

**TOWN OF BRIDGTON, MAINE  
&  
CUMBERLAND COUNTY**

**COMMUNITY DEVELOPMENT BLOCK GRANT –CDBG**

**PROGRAM APPLICATION  
Program Year 2019**

**\*TOWN HALL RECREATION BATHROOMS\***

**Applications due Monday, January 21, 2019 on or before 4 PM**

**FY 2019 Bridgton CDBG Program**

The CDBG program provides funding to eliminate Slum & Blight conditions, to serve populations of low to moderate income, and for public infrastructure projects.

Proposals submitted to the program must be consistent with the Goals and National Objectives of the U.S. Department of Housing & Urban Development (HUD) Community Development Block Grant Program. Any applications submitted that do not meet these Goals and National Objectives will be excluded from review.

**Eligible Use of Funds** - Examples of eligible projects are upgrades to facades and signs to eliminate slum and blighted conditions, improvements to publicly used buildings, and public infrastructure projects.

**Timetable & Requirements**

- Applications are due no later than **4 PM on Monday, January 21, 2019** to the Bridgton Municipal Office, 3 Chase Street, Bridgton 04009 c/o Brenda Day, Administrative assistant.
- Applicants are required to attend one MANDATORY “workshop” with Community Development staff to review requirements and project eligibility. There will be two opportunities with 2 different time slots to attend a workshop:
  - Tuesday December 18, 2018 at 10:30 AM
  - Thursday December 19, 2019 at 2:00 PM
- Applicants are invited to present their application on **February 13, 2019 at 8 am** to the Community Development Committee, which will be reviewing applications and recommending funding to the Select Board. The Select Board will receive the applications and recommendations at their regular meeting February 26, 2019. The Select Board must make their decision for Cumberland County review before March 29, 2019. Funds will be available for disbursement after July 1, 2019.

**Rules & Record Keeping Requirements**

Funded applicants will be required to sign a contract with the Town of Bridgton that will state all the requirements placed on the applicant, which include but are not limited to:

- You will be required to provide monthly or quarterly reports with invoices, photographs of the projects and project progress. These figures are required to be reported to HUD.
- Your project will be bid using the process outlined by HUD and Cumberland County
- Your project is subject to federal requirements as to Davis –Bacon wage rates, and will be required to adhere to all civil rights policies and regulations.
- Grant funds will be disbursed for work completed; 10% of all invoices will be held until final inspection at project completion. Written records justifying all expenditures must be maintained for a period no less than four years after the full grant is expended. These records will be subject to review by the Town, Cumberland County, and HUD.

**I certify that I have read and understand the above rules and record keeping requirements of the Bridgton CDBG program:**

**Signature of Authorized Official** \_\_\_\_\_ **Date** \_\_\_\_\_

**TOWN OF BRIDGTON MAINE  
&  
CUMBERLAND COUNTY  
COMMUNITY DEVELOPMENT BLOCK GRANT –CDBG  
PROGRAM APPLICATION  
FY 2019**

**Applications due January 21, 2019 on or before 4 PM**

**COMMUNITY/ORGANIZATION:** Town of Bridgton

**CONTACT INFORMATION:** Robert A. Peabody, Jr.

**ADDRESS:** 3 Chase Street, Suite 1

**E-MAIL:** rpeabody@bridgtonmaine.org

**PROJECT TITLE:** Town Hall Recreation Bathroom Renovation

**PROGRAM CATEGORY:** Public Infrastructure/Facility ;  
Housing\_\_ ; Downtown Revitalization\_\_ ;  
Other\_\_ ;

**Select your CDBG “NATIONAL OBJECTIVE(S):**

**LOW/MODERATE INCOME:** Area-Wide ; Limited Clientele\_\_ ;  
Presumed Group\_\_\_\_\_ (Identify Group)

**SLUM/BLIGHT:** Area-Wide\_\_ ; Spot Basis\_\_ ;

**AMOUNT OF CDBG FUNDS REQUESTED:** \$23,240

**NAME OF AUTHORIZED OFFICIAL:** Robert A. Peabody, Jr.

**SIGNATURE OF AUTHORIZED OFFICIAL:**

*For additional information and assistance with this application please contact Brenda Day, Administrative Assist, Bridgton Town Office at 207.803.9963 or by email bday@bridgtonmaine.org*

## **GENERAL GRANT PROGRAM APPLICATION**

### **TOWN OF BRIDGTON AND CUMBERLAND COUNTY FY 2019 CDBG APPLICATION NARRATIVE QUESTIONS**

**NAME OF PROJECT/APPLICANT: TOWN HALL RECREATION OFFICE RENOVATION**

**1). DESCRIBE THE PROJECT: (30 Points)**

The Bridgton Town Hall functions as the Town's Recreational Building. Numerous activities take place in the building including basketball, pickle ball, ping pong, Tai Chi, senior citizen exercise program, Zumba, aerobics, walking and open gyms. The range of activities serve all segments of the population. The building is open 7 days a week and currently is sporadically monitored. It is noted that most of the programs are free of fees.

The two bathrooms are dated and in fair condition- improvements will include new fixtures, flooring treatment, baby changing stations and painting. The renovated bathrooms will be ADA- compliant.

**2). IDENTIFY THE COMMUNITY NEEDS TO BE ADDRESSED: (30 Points)**

The building is heavily utilized and updated ADA-compliant bathrooms are needed to address the needs of the users.

**3). CONVEY YOUR ORGANIZATION'S READINESS TO PROCEED: (20 Points)**

If approved, the project will be placed out to bid this fall. Construction oversight will be provided by the Town's Clerk of the Works.

**4). IDENTIFY THE MEASURABLE IMPACTS OF THE ACTIVITY: (10 Points)**

As the Town's only year-round recreational facility, considerable funds have been invested in the structure in the last five years. Providing updated ADA-compliant bathrooms will result in a safer environment for program participants and ensure their needs are met.

**5). DEMONSTRATE THE NEED FOR CDBG PROGRAM FUNDS: (10 Points)**

The Town's recreational programs, building maintenance and operational costs are taxpayer funded. Most of the programs offered at the Town Hall are free of charge. CDBG funding for this project will lessen the taxpayer's burden to fund the project.

## BUDGET- CONSTRUCTION PROJECT

COST CATEGORY	CDBG FUNDS	ORGANIZATION FUNDS	OTHER FUNDS	TOTAL
DESIGN/ENGINEERING				
LAND COSTS				
MATERIALS/SUPPLIES				
CONSTRUCTION COSTS	\$21,000			
ADMINISTRATION				
OTHER: Desk, chair, filing cabinets, computer				
Contingency	\$2,240			
<b>TOTAL COSTS:</b>	<b>\$23,240</b>			

Name of person preparing the cost estimate: Jeff Frey

**You are invited to provide additional project information to further explain your project. Please provide photographs for sign replacement or façade projects of existing building condition and specifications for work planned.**