

Board of Selectmen's Meeting Minutes

March 20, 2018; 5:00 P.M.

Board Members Present: Gregory N. Watkins, Chairman; Glenn R. Zaidman, Vice-Chairman;
G. Frederick Packard, Robert P. Murphy, Robert J. McHatton

Administration Present: Town Manager Robert A. Peabody, Jr., Deputy Town Manager Georgiann Fleck, Deputy Town Clerk Dawn E. Taft; Public Works Director Jim Kidder; Finance Officer Charisse Keach; Police Chief Richard Stillman and Fire Chief Steven Faye

1. Call to Order

Chairman Watkins called the meeting to order at 5:03 P.M.

2. Pledge of Allegiance

The Board recited the "Pledge of Allegiance."

3. Approval of Minutes

- a. February 1, 2018
- b. February 6, 2018
- c. February 15, 2018
- d. February 27, 2018

Motion was made by Selectman Packard to approve the Selectmen's Meeting Minutes as listed above; 2nd by Selectman Murphy. 5 approve/0 oppose

4. Public Comments and Presentations on Non-Agenda Items (Each speaker may be limited to 3 minutes.)

Michael Davis, Assistant Director of the Bridgton Historical Society, gave a brief update on the 250th Anniversary project. The anniversary group is requesting to go before the Events Committee. Selectman McHatton questioned how to do fundraising and Chairman Watkins asked if there was a benefit for being a committee or should they operate under the Community Center. Town Manager Peabody explained that the Events Committee is not an active group and Carmen Lone, Community Center Director, explained the differences between working under the Community Center banner of being a town committee. Consensus was that Mr. Davis coordinate with the Town Manager.

5. Committee Reports

- a. Committee Updates

Evan Miller of the Community Development Committee gave an update on the committee's last meeting.

Lucia Terry of the Land Use Zoning Committee advised that they are meeting tomorrow night.

Lucia Terry of the Wastewater Committee is still waiting to hear from Brent Bridges to go forward.

Chief Richard Stillman updated the Board on mental health concerns that was brought up by Vice Chairman Zaidman. He informed the Board of a meeting in Fryeburg for Autism Awareness and he will have officers going to a meeting for mental health issues in the near future. He has also applied for grant for training the officers to deal with the public that has mental health issues.

6. Correspondence and Other Pertinent Information

- a. Review of Annual Audit

Charisse Keach introduced Mark Roy and Alan Goodwin of Berry, Talbot and Royer. Mr. Roy and Mr. Goodwin gave a brief presentation. Mr. Roy thanked the staff for their assistance and answered the Board's questions. See attached.

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- b. Options for Resourcing Bridgton's Community Development, Economic Development and Planning Priorities from Greater Portland Council of Governments

Selectman McHatton stated that he believes a professional person needs to be hired and the job description needs to be better. Chairman Watkins reviewed the options that were produced by Greater Portland Council of Governments (GPCOG) and the workshop. Vice Chairman Zaidman stated that he believes 2 people need to be hired to fulfill the positions, one a planner the other an executive assistant. The Town Manager gave further explanation. Chairman Watkins asked about the definition of community development, which Town Manager Peabody explained. Selectman Murphy asked about option 3 of the GPCOG report. Selectman Packard agrees that if we continue as in the past the person hired will fail. Further discussion ensued. **Motion** was made by Vice Chairman Zaidman that the Town hire a Planner/Community Development Director and an Executive Assistant if the budget allows; 2nd by Selectman McHatton. 5 approve/0 oppose

- c. Distribution of Information at Transfer Station; Bob Casimiro

Mr. Casimiro read a statement that he prepared. Town Manager Peabody read a response that had been created and responded to questions.

- d. Cumberland County's 2018 Assessment; Tax Assessor's Return

Chairman Watkins reviewed the County Assessment with the Board.

7. New Business

- a. Awards and Other Administrative Recommendations

1. Personnel Policy

Chairman Watkins reminded the Board that they needed to review the policy for the first meeting in April.

2. Salmon Point Campground Rules & Regulations Updates

The Board and the Town Manager reviewed the Rules & Regulations bringing out several concerns and items that needed addressed. **Motion** was made by Selectman Packard to table the issue until April 24; 2nd by Selectman Murphy. Discussion ensued. Selectman Packard removed the motion; 2nd by Selectman Murphy on the removal of the motion. **Motion** was made by Selectman Packard to send the current revisions with any changes that need to be done at a later date after clarification from the Salmon Point Manager and notification to the campers; 2nd by Vice Chairman Zaidman. 5 approve/0 oppose

- b. Permits/Documents Requiring Board Approval

1. Sewer Commitment #202 203; Route 1

Motion was made by Vice Chairman Zaidman to commit the October 1, 2017 to December 31, 2017 Sewer User Rate Commitment #203 comprising of 2 pages totaling \$8,281.21 to the Treasurer for collection; 2nd was made by Selectman McHatton. 5 approve/0 oppose

