

Board of Selectmen's Meeting Minutes

December 10, 2019; 3:00 P.M.

Board Members Present: Liston E. Eastman, Chairman; Glenn R. Zaidman, Vice-Chairman; Carmen E. Lone; Robert P. Murphy; G. Frederick Packard

Administration Present: Town Manager Robert Peabody; Deputy Town Manager Georgiann Fleck; Deputy Town Clerk Suzzanah Forsythe; Community Development Director Linda LaCroix

1. Call to Order

Chairman Eastman called the meeting to order at 3:01 P.M.

2. Pledge of Allegiance

The Board recited the "Pledge of Allegiance."

3. 3:00-5:00 P.M.: Workshop on Proposed Police Coverage to the Town of Harrison

Chairman Eastman opened the workshop at 3:03 P.M.

Chairman Eastman closed the workshop on Proposed Police Coverage to the Town of Harrison at 4:22 P.M. and recessed the meeting until 5:00 P.M.

Meeting was called to order at 5:00 P.M. by Chairman Eastman

4. Approval of Minutes

a. November 26, 2019

Motion was made by Vice Chairman Zaidman for approval of the minutes from the November 26, 2019 Board meeting; second from Selectman Packard. 5 approve/0 oppose

5. Public Comments on Non-Agenda Items

None at this time.

6. Committee Reports

Deb Brisini provided an update on the Ordinance Review Committee, she stated that the committee is looking to have three ordinances ready for first of January and that the ORC would like to have a workshop on them with the Board. Vice-Chairman Zaidman asked to have the revised Ordinances e-mailed to the Board as soon as they have them ready, so they have time to review prior to meeting.

7. Correspondence, Presentations and Other Pertinent Information

a. Gravestone Monument Project; Liam Opie

Liam Opie gave an update on his status of the project; he states he has come up with a solution to the high cost monument. He is now looking to get a large rock and to get a placard mounted onto the rock for the memorial of the soldiers. He wishes to have this ready for Memorial Day 2020. Chairman Eastman offered for him to look at his shop for a large rock if he wishes; it was also mentioned he could look at the Public Works Garage for a piece of granite.

b. Presentation of Senior Housing Project; Lon Walters

Lon Walters gave a presentation on housing development which he hopes to bring to the Bridgton Community. He is having some trouble finding an appropriate piece of land for this project as he is looking to be on Town sewer and water.

8. Public Hearing at 5:30 P.M.

a. Special Amusement Permit Application from Ala Mexicana (243 Portland Road)

Chairman Eastman opened up the public hearing at 5:30 P.M. Owner Jose Chavez introduced himself; no public comments were made. Chairman Eastman closed the public hearing at 5:31 p.m.

9. Action Items Following Public Hearing

a. Special Amusement Permit Application from Ala Mexicana (243 Portland Road)

Motion made by Selectman Lone to approve a Special Amusement Permit Application for Jose Chaves DBA Ala Mexicana; second by Selectman Murphy. 5 approve/0 oppose

10. New Business

a. Awards and Other Administrative Recommendations

1. Appeals Board Application from Richard Danis

Motion made by Selectman Packard to appoint Richard Danis to the Appeals Board; second from Selectman Murphy. 5 approve/0 oppose

2. Revision to the Reserve Account Policy

Motion made by Vice-Chairman Zaidman to approve the revised Reserve Account Policy effective December 10, 2019; second from Selectman Packard. 5 approve/0 oppose

3. Dedication of the 2018/2019 annual Town Report

Motion made by Vice Chairman Zaidman to dedicate the 2018-2019 Town of Bridgton Annual Report to Christina Lowell; second from Selectman Packard. 5 approve/0 oppose

b. Permits/Documents Requiring Board Approval

1. Approval to Amendments to the Personnel Policy

Item was skipped over.

Disposal of Tax Acquired Property: 461 Portland Road (Tax Map 5, Lot 87)

1. **Motion** made by Chairman Eastman that The Town will dispose of the tax-acquired Premises by a public sealed bidding process. Town staff is authorized and directed to take all reasonable and necessary steps to conduct such public bid to dispose of the Premises. To the extent necessary, Town staff is authorized and directed to coordinate with the Town attorneys at Drummond Woodsum.

2. Town staff will use a bid package and procedures substantially similar to the bid package presented to the Select Board at this meeting, subject to the following substantive changes:

3. The Select Board shall consider all bids at a future duly noticed public meeting, at which meeting the Select Board may exercise its sole authority to select the winning bid in consultation with the Town Manager (or his designee), and based upon the Select Board's independent review.
4. Town staff will follow applicable Guidance to the greatest extent possible. To the extent the approved form bid package deviates from the Guidance, the Select Board hereby authorizes such deviation as in the public interest; second by Vice-Chairman Zaidman. 5 approve/0 oppose

2. 2020 Appointment of Town Manager/ Tax Collector/ Treasurer/ Road Commissioner to Robert A. Peabody, Jr.

Motion made by Vice-Chairman Zaidman to appoint Robert A. Peabody, Jr. as Town Manager, Tax Collector, Treasurer and Road Commissioner to a one-year term commencing January 1, 2020 and ending December 31, 2020; second by Selectman Lone. 5 approve/0 oppose

3. 2020 Confirmation of Town Manger's Appointments

Motion made by Selectman Lone to confirm the Town of Bridgton 2020 Annual Appointments submitted by the Town Manager; second from Selectman Murphy. 5 approve/0 oppose.

