

Board of Selectmen's Meeting Minutes

March 27, 2018; 5:00 P.M.

Board Members Present: Gregory N. Watkins, Chairman; Glenn R. Zaidman, Vice-Chairman; Robert P. Murphy; Robert J. McHatton, Sr.; G. Frederick Packard

Board Members Absent: Glenn R. Zaidman, Vice-Chairman

Administration Present: Town Manager Robert Peabody; Deputy Town Manager Georgiann Fleck; Town Clerk Laurie Chadbourne; Public Works Director Jim Kidder; Fire Chief Steve Fay

1. Call to Order

Chairman Watkins called the meeting to order at 5:00 P.M.

2. Pledge of Allegiance

The Board recited the "Pledge of Allegiance."

3. Approval of Minutes

a. March 20, 2018

Motion was made by Selectman Packard for approval of the minutes from the March 20, 2018 Board Meeting; second from Selectman Murphy. 4 approve/0 oppose

4. Public Comments and Presentations on Non-Agenda Items

William Preis had attended a meeting in January for discussion of an electric sign at the Town Hall. He has read some of the letters of opposition to the sign for various reasons noting the difficulty in making a qualified judgment without seeing a sample. Mr. Preis added that the Board opted to move forward with a manual sign voicing concerns about the lack of space, he added that the current manual sign has not been updated on a regular basis in years. Chairman Watkins responded that as a result of the many concerns, the Board directed the Manager to explore options and decided to pursue the manual sign:



Michael Davis noted that he lives near the Town Hall and many of his neighbors do not support an electric sign in that area.

5. Committee Reports

Chairman Watkins reported that he reached out to the Chair-person of each committee on March 12th requesting that they update their committee contact information, he also asked for their feedback and how the committee is doing and how the Board of Selectmen could better serve them. Those returns will be compiled for all Board members at the next meeting.

Carmen Lone, Chairman of the Community Development Committee, found the exercise extremely useful to review what is going on within the committee and charted a course for improvement. Members were excited to see an ad in the paper for the position of a Community Development Director. Their next meeting on April 4th will be dedicated to the review of membership and meeting frequency.

6. Correspondence and Other Pertinent Information

a. Review of School Budget; Superintendent Al Smith

Superintendent Al Smith, School Board Chairman Janice Barter and Finance Director Sherrie Small were present. Mr. Smith submitted and reviewed the following:

