

Board of Selectmen's Meeting Minutes

March 26, 2019; 5:00 P.M.

Board Members Present: Liston E. Eastman, Chairman; Glenn R. Zaidman, Vice-Chairman; Robert P. Murphy; Carmen E. Lone; G. Frederick Packard

Administration Present: Town Manager Robert Peabody; Town Clerk Laurie Chadbourne; Public Works Director Jim Kidder

1. Call to Order

Chairman Eastman called the meeting to order at 5:00 P.M.

2. Pledge of Allegiance

The Board recited the "Pledge of Allegiance."

3. Approval of Minutes

a. March 12, 2019

b. February 28, 2019, March 1, 2019, March 4, 2019, March 5, 2019, March 7, 2019

Motion was made by Selectman Packard for approval of the March 12, 2019, February 28, 2019, March 1, 2019, March 4, 2019, March 5, 2019 and March 7, 2019 Board Meetings; second from Selectman Murphy.
5 approve/0 oppose

4. Public Comments on Non-Agenda Items

There were no public comments on non-agenda items.

5. Committee Reports

Deb Brusini, representing the Ordinance Review Committee, reported that the Committee has proposed amendments to six ordinances which will be forwarded to the Board at their next meeting with a request to direct it to a referendum vote at Annual Town Meeting.

Chuck Renneker, representing the Land Use Committee, reported that the Committee has completed the Ordinance which will be forwarded to the Board at their next meeting with a request to direct it to a referendum vote at Annual Town Meeting. Mr. Renneker also requested Board support to contact Black Fly and prepare a proposed budget (to educate the public) for Board consideration. Consensus of the Board was to support the request. Robert McHatton, Sr. suggested that the Board hold off until November to seek voter consideration to allow more time for public input and education. Mr. Renneker noted that the Committee has been informing the public through the entire process with the main objective preserving the character of Bridgton.

Helen Archer, representing the Community Development Committee, requested approval to move forward in working with Opportunity Alliance on a pilot internship program for 11th and 12th graders attending high school. This program is fully funded by Opportunity Alliance. Consensus of the Board was to direct the CDC to gather additional information (include insurance information, age requirements and a program prospectus) and bring their findings back to the Board for consideration.

6. Correspondence, Presentations and Other Pertinent Information

There was no correspondence or other pertinent information.

7. New Business

a. Awards and Other Administrative Recommendations

1. Request for Museum Sign from Bridgton Historical Society

CEO Baker reported that there is an exemption in the law for the historical society. The Board directed the Town Manager to work with the Bridgton Historical Society to ensure proper signage as requested.

2. Open Ended or Capped Warrant Articles for Annual Town Meeting

Motion was made by Vice-Chairman Zaidman to designate “capped” warrant articles for appropriations; second from Selectman Packard. 5 approve/0 oppose

b. Permits/Documents Requiring Board Approval

1. Milone and MacBroom Proposal

Chairman Eastman removed this item from the agenda.

c. Selectmen’s Concerns

- **Selectman Packard** requested an update on the streetscape to which Town Manager Peabody will address under agenda item 8.
- **Selectman Murphy** requested an update on the hotel to which Chairman Eastman responded that this remains at the Planning Board level.
- **Vice-Chairman Zaidman** suggested that the Board recognize staff members/town employees when they complete a difficult task. He reported that the Finance Officer recently completed applications to the bond bank with ease and approval. Consensus of the Board was to submit a letter of thanks and recognition to Charisse Keach.
- **Selectman Lone** asked if the Town Report has gone to print yet to which Town Manager Peabody responded that it has not. **Motion** was made by Selectman Lone to dedicate the Annual Town Report to Al Glover as well as Ray Turner; second from Vice-Chairman Zaidman. 5 approve/0 oppose
- **Chairman Eastman** thanked the Town Manager, Deputy Town Manager, Finance Officer and all department heads for making his first budget process easy; he added that the town is fortunate to have this staff. Vice-Chairman Zaidman suggested that letters of appreciation be sent to all those involved in the budget process as well.
- **Chairman Eastman** reported that he is going paperless and will be using the iPad going forward.

OTHER

Vice Chairman Zaidman noted that a project on Depot Street is in the planning stages and if it has passage, the intention is to move the building to be in line with the rest of the buildings on the street which may encroach on the town's right of way. Town Manager Peabody requested that this item be added to the next agenda for additional discussion.

