

# TOWN OF BRIDGTON

MEMO

**TO:** Bob A. Peabody Jr., Town Manager  
Bridgton Board of Selectmen  
**FROM:** Georgiann M. Fleck, Deputy Town Manager  
**RE:** Department Reports  
**DATE:** December 8, 2017

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Attached please find Department Reports submitted for the month of October 2017.



**TOWN OF BRIDGTON**  
**GEORGIANN M. FLECK, DEPUTY TOWN MANAGER**  
*deputytownmgr@bridgtonmaine.org*

**THREE CHASE STREET, SUITE #1**  
**BRIDGTON, MAINE 04009**  
**Phone- 207-647-8786**  
**Fax- 207-647-8789**

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## *October Report*



It is with pleasure that I submit the following report for the month of *October 2017*. October brings about the smell of autumn...there is just something about it... you can tell when the warmth of the days linger before the cool of night sets in. The sound of rakes, leaf blowers, splitters and other fall sounds fill the air with a sense of urgency. Could winter be just around the corner? A few years ago it snowed on Halloween and on Thanksgiving, however, this year Halloween and Thanksgiving were very pleasant.

***Vandalism..*** Vandalism has decreased somewhat but issues still continue throughout town such as trees in Perry Park on Highland Lake being spray painted and the docks that had been removed from the water for winter were thrown back in. It is a shame that the individuals that are doing this don't have more productive things to do. Hopefully the cold weather and snow will limit at least some of the needless vandalism. During the week of October 30<sup>th</sup> the news media issued a ***severe storm warning*** stressing the point that New England would be getting high winds in excess of 60mph and heavy rain, however, inland would not be so bad. On Sunday the 29<sup>th</sup> the wind howled all night long, power was lost during the early morning hours and as daylight came the storm damage was realized with a tremendous amount of downed trees and powerlines. Some properties went without power for weeks. Fortunately, the Town Office did not lose power but because so many roads were blocked due to dangerous situations most workers could not get here so I delayed opening the office until 1:00p.m. When storms or situations happen you realize where improvement needs to be made so you are better prepared for the next time. We had a follow-up meeting with key personnel to review and discuss the storm and as a result developed an ***Emergency Operation, Assessment and Response Policy***.

***Sabatis Island...*** This past summer work was done on Sabatis Island to remove dead diseased and dying trees and the island was reopened a few months ago to the public. The storm of October 30<sup>th</sup> brought down 11-12 trees and the island was closed again until the trees could be removed and the island cleared for opening to the public again. The County workers came for several days to do outside work and one of the projects we had them do was to clear the walking path around the island. They did a great job and even worked in a couple of scenic extensions off the main trail. We have also installed a new sign at the entrance of the island and signs on each of the trail entrances.

*Mish Mash and Black Fly....*The marketing firm *Black Fly Media* ordered items with our new slogan Love Always, Bridgton Maine which included coasters, Shawnee Peak Posters and bumper stickers. Bob Peabody, Town Manager, and I took swag bags, posters and coasters to Bridgton entities and we will continue delivering to the local restaurants and businesses in the near future. The *Shawnee Peak posters are available for purchase at \$10.00 each* through the Town Office and will benefit recreation. We continue to work with *MishMash* on our new website making changes and additions.

*Till next month...*

Respectfully submitted,

*Georgiann*

Georgiann M. Fleck  
Deputy Town Manager



**Town of Bridgton, Maine**  
**Rob Baker, Code Enforcement Officer**

Three Chase Street, Suite 1, Bridgton, Maine 04009  
Phone - 207-647-8786 ~ Fax - 207-647-8789  
Email - ceo@bridgtonmaine.org

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**Monthly Report**  
**October 2017**

**32 Building permits were issued for the month of October 2017 in comparison to 28 issued in October 2016.**

**Total permits issued January 1, 2017 to October 31, 2017: 232**  
**Approximate valuation = \$16,393,635.87**

**Total permits issued January 1, 2016 to October 31, 2016: 202**  
**Approximate valuation = \$16,846,623**

**Building permits issued for the month of October 2017 consisted of the following:**

**Residential**  
**6 Shed**  
**2 Raze**  
**8 Garage**  
**4 Residential Remodel**  
**1 Porch**  
**4 Addition**  
**1 Commercial Remodel**  
**2 Mobile Home**  
**2 New Residential Structure**  
**1 Mudroom**  
**1 Addition & Remodel**

