

Board of Selectmen's Meeting Minutes

May 8, 2018; 5:00 P.M.

Board Members Present: Gregory N. Watkins, Chairman; Glenn R. Zaidman, Vice-Chairman; Robert P. Murphy; Robert J. McHatton, Sr.; G. Frederick Packard

Administration Present: Town Manager Robert Peabody; Town Clerk Laurie Chadbourne; Public Works Director Jim Kidder; Fire Chief Steve Fay

1. Call to Order

Chairman Watkins called the meeting to order at 5:00 P.M.

2. Pledge of Allegiance

The Board recited the "Pledge of Allegiance."

3. Approval of Minutes

a. April 24, 2018

b. May 2, 2018

Motion was made by Selectman Packard for approval of the minutes from the April 24, 2018 Board Meeting and from the May 2, 2018 Board Meeting; second from Selectman Murphy. 5 approve/0 oppose

4. Public Comments and Presentations on Non-Agenda Items

There were no public comments or presentations on non-agenda items.

5. Committee Reports

Deb Brusini, representing the Bridgton Ordinance Review Committee, submitted a revised charge for Board review. The Board reviewed the proposed amendments and **motion** was made by Vice-Chairman Zaidman to approve the amendments as presented; second from Selectman Packard. 5 approve/0 oppose

6. Correspondence and Other Pertinent Information

a. Resignation of Appeals Board Member Marita Wiser

Chairman Watkins read the resignation of Marita Wiser into the record: "Dear Georgiann, Bob and Members of the Board of Selectmen: I have decided to resign from my position as alternate on the Appeals Board. I thank you for the opportunity to serve the town and work with a great group of people when we had appeals to hear. Best regards, Marita Wiser" **Motion** was made by Selectman McHatton to accept, with regret, the resignation of Maria Wiser from the Appeals Board; second from Vice-Chairman Zaidman. 5 approve/0 oppose **Motion** was made by Vice-Chairman Zaidman to direct the Town Manager to send a thank you letter to Ms. Wiser and also to seek membership for the Board of Appeals; second from Selectman McHatton. 5 approve/0 oppose

7. New Business

a. Awards and Other Administration Recommendations

There were no awards or other administrative recommendations.

b. Permits/Documents Requiring Board Approval

1. Annual Town Meeting Warrant

Chairman Watkins noted that it was requested at Town Meeting last year that the prior year amounts be provided on the warrant and those amounts have been included as requested.

The Board reviewed the language for article 28 as recommended by the town attorney:

“Article ____: To see if the Town will vote to authorize the Board of Selectmen to sell Town-owned land that the Board of Selectmen has determined to be surplus, other than land acquired for non-payment of taxes or wastewater assessments, and to conduct the sale of such land by sealed bid, public auction or through an agent or multiple listing, whichever the Board of Selectmen deems to be in the best interest of the Town; and to deliver a quitclaim deed to the successful purchaser; provided that at least 30 days prior to selling, or obligating the Town to sell, such surplus land, the Town shall mail written notice to the abutters at their addresses on file with the Town, give notice on the Town’s website, post at least one notice on a social media platform used by the Town, and publish at least one notice in a newspaper of general circulation in the Town. The net proceeds of any sale shall be deposited into the Town’s general fund.”

Motion was made by Selectman McHatton to use the language for article 28 as recommended by the Town Attorney; second from Selectman Packard. **Motion** was made by Selectman McHatton to amend the **motion** to include “the Board of Selectmen recommend a “yes” vote; second from Selectman Packard.
5 approve/0 oppose

Selectman McHatton reported that the Board received a request from BRAG to fund \$45,500 for operating costs. Vice-Chairman Zaidman noted that the Town Manager and staff worked hard to deliver a budget to the Board through the normal budget process. BRAG’s request for funding should have been submitted in a timely manner as all other agencies are required to do. **Motion** was made by Selectman McHatton to add BRAG’s request for funding in the amount of \$45,500 to the Annual Town Meeting Warrant to let the voters decide; motion fails for lack of a second.

Motion was made by Selectman Packard for approval of the Annual Town Meeting Warrant as amended; second from Vice-Chairman Zaidman. 4 approve/1 oppose (McHatton was opposed)

2. Victualer’s License (Renewals)

a. Campfire Grille; Clipper Merchant Tea House; Depot Street Tap House; KJ’s

Motion was made by Selectman Packard for approval of the Victualer’s License renewals for Campfire Grille, Clipper Merchant Tea House, Depot Street Tap House, and KJ’s; second from Selectman Murphy.
5 approve/0 oppose

3. Accept Payment and Approve Quit Claim Deed to Dianne Lane (Map 9, Lot 69A)

Motion was made by Vice-Chairman Zaidman to accept the payment and approve the Quitclaim Deed to Dianne Lane (Map 9, Lot 69A); second from Selectman Murphy. 5 approve/0 oppose

c. Selectmen’s Concerns

- **Selectman McHatton** reported that two members from the Police Department attended an autism training in Fryeburg. Town Manager Peabody reported that three employees from the Town Office also attended the training session, Georgiann Fleck, Dawn Taft and Suzzannah Forsythe.
- **Selectman McHatton** asked who would begin drafting an ordinance to regulate marijuana. Town Manager Peabody responded that the Planning Board will work with the new Community Development Director as it pertains to land use. Deb Brusini added that, according to the attorney, towns must opt in; the law indicates that it is automatically prohibited.
- **Selectman Packard** asked if other members of the Police Department will receive autism training as well to which Vice-Chairman Zaidman responded that Chief Stillman has applied for a grant to send all the officers to mental health trainings.
- **Selectman Murphy** had no concerns.
- **Vice-Chairman Zaidman** reported that he attended a meeting in Portland at GPCOG which focused on regional cooperation, including the Route 302 corridor.
- **Chairman Watkins** asked the Board how they wish to proceed in regard to the hiring of a Community Development Director to which Vice-Chairman Zaidman responded that the Town Manager is organizing the process. Town Manager Peabody added that he has invited the Public Works Director, Code Enforcement Officer and Deputy Town Manager to serve on the hiring committee with him.
- **Chairman Watkins** reported that work has commenced on the Burnham Road with large and heavy equipment.