4. Victualer's License to Vivo Italian Kitchen

Motion made by Selectman Packard to approve a Victualer's License for Christian Cuff doing business as Vivo Italian Kitchen; second from Selectman Murphy. 5 approve/0 oppose

5. Authorization of Lease Purchase to Finance a New Maclean Sidewalk Tractor MV5.1

Motion made by Selectman Packard to move the vote entitled "vote to authorize Lease Purchase of a 2020 Maclean Sidewalk Tractor and Related Accessories in the principal Amount of up to \$135,475," be adopted in form presented to the meeting; second by Selectman Murphy. 5 approve/0 oppose

c. Selectmen's Concerns

- **Selectman Packard** has no concerns at this time.
- **Selectman Murphy** has no concerns at this time; wished everyone a Merry Christmas.
- **Selectman Lone** congratulated Recreation Director Gary Colello on a job well done with the Festival of Lights and thanks all the volunteers for their efforts and wished everyone a Happy Holiday.
- **Vice-Chairman Zaidman** has no concerns at this time.
- **Chairman Eastman** has no concerns at this time and wished everyone a Happy Holiday.

d. Town Manager's Report/Deputy Town Manager's Report

Town Manager submitted and read the following report into the microphone

**Manager's Report
12/10/19**

General

An important reminder that with winter weather upon us, it is important to keep your driveways and private roads cleared and sanded so that, if the need arises, emergency personnel can safely access your property.

Regarding weather events, please be aware that we post information on the Town's Facebook page and the Town's website. Additionally, all the local television channels are notified when the Town Office closes.

The Town Office will be closing at 2:00pm on December 20th for the annual employee Holiday Party.

Personnel

Kari Downs has been hired as the Administrative Assistant to Community Development and Code Enforcement. Her first day will be Monday. Interviews for the Finance Clerk position are on-going.

Bridgton Fire Department

The department participated in the Festival of Flights. The Chief would like to thank the Public Works Department for their assistance with plowing and sanding. Work details are being set-up for hydrant cleaning this winter.

Recreation

Congratulations to Gary and his crew for a well-attended, successful Festival of Lights. There are still tickets available for Magic of Christmas on December 13th. If interested, call Gary Colello, Recreation Director, at 207.647.1126.

Public Works

Reminder to the public, that from November 15th – April 14th no vehicle shall be parked on the public street or way from 11:00p.m. to 7:00a.m. per the Bridgton Traffic Ordinance. Also, as per MRSA 17A Section 505 and MRSA 29A Section 2396, no person(s) shall plow, shovel or otherwise deposit snow into the limits of any traveled public way.

TOWN OF BRIDGTON DEPUTY TOWN MANAGER'S REPORT December 10, 2019

General

First I would like to wish everyone a ***happy and safe holiday season***. The Town Office will be ***closed on Wednesday, December 25th*** in recognition of Christmas. This year construction began for the ***streetscape and wastewater projects***. We knew this was going to be challenging for the community as well as management but with everyone working as a team we were able to identify and resolve issues that were brought to our attention in an expedient manner. The project is closing down for this season and will begin again next in the spring as weather permits. It is my hope that we can continue to work together on this project for this is a great opportunity for our community.

Bridgton Recreation

The ***Festival of Lights*** event was a huge success this year! I would like to commend Gary Colello, Recreation Director, and Tyler Breton, Recreation Programmer, for their efforts in bringing awareness of the event to the community and their door to door campaign to get businesses involved in the parade. The parade had approximately 20 floats which is more than double over past years. I would also like to thank all the Police Department, Public Works Department and Fire Department for the assistance before, during and after the event. This year was great let's make next year even better.

Respectfully submitted,
Georgiann Fleck
Deputy Town Manager

11. Old Business

a. Wastewater Status Update

Town Manager Peabody provided a brief update on the status of the Wastewater project.

b. Streetscape: Upper and Lower Main Street Status Update

Town Manager Peabody provided a brief update on the status of the Upper and Lower Main Street Streetscape projects. Information is available on the Town Website and on the Town Facebook Page.

Selectman Lone stepped out momentarily.

12. Treasurer's Warrants

Motion was made by Vice-Chairman Zaidman for approval of Treasurer's Warrants numbered 66, 67, and 68; second from Selectman Packard. 4 approve/0 oppose (Selectman Lone was absent for the vote)

13. Public Comments on Non-Agenda Items

Mark Lopez thanked Brenda Day for a job well with keeping up with Code Enforcement. He also mentioned that he has an issue with the Land Use Ordinance; and would like the Board to consider options for the Planning Board to be allowed to waive some things that arise with business being in certain zones. Thus, causing some business not to be able to come to Town because of the Land Use Ordinance. Discussion ensued. Vice-Chair Zaidman asked for Linda LaCroix to call the Town Attorney to see if this a possibility.

14. Dates for the Next Board of Selectmen's Meetings

January 14, 2020

January 28, 2020

15. Adjourn

Chairman Eastman adjourned the meeting at 6:22 P.M.

Respectfully submitted,

Suzzanah Forsythe
Deputy Town Clerk