

**TOWN OF BRIDGTON, MAINE  
&  
CUMBERLAND COUNTY**

**COMMUNITY DEVELOPMENT BLOCK GRANT –CDBG**

**PROGRAM APPLICATION  
Program Year 2019**

**\*SKATING RINK IMPROVEMENTS\***

**Applications due Monday, January 21, 2019 on or before 4 PM**

**FY 2019 Bridgton CDBG Program**

The CDBG program provides funding to eliminate Slum & Blight conditions, to serve populations of low to moderate income, and for public infrastructure projects.

Proposals submitted to the program must be consistent with the Goals and National Objectives of the U.S. Department of Housing & Urban Development (HUD) Community Development Block Grant Program. Any applications submitted that do not meet these Goals and National Objectives will be excluded from review.

**Eligible Use of Funds** - Examples of eligible projects are upgrades to facades and signs to eliminate slum and blighted conditions, improvements to publicly used buildings, and public infrastructure projects.

**Timetable & Requirements**

- Applications are due no later than **4 PM on Monday, January 21, 2019** to the Bridgton Municipal Office, 3 Chase Street, Bridgton 04009 c/o Brenda Day, Administrative assistant.
- Applicants are required to attend one MANDATORY “workshop” with Community Development staff to review requirements and project eligibility. There will be two opportunities with 2 different time slots to attend a workshop:
  - Tuesday December 18, 2018 at 10:30 AM
  - Thursday December 19, 2019 at 2:00 PM
- Applicants are invited to present their application on **February 13, 2019 at 8 am** to the Community Development Committee, which will be reviewing applications and recommending funding to the Select Board. The Select Board will receive the applications and recommendations at their regular meeting February 26, 2019. The Select Board must make their decision for Cumberland County review before March 29, 2019. Funds will be available for disbursement after July 1, 2019.

## **Rules & Record Keeping Requirements**

Funded applicants will be required to sign a contract with the Town of Bridgton that will state all the requirements placed on the applicant, which include but are not limited to:

- You will be required to provide monthly or quarterly reports with invoices, photographs of the projects and project progress. These figures are required to be reported to HUD.
- Your project will be bid using the process outlined by HUD and Cumberland County
- Your project is subject to federal requirements as to Davis –Bacon wage rates, and will be required to adhere to all civil rights policies and regulations.
- Grant funds will be disbursed for work completed; 10% of all invoices will be held until final inspection at project completion. Written records justifying all expenditures must be maintained for a period no less than four years after the full grant is expended. These records will be subject to review by the Town, Cumberland County, and HUD.

**I certify that I have read and understand the above rules and record keeping requirements of the Bridgton CDBG program:**

**Signature of Authorized Official** \_\_\_\_\_ **Date**\_\_\_\_\_

**TOWN OF BRIDGTON MAINE  
&  
CUMBERLAND COUNTY  
COMMUNITY DEVELOPMENT BLOCK GRANT –CDBG  
PROGRAM APPLICATION  
FY 2019**

**Applications due January 21, 2019 on or before 4 PM**

**COMMUNITY/ORGANIZATION:** Town of Bridgton

**CONTACT INFORMATION:** Robert A. Peabody, Jr.

**ADDRESS:** 3 Chase Street, Suite 1

**E-MAIL:** rpeabody@bridgtonmaine.org

**PROJECT TITLE:** Skating Rink Improvements

**PROGRAM CATEGORY:** Public Infrastructure/Facility X;  
Housing\_\_ ; Downtown Revitalization\_\_ ;  
Other\_\_ ;

**Select your CDBG “NATIONAL OBJECTIVE(S):**

**LOW/MODERATE INCOME:** Area-Wide X ; Limited Clientele\_\_ ;  
Presumed Group \_\_\_\_\_ (Identify Group)

**SLUM/BLIGHT:** Area-Wide X ; Spot Basis\_\_ ;

**AMOUNT OF CDBG FUNDS REQUESTED:** \$47,360

**NAME OF AUTHORIZED OFFICIAL:** Robert A. Peabody, Jr.

**SIGNATURE OF AUTHORIZED OFFICIAL:**

*For additional information and assistance with this application please contact Brenda Day, Administrative Assist, Bridgton Town Office at 207.803.9963 or by email bday@bridgtonmaine.org*