**13 Plumbing Permits were issued for October 2017 (This includes internal and external permits)**

**Building permits issued for the month of October 2016 consisted of the following:**

**Residential**  
**6 Remodel to Existing Residential Structures**  
**1 Raze & New Residential Structure**  
**4 New Residential Structure**  
**3 Garages**  
**2 Deck**  
**1 remodel of Deck**

**2 Shed**  
**1 Remodeled Sun Porch**  
**1 Entry Way**  
**1 Screened Porch**  
**1 Remodel & Addition**  
**1 Dock**  
**1 Solar Panel**  
**1 Storage Unit**  
**1 New Residential Structure & Shed**  
**1 Foundation**

**14 Plumbing Permits were issued for October 2016. (This includes internal and external permits)**

**All Ordinances and Regulations are available on the Town of Bridgton website at [www.bridgtonmaine.org](http://www.bridgtonmaine.org)**

**I am in the office Monday – Friday 8:00a.m. to 4:00p.m. (unless I am fishing) or out performing necessary inspections. If I am not available, please feel free to speak with Brenda or Georgiann.**

**Respectfully submitted,**

**Rob Baker, CEO**



## Town of BRIDGTON, Maine Department of Town Clerk

Laurie L. Chadbourne, Town Clerk  
email: [townclerk@bridgtonmaine.org](mailto:townclerk@bridgtonmaine.org)

### MONTHLY REPORT October 2017

#### November 7, 2017 - Referendum Election Results – Bridgton Only

##### Question 1: Citizen Initiative

*TITLE: An Act To Allow Slot Machines or a Casino in York County. -*

Do you want to allow a certain company to operate table games and/or slot machines in York County, subject to state and local approval, with part of the profits going to the specific programs described in the initiative?

**YES RECEIVED 210 VOTES; NO RECEIVED 1,134 VOTES; and THERE WERE 11 BLANK VOTES**

##### Question 2: Citizen Initiative

*TITLE: An Act To Enhance Access to Affordable Health Care. -*

Do you want Maine to expand Medicaid to provide healthcare coverage for qualified adults under age 65 with incomes at or below 138% of the federal poverty level, which in 2017 means \$16,643 for a single person and \$22,412 for a family of two?

**YES RECEIVED 723 VOTES; NO RECEIVED 399 VOTES; and THERE WERE 23 BLANK VOTES**

##### Question 3: Bond Issue

*TITLE: An Act To Authorize a General Fund Bond Issue to Improve Highways, Bridges and Multimodal Facilities and Upgrade Municipal Culverts*

Do you favor a \$105,000,000 bond issue for construction, reconstruction and rehabilitation of highways and bridges and for facilities or equipment related to ports, harbors, marine transportation, freight and passenger railroads, aviation, transit and bicycle and pedestrian trails, to be used to match an estimated \$137,000,000 in federal and other funds, and for the upgrade of municipal culverts at stream crossings?

**YES RECEIVED 933 VOTES; NO RECEIVED 1,134 VOTES; and THERE WERE 11 BLANK VOTES**

##### Question 4: Constitutional Amendment

*TITLE: Resolution, Proposing an Amendment to the Constitution of Maine To Reduce Volatility in State Pension Funding Requirements Caused by the Financial Markets*

Do you favor amending the Constitution of Maine to reduce volatility in state pension funding requirements caused by the financial markets by increasing the length of time over which experience losses are amortized from 10 years to 20 years, in line with pension industry standards?

**YES RECEIVED 798 VOTES; NO RECEIVED 482 VOTES; and THERE WERE 75 BLANK VOTES**

#### General Assistance

Three (3) general assistance applications were processed during the month of October.

#### 2018 Dog Licenses

You may now renew your dog license for calendar year 2018. Please remember to bring in the proof of rabies vaccination. If licensing your dog for the first time, you are also required to provide the certificate of spay/neuter (if applicable). As a reminder, for your convenience, you may license your dog on-line between October 15<sup>th</sup> and January 31<sup>st</sup>. **A dog may not be kept within the limits of the State, unless the dog has been licensed by its owner or keeper in accordance with the laws of this State.**

#### Tax Collection

Kindly be reminded that the second quarter of the 2017 tax bills are due and payable on or before November 15<sup>th</sup>. Interest begins accruing on November 16<sup>th</sup>.

