

Board of Selectmen's Meeting Minutes November 28, 2018; 4:00 P.M.

Board Members Present: Liston E. Eastman, Chairman; Glenn R. Zaidman, Vice-Chairman; Robert P. Murphy; G. Frederick Packard; Carmen E. Lone

Administration Present: Town Manager Robert Peabody; Deputy Town Manager Georgiann Fleck; Deputy Town Clerk Suzzannah Forsythe; Public Works Director Jim Kidder; Fire Chief Steve Fay; Code Enforcement Officer Robert Baker; Grant Writer George Szok

1. Call to Order

Chairman Eastman called the meeting to order at 4.00 P.M.

2. Pledge of Allegiance

The Board recited the "Pledge of Allegiance."

3. Executive Session at 4:00 P.M.

a. Per MRS Title 36, Section 841; Poverty Tax Abatement Hearing.

Motion was made by Vice Chairman Zaidman to enter Executive Session pursuant to MRS Title 36, Section 841: Poverty Tax Abatement Hearing; second from Selectman Lone at 4:05 P.M. 5 approve/0 oppose. **Motion** was made by Vice-Chairman Zaidman to exit Executive Session pursuant to MRS Title 36, Section 841: Poverty Tax Abatement Hearing; second from Selectman Lone at 4:34 P.M. 5 approve/0 oppose.

4. Action Items Following Executive Session

No action was taken.

5. Approval of Minutes

a. November 13, 2018

Motion was made by Vice-Chairman Zaidman for approval of the minutes from the November 13, 2018 Board Meeting; second from Selectman Lone. 5 approve/0 oppose.

6. Public Comments and Presentations on Non-Agenda Items

There were no public comments or presentations.

7. Committee Reports

Bob McHatton came to the podium to give an update on the Community Development Committee (CDC). First, he let the Board know that the Circus contract is with the Lions Club's Board of Directors; they need to review and to decide if the Lions Club will be a sponsor in selling tickets. Projected dates for the Circus are June 24th or 21st. Second, he let the Board know the CDC gives congratulations on the numbers that the Town provided to educate the public on the three projects that the voters voted on. Also the CDC would like to see that we fill the position of the Community Development Director; possibly for a three-year contract. Also, the CDC is very concerned about the Bridgton Hospital; the CDC has members with a medical background that understand the financials and are willing to meet with the Board if they would like any insight on Hospital financials. The CDC is in hopes to have more of their members become liaisons for other committees so that

all the committees can work together to move the Town in the same direction. Lastly the CDC committee would like to serve on the new Project Oversight Committee.

8. Correspondence, Presentations and Other Pertinent Information

a. Investment Committee Recommendation

The Investment Committee is recommending the Town draw down 3% from the trust funds for the upcoming budget, so it will help keep the longevity of the funds. The Board directed the Town Manager to put that on next upcoming budget.

b. Middle Ridge Road Cemetery Monument; Liam Opie

Liam Opie presented a proposed monument for Middle Ridge Cemetery. Selectman Lone, Vice-Chairman Zaidman and Chairman Eastman gave Mr. Opie insight on what they would like to see for this monument; to have it scaled down to fit the cemetery, also to seek grants and find out the detail regarding the grant for this project or fundraise through the Sons of the Union Veterans. Also, to look into a few other styles and sizes for the monument and to look at some other monuments for veterans to gather ideas. Mr. Opie asked if the Board would allow him to order the flat stones for the Veterans in the Union that served in the Civil War. The Board said they would allow the flat stone makers and directed Public Works Director Jim Kidder to install the flat stone markers. Mr. Opie said he will order the flat stones and should have them ready to be installed in the spring.

9. Public Hearing at 5:30 P.M.

The Public Hearing for the application of the wastewater discharge permit modification application with the Maine Department of Environmental Protection was postponed to December 11th, 2018 due to the inclement weather on November 27th, 2018.

