

Board of Selectmen's Meeting Minutes

March 12, 2019; 4:30 P.M.

Board Members Present: Liston E. Eastman, Chairman; Glenn R. Zaidman, Vice-Chairman; Robert P. Murphy; Carmen E. Lone; G. Frederick Packard

Administration Present: Town Manager Robert Peabody; Deputy Town Manager Georgiann Fleck; Town Clerk Laurie Chadbourne; Public Works Director Jim Kidder; Police Chief Richard Stillman

1. Call to Order

Chairman Eastman called the meeting to order at 4:30 P.M.

2. Pledge of Allegiance

The Board recited the "Pledge of Allegiance."

3. Executive Session

a. Per MRS Title 1, Section 405.6.A; Personnel Matters

Motion was made by Vice-Chairman Zaidman to enter executive session at 4:32 P.M. per Title 1, Section 405.6.A. for discussion of personnel matters; second from Selectman Packard. 5 approve/0 oppose

Motion was made by Vice-Chairman Zaidman to come out of executive session at 5:15 P.M; second from Selectman Lone. 5 approve/0 oppose

4. Approval of Minutes

a. February 26, 2019

Motion was made by Selectman Packard for approval of the minutes from the February 26, 2019 Board Meeting; second from Selectman Murphy. 5 approve/0 oppose

5. Public Comments on Non-Agenda Items

State Representative Walter Riseman provided an update on issues of importance.

Bruce Flaherty provided information on the "Spirit of America Award" and encouraged the Board to consider making a nomination. Mr. Flaherty will forward the information to the Deputy Town Manager.

6. Committee Reports

Representing the Community Development Committee, Helen Archer, reported that the Committee reviewed two additional Community Development Block Grant Program Applications which have been directed to the Board of Selectmen. The Committee has also been reviewing the hotel plans.

7. Correspondence, Presentations and Other Pertinent Information

There was no correspondence, presentations or other pertinent information.

8. New Business

a. Awards and Other Administrative Recommendations

1. Tractor Trailer Concerns on Cottage, Church, Gage, Fowler & Walker Street Neighborhood

Town Manager Peabody suggested that the Board direct him to conduct further investigation with the Police Chief and Public Works Director and report his findings back to the Board. Town Manager Peabody reiterated the importance of basing decisions on facts that are data driven for the Board to analyze and consider. Residents voiced their concerns. Discussion ensued. Vice-Chairman Zaidman suggested that while the study is being conducted, that the Town Manager reach out to the businesses and request that the delivery trucks stay off the side streets.

Chairman Eastman brought agenda item 9 forward at 6:07 P.M.

9. Public Hearing at 6:00 P.M.

Proposed Community Development Block Grant (CDBG) funding projects for Program Year 2019

Chairman Eastman opened the public hearing on the proposed community development block grant funding projects for program year 2019 at 6:07 P.M. There were no public comments. Chairman Eastman closed the hearing at 6:08 P.M.

10. Action Items Following Public Hearing

Motion was made by Vice-Chairman Zaidman to approve the Community Development Projects as presented with the addition of \$1,500 to the Navigator Program and allowing the Town Manager, in consultation with the Cumberland County Community Development, to affect changes to the projects to reflect increased or decreased levels of funding; second from Selectman Packard. 4 approve/0 oppose/1 recusal (Selectman Lone recused herself due to a potential conflict of interest)

2. Request for Museum Sign from Bridgton Historical Society

Julie Whelchel, Trustee of Bridgton Historical Society, requested the addition of a "Museum" sign on the double signpost that currently displays the "Gibbs Street Parking" at the corner of Gibbs Avenue and Main Street. The Code Enforcement Officer is not approving this request. Vice-Chairman Zaidman, Selectman Lone and Chairman Eastman all support the request. Town Manager Peabody stated that there is a responsibility to follow the ordinance and noted that other non-profit organizations have made the same request. **Motion** was made by Vice-Chairman Zaidman to table this request; second from Selectman Packard. 5 approve/0 oppose

b. Permits/Documents Requiring Board Approval

1. Victualer's License to Bridgton Highland Country Club

Motion was made by Selectman Murphy for approval of a Victualer's License renewal for the Bridgton Highland Country Club; second from Selectman Packard. 5 approve/0 oppose