## Position Openings

**Deputy Town Clerk Position:** The Town of Bridgton is seeking an individual to serve as a Deputy Town Clerk. This is a full time, year round position. Responsibilities include: extensive public service; posting and filing of various licenses, collection of real estate, personal property and excise taxes; assisting with preparation and maintenance of election materials and the general assistance program; additional duties and responsibilities as assigned by the Town Clerk. Knowledge of modern office practices and equipment, including computers, ability to organize, file and set priorities a must. High school diploma supplemented with experience in office procedures is required. Municipal experience preferred. Please submit application and resume to: Town Clerk, 3 Chase Street, Suite 1, Bridgton, ME 04009. Interviews will be scheduled after all applications have been reviewed. The deadline for filing an application is December 1, 2017. The Town of Bridgton is an equal opportunity employer.

**Assistant Town Clerk Position:** The Town of Bridgton is seeking an individual to serve as an Assistant Town Clerk. This is a part time, year round position. Responsibilities include: extensive public service; processing of various licenses and taxes; additional duties and responsibilities as assigned by the Town Clerk. Knowledge of modern office practices and equipment, including computers, ability to organize, file and set priorities a must. High school diploma supplemented with experience in office procedures is required. Municipal experience preferred. Please submit application and resume to: Town Clerk, 3 Chase Street, Suite 1, Bridgton, ME 04009. Interviews will be scheduled after all applications have been reviewed. The deadline for filing an application is December 1, 2017. The Town of Bridgton is an equal opportunity employer.

## Miscellaneous Transactions

The following transactions were processed through the Town Clerk's Office and reported to the State of Maine for the month of October:

M.O.S.E.S. (recreation vehicles/hunting and fishing licenses)	37
Dog Licenses = 13 / Kennel License = 0	13
Vital Records: Birth Certificates= 14 Marriage Licenses = 2 Marriage Certificates = 11 Death Certificates = 9 Burial Permits = 3	39
Concealed Weapons Permits	5
Motor Vehicle Registrations	477

Respectfully submitted,

*Laurie*

Laurie L. Chadbourne

Town Clerk

## Soccer Party and Fundraiser Success



## Upcoming Events

On 11/4 the Bridgton Soccer Teams had a party at Harmon Field. We had a great turnout! We would like to thank The Gazebo, Hayes True Value, BHOP, Union Station Billiards, Campfire Grill, Hannaford, and Breakroom 248 for all of their generous donations and Leslie Hayes and Kat Harju for their organization of the event.

During the party we had the Juggle-A-Thon Fundraiser. Participants had to juggle a soccer ball as many times as they can without the ball touching the ground. Jugglers asked family and friends to donate a specific amount based on how many times they could bump the ball without it touching the ground. It was an intense battle for the top spots but ultimately it was a lot of fun! We raised \$219.00!

### Top Jugglers

- Jackson Libby
- Lauren Roy
- Dylan Blair
- Dylan Libby
- Matt Aker



11/4/17

K-2 B-Ball Begins

11/18/17

3-6 Basketball Parent Meeting

11/23/17

Thanksgiving Day  
SWEAT & Zumba

11/28/17

SWEAT Begins

12/2/17

Festival of Lights

12/16/17

Basketball Clinic LRHS

3-4 Grade 8-9:30

5-6 Grade 9:45-11:15

12/23/17

Basketball Clinic LRHS

3-4 Grade 8-9:30

5-6 Grade 9:45-11:15

12/27/17

3 Day Winter Rec Day  
Camp

FREE TO THE PUBLIC

4th Annual

NOVEMBER 23, 2017

# THANKSGIVING DAY EXERCISE CLASSES



RSVP ONLINE

<http://bridgtonmaine.org/bridgton-recreation/>



## S.W.E.A.T. Fitness

Strength, Winning Attitude, Endurance, Agility, and Toning all brought together into one high energy, music pumping class. With TRX, Body Weight, Cardio, Training Ropes, Bosu Balls and a Weight Training program all in a 55 minute training program!! Whatever your fitness goals, or level of fitness you will achieve ultimate success with this class!



A party-like atmosphere filled with fitness moves that will melt fat, and tone the body, all while having a blast! Anyone can jump right in!