10. New Business

a. Awards and Other Administrative Recommendations

1. Discussion of Legal Services

Vice-Chairman Zaidman stated with he would like to see what other law firms have to offer. The Town Manager explained the process is to draft the request of qualifications and submit it to various law firms, he would need to know what qualifications the Board is looking for. Vice-Chairman Zaidman asked for a workshop as soon as possible and to include the staff that is working with the law firm. The workshop was scheduled for January 9th at 5 P.M.

2. Project Oversight Committee

Vice-Chairman Zaidman would like the Town to have a committee that can put advertisements out so that the public can easily know when each project will take place, also to work with town staff and the Select Board. Vice-Chairman Zaidman will make a charge for the committee and have it ready for the next Board meeting.

3. Dangerous Building Designation; Code Enforcement Officer

Motion was made by Selectman Lone to direct the Code Enforcement Officer to commence Dangerous Buildings Procedures Pursuant to MRS 17 2851-2859; second from Vice-Chairman Zaidman. 5 approve/0 oppose. Bob McHatton came to the podium and mentioned that what needs done will take time; it is near Avesta Housing which has a lot of children in the area. The Board asked if anything can be put over the hole; the Town Manager let them know we have the right to secure the building. The Board directed the Town Manager to have town staff complete this task and then contact the property owner with the bill.

4. Initiative to be Designated an WHO/AARP Age-Friendly Community; Grant Writer George Szok presented the WHO/AARP information in becoming an Age-Friendly Community. Vice Chairman Zaidman and Chairman Eastman showed concerns with the strings that may be attached with the grants that AARP may have once we become a member. No action was taken.

5. Pondicherry Park Stewardship Committee Applicant Interview

Motion was made by Vice-Chairman Zaidman to move to appoint Mark Lagoda as a Town Representative on the Pondicherry Park Stewardship Committee; second from Selectman Packard. 5 approve/0 oppose.

6. Board of Appeals Applicant Interview

No action taken.

b. Permits/Documents Requiring Board Approval

1. Victualer's License Renewal-Noble House

Motion was made by Selectman Lone to move to approve a Victualer's License Renewal to the Noble House; second from Selectman Packard. 5 approve/0 oppose.

2. Sewer Commitment #217

Motion was made by Vice-Chairman Zaidman to move to approve the July 1, 2018 to September 30, 2018 Sewer User Rate Commitment #217 comprising 2 pages totaling \$8,599.26 to the Treasurer for collections; second from Selectman Packard. 5 approve/0 oppose.

c. Selectmen's Concerns

- **Selectman Packard.** None at this time.
- **Selectman Murphy.** None at this time.
- **Vice-Chairman Zaidman.** Thanked the Highway Department for all their hard work, and the Transfer Station for hanging in there with the November 27th snow storm. Also, the Town attorney has got back to him with the senior tax incentive. Vice Chairman Zaidman made a **motion** to send a letter to Senator Hamper about the program; second from Selectman Packard. 5 approve/0 oppose. The Town Manager will draft a letter for the Board to send out.
- **Selectman Lone.** Thanked Public Works for fixing the light up at the municipal Depot Street parking lot.
- **Chairman Eastman.** Has two items; he met with the Ordinance Committee and went over the cable contract which has expired. Town Manager explained that the Town has less and less to do with the cable, even with the contract being expired the Town still receives their percentage. Chairman Eastman also has concern with the amount of Personal Property tax that is past due, Town Manager mentioned he met with the Assessor's Agent today and is also meeting with a Personal Property owner next week to talk about a payment strategy.

d. Town Manager's Report/Deputy Town Manager's Report

TOWN OF BRIDGTON
DEPUTY TOWN MANAGER'S REPORT
November 28, 2018



Bridgton’s Festival of Lights – Saturday, December 1, 2018

There is something for everyone to enjoy on this special day to welcome in the holiday season....beginning at 11a.m. with a Community Pot Luck Lunch at the Town Hall sponsored by Troop 58 and 67 Girl Scouts of Maine, Science Show, Paper Holiday Crafting, Holiday Movie at the Magic Lantern, Holiday Party at the Bridgton Library, Tree Lighting across the street from the Library at 5:15p.m., Parade of Lights at 5:30p.m., and of course no day such as this would be complete without welcoming the arrival of Mr. and Mrs. Claus and the opportunity to visit them at the Bridgton Community Center at 6:30p.m. More detailed information is available on the Town of Bridgton’s website at www.bridgtonmaine.org. Happy Holidays!

