

BRIDGTON BOARD OF SELECTMEN'S MEETING AGENDA

DATE: Tuesday, May 26, 2020

TIME: 5:00 P.M.

PLACE: VIRTUAL MEETING INVITATION INSTRUCTIONS

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/204116909>

You can also dial in using your phone.

United States: [+1 \(312\) 757-3129](tel:+13127573129)

Access Code: 204-116-909

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a. May 12, 2020
4. Public Comments on Non-Agenda Items (Each speaker *may* be limited to 3 minutes.)
5. Committee Reports
6. Correspondence, Presentations and Other Pertinent Information
 - a. Request to Purchase Property on Gibbs Avenue
 - b. Warrant to Call MSAD No. 61 Budget Meeting on June 30, 2020 at Lake Region High School
 - c. Request from Lakes Environmental Association to Extend Boardwalk in Pondicherry Park
 - d. Request from Rufus Porter Museum for Eight Granite Stones (from Moose Pond Causeway)
7. New Business
 - a. Awards and Other Administrative Recommendations
 1. Set Date for Public Hearing on Secret Ballot Referendum
 - b. Permits/Documents Requiring Board Approval
 1. New Street Name Request
 2. Victualer's License to Chun Yang, Inc dba Ruby Food
 3. Appointment to Ecomaine Board of Directors
 4. Warrant to Call MSAD No. 61 Budget Validation Referendum on July 14, 2020
 - c. Selectmen's Concerns
 - d. Town Manager's Report/Deputy Town Manager's Report
8. Old Business (Board of Selectmen Discussion Only)
 - a. Wastewater Status Update
 - b. Streetscape: Upper and Lower Main Street Status Update
9. Treasurer's Warrants
10. Public Comments on Non-Agenda Items (Each speaker *may* be limited to 3 minutes.)
11. Dates for the Next Board of Selectmen's Meetings
June 9, 2020; June 23, 2020
12. Adjourn

**Town Manager's Notes
Board of Selectmen's Meeting
May 26, 2020**

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Approval of Minutes**
 - a. May 12, 2020
***Suggested Motion:** Move to approve the May 12, 2020 Selectboard Minutes.*
6. **Correspondence, Presentations and Other Pertinent Information**
 - a. Patty McDonald-Sholz, 1 Gibbs Avenue, is asking to purchase the parcel of land (M23-L113) owned by the Town. The intention is to construct a two-car garage. In your binder is a copy of the tax map and assessment information.
***Suggested motion:** Move to direct the Town Manager to _____.*
 - b. MSAD No. 61 has served the Municipal Clerk with the Town of Bridgton Maine School Administrative District No. 61 Warrant to Call Budget Meeting (copy in your binder).
 - c. Lakes Environmental Association (LEA) is requesting permission to extend a boardwalk by approximately 8'. The area to be spanned is wet. They have included photos in the request. It appears to be on the trail that LEA was allowed to construct in 2014 to access the Maine Lakes Center property. Please see the email request and photos, documents from the approval and pertinent sections of the Management Plan and Conservation Easement.
***Suggested motion:** Move to approve the construction of 8' feet of boardwalk on the existing trail. All costs to be assumed by Lakes Environmental Association and overseen by the Bridgton Public Services Director.*
 - d. The Rufus Porter Museum is requesting the donation of 8 granite blocks from the Moose Pond Causeway to be incorporated in their landscaping. A plaque will be installed acknowledging the contribution.
***Suggested motion:** Move to approve the donation of 8 granite slabs to the Rufus Porter Museum with the installation of a plaque recognizing the donation and history of the slabs.*
7. **New Business**
 - a. Awards and Other Administrative Recommendations
 1. In accordance with state statute (MRS 30-A §2528, pertinent section in your binder) municipal officers shall hold a public hearing at least 10 days before voting on warrant articles to be decided by secret ballot. The Deputy Town Manager and Town Clerk have strategized an action plan for the Board to consider.
 2. ***Suggested motion:** Move to set a public hearing on the Town Meeting Warrant Articles for _____ at _____.*
 - b. Permits/Documents Requiring Board Approval
 1. Laurie Chadbourne, E-911 Addressing Officer, received a Proposed Street Name Request from Mark Lamb to name a road sited on Map 8 Lot 33. It has been reviewed by Cumberland County E-911 and they recommend Brewers Trail. Please refer to the packet in your binder.

Suggested motion: Move to approve Brewer Trail for the private way sited on Map 8 Lot 33 owned by Mark Lamb.

2. Victualer's Licenses

- i. The following business is applying for a Victualer License renewal: Chun Yang, Inc dba Ruby Food. A copy of the application is in your binder.

Suggested Motion: Move to approve a Victualer's Licenses for Chun Yang, Inc dba Ruby Food.

3. The Town's representative on the ecomaine Board of Directors expires June 9th. It is a three-year term and is currently held by Maureen McDevitt. A copy of ecomaine's By-Laws is in your binder.

Suggested motion: Move to appoint _____ to the ecomaine Board of Directors.

4. MSAD No. 61 has served the Municipal Clerk with the Town of Bridgton Maine School Administrative District No. 61 Budget Validation Referendum Warrant and Notice of Election (copy in your binder).

Suggested Motion: Move to sign the Town of Bridgton Maine School Administrative District No. 61 Budget Validation Referendum Warrant and Notice of Election.

8. Old Business

- a. Project Updates

Board of Selectmen's Meeting Minutes

May 12, 2020; 5:00 P.M.

Board Members Present: Liston E. Eastman, Chairman; Glenn R. Zaidman, Vice-Chairman, Carmen Lone

Board Members Remote: G. Frederick Packard

Board Members Absent: Robert P. Murphy

Administration Present: Town Manager Robert Peabody; Deputy Town Manager Georgiann Fleck

1. Call to Order

Chairman Eastman called the meeting to order at 5:00 P.M.

2. Pledge of Allegiance

The Board recited the "Pledge of Allegiance."

3. Approval of Minutes

a. April 16, 2020

b. April 28, 2020

Motion was made by Vice-Chairman Zaidman for approval of the minutes from the April 16, 2020 and April 28, 2020 Board Meetings; second from Selectman Lone. 3 approve/0 oppose (Packard was experiencing technical difficulties)

4. Public Comments on Non-Agenda Items

Paul Tworog voiced concerns regarding the unfavorable audit and urged the board to establish clear written procedures to address the deficiencies.

5. Committee Reports

There were no committee reports.

6. Correspondence, Presentations and Other Pertinent Information

There were no correspondence, presentations, or other pertinent information.

7. Public Hearing at 6:00 P.M.: CDBG-CV Application Review/Recommendations from CDC

8. Action Items Following Public Hearing

These items were addressed later in the meeting at 6:00 P.M.