- c. Selectmen's Concerns

- **Selectman McHatton, Selectman Packard and Selectman Murphy** had no items for this agenda item.
- **Vice Chairman Zaidman** thanked the Public Works Crew for their efforts in the last few storms.
- **Vice Chairman Zaidman** asked the Town Manager for an update on the Wastewater Project. Town Manager Peabody stated that the completed application will be sent tomorrow and should be ready for the voters in November.
- **Chairman Watkins** asked about the contract for the intersection study with McMillan & McBroom. Town Manager Peabody stated that the work sketched of the Lower Main Street area was just received and they will be providing additional information in the near future

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d. Town Manager's Report/Deputy Town Manager's Report
Manager's Report
03/20/18

Spring sports and programs (baseball, softball, lacrosse, Mad Science, French Club, karate) are available for on-line for sign-up. Summer camp and the swim program are also available for sign-up. Go to www.bridgtonmaine.org. The Recreation Director needs volunteer coaches for all sports. Please contact Gary Colello at the Town Office, 647-8786 for information.

Nomination papers have been taken out by the following folks:

- **Selectman, Assessor, Overseer of the Poor for a 3 year term:** Liston Eastman; Jacquie Frye; Carmen Lone; Robert McHatton, Sr.
- **Planning Board Regular Member for a 3 year term:** Charles Kenneth Gibbs; Deanna Miller
- **Water District Trustee:** Todd Perreault

The deadline for filing papers with the Town Clerk is Friday, April 13th.

8. **Old Business** (*Board of Selectmen Discussion Only*)

a. Depot Street Grass

Chairman Watkins explained why this item was on the agenda. Public Works Director Kidder reviewed four scenarios with the Board and answered their questions. Lucia Terry responded to additional questions by the Board. Vice Chairman Zaidman suggested that half of the project be done this spring and half next spring. Chairman Watkins agreed with the idea with the addition of additional details. Brenna Mae Googins of the Bridgton Farmers Market asked for clarification on the area the Board was looking to reseed and where the Farmers can utilize. Further discussion ensued. **Motion** was made by Vice Chairman Zaidman to leave the area as is. Motion fails for lack of 2nd. **Motion** was made by Selectman McHatton to start the project in two (2) phases with the cost of the project, company to perform the work and area details to follow; 2nd by Selectman Packard. 4 approve/1 oppose (Vice Chairman Zaidman opposed). The Board asked Lucia Terry to provide an estimate at the next Board Meeting (March 27, 2018).

b. Veterans Park Project

Town Manager Peabody stated that at the July 11, 2017 meeting the Board reviewed the plans and directed the Town Manager to the administer project. Lucia stated that the project will be done this year and reviewed some of her ideas.

c. Perley Mills Forest

Chairman Watkins reviewed the issue and asked how the Board wished to proceed. The majority of the Board does not see any benefits to the Town except Selectman McHatton did not agree. **Motion** was made by Vice Chairman Zaidman to not accept the donation of land situated in Bridgton being part of the Perley Mills Forest Trust from the Town of Denmark; 2nd by Selectman Murphy. 4 approve/1 oppose (Selectman McHatton opposed)

9. **Treasurer's Warrants**

Motion was made by Selectman Packard to approve Treasurer's Warrants 76, 77, 78, 79, 80 and 81; 2nd by Selectman Murphy. 5 approve/0 oppose

10. **MSAD #61**

Chairman Watkins stated that he spoke with the Superintendent of Schools, who wished to do the Budget presentation at the next Board Meeting.

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Chairman Watkins also asked the Superintendent about the land conveyance. The Superintendent stated that the Facilities Manager was wanting a date for discussion. Consensus of the Board was to meet with him in April.

11. Public Comments and Presentations on Non-Agenda Items (Each speaker may be limited to 3 minutes.)

There were no public comments.

12. Dates for the Next Board of Selectmen's Meeting and/or Workshop

Thursday, March 15, 2018; Budget Meeting

Tuesday, March 27, 2018; Regular Meeting

Thursday, March 29, 2018; Budget Meeting; 4:00 P.M. Upstairs

Tuesday, April 3, 2018; Workshop with the Water District

The meeting was recessed until 8:28 P.M.

13. Executive Session

a. Per MRS Title 1, Section 405.6.C. for Discussion of Land Acquisition

Motion was made by Vice Chairman Zaidman to enter into executive session at 8:28 P.M.; 2nd by Selectman Packard. 5 approve/0 oppose

Motion was made by Selectman Packard to exit the executive session at 8:54 P.M.; 2nd by Selectman Murphy. 5 approve/0 oppose

14. Action Items Following Executive Session

Motion was made by Selectman McHatton to have the Town Manager send correspondence to the Eastern Slope Airport Authority confirming the appointment of Michael Corthell, 2nd by Vice Chairman Zaidman. 5 approve/ 0 oppose

15. Adjourn

Chairman Watkins adjourned the meeting at 8:56 PM.

Respectfully,

Dawn E. Taft
Deputy Town Clerk