

OUTDOOR FESTIVAL PERMIT APPLICATION

No person shall exhibit, sponsor, hold, promote or operate any pageant, amusement show, theatrical performance, including a music festival or exhibition where an excess of 500 people are reasonably anticipated to attend and where a substantial portion of the entertainment will be out of doors without first procuring from the Municipal Officers a license therefore at least seven (7) days prior to the event and payment of the sum of \$100.00 to the Town therefore.

No license shall be granted by the Municipal Officers unless the applicant satisfies the Municipal Officers or their designee(s) that the following facilities will be available for such an event in the area to be used and no such person shall hold such an event unless such facilities are available. The applicant must comply with all applicable rules and regulations of the state and the municipality prior to being issued a license. The Town's Code Enforcement Officer shall be the designee responsible for confirming same.

Name of applicant: _____

Address of applicant: _____

Telephone # of applicant: _____

Location of Event (attach property owner permission) _____

Type of Event: _____

Hours of Event: _____

- Separate male and female sanitary facilities shall be available and connected to a public sewer system or septic tank.
- Adequate metal, wood or plastic containers with a height of at least two feet and diameter of at least two feet shall be spaced in the area to take care of the solid waste and garbage, with at least one container for each reasonably anticipated 100 persons. Within 24 hours after the close of the event such waste material shall be removed to a public solid waste disposal facility.
- First Aid facility shall be provided on the grounds with at least one ambulance in attendance and one doctor for each 1,000 persons.
- Off the street parking facilities shall be furnished with at least one car space with adequate access ways for each six persons reasonably expected to attend.
- A uniformed police officer or constable shall be provided to direct traffic to and from public ways with at least one officer for each reasonably expected 500 persons.
- Prior to the issuance of the license and the holding of the event, the applicant shall furnish a corporate surety bond from a company authorized to do business in Maine insuring that forthwith after the event the grounds will be cleaned of waste and damages to public or private property in the area arising out of or in connection with the event will be promptly paid; such bond to be in the amount of \$5,000.00 for each expected 500 persons in attendance.
- The applicant shall file with his application adequate proof that he has authority from any landowners to use his property and shall furnish a plan showing the size of the area to be used, with designated locations for drinking, toilet and washing facilities, waste containers, first aid facilities and off the street parking.

Signature: _____ Date: _____

AMOUNT PAID \$100.00 **FOR OFFICE USE ONLY:** DATE SUBMITTED ____/____/20____ RECEIVED BY: _____
BOARD OF SELECTMEN

DATE OF APPROVAL ____/____/20____

COMPLIANCE CERTIFICATION

DATE OF EVENT ___/___/20__

Code Enforcement

- Separate male and female sanitary facilities will be available and connected to a public sewer system or septic tank.
- Adequate metal, wood or plastic containers with a height of at least two feet and diameter of at least two feet are spaced in the area to take care of the solid waste and garbage, with at least one container for each reasonably anticipated 100 persons.
- First Aid facility will be provided on the grounds with at least one ambulance in attendance and one doctor for each 1,000 persons.
- Off the street parking facilities will be furnished with at least one car space with adequate access ways for each six persons reasonably expected to attend.

Code Enforcement Officer or Authorized Representative

Police Department

- A uniformed police officer or constable will be provided to direct traffic to and from public ways with at least one officer for each reasonably expected 500 persons.

Police Chief or Authorized Representative

Town Clerk's Department

- The applicant has furnished a corporate surety bond from a company authorized to do business in Maine insuring that forthwith after the event the grounds will be cleaned of waste and damages to public or private property in the area arising out of or in connection with the event will be promptly paid; such bond to be in the amount of \$5,000.00 for each expected 500 persons in attendance.
- The applicant has filed with his application adequate proof that he has authority from any landowners to use his property and shall furnish a plan showing the size of the area to be used, with designated locations for drinking, toilet and washing facilities, waste containers, first aid facilities and off the street parking.

Town Clerk or Authorized Representative