

# Board of Selectmen's Meeting Minutes

## November 14, 2017; 5:00 P.M.

Board Members Present: Gregory N. Watkins, Chairman; Glenn R. Zaidman, Vice-Chairman; Robert P. Murphy; Robert J. McHatton, Sr.; G. Frederick Packard

Administration Present: Town Manager Robert Peabody; Deputy Town Manager Georgiann Fleck; Town Clerk Laurie Chadbourne; Fire Chief Steve Fay; Public Works Director Jim Kidder; Recreation Director Gary Colello

### 1. Call to Order

Chairman Watkins called the meeting to order at 5:00 P.M.

### 2. Pledge of Allegiance

The Board recited the "Pledge of Allegiance."

### 3. Approval of Minutes

#### a. October 24, 2017

**Motion** was made by Selectman Packard for approval of the minutes from the October 24, 2017 Board Meeting; second from Selectman Murphy. 5 approve/0 oppose

### 4. Public Comments and Presentations on Non-Agenda Items

Justin McIver, Vice-President of Bridgton Young Professionals, presented a proposed plan for the revitalization of the Highland Lake Beach area. He noted that this property is an important asset in the community and is underutilized. The Board opted to hold a workshop session with the Young Professionals Group for a more in depth review of the proposal.

Fire Chief Steve Fay reported the following:

#### **Public Information for Bridgton Engine # 5**

On November 1, 2017, the Bridgton Fire Department placed into service a completely restored 1996 Saulsbury Spartan Gladiator Rescue Pumper. It has replaced Engine # 5 in North Bridgton and the previous engine has been reassigned as Reserve Engine # 2. The new truck will be assigned to all auto accidents, technical incidents, as well as all routine alarms in town. It is also the primary engine to outlying communities upon their request for mutual aid.

Engine # 5 Started out as Engine 1304 in Cortlandville New York with the Cortlandville Fire District. Cortlandville has a strict replacement policy whereby they replace a piece of fire apparatus every 5 years. This year, Engine 1304 was the scheduled piece. The Bridgton Fire Department purchased Engine 1304 for \$85,000. It had 25,000 miles on the chassis and a total of 2,340 engine hours when we purchased it on March 6<sup>th</sup>.

Upon its arrival in Bridgton, the next stop would be Northeast Emergency Apparatus LLC in Auburn for complete body refurbishment and paint. The completed cost was \$40,677.89. In between the time in Auburn and when it was purchased, Bridgton Fire Department members were training and figuring tool locations and operational preparation. When the truck came back from Northeast, it was off to Muddy River Signs here in Bridgton for graphics, lettering, and numbering. Muddy River graciously donated \$500.00 toward the truck and completed the "finish" work for \$3000.00. Finally, while all of this was occurring, we were able to augment the extrication equipment that we were currently using with additional equipment. New England Fire Equipment & Apparatus Corporation offered us a combination tool and hydraulic pump for a total of \$12,000. That purchase was part of a negotiated price that resulted in a \$22,436 donation of very lightly used demonstration equipment. This additional equipment gives Engine # 5 the ability to simultaneously operate two complete sets of extrication tools as well as outfitting our Engines 4 and 6 with basic hydraulic powered extrication equipment.

The final purchase of new equipment was for attack hose lines, nozzles and adapters. Once again, New England Fire Equipment & Apparatus Corporation came through with everything else we needed and with significant savings. The cost was \$7044.32. In order to complete the truck and put it into service, the rest of the equipment needed was supplied with what we had in service on other apparatus, the previous Engine # 5 and department inventory.

The town had authorized approximately \$235,000 to replace Engine #5 over two years ago. We have been able to do that for a cost of \$141,177.89. To put this all into perspective, a brand new truck specified exactly as this truck is, would be in the range of \$500,000-\$650,000. When equipped with brand new equipment, the total climbs to \$900,000-\$950,000. With a projected 25 year life expectancy the cost spread out in today's dollars comes out to be \$5647.12 annually for what we just accomplished.

## 5. Committee Reports

There were no committee reports.

