

Board of Selectmen's Meeting Minutes

November 28, 2017; 5:00 P.M.

Board Members Present: Gregory N. Watkins, Chairman; Glenn R. Zaidman, Vice-Chairman; Robert P. Murphy; Robert J. McHatton, Sr.; G. Frederick Packard

Administration Present: Town Manager Robert Peabody; Deputy Town Manager Georgiann Fleck; Town Clerk Laurie Chadbourne; Fire Chief Steve Fay; Public Works Director Jim Kidder

1. Call to Order

Chairman Watkins called the meeting to order at 5:00 P.M.

2. Pledge of Allegiance

The Board recited the "Pledge of Allegiance."

3. Approval of Minutes

a. November 14, 2017

Motion was made by Selectman McHatton for approval of the minutes from the November 14, 2017 Board Meeting; second from Selectman Packard. 5 approve/0 oppose

4. Public Comments and Presentations on Non-Agenda Items

Blaine Chapman, President of Bridgton Easy Riders Snowmobile Club, voiced concerns regarding the annual funding received by the Town. Discussion ensued. **Motion** was made by Selectman McHatton to fund \$2,000 to the Bridgton Easy Riders Snowmobile Club out of the contingency account; second from Vice-Chairman Zaidman. 5 approve/0 oppose

Susan Hatch requested that the Board schedule the workshop regarding the Highland Lake Parking Lot renovations after the holidays to which Chairman Watkins responded that the intention of the Board is to wait until January.

Paul Tworog applauded the Town for the website enhancements and suggested that the drop down be renamed to meeting and agendas for easy reference.

Paul Tworog would like to review the meeting minutes regarding the wastewater system to gain a better understanding of the process. He suggested that a folder with all relevant information be put upon the website for easy reference.

5. Committee Reports

There were no committee reports.

6. Old Business

a. Set Workshop Dates

1. Highland Lake Parking Lot Revitalization

2. Perley Mills Park

The Board set a workshop date of Thursday, January 4, 2018 at 5:00 P.M.

3. Senior Tax Break Program

The Board set a workshop date of Tuesday, January 23, 2018 at 4:00 P.M.

b. Set NIMS Training Date for January 9th at 3:30 P.M.

The Board set a workshop date of Tuesday, January 9, 2018 at 3:30 P.M.

7. Correspondence and Other Pertinent Information

a. Request for New Playground Equipment; Bridgton Community Center

The Bridgton Community Center is requesting approval of the Board to install a new playground equipment at the Armory building. The existing equipment has been here for over 17 years and showing serious wear. The Board had concerns regarding the safety and insurance liability and directed the Town Manager to gather additional information and report back to the Board.

8. New Business

a. Awards and Other Administrative Recommendations

There were no awards or other administrative recommendations.

b. Permits/Documents Requiring Board Approval

1. Sewer Commitment #196; Route 3

Motion was made by Selectman McHatton for approval of Sewer Commitment #196; second from Selectman Packard. 5 approve/0 oppose

2. Sewer Commitment #197; Route 1

Motion was made by Selectman McHatton for approval of Sewer Commitment #197; second from Selectman Murphy. 5 approve/0 oppose

c. Selectmen's Concerns

- **Selectman McHatton** reported that the Community Development Committee Meeting scheduled for tomorrow has been cancelled.
- **Selectman McHatton** noted that there are two signs at the Transfer Station, one provides information and the other sign indicates no entry without a sticker. This sign restricts individuals that do not have a sticker (non-residents/non-taxpayers) from shopping at the store. He suggested that the second sign be removed. Town Manager Peabody noted that the policy mandates a sticker for entry and the Board would need to modify the policy. Board members discussed traffic control and directed the Town Manager to gather additional information for discussion at the next meeting.
- **Selectman Packard** suggested that the Board review the marijuana moratorium and discuss the upcoming law changes and how Bridgton would like to move forward. The Board directed the Town Manager to review the procedure and report back with a recommendation at their next meeting.
- **Selectman Murphy** asked for a status update of the South High Street Cemetery research. Chairman Watkins directed this issues to the next meeting for discussion in executive session (land acquisition).
- **Vice-Chairman Zaidman** asked for a status update of the mowing charges and expenditure for fixing the tractor at BRAG fields. Deputy Town Manger Fleck responded that she has not done that research as of yet.
- **Chairman Watkins** asked for a status update of the roofing project to which Town Manager Peabody responded that it is in process.

d. Town Manager's Report/Deputy Town Manager's Report

Deputy Town Manager Fleck submitted and read the following report into the record:

TOWN OF BRIDGTON DEPUTY TOWN MANAGER'S REPORT
November 28, 2017

Public Works

The Public Works Crew is finishing up on decorating our Town for the holidays in preparation for Bridgton's Festival of Lights this coming Saturday, December 2nd.