2. Certificate of Commitment of Sewer User Rates #223

Motion was made by Vice-Chairman Zaidman to commit the October 1, 2018 to December 31, 2018 2018 Sewer User Rate Commitment #223 comprising of 2 pages totaling \$8,438.72 to the Treasurer for collection; second from Selectman Murphy. 5 approve/0 oppose

c. Selectmen's Concerns

- **Selectman Packard** had no concerns.
- **Selectman Murphy** had no concerns.
- **Vice-Chairman Zaidman** reported that Liam Opie is working on raising funds to replace the veteran's stones and encouraged anyone interested in donating to contact Mr. Ope.
- **Selectman Lone** had no concerns.
- **Chairman Eastman** had no concerns.

d. Town Manager's Report/Deputy Town Manager's Report
Town Manager Peabody submitted and reviewed the following report:

Manager's Report / 03/12/19

An important reminder that with winter weather upon us, it is important to keep your driveways and private roads cleared and sanded so that, if the need arises, emergency personnel can safely access your property.

Regarding weather events, please be aware that we post information on the Town's Facebook page and the Town's website. Additionally, all the local television channels are notified when the Town Office closes.

The deadline for submitting nomination papers is Friday, April 12th. The following positions are open: One (1) Selectman/Assessor/Overseer of the Poor for a three (3) year term; Two (2) Planning Board Member for a three (3) year term; One (1) Planning Board Alternate Member for a three (3) year term; One (1) MSAD 61 Director for a two (2) year term; Two (2) MSAD 61 Director for a three (3) year term; and One (1) Trustee of the Water District for a three (3) year term. Nomination papers are available at the Town Office.

The deadline to apply for the Fire Chief's position was Friday, March 1st. There were 40 applications received.

On Friday, March 8th Tom Harriman was appointed interim Fire Chief. Tom came to the Bridgton Fire Department in 1990 following his tenure as Fire Chief for the Town of Casco. Over the years as a member of the Bridgton Fire Department Tom served as Captain, District Chief, Deputy Chief, Assistant Chief and Fire Chief. He was employed by the Bridgton Police Department for approximately 10 years, Oxford County Sheriff's Department for approximately 10 years and State Fire Marshal's Officer as a state fire investigator for a short time. Tom will serve as interim fire chief until a full-time fire chief is hired. Tom stated, "I am truly honored to be appointed interim fire chief for the Town of Bridgton and will do my best in that position until a new full-time fire chief is hired".

Before you tonight are the January financials and the Revenue and Expenditure Summary Report. As you will note, the benchmark is 58% for the month. Revenues are at 70.2% and Expenditures at 61.2%.

9. Public Hearing at 6:00 P.M.

Proposed Community Development Block Grant (CDBG) funding projects for Program Year 2019

10. Action Items Following Public Hearing

Agenda items 9 and 10 were addressed earlier in the meeting.

11. Old Business

a. Wastewater Status Update

Town Manager Peabody reviewed the March 8th Town of Bridgton Wastewater Treatment Facility & Sewer Collection System Project Update (see attached).

b. Streetscape: Upper and Lower Main Street Status Update

Town Manager Peabody reported that he received a revised contract from Milone and MacBroom which will be added to the March 26th agenda for Board review and consideration.

Colin Dinsmore, HEB Engineering, submitted and reviewed the Streetscape Project Update (see attached). Mr. Dinsmore responded to several questions asked by the Board.

Vice-Chairman Zaidman suggested that money be set aside in reserve for maintenance and repairs.

12. Treasurer's Warrants

Motion was made by Selectman Lone for approval of Treasurer's Warrants numbered 76, 77, 78 and 79; second from Vice-Chairman Zaidman. 5 approve/0 oppose

13. Public Comments on Non-Agenda Items

There were no public comments on non-agenda items.

14. Dates for the Next Board of Selectmen's Meetings

March 26, 2019

April 9, 2019

Executive Session

Motion was made by Chairman Eastman to enter executive session at 7:10 P.M. per Title 1, Section 405.6.A. for discussion of personnel matters; second from Vice-Chairman Zaidman. 5 approve/0 oppose

Motion was made by Selectman Lone to come out of executive session at 8:16 P.M.; second from Selectman Packard. 5 approve/0 oppose

Motion was made by Selectman Lone to approve the Town Manager's Contract; second from Vice-Chairman Zaidman. 5 approve/0 oppose

15. Adjourn

Chairman Eastman adjourned the meeting at 8:17 P.M.

Respectfully submitted,

Laurie L. Chadbourne
Town Clerk