### 8 Min. Abs & More

SWEAT Instructor  
Gary Coteilo, CSCS  
207-647-1126  
rec@bridgtonmaine.org

### SCHEDULE

8:00 AM—8:55 AM  
SWEAT with Gary  
9:15 AM—10:15 AM  
Zumba with Vicki

Zumba Instructor  
Vicki Toole  
207-838-2436  
Fountain of You



LIMITED TICKETS STILL AVAILABLE  
*Magic of Christmas*  
Adult Trip

Bridgton / Harrison / Waterford Resident  
Deadline 11/25 \$40.00  
Non-Resident \$55.00  
REGISTER ONLINE OR IN PERSON

PORTLAND SYMPHONY ORCHESTRA @ 2 pm 12/26

**BOKS Stars of The Week**



Jack and Daniel

- 10:00 AM—Bus Leaves for Maine Mall
- 11:00 AM—Christmas Shopping
- 12:30 PM—Lunch @ Old Country Buffet
- 2:00 PM—Portland Symphony Orchestra
- 6:00 PM—Arrive at Bridgton Town Office

Sign Up For Winter Programs

**Winter Rec Camp**  
12-27-17 to 12-29-17

energized by  
Reebok

**boks**



**Karate**

**Bridgton's**  
**Festival of Lights**  
December 2, 2017

**Community Holiday Party**  
4:30 Library Court Yard  
Music, Freeze Dance, Hot Chocolate, Popcorn

**Tree Lighting**  
5:10 Bridgton Library  
Light Up Main Street With Holiday Cheer

**Holiday Parade**  
5:30 Main St, Bridgton  
Local Businesses & Organizations Light Up Main St.

**Santa Claus & Mrs. Claus**  
6:30 Community Center  
Visit and take a picture with Old Saint Nick, enjoy music, and some snacks.

*Happy Holidays*

# Basketball Season Begins With K-2

With cold weather comes basketball season. The Kindergarten, First, and Second grade basketball program started 11/4/17 at the Lake Region Middle School. Participants received their own basketball and t-shirt. A big thanks to Brian Crockett for heading up the program again this year for the district!

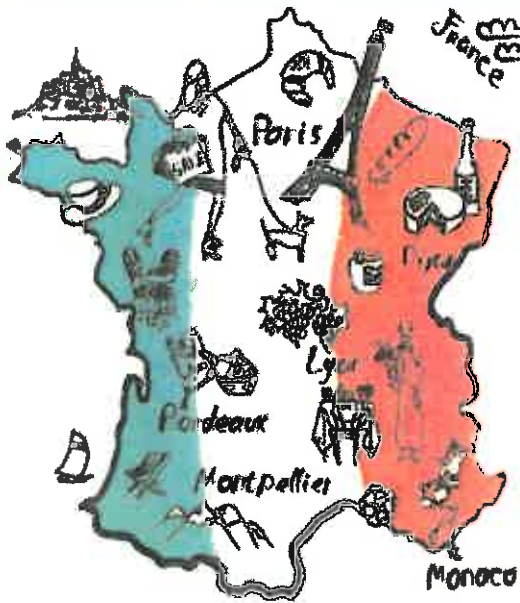
The third through sixth grade season is approaching in the coming weeks. Practices start for these teams after Thanksgiving break and games start the first week in January.



## 3rd through 6th Grade Basketball

## DEADLINE 11/17/17

## NEW PROGRAM WINTER SESSION AFTER NEW YEAR FRENCH CLUB



REGISTER ONLINE

[bridgtonmaine.org](http://bridgtonmaine.org)

APP STORE: SEARCH—> ACTIVE



## Bridgton & Harrison RECREATION Winter Rec Camp

Wednesday December 27th, Thursday December 28th, Friday December 29th

The holiday break is a time to spend with family and friends. We also know that keeping your kids active can be a challenge, especially if you have to work. We thought we could help you this holiday vacation!!

### 8am to 5pm Bridgton Town Hall

Residents of Bridgton and Harrison who are in elementary school may register for Winter Rec Camp. Participants will go on three field trips, have two snacks each day, get a camp t-shirt, play active games, and have some exciting fun!

Harrison/Bridgton Resident—\$75.00  
Non-Resident—\$85.00\*

\*Waitlist Until 12/15/17

—What do I Need?—

Water Bottle, Lunch, Sneakers,  
Outside & Warm Clothes

Physical Activity, Field Trips, & Pizza Party Friday!!

Find us on **facebook.**

# Rec Director Notes

Wow fall flew by this year! What a great soccer season. We had no cancelations and for the most part it was sunny every Saturday! I would like to thank all the coaches that took the time to be apart of this program this season. Without you we do not have a program, so thank you for everything you do for our kids!