9. New Business

a. Awards and Other Administrative Recommendations

There were no awards or other administrative recommendations.

b. Permits/Documents Requiring Board Approval

1. Commitment of Sewer User Rates #238

Motion was made by Vice-Chairman Zaidman to commit the December 1, 2019 to February 29, 2020 Sewer User Rate Commitment #238 comprising of two pages totaling \$2,115.05 to the Treasurer for collection; second from Selectman Lone. 4 approve/0 oppose

2. Victualer's Licenses

- a. Big Apple Bridgton #1000
- b. Big Apple Bridgton #1107
- c. Tarry A While Resort, Inc.
- d. Magic Lantern, LLC

Motion was made by Vice-Chairman Zaidman to approve a Victualer's License for Big Apple Bridgton #1000, Big Apple Bridgton #1107, Tarry-A-While, Resort, Inc., and Magic Lantern, LLC; second from Selectmen Lone. 4 approve/0 oppose

3. Approval of Budget Revisions

Town Manger Peabody provided the Board with revised budget sheets for Revenues, Police Department and Other Town Wide. Included also is a tally sheet showing each department, revenues, gross appropriations, and net appropriations. The changes I am suggesting reduces the Net Appropriations to be raised by taxation to an amount that is .17% less than last year's amount to be raised. The reduction was accomplished by reducing anticipated State Revenue Sharing by \$191,731 and increasing Use of Undesignated by \$150,000; reducing the Police Department budget in the amount of \$62,928 by eliminating the new cruiser purchase and Watchdog Automatic; and, in Other Town Wide an amount of \$45,000 by eliminating funding of the Reserve Accounts. The changes to the budget will not negatively impact the delivery of Town services. **Motion** was made by Vice-Chairman Zaidman to approve the revisions to the 2020-2021 Municipal Budget; second from Selectman Lone. 4 approve/0 oppose

4. Documents for Placement of Referendum Questions on Ballot

- a. Town of Bridgton Select Board Order to Place Referendum Questions on the July 14, 2020 Ballot

Motion was made by Chairman Eastman to move the Order entitled "Order to Place Referendum Questions on the July 14, 2020 Ballot" be adopted in form presented to this meeting, and that an attested copy of this Order be filed with the minutes of this meeting; second from Vice-Chairman Zaidman. 4 approve/0 oppose

- b. Certification of Proposed Ordinance Amendments to Allow and Regulate Marijuana Establishments, and Order

Motion was made by Vice-Chairman Zaidman to sign the Municipal Officers' Certification of Official Text proposing Ordinance Amendments to Allow and Regulate Marijuana Establishments appearing on the Annual Town Meeting Warrant; second from Selectman Lone. 4 approve/0 oppose

- c. Certification of Proposed Housekeeping Amendment to the Bridgton Land Use Ordinance to Clarify Dimensional Requirements, and Order

Motion was made by Selectman Lone to sign the Municipal Officers' Certification of Official Text proposing Housekeeping Amendments to the Bridgton Land Use Ordinance to Clarify Dimensional Requirements appearing on the Annual Town Meeting Warrant; second from Vice-Chairman Zaidman. 4 approve/0 oppose.

- d. Approval of Annual Town Meeting Warrant

Town Manager Peabody suggested that all articles be voted on by secret ballot. Lengthy discussion ensued. **Motion** was made by Vice-Chairman Zaidman to approve the Annual Town Meeting Warrant as presented; second from Selectman Packard. 4 approve/0 oppose

7. Public Hearing at 6:00 P.M.: CDBG-CV Application Review/Recommendations from CDC

Chairman Eastman opened the public hearing for discussion and comment on the CDBG-CV Application review and recommendations from the Community Development Committee at 6:01 P.M. Community Development Director LaCroix reported that the Community Development Committee met to review applications for CDBG-CV funding and to make recommendations to the Board for their action. The Committee voted unanimously to approve the following: \$44,000 Temporary Shelter Program; \$63,219 Rent/Utility Program; \$6,000 Food Assistance Program for a total of \$113,219. Director LaCroix added she is pleased to bring this forward. Chairman Eastman closed the hearing at 6:25 P.M.

8. Action Items Following Public Hearing

Motion was made by Vice-Chairman Zaidman to approve the Community Development Block Grant CV Applications as recommended by the Community Development Committee; second from Chairman Eastman. 4 approve/0 oppose

c. Selectmen's Concerns

- **Selectman Packard** noted that the Harrison Town Office may open on May 17th on a limited basis. Deputy Town Manager Fleck responded that they have many safety precautions in place which she will share with the Board.
- **Selection Lone** had no concerns.
- **Chairman Eastman** has received negative feedback about the spraying of sidewalks by Dig Safe and hopes that they are reviewing ways to eliminate the paint once the project is complete.
- **Chairman Eastman** has reviewed the bid process that was brought to the Board's attention at the last meeting by CIA Salvage and noted that the Town has done the bid process correctly. He added that the Board was not able to respond to the concerns raised at the last meeting without all the information.
- **Vice-Chairman Zaidman** voiced concerns about the Streetscape Project and its oversight through a "clerk of the works." There is cracked new sidewalks, rebar and curbing that may be hit by a plow to which Public Services Director David Madsen responded that he will be meeting with the "clerk of the works" and the engineer to review any issues and concerns; he will report back to the Board. Vice-Chairman Zaidman suggested that the bill not be paid until these concerns are remedied.

d. Town Manager's Report/Deputy Town Manager's Report

Town Manager submitted and read the following report into the record:

"Manager's Report
05/12/20

General

The Town Office remains closed to the public in accordance with the Governor's Executive Orders. We are planning on opening June 1st to the public. Department Heads and administrative staff continue to work remotely and at staggered intervals on site. The phone system is being manned daily.

A reminder that the First and Last Motel auction is being held Friday, May 15th at 10:00am on-site. Christopher Grant is the auctioneer.

Personnel

I am pleased to announce that Nikki Hamlin has accepted the position of Executive Secretary. Her first day at work will be Monday, June 15th.

Salmon Point Campground

Although the actual wording of Governor Mill's Executive Order #34 says that lodging establishments such as campgrounds are closed to non-residents during the month of June, the Town has been made aware that emails sent by the staff of the Governor's office, the Maine Department of Commerce and Community Development, and the Maine Office of Tourism have all interpreted Executive Order #34 to permit non-residents who reside in RVs at campgrounds in Maine during the month of June, and who have no other place to reside during this month, to come to Maine during the month of June provided that they quarantine in their RV

seasonal residences for 14 days from the date that they arrive in Maine. It is the present intent of the Town of Bridgton to follow this interpretation by the State unless and until the Town receives official guidance from the State of Maine to the contrary. Accordingly, on a case by case basis, the Town of Bridgton will allow seasonal lessees at Salmon Point Campground, who have no other place to live during the month of June, to reside in their seasonal RVs, camper-trailers, or park models at Salmon Point Campground during the month of June as long as they comply with the State's 14 day quarantine requirement. This interpretation is subject to change if the Town of Bridgton receives contrary guidance from the State of Maine, which we do not presently anticipate.

To summarize:

Lessees of Salmon Point Campground that live in Maine can go to the campground on June 1, 2020 and must follow current social distancing requirements.

Lessees of Salmon Point Campground that live out of state but live full time on the campground from June 1 to October 15th and who have no other place to live during this period, can go to the campground on June 1, 2020 provided they quarantine for the mandatory 14 days. **You will be required to notify Scott Cushing in advance of your arrival at (207) 504-1693.**

Lessees of Salmon Point Campground that live out of state and DO NOT LIVE FULL TIME on the campground are permitted to enter on July 1, 2020.

Public Services Department

Work has progressed nicely on changes to the Town Office parking lot and walkway. A new walkway is now in place including handicapped access on Iredale Street. The parking lot was regraded and paved. New drainage has been installed at the back of the building and landscaping of the disturbed areas is underway.

Two culverts were replaced on Ingalls Road and the road has been graded.

New picnic tables are being constructed to replace where needed.

Recreation

Georgiann will provide an update on virtual recreation activities."

Deputy Town Manager Fleck reported that Gary Colello, Recreation Director, has been doing his best keeping our citizens in shape during this stay at home period. He has offered Stretch & Balance every Friday at 10:00a.m., Senior Exercise and Social Time every Monday and Wednesday 9:00a.m. to 10:15a.m. and, to keep the brain in shape; Family Trivia Night every Thursday 6:00p.m. to 7:00p.m. For more detailed information on these and more refer to our website at www.bridgtonmaine.org or contact Gary Colello at 207-647-1126.

Currently there is an opening for an Administrative Assistant's Position. This is a 40 hour per week position. If interested, submit an application and resume to Linda LaCroix, Community Development Director, Town of Bridgton, 3 Chase Street, Suite 1, Bridgton. Detailed information is available on our website at www.bridgtonmaine.org or by calling or emailing Linda at 803-9956 / llacroix@bridgtonmaine.org.

