

Board of Selectmen's Meeting Minutes December 27, 2016; 5:00 P.M.

Board Members Present: Gregory N. Watkins, Chairman; Glenn R. Zaidman, Vice-Chairman;
Robert J. McHatton, Bernard N. King, Jr., Robert P. Murphy

Administration Present: Police Chief Richard Stillman; Fire Chief Stephen Fay; Public Works Director Jim Kidder; Deputy Town Clerk Dawn Taft; Town Manager Robert A. Peabody, Jr.

1. Call to Order

Chairman Watkins called the meeting to order at 5:00 P.M.

2. Pledge of Allegiance

The Board recited the "Pledge of Allegiance."

Police Chief Stillman introduced Sophia Swiatek as the new Police Officer.

3. Approval of Minutes

a. December 7, 2016

Motion was made Selectman McHatton for approval of the minutes from the December 7, 2016 Board Meeting; 2nd by Vice Chairman Zaidman. 5 approve/0 oppose

a. December 13, 2016

Motion was made Selectman McHatton for approval of the minutes from the December 13, 2016 Board Meeting; 2nd by Vice Chairman Zaidman. 5 approve/0 oppose

4. Public Comments and Presentations (*Each speaker may be limited to 3 minutes.*)

There were no public comments at this time.

5. Correspondence and Other Pertinent Information

There were no issues for discussion.

6. New Business

Chairman Watkins brought agenda item 6.b.4. forward.

b. Awards and Other Administrative Recommendations

4. Request to Support Winter Carnival Events (tabled 12.13.2016)

Application from Campfire Grille for Catering Permit for Winter Carnival

Motion to remove the item from the table was made by Selectman King; 2nd by Selectman Murphy.
5 approve/0 oppose

Dan Harden, Vice President of the Greater Bridgton Chamber of Commerce explained the events that will be going on during the event. **Motion** was made Selectman McHatton to approve the Greater Bridgton Chamber of Commerce's use of Highland Lake Beach for their Annual Winter Carnival from 10:00 AM to 7:00PM on Saturday, February 18th; 2nd by Selectman King. 5 approve/0 oppose

Motion was made Selectman King to approve the Campfire Grille's application for a Catering Event for February 18th, 2017 from 12:00 PM to 7:00 PM at Highland Lake Beach with the alcohol remains in and consumption be restricted to the tent area; 2nd by Selectman McHatton. 4 approve/1 oppose (Chairman Watkins opposed)

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6. New Business

a. Permits/Documents Requiring Board Approval

1. Victualer's License to Noble House Inn

Motion was made Selectman King for approval of the Victualer's License to the Noble Inn; 2nd by Vice Chairman Zaidman. 5 approve/0 oppose

2. Sewer Commitment #178; Route 1

Motion was made Selectman McHatton to commit the July, 1, 2016 to September 30, 2016 Sewer User Rate Commitment #178 comprising 2 pages totaling \$8,226.64 to the Treasurer for collection; 2nd by Selectman Murphy. 5 approve/0 oppose

b. Awards and Other Administrative Recommendations

1. Adoption of the Cumberland County Hazard Mitigation Plan

Town Manager Peabody explained the request and process. **Motion** was made Selectman McHatton to approve the updated Hazard Mitigation Plan; 2nd by Vice Chairman Zaidman. 5 approve/0 oppose

2. 2017 Appointment of Robert Peabody as Town Manager, Tax Collector, Treasurer, Road Commissioner

Motion was made Selectman King to appoint Robert A. Peabody, Jr. as Town Manager, Tax Collector, Treasurer, and Road Commissioner to a one year term commencing January 1, 2017 and ending December 31, 2017; 2nd by Selectman McHatton. 5 approve/0 oppose

3. Confirmation of Town Manager Appointments for 2017

Motion was made Selectman McHatton to confirm the Town of Bridgton 2017 annual appointments as submitted; 2nd by Selectman King. 5 approve/0 oppose

4. Request to Support Winter Carnival Events (tabled 12.13.2016)

Application from Campfire Grille for Catering Permit for Winter Carnival
Addressed earlier in the meeting.

5. MSAD #61 Adult Education Use of Municipal Offices (tabled 12.13.2016)

Motion was made by Selectman King to remove the item from the table; 2nd by Selectman McHatton. 5 approve/0 oppose

Town Manager Peabody referred the Board to the revised Memorandum of Understanding. **Motion** was made Selectman McHatton to approve the Memorandum of Understanding between the Town of Bridgton and MSAD 61 & MSAD 72 Regional Adult Community Education for a six month term beginning January 1, 2017 and ending July 31, 2017; 2nd by Vice Chairman Zaidman. 4 approve/1 oppose (Selectman King opposed)

6. Building Projects

Chairman Watkins reminded the Board why this was on the Agenda and referred further explanation to Town Manager Peabody. Town Manager Peabody reviewed the information he provided the Board of Selectmen. Further discussion ensued between the Board and the Town Manager.

Chairman Watkins interrupted the discussion at 6:05 PM for the Public Hearing.

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7. Public Hearing at 6:00 P.M.

a. Special Amusement Permit to Noble House Inn

Chairman Watkins opened the Public Hearing at 6:05 PM. There were no comments. Chairman Watkins closed the Public Hearing at 6:06 PM.

6. New Business

b. Awards and Other Administrative Recommendations

6. Building Projects

At 6:06 PM the discussion resumed with the Board and the Town Manager. The Town Manager will do further adjustment to the flow chart and provide it to the Board of Selectmen.