We have a ton of fun stuff going on in November and December! We have the fourth annual Thanksgiving Day Exercises Classes with SWEAT Fitness at 8 AM taught by myself and Zumba at 9:15 AM taught by Vicki Toole. Then starting 11/28 SWEAT Fitness returns weekly through the winter on Tuesdays at 6PM! Register online at [www.bridgtonmaine.org](http://www.bridgtonmaine.org)

The Festival of Lights will be on December 2nd this year. We are starting out with a great dance party, an awesome tree lighting, then you can watch the Festival of Lights parade, and Santa Clause will be dropped off right at the Bridgton Community Center to take pictures with him!

For the first time we have teamed up with Harrison to offer a 3 day adventure with Winter Rec Day Camp. Residents of Bridgton and Harrison who are in elementary school may register for Winter Rec Camp. Participants will go on three field trips, have two snacks each day, get a camp t-shirt, play active games, and have some exciting fun!

Do not forget to register for Winter Programs!! Online Registration is available at our website [www.bridgtonmaine.org](http://www.bridgtonmaine.org). If you have any questions please contact me at 647-1126 or email [rec@bridgtonmaine.org](mailto:rec@bridgtonmaine.org).

Respectfully,

Gary Colello, Recreation Director



<b>Bridgton Town Hall Winter Schedule 2017-18</b>							
	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
7:00 AM	<b>USE OF THE TOWN HALL OUTSIDE OF SCHEDULED PROGRAMING IS PROHIBITED**</b>						
7:30							
8:00							Youth Basketball 8:00 - 10:00 PM
8:30	Walking 8:30-9:00		Walking 8:30-9:00		Walking 8:30-9:00		
9:00	Jumping Janes	Tai Chi White Swan	Jumping Janes		Jumping Janes		
9:30	9:00 - 10:00 AM	9:00 - 10:00 AM	9:00 - 10:00 AM		9:00 - 10:00 AM		
10:00	Toddler Playgroup	Tai Chi Maine	Toddler Playgroup	Tai Chi Maine	Tai Chi Maine		
10:30	10:00 - 12:00 PM	10:00 - 11:30 AM	10:00 - 12:00 PM	10:00 - 11:30 AM	10:00 - 11:30 AM		
11:00							
11:30							
12:00	OPEN Pickleball		OPEN Pickleball		OPEN Pickleball		
12:30	12:00 - 2:30 PM		12:00 - 2:30 PM		12:00 - 2:30 PM		
1:00							
1:30							
2:00							
2:30	Division 3+	Division 4+	Division 3+	Division 4+	Division 4+		
3:00	Pickleball	Pickleball	Pickleball	Pickleball	Pickleball		
3:30	2:30 - 5:00 PM	2:30 - 5:00 PM	2:30 - 5:00 PM	2:30 - 5:00 PM	2:30 - 5:00 PM		
4:00							
4:30	Please vist <a href="http://ifpickleball.org/life-rating-descriptions/">http://ifpickleball.org/life-rating-descriptions/</a> International Federation of Pickleball for Division Descriptions						
5:00			Youth Basketball				
5:30	Zumba w/ Vicki		5:30 - 8:00 PM	Youth Basketball			
6:00	5:45 - 6:45 PM			5:30 - 8:00 PM			
6:30							
7:00							
7:30							
8:00	<b>NOTICE</b> ALL ACTIVITIES MONITORED BY VIDEO CAMERA						
8:30							
9:00							
			Gary Colello, Bridgton Recreation Director <a href="mailto:rec@bridgtonmaine.org">rec@bridgtonmaine.org</a> CELL 207-647-1126				
						IN CASE OF EMERGENCY CALL 911	
						Updated 11/9/17	



**Stephen P. Fay**  
**Chief of Department**

# BRIDGTON FIRE DEPARTMENT



**8 Iredale Street**  
**Bridgton, Maine 04009**  
**207.647.8814**

November 1, 2017

October was another busy month for your Bridgton Fire Department. The department responded to a total of 41 incidents, two were of a significant nature. The first was a structure fire at 16 Merriweather Lane in North Bridgton. The fire posed two considerable challenges one was the lack of man power and the other was the fire's location. A bathroom vent fan is considered the source of ignition. Once flames took hold, they rapidly progressed into the attic. Crews had a near impossible task of trying to get into the attic space from the second floor. Eventually two holes were placed in the upper region of the roof near the peak and a "cellar" nozzle was deployed which knocked the heavy flames down. The rest of the incident required overhaul and spot extinguishment. The blaze was declared under control two hours after the initial dispatch time. A solid effort by those that responded saved this structure as it is completely restorable.