Maine School Administrative District #61					
COST CENTER SUMMARY					
		2 Years Prior Budget	1 Year Prior Revised	Budget Total	Budget Difference
		7/1/2016 - 6/30/2017	7/1/2017 - 6/30/2018	7/1/2018 - 6/30/2019	7/1/2018 - 6/30/2019
Account Number / Description					
Article 2 - Regular Inst.					
SBES Extended Studies	K-8 now split by location	0.00	0.00	82,098.00	82,098.00
SBES Instruction	1 Position reduced - enrollment	1,623,493.00	1,701,190.00	1,620,336.00	(80,856.00)
SLS Extended Studies	K-8 now split by location	232,453.00	232,773.00	82,531.00	(150,239.00)
SLS Instruction	1.4 Position reduced - enrollment, adj's	2,455,368.00	2,527,867.00	2,483,384.00	(44,481.00)
LRMS Extended Studies	K-8 now split by location	0.00	0.00	56,206.00	56,206.00
LRMS Instruction	1 Position reduced - resignation	2,185,326.00	2,222,761.00	2,166,953.00	(55,805.00)
LRHS Extended Studies	1 day/week	28,723.00	0.00	13,889.00	13,889.00
LRHS Instruction	1 Position reduced - retirement	3,188,433.00	3,240,732.00	3,142,254.00	(98,477.00)
ELL Instruction	Elementary and Secondary	11,922.00	12,042.00	13,638.00	1,596.00
Article 2 Totals		10,359,547.00	10,599,678.00	9,661,289.00	(938,382.00)
SPECIAL EDUCATION					
SBES Resource Instruction	K-8 now split by location	0.00	0.00	265,961.00	265,961.00
SBES Self-Contained Instruction	K-8 now split by location	0.00	0.00	568,701.00	568,701.00
SBES Specialists	K-8 now split by location	0.00	0.00	210,130.00	210,130.00
LRMS Resource Instruction	K-8 now split by location	0.00	0.00	355,626.00	355,626.00
LRMS Self-Contained Instruction	K-8 now split by location	0.00	0.00	455,061.00	455,061.00
LRMS Specialists	K-8 now split by location	0.00	0.00	264,541.00	264,541.00
Special Ed Administration	1 Position reduction - re-structure	969,244.00	1,018,833.00	987,998.00	(30,836.00)
SLS Resource Instruction	K-8 now split by location	944,299.00	928,180.00	386,637.00	(541,543.00)
SLS Self-Contained Instruction	K-8 now split by location	1,226,551.00	1,298,374.00	517,641.00	(780,732.00)
Elementary	Hospital/Homebound Services	2,000.00	2,000.00	2,000.00	0.00
SLS Specialists	K-8 now split by location	783,677.00	809,755.00	317,589.00	(492,165.00)
Extended School Year Services		36,229.00	22,679.00	27,899.00	5,221.00
LRHS Resource Instruction	1 Ed Tech position reduced	483,337.00	476,122.00	536,042.00	59,921.00
LRHS Self-Contained Instruction		259,663.00	271,519.00	333,294.00	61,773.00
Secondary	Hospital/Homebound Services	1,500.00	1,000.00	1,000.00	0.00
LRHS Specialists	SW, Speech, OT, PT, Psych	178,756.00	237,911.00	317,752.00	79,839.00
Article 3 total		4,885,256.00	5,066,373.00	5,547,872.00	481,498.00
CAREER AND TECHNICAL EDUCATION					
LRVC Student Services		66,874.00	70,483.00	68,705.00	(1,778.00)
LRVC Administration	Staff change	209,853.00	218,652.00	178,323.00	(40,330.00)
LRVC Operations/Maintenance		116,248.00	103,669.00	111,902.00	8,233.00
LRVC Field Trips		3,075.00	3,050.00	3,040.00	(10.00)
Construction Technology		86,538.00	90,713.00	91,416.00	703.00
Business Management	This program has been eliminated	76,842.00	78,200.00	0.00	(78,200.00)

Health Occupations		89,988.00	83,086.00	103,885.00	20,798.00
Culinary Arts		101,361.00	120,592.00	121,037.00	445.00
Advanced Technologies	This is a new program	0.00	0.00	84,768.00	84,768.00
Law Enforcement		74,239.00	79,872.00	84,030.00	4,158.00
Fire Science		53,174.00	31,812.00	26,621.00	(5,191.00)
Automotive Technologies		89,906.00	83,957.00	83,823.00	(133.00)
Co-Op Services		57,542.00	61,095.00	67,063.00	5,968.00
Diversified Occupations		403,746.00	413,273.00	426,328.00	13,054.00
Academic Skills	Part of Diversified Occupations	30,370.00	22,829.00	0.00	(22,829.00)
Article 4 Total		1,459,756.00	1,461,283.00	1,450,941.00	(10,344.00)
OTHER INST - CO-CURR/SUMMER					
LRHS Summer School		9,477.00	9,521.00	10,865.00	1,344.00
LRMS Co-Curricular		26,228.00	34,144.00	27,372.00	(6,772.00)
LRMS Athletics		122,201.00	125,455.00	122,285.00	(3,172.00)
LRHS Co-Curricular		52,018.00	54,638.00	54,210.00	(429.00)
LRHS Athletics	Athletic Trainer employed vs contracted	317,575.00	346,484.00	377,034.00	30,552.00
Article 5 total		527,499.00	570,242.00	591,766.00	21,523.00
STUDENT & STAFF SUPPORT					
SBES Guidance/Psych		76,221.00	53,624.00	57,898.00	4,274.00
SBES Nurse Services	K-8 now split by location	0.00	0.00	44,439.00	44,439.00
SBES Library/Media		25,732.00	26,516.00	28,523.00	2,006.00
SBES Technology	.4 Position eliminated	45,323.00	51,261.00	26,366.00	(24,896.00)
SLS Guidance/Psych		134,564.00	120,533.00	127,023.00	6,491.00
SLS Nurse Services	K-8 now split by location	189,279.00	215,617.00	115,082.00	(100,536.00)
SLS Library/Media		50,168.00	51,084.00	56,216.00	5,132.00
SLS Technology	.6 Position eliminated	67,106.00	74,860.00	32,057.00	(42,803.00)
LRMS Guidance/Psych		108,949.00	111,361.00	122,462.00	11,100.00
LRMS Nurse Services	K-8 now split by location	0.00	0.00	69,552.00	69,552.00
LRMS Library/Media		108,795.00	112,405.00	116,594.00	4,189.00
LRMS Technology	1 Position eliminated	108,819.00	154,810.00	70,832.00	(83,978.00)
LRHS Guidance/Psych		275,356.00	238,599.00	248,972.00	10,372.00
LRHS Library/Media		131,358.00	138,489.00	139,556.00	1,069.00
LRHS Technology	1 Position eliminated	293,763.00	306,005.00	222,681.00	(83,323.00)
DW Curriculum and Instruction		283,575.00	215,136.00	265,688.00	50,553.00
DW Student Testing	Scantron/AimsWeb	29,590.00	29,790.00	29,790.00	0.00
DW Technology		524,751.00	523,270.00	558,193.00	34,926.00
DW 504/ADA Services		29,300.00	24,509.00	26,257.00	1,748.00
LRHS Nurse Services		82,422.00	66,218.00	71,391.00	5,172.00
Article 6 Totals		2,627,923.00	2,583,393.00	2,429,572.00	(153,819.00)