Recreation

Due to a scheduling conflict with the annual floor cleaning and resurfacing at the Town Hall the annual Thanksgiving Day fitness class was cancelled BUT **Project Sweat** will be back in January. **Karate** will be starting its winter session after the holidays. **Mad Science** will not have a winter session but will return in the spring on Mondays after school. **Run Club** finished up just after Halloween and will also return in the spring. A big thank you to all those that helped create a Spooktacular time to make the Bridgton Recreation **Halloween Party** a Success! It takes a lot of effort to prepare for a community party and could not, and cannot, be done without your help.

General

A **warming center** has been set up at the Bridgton Community Center, 15 Depot Street, Bridgton, beginning Wednesday, November 28, 2018 through Thursday, November 29, 2018 open 9:00a.m. to 5:00p.m for people to take refuge from the cold. The Community Center is a pet friendly facility. For more information, please call the Bridgton Community Center at 207-647-3116.

Please make sure to keep your **roadways, driveways and walkways cleared of snow and ice and sanded** to allow for emergency access if need be.

Fire Department

The Fire Chief would like to thank every who responded to the **fire at 44 Reindeer Trail** last Sunday. The job done was outstanding and as an efficient operation as could be expected considering the conditions. The Chief would also like recognize **Captain Brad Vincent** for securing access to the site on Sweden Road, **Bridgton Police Officer’s Muise and Reese** for their assistance in shuttling personnel and providing sand. Members of the Fire Department would like to thank **Karen Harding of Pleasant View II BnB** for their generous donation of a new Bunn Coffee Brewer.



Pondicherry Park

On Saturday, December 8th beginning at 9:00a.m. there will be a “walk & talk” with Nancy Olmstead, State of Maine Invasive Plant Biologist, to gain a better understanding and ability to identify invasive species in Pondicherry Park. Those interested can meet at the Maine Lake Science Center located at 51 Willett Road, Bridgton. The workshop is free, but registration is required at alanna@leamaine.org.

Financials

Before you tonight is the **Revenue and Expenditure Summary Report for the month of October 2018**. The benchmark is 33% for the month. Revenues are at 47.4% and Expenditures are at 38.46%



Respectfully submitted,

Georgiann M. Fleck
Deputy Town Manager



11. Old Business (*Board of Selectmen Discussion Only*)

a. Wastewater Expansion Update

Town Manager gave a status report from Woodard & Curran; the last three weeks have contacted survey crews, gathered soil test, worked with town officials, bond counsel, and testing of existing wastewater systems. They are still working with bond counsel and financing.

b. Streetscape Projects Update

Town Manager gave a status update that they are waiting on HEB; also he had a lower main street meeting today.

c. iPad Investments

Waiting until January to decide on the investment.

12. Treasurer's Warrants

Motion was made by Vice-Chairman Zaidman for approval of Treasurer's Warrants numbered 45, 46, 47, and 48; second from Selectman Lone. 5 approve/0 oppose.

13. Public Comments and Presentations on Non-Agenda Items

There were no public comments and presentations.

14. Dates for the Next Board

- o December 5, 2018 at 5:00 P.M.; Workshop with Trustees of the Bridgton Water District
- o December 11, 2018
- o January 8, 2019

15. Executive Session

a. Per MRS Title 1, Section 405.6.E; Legal Matters (Salmon Point)

Motion was made by Selectman Murphy to enter executive session at 7:28 P.M; second from Vice-Chairman Zaidman. 5 approve/0 oppose.

Motion was made by Vice-Chairman Zaidman to exit executive session at 8:00 P.M; second from Selectman Murphy. 5 approve/0 oppose.


16. Action Items Following Executive Session

No action was taken.

17. Adjourn

Chairman Eastman adjourned the meeting at 8:00 P.M.

Respectfully submitted,


Suzzanah Forsythe
Deputy Town Clerk