

Board of Selectmen's Meeting Minutes

July 12, 2016; 5:00 P.M.

Board Members Present: Gregory N. Watkins, Chairman; Glenn R. Zaidman, Vice-Chairman; Bernard N. King, Jr., Robert J. McHatton, Sr.; Paul E. Hoyt

Administration Present: Town Manager Robert Peabody; Town Clerk Laurie Chadbourne; Director of Planning, Economic and Community Development Anne Krieg; Public Works Director Jim Kidder;

1. Call to Order

Chairman Watkins called the meeting to order at 5:00 P.M.

2. Pledge of Allegiance

The Board recited the "Pledge of Allegiance."

3. Approval of Minutes

a. June 27, 2016

b. June 28, 2016

c. July 5, 2016

Motion was made by Selectman Hoyt for approval of the minutes from the June 27, 2016, June 28, 2016 and July 5, 2016 Board Meetings; 2nd from Selectman King. 5 approve/0 oppose

4. Correspondence and Other Pertinent Information

a. Request from Lakes Environment Association for Trail Expansion

Town Manager Peabody stated that Lakes Environmental Association (LEA) is requesting a second trail expansion to link their Maine Lake Science Center with Pondicherry Park via the Stonewall Loop Trail. The request involves 40 linear feet. They are also asking that, if approved, in what manner should the crossing of the stonewall be addressed whether by breaching or a four-foot wooden mini-bridge. Breaching would not be an option as Title 14 §7552(2) disallows the disturbing, removal or destruction of any lawfully established boundary line marker. Additionally, the Park Management Plan §4 **Structures** (h) states "The boundaries need to kept free of encroachments and remain well marked so they can be located with ease." A review of the deed and survey indicates the stonewall in question to be a boundary of the Park Property.

The Park's Management Plan §4 **Trails and Other Surface Alterations** (a) allows for a maximum of 3.0 miles of trail of which 2.6 miles were constructed leaving .4 miles or 2,112 feet for future expansion. The prior trail construction utilized 300 linear feet or 14% of the allowed 2,112 feet leaving 1,812 feet for expansion. The new request will use, as previously noted, 40 linear feet or 2.2% of the remaining allotment leaving 1,772 feet for future expansion. The Board may wish to consider requiring LEA to grant the Town a Perpetual Easement for the use of the established trails on Maine Lake Science Center which connect to the Pondicherry Park trails in exchange. The Pondicherry Park Stewardship Committee voted to affirmatively on the request (copy of their Minutes is in your binder).

Peter Lowell responded to several questions asked by the Board. **Motion** was made by Selectman Hoyt to approve a trail extension not to exceed 40 linear foot from the Maine Lake Service Center to the Stonewall Loop Trail. Further granting that the stonewall boundary be traversed by a four-foot by eight-foot wooden bridge. Trail construction and maintenance shall be in accordance with the Pondicherry Park Management Plan and under the supervision of the Bridgton Public Works Director. The approval herein is conditioned upon and subject to the granting of a perpetual easement to the Town for the use of the trails sited on Maine Lake Science Center property connecting to the Pondicherry Park Trail System; 2nd from Vice-Chairman Zaidman.

5 approve/0 oppose

Mr. Lowell thanked the Board and encouraged them to visit the Science Center, he also suggested that the Board hold one of their meetings at the Center.

b. Correspondence from Highland Point Association Regarding a Street Light

The President of the Highland Point Association is requesting the Town assume the cost of maintaining a streetlight at the intersection of Commons Drive and Summit Drive. The estimated monthly cost is based on the wattage. Please refer to the recent Central Maine Power Company bill in your binder. **Motion** was made by Selectman Hoyt to approve assuming the cost of the streetlight situated at the corner of Commons Drive and Summit Drive; 2nd from Selectman King. 5 approve/0 oppose

5. New Business

a. Permits and Documents Requiring Board Approval

1. Appointment of Glenn Zaidman to the Pondicherry Park Committee

Motion was made by Selectman King to appoint Glenn Zaidman to the Pondicherry Park Stewardship Committee for the balance of Selectman King's term; 2nd from Selectman Hoyt. 5 approve/0 oppose

2. Consent Agreement

Motion was made by Selectman King to take this issue "off the table;" 2nd from Selectman McHatton. 5 approve/0 oppose

