

**TOWN OF BRIDGTON, MAINE
&
CUMBERLAND COUNTY**

COMMUNITY DEVELOPMENT BLOCK GRANT –CDBG

**PROGRAM APPLICATION
Program Year 2019**

ARMORY IMPROVEMENTS

Applications due Monday, January 21, 2019 on or before 4 PM

FY 2019 Bridgton CDBG Program

The CDBG program provides funding to eliminate Slum & Blight conditions, to serve populations of low to moderate income, and for public infrastructure projects.

Proposals submitted to the program must be consistent with the Goals and National Objectives of the U.S. Department of Housing & Urban Development (HUD) Community Development Block Grant Program. Any applications submitted that do not meet these Goals and National Objectives will be excluded from review.

Eligible Use of Funds - Examples of eligible projects are upgrades to facades and signs to eliminate slum and blighted conditions, improvements to publicly used buildings, and public infrastructure projects.

Timetable & Requirements

- Applications are due no later than **4 PM on Monday, January 21, 2019** to the Bridgton Municipal Office, 3 Chase Street, Bridgton 04009 c/o Brenda Day, Administrative assistant.
- Applicants are required to attend one MANDATORY “workshop” with Community Development staff to review requirements and project eligibility. There will be two opportunities with 2 different time slots to attend a workshop:
 - Tuesday December 18, 2018 at 10:30 AM
 - Thursday December 19, 2019 at 2:00 PM
- Applicants are invited to present their application on **February 13, 2019 at 8 am** to the Community Development Committee, which will be reviewing applications and recommending funding to the Select Board. The Select Board will receive the applications and recommendations at their regular meeting February 26, 2019. The Select Board must make their decision for Cumberland County review before March 29, 2019. Funds will be available for disbursement after July 1, 2019.

Rules & Record Keeping Requirements

Funded applicants will be required to sign a contract with the Town of Bridgton that will state all the requirements placed on the applicant, which include but are not limited to:

- You will be required to provide monthly or quarterly reports with invoices, photographs of the projects and project progress. These figures are required to be reported to HUD.
- Your project will be bid using the process outlined by HUD and Cumberland County
- Your project is subject to federal requirements as to Davis –Bacon wage rates, and will be required to adhere to all civil rights policies and regulations.
- Grant funds will be disbursed for work completed; 10% of all invoices will be held until final inspection at project completion. Written records justifying all expenditures must be maintained for a period no less than four years after the full grant is expended. These records will be subject to review by the Town, Cumberland County, and HUD.

I certify that I have read and understand the above rules and record keeping requirements of the Bridgton CDBG program:

Signature of Authorized Official _____ **Date** _____

**TOWN OF BRIDGTON MAINE
&
CUMBERLAND COUNTY
COMMUNITY DEVELOPMENT BLOCK GRANT –CDBG
PROGRAM APPLICATION
FY 2019**

Applications due January 21, 2019 on or before 4 PM

COMMUNITY/ORGANIZATION: Town of Bridgton

CONTACT INFORMATION: Robert A. Peabody, Jr.

ADDRESS: 3 Chase Street, Suite 1, Bridgton, ME 04009

E-MAIL: rpeabody@bridgtonmaine.org

PROJECT TITLE: Armory Improvements

PROGRAM CATEGORY: Public Infrastructure/Facility X;
Housing__ ; Downtown Revitalization__ ;
Other__ ;

Select your CDBG “NATIONAL OBJECTIVE(S):

LOW/MODERATE INCOME: Area-Wide X; Limited Clientele__ ;
Presumed Group_____ (Identify Group)

SLUM/BLIGHT: Area-Wide X ; Spot Basis__ ;

AMOUNT OF CDBG FUNDS REQUESTED: \$20,693

NAME OF AUTHORIZED OFFICIAL: Robert A. Peabody, Jr.

SIGNATURE OF AUTHORIZED OFFICIAL:

For additional information and assistance with this application please contact Brenda Day, Administrative Assist, Bridgton Town Office at 207.803.9963 or by email bday@bridgtonmaine.org

GENERAL GRANT PROGRAM APPLICATION

**TOWN OF BRIDGTON AND CUMBERLAND COUNTY FY 2019 CDBG
APPLICATION NARRATIVE QUESTIONS**

NAME OF PROJECT/APPLICANT: Town of Bridgton

1). DESCRIBE THE PROJECT: (30 Points)

1. Doors
 - A. Exterior Doors - Three sets of double doors with push bars
 - B. Interior Doors - Director's office needs a lock replaced
2. Lighting
 - A. Add flood lights to the back of the building for safety & security
 - B. Repair/replace electrical outlets inside the building
 - C. Install additional outside outlets (both sides and front)
3. Replace missing ceiling tile (corridor)
4. Replace two outside windows (cracked) in the main room.
5. Repairs to ADA wheelchair ramp

2). IDENTIFY THE COMMUNITY NEEDS TO BE ADDRESSED: (30 Points)

The Armory houses the Bridgton Community Center under a long-standing Memorandum of Understanding. The Town provides a significant portion of their operating budget annually. The purpose of the Center is to provide community services, programs, activities and resources for all ages and gender groups in the Town of Bridgton as determined by the Center Board of Directors consistent with the needs of a diverse community.

3). CONVEY YOUR ORGANIZATION'S READINESS TO PROCEED: (20 Points)

Upon securing funding, the structural work will be put out for competitive bids.

4). IDENTIFY THE MEASURABLE IMPACTS OF THE ACTIVITY: (10 Points)

The building will be more secure by discouraging vandalism, break-ins and providing a safe environment particularly in the evening hours. By improving weatherization, heating costs will be less, and the comfort of the users will improve. Addressing the safety issues with the existing outside outlets will eliminate the chance of injury. Additional outside outlets will improve the ability for outside activities requiring electricity. The current handrail for the ramp needs to be replace for safe usage.

5). **DEMONSTRATE THE NEED FOR CDBG PROGRAM FUNDS: (10 Points)**

The Bridgton Community Center operates with limited funding while providing a diverse range of activities and programs most at no fee or minimal fees.

BUDGET- CONSTRUCTION PROJECT

| COST FUNDING | CDBG | ORG | OTHER | TOTAL |
|---------------------------|-----------------|------------|--------------|--------------|
| DESIGN/ENGINEERING | | | | |
| LAND COSTS | | | | |
| MATERIALS/SUPPLIES | \$9,447 | | | |
| CONSTRUCTION COSTS | \$6,364 | | | |
| ADMINISTRATION | \$3,000 | | | |
| OTHER: Contingency | \$1,882 | | | |
| TOTAL COSTS: | \$20,693 | | | |

Name of person preparing the cost estimate: **Jeff Frey, Clerk of the Works**

You are invited to provide additional project information to further explain your project. Please provide photographs for sign replacement or façade projects of existing building condition and specifications for work planned.