

# **Board of Selectmen WORKSHOP/MEETING**

**Upstairs Meeting Room**

**March 1, 2019  
3:00p.m.**

**Board Members Present:** Lee Eastman, Chairman; Glenn R. Zaidman, Vice Chairman; Robert P. Murphy; G. Frederick Packard and Carmen Lone. **Absent:** None

**Administration Present:** Robert A. Peabody Jr., Town Manager; Georgiann M. Fleck, Deputy Town Manager; Charisse Keach, Finance Officer.

## **1. Call to Order**

Chairman Eastman called the meeting to order at 3:00p.m.

## **2. Pledge of Allegiance**

The Board recited the Pledge of Allegiance

## **3. Approval of Minutes – February 28, 2019**

Deputy Town Manager Fleck said the minutes have not been finalized for Board approval. Chairman Eastman said we will carry-over approval of the minutes to the next meeting.

## **4. Questions/Comments on Previous Budget Items/Department**

The Board asked Public Works Director Kidder about his involvement with the GPCOG bidding process. Public Works Director Kidder said the biggest savings for the Town is salt which he participates through the GPCOG bidding process which is a huge money savings to the Town.

## **5. Review of Cost Centers**

**015 Municipal Building**

**018 Town Hall**

**051 Public Works**

**052 Town Garage**

**053 Vehicle Maintenance**

**054 Transfer Station**

**073 Cemeteries**

**074 Parks Department**

**076 Pondicherry Park**

**294 Capital Expense (if applicable)**

Jim Kidder, Public Works Director, was present representing the above budgets.

Public Works Director Kidder said the **sidewalk plow is broken**. With the impending storms this weekend and a bigger one on Monday the sidewalks will not be cleared. I have done all the research and exhausted all possibilities for equipment to do this job to no avail. We have put out

a public notice but I am sure people will not be happy that the sidewalks are not and will not be cleared.

### **015 – Municipal Building**

Vice Chairman Zaidman said I am in favor of the upgrade for a transfer switch. Public Works Director Kidder said the generator in this building is in good condition so I think we could upgrade the transfer switch to power on additional rooms rather than replace the whole generator. Town Manager Peabody said Todd Perreault, EMA Director, has been in charge of that project so questions can be directed to the EMA Director Perreault.

*The Consensus of the Board was to approve the proposed budget for account 015 Municipal Building in the amount of \$111,006.*

### **018 Town Hall**

Public Works Director Kidder said the ice rink has been remodeled and we are proposing to add cameras to the ice rink.

*The Consensus of the Board was to approve the proposed budget for account 018 Town Hall in the amount of \$18,018.*

### **051 Public Works**

Public Works Director Kidder said there are not a lot of changes between the past budget and the proposed budget.

*The Consensus of the Board was to approve the proposed budget for account 051 Public Works in the amount of \$729,957.*

### **052 Town Garage**

Public Works Director said the biggest change is to account 5050 “Bldg Repair” for salt shed door reconstruction.

*The Consensus of the Board was to approve the proposed budget for account 052 Town Garage in the amount of \$21,100.*

### **053 Vehicle Maintenance**

Public Works Director Kidder said this account covers repairs/maintenance for all town owned vehicles.

*The Consensus of the Board was to approve the proposed budget for account 053 Vehicle Maintenance in the amount of \$363,120.*

#### **054 Transfer Station**

Public Works Director Kidder said the Recycling Committee is interested in meeting with the Board of Selectmen to discuss recycling and propose “pay as you throw”. A date has not been confirmed yet.

*The Consensus of the Board was to approve the proposed budget for account 054 Transfer Station in the amount of \$501,013.*

#### **073 Cemeteries**

Public Works Director Kidder said this budget is for costs associated with maintaining the Town’s 13 cemeteries.

Public Works Director Kidder said account 4280 “Contracted Services” has an increase to allow additional tree removal and stump removal where and when necessary.

*The Consensus of the Board was to approve the proposed budget for account 073 Cemeteries in the amount of \$52,490.*

#### **074 Parks Department**

Public Works Director Kidder said account 4240 “Lab Analysis” includes costs to cover beach testing for the summer.

Public Works Director Kidder said account 4280 “Contracted Services” includes costs associated with cleaning the monument on Main Hill. There is a gentleman that lives in town who has experience in cleaning historic monuments. This man will do the monument preservation and then someone else will do any other work necessary on the base which is a different type of material.

*The Consensus of the Board was to approve the proposed budget for account 074 Parks Department in the amount of \$223,930.*

#### **076 Pondicherry Park**

Public Works Director Kidder said 5060 “Grounds Maintenance” has an increase to cover costs associated with trail maintenance and tree removal.

*The Consensus of the Board was to approve the proposed budget for account 076 Pondicherry Park in the amount of \$22,150.*

#### **294 - Capital Expense**

Public Works Director Kidder said account 7501 “PW – Paving” has the amount of \$500,000 for paving which is the same amount requested last year.

*The Consensus of the Board was to approve amount proposed for account 294-7-7501 PW-Paving in the amount of \$500,000.*

## **299 – Other Town Wide**

Public Works Director Kidder said account 8040 “Debt Princ” includes the purchase of a new sidewalk plow. Our current one is over 10 years old and needs to be replaced. The Board discussed the option of purchasing the sidewalk plow prior to the approval of the proposed 2019/2020 budget and replace the money to equipment reserve account once the budget is approved. Also included in this account is the purchase of a new single axle plow truck with dump body.

## **6. Other Topics for Discussion**

There were none.

## **7. Upcoming Budget Workshop/Meetings**

**Monday, March 4, 2019 4:00p.m.**

**Tuesday, March 5, 2019 4:00p.m.**

**Thursday, March 7, 2019 4:00p.m.**

**Wednesday, March 13, 2019 4:00p.m. (if needed)**

## **8. Adjourn**

Chairman Eastman adjourned the meeting at 4:38p.m.

Respectfully submitted,

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Georgiann M. Fleck, Deputy Town Manager