To finish.....I would like to remind the public to continue to maintain your social distances. Spring is allowing you to get out, go for a hike, bike, canoe, fish, barbecue, prep your gardens....breathe in the fresh air and begin enjoying some of the allowable businesses....all while maintaining your social distances. It's the best way to stop the spread and flatten the curve!

Chairman Eastman commented that the lower parking lot and sidewalks at the municipal building look a lot better.

10. Old Business

a. Wastewater Status Update

b. Streetscape: Upper and Lower Main Street Status Update

Town Manager Peabody provided a brief wastewater status update and a brief upper and lower Main Street streetscape status update.

11. Treasurer's Warrants

Motion was made by Vice-Chairman Zaidman for approval of Treasurer's Warrants numbered 112, 113, 114, 124, 125, 126 and 127; second from Selectman Lone. 4 approve/0 oppose

12. Public Comments on Non-Agenda Items

Community Development LaCroix reminded the Board and public that the website is updated regularly with COVID information. She commended various staff members for jobs well done.

13. Dates for the Next Board of Selectmen's Meetings

May 26, 2020; June 9, 2020; June 23, 2020

14. Adjourn

Chairman Eastman adjourned the meeting at 7:04 P.M.

Respectfully submitted,

Laurie L. Chadbourne
Town Clerk

Patty McDonald-Scholz
1 Gibbs Avenue
Bridgton, ME 04009

Dear Mr. Peabody,

I hope you are keeping well during this challenging time in the world! I had planned to stop by and request a meeting but with things as there are for at least the immediate future, I am corresponding with you via mail instead.

I live and own my family's home on 1 Gibbs Avenue (previously 97 Main Street prior to the 9-1-1 renumbering). Map 23, Lot 0, Sub 113 is a small piece of property owned by the town that sits across from my property on 1 Gibbs Avenue. I actually remember when they took the wrecking ball to the school building that had been there back I guess in the late 60's/maybe early 70's! ☺ I was wondering, would the town be interested in selling this parcel to my husband and I? Our intentions for the property would be to clear it and build an oversized 2-car garage big enough to house our vehicles (especially our RV).

If you could please let me know if there might be interest by the town to sell this parcel to us and if so, how we can go about purchasing it, I would greatly appreciate it.

Thank you so much for your consideration,



Patricia E. McDonald-Scholz

Cell: 781 223 5074

Email: Mcclue13@myfairpoint.net

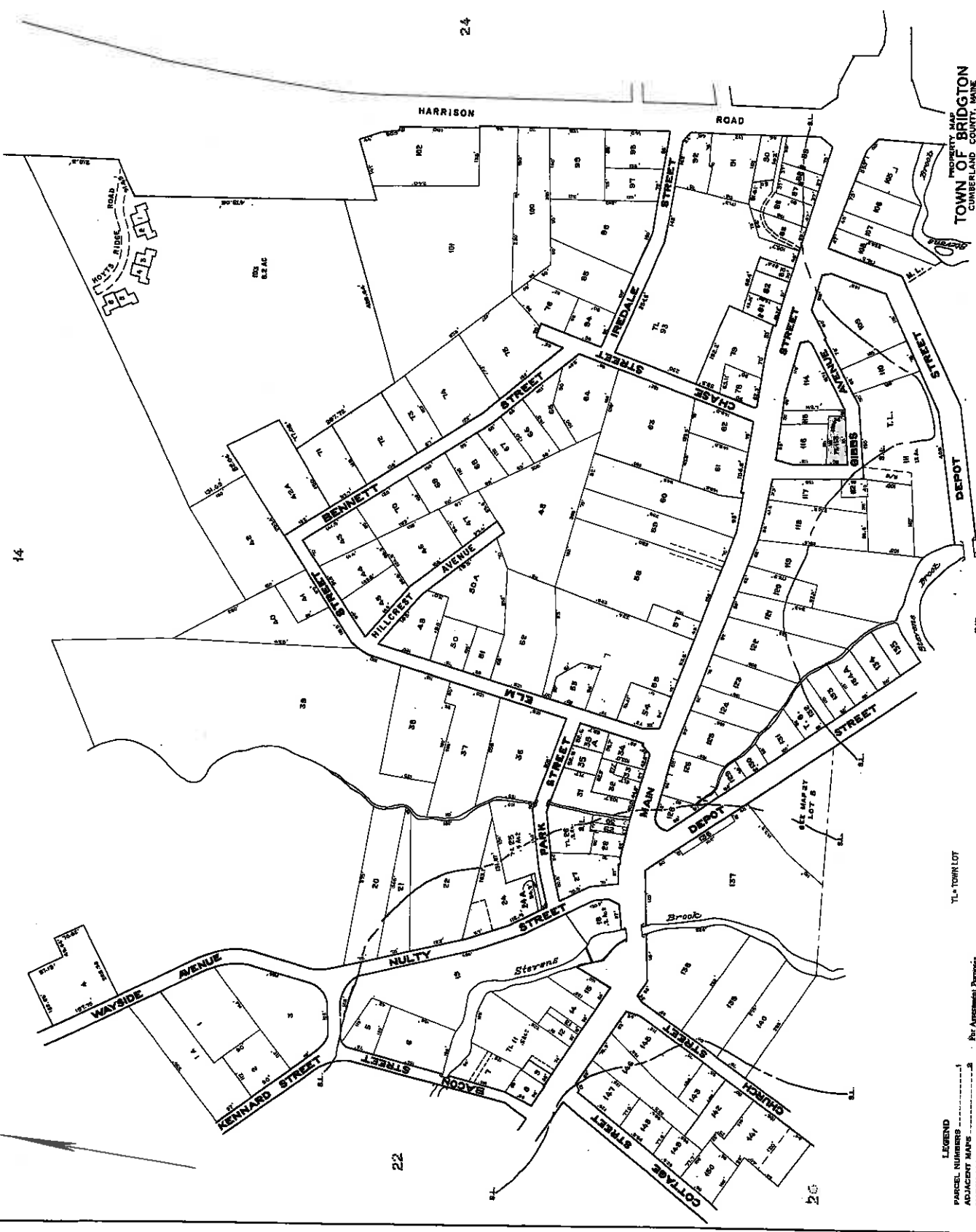
Land Line: 207 647 3973

PROPERTY MAP
TOWN OF BRIDGTON
CUMBERLAND COUNTY, MAINE
PREPARED BY
JAMES W. SEWELL COMPANY
SCALE 1 INCH = 100 FEET
OLD TOWN, MAINE

TL-TOWN LOT

For Assessment Purposes
Not to be used for Conveyance

LEGEND
PARCEL NUMBERS
ADJACENT MAPS
MATCH LINE





John E.
O'Donnell
& ASSOCIATES, INC.