System Administration					
Board of Directors		85,232.00	94,980.00	92,133.00	(2,847.00)
Superintendent's Office	Staff Change	385,597.00	402,672.00	386,901.00	(15,773.00)
Business Office		398,437.00	386,444.00	392,349.00	5,905.00
Unemployment		25,000.00	25,000.00	25,000.00	0.00
Article 7 Totals		894,266.00	909,096.00	896,383.00	(12,715.00)
School Administration					
SBES Administration		207,194.00	224,037.00	220,993.00	(3,044.00)
SLS Administration		321,509.00	332,522.00	327,955.00	(4,566.00)
LRMS Administration		314,042.00	334,092.00	358,392.00	24,299.00
LRHS Administration		436,010.00	467,795.00	457,889.00	(9,906.00)
Article 8 Totals		1,393,218.00	1,480,666.00	1,365,229.00	(115,437.00)
Transportation					
District Transportation		1,412,682.00	1,396,871.00	1,547,932.00	151,061.00
Special Ed Transportation	Out of District transportation	340,591.00	333,368.00	133,160.00	(200,206.00)
Article 9 Totals		1,753,273.00	1,730,239.00	1,681,092.00	(49,145.00)
Facilities and Maintenance					
SBES Custodial/Maintenance		391,503.00	435,791.00	410,994.00	(24,797.00)
SLS Custodial/Maintenance		439,608.00	500,423.00	495,327.00	(5,096.00)
LRMS Custodial/Maintenance		469,073.00	460,366.00	441,075.00	(19,290.00)
LRHS Custodial/Maintenance		809,797.00	917,506.00	858,294.00	(59,212.00)
DW Operations/Maintenance		848,098.00	849,208.00	899,466.00	50,257.00
Supt's Office Custodial/Maintenance		29,170.00	24,711.00	23,527.00	(1,181.00)
ESB Operations/Maintenance		34,416.00	38,700.00	32,905.00	(5,795.00)
Grandstand Operations/Maintenance		5,777.00	5,528.00	5,673.00	145.00
Special Services Custodial/Maintenance		31,672.00	29,987.00	28,661.00	(1,326.00)
Article 10 Totals		3,216,913.00	3,413,307.00	3,195,922.00	(217,382.00)
Article 11 - Debt Service					
Article 11 Totals	Bond Payments and Interest	2,092,191.00	2,048,343.00	2,019,934.00	(28,409.00)
Article 12 - All Other Exp's					
Article 12 Totals	Community Use and Food Service	150,000.00	150,000.00	150,000.00	0.00
General Fund Grand Total		29,359,842.00	30,012,620.00	28,990,000.00	(1,022,620.00)
Adult Education		599,328.00	563,415.00	549,825.00	
Capital Reserve (From Fund Balance)			1,100,000.00	750,000.00	
Educational Reserve (From Fund Balance)				500,000.00	