The other significant event was the fast moving storm on October 30<sup>th</sup>. The department responded 26 times during the 24 hour operational period. Severe damage caused loss of power to approximately 1400 CMP customers and at the time of this writing, there are still 179 waiting for power to be restored. Fortunately there were no reported injuries.

North Station's Engine # 5 was picked up from Muddy River Signs where it was lettered, numbered, and the final graphics applied. They did a beautiful job and turned the truck back to us on Sunday October 29<sup>th</sup>. By mid-morning of that same day we continued to qualify personnel as operators on the piece. We currently have a total of 9 operators checked out on the new rig. The truck will be placed in service on the evening of November 1<sup>st</sup>.

The final installation of the replacement heater at Stations 4 is planned for next month. It is now suspended on the hangers and just awaits some duct work and fuel plumbing to be completed. The entire project is being done by Bridgton Fire Department members with considerable savings to the Town. Well drilling at West Station (Station # 6) should commence with a target area in m-d November by Hodgdon Well Drilling Inc. Other projects include the planning of the airboat restoration and work at North Station (Station # 5).

October's response totals are broken down on the accompanying page.

Respectfully submitted,

Stephen P. "Steve" Fay  
Chief of Department

October Response Log:

Alarm system activation, no fire- unintentional: 1  
Alarm system sounded due to malfunction:  
Authorized controlled burning: 1  
Animal rescue:  
Arcing, shorted electrical equipment:  
Building Fire: 1  
Brush or brush-and-grass mixture fire: 1  
Chimney or flue fire confined:  
Carbon Monoxide Incident:  
Citizen complaint:  
CO detector activation due to malfunction:  
CO detector activation, no CO:  
Cover assignment, standby move up:  
Dispatched and cancelled en route:  
Dumpster or other outside trash receptacle fire: 2  
Electrical wiring / equipment problem, other:  
Explosion (no fire), other:  
Extrication, rescue, other:  
False Alarm or false call, other:  
Gas leak (natural gas or LPG):  
Gasoline or other flammable liquid spill: 1  
Good intent call, other:  
Hazardous condition, other: 8  
Lock-in:  
Lock-out:

Medical assist, assist EMS crew:  
Mobile property(vehicle) fire, other:  
Motor vehicle accident general cleanup:  
Motor vehicle accident with injuries: 1  
Motor vehicle accident no injuries: 2  
Motor vehicle/pedestrian accident (MV Ped):  
Mutual aid:  
No incident found on arrival at dispatch address: 2  
Oil or other combustible liquid spill:  
Passenger vehicle fire:  
Power line down: 3  
Public service assistance, other:  
Removal of victim(s) from stalled elevator:  
Search for person in water:  
Severe weather or natural disaster, other:  
Severe weather or natural disaster, standby: 17  
Smoke detector activation due to malfunction:  
Smoke scare, odor of smoke: 1  
Special type incident, other:  
Unauthorized burning:  
Water and ice related rescue:  
Watercraft rescue:  
Water Problem:  
Water or Steam leak:

Total Responses October 2017 .....41

# TRANSFER STATION MONTHLY REPORT

## OCTOBER 2017

With winter around the corner. The transfer Station has been busier than ever with folks having a warmer than usual fall. And having a longer than normal time to clean up and get ready for winter in Maine.

We shipped 192.10 tons of trash to Portland

We shipped 47.78 tons of recycling to Portland

We shipped 17.10 tons of demo, to Naples

We shipped 14.59 tons of bulky demo, to Portland

We shipped 23.09 tons of metal to Limerick

The STORE took in \$3094.53 in sales

\$993.06 of the STORE total was from the AUCTION table

THANK YOU AND ALWAYS RECYCLE



## Town of Bridgton, Maine Finance Department

### MONTHLY REPORT OCTOBER 2017

On Tues., Oct. 3, I attended a TRIO meeting in regards to the new product, TRIO Web, being introduced sometime in the year 2019. This is the system that the Town uses for accounting, payroll, motor vehicle registrations, real estate taxes, etc., so it was important to learn more how this was going to affect us, associated costs, and timing. The first step for Bridgton is to upgrade to the SQL Database and we are tentatively scheduled for some time in March of 2018 for that. Stay tuned for further updates on this process.

