

**Board of Selectmen's Meeting Minutes**  
**November 26, 2019; 4:00 P.M.**

Board Members Present: Liston E. Eastman, Chairman; Glenn R. Zaidman, Vice-Chairman; Carmen E. Lone; Robert P. Murphy; G. Frederick Packard

Administration Present: Town Manager Robert Peabody; Deputy Town Manager Georgiann Fleck; Town Clerk Laurie Chadbourne; Public Services Director David Madsen; Police Chief Richard Stillman

1. Call to Order

Vice-Chairman Zaidman called the meeting to order at 4:00 P.M.

2. Pledge of Allegiance

The Board recited the "Pledge of Allegiance."

3. 4:00 P.M. Personnel Policy Workshop

The Board reviewed the proposed amendments. Consensus of the Board was to, beginning in July 2020, offer one retirement plan to new employees. Consensus of the Board is to amend the policy to reflect this change. Consensus of the Board was to amend the appointment and definition of department heads. Consensus of the board was to keep the retirement benefit at six percent. Consensus of the board was to keep the sick time benefit at eight hours. Town Manager Peabody will forward document to attorney for review and will bring back to the Board for final approval in December.

4. Approval of Minutes

a. November 8, 2019

b. November 12, 2019

**Motion** was made by Vice-Chairman Zaidman for approval of the minutes from the November 8, 2019 and November 12, 2019 Board Meeting; second from Selectman Packard. 5 approve/0 oppose

5. Public Comments on Non-Agenda Items

*This item was discussed later in the meeting.*

6. Committee Reports

*This item was discussed later in the meeting.*

7. Correspondence, Presentations and Other Pertinent Information

a. Resignation of Sharon Abbott from the Board of Appeals

**Motion** was made by Vice-Chairman Zaidman to accept the resignation of Sharon Abbott from the Board of Appeals; second from Selectman Packard. 5 approve/0 oppose

b. Update from Bridgton Economic Development Corporation

*This item was discussed later in the meeting.*

c. Powerhouse Salvage Junkyard

*This item was discussed later in the meeting.*

d. Police Coverage to the Town of Harrison  
*This item was discussed later in the meeting.*

e. Request from LEA for New Trail Change  
*This item was discussed later in the meeting.*

8. Public Hearing at 5:30 P.M.

a. Proposed Amendments to the Sewage Ordinance  
*This item was taken up at 5:30 P.M.*

9. Action Items Following Public Hearing

a. Amendments to the Sewage Ordinance  
*This item was discussed later in the meeting.*

10. New Business

a. Awards and Other Administrative Recommendations  
1. GPCOG Delegate to General Assembly

**Motion** was made by Vice-Chairman Zaidman to appoint Lee Eastman and Linda LaCroix as delegates and Robert Peabody as an alternate delegate; second from Selectman Packard. 5 approve/0 oppose

Vice-Chairman Zaidman will continue to serve as the representative to the GPCOG Regional Committee.

b. Permits/Documents Requiring Board Approval

1. Certificate of Sewer User Rates Commitment #233

**Motion** was made by Vice-Chairman Zaidman to commit the July 1, 2019 to September 30, 2019 Sewer User Rate Commitment #233 comprising 2 pages totaling \$8,745.84 to the Treasurer for collection; second from Selectman Murphy. 5 approve/0 oppose

c. Selectmen's Concerns

*This item was discussed later in the meeting.*

d. Town Manager's Report/Deputy Town Manager's Report

*This item was discussed later in the meeting.*

11. Old Business

a. Wastewater Status Update

*This item was discussed later in the meeting.*

b. Streetscape: Upper and Lower Main Street Status Update

*This item was discussed later in the meeting.*

12. Treasurer's Warrants

**Motion** was made by Vice-Chairman Zaidman for approval of Treasurer's Warrants numbered 53, 54, 55, 56, 60, 61, 62, 63, 64 and 65; second from Selectman Packard. 5 approve/0 oppose

13. Public Comments on Non-Agenda Items

*This item was discussed later in the meeting.*

#### 14. Dates for the Next Board of Selectmen's Meetings

December 10, 2019

January 14, 2020

Chairman Eastman recessed the meeting at 4:25 P.M.

Chairman Eastman re-opened the meeting at 5:00 P.M.

#### 5. Public Comments on Non-Agenda Items

There were no public comments.

#### 6. Committee Reports

On behalf of the Ordinance Review Committee, Deb Brusini reported that the next meeting is scheduled for December 4<sup>th</sup>.

Deb Brusini also reported that the Planning Board will hold a special workshop to discuss marijuana on December 9<sup>th</sup>.

#### 7. Correspondence and Other Pertinent Information

##### b. Update from Bridgton Economic Development Corporation

Representing the Bridgton Economic Development Corporation, Peter Lowell and Jim Chalmers were present. Mr. Lowell stated that the Corporation is fully up to speed and legal. Members have been meeting with the representatives from the school resulting in a positive and supportive relationship. The group is preparing a draft master plan to identify user groups for the proposed facility. The intent is to not burden the taxpayers as this will be an expensive and long-term project. The Board will be kept updated on their progress.

##### c. Powerhouse Salvage Junkyard

Paul Gallinari, owner of Powerhouse Salvage, was present. Chairman Eastman asked Mr. Gallinari for proof that he is following regulation. Mr. Gallinari responded that there are no new logs, he added that the most updated logs go back about five years to which Chairman Eastman reiterated the requirement of law to maintain current logs; proof of compliance must be submitted before the Board will renew this permit.

#### 8. Public Hearing

##### a. Proposed Amendments to the Sewage Ordinance

Chairman Eastman opened the public hearing at 5:34 P.M. to hear comment on the proposed amendments to the Sewage Ordinance. There were no comments. Chairman Eastman closed the hearing at 5:35 P.M.