M.S.A.D. #61										
TOWN VALUATIONS										
TOWN	2014 VALUATION (Actual)	% Inc/Dec of 2014 over 2013	2015 VALUATION (Actual)	% Inc/Dec of 2015 over 2014	2016 VALUATION (Actual)	% Inc/Dec of 2016 over 2015	2017 VALUATION (Actual)	% Inc/Dec of 2017 over 2016	3-yr avg	2-yr avg
BRIDGTON	945,550,000	-2.40%	961,500,000	1.69%	942,750,000	-1.95%	969,700,000	2.86%	2.60%	0.91%
CASCO	614,800,000	-0.27%	645,350,000	4.97%	640,200,000	-0.80%	637,100,000	-0.48%	3.69%	-1.28%
NAPLES	685,950,000	-2.49%	692,450,000	0.95%	732,250,000	5.75%	741,450,000	1.26%	7.95%	7.00%
SEBAGO	375,800,000	-2.33%	378,700,000	0.77%	372,050,000	-1.76%	364,450,000	-2.04%	-3.03%	-3.80%
TOTALS	2,622,100,000		2,678,000,000		2,687,250,000		2,712,700,000			
ESTIMATED TOWN ASSESSMENTS										
TOWN	2017-18 Total		2018-19 EPS Local Cont.		Add'l Local	Adult Ed	2018-19 Total Local Cont.	Inc/(Dec)		
					6,683,792	331,900				
Bridgton	9,680,702		6,388,889		2,740,979	136,110	9,265,978	(414,724)		
Casco	6,625,836		4,449,289		1,830,663	90,906	6,370,859	(254,977)		
Naples	7,458,401		5,311,693		2,112,150	104,884	7,528,727	70,325		
Sebago	3,091,581		-		-	-	-			
	26,856,520		16,149,871		6,683,792	331,900	23,165,563	(599,376)		

3/23/2018

Superintendent Smith responded to several questions asked by the board members. On behalf of the Board, Chairman Watkins thanked Superintendent Smith for attending the meeting, providing budget details and for the hard work and effort it took to put this budget together; he added that the district does a great job to deliver the best education.

b. Resignation of Bridgton Health Officer Faye Daley

Chairman Watkins reported that Health Officer Faye Daley has submitted her resignation effective May 31, 2018. She has served the Town well in this position for a member of years. MRS 22 Chapter 153 Subsection 451 requires the municipal officers appoint a Health Officer. Chairman Watkins read her resignation to the record, "It has been my pleasure to serve the Town of Bridgton, working joyfully with current and past staffs and committees. It has been wonderful to be in a position to positively assist our town's citizens in many various ways. The time has come for me to pass the torch on to a future "Bridgton Health Officer." I wish to retire effective May 31, 2018 and hope that date will enable the town to find and employ a willing replacement. I thank you for all our fellowship and hope the future bodes well for us all." **Motion** was made by Selectman McHatton to accept, with regret, the resignation of Faye Daley as Health Officer effective May 31, 2018; second by Selectman Murphy. 4 approve/0 oppose

7. New Business

a. Awards and Other Administrative Recommendations

1. Policy on Protected Expressive Activities at the Bridgton Transfer Station

Town Manager Peabody reported that the Town Attorney crafted the proposed policy for Board review and approval. **Motion** was made by Selectman McHatton to approve the “Policy on Protected Expressive Activities at the Bridgton Transfer Station;” second from Selectman Murphy. 4 approve/0 oppose

2. Excess CDBG Funds for Lower Main Street Project

Town Manager Peabody reported that the Town is required to designate the disposition of excess Community Block Grant Funds, if any, to an already approved project. He requested that those funds be applied to the Lower Main Street Project. **Motion** was made Selectman McHatton to approve application of any excess 2018-19 Community Block Grant Funds to the Lower Main Street Project; second from Selectman Packard. 4 approve/0 oppose

b. Permits/Documents Requiring Board Approval

1. Victualer’s License (Renewal) to R & B Enterprises DBA Big Dog Sports

Motion was made by Selectman Packard to approve a Victualer’s License to R & B Enterprises DBA Big Dog Sports; second from Selectman Murphy. 4 approve/0 oppose