Motion was made by Selectman King to approve the Consent Agreement between the Town of Bridgton and the Lloyd D. Chipman Trust; 2nd from Selectman Hoyt. David Ehrman, President of the Moose Pond Association, asked why contractors are not held to the same terms as the property owners. Town Manager Peabody responded that the contractor is hired by the property owner and it is the property owners' responsibility to ensure compliance. 5 approve/0 oppose

3. Victualer's License to Cornshop Trading Company

Motion was made by Selectman King to approve a Victualer's License for Mark Grenda doing business as Corn Shop Trading Company; 2nd from Vice-Chairman Zaidman. 5 approve/0 oppose

4. Hawker & Peddler License to Robert Casimiro

Motion was made by Selectman Hoyt to approve a Hawker & Peddler License to Robert Casimiro; 2nd from Vice-Chairman Zaidman. 5 approve/0 oppose

5. Cemetery Deed to Warren & Paula Bowden; Forest Hills Annex Section H, Lot 8A

Motion was made Selectman Hoyt to approve the sale of Section H Lot 8A (2 grave lot) in Forest Hills Annex to Warren and Paula Bowden; 2nd from Selectman McHatton. 5 approve/0 oppose

b. Awards and Other Administration Recommendation

a. Salmon Point Budget awards and Other Administrative Recommendations

Selectman Hoyt disclosed that he rents a camping site at Salmon Point and he will recuse himself during the discussion and consideration of the fees.

Town Manager Peabody provided the Board with the 2016-17 appropriations budget and revenue projections for Salmon Point. Discussion ensued. Selectman Hoyt recused himself during discussion of the lease fees and joined members of the audience.

Motion was made by Selectman King to approve the rental increase of 3% as recommended by the Town Manager; 2nd from Vice-Chairman Zaidman. 4 approve/0 oppose

Selectman Hoyt rejoined members at the table. **Motion** was made by Selectman King to approve the appropriations budget as recommended by the Town Manager; 2nd from Vice-Chairman Zaidman. 5 approve/0 oppose

Town Manager Peabody will review options for trash removal next year.

2. Establish an Interview Panel for Fire Chief

Town Manager Peabody provided the Board with a copy of the newly revised job description for a full time Fire Chief. **Motion** was made by Selectman King to approve the document; 2nd from Selectman Hoyt.
5 approve/0 oppose

Motion was made by Selectman King to approve the interview panel consisting of two (2) Fire Chiefs, a citizen, Select Board member, Town Manager and Deputy Town Manager; 2nd from Selectman Hoyt.
5 approve/0 oppose On behalf of the Board, Vice-Chairman Zaidman will serve on the interview panel.

c. Selectmen's Concerns

- **Selectman McHatton** noted that at the last meeting, Vice-Chairman Zaidman brought up the grass on Depot Street and asked if there was any follow up. Director Krieg is scheduling an inspection and will report the results to the Board.
- **Selectman McHatton** noted that at the last meeting, Vice-Chairman Zaidman also asked about Town issued emails and computers to which the Board directed discussion to the next agenda.
- **Selectman McHatton** asked if the meeting date and time with BRAG has been established to which Chairman Watkins responded that BRAG will provide some dates for Board consideration.
- **Selectman McHatton** requested that the bushes surrounding the WWI monument be cut back to highland the monuments. Town Manager Peabody will discuss this issue with Lucia Terry.
- **Selectman McHatton** asked how the Sewer Ordinance amendments are being implemented. Town Manager Peabody responded that he met with Engineer Brent Bridges and we have firm numbers for each field and will start using equivalent users. The TRIO module is being upgraded to do the billing under the new breakdown this fall.
- **Selectman McHatton** noted that although there was not one hundred percent compliance with the new rules for the parade regarding candy, it was a huge improvement. He also noted the quiet zones were well received.
- **Selectman Hoyt** received feedback from a citizen that the fireworks were the best they have ever seen.
- **Selectman Hoyt** asked when the bathrooms at Woods Pond will be completed. Town Manager Peabody responded that the next meeting with the contractor is scheduled for Friday and there are a number of items to be reviewed. The contractor has until September to complete the project.
- **Selectman Hoyt** asked if the Town Manager has done any further research for parking on Nulty Street to which Town Manager Peabody responded that he has not. Selectman McHatton suggested referring this back to the CDC for their review and recommendation.
- **Selectman Hoyt** suggested a future agenda item to discuss a recreation center.
- **Selectman Hoyt** suggested that the Board invest in the skateboard park and requested additional discussion at the next meeting.
- **Selectman Hoyt** asked for a status update of the renovation to the Town Hall. Director Krieg reported that she will be reaching out to Casco Bay Engineering to prepare the bid specifications for this project. The Board suggested that an engineer not be hired. This item will be added to the next agenda for discussion. Director Krieg will invite Aaron Shapiro from GPCOG to attend as well.
- **Selectman King** complimented the Fire Department for not throwing candy during the 4th of July parade. He also noted that he did receive complaints regarding the huge gap between the classic cars and the honor guard. He added that there were many compliments on the quiet zone.
- **Selectman King** requested that the parking area at Highland Lake be posted for boat trailer parking because RV's and single cars are parking in that area.
- **Vice-Chairman Zaidman** thanked the Town Manager, Department Heads and staff for meeting with him last week. He said it was a great opportunity to learn more about the process.