## 6. Old Business

### a. Depot Street Trees and Grass

Town Manager Peabody provided the Board with the inspection reports from Regina Leonard, Senior Landscape Architect- Milone & McBroom, as well as emails on file regarding the Depot Street grass and trees. Also included was an email from Brenna Mae, Patch Farm and Bridgton Farmer's Market, regarding the grass. Selectman McHatton encouraged the Board to review sod grass for that area. **Motion** was made by Vice-Chairman Zaidman to direct the Town Manager to gather additional information from Selectman McHatton and to further review the options for this area; second from Selectman Packard. 5 approve/0 oppose The Board also directed the Town Manager to have the trees pruned and fertilized.

### b. Update on current status of each of the following items, Streetscape, Income Survey, Wayfinding

Town Manager Peabody reported that, on November 3<sup>rd</sup>, he met with staff and others to review the streetscape project status (Phase 1) and the launch of Phase 2. The survey work is completed; incorporation of the layout is beginning; discussion of scheduling of public meetings is ongoing, stakeholder meeting(s) and Select board meetings are being scheduled as preliminary schematic design plans and cost estimates are developed. A tentative date of December 6<sup>th</sup> is planned to convene a public information meeting at the Community Center to introduce and reinstate the project vision statement. Vice-Chairman Zaidman requested that the meeting information be placed on the homepage of the website.

Town Manager Peabody reported that Derik Goodine put together a packet and is going door to door regarding the income survey.

Town Manager Peabody reported that the damaged wayfinding signs are being removed and Nelle Ely is repairing. Once the repair work is completed, Public Works Director Kidder will inspect and re-install.

The Town has partnered with LEA who has an intern working on the Public Works Street Survey project.

Chairman Watkins brought agenda item 12 forward at 6:07 P.M.

## 12. Public Hearing

### a. Special Amusement Permit to Beth's Kitchen Café

Chairman Watkins opened the public hearing at 6:07 P.M. to receive input on an application from Beth's Kitchen Café for a Special Amusement Permit. He noted the hours of entertainment planned are between 3:00 P.M. and 7:00 P.M. and may go as late as 10:00 P.M. from time to time. There were no public comments. Chairman Watkins closed the hearing at 6:08 P.M.

### b. Junkyard/Automobile Graveyard Permit

#### 1. Powerhouse Salvage

Chairman Watkins opened the public hearing at 6:08 P.M. to receive public input on an application from Powerhouse Salvage for a Junkyard / Automobile Graveyard Permit. There were no public comments. Chairman Watkins closed the hearing at 6:08 P.M.

#### 2. Ovide's Used Cars

Chairman Watkins opened the public hearing at 6:08 P.M. to receive public input on an application from Ovide's Used Cars for a Junkyard / Automobile Graveyard Permit. There were no public comments. Chairman Watkins closed the hearing at 6:09 P.M.

13. Action Items Following public hearing

a. Special Amusement Permit to Beth's Kitchen Café

**Motion** was made by Selectman McHatton for approval of the Special Amusement Permit to Beth's Kitchen Café; second from Selectman Packard. 5 approve/0 oppose

b. Junkyard/Automobile Graveyard Permit

1. Powerhouse Salvage

**Motion** was made by Selectman McHatton for approval of the Junkyard/Automobile Graveyard Permit to Powerhouse Salvage; second from Selectman Packard. 5 approve/0 oppose

2. Ovide's Used Cars

**Motion** was made by Selectman McHatton for approval of the Junkyard/Automobile Graveyard Permit to Ovide's Used Cars; second from Selectman Murphy. 5 approve/0 oppose

Chairman Watkins returned to the regular agenda.

7. Correspondence and Other Pertinent Information

a. Highland Lake Beach Storage Reconstruction – Hannah Reid

Town Manager Peabody provided the Board with a memorandum from the Recreation Director regarding the Highland Lake Swim Shed which was recently burned down by vandals. Kevin Tarr, owner of K. Tarr Construction, has offered his assistance in rebuilding the shed and Hannah Reid, a local Girl Scout member and volunteer member of the Town's summer swim staff, has proposed to plan a fundraiser and be part of rebuilding the shed. Recreation Director Gary Colello thanked the Board for the authorization to move forward and introduced Hannah Reid. Ms. Reid noted that the shed was often a refuge for the staff when it was raining; she hopes her fundraising efforts will help to rebuild the shed and replace the medical equipment. She added that her efforts will assist her in achieving the Girl Scout silver award, cadet level. Mr. Tarr added that they are reviewing design ideas. **Motion** was made by Vice-Chairman Zaidman to approve the reconstruction of the Highland Lake Swim Shed and support the generous volunteer efforts Kevin Tarr and Hannah Reid in the reconstruction project; second from Selectman Packard. 5 approve/0 oppose