2. Victualer’s License A la Mexicana II (243 Portland Road)

Motion was made by Selectman Packard to approve a Victualer’s License to A la Mexicana II; second from Selectman Murphy. 5 approve/0 oppose

3. Sewer Commitment #205

Motion was made by Selectman McHatton to commit the November 1, 2017 to January 31, 2018 comprising of three pages totaling \$14,182.81 to the Treasurer for collection; second from Selectman Packard. 4 approve/0 oppose

4. Scope of Services for Continuing Support of Wastewater System; Woodard & Curran

Town Manager Peabody provided a Scope of Services for Continuing Support of the Wastewater System for Bridgton from Woodard & Curran. It is for completed and anticipated work from January 1 to June 30, 2018. The funds will be expended on an “as completed” basis. He requested that the funds be expended from the Sewer Department Unrestricted Fund which has a balance of \$622,469. **Motion** was made by Selectman McHatton to approve the allocation of \$25,500 from the Sewer Department Unrestricted Fund to 413-3-6415 Engineering Services; second from Selectman Murphy. 5 approve/0 oppose

5. Park Street Wastewater Upgrade

Town Manager Peabody reported that in response to a Maine Department of Environmental Protection (MDEP) directive regarding the Park Street Pumping Station, certain improvements are being made so that there is redundancy should the pump fail. Working with Woodard & Curran a scope of work was developed and approved by MDEP to address the concern. The Town has contracted with T. Buck Construction, Inc. to perform the work. The cost is \$52,099.60 which I am requesting be expended from the Sewer Department Unrestricted Fund which has a balance of \$622,469. Please see the Statement of Net Position in your binder, Woodard & Curran project documents and T. Buck proposal in your binders. **Motion** was made by Selectman McHatton to approve the allocation of \$52,100 from the Sewer Department Unrestricted Fund to 413-4-3603 Repairs; second from Selectman Packard. 4 approve/0 oppose

Chairman Watkins brought agenda item 12 forward.

12. Public Hearing

a. Special Amusement Permit to Big Dog Sports & Grill (656 North High Street)

Chairman Watkins opened the public hearing for comments on a special amusement permit application to Big Dog Sports & Grill at 6:06 P.M. There were no public comments. The hearing was closed at 6:06 P.M.

b. New Liquor License to A la Mexicana II (243 Portland Road)

Chairman Watkins opened the public hearing for comments on a new liquor license to A la Mexicana II at 6:06 P.M. There were no public comments. The hearing was closed at 6:07 P.M.

c. Special Amusement Permit to A la Mexicana II (243 Portland Road)

Chairman Watkins opened the public hearing for comments on a special amusement permit to A la Mexicana II at 6:07 P.M. Michael Davis asked what the entertainment will be to which Chairman Watkins responded that the application notes a one singer mariachi. The hearing was closed at 6:08 P.M.

13. Action Items Following Executive Session

a. Special Amusement Permit to Big Dog Sports & Grill (656 North High Street)

Motion was made by Selectman Packard to approve the special amusement permit to Big Dog Sports & Grill; second from Selectman Murphy. 4 approve/0 oppose

b. New Liquor License to A la Mexicana II (243 Portland Road)

Motion was made by Selectman Packard to approve the new liquor license to A la Mexicana II; second from Selectman Murphy. 4 approve/0 oppose

c. Special Amusement Permit to A la Mexicana II (243 Portland Road)

Motion was made by Selectman Packard to approve the special amusement permit to A la Mexicana II; second from Selectman Murphy. 4 approve/0 oppose

Chairman Watkins returned to agenda item 7.c.

