

## Board of Selectmen's Meeting Minutes

### October 11, 2016; 5:00 P.M.

Board Members Present: Gregory N. Watkins, Chairman; Glenn R. Zaidman, Vice-Chairman; Bernard N. King, Jr.; Robert J. McHatton, Sr.

Administration Present: Town Manager Robert Peabody; Deputy Town Manager Georgiann Fleck; Town Clerk Laurie Chadbourne; Police Chief Richard Stillman; Public Works Director Jim Kidder; Planning, Economic and Community Development Director Anne Krieg; Code Enforcement Officer Rob Baker; Interim Fire Chief Todd Perreault

#### 1. Call to Order

Chairman Watkins called the meeting to order at 5:00 P.M.

#### 2. Pledge of Allegiance

The Board recited the "Pledge of Allegiance."

#### 3. Approval of Minutes

##### a. September 27, 2016

**Motion** was made by Selectman McHatton for approval of the minutes from the September 27, 2016 board meeting; 2<sup>nd</sup> from Vice-Chairman Zaidman. 4 approve/0 oppose

#### 4. Public Comments and Presentations

Walter Riseman introduced himself as an independent candidate for Representative to Legislature District 69 and provided information about himself.

George Bradt requested an update on the sewer system. Chairman Watkins responded that staff has been working with the engineers to compile data and the new billing cycle will go into effect this fall. The ordinance is active.

#### 5. Correspondence and Other Pertinent Information

##### a. Recognition of Glen Garland

Chairman Watkins commended Glen Garland for his hard work, experience and dependability. He has strengthened the department in numerous ways and continues to inspire Bridgton fire fighters. He thanked Mr. Garland for his years of service and presented him with a token of appreciation. Mr. Garland thanked the department and community for their support over the years.

#### 6. New Business

##### a. Permits/Documents Requiring Board Approval

##### 1. 2016 Municipal Valuation Return

Town Manager Peabody reported that the Town is annually required to complete the Maine Revenue Services Municipal Valuation Return. The return is completed by the Assessor's Agent. **Motion** was made by Selectman McHatton to sign the 2016 Municipal Valuation Return; 2<sup>nd</sup> from Selectman King. 4 approve/0 oppose

##### 2. Abatements and Supplements; As the Board of Assessors/Selectmen

The Board received a list of abatements and supplemental assessments being recommended by the Assessor's Agent. **Motion** was made by Selectman King for approval of the recommended October 11, 2016 tax abatements totaling \$6,133.31; 2<sup>nd</sup> from Selectman McHatton. 4 approve/0 oppose **Motion** was made by Selectman King for approval of the supplemental tax warrant of \$2,439.97 dated October 11, 2016; 2<sup>nd</sup> from Vice-Chairman Zaidman. 4 approve/0 oppose

### 3. Automobile Graveyard/Junkyard to Powerhouse Salvage

**Motion** was made by Selectman King to take this item off the table; 2<sup>nd</sup> from Vice-Chairman Zaidman. 4 approve/0 oppose

Code Enforcement Officer Rob Baker reported that he has not the opportunity to meet with the owner and review the property for code compliance. **Motion** was made by Selectman King to table this item until November 8, 2016; 2<sup>nd</sup> from Selectman McHatton. 4 approve/0 oppose

### 4. Special Town Meeting Warrant

**Motion** was made by Selectman King for approval of the Special Town Meeting Warrant for November 8, 2016; 2<sup>nd</sup> from Vice-Chairman Zaidman. 4 approve/0 oppose

### 5. Municipal Officers Notice of Public Hearing on Secret Ballot Referendum

**Motion** was made by Selectman McHatton to approve the Municipal Officers notice of public hearing on secret ballot referendum for Tuesday, October 25, 2016 at 6:00 P.M.; 2<sup>nd</sup> from Selectman King. 4 approve/0 oppose

#### b. Awards and Other Administrative Recommendations

##### 1. Endorsement of Proclamation for October 2016 as Domestic Violence Awareness Month

Chief Stillman and Director Krieg encouraged the Board to proclaim October as Domestic Violence Awareness Month. Events are planned mid-month such as a fundraiser for Family Crisis Services as well an informational event to make the public aware of the services available here in Bridgton. Chief Stillman added that the department works closely with Family Crisis and acknowledged the importance of having the resource available in our community. **Motion** was made by Vice-Chairman Zaidman to proclaim October as Purple Lights Nights Campaign Month, Domestic Violence Awareness; 2<sup>nd</sup> from Selectman King. 4 approve/0 oppose

Website: [familycrisis.org](http://familycrisis.org)  
Telephone (toll free) 1-800-537-6066  
Telephone (local number) 207-874-1973  
Office Address: 230 Main Street, Bridgton

##### 2. Police Chief Authority for Road Races, Parades, and Similar Events

Deputy Town Manager Fleck reported that the Town lacks a formal policy on events such as road races and parades that make use of our streets and roads. The Police Chief is currently the Town Official that organizers of these events consult with. **Motion** was made by Selectman King to authorize the Police Chief to approve road races, parades and similar events; 2<sup>nd</sup> from Selectman McHatton. 4 approve/0 oppose

##### 3. Request to Commence Discussion for CDBG FY 17

Anne requested that at the next meeting the Board discuss the plans for next year's block grant program as well as a suggested timeline. Selectman McHatton requested that Director Krieg obtain a letter of commitment from the property owner for the parking lot. Selectman McHatton also requested that Director Krieg reach out to the Food Pantry regarding the application process. **Motion** was made by Selectman King to approve the proposed timeline for 2017 CDBG Program; 2<sup>nd</sup> from Selectman McHatton. 4 approve/0 oppose

##### 4. Request to Pursue EPA Grant

Director Krieg requested that the Board approve an application to the Federal Environmental Protection Agency for funds to assist with outreach and communicating to residents about the proposed Zoning Ordinance. The Board agreed that the community should decide if they want to explore smart growth. The Board took no action.