PROPERTY TAX ASSESSMENT • EQUALIZATION • MAPPING

(<https://jeodonnell.com/>)



Bridgton

[_ \(HTTPS://JEODONNELL.COM\)](https://jeodonnell.com/) ☐ CAMA

0 GIBBS AVE., Bridgton, ME

Property Information

Site: **Map 23 , Lot 0 , Sub 113 , Type TL**

Town: **Bridgton**

Tax Year: **2019**

Owner: **TOWN OF BRIDGTON**

Last Committed Tax: **\$0.00**

See:

Includes:

Land Value: **\$10,520**

Building Value: **\$0**

Total Real Value: **\$10,520**

Exemption Value: **\$10,520**

Net Taxable Real Value: **\$0**

Personal Property: **\$0**

Owner Information

Owner #1: TOWN OF BRIDGTON

Mailing Address:

3 CHASE ST., SUITE 1

BRIDGTON, ME 04009

Trio Account #: 3187

Documents

Land Information

Land Group: Type	Size	Method	Value	Total Adj	Adj Details
Primary Lot : Table 2	0.1 Ac	Calculated	\$10,520.00	100.0%	
	0.11 Ac		\$10,520.0		

Tree Growth:

Open Space:

Farmland:

Site Information

Description	Adjustment
No data available in table	
	\$0.00

Lump Sum: \$0

Zoning Information

Zoning	Description
No data available in table	

Primary Building Data

Building Type	Area	Grade	Cond (Condition)	F.Obs. (Functional Obsolescence)	F.Obs. (Economic Obsolescence)	Value	Color	Year (Year Built)
No data available in table								

Visit History

Date	Purpose	Result	Individual
11/16/2015	Equalization	Vacant	Rob Sutherland
05/03/1999	Equalization	Vacant	Dana Berube

Exemptions

Type	Value
Municipal/County Gov	\$0

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Town Information

Town of Bridgton

Tax Rate: 0.015000

Tax Due Dates: 08/15/2019, 11/15/2019, 02/15/2020, 05/15/2020

Commitment Date: 07/10/2019

Certified Ratio: 1.00

3 Chase St., Ste. 1

Bridgton, ME

Phone: 207-647-8786

Fax: 207-647-8789

Tax Collector: Robert A. Peabody Jr.

Treasurer: Robert A. Peabody Jr.

**WARRANT TO CALL
MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 61
BUDGET MEETING
(20-A M.R.S. § 1485)**

TO: Angela Stover, a resident of Maine School Administrative District No. 61 (the "District") composed of the Towns of Bridgton, Casco and Naples, State of Maine.

In the name of the State of Maine, you are hereby required to notify the voters of each of the municipalities within the District, namely, the Towns of Bridgton, Casco, and Naples, that a District Budget Meeting will be held at Lake Region High School, 1879 Roosevelt Trail, Naples, Maine at 6:30 p.m. on June 30, 2020 for the purpose of determining the Budget Meeting Articles for the 2020-2021 fiscal year set forth below.

ARTICLE 1A: To elect a moderator to preside at the meeting.

ARTICLES 1 THROUGH 11
AUTHORIZE EXPENDITURES IN COST CENTER CATEGORIES

- ARTICLE 1:** To see what sum the District will be authorized to expend for Regular Instruction.
School Board Recommends \$ 10,498,873
- ARTICLE 2:** To see what sum the District will be authorized to expend for Special Education.
School Board Recommends \$ 5,806,583
- ARTICLE 3:** To see what sum the District will be authorized to expend for Career and Technical Education.
School Board Recommends \$ 1,813,715
- ARTICLE 4:** To see what sum the District will be authorized to expend for Other Instruction.
School Board Recommends \$ 686,543
- ARTICLE 5:** To see what sum the District will be authorized to expend for Student and Staff Support.
School Board Recommends \$ 2,686,741
- ARTICLE 6:** To see what sum the District will be authorized to expend for System Administration.
School Board Recommends \$ 935,130
- ARTICLE 7:** To see what sum the District will be authorized to expend for School Administration.
School Board Recommends \$ 1,486,166

- ARTICLE 8:** To see what sum the District will be authorized to expend for Transportation and Buses.
School Board Recommends \$ 1,794,347
- ARTICLE 9:** To see what sum the District will be authorized to expend for Facilities Maintenance.
School Board Recommends \$ 3,467,548
- ARTICLE 10:** To see what sum the District will be authorized to expend for Debt Service and Other Commitments.
School Board Recommends \$ 1,930,987
- ARTICLE 11:** To see what sum the District will be authorized to expend for All Other Expenditures, including Community Use of Facilities.
School Board Recommends \$ 50,000.

ARTICLES 12 THROUGH 14
RAISE FUNDS FOR THE PROPOSED SCHOOL BUDGET

- ARTICLE 12:** To see what sum the District will appropriate for the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and to see what sum the District will raise and assess as each municipality's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688.
Recommended amounts set forth below:

Total Appropriated (by municipality):		Total Raised (and District assessments by municipality):	
Town of Bridgton:	\$ 7,776,235	Town of Bridgton:	\$ 6,580,464
Town of Casco:	\$ 5,422,402	Town of Casco:	\$ 4,535,077
Town of Naples:	\$ 6,766,023	Town of Naples:	\$ 5,414,385
Total Appropriated (sum of above)	\$19,964,660	Total Raised (sum of above)	\$16,529,926

Explanation: The District's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that the District must raise and assess in order to receive the full amount of state dollars.

ARTICLE 13: To see what sum the District will raise and appropriate for the annual payments on debt service previously approved by the District voters for non-state-funded school construction projects or non-state-funded portions of school construction projects in addition to the funds appropriated as the local share of the District's contribution to the total cost of funding public education from kindergarten to grade 12.

School Board Recommends \$ 1,674,756

Explanation: Non-state-funded debt service is the amount of money needed for the annual payments on the District's long-term debt for major capital school construction projects that are not approved for state subsidy. The bonding of this long-term debt was previously approved by the District voters.

ARTICLE 14:(Written ballot required.) To see what sum the District will raise and appropriate in additional local funds (**Recommend \$5,701,951**) which exceeds the State's Essential Programs and Services funding model by \$ 5,701,951 as required to fund the budget recommended by the School Board.

The School Board recommends \$5,701,951 for additional local funds and gives the following reasons for exceeding the State's Essential Programs and Services funding model by \$5,701,951:

1. \$621,098 is the Teacher Retirement piece at 4.17% that was previously paid by the State.
2. Co-curricular and Extra-curricular activities: The State has supported an average of 10% statewide; SAD 61 receives about 9%.
3. Additional staffing district wide: staffing above the EPS minimums in the following areas: teachers, clerical, educational technicians (permanent substitutes), guidance and administration and seven workshop days per teacher and four workshop days per educational technician are not covered under the EPS formula.
4. Substitute pay: The State allocates half a day per student. This does not cover long term absences due to lengthy medical leaves for long-term illnesses or for maternity leave where substitutes are paid at a higher rate.
5. Operations/maintenance of seven (7) District facilities.
6. Transportation: (includes special education transportation). This amount would encompass late buses, summer school, bus driver workshop days and our bus safety program.
7. Special Education: This additional amount is partly due to year old student information, summer school, scheduling and reduced financial support at the Federal and State levels.
8. Technology: This includes the District initiative to provide laptops to every student grades six (6) through twelve (12), (of which grades seven (7), eight (8) and teachers grades seven (7) through twelve (12), are paid by the State); make computer labs available at the K-5 grade level and to support technology integration into the core learning areas including, English, Math, Science and Social Studies.

Explanation: The additional local funds are those locally raised funds over and above the District's local contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state funded debt service that will help achieve the District's budget for educational programs.

ARTICLE 15 RAISES FUNDS FOR OTHER PROGRAMS SUPPORTED BY THE SCHOOL BUDGET

ARTICLE 15: (Written ballot required). In addition to the amount in Article 14, to see what sum the District will raise and appropriate in additional local funds to keep District facilities open for community and other programs on Saturdays and school vacations (**Recommend \$50,000**) which exceeds the State's Essential Programs and Services funding model by \$ 50,000 as required to fund the budget recommended by the School Board.

The School Board recommends \$50,000 for additional local funds and gives the following reasons for exceeding the State's Essential Programs and Services funding model by \$50,000: The cost to keep SAD 61 facilities open for community and other uses on Saturdays and school vacations is not included in the State's Essential Programs and Services funding model.

Explanation: The additional local funds are those locally raised funds over and above the District's local contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state funded debt service that will help achieve the District's budget for educational programs.