## **GENERAL GRANT PROGRAM APPLICATION**

### **TOWN OF BRIDGTON AND CUMBERLAND COUNTY FY 2019 CDBG APPLICATION NARRATIVE QUESTIONS**

**NAME OF PROJECT/APPLICANT: SKATING RINK IMPROVEMENTS**

**1). DESCRIBE THE PROJECT: (30 Points)**

The Town skating rink serves two functions: enclosed winter skating and as the site of the summer recreation program. Skating is a free activity. Summer camp has fees, though almost half of the children receive a Town subsidy to attend.

Several issues with the facility were addressed with 2018 CDBG funds: the attached warming shack was rebuilt including storage lockers and new heating source; the interior lighting was changed to LED; and an exhaust to improve freezing of the ice was installed. The work was completed the first of January and there has been a substantial increase in patronage as noted in the answer to Question 2 below.

The goal of this project is to complete the renovations to the structure. Proposed work includes siding the exterior of the rink, new handicap access with expanded deck and awning, installing new window treatments, electrical improvements, making interior repairs and interior painting. Non-structural work includes installing a sound system and projector with screen and security cameras.

**2). IDENTIFY THE COMMUNITY NEEDS TO BE ADDRESSED: (30 Points)**

All users will benefit. Ice skating is a free activity for all ages. Skates are available at no charge. During this February school vacation, there were 20-30 skaters per day. The Summer Rec program is headquartered at the skating rink, it serves the Town's children, of which many are from low-moderate income families, providing supervised activities Monday through Friday and includes breakfast and lunch. This previous summer there were 70 children attending camp with 32 receiving scholarships.

**3). CONVEY YOUR ORGANIZATION'S READINESS TO PROCEED: (20 Points)**

Cost estimates were developed by the Town's Clerk of the Works. Given the popularity of both programs offered at the facility, it is assumed that the changes will be welcomed by the community and users. The Town's Clerk of the Works will oversee the project.

**4). IDENTIFY THE MEASURABLE IMPACTS OF THE ACTIVITY: (10 Points)**

Providing handicap accessibility broadens the ability to participate in both skating and Summer Rec. Maintaining and improving the building ensures its continued use by the Town's citizens.

5). **DEMONSTRATE THE NEED FOR CDBG PROGRAM FUNDS: (10 Points)**

Skating is a free activity, so all the cost associated with activity (staff, electricity, water, sewer) are borne by the taxpayers. While some of the costs of offering the Summer Rec are offset by participation fees, the balance is raised from taxes.

**BUDGET- CONSTRUCTION PROJECT**

<b>COST CATEGORY</b>	<b>CDBG FUNDS</b>	<b>ORGANIZATION FUNDS</b>	<b>OTHER FUNDS</b>	<b>TOTAL</b>
<b>DESIGN/ENGINEERING</b>				
<b>LAND COSTS</b>				
<b>MATERIALS/SUPPLIES</b>				
<b>CONSTRUCTION COSTS</b>	<b>\$40,400</b>			
<b>ADMINISTRATION</b>				
<b>OTHER: Sound system &amp; projector; security</b>	<b>\$2,700</b>			
<b>Contingency</b>	<b>\$4,260</b>			
<b>TOTAL COSTS:</b>	<b>\$47,360</b>			

Name of person preparing the cost estimate: **Jeff Frey, Clerk of the Works**

**You are invited to provide additional project information to further explain your project. Please provide photographs for sign replacement or façade projects of existing building condition and specifications for work planned.**