

## Board of Selectmen's Meeting Minutes

November 13, 2018; 3:00 P.M.

Board Members Present: Liston E. Eastman, Chairman; Glenn R. Zaidman, Vice-Chairman; Robert P. Murphy; Carmen E. Lone; G. Frederick Packard

Administration Present: Town Manager Robert Peabody; Deputy Town Manager Georgiann Fleck; Town Clerk Laurie Chadbourne; Public Works Director Jim Kidder

### 1. Call to Order

Chairman Eastman called the meeting to order at 3:00 P.M.

### 2. Pledge of Allegiance

The Board recited the "Pledge of Allegiance."

### 3. NIMS G402 Training; 3:00 P.M. until 4:30 P.M.

### 4. Executive Session at 4:30 P.M.

a. Per MRS Title 1, Section 405.6.E.; Legal Matters (Salmon Point and Senior Tax Relief Program)

**Motion** was made by Vice-Chairman Zaidman to enter into executive session at 4:30 P.M. per MRS Title 1, Section 405.6.E. for discussion of legal matters pertaining to Salmon Point and a Senior Tax Relief Program; second from Selectman Packard. 5 approve/0 oppose

**Motion** was made by Chairman Eastman to exit executive session at 5:52 P.M.; second from Selectman Packard. 5 approve/0 oppose

### 5. Action Items Following Executive Session

The Board took action.

### 6. Approval of Minutes

a. October 23, 2018

b. October 24, 2018

**Motion** was made by Selectman Packard for approval of the minutes from October 23, 2018 Board Meeting and the October 24, 2018 Board Meeting; second from Selectman Murphy. 5 approve/0 oppose

### 7. Public Comments on Non-Agenda Items

There were no public comments on non-agenda items.

### 8. Committee Reports

Robert McHatton, Sr., representing the Community Development Committee, reported that the Committee supports the Marijuana Moratorium. Mr. McHatton stated that the Committee would also like to move forward in working on a marketing plan with Ryan Wallace; the Board supports exploration.

Robert J. McHatton, Sr., representing the Bridgton Lions Club, reported that the Club intends to bring the circus to Town either on July 21<sup>st</sup> or July 24<sup>th</sup>.

### 9. Correspondence, Presentations and Other Pertinent Information

a. Opportunity Alliance; 15-minute Presentation by Mike Tarpinian

Mike Tarpinian, President and Chief Executive Officer of Opportunity Alliance, thanked the Board for allowing his group to provide a presentation of services. He introduced staff members Jana Richards, Carmen Dorsey and Senena Bissonnette. Mr. Tarpinian reported that the group is formerly known as PROP (Peoples Regional Outreach Program). He added that eight hundred ten citizens of Bridgton received services through eleven of their forty six programs.

Jana Richards has worked in the public health program for five years with a focus on the Bridgton Community. She works with prevention for young people through community engagement and provides integral support to the students in Lake Region Middle and High School to support mental health and healthy decision making.

Serena Bissonnette works for the head start program in Bridgton which has the capacity to serve eighteen families. She added that the program is two generational work meaning that while the children are attending head start she also works with the families on life skills. The outcomes and expectations are that the family works as a unit.

Mr. Tarpinian thanked the Board for their time. He added that Tom Smith is a Board Member from Bridgton and is terming out in July, he encouraged the Board to contact Jana or Serena if they know of anyone that may be interested in serving Bridgton in this capacity.

- b. BRAG (Bridgton Recreation Advancement Group); 15-minute Update by Lyn Carter  
This item was passed over as Lyn Carter was not able to attend the meeting as planned.

## 10. New Business

### a. Awards and Other Administrative Recommendations

There were no awards and other administrative recommendations.