ARTICLE 16 SUMMARIZES THE PROPOSED SCHOOL BUDGET

ARTICLE 16: To see what sum the District will authorize the School Board to expend for the fiscal year beginning July 1, 2020 and ending June 30, 2021 from the District's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools.
School Board Recommends \$ 31,156,633

**ARTICLE 17 AUTHORIZES THE SCHOOL NUTRITION PROGRAM
AND RAISES THE LOCAL SHARE**

ARTICLE 17: Shall the District raise and appropriate \$100,000 to transfer to the school nutrition program with authorization to expend any additional, incidental, or miscellaneous receipts in the interest and for the well-being of the school nutrition program?
School Board Recommends a "Yes" vote.

**ARTICLE 18 AUTHORIZES THE ADULT EDUCATION PROGRAM
AND RAISES THE LOCAL SHARE**

ARTICLE 18: Shall the District appropriate \$557,914 for adult education and raise \$331,900 as the local share, with authorization to expend any additional, incidental, or miscellaneous receipts in the interest and for the well-being of the adult education program?
School Board Recommends a "Yes" vote.

**ARTICLE 19 AUTHORIZES EXPENDITURES OF
GRANTS AND OTHER RECEIPTS**

ARTICLE 19: In addition to amounts approved in the preceding articles, shall the School Board be authorized to expend such other sums as may be received from federal or state grants or programs or other sources during the fiscal year for school purposes, provided that such grants, programs or other sources do not require the expenditure of other funds not previously appropriated?
School Board Recommends a "Yes" vote.

ARTICLE 20 AUTHORIZES A TRANSFER TO THE CAPITAL RESERVE FUND

ARTICLE 20: Shall the School Board be authorized to transfer \$600,000 from available undesignated fund balances to the Capital Reserve Fund?
School Board Recommends a "Yes" vote.

**ARTICLE 21 ESTABLISHES AND AUTHORIZES A TRANSFER TO THE
FACILITIES MAINTENANCE RESERVE FUND**

ARTICLE 21: Shall the School Board be authorized to establish a Facilities Maintenance Reserve Fund and to transfer **\$200,000** from available undesignated fund balances to that reserve fund?
School Board Recommends a "Yes" vote.

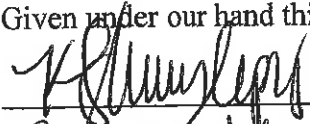
**ARTICLE 22 ESTABLISHES AND AUTHORIZES A TRANSFER TO THE
TRANSPORTATION RESERVE FUND**


ARTICLE 22: Shall the School Board be authorized to establish a Transportation Reserve Fund and to transfer **\$150,000** from available undesignated fund balances to that reserve fund?
School Board Recommends a "Yes" vote.


**ARTICLE 23 ESTABLISHES AND AUTHORIZES A TRANSFER TO THE
REGULAR INSTRUCTION RESERVE FUND**


ARTICLE 22: Shall the School Board be authorized to establish a Regular Instruction Reserve Fund and to transfer **\$150,000** from available undesignated fund balances to that reserve fund?
School Board Recommends a "Yes" vote.


Given under our hand this day, May 18, 2020 at Naples, Maine.

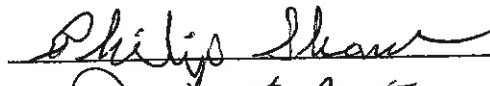


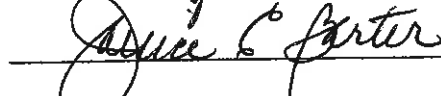









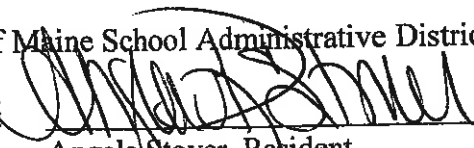






A majority of the School Board of Maine School Administrative District No. 61

A true copy of the Warrant, attests



Angela Stover, Resident

Maine School Administrative District No. 61

Laurie Chadbourne

From: Alyson Smith <alyson@mainelakes.org>
Sent: Tuesday, May 19, 2020 2:00 PM
To: Laurie Chadbourne
Subject: request to be on 5/26/20 select board meeting agenda
Attachments: MLSC- Pondicherry Boardwalk extension.pdf

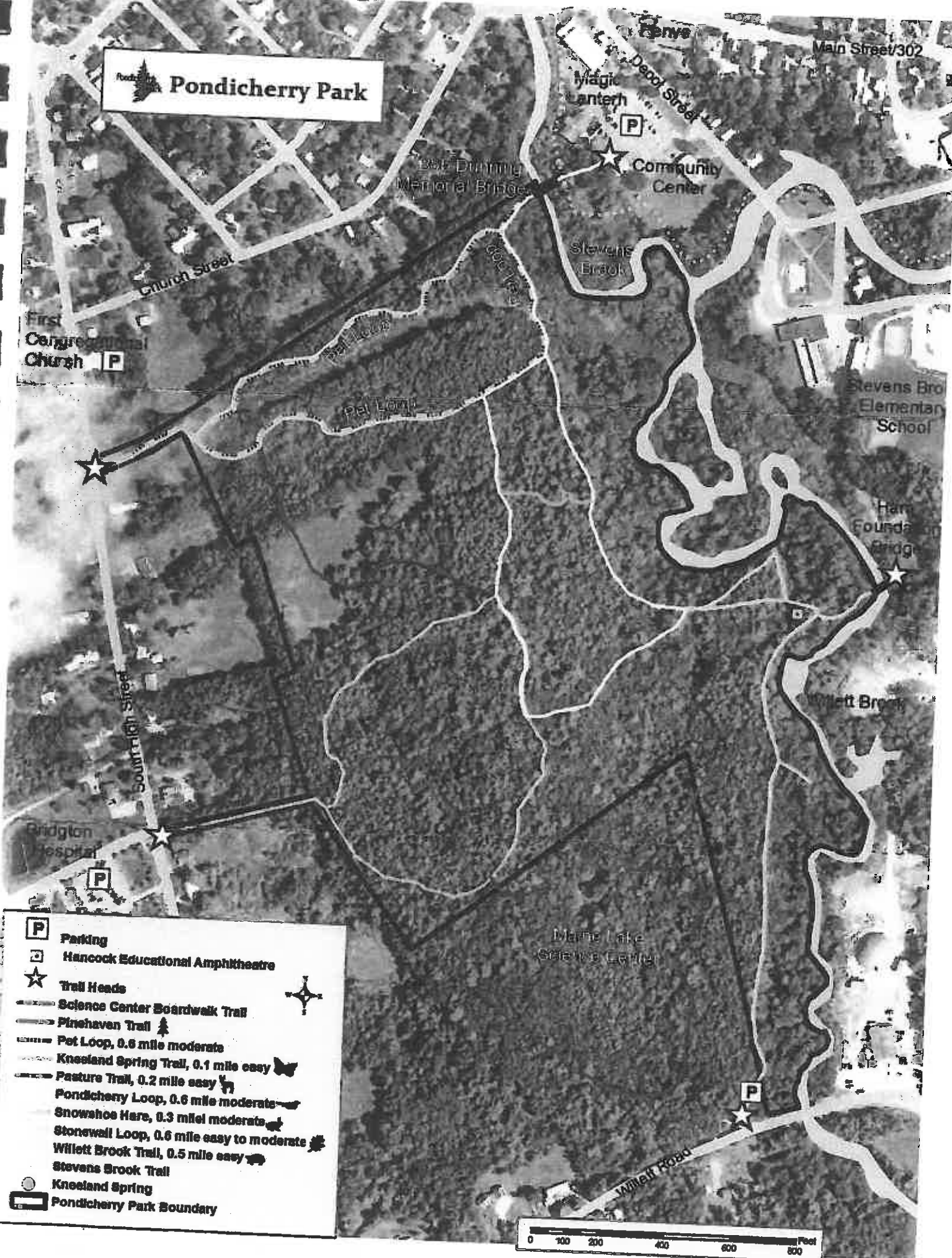
Good afternoon Ms. Chadbourne,

I am requesting to be added to the 5/26/20 Board of Selectmen meeting agenda to seek permission to extend a boardwalk in Pondicherry Park by approximately 8 feet. This is on the Science Center Boardwalk Trail near the Willett Brook Trail. The reason for this extension is to allow hikers to safely pass over a perennially wet portion of trail without getting wet feet or by going around and further disrupting the landscape. I have attached photos of the proposed extension. Please feel free to contact me with any questions.

