

# Board of Selectmen's Meeting Minutes

## August 14, 2018; 5:00 P.M.

Board Members Present: Liston E. Eastman, Chairman; Glenn R. Zaidman, Vice-Chairman; Robert P. Murphy; G. Frederick Packard; Carmen E. Lone

Administration Present: Town Manager Robert Peabody; Deputy Town Manager Georgiann Fleck; Town Clerk Laurie Chadbourne; Public Works Director Jim Kidder; Fire Chief Steve Fay

### 1. Call to Order

Chairman Eastman called the meeting to order at 5:00 P.M.

### 2. Pledge of Allegiance

The Board recited the "Pledge of Allegiance."

### 3. Approval of Minutes

#### a. July 24, 2018

**Motion** was made by Vice-Chairman Zaidman for approval of the minutes from the July 24, 2018 Board Meeting; second from Selectman Lone. 5 approve/0 oppose

### 4. Public Comments and Presentations on Non-Agenda Items

Bill Preis has been a resident of Bridgton for thirty two years. He started the Bridgton Ping Pong Program at the Town Hall fifteen years ago. He is a volunteer and offers the Ping Pong Program free to anyone that wants to play. He reported that about a year and a half ago, the town installed a new entry card security system. The entry card is similar to a credit card and is used to open and close the door at the Town Hall. Each cardholder or the rec program leader could open the door before their program and close the door at the end of their program. The Town has a permanent record of who gained access to the Town Hall. If he opened the door with his entry card, he could reasonably expect that no one would be in the building before he opened the door. If for any reason a program was cancelled, the doors would remain locked. He received an email from the Recreation Director in July announcing the new door security system. With this new system, the doors will now open fifteen minutes before the first program of the day and will lock fifteen minutes after the last program of the day every day of the week. Mr. Preis believes that this new security system only creates potential problems. There is no accountability of who opens or closes the door; also, there is no longer any reasonable assurance that no one is inside that might do harm to someone entering. Mr. Preis also tested the doors and found that if the doors are ajar, they do not lock. He suggested that it may be necessary to lock the door with the computer system and then close the door in order for it to be secure. He encouraged the Manager to work out these security problems so that the Town Hall is better protected. Town Manager Peabody responded that he is not prepared to comment at this time but will look into the concerns that have been raised. He added that the security issues have been ongoing for four years.

### 5. Committee Reports

Deb Brusini reported that the Ordinance Review Committee has reviewed eight ordinances. They have determined that only one or two do not require revision.

### 6. Correspondence and Other Pertinent Information

Chairman Eastman reported that the Town received correspondence from David Frum just prior to his resignation indicating that he would be interested in a meeting for discussion of the Bridgton Hospital. Recent conversation involved a new representative attending the meeting on August 28<sup>th</sup> for a short presentation. Town Manager Peabody will submit a formal letter of request on behalf of the Board.

Vice-Chairman Zaidman reported that Mark Patterson, President of Moose Pond Lakes Association, would like to discuss funding for milfoil and erosion control. Town Manager Peabody will send correspondence to advise them of the process of funding to outside agencies.

Vice-Chairman Zaidman noted that the Board received a letter regarding concerns with the punch card system at the Transfer Station to which Town Manager Peabody will respond to accordingly.

Town Manager Peabody and Chairman Eastman will determine how to move forward with various correspondence, whether to address concerns at the Manager's level or at the Board.

## 7. New Business

### a. Awards and Other Administrative Recommendations

#### 1. Recommendation of Planning Board; Moratorium Ordinance on Retail Marijuana Caregiver Storefronts

The Planning Board is recommending that a Moratorium Ordinance on Retail Marijuana Caregiver Storefronts be placed before the voters at the November 6<sup>th</sup> Special Town Meeting. **Motion** was made by Selectman Murphy to approve an ordinance titled Moratorium Ordinance on Retail Medical Marijuana Storefronts be placed on the November 6, 2018 Special Town Meeting Warrant; second from Selectman Packard. Deb Brusini responded to several questions asked by the Board. Vice-Chairman Zaidman moved the question and closed debate. 5 approve/0 oppose

#### 2. Review of "Use of Town Owned/Leased Vehicle(s) Policy"

Town Manager Peabody stated that the policy has been in effect since 2010 and applies to all vehicles. Concerns have been raised whether it should be applied as written to the Fire Chief. Town Manager Peabody did report that he did not provide a copy of the policy to the Fire Chief upon hire but now has and is requesting that he follow the policy. Discussion ensued regarding various scenarios. Town Manager Peabody will review the policy with the Deputy Town Manager, Police Chief, Fire Chief and Public Works Director and will provide policy amendment recommendations to the Board for consideration.