### b. Permits/Documents Requiring Board Approval

#### 1. Sewer Commitment #216

**Motion** was made by Selectman Lone to approve the June 1, 2018 to August 31 2018 Sewer User Rate Commitment #216 comprising of two pages totaling \$3,083.41 to the Treasurer for Collection; second from Selectman Packard. 5 approve/0 oppose

### c. Selectmen's Concerns

- Selectman Packard was very pleased with the turnout on Election Day and thanked the residents and Board for success forwarding the downtown projects to advancement.
- Selectman Murphy also thanked the voters.
- Vice-Chairman Zaidman suggested that an oversight committee consisting of three to five members be established for all three downtown projects to be a liaison to the Board and help staff keep projects up to date and the public informed. Chairman Eastman directed this to the next agenda.
- Vice-Chairman Zaidman asked what the cost is for the tree project in Pondicherry Park to which Town Manager Peabody responded that the cost is \$15,000. Public Works Director Kidder noted that the project does not include the white spots and added that if they have to trim by hand, that cost will increase; he is waiting for the pricing options. Vice-Chairman Zaidman requested that a cost estimate also be obtained to slice the big limbs and lay them down to which Public Works Director Kidder will inquire.
- Vice-Chairman Zaidman requested that representatives from the Water District attend the next meeting for discussion of the new downtown projects and how the Board and District can work together moving forward.
- Vice-Chairman Zaidman thanked the voters as well noting that the Town Hall was packed all day.
- Selectman Lone reiterated accolades on people voting for Bridgton's future. She congratulated Town Staff and the Committees for doing a good job with public information.
- Selectman Lone asked if a crosswalk could be placed going from the hospital to the other side of the road to which Public Works Director Kidder responded that South High Street is a state road and he will follow up with the State.
- Selectman Lone asked for a status update of the roaming livestock issue in South Bridgton to which Town Manager Peabody responded that the State is involved and investigating.
- Chairman Eastman asked when a new wastewater operator will be hired to which Town Manager Peabody responded that this will be discussed soon during the budget process. He added that he will be meeting with Brent Bridges to review the contact and specifics and will have more information after that time.
- Chairman Eastman asked how the Town addresses travel when an employee attends an engagement and has to spend the night. Town Manager Peabody responded that most organizations offer special pricing for their event and different policies are in place.

d. Town Manager's Report/Deputy Town Manager's Report

Town Manager Peabody submitted and read the following report into the record:

The Town of Bridgton's Festival of Lights Holiday Celebration will be held December 1st. There will be a Holiday Party sponsored by Bridgton Recreation at the Library beginning at 4:30, the Tree Lighting will be across the street from the Library at 5:15, the Parade of Lights sponsored by the Community Center with the theme "The Nutcracker" commences at 5:30 and Mr. & Mrs. Claus will be at the Community Center at 6:30. Earlier in the day there will be a Community Pot Luck Lunch sponsored by Girl Scout Troop 58 & 67 at the Town Hall from 11am to 1 pm (\$5/person, \$20/family), Holiday Spectacular Science Show sponsored by Bridgton Recreation at the Town Hall at 1:15pm (free), Kid Friendly Open Paper Holiday Crafting at Groundcover from 1:30pm-3:30pm (free), Family Holiday Movies w/Cocoa & Cookies at the Magic Lantern from 3-5pm (free) and Story Time & Activity at Groundcover from 3:30-4pm (free).

The Town of Bridgton Fire Department has been selected by the Cumberland County Commissioners as the Town of Bridgton's Spirit of America award winner. The Department is being honored for their outstanding community service.

On Wednesday November 14<sup>th</sup> from 6-7:30pm there will be a community conversation under the general topic *Access to Healthcare: A Top Community Priority* hosted by the Lake Region Collective Action Network. It will be held in the Board of Selectmen Meeting Room which is accessed from Iredale Street.

Congratulations to Gary Colello, Bridgton Recreation Director, for organizing and overseeing another successful Recreation Halloween Party.

A reminder that the 2<sup>nd</sup> quarter tax payment is due on or before November 15<sup>th</sup>. Also, the 2019 dog licenses are available for renewal.