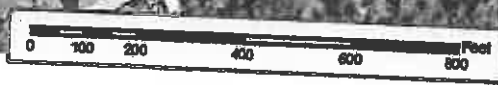
Thank you for your consideration,
Alyson Smith
Maine Lake Science Center manager
Lakes Environmental Association
alyson@mainelakes.org
51 Willett Rd.
Bridgton, ME 04009
207-647-3318
207-615-9521 (cell)



Pondicherry Park



- P** Parking
- Hancock Educational Amphitheatre
- ★** Trail Heads
- Science Center Boardwalk Trail
- Pinehaven Trail
- Pot Loop, 0.6 mile moderate
- Kneeland Spring Trail, 0.1 mile easy
- Pasture Trail, 0.2 mile easy
- Pondicherry Loop, 0.6 mile moderate
- Snowshoe Hare, 0.3 mile moderate
- Stonewall Loop, 0.6 mile easy to moderate
- Willett Brook Trail, 0.5 mile easy
- Stevens Brook Trail
- Kneeland Spring
- ▭** Pondicherry Park Boundary



should be protected from theft by making sure they are secure and well mounted over-time. If plaques are stolen, it is recommended that they be replaced. As a way to raise funds for continued Park maintenance, the three granite benches without plaques may have new plaques installed for a suggested donation of \$1,000 each (to be consistent with the Park campaign). A full inventory of the plaques is in the Appendix.

- k. **Picnic Tables:** Up to six picnic tables may be located in the Park (not including the permitted picnic pavilion location). Locations to be preferably outside of the floodplain and only a short distance away from the existing trails so as to minimize disturbance to ground cover. Temporary or permanent gas or barbeque grills are not allowed in the Park.
- l. **Picnic Facility:** There may be up to one picnic facility built within the Park, to be located in the woodland on the forest edge of the Keene Field so as to not disturb the scenic qualities and wildlife of the field. Temporary or permanent gas or barbeque grills are not allowed in the Park.

Trails and Other Surface Alterations:⁸ Make trails and other surface alterations safe for public use, inspect them regularly, and remove hazards and rubbish according to the following practices. Maintain, repair and replace existing surface alterations and any new surface alteration is limited in scope.⁹

- a. **Trail Length:** There is a total of 2.5 miles of unpaved trails within the Park, including the 2012 established "dog trail." No more than a total of 3.0 miles of actively maintained unpaved low-impact recreational trails shall be developed in the Park.
- b. **Trail Width:** Trails are to not exceed ten feet in width and side clearance, excepting the particular sections of trail that exceed ten feet presently. If trails appear to extend beyond this width, they shall be reduced back to size preferably using a "brushing" technique where large logs, boulders and brush are placed alongside the trail.
- c. **Trails for Cross Country Skiing Use:** If cross country ski trails are to be developed by widening existing trails or developing new trails (all to be no greater than ten feet in width and side clearance), an experienced trails person who has laid out such systems needs to be consulted to ensure that appropriate slope, angles and visibility are appropriate. If cross country ski trails are to be groomed with a snowmobile pull behind groomer all boardwalks will need to be rebuilt to accommodate the width and weight of such equipment.
- d. **Trails for Snowshoe Use:** Visitors should be asked to remove their snowshoes while walking on the Dunning Memorial Bridge and its elevated walkways.
- e. **General Trail Maintenance:** Trail maintenance should be done through the spring, summer and fall. In the spring drainage structures and boardwalks should be inspected, cleaned and maintained and inventoried for any necessary improvements. Trees that have fallen into the trail should be removed and left in the forest to naturally decompose. In the summer and fall tree branches and low-lying vegetation and roots should be clipped

⁸ See Section 4 of the Conservation Easement

⁹ See Section 4.A. of the Conservation Easement and Baseline Data Documentation ✓

depicted on Exhibit C; and

(iii) to permit third parties to construct, maintain, repair, and replace structures permitted under any utility and access easements that precede the effective date of this Conservation Easement, as documented in Exhibit A, Exhibit C and the Baseline Documentation. To the extent of Owner's authority, all additional utility structures within these utility and access easements shall be located underground to the extent practicable.

4. SURFACE ALTERATIONS

A. Existing Surface Alterations

As of the date of this grant, there are no surface alterations on the Protected Property except for two and one-half (2.5) miles of unpaved trails, water-bars, a cleared and graded area around the Hancock Educational Amphitheater, and alterations associated with the utility/transmission lines, as located generally and documented in the Baseline Documentation.

Subject to limitations imposed in the Management Plan, Owner shall have the right, in common with Holder in accordance with Paragraph 9.E below, to maintain, repair or improve the existing surface alterations listed above in substantially the same locations. Notwithstanding the foregoing, any portion of a former trail or woods road that will not be maintained as a trail shall be closed off, no longer be maintained and allowed to revert to its natural condition.

B. Additional Surface Alterations

No additional filling, dumping, excavation or other alteration may be made to the surface of the Protected Property, except however, the Owner shall have the following rights, in common with Holder in accordance with Paragraph 9.E below:

(i) to make surface alterations necessary to exercising the rights regarding the existing structures in Paragraph 3.A and the additional structures permitted in Paragraph 3.B;

(ii) subject to limitations in the Management Plan, to maintain existing unpaved trails to be no greater in width than ten (10) feet of total improved trail surface and side clearance, or for those trails with a present width greater than ten (10) feet to be no greater than its current width as located generally and documented in the Baseline Documentation, to enhance the opportunity for low-impact, non-motorized pedestrian recreation activities (and for mechanized but non-motorized vehicles such as bicycles within the Pet and Bicycle Area as specified in Section 7 below);

(iii) subject to limitations in the Management Plan, to establish, maintain, repair and improve additional unpaved trails, provided that the total actively maintained unpaved trails do not exceed three (3) miles in total length and any new unpaved

trails not exceed ten (10) feet of total trail surface and side clearance, and that they are constructed and designed in a manner to minimize soil erosion and damage to fragile plant communities and wildlife habitat. In the event that a trail is removed from active maintenance, Owner shall be required to close it off and to allow for reversion to its natural condition;

(iv) subject to limitations in the Management Plan, to alter the surface for ecological education, archaeological investigations, or scientific research conducted under then-current professional standards; provided that the alterations are designed and located in a manner to prevent soil erosion and prevent damage to fragile plant communities and wildlife habitat; and that the disturbed area surrounding the alteration must be restored as soon as reasonably possible to a state consistent with the conservation values to be protected by this Conservation Easement.

C. Easements and Rights of Way. Owner may not grant additional easements or rights of way over the Protected Property, nor increase the scope of existing easements or rights of way without the prior written consent of Holder. No roads or through roads are permitted on the Protected Property.

5. VEGETATION MANAGEMENT

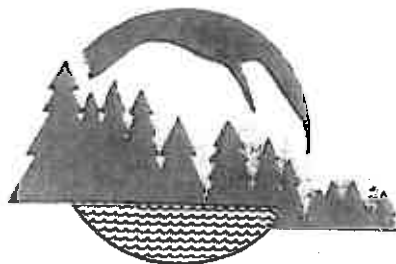
As of the date of this grant, the Protected Property is in a substantially undeveloped, predominantly forested condition, with an approximately four (4) acre field area (Keene Field) and riparian wetland areas along Willett Brook and Stevens Brook, as located generally and documented in the Baseline Documentation.

