign measures. Town Manager Peabody added that his job is to provide the Board with all the options to get the message to the voters regarding this very important issue. Discussion ensued.

8. Public Discussion of Proposed Community Development Block Grant (CDBG) Funding Projects for Program Year 2016 (continued from 2.23.2016 meeting)

Applicant	Project Name	Prev. Year's Funding (2015-16)	2016-17 Funding Request	Committee Recommendation
Public Services	unallocated			\$2,812
	Fuel Assistance Program	\$5,000	\$5,000	\$2,500
Bridgton Community Center	Community Kettle Dinner Program	\$2,000	\$2,000	\$0
Bridgton Community Center	Community Resource Navigator	\$6,100	\$6,100	\$6,100
Stevens Brook Elementary School	School Food Distribution Backpack Program	\$5,000	\$5,600	\$5,600
Regional Transportation Program (RTP)	Bridgton Regional Transportation Program	-	\$5,000	\$0
Family Crisis Services	Domestic Violence Services	-	\$2,500	\$0
St. Peter's Episcopal Church	Community Meals	-	\$2,160	\$1,200
St. Joseph Food Pantry & Bridgton Food Pantry	Food Purchase & Delivery	-	\$7,500	\$3,700
Town of Bridgton, Recreation	Summer Camp Scholarships	\$7,680	\$7,680	\$5,900
		Public Services Requests	\$43,540	\$27,812

Public Facilities/Infrastructure/Housing	Project Name	Previous Year's Funding (2015-16)	2016-17 Funding Request	Committee Recommendation
Joan Wilson	Main St Building	-	\$29,656	\$0
Justin Ward	Bridgton Books	-	\$9,500	\$0
Town of Bridgton	Bridgton Community Center Roof	-	\$60,000	\$0
Town of Bridgton	Bridgton Community Center Electric	-	\$11,000	\$11,000
Town of Bridgton	Central Fire Station	-	\$10,000	\$4,000
Town of Bridgton	Town Hall Renovations			\$75,000
Town of Bridgton	Downtown Public Bathroom	-	\$85,000	\$0
	salmon point bathroom			salmon point
Town of Bridgton	Main St Improvement Bid Construction		\$30,000	\$30,000
			\$235,156	\$120,000
Admin/Planning				
Town of Bridgton	CDBG program administration - Anne & Kayla	\$30,000	\$35,500	\$35,500
			\$35,500	\$35,500

HUD Allocation	\$185,415
15% Public Services cap	\$27,812
20% Admin/Planning cap	\$37,083
Unallocated Funds from prior years	\$11,176
Amount for 2015 Summer Camp	\$2,020
Available Prior Year Funds	\$9,156
Total Available Funds	\$194,571
Committee Recommendations	\$183,312
Remainder Available to Allocate	\$11,259

On behalf of Bridgton Food Pantry/St. Joseph's Food Pantry, Karen Hawkins stated that the request was for \$7,500 and asked why the Committee recommended only \$3,700. She encouraged the Board to think about the growing number of families that depend on this service and fund the requested amount.

Director Krieg explained that \$2,020 is the amount that was allocated to the summer camp program but was not spent; she added that she hopes the funding will remain dedicated to the program to be used prior to June 30, 2016.

Selectman Hoyt stated that he supports funding \$9,500 for Bridgton Books.

Carmen Lone, Member of the Methodist Church Food Pantry Board of Directors, said that the two food pantries work well together and asked the Board to consider allocating the funding over and above the transportation costs to the Methodist Church Food Pantry. Selectman Watkins noted that the application does not mandate a 50/50 split between the two churches.

Discussion ensued.

9. Board Action on Proposed Community Development Block Grant (CDBG) Funding for Projects for Program Year 2016

Motion by made by Vice-Chairman McHatton for approval of \$37,083 to the CDBG program administration; 2nd from Selectman Hoyt. 5 approve/0 oppose

Motion was made by Selectman Hoyt for approval of \$9,500 to Bridgton Books; 2nd from Vice-Chairman McHatton. 3 approve/2 oppose (Watkins/King opposed)

Motion was made by Selectman Watkins for approval of \$5,000 to the Fuel Assistance Program; 2nd from Vice-Chairman McHatton. The Board opted to review the items line by line. Selectman Watkins withdrew his motion; Vice-Chairman McHatton withdrew his 2nd.