## 5. Public Education of Board Decisions

Vice-Chairman Zaidman suggested that the Board designate an individual to provide public information on important decisions made by the Board to offer the citizens a better understanding. Discussion ensued. Town Manager Peabody suggested that the Board vote to direct the Manager to issue a press release. **Motion** was made by Vice-Chairman Zaidman to direct the Town Manager to issue a press release regarding the two citizens petitions (Farmers Market and Fireworks); 2<sup>nd</sup> from Selectman King. 4 approve/0 oppose

### c. Selectmen's Concerns

- Selectman McHatton suggested that the four candidates running for the Board be invited to attend a meeting for a three minute presentation to address the citizens.
- Selectman King had no concerns.
- Vice-Chairman Zaidman had no concerns.
- Chairman Watkins had no concerns.

### d. Town Manager's Report/Deputy Town Manager's Report

Town Manager Peabody submitted and reported the following:

#### **Manager's Report 10/11/16**

Things are winding down at Salmon Point Campground. The last day of the season is October 15<sup>th</sup>. We are planning on using the County Crew to do a fall clean-up this year.

The Woods Pond Bathroom project is progressing. Plans are still in place to have it completed this fall.

In the summer of 2006 the Town had a detailed forest inventory and management plan for the six individual parcels, some 200 total acres, owned by the Town. The stated goal "...is to maintain a healthy, productive, sustainable forest through proper and well balanced forest management that brings income to the town of Bridgton, provides habitat for a diverse array of wildlife and offers quality aesthetic and recreational opportunities to citizens of the town." As per the recommendation of the plan, all six parcels were harvested in the years following the plan. As 10-years have passed, we had the plan updated. Suggested harvesting plans vary per parcel.

The first meeting of the Capital Improvement Committee is scheduled for this upcoming Tuesday at 7:00pm.

Chairman Watkins asked if the rock removal as part of dredging the lagoon at Salmon Point has been completed. Town Manager Peabody responded that it has been partially completed.

## 7. Treasurer's Warrants

**Motion** was made by Vice-Chairman Zaidman for approval of Treasurer's Warrants numbered 29, 30, 32, 33, 34, and 35 (31 was voided); 2<sup>nd</sup> from Selectman King. 4 approve/0 oppose

## 8. Committee Reports

The next Land Use Committee Meeting is scheduled for October 19<sup>th</sup>.

## 9. MSAD #61

Chairman Watkins reported that he is working with the principal of Lake Region High School on the selection of a Student Representative to the Board.

## 10. Public Comments and Presentations

On behalf of Lake Region High School, Chairman Watkins thanked all involved for their support with the homecoming parade.

Chairman Watkins reported that this will be the fifth year that the high school has hosted an event to promote safe trick or treating. The event will take place on Saturday, October 29<sup>th</sup> from 1:00 P.M. until 4:00 P.M. This is free to all families. He added that the Lions Club and Fire Department Association will also be selling food during the event.

11. Old Business

a. Bridgton Website

Chairman Watkins reported that the Town Manager has compiled a pool of service providers with varying degrees of content and packages. Town Manager Peabody and Chairman Watkins will review the information and narrow it down and bring three recommendations back to the Board for consideration.

12. Dates for the Next Board of Selectmen's Meeting and/or Workshop

- o October 25, 2016
- o November 8, 2016

13. Executive Session

a. Per MRS Title 1, Chapter 13 § 405.6.C; Land Acquisition

**Motion** was made by Selectman King to enter into executive session at 6:25 P.M. for discussion of land acquisition per MRS Title 1, Chapter 13, and Subsection 405.6.C; 2<sup>nd</sup> from Selectman McHatton.

4 approve/0 oppose

**Motion** was made by Selectman King to exit executive session at 7:30 P.M.; 2<sup>nd</sup> from Vice-Chairman Zaidman. 4 approve/0 oppose

b. Per MRS Title 1, Chapter 13 § 405.6.D; Labor Contract

**Motion** was made by Selectman King to enter into executive session at 7:31 P.M. for discussion of labor contracts per MRS Title 1, Chapter 13, and Subsection 405.6.D; 2<sup>nd</sup> from Selectman McHatton.

4 approve/0 oppose

**Motion** was made by Selectman King to exit executive session at 7:52 P.M.; 2<sup>nd</sup> from Selectman McHatton. 4 approve/0 oppose

14. Action Items Following Executive Session

a. 2016/2017 Wastewater Budget

**Motion** was made by Vice-Chairman Zaidman for approval of the 2016/17 Wastewater Budget to include Option A; 2<sup>nd</sup> from Selectman King. 4 approve/0 oppose

b. Ratification of Police Union Contract

**Motion** was made by Selectman King to ratify the 2016-19 Agreement between the Town of Bridgton and The Bridgton Federation of Public Employees AFT/AFL-CIO, Local 4273; 2<sup>nd</sup> from Selectman McHatton.

4 approve/0 oppose

15. Adjourn

Chairman Watkins adjourned the meeting at 8:05 P.M.

Respectfully submitted,

Laurie L. Chadbourne  
Town Clerk