- **Vice-Chairman Zaidman** reviewed the ordinance book and suggested that the Board establish an Ordinance Review Committee to update the documents as there are many inconsistencies. He also suggested that the Board establish a Building Committee. **Motion** was made by Selectman Hoyt to direct the Town Manager to write up a charge for a Building Committee; 2nd from Selectman McHatton. 5 approve/0 oppose **Motion** was made by Selectman King to direct the Town Manager to write up a charge for an Ordinance Review Committee; 2nd from Selectman Hoyt. 5 approve/0 oppose
- **Vice-Chairman Zaidman** requested that the discussion of fees for commercial haulers be moved to the first meeting in August. **Motion** was made by Selectman Hoyt to take this issue off the table; 2nd from Selectman King. 5 approve/0 oppose **Motion** was made by Selectman Hoyt to move discussion of this issue to the August 9th meeting; 2nd from Selectman King. 5 approve/0 oppose
- **Chairman Watkins** had no concerns.

d. Town Managers Report

Town Manager Peabody reported that the tax bills are being mailed out by the end of this week and read the following into the record:

“Manager’s Report; 07/12/16

The Town has had another bathroom placed at Woods Pond Beach bringing the total to three. A handicap bathroom has been ordered for Sabbatus Island which will provide two bathroom facilities. A meeting was held with the Woods Pond Bathroom contractor to resolve the construction issues. Although he has until September to finish the project, it is hoped that the project will be completed sooner than that date.

The new part-time maintenance person at Salmon Point Campground did not work out. We will continue with the one part-time person. Brenda Day, the Administrative Assistant, will be responsible for providing administrative support for the Campground taking over those duties from Dawn Taft who will continue to focus on Assessing, Wastewater and front counter duties.

The side steps at the Town Office have been removed with the work scheduled to be completed by Friday.

The new cooling tower is up and running, but the heat pump for the front office area is not functioning and a replacement is on order. It will be installed upon arrival.

The new directional and location signs continue to be installed.

Union negotiations continue. I would suggest an executive session and your last meeting in July to discuss their progress with the Board.

The Maine Municipal Association Elected Officials Workshop is being held here Thursday from 4:00pm to 8:30pm. Fifty participants have registered.”

6. Treasurer’s Warrants

Motion was made by Selectman McHatton for approval of Treasurer’s Warrants numbered 141, 142, 143, 1, and 2; 2nd from Selectman Hoyt. 5 approve/0 oppose

7. Committee Reports

a. Report from Michael Corthell, Eastern Slope Airport Authority Board

The Board received an updated report regarding the Eastern Slope Airport Authority Board from Michael Corthell and thanked him for the information.

8. MSAD #61

There was no information regarding MSAD #61.

9. Public Comments

There were no public comments.

10. Old Business

a. Streetscape Project

Director Krieg reported the MDOT has assigned an engineer to the project. The Greater Portland Council of Governments is assisting in obtaining bicycle data. She added that they are also working on conducting a survey to obtain information on where cars are coming from and going to. She will keep the Board updated. Chairman Watkins asked what the next step is with the Streetscape Project. Town Manager Peabody responded that the next step is working with Cumberland County and MDOT to put the project out for bid with the construction drawings in August.

11. Dates of next Board of Selectmen's Meetings and/or Workshop

July 26, 2016

August 9, 2016

12. Adjourn

Chairman Watkins adjourned the meeting at 6:50 P.M

Respectfully submitted,

Laurie L. Chadbourne
Town Clerk