d. Town Manager's Report/Deputy Town Manager's Report

Town Manager Peabody submitted the following report:

**"Manager's Report
05/08/18"**

Ashley Hutter, Public Safety Administrative Assistant: "I wanted to report that Youth Safety Day was a huge success this year. We had BPD, BFD, United Ambulance, ME Warden Service, ME Forest Service with Smokey the Bear, ME Inland Fisheries and Wildlife, Through these Doors (formerly Family Crisis), Green Machine Bike Shop, Rotary, Hannaford, Cumberland County RCC 911 Simulator, Safe Kids Maine, a bike course and a youth band joy us in hosting.

We saw over 100 children at the event (estimating over 250 people including adults' total) and they all got free bike helmets, bike tune ups, food, giveaways, and fun. They also learned life safety tips like why to wear a helmet, how to get a proper fitting lifejacket, how to do chest compressions, what things to know for calling 911, the importance of wearing a helmet and hand signals to use while riding there bike.

We saw triple the amount of kids this year, our 2nd year, over last year. We plan to hold this event next year as well."

Work has commenced on the Veteran's Memorial and Burnham Road.

Before you tonight are the March financials and the Revenue and Expenditure Summary Report. As you will note, the benchmark is 75% for the month. Revenues are at 81.9% and Expenditures at 74.2%."

Chairman Watkins brought agenda item 9 forward at 6:00 P.M.

9. Public Hearing

a. Special Amusement Permit to Depot Street Tap House (18B Depot Street)

Chairman Watkins opened the public hearing to hear comment on a special amusement permit application to Depot Street Tap House at 6:01 P.M. There were no public comments. Chairman Watkins closed the public hearing at 6:01 P.M.

10. Action Items Following Public Hearing

a. Special Amusement Permit to Depot Street Tap House (18B Depot Street)

Motion was made by Selectman Packard for approval of the special amusement permit to Depot Street Tap House; second from Vice-Chairman Zaidman. 5 approve/0 oppose

8. Old Business

a. Recycling Committee

Chairman Watkins reported that the Board received correspondence that there were no members of the recycling committee available to attend the meeting. The Board opted to invite them to the next meeting.

11. Treasurer's Warrants

Motion was made by Selectman Murphy for approval of Treasurer's Warrants numbered 88, 90, 91, 92, 93 and 94; second from Selectman Packard. 5 approve/0 oppose

12. MSAD #61

Chairman Watkins stated that the district budget meeting is being held at the Lake Region High School this evening at 6:30 P.M. Following that, the district budget validation referendum will be held at the Bridgton Town Hall on May 22, 2018 (polls open from 8:00 A.M. until 8:00 P.M.)

13. Public Comments and Presentations on Non-Agenda Items

There were no public comments or presentations on non-agenda items

14. Dates for the Next Board of Selectmen's Meeting and/or Workshop

May 22, 2018; June 12, 2018; June 13, 2018

Chairman Watkins recessed the meeting at 6:15 P.M. to allow time to execute approved documents.

15. Executive Session per MRS Title 1, Section 405.6.C; Bridgton Community Center Negotiations

Motion was made by Selectman Packard to enter into executive session at 6:16 P.M. per MRS Title 1, Section 405.6.C. to discuss the Bridgton Community Center Negotiations; second from Selectman Murphy.
5 approve/0 oppose

Motion was made by Vice-Chairman Zaidman to exit executive session at 6:32 P.M.; second from Selectman Packard. 5 approve/0 oppose

16. Action Items Following Executive Session

Motion was made by Vice-Chairman Zaidman to finalize the Memorandum of Understanding with the Bridgton Community Center based on the February 23, 2018 memo to the Bridgton Community Center (see below); second from Selectman Packard. 5 approve/0 oppose

Robert A. Peabody, Jr.
Town Manager

Town of Bridgton

Memo

To: Bridgton Community Center Board of Directors

From: Town Manager

cc: BCC file

Date: 02/23/18

Re: 08/24/17 Proposal Response

In response to your August 24, 2017 proposal conveyed by Phil Tarr in his memo to me, the Selectboard offers the following counter proposals:

- Appendix A Section 4.b.2 regarding ordinary repairs, up to a maximum of \$300 per expense item.
- Use of the garage sited on the property will be joint with the Town up till its entire use is needed by the Town. When, and if, that need arises, the Town will provide the Community Center a minimum of 60 days' written notice. The Town Manager or his devisee agree to meet with the Community Center Executive Director to best determine the joint utilization of the interior space.
- The MOU's duration (MOU Section X) will be for a period of three (3) years from the date of signing.
- The Town is in agreement with the Center's responses to trash removal and senior programming.

The Board of Selectmen look forward to your response and moving forward towards executing an agreement.

17. Adjourn

Chairman Watkins adjourned the meeting at 6:34 P.M.

Respectfully submitted,

Laurie L. Chadbourne
Town Clerk