A. Keene Field. Subject to any further limitations imposed by the Management Plan, and in common with Holder in accordance with Paragraph 9.E below, Owner shall maintain the existing field (Keene Field) in its present approximate size and configuration by mowing, cutting, bush-hogging or other methods to enhance the natural habitats. The field shall be maintained during specific time periods, as specified in the Management Plan, in order to protect habitat for nesting and migrating grassland bird and mammal species. The field maintenance shall be conducted at least once every two (2) years.

B. Other Vegetation Management. Except as provided in Section 5.A, vegetation may not be cut, disturbed, altered or removed from the Protected Property without the prior written consent of Holder, except that Owner shall have the right but not the obligation to alter vegetation as follows:

(i) to the extent necessary to install and maintain the structures permitted in Paragraph 3 and the surface alterations permitted in Paragraph 4;

(ii) That waste, slash, compost and by-products of permitted vegetation management may be stored or disposed of on the Protected Property, provided that such storage or disposal does not create a potential fire hazard, or have an adverse impact on the natural, educational and recreational values associated with the Protected Property. Further, and to the minimum extent reasonably necessary



TOWN OF BRIDGTON

www.bridgtonmaine.org

Three Chase Street, Suite #1
Bridgton, Maine 04009

Phone 207-647-8786
Fax 207-647-8789
Cell 207-256-7211
Email townmgr@bridgtonmaine.org

Robert A. Peabody, Jr., Town Manager

September 25, 2014

Mr. Peter Lowell
Lake Environmental Association
230 Main Street
Bridgton, ME 04009

RE: Trail Extension

Dear Mr. Lowell:

As you are aware, the Selectboard approved your request to construct a spur from the Willett Brook Trail to the Maine Lake Science Center property. The motion to approve required that the construction and maintenance of the new trail be borne by LEA and be in accordance with the Pondicherry Park Management Plan. Oversight of the trail construction will involve Jim Kidder, Public Works Director. I would ask that you work with him as construction proceeds.

I look forward to meeting with you and working with you and your organization.

Regards,



Robert A. Peabody, Jr.
Town Manager

Cc: Selectboard
Public Works Director
Deputy Town Manager

**Town Manager's Notes
Board of Selectmen's Meeting
September 23, 2014**

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes: August 26, 2014

Suggested Motion: Move to approve the August 26, 2014 Selectboard Meeting Minutes.

4. Correspondence and Other Pertinent Information

- * a. In your packets, please find correspondence from Peter Lowell, Lakes Environmental Association (LEA) requesting a trail expansion in Pondicherry Park. Included also is a map indicating, by hashed blue line, the proposed extension and its continuation to the Maine Lake Science Center and a copy of Section 4 of the Pondicherry Park Management Plan addressing trail expansion. As noted, the trail system is not to exceed 3 miles. Currently, 2.6 miles exist allowing for .4 miles of additional trail. The proposed trail expansion will be 300 linear feet; as noted in Mr. Lowell's letter, the expansion will use 14% of the allotment. Please also find an email from Jon Evans representing the Pondicherry Park Stewardship Committee endorsing the proposed trail expansion. A representative from LEA will be attending the meeting.

Suggested Motion: Move to approve the request of the Lakes Environmental Association to construct and maintain 300' of new trail connecting the Willett Brook Trail to property owned by the Maine Lake Science Center. Trail construction and maintenance to be in accordance with the Pondicherry Park Management Plan.

- b. A request not to put the Depot Street sidewalk in the middle of the green space and to not cut the large red maple tree signed by residents and non-residents is in your packet. As an FYI, the red maple referred to is not being removed.
- c. Anne Krieg has been attempting to reach the parties regarding 55 Main Street. She will provide an update at the meeting.
- d. State Representative Lisa Villa will be honoring Michael Fitch with by way of a Legislative Sentiment.

5. New Business

a. Permits/Documents Requiring Board Approval

1. Before you for your signatures is a Municipal Officers' Certification of Official Text of a Proposed Ordinance. A copy of the proposed ordinance is in your binder.

Suggested Motion: Move to sign the Municipal Officers' Certification of Official Text of the ordinance entitled "Town of Bridgton, Maine, Emergency Moratorium Ordinance on Marijuana Dispensaries and Site of Marijuana Cultivation."

2. Before you for your signatures is a Municipal Officers' Certification of Official Text of a Proposed Ordinance. A copy of the proposed ordinance is in your binder.

Suggested Motion: Move to sign the Municipal Officers' Certification of Official Text of the ordinance entitled "2014 Comprehensive Plan."

3. Please find Commitment #145: Certificate of Commitment of Sewer User Rates in your packet for your approval.



Lakes Environmental Association

Protecting the Lakes We Love

230 Main St., Bridgton, Maine 04009

207-647-8580 – lakes@megalink.net – www.minelakes.org

September 16, 2014

Bridgton Select Board
1 Chase Common
Bridgton, Maine 045009

Dear Board Members,

The Lakes Environmental Association has requested a trail expansion to link our Maine Lake Science Center with Pondicherry Park via the Willett Brook Trail. The Park Stewardship Committee has reviewed the request and has forwarded it on to your board for consideration.

The trail we are requesting will involve approximate 300 linear feet on park property and will extend a total of approximately 800 linear feet. The park's management plan allows for a maximum of 3.0 miles of trail and 2.6 miles currently exist. We would be utilizing about 14% of the 2,112 feet of new trail allowed. Trail width will not exceed three feet which is well within park design standards.

The main purpose of the new trail is to allow students at the Stevens Brook Elementary School ready access to the new education room being built at the lake center. The public would also be able to use this trail and could visit a park information display at the education facility. LEA plans to construct a trail system on the 17-acre lake center property to compliment the park's system. The new trail would allow access to the LEA trails.

Thank you for your consideration of this request.

Sincerely,

A handwritten signature in black ink, appearing to read "Peter Lowell", with a long horizontal flourish extending to the right.

Peter Lowell

From: Jon Evans [<mailto:jon@lelt.org>]

Sent: Wednesday, September 3, 2014 11:48 AM

To: 'Robert Peabody'

cc: carrie@lelt.org

Subject: trail

Hi Bob, I hope this note finds you settled in your new role with the Town of Bridgton!

I want to thank you for attending the Pondicherry Park Stewardship Committee meetings, I know you have a lot going on.

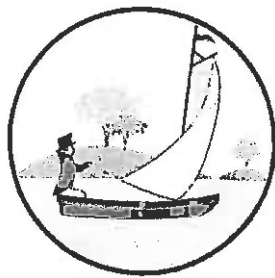
In regards to our most recent meeting, the committee endorsed the concept of a new trail within Pondicherry Park to connect with the LEA Science Center. The committee felt there was a public benefit with the addition of this trail and would allow for further educational uses of the Protected Property.

If the board of selectmen is satisfied that the development of said trail benefits the public and not just the Science Center, enhances the conservation values, meets the terms of the Conservation Easement and Management Plan, then the trails development is a reserved right that would not require written notice to the Holder, Loon Echo Land Trust. That being said, it would be nice to know about construction for the benefit of Easement Monitors, who will inspect the property once a year.

Please do not hesitate to touch base about the park or Loon Echo Land Trust.

Cordially, Jon

Jon D. Evans
Stewardship Manager
Loon Echo Land Trust
8 Depot Street Suite 4
Bridgton Maine 04009
(207) 647-4352
(207) 632-8510 Cell



The Rufus Porter Museum

The Rufus Porter Museum celebrates the life and times of a remarkably creative American genius who worked throughout Maine, New England and beyond.