On Wed., Oct. 4, Audrey Knight, Brenda Day, and I met with two of the representatives from Cumberland County to learn more about the Community Development Block Grant. This was a good session to learn about what does or does not qualify for the program, recordkeeping requirements, and accounting aspects for tracking the various projects.

The monthly safety committee met on Mon., Oct. 16. In light of the Action Plan dated 5/2/17, it seems appropriate the committee's focus should be that. We discussed Confined Space Entry, Lockout/Tagout, PPE Hazard Assessments, and Emergency Action Plan. I actually completed the online Lockout/Tagout training with Maine Municipal Association Risk Management Services on 10/13/17.

The monthly department head meeting was held on Tues., Oct. 17. The safety committee provided their update along with the wellness committee. They have some great ideas coming down the line in the very near future. I shared with the department heads our workers compensation experience mod for the last 4 years and that the upcoming 2018 renewal will be 1.09 which is a tremendous improvement. Chief Stillman provided a draft of a Continuity of Operations Plan and the Town Manager has asked that each department review with a completion target date of January 1. Things I need to think about in the event of having to be relocated is our accounting software properly backed up and how would I access. The processing of weekly payroll, access to online banking for ACH file uploading, and check printing capabilities as probably 20% of our staff still have a physical check. Also need to be thinking how the Town would access funds to purchase replacement equipment or for supplies needed for repairs.

This month there were four payroll and five accounts payable warrants issued.

- o 200 checks for the accounts payable warrants totaling \$1,195,575.40
- o 295 checks/direct deposit remittances for the payroll warrants totaling \$129,380.99

Respectfully submitted,

Charisse A. Keach  
Finance Officer

**"Inspiration is a magical thing, a productivity multiplier, a motivator. But it won't wait for you. Inspiration is a now thing. If it grabs you, grab it right back and put it to work." ~ Jason Fried**



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Bridgton Public Works Department  
Jim Kidder, Public Works Director  
207-647-2326 (Office)  
207-647-1127 (Cell)  
[pwd@bridgtonmaine.org](mailto:pwd@bridgtonmaine.org)

### **Bridgton Public Works Department Monthly Activity Report for the Month of October 2017**

As we go from summer into fall the work load shifts to get all departments ready for winter, the vehicle maintenance department has gone thru all the fire equipment and checked that everything was ready, also the fire trucks had their annual pump testing. The mechanics then checked the police cars and changed tires from summer to winter. They also have worked on the highway equipment, the plow gear was reinstalled as well as going over the plows and wings and everything was tested to make sure it is ready for the first snow storm.

This year's paving and shoulder work was finished, we did a section of Fosterville Rd, Middle Ridge, Upper Ridge, Fox Crossing, and the parking lot in back of the Town Hall was also done.

We also did work at the campground. A new bathroom is being completed and new sites are being worked on.

Work was completed on the three boat ramps to fix the ends where boats power on.

Main Street Christmas lights are all up and looks nice. From the crew of Public Works we wish everyone a Happy Holiday and a Happy New Year.

Jim Kidder  
Public Works Director







Town of Bridgton  
3 Chase Street, Suite 1  
Bridgton, ME 04009

November 30, 2017

## Monthly Report for October 2017

### Community Development

- ✓ **Land Use & Zoning Committee** – Public meeting on Downtown Villages ( 9 people from the Town, in addition to committee members attended); distributed and held discussions on land use tables and standards for all proposed districts
- ✓ **CDC Meetings-** facilitated discussion on Town Vision and defining problems we are solving for. Met separately with Carmen Leon, Nell Eelly and Pete Debule regarding CDC, Town Visioning, and consolidating information about the town into different products and collateral.
- ✓ **Black Fly marketing work plan and add campaign revisions & funding-** Work on updating Lakes Region guide map, revising adds with new themes for MaineBiz & the Maine Tourist Guide book  
**Planning Board** - extensive review and work with legal teams and Planning Board Chair, on Woods Pond Village subdivision application and Marijuana Cultivation projects; held additional meeting on Sign-Ordinance issues and proposed revisions.
- ✓ **Community Development Block Grant**
  - ▲ Lower Main Street Project RFP Pre-bid meeting, Bid Openings, and staff review discussion and request for more information and interviews with bidders
  - ▲ Scheduling and coordination for Main Street Streetscape kick-off meeting
- ✓ **Geographic Information System (GIS)** – Continued research and requested bids regarding getting town system up and running on-going.
- ✓ Held planning meeting with Historical Society and State Preservation advisor on survey and lecture project this winter and spring
- ✓ Memorial School research and staff meeting planning for BOS workshop