7. Budget Advisory Committee

Chairman Watkins sought information from the Board about what direction the committee should take. Discussion ensued about forming the committee and their direction and advertising. **Motion** was made by Vice Chairman Zaidman to advertise for a budget committee; 2nd by Selectman McHatton. 4 approve/1 oppose (Selectman King opposed)

8. Discussion Regarding Outside Agency Budget Requests

Chairman Watkins reminded the Board about this agenda item. Town Manager Peabody gave further explanation on the change in the form and the new process. The consensus of the Board of Selectmen was to move forward with the new application and process with level funding.

c. Selectmen's Concerns

- **Selectman McHatton** asked if the Town was replacing the flooring in the entryway of the Municipal Complex. Town Manager Peabody responded that it was in the budget, however, it may be replaced with Municipal Complex roof repairs.
- **Selectman McHatton** asked if new committee members receive copies of the committee charges. Town Manager Peabody stated that they do.
- **Selectman Murphy** had no items for discussion.
- **Selectman King** had no items for discussion.
- **Vice Chairman Zaidman** suggested that a traffic light is needed at the intersection of Route 302 and Sandy Creek Road. Town Manager Peabody explained that it needed to be an agenda item to be voted on then it goes to Maine Department of Transportation.
- **Vice Chairman Zaidman** asked for updates on the Woods Pond Bathhouse and the grass issues on Depot Street. Public Works Director Kidder explained the issues for the grassing of Depot Street. Mr. Kidder also updated the Board on where the project stands.
- **Chairman Watkins** determined that the Traffic Light and Depot Street grassing be put on the next agenda.
- **Chairman Watkins** stated that he has provided the Board members information for their review about upgrading the Town's website.

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6. New Business

c. Selectmen's Concerns

- **Chairman Watkins** asked if money was in the budget for fencing at Forest Hills Cemetery. Public Works Director Jim Kidder responded that it was put in the budget.
- **Chairman Watkins** expressed his concerns about the snowmobilers using the cemetery area to access the trails.
- **Chairman Watkins** stated that someone approached him about the condition of a wayfinding sign. Upon his review of the wayfinding signs he found problems with several of them and provided the Board members with copies of photographs of the signs.
- **Chairman Watkins** asked who plowed the Town Hall parking lot, specifically by the Scout Cabin. Public Works Director Jim Kidder stated that the Town plows a portion and Tri County contracts a portion, he also explained the troop leader contacting him and he assisted them.
- **Chairman Watkins** commended the fire fighters for shoveling fire hydrants and mentioned that anyone in the proximity of a hydrant could help the fire department by shoveling a 3 foot area around the hydrant. The assistance would be appreciated.

d. Town Manager's Report/Deputy Town Manager's Report

Manager's Report

12/27/16

The Town Office will be closed January 2nd.

Central Maine Power Company has notified the Town that their contractors may be conducting tree work in the community. They use a limited amount of federally approved herbicides to prevent growth. Application is by hand directly to the tree needing to be controlled. Landowners who object to the use of herbicides on transmission corridors abutting their property may request a Landowners Maintenance Agreement. The forms as well as additional information may be obtained by writing to CMP Vegetation Management, 83 Edison Drive, Augusta, ME 04336 or calling Nicholas Hahn at 207-621-3942. There is an informational poster in the Town Office lobby.

7. Public Hearing at 6:00 P.M.

a. Special Amusement Permit to Noble House Inn

This item was addressed earlier in the meeting.

8. Action Items Following Public Hearing

a. Special Amusement Permit to Noble House Inn

Motion was made Selectman King to approve the Special Amusement Permit for Noble House Inn; 2nd by Vice Chairman Zaidman. 5 approve/0 oppose

9. Treasurer's Warrants

Motion by Vice Chairman Zaidman to approve Treasurer's Warrants 56, 57, 58, 59, 60 and 61; 2nd by Selectman McHatton. 5 approve/0 oppose

10. Committee Reports

No items brought forward.

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11. **MSAD #61**
No items brought forward.
12. **Public Comments and Presentations** (*Each speaker may be limited to 3 minutes.*)
Deb Brusini approved of the formation of the Budget Committee, and had several suggestions for the Board of Selectmen.
13. **Old Business** (*Board of Selectmen Discussion Only*)
There was no old business for discussion.
14. **Dates for the Next Board of Selectmen's Meeting and/or Workshop**
January 4, 2016 Workshop with Recycling Committee; January 10, 2017; January 24, 2017
15. **Executive Session**
a. **Per MRS 1 § 405.6.A; Review of Committee Member Application(s)**
Motion to enter the executive session at 7:15 P.M. by Selectman King; 2nd by Vice Chairman Zaidman.
5 approve/0 oppose

Motion to exit the executive session at 7:30 P.M. by Selectman King; 2nd by Selectman McHatton.
5 approve/0 oppose
16. **Action Items Following Executive Session**
a. **Committee Member Appointment(s)**
Motion was made by Vice Chairman Zaidman to appoint Catherine Samuels and Carmen Lone to the Community Development Advisory Committee; 2nd by Selectman King. 5 approve/0 oppose

Per MRS 1 § 405.6.C; Land Acquisition
Motion to enter the executive session at 7:35 P.M. by Selectman King; 2nd by Vice Chairman Zaidman.
5 approve/0 oppose

Motion to exit the executive session at 8:26 P.M. by Selectman King; 2nd by Vice Chairman Zaidman.
5 approve/0 oppose
16. **Action Items Following Executive Session**
a. **Committee Member Appointment(s)**
This was addressed earlier in the meeting.
17. **Adjourn**
Chairman Watkins adjourned the meeting at 8:29 PM.

Respectfully,

Dawn E. Taft
Deputy Town Clerk