

## Board of Selectmen's Meeting Minutes

August 13, 2019; 4:00 P.M.

Board Members Present: Liston E. Eastman, Chairman; Glenn R. Zaidman, Vice-Chairman; Robert P. Murphy; Carmen E. Lone

Board Member(s) Absent: G. Frederick Packard

Administration Present: Town Manager Robert Peabody; Deputy Town Manager Georgiann Fleck; Town Clerk Laurie Chadbourne; Public Works Director Jim Kidder; Code Enforcement Officer Rob Baker

### 1. Call to Order

Chairman Eastman called the meeting to order at 4:00 P.M.

### 2. Pledge of Allegiance

The Board recited the pledge of allegiance.

### 3. Executive Session Per MRS Title 1, Chapter 13 § 405.6.1 for Personnel Matters

#### a. Town Manager's Evaluation

**Motion** was made by Vice-Chairman Zaidman to enter executive session at 4:01 P.M. per MRS Title 1, Chapter 13, Subsection 405.6.1 for personnel matters; second from Selectman Murphy.

4 approve/0 oppose

**Motion** was made by Selectman Lone to exit executive session at 5:04 P.M.; second from Vice-Chairman Zaidman. 4 approve/0 oppose

### 4. Approval of Minutes

#### a. July 23, 2019

**Motion** was made by Vice-Chairman Zaidman for approval of the July 23, 2019 Board Meeting minutes; second from Selectman Lone. 4 approve/0 oppose

### 5. Public Comments on Non-Agenda Items

There were no public comments on non-agenda items.

### 6. Committee Reports

Community Development Committee Chairman Helen Archer reported that the Committee is working with the Planning Board and on Town development; she asked the Board for their vision of Bridgton over the next ten to fifteen years. Town Manager Peabody will share information put together by the former Community Development Director. Vice-Chairman Zaidman suggested that the Board consider forming a standing committee to update the Comprehensive Plan on a regular basis; this item will be added to the next agenda for discussion.

### 7. Correspondence, Presentations and Other Pertinent Information

There were no correspondence, presentations or other pertinent information.

## 8. New Business

### a. Awards and Other Administrative Recommendations

#### 1. Bridgton District Court

Jeff Henthorn, Director of Court Facilities and Denis Corliss, Chief of Finance and Administration for the Judicial Branch were present. Mr. Henthorn reported that the court is interested in staying in Bridgton, but they are requesting security upgrades to the building prior to lease renewal. Discussion ensued.

At 5:30 P.M. Chairman Eastman brought agenda item 9 forward.

## 9. Public Hearing at 5:30: Standard Gastropub Special Amusement Permit

Chairman Eastman opened the public hearing for a Special Amusement Permit to Standard Gastropub at 5:33 P.M. A resident of Bridgton that lives on the Harrison Road voiced concerned about the loud noise late at night. The permit application indicated that the hours of entertainment are from 11:00 A.M. until 10:00 P.M. Chairman Eastman closed the hearing at 5:37 P.M.

## 10. Special Amusement Permit to Standard Gastropub

**Motion** was made by Vice-Chairman Zaidman for approval of the Special Amusement Permit to Standard Gastropub; second from Selectman Murphy. 4 approve/0 oppose

Chairman Eastman returned to agenda item 8.a.1.

## 8. New Business

### a. Awards and Other Administrative Recommendations

#### 1. Bridgton District Court

The Board directed the court representatives to prepare a proposal for remodeling the building to accommodate their security needs and bring their ideas back to the Board for discussion and consideration.

#### 2. Recycling Committee Presentation

Representing the Recycling Committee, Maureen McDevitt, Kate Fitzcharles, Therese Johnson, Sally Chapel and Robert Fitzcharles were present. Ms. McDevitt submitted and reviewed their recommendation regarding municipal waste disposal which includes a return to multi-sort recycling, a pay-as-you-throw system and commercial haulers operations. **Motion** was made by Vice-Chairman Zaidman to direct the Town Manager to work with the Recycling Committee to determine costs and come up with a plan for voter consideration at the next Annual Town Meeting (June 2020); second from Chairman Eastman. 4 approve/0 oppose

#### 3. Resignation of Diane Paul as Local Health Officer

**Motion** was made by Selectman Lone to accept, with regret, the resignation of Diane Paul as Local Health Officer, noting that she served the Town extremely well; second from Vice-Chairman Zaidman.