**Richard B. Stillman**  
**Chief of Police**

# BRIDGTON POLICE DEPARTMENT



**8 Iredale Street**  
**Bridgton, Maine 04009**  
**207.647.8814**

## **Bridgton Police Department** **Monthly Report** **October 2017**

### **Activities**

*The police department totaled 449 calls for service in October, with 16 motor vehicle accidents, 8 disturbance calls, 31 citizen assists, 26 alarms, 1 suicide attempt, 6 criminal trespass complaints, 10 harassment complaints, 4 criminal mischief complaints, 11 arrests, 100 traffic violations, 10 reports of thefts, 27 911 hang-ups, 7 animal problems, 23 checks for suspicious activity, 24 agency assists, 21 attempt to locate, 3 reports of fraud, 8 welfare checks, and 38 property checks.*

Our Twitter account, @BridgtonPolice, now with 310 followers. You can follow us on Twitter or just check in periodically by Googling @BridgtonPolice.

### **Events**

The investigation into the four arsons in September continues with both Maine Fire Marshall's Office and Bridgton officers. Numerous people have been interviewed and surveillance records reviewed.

Monthly staff safety meetings continue as we make progress in developing policy to reduce injury in the workforce.

Maine Drug Enforcement Agency is reminding all local law enforcement that virtually all heroin coming into the state is laced with fentanyl and for officers to use extreme caution.

### **Training**

All officers spent a good part of a day at the range getting training and qualified in handgun.

I attended the International Association of Chiefs of Police annual conference in Philadelphia. The IACP is the leader in police training throughout the world and has become the primary spokesperson for policing issues nationwide. The president of IACP is often on the Sunday talk shows giving the police executive's perspective on crime and law enforcement.

## 2017 – 2018 Grants Status as of: November 27, 2017

<u>Department</u>	<u>Scope</u>	<u>Funder</u>	<u>Amount Sought</u>	<u>Submit Date</u>	<u>Response Date</u>	<u>Award Amount</u>	<u>Result</u>
<b>Recreation</b>	Summer Camp	Coulombe Family Foundation	\$7,150	9/25/17	11/16/17		LOST
	Summer Camp	Orchard Foundation	LOI-eMail	10/11/17	10/17/17		LOI prepared
	Summer Camp	Hannafoord Charitable Found.	LOI-Letter	10/11/17	10/25/17		Sure, submit application
	Summer Camp	Davenport Trust Fund	LOI-Letter	10/19/17	10/23/17		LOI prepared
<b>Public Works</b>	Summer Camp	Reny Charitable Foundation	\$5,000	11/22/17			
<b>Fire</b>	Four (4) SCBA sets**	Maine Municipal Association <sup>1</sup>	\$2,300	NOT SENT	Looking for alt funder		
	Signs & Cones**	Maine Municipal Association <sup>1</sup>	\$2,486	9/22/17	10/31/17	\$1,657	WON
	Hose Pack & Jackets**	Maine Forest Service <sup>2</sup>	\$2,860	10/25/17			
<b>Town</b>	Two Office Desk Sets	Maine Municipal Association <sup>1</sup>	\$2,092	9/15/17	10/31/17		LOST
<b>Police</b>	SWAT Outfit*	Maine Municipal Association <sup>1</sup>	\$2,448	NOT SENT	Looking for alt funder		
	Youth Safety Day	Walmart Foundation*	\$7,500	10/3/17			
<b>ALL</b>	Infrastructure Projects	Clarence E. Mulford Trust	LOI-Letter	10/10/17	10/12/17		Maybe ?
	General Inquiry	Iberdrola USA Foundation	LOI-eMail	10/11/17			
	Wastewater	USDA/Rural Development	On-line app begun				

\* Application prepared by Ashley Hutter  
 \*\* Applications prepared by Steve Fay  
<sup>1</sup> Awards 66% of value  
<sup>2</sup> Awards 50% of value

**As of 11/14/17:** **6 Grant Requests SUBMITTED**  
**1 WON, 2 LOST**  
**7 NEW Foundations Contacted**  
**14 NEW Foundations Reviewed & Assessed**

Possible two-pronged Broadband Planning approach: (1) applying for a 5-town 2018 Broadband Planning Grant from ConnectME with Harrison, Naples, Casco and Denmark, and (2) funding Axiom directly to conduct a 3-4 month Broadband Planning study for Bridgton alone