8. New Business

a. Awards and Other Administrations Recommendations

1. NIMS Training - Todd Perreault, EMA Director

Emergency Management Director Perreault reported that a command structure must be in place and municipal officials require certification for reimbursement from federal grants, etc. The Board set a training time of 3:30 P.M. on November 28<sup>th</sup>, which is prior to their regular meeting time.

b. Permits/Documents Requiring Board Approval

1. Accept Payment and Approve Quit Claim Deed; 251 Portland Road

**Motion** was made by Selectman McHatton to accept the payment and approve the Quit Claim Deed to John Merrill for property described as Map 25 Lot 18-2 Town of Bridgton Tax Maps; second from Selectman Murphy. 5 approve/0 oppose

c. Selectmen's Concerns

- **Selectman McHatton** asked for an update on the timber harvesting to which Town Manager Peabody responded that the report from last year recommended no cutting for a few years. Selectman McHatton asked how the Denmark property would be affected to which Public Works Director Kidder responded that the forester that did the work for Sabatis Island is reviewing the property and will report his findings back to the Board.
- **Selectman McHatton** noted that the recent storm affected Sabatis Island and Public Works Director Kidder responded that his department has cleaned up the area accordingly.

- **Selectman McHatton** stated that he likes the lamps painted black in the police parking lot to which Public Works Director Kidder responded that he has received mixed reviews. Town Manager Peabody added that discussion involving the street lights will be part of the streetscape public meeting process.
- **Selectman Packard** had no concerns.
- **Selectman Murphy** reported that he has received positive feedback regarding the fencing at Forest Hills Cemetery.
- **Vice-Chairman Zaidman** asked when the Cumberland or Falmouth Town Manager will be meeting with the Board to review their senior tax break program to which Town Manager Peabody responded that he has reached out but has not received a response as of yet.
- **Motion** was made by **Vice-Chairman Zaidman** to provide a “thank you” plaque to new businesses; second from Selectman Packard. 5 approve/0 oppose Town Manger Peabody noted that the Town Office is not always informed of new businesses; he will gladly present a plaque to any new business that he is aware of.
- **Chairman Watkins** had no concerns.

d. Town Manager’ Report/Deputy Town Manager’s Report

Town Manager Peabody submitted and read the following report into the record:

**“Manager’s Report / 11/14/17**

The Fire Chief reports that he recently purchased 4 completely refurbished airpaks for \$1,700, compared to \$6,000 for a single unit new, after being given a trade-in of \$1,030 for some old equipment.

Derik Goodine is still going door-to-door with the Wastewater Salary Surveys. I would urge those that have received surveys to return them to the Town as soon as possible. Residents are able to answer the questions directly when he visits. In either case, gathering the information is extremely important as it will affect the amount of grant money the Town is awarded for the wastewater expansion.

The front office has two openings, deputy town clerk which is a full-time position and assistant town clerk which is part-time. Information can be found on the Town’s website or at the Town Office.

As a reminder, the Town Office, Public Works and Transfer Station will be closed for Thanksgiving and the following Friday.”

9. Treasurer’s Warrants

**Motion** was made by Vice-Chairman Zaidman for approval of Treasurer’s Warrants numbered 37, 38, 39, 40, 41, and 42; second from Selectman Murphy. 5 approve/0 oppose

10. MSAD #61

Chairman Watkins reported that the Superintendent is working to schedule a meeting for additional discussion of the Bridgton Memorial School.

11. Public Comments and Presentations on Non-Agenda Items

There were no public comments or presentations.

*12. Public Hearing at 6:00 P.M. / This agenda item was addressed earlier in the meeting.*

*13. Action Items Following Public Hearings / This agenda item was addressed earlier in the meeting.*

14. Dates for the Next Board of Selectmen’s Meetings and/or Workshop

\*November 28, 2017 (at 3:30 P.M. for NIMS training)

\*December 12 2017

\*December 26, 2017

15. Adjourn

Chairman Watkins adjourned the meeting at 6:44 P.M.

Respectfully submitted,

Laurie L. Chadbourne  
Town Clerk