4 approve/0 oppose

#### 4. MSAD #61 Board of Director's Vacancy

Gary Colello was elected via write in at the Annual Town Meeting, however, MRS 20A, 1002.2 and the Lake Region School District Policy prohibits Mr. Colello to serve as a School Board Member.

#### 5. Committee Application to MSAD #61 Board of Directors from Pamela Brucker

**Motion** was made by Selectman Lone to appoint Pamela Brucker to the MSAD #61 Board of Directors until the next annual election (June 2020); second from Vice-Chairman Zaidman. 4 approve/0 oppose

6. Committee Application to Community Development Committee from Phyllis Roth

**Motion** was made by Selectman Lone to appoint Phyllis Roth to the Community Development Committee; second from Selectman Murphy. 4 approve/0 oppose

7. Disposition of First and Last Resort

Town Manager Peabody will contact commercial brokers and bring additional information back to the Board at the next meeting.

8. MMA Annual Election – Vice-President and Executive Committee Members

**Motion** was made by Vice-Chairman Zaidman to approve the slate of officer proposed by the MMA Nominating Committee; second from Selectman Murphy. 4 approve/0 oppose

9. Amendment to Rules & Regulations Regarding Use of Town Owned Parks and Properties by Private Groups

The Town can restrict the discharging of firearms but not the possession of firearms per state law. **Motion** was made by Selectman Lone to approve the revisions to the Rules and Regulations Regarding Use of Town Owned Parks and Properties by Private Groups as proposed; second from Vice-Chairman Zaidman. 4 approve/0 oppose

10. Subdivision Violation Consent Agreement with Glenn P. & Anne M. Wiggin

**Motion** was made by Selectman Lone to approve the Subdivision Violation Consent Agreement with Glenn and Anne Wiggin imposing a fine of \$2,500 as recommended by the Code Enforcement Officer; second from Selectman Murphy. 4 approve/0 oppose

11. Proposed Amendments to the Ordinance Review Committee Charge

The Ordinance Review Committee is recommending that their charge be revised to eliminate the staggered term and appoint all members annually. **Motion** was made by Chairman Eastman to amend the policy as recommended; second from Selectman Lone. 4 approve/0 oppose

b. Permits /Documents Requiring Board Approval

1. Victualer's License to Standard Gastropub

**Motion** was made by Vice-Chairman Zaidman for approval of a Victualer's License to Standard Gastropub; second from Selectman Murphy. 4 approve/0 oppose

2. Accept Payment and Approve Quitclaim Deed

a. Benjamin Guiliani

**Motion** was made by Vice-Chairman Zaidman to accept payment and approve a Municipal Quitclaim Deed to Benjamin Guiliani Sr for property described as Map 6 Lot 19-7 Town of Bridgton Tax Maps; second from Selectman Murphy. 4 approve/0 oppose

b. Todd & Belinda Chase

**Motion** was made by Selectman Lone to accept payment and approve a Municipal Quitclaim Deed to Todd & Belinda Chase for property described as Map 17 Lot 18C-1 Town of Bridgton Tax Maps; second from Vice-Chairman Zaidman. 4 approve/0 oppose

### 3. Certificate of Commitment of Sewer User Rates #230

Vice-Chairman Zaidman thanked town staff for providing an explanation on the back of the commitment papers. **Motion** was made by Vice-Chairman Zaidman to commit the April 1, 2019 to June 30, 2019 Sewer User Rate Commitment #230 totaling \$8,651.61 to the Treasurer for collection; second from Selectman Lone.