Town Manager Peabody reported that there are two resolutions for the general obligation bonds that require Board approval. **Motion** was made by Vice-Chairman Zaidman to move that the resolution entitled “Resolution to Authorize Issuance and Sale of General Obligation Bonds in Principal Amount of \$1,355,000 for Lower Main Street Improvements,” be adopted in form presented to this meeting and that an attested copy of said Resolution be filed with the minutes of this meeting; second from Selectman Murphy. 5 approve/0 oppose
Motion was made by Vice-Chairman Zaidman to move that the resolution entitled “Resolution to Authorize Issuance and Sale of General Obligation Bonds in Principal Amount of \$2,936,320 for Upper Main Street Improvements,” be adopted in form presented to this meeting and that an attested copy of said Resolution be filed with the minutes of this meeting; second from Selectman Murphy. 5 approve/0 oppose

d. Town Manager's Report/Deputy Town Manager's Report

Town Manager Peabody submitted and read the following report into the record:

Manager's Report 03/26/19

An important reminder that with winter weather upon us, it is important to keep your driveways and private roads cleared and sanded so that, if the need arises, emergency personnel can safely access your property.

Regarding weather events, please be aware that we post information on the Town's Facebook page and the Town's website. Additionally, all the local television channels are notified when the Town Office closes.

The deadline for submitting nomination papers is Friday, April 12th. The following positions are open: One (1) Selectman/Assessor/Overseer of the Poor for a three (3) year term; Two (2) Planning Board Member for a three (3) year term; One (1) Planning Board Alternate Member for a three (3) year term; One (1) MSAD 61 Director for a two (2) year term; Two (2) MSAD 61 Director for a three (3) year term; and One (1) Trustee of the Water District for a three (3) year term. Nomination papers are available at the Town Office.

Following up on the through truck discussion in the neighborhood behind the Big Apple, the Police Department reached out to the trucking companies that were identified as being a problem. The response was positive with the dispatchers agreeing to not route trucks into the neighborhood and advise their drivers.

The Town is participating in the Margaret Chase Smith Policy Center Government Summer Intern Program again this year. By participating, the town becomes eligible to compete for a \$1,500 summer intern award decided by a random drawing. Bridgton was one of four municipalities receiving \$1,500.

Pike Industries was the successful bidder for the Maine Department of Transportation Light Capital Paving Program which includes the following projects in Bridgton: Knights Hill Road, South High Street from Sandy Creek Road to Route 302, Route 93 beginning at Route 302 intersection and continuing 10.91 miles and Route 37 beginning at Route 117 and extending to Route 35.

George Szok has provided an update on his grant activities. The following are submitted grant applications:

1. The Betterment Fund for \$26, 950 for 33 Upper Main Street trees under Streetscape
2. Narragansett Number One Foundation for \$6,500 for 2019 Summer Camp
3. BikeMaine for \$5,000 for multiple bike racks

In-process grant applications:

1. Maine Forestry Service Project Canopy for \$8,000 for Main Street Trees – due 4/12/2019
2. TD Charitable Foundation for \$3,000 (?) for Youth Safety Day – no set due date

Before you tonight are the February financials and the Revenue and Expenditure Summary Report. As you will note, the benchmark is 67% for the month. Revenues are at 78% and Expenditures at 68%.

8. Old Business

a. Wastewater Status Update

Town Manager Peabody reported that he is currently working on the property acquisition and hopes to have something definitive in April. He added that the survey work is ongoing.

b. Streetscape: Upper and Lower Main Street Status Update

Town Manager Peabody reported that the bid documents have been issued for the Upper Main Street project. All documents are available at the Town Office and on the website.

Town Manager Peabody provided a brief summary on the Lower Main Street project noting that we are proceeding to final design and development of the contract bid documents. He stated that we are currently meeting and coordinating with CMP on relocation of utility poles to accommodate the new roadway and sidewalk. Town Manager Peabody added that we are also coordinating with the sewer and water design consultants so that we can plan for and/or incorporate their designs of into our roadway plans. The goal is to complete installation of all the new utilities (storm, sewer, and water) when the Lower Main Street is being reconstructed so that the roadway is only opened once.

9. Treasurer's Warrants

Motion was made by Selectman Lone for approval of Treasurer's Warrants numbered 80, 81, 82, 83 and 84; second from Selectman Murphy. 5 approve/0 oppose

10. Public Comments on Non-Agenda Items

Robert McHatton, Sr. stated the proposed Land Use Ordinance is a town wide zoning ordinance and the voters should be made aware that this will designate zoning for the entire town.

11. Dates for the Next Board of Selectmen's Meetings

April 9, 2019

April 23, 2019

12. Adjourn

Chairman Eastman adjourned the meeting at 6:11 P.M.

Respectfully submitted,

Laurie L. Chadbourne
Town Clerk