### b. Permits/Documents Requiring Board Approval

#### 1. Sewer Commitment #211

**Motion** was made by Selectman Packard to approve the March 1, 2018 to May 31, 2018 Sewer User Rate Commitment #211 comprising of two pages totaling \$3,010.12 to the Treasurer for collection; second from Selectman Murphy. 5 approve/0 oppose

#### 2. Victualer's License to Drumming Grouse Brewery, LLC

**Motion** was made by Selectman Lone to approve the Victualer's License to Drumming Grouse Brewing, LLC; second from Vice-Chairman Zaidman. Selectman Lone requested that Mr. Mortenson address the application to which he responded that he runs a small brewery out of his home in South Bridgton with the intention of opening a tasting room. 5 approve/0 oppose

#### 3. Re-appointment of Sharon Abbott to Appeals Board

**Motion** was made by Vice-Chairman Zaidman to re-appoint Sharon Abbott to the Appeals Board for a five year term; second from Selectman Lone. 5 approve/0 oppose

### c. Selectmen's Concerns

- **Selectman Packard** had no concerns.
- **Selectman Murphy** voiced concerns regarding land formerly known as Lee Trailers on Route 302 in that the building was damaged by a tornado a few years ago and since that time, it is turning into a used car lot. Town Manager Peabody will direct the Code Enforcement Officer to review the site.

- **Vice-Chairman Zaidman** requested an update of the work being done to redeem tax acquired property to which Town Manager Peabody will request the Code Enforcement Officer provide a memorandum to the Board with a status update.
- **Selectman Lone** stated that she appreciates the staff at Bridgton Hospital for continuing to provide good service to the community.
- **Chairman Eastman** received concerns regarding restrictive parking on Main Hill. Public Works Director Kidder responded that one parking spot was eliminated and six new spaces have been added. Chairman Eastman asked if there is anywhere in the area to create a public lot to which Town Manager Peabody responded that a public parking lot is in the streetscape plan and options are being reviewed on a regular basis.
- **Selectman Murphy** asked if the monument on Main Hill has been cleaned in the last ten years to which Public Works Director Kidder responded that it has not been washed in several years and deep cleaning requires a professional.
- **Vice-Chairman Zaidman** noted that the Board has received several concerns regarding the Fire Department. Fire Chief Fay responded that there was a study conducted in 2015 which listed a department of fifty members but due to the fact the members require training at a certain level, anyone that did not meet the training requirements and/or was not active for five years was removed from the roster. Those numbers are being pared down to due to required standards. To the question of members leaving, in addition to the removal of non-active members, one member was terminated due to insubordination and another member retired; he added that it's important to note that additional members have been added to the roster as well. The numbers are in constant flux. In reviewing the history, the department has not have fifty active members in over thirty years. He is doing his best to recruit. He also suggested that any citizen concerns be brought to his attention for review and discussion. He is open to meeting with anyone, anytime and welcomes public input.

d. Town Manager's Report/Deputy Town Manager's Report

Town Manager Peabody submitted and reviewed the following report:

**Manager's Report / 08/14/18**

National Night Out was well attended with an estimated attendance of up to 150 people. As you may recall, the event started 35 years ago and is meant to promote police-community partnerships and neighborhood camaraderie to make our neighborhoods safer, more caring places to live. It gives the chance for positive interactions between Police and community members in a neutral environment. This was the second year Bridgton participated.

A reminder that the Town will be testing all our beaches weekly until Labor Day. Testing will be done on Wednesday so that if there is a fail we can retest on Thursday and have the results on Friday.

I offered the position to the leading candidate for the Community Development Director position. Unfortunately, we could not meet the individual's salary request. I will be re-advertising the position.

The Town's new Executive Secretary, Jerusha Murray, started her position last Friday.

Friday is Student Intern Asher Yusim's last day. Asher proved to be a valuable team member and was an excellent fit for the scope of work described in our application. He enthusiastically engaged with key Town officials to more precisely define what was needed and best to achieve desired objectives often going far beyond our original scope of work.

On Wednesday August 29, 2018, the Planning Board will hold a Public Hearing 6:00PM, Selectman's Meeting Room for a Willis Brook Aquiver Ordinance revision.

Taxes are due August 15<sup>th</sup>.

Before you tonight are the June financials and the Revenue and Expenditure Summary Report. As you will note, the benchmark is 100% for the month. Revenues are at 94.2% and Expenditures at 95.2%.

Town Manager Peabody read a section of the internship program evaluation noting that it has been a very successful program for the Town of Bridgton.

Deputy Town Manager Fleck reported that security at the Municipal Building is ongoing inside and outside and thanked the Board for their support.

8. Old Business

There was no old business for discussion.

9. Treasurer's Warrants

**Motion** was made by Selectman Packard for approval of Treasurer's Warrants numbered 118, 119, 120, 121, 5, 6, 7, 8, 9, 10, 11, 12, 13 and 14; second from Selectman Murphy. 5 approve/0 oppose

10. Public Comments and Presentations on Non-Agenda Items

Public Works Director Jim Kidder reported that he received an estimate of \$1,600 from an arborist to do a thorough assessment of Pondicherry Park. **Motion** was made by Vice-Chairman Zaidman to move forward with assessment through Q-Team; second from Selectman Lone. 5 approve/0 oppose

Deb Brusini clarified that personal adult use (age 21 and over) of marijuana is legal.

11. Dates for the Next Board of Selectmen's Meeting and/or Workshop

August 28, 2018

September 11, 2018

12. Adjourn

Chairman Eastman adjourned the meeting at 6:39 P.M.

Respectfully submitted,

Laurie L. Chadbourne  
Town Clerk