c. Selectmen's Concerns

- **Selectman McHatton** requested that the Town Manager provide information at the budget meeting as to what the grant writer has accomplished since the beginning of that position.
- **Selectman McHatton** requested that the Board discuss a hiring committee for the community development director to which Chairman Watkins directed to the next meeting.
- **Selectman McHatton** asked if there have been any security upgrades to the Community Center as a result of the recent break-ins. Director Carmen Lone responded that WAM alarm rechecked the alarm system in the office and changed the setting to a much louder setting but this does not deter anyone from entering the back window where there is no lighting or surveillance. She added that the Board of Directors is holding a special meeting to review these issues.
- **Selectman Packard** voiced concerns regarding the ditch on Willett Road, noting that the road is narrow and the deep ditch is dangerous.
- **Selectman Murphy** had no concerns.
- **Chairman Watkins** reported that he will be meeting with Facilities Manager Andy Madura tomorrow and will encourage him to submit information to the Board for review and discussion.
- **Chairman Watkins** reported that an invitation has been extended to the public for a 50th anniversary celebration of the Ronald G. St. John Post 17 on Waterford Road in Harrison on April 8, 2018 from 1PM-3PM.

d. Town Manager's Report/Deputy Town Manager's Report

Deputy Town Manager Fleck submitted and read the following report

DEPUTY TOWN MANAGER'S REPORT

March 27, 2018

Town Clerk

Don't forget...**Nomination papers** are available for open seats on Selectman/Assessor/Overseer of the Poor, Planning Board; MSAD 61 Director and Trustee of the Water District. Filing deadline is the close of business hours on Friday, April 13, 2018. To date the following individuals have returned papers:

Selectman, Assessor, Overseer of the Poor for a 3 year term: Liston Eastman and Robert McHatton Sr.

Planning Board Regular Member for a 3 year term: Deanna Miller

Planning Board Regular Member for a 2 year term: Charles Kenneth Gibbs

Fire Department

Deputy Chief Eric Field has put considerable time and effort in **recruiting and retention of Fire Department Members**. He recently completed a recruitment project designed for media delivery. Last Saturday his recruitment work was viewed at a screening at the Magic Lantern Theater and will now be seen before each feature film. We thank the Magic Lantern Theater and Chris Madura for their assistance and the donated screen time.

We would like to welcome **David Dowd**, our newest member, with over 18 years of fire and emergency medical experience.

Bridgton Fire Department continues to **accept applications**. To become a member please contact Chief Fay at 647-8814.

Police Department

The Bridgton PD along with other local public safety entities will be hosting the 2nd **Youth Safety Day** at Stevens Brook Elementary on Saturday, May 5 from 10a.m. to 2p.m. There will be food, fun and prizes as well as live entertainment by a group of 8th graders! Kids will be able to bring their own bike, receive a FREE helmet and ride through our course. They will also be able to tour public safety vehicles, talk with first responders, learn how to call 911 and answer all the questions, how to do chest compressions for CPR, use a fire extinguisher and more. Flyers and advertising will be going out soon. Any questions please contact Ashley M. Hutter, Public Safety Admin Assistant at 207-647-8814.

On Saturday April 14th 8a.m. to 11a.m. The Bridgton/Fryeburg Knights of Columbus Council will sponsor a **training** session by United Ambulance Personnel on **CPR procedures and use of AED equipment** and a brief program on drug overdose awareness and Narcan administration. The training will be held in the Parish Hall at St. Joseph, 225 South High Street, Bridgton. Registration can be done at the door. There is a \$2 voluntary donation.

Financials

Before you tonight is the **Revenue and Expenditure Summary Report for the month of February 2018**. The benchmark is 66.7% for the month. Revenues are at 75.9% and Expenditures are at 66.8%%
Respectfully submitted,

Georgiann M. Fleck
Deputy Town Manager

Town Manager Peabody submitted and read the following report into the record:

ON GOING PROJECTS (partial listing)

Wastewater Expansion	Paperwork submitted to Rural Development
Phase II Streetscape (Main Street)	Met with Historical Society and Intersection Design team; conducted visual preference survey; met with Selectboard; received Ironwood Design Plans and began integrating into Schematic Design Plans; designing roadway. April 2018
Streetscape (Lower Main Street)	Delivered initial sketch plans to key staff for review
Intersection Study	Milone & McBroom are developing possible configurations
Bridgton Memorial School	Awaiting site sketch from SAD 61
Marketing/Branding	Awaiting new video
Trademarking Brand	Maine approved, Federal process partially completed have filed an objection to some exclusions
Town Office Roof	Work is on hold, weather dependent
Town Office Security	Installation mostly completed, added three doors; fire panel updated to digital
BCC Negotiations	Awaiting response from Community Center
GIS	Project is underway; Woodard & Curran gathering data
Good Neighbor Code	Merge the draft of June 26, 2017, with the Administrative Draft, prepared December 15, 2017; reconcile all definitions; define areas and boundaries for all Districts; set building standards where appropriate.
Website Development	Minor fine-tuning; trying to keep up current on postings
Road Survey	Jim continues to work with LEA; master file completed; working with Woodard & Curran