Before you tonight are the September financials and the Revenue and Expenditure Summary Report. As you will note, the benchmark is 25% for the month. Revenues are at 39.8% and Expenditures at 30.6%.

In addition to the Town Manager's Report to the Board of Selectmen the Deputy Town Manager reported the following:

The Bridgton Fire Department would like to thank Food City for the generous donation of candy for this past Halloween.

Fire Prevention of October saw visits to Bright New Day and Head Start daycare centers where history, fire prevention and emergency procedures were discussed.

Congratulations to Deputy Chief Eric Field on the completion of a Fifty-hour Fire Officer I and II program that began last September.

On October 22, the Fire Department was notified by County Commissioner Neil D. Jamieson Jr. that The Spirit of America Foundation was presenting the Fire Department with an award for outstanding community service. The presentation is to take place on November 13<sup>th</sup> at 5:30 PM in Portland at the Cumberland County Courthouse.

This past Sunday the Fire Department spent 11 hours on the Airboat refurbishment. At 5 PM the new Engine was started, and test run briefly. The boat is anticipated to be placed in service at the end of the month.

With the beginning of snow season, a reminder that Fire Hydrants and Dry Hydrants must be accessible and free of snow piles.

11. Old Business (*Board of Selectmen Discussion Only*)

a. Wastewater Expansion Update

b. Streetscape Projects Update

Town Manager Peabody reported that he will be meeting with the wastewater engineer on Friday to review contract language. He will keep the Board up to date on all projects.

c. iPad Investment

Chairman Eastman reported that the iPad pro is much better than the iPad due to the larger screen size. He does believe the Board would need more information and training before implementing.

Vice-Chairman Zaidman does not feel confident that staff is ready to send information from PC to Apple and requested that a representative from Apple attend a Board meeting to respond to questions. Town Manager Peabody responded that Office 365 does support Apple. Vice-Chairman Zaidman questioned conducting business over the internet to which Chairman Eastman offered to reach out to MMA for their opinion.

12. Treasurer's Warrants

**Motion** was made by Vice-Chairman Zaidman for approval of Treasurer's Warrants numbered 36, 37, 38, 39, 40, 41, 42, 43 and 44; second from Selectman Lone. 5 approve/0 oppose

13. Public Comments on Non-Agenda Items

Bob McHatton, Sr., representing the Community Development Committee, congratulated the Town Manager, Board of Selectmen and staff on providing information to the public so they were well informed before voting. He added that the Ordinance Review Committee has a few ordinances that they believe should be taken back to town meeting and removed from the books.

14. Dates for the Next Board of Selectmen's Meetings

- November 27, 2018
- December 11, 2018
- December 25, 2018 (Christmas Holiday)
  - Discussion of December 24<sup>th</sup> Hours of Operation

Town Manager Peabody noted that Christmas is on a Tuesday and asked the Board to consider closing all day or a half day on the day prior. The policy does not designate Christmas Eve as a holiday but in the past, the Board has opted to declare this half day. **Motion** was made by Selectman Packard to direct this item to the next meeting; second from Vice-Chairman Zaidman. 5 approve/0 oppose

Chairman Eastman called for a five minute recess at 7:11 P.M. to execute approved documents.

15. Executive Session

a. Per MRS Title 1, Section 405.6.A.1; Review of Membership Applications

**Motion** was made by Vice-Chairman Zaidman to enter into executive session at 7:18 P.M. per MRS Title 1, Section 405.6.A.1. to review membership applications; second from Selectman Packard. 5 approve/0 oppose **Motion** was made by Vice-Chairman Zaidman to exit executive session at 7:45 P.M.; second from Selectman Lone. 5 approve/0 oppose

16. Action Items Following Executive Session

The Board took no action.

17. Adjourn

Chairman Eastman adjourned the meeting at 7:45 P.M.

Respectfully submitted,

Laurie L. Chadbourne  
Town Clerk