Applicant	Project Name	Selectman Watkins	Selectman Hoyt	Vice-Chairman McHatton	Selectman Murphy	Chairman King	Select Board Approved
Public Services	unallocated						
	Fuel Assistance Program	\$5,000	\$4,300	\$2,500	\$5,000	\$4,920	\$4,344
Bridgton Community Center	Community Kettle Dinner Program	\$0	\$0	\$2,000	\$2,000	\$2,000	\$2,000
Bridgton Community Center	Community Resource Navigator	\$6,012	\$6,100	\$6,100	\$6,100	\$6,100	\$6,100
Stevens Brook Elementary School	School Food Distribution Backpack Program	\$5,000	\$5,600	\$5,000	\$4,600	\$0	\$4,566
Regional Transportation Program (RTP)	Bridgton Regional Transportation Program	\$0	\$0	\$0	\$0	\$0	\$0
Family Crisis Services	Domestic Violence Services	\$0	\$0	\$2,500	\$1,500	\$3,500	\$1,500
St. Peter's Episcopal Church	Community Meals	\$2,160	\$1,200	\$1,200	\$1,500	\$1,200	\$1,200
St. Joseph Food Pantry & Bridgton Food Pantry	Food Purchase & Delivery	\$7,500	\$6,212	\$5,532	\$5,000	\$6,212	\$5,000
Town of Bridgton, Recreation	Summer Camp Scholarships	\$4,160	\$6,420	\$5,000	\$4,132	\$5,900	\$5,122
		\$29,832	\$29,832	\$29,832	\$ 29,832	\$ 29,832	\$29,832

Motion was made by Vice-Chairman McHatton for approval of the amounts as listed on the “Select Board Approved” column in the chart above; 2nd from Selectman Murphy. 4 approve/1 oppose (Hoyt)

Public Facilities/Infrastructure/Housing		Selectman Watkins	Selectman Hoyt	Vice-Chairman McHatton	Selectman Murphy	Chairman King	Select Board Approved
Joan Wilson	Main St Building	\$0	\$0	\$0	\$0	\$0	\$0
Justin Ward	Bridgton Books	\$0	\$9,500.00	\$9,500	\$9,500	\$0	\$9,500
Town of Bridgton	Bridgton Community Center Roof	\$0	\$0	\$0	\$0	\$0	\$0
Town of Bridgton	Bridgton Community Center Electric	\$11,000	\$ 11,000	\$11,000	\$11,000	\$11,000	\$11,000
Town of Bridgton	Central Fire Station	\$4,000	\$4,000	\$4,000	\$4,000	\$6,000	\$4,000
Town of Bridgton	Town Hall Renovations	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000
Town of Bridgton	Downtown Public Bathroom	\$0	\$0	\$0	\$0	\$0	\$0
	Salmon Point Bathroom	\$8,103	\$8,103	\$8,103	\$8,103	\$15,603	\$8,103
Town of Bridgton	Main St Improvement Bid Construction	\$30,000	\$30,000	\$30,000	\$30,000	\$ 30,000	\$30,000
		\$128,103	\$137,603	\$137,603	\$137,603	\$137,603	\$137,603

Motion was made by Selectman Hoyt for approval of the amounts as listed on the “Select Board Approved” column in the chart above; 2nd from Vice-Chairman McHatton. 5 approve/0 oppose

10. MSAD #61

There was no additional information from MSAD #61.

11. Public Comments and Presentations

There were no public comments or presentations.

12. Old Business

a. Town Hall Update

Director Krieg reported that Eric Dube is conducting a Town Hall inspection of items that may or may have not been completed as well as quality issues and will provide a report of his findings.

Selectman Hoyt asked what the plan is for the interior of the building to which Director Krieg responded that this issue will be discussed prior to the budget.

b. Comprehensive Plan

Selectman Watkins reported that he has been working with Director Krieg on project tracking progress for the short and long term goals and will provide a report to the Board.

c. Streetscape Project

Director Krieg reported that there will be another public forum on Saturday, March 19th at 10:00 A.M.; she encouraged public attendance.

Director Krieg will also provide the Board with a copy of the walkability study report from Bike Maine.

13. Dates for the Next Board of Selectmen’s Meeting and/or Workshop

- March 14, 2016; Homerun Road Workshop at 5:00 P.M.
- March 15, 2016; Waste Water Committee Workshop at 6:00 P.M.
- March 22, 2016
- April 12, 2016
- April 26, 2016

14. Executive Session per MRS Title 1, Chapter 13 §405.6.A.

The Board opted to bring item b. forward for the first executive session.

b. Personnel Matters

Motion was made by Selectman Hoyt to enter into executive session at 8:28 P.M. per MRS Title 1, Chapter 13, and Subsection 405.6.A; 2nd from Selectman Watkins. 5 approve/0 oppose

Motion was made by Selectman Hoyt to exit executive session at 9:17 P.M.; 2nd from Selectman Watkins. 5 approve/0 oppose

a. Committee Membership

Motion was made by Selectman Watkins to enter into executive session at 9:22 P.M. per MRS Title 1, Chapter 13, and Subsection 405.6.A; 2nd from Selectman Hoyt. 5 approve/0 oppose

15. Action Items Following Executive Session

Motion was made by Selectman Watkins to appoint Stephen Rickert, Ursula Flaherty, Justin McIver and Michael Thomas to the Community Development Committee; 2nd from Selectman Murphy. 5 approve/0 oppose

16. Adjourn

Chairman King adjourned the meeting at 9:23 P.M.

Respectfully submitted,

Laurie L. Chadbourne
Town Clerk