Depot Street	Trees will be pruned; awaiting SB decision on grass
Town Hall Door	Repairing in-house; materials purchased
Salmon Point Bathroom	Will be completed this spring before Memorial Day
Rte 302/Sandy Creek Rd	Still awaiting MDOT findings
Safety Manual Updates	Charisse is working with MMA & Dept Hds
Budget Development	Being reviewed by SB
CDBG 2018/19	Projects submitted to County Commissioners
BCC Roof	Roof deck completed rest of repairs to be completed when weather permits
Fire Code	Proposed ordinance completed; Fire Chief anticipates requesting a November vote
Personnel Policy	Review started; will meet with DH's in April
Salmon Point New Lots (3)	Roughed out awaiting favorable weather to put in pedestals; appears that all three will be rented for the new season
Wastewater Budget Preparation	Not started
Salmon Point Budget Preparation	Not started
Park Street Pump Station Project	Awaiting SB action (tonight)
Gazebo Roof	Shingles purchased; awaiting favorable weather

Selectman McHatton asked Chairman Watkins for his opinion of the new website to which Chairman Watkins responded that it does need minor fine tuning and would like it to be further along, he added that it's difficult to find information that should be readily available including, but not limited to, gaps in the minutes and ping pong information. Town Manager Peabody noted that he is still working with Mishmash on a few anomalies.

Chairman Watkins asked how the marketing and branding is moving along to which Town Manager Peabody responded that they are finishing up the contract and the last deliverable item is the video which is in the editing process.

8. Old Business

a. Depot Street Grass Area

Chairman Watkins noted that Perennial Point of View brought back information for Board review and consideration. Lucia Terry submitted a proposal to reinstall grass on green space to include steps and estimated costs of materials [estimated at around 10,000 square feet from measurements taken from construction plans]. **Motion** was made by Selectman Packard to accept the proposal from Perennial Point of View for the sum of \$8,200; second Selectman Murphy. 4 approve/0 oppose

9. Treasurer's Warrants

Motion was made by Selectman Packard for approval of Treasurer's Warrants numbered 82 and 83; second from Selectman McHatton. 4 approve/0 oppose

10. MSAD 61

There was no additional information regarding MSAD #61.

11. Public Comments and Presentations on Non-Agenda Items

Michael Davis informed the Board that he submitted several membership applications for the Events Committee for Board review and consideration at their next meeting.

12. Dates for the Next Board of Selectmen's Meeting and/or Workshop

- March 29, 2018; Budget Workshop at 4:00 P.M. upstairs meeting room
- April 3, 2018; Meeting with Bridgton Water District 5PM
- April 10, 2018; Regular Meeting
- April 24, 2018; Regular Meeting

Chairman Watkins called for a recess before entering executive session.

13. Executive Session

a. Per MRS Title 1, Section 405.6.A: Review Committee/Board Member Application

Motion was made by Selectman Packard to enter into executive session at 7:07 P.M. per MRS Title 1, Section 405.6.A for discussion of an application to a committee/board; second from Selectman McHatton.

4 approve/0 oppose

Motion was made by Selectman McHatton to exit executive session at 7:27 P.M.; second from Selectman Packard. 4 approve/0 oppose

14. Action Items Following Executive Session

a. Committee Member/Board Appointment

Motion was made by Selectman Packard to appoint Helen Archer to the Community Development Committee; second from Selectman McHatton. 4 approve/0 oppose

15. Adjourn

Chairman Watkins adjourned the meeting at 7:29 P.M.

Respectfully submitted,

Laurie L. Chadbourne
Town Clerk