General

Bridgton's Festival of Lights is scheduled for this coming Saturday December 2nd beginning at 4:30p.m. with a Community Holiday Party in the Library Courtyard, 5:10p.m. Tree Lighting at the Bridgton Library, 5:30p.m. a Holiday Parade and at 6:30p.m. Santa Claus and Mrs. Claus at the Bridgton Community Center. Information is on the Town of Bridgton website at www.bridgtonmaine.org

Fire Department

The Bridgton Alliance Church is accepting donations of toys via “Toys for Tots”. For more information please contact Pastor Mike Zullo at 583-5178 or email Pastor@Bridgtonalliancechurch.org. Another option is the Portland Press Herald Toy Fund. Applications are available on the Town of Bridgton website at www.bridgtonmaine.org. The Bridgton Fire Department is actively accepting donations of non-perishable food and clothing which they will distribute to the local food pantries. For information please contact Fire Chief Steve Fay at 647-8786 or email firechief@bridgtonmaine.org.

Engine #5 was an integral part of the incident on November 15th on the Moose Pond Causeway involving a tractor trailer truck. Engine #5 supplied traffic control throughout the incident and provided complete scene lighting when the dark of night took over which far surpassed anything we previously had available.

Community Development

On November 21st The Planning Board held a special meeting to review the basis of the Land Use Code which was televised on LRTV. A link to the meeting is available on the Town of Bridgton website at www.bridgtonmaine.org

HEB, Ironwood and Town of Bridgton representatives will meet at the Community Center on Wednesday, December 6th at 6:30p.m. for a public meeting to kick off the final design of Main Street. This meeting is open to the public.

Currently the Planning Board has one vacancy and in 2018 there will be an additional three terms that will expire for a total of four vacancies. If you are interested please consider running as a Planning Board member in the upcoming election in June 2018.

Grant Writer

George Szok, Grant Writer, has submitted 6 grant requests, 7 NEW foundations have been contacted, 14 New foundations reviewed and assessed and a possible two pronged broadband planning approach (1) applying for a 5-town 2018 Broadband Planning Grant from ConnectME with Harrison, Naples, Casco and Denmark and (2) funding Axiom directly to conduct a 3-4 month Broadband Planning study for Bridgton alone.

Town of Bridgton Project Updates – Reported by Bob A. Peabody Jr., Town Manager

Perley Mills Forest – Jim Kidder, Public Works Director, has contacted the forester that was involved in the Sabatis Island work and is awaiting a report.

Depot Street grass – On November 17, 2017 I emailed Doug Albert, Maine Turf Company, regarding the grass on Depot Street and to date I have not received a response.

Depot Street trees – On November 16, 2017 I emailed Lucia Terry, Perennial Point of View, regarding care and maintenance of the new trees on Depot Street and to date I have not received a response.

Streetscape - Information regarding the Town of Bridgton Streetscape has been added to the front page of the Town of Bridgton website and Audrey Knight, the Community Development Director, and I had a telephone conversation with the Maine Department of Transportation today regarding the project. HEB, Ironwood and Town of Bridgton representatives will meet at the Community Center on Wednesday, December 6th at 6:30p.m. for a public meeting to kick off the final design of Main Street.

Senior Property Tax Assistance Program – On November 16, 2017 I emailed William Shane the Town Manager of Cumberland regarding their Senior Property Tax Assistance Program. He responded favorably to a meeting and the Board has been copied with available dates which need to be determined by the Board.

New Business Recognition – We are currently working with staff on how to initiate the program.

Susan Hatch Town of Bridgton Property exchange – The Town’s attorney is currently working with Ms. Hatch’s attorney and land surveyor on this project.

Lower Main Street Project – The bid has been awarded to Milone and MacBroom.

Route 302 Intersection Studies – The right of way field survey work has been completed and plotted.

Wastewater Expansion Project – I am meeting with Brent Bridges of Woodard and Curran this coming Friday for a progress report. Derik Goodine is still in the field going door to door.

GIS Project – We have received some quotes but a decision has not yet been made. Both Jim Kidder, Public Works Director and Audrey Knight, Community Development Director, is in discussion with LEA regarding GIS.

Respectfully submitted,
Georgiann M. Fleck
Deputy Town Manager

9. Treasurer's Warrants

Motion was made by Vice-Chairman Zaidman for approval of Treasurer's Warrants numbered 43, 44, 45 and 46; second from Selectman Packard. 5 approve/0 oppose

10. MSAD #61

Chairman Watkins reported that there will be a follow up meeting regarding the Bridgton Memorial School.

Town Manager Peabody noted that he will be meeting with the Greater Portland Council of Governments to review the Brownfield Study.

11. Public Comments and Presentations

There were no public comments or presentations.

12. Public Hearings at 6:00 P.M.

There were no public hearings scheduled.

13. Action Items Following Public Hearings

There were no action items following public hearings.

Other

The Board opted to advertise for interested individuals to serve on the Board of Appeals; there are currently three vacancies.

The Board opted to cancel the regular meeting scheduled for December 26, 2017.

14. Dates for the Next Board of Selectmen's Meeting and/or Workshop

December 12, 2017

~~December 26, 2017~~

January 4, 2018 (Workshop; Highland Lake Parking Renovation/Perley Mills Park)

January 9, 2018 (begin at 3:30 P.M.; NIMS training)

January 23, 2018

15. Adjourn

Chairman Watkins adjourned the meeting at 6:25 P.M.

Respectfully submitted,

Laurie L. Chadbourne

Town Clerk