4 approve/0 oppose

#### c. Selectmen's Concerns

- **Selectman Murphy** had no concerns.
- **Vice-Chairman Zaidman** asked if the traffic count on Meadow Road has been conducted to which Chairman Eastman responded that the State did conduct their study.
- **Selectman Lone** requested that 271 Main Street be added to the next agenda for discussion of a dangerous building designation.
- **Chairman Eastman** had no concerns.

#### d. Town Manager's Report/Deputy Town Manager

Town Manager Peabody read the following report into the record:

"The Town is currently accepting applications for a position in the Town's parks, cemeteries and transfer station. This is a full-time seasonal position with some weekends required. We continue to accept applications for a seasonal full-time maintenance position at Salmon Point Campground with the potential to become Manager for 2020 and beyond. The application period for a Bridgton Police officer closed August 1st. Eight (8) applications were received. The position of Community Development Director/Planner remains open. Applications are available on the Town of Bridgton website at [www.bridgtonmaine.org](http://www.bridgtonmaine.org).

Emily Duff, the Town's summer intern, is back off to college. Her last day was Monday. She did a great job for the Town in compiling data for GIS including road conditions, road assets and road acceptance research. She also undertook a trail needs assessment in Pondicherry Park as well as assisting the Public Works Director with several projects. We held a send-off luncheon for Emily that was well-attended.

The Town's new full-time Wastewater Superintendent, David Madsen, began his duties on Monday as well. He is currently occupying the CD Director's Office while we reconfigure the downstairs office area.

Tyler Breton, the newly hired Recreation Programmer, begins his duties September 2. Tyler has been a Summer Rec employee for the last three years and a valuable asset during baseball and softball tournaments. He is a Lake Region graduate and multisport athlete. His temporary office will be at the Skating Rink while work is being done to the office at the Town Hall.

The Town has gone out to bid for the wastewater expansion project encompassing Main and Lower Main Streets. Bids are due August 22nd. Information may be found on our website.

The work on the Civil War Monument is now completed. The result of the restoration has been well-received by the Town's people. To all involved, job well done!

Belanger Welding installed a new railing for the entrance to the Selectboard Meeting Room."

Deputy Town Manager Fleck read the following report into the record:

"I attend **ribbon cutting ceremonies** for new or re-established businesses as representative for the Town of Bridgton welcoming new businesses. Therefore,

On Monday, July 22, 2019 I attended a ribbon cutting ceremony for the newly relocated **Community Help**. The facility is located at 263 Main Street next to Ricky's Diner. They are open to the public and actively taking donations

such as clothing for men, women and children, small appliances, linens dishes and blankets. Their contact phone number is 647-5000. They are also seeking volunteers.

On Thursday, August 15, 2019 at 10:00a.m. I plan on attending a ribbon cutting ceremony at 171 Portland Road for a new business opening by Matt Viera, **State Farm**.

I also continue to deliver welcome plaques and swag bags to new businesses as a way to welcome new businesses approved by the Bridgton Planning Board.

We are currently working with Blackfly Media for a **groundbreaking ceremony** to kick-off the three new projects, wastewater and streetscapes (upper and lower). This ceremony is tentatively scheduled for September 13. So mark your calendars and plan on attending this monumental event.”

9. Public Hearing

*This item was addressed earlier in the meeting.*

10. Action Items Following Public Hearing

*This item was addressed earlier in the meeting.*

11. Old Business

a. Wastewater Project Update

b. Streetscape Upper and Lower Main Street Status Update

Town Manager Peabody provided a brief update on the Wastewater Project and Streetscape Projects.

12. Treasurers’ Warrants

**Motion** was made by Selectman Murphy for approval Treasurer’s Warrants numbered 130, 2, 9, 10, 11, 12, 13, 14, 15 and 16; second from Selectman Zaidman. 4 approve/0 oppose

13. Public Comments

Representing the Planning Board, Ken Gibbs reminded the Board and public of the joint meeting scheduled for Friday afternoon at the Town Hall.

14. Dates for the Next Board of Selectmen Meetings

August 16, 2019, August 27, 2019, September 10, 2019

15. Adjourn

Chairman Eastman adjourned the 6:54 P.M.

Respectfully submitted,

Laurie L. Chadbourne  
Town Clerk