#### 9. Action Items Following

Vice-Chairman Zaidman noted that there are two different documents to which Public Services Director Madsen responded that the original document was further amended; he added that the Board and public had the correct copies. Director Madsen reviewed the proposed changes and responded to several questions asked by the Board and public. **Motion** was made by Vice-Chairman Zaidman to approve the revised Town of Bridgton Sewage Ordinance; second from Selectman Murphy. 5 approve/0 oppose

## 7. Correspondence and Other Pertinent Information

### d. Police Coverage to Town of Harrison

The Town of Harrison requested that the Board hold a workshop to discuss their desire to explore Bridgton providing police coverage for Harrison. The Board scheduled a workshop for December 10, 2019 at 3:00 P.M.

### e. Request from LEA for New Trail Change

Mary Jewett was present. The Pondicherry Park Steering Committee is requesting that the Town approve the relocation of the intersection of Pasture Trail and Pondicherry Loop. The change reduces the total trail tally by 87'. **Motion** was made by Vice-Chairman Zaidman to approve the relocation of Pasture Trail at its intersection with Pondicherry Loop; second from Selectman Murphy. 5 approve/0 oppose

### c. Selectmen's Concerns

- **Selectman Packard** had no concerns.
- **Selectman Murphy** asked for the status of the First and Last Resort to which Town Manager Peabody responded that the attorney is putting together a bid packet; part of the proposal must include demolition of the building and the intent is for the bids to go out in December to be returned in January.
- **Vice-Chairman Zaidman** wished a Happy Thanksgiving to all.
- **Selectman Lone** asked for the status of the junk behind Farragut Park to which Town Manager Peabody responded that he is working with Public Services Director Madsen to resolve the property line and property issues.
- **Chairman Eastman** requested detailed receipts to make the expenses clearer during the budget process.

### d. Town Manager's Report/Deputy Town Manager's Report

Deputy Town Manager Fleck submitted and read the following into the record:

"TOWN OF BRIDGTON  
DEPUTY TOWN MANAGER'S REPORT  
November 26, 2019

#### Bridgton Fire Department

The Department has completed their major *annual testing* for engine pumps, hose testing, breathing apparatus flow testing and more recently the aerial ladder, and all ground ladders were tested last week. The aerial truck tested o.k with a few areas of normal maintenance to be done with Scott at Public Works coordinating the necessary work. The ground ladders required a few areas of missing parts, and some expired heat sensor stickers which will be done by in-house staff. *I would like to thank Public Works for their assistance.*

#### Bridgton Police Department

Matt Regis, new hire, graduates on November 27<sup>th</sup> and will begin his duties with the Bridgton Police Department on Tuesday, December 3<sup>rd</sup>. Ryan McCloud, new hire, will start December 30<sup>th</sup>. He will be attending reserve training at the Maine Criminal Justice Academy on January 6<sup>th</sup> and the full Academy in May 2020.

#### Assessing

LD 1713: an act to return funds to Maine Property TaxPayers uses surplus funds from the unappropriated General Fund surplus. As of November 15, 2019, and annually thereafter, the Treasurer of the State will determine if the revenues available in the fund is sufficient to support mailing of tax relief payments in the amount of at least \$100 per Maine Homesteader. If this is the case, the Treasurer will direct the assessor in each municipality to provide a list of Homesteaders within the assessor's jurisdiction by January 1, 2020. The current balance of the General Fund will allow for refund checks to be mailed out in 2020. The Bridgton list has been sent to the Treasurer's Office.

#### Job Opportunity

Currently the Town of Bridgton is accepting applications for a full-time *Finance Clerk*. Experience working with TRIO software, A/P, payroll and fund accounting preferred. A cover letter, resume and completed job application must be submitted to Charisse Keach, Finance Director, Town of Bridgton, 3 Chase Street, Suite 1, Bridgton, Maine 04009 or by email to [ckeach@bridgtonmaine.org](mailto:ckeach@bridgtonmaine.org) by Friday, December 6<sup>th</sup>.

#### Bridgton Community Development

Linda LaCroix, Community Development Director, reports that we received the first draft of the *Economic Survey* prepared by University of Southern Maine. We will be reviewing and adding comments prior to the delivery of the final executive summary with options and action items. We are interviewing candidates for the *Administrative Assistant to Code and Planning* and have identified at least one candidate so far who will be recommended for a second interview.

#### Bridgton Recreation

The *Festival of Lights* event is set to take place Saturday, December 7<sup>th</sup>. The Festival of Lights is always the first Saturday in December. A craft fair, science show, pancake breakfast, block party, games, ornament decorating, parade, and window decorating are all part of this all day event. A schedule of the events for the day can be found on the web site at [www.bridgtonmaine.org](http://www.bridgtonmaine.org). There are still tickets available for the *Magic of Christmas Adult Trip* on December 13, 2019. Those interested can contact Gary Colello, Recreation Director, at 207-647-1126.

Respectfully submitted,  
Georgiann M. Fleck, Deputy Town Manager"

#### 10. Old Business

##### a. Wastewater Status

Town Manager Peabody provided a brief wastewater status update.

##### b. Streetscape: Upper and Lower Main Street Status Update

Town Manager Peabody provided a brief status update of the upper and lower main street streetscapes.

#### 13. Public Comments

There were no public comments.

#### 14. Dates for the Next Board of Selectmen's Meetings

December 10, 2019 and January 14, 2020

#### 15. Adjourn

Chairman Eastman adjourned the meeting at 6:32 P.M.

Respectfully submitted,

Laurie L. Chadbourne  
Town Clerk