Staff

Karla Leandri Rider
Executive Director

Shelby Bryant
Museum Assistant

Board of Trustees
Therese Johnson
President

Judith Graham
*Interim
Vice-President*

Dianne Barth
Secretary

Debra Fitts
Treasurer

Judith Alderman

David Johnson

Anne Overman

Barbara Yates

May 20, 2020

Town of Bridgton
Attention: Robert Peabody, Town Manager
3 Chase Street, Suite 1
Bridgton, ME 04009

Re: Request to Bridgton Board of Selectmen

Dear Mr. Peabody,

The Rufus Porter Museum is appreciative and pleased with the Town of Bridgton's Streetscape improvements. We are now poised to work on landscape enhancements along the Church Street side of the Museum's property. Warren Excavating will grade and seed the lawn, as well as build a low stonewall in front of the red Church House. We are requesting 8 granite stones formerly part of the Moose Pond Causeway. These will be used to bookmark the wall and as pavers to the front door. Use of this stone will add both aesthetic and historic value to the Museum for all visitors to enjoy.

Should this request be approved, we will recognize the Town of Bridgton's generosity with a plaque or other appropriate acknowledgement on site. The expenditure has been approved by our Board of Trustees and we expect the actual work to begin soon.

Thank you for your consideration. I may be reached at director@rufusportermuseum.org or 647-2828.

Best regards,

Karla Leandri Rider
Executive Director

next ballot printed or shall call a special town meeting for its consideration. A petition or order under this subsection is subject to the filing provisions governing nomination papers under subsection 4.

The municipal officers shall hold a public hearing on the subject of the article at least 10 days before the day for voting on the article. At least 7 days before the date set for the hearing, the municipal officers shall give notice of the public hearing by having a copy of the proposed article, together with the time and place of hearing, posted in the same manner required for posting a warrant for a town meeting under section 2523. The municipal officers shall make a return on the original notice stating the manner of notice and the time it was given.

A. The requirement for public hearing is not a prerequisite to the valid issuance of any bond, note or other obligation of a municipality authorized to borrow money by vote under any such particular article. [PL 1987, c. 737, Pt. A, §2 (NEW); PL 1987, c. 737, Pt. C, §106 (NEW); PL 1989, c. 6 (AMD); PL 1989, c. 9, §2 (AMD); PL 1989, c. 104, Pt. C, §§8, 10 (AMD).]

B. If a particular article to be voted on by secret ballot requests an appropriation of money by the municipality, the article, when printed in the warrant and on the ballot, must be accompanied by a recommendation of the municipal officers.

(1) If by town meeting vote or charter provision, a budget committee has been established to review proposed town expenditures, the recommendations of the budget committee shall be printed in addition to those of the municipal officers.

(2) If the action affects the school budget, a recommendation by the school board shall be printed in addition to those of the municipal officers and the budget committee, if any. [PL 1987, c. 737, Pt. A, §2 (NEW); PL 1987, c. 737, Pt. C, §106 (NEW); PL 1989, c. 6 (AMD); PL 1989, c. 9, §2 (AMD); PL 1989, c. 104, Pt. C, §§8, 10 (AMD).]

C. If the warrant for a town meeting contains only articles for the election of the moderator and one or more referendum questions to be voted on by secret ballot, the municipal officers may specify the same voting places as those used by the town for federal, state or county elections. [PL 2003, c. 569, §2 (NEW).]
[PL 2003, c. 569, §2 (AMD).]

6. Ballots, specimen ballots and instruction cards. The clerk shall prepare ballots, specimen ballots and instruction cards according to the following provisions.

A. The ballot shall contain the names of properly nominated candidates arranged under the proper office designation in alphabetical order by last name. It may contain no other names. [PL 1987, c. 737, Pt. A, §2 (NEW); PL 1987, c. 737, Pt. C, §106 (NEW); PL 1989, c. 6 (AMD); PL 1989, c. 9, §2 (AMD); PL 1989, c. 104, Pt. C, §§8, 10 (AMD).]

B. At the end of the list of candidates for each office, there must be left as many blank spaces as there are vacancies to be filled in which a voter may write in the name and, if residence in the municipality is not a requirement to hold office, municipality of residence of any person for whom the voter desires to vote. A sticker may not be used to vote for a write-in candidate in any municipal election other than a primary election. [PL 1991, c. 83, §2 (AMD).]

C. Any question or questions required by law to be submitted to a vote must be printed either below the list of candidates or on a separate ballot from the ballot listing candidates. Notwithstanding the provision of Title 21-A, section 906, subsection 7 requiring sequential numbering of ballot questions, the questions may be listed on the ballot using sequential capital letters of the alphabet instead of sequential numbers in accordance with section 2501, subsection 4. All other provisions of Title 21-A, section 906, subsection 7 apply. If a separate ballot is used, this ballot must be a different color than the ballot listing candidates. [PL 2019, c. 58, §2 (AMD).]



Town of Bridgton

3 Chase Street, Suite 1
Bridgton, ME 04009

Laurie L. Chadbourne, Town Clerk
Town Clerk's Office

MEMORANDUM

To: Bridgton Board of Selectmen
Robert A. Peabody, Jr., Town Manager
David Madsen, Public Services Director

From: Laurie L. Chadbourne, E-911 Addressing Officer

Date: May 19, 2020

Re: New Road Name

The property owner of Map 8 Lot 33 has proposed the following names for the private road:

- First Choice: Whippoorwill Way
- Second Choice: Brewers Trail
- Third Choice: Homestead Drive

Cumberland County E-911 Dispatch Center recommends approval of Brewers Trail. This office supports Cumberland County Dispatch Center and recommends approval of the second choice.

Thank you for your consideration.

Attachments: Cumberland County E-9-1-1 Dispatch Center's e-mail response
Town of Bridgton Tax Map 8
Proposed Street Name Request Application

Laurie Chadbourne

From: William Holmes <holmes@cumberlandcounty.org>
Sent: Wednesday, May 13, 2020 8:09 AM
To: Laurie Chadbourne
Subject: Re: Bridgton Road Name Request

Follow Up Flag: Follow up
Flag Status: Flagged

We have a Whippoorwill Drive in Naples, one town over. The other two are good.

On Tue, May 12, 2020 at 2:57 PM Laurie Chadbourne <lchadbourn@bridgtonmaine.org> wrote:

Hi Bill,

I have a new street name request for Bridgton.

The proposed road names are as follows:

First Choice: Whippoorwill Way

Second Choice: Brewers Trail

Third Choice: Homestead Drive

Please let me know your recommendation to the Board of Selectmen.

Thank you.

Sincerely,

Laurie

Laurie L. Chadbourne, Town Clerk

Town of Bridgton

3 Chase Street, Suite 1

Bridgton, ME 04009

Voice (207) 647-8786 Fax (207) 647-8789

www.bridgtonmaine.org

--
William Holmes
Director
Regional Communications
Cumberland County
893-2810

* If you dial 9-1-1 accidentally, DO NOT HANG UP. Please stay on the line and speak with the emergency communications officer.



Notice: Under Maine law, documents - including e-mails - in the possession of public officials or employees about government business may be classified as public records. There are very few exceptions. As a result, please be advised that what is written in an e-mail could be released to the public and/or the media if requested.

Application Fee: \$50.00/per sign
Paid _____

Town of Bridgton
Three Chase Street, Suite 1, Bridgton, Maine 04009
207-647-8786

Proposed Street(s) Name Request

As per The Street Naming and Addressing Ordinance adopted on June 12, 1996 at the Annual Town Meeting "Section 7.b" New Subdivisions. Any prospective subdivider shall show a proposed road name(s) in accordance with the provisions of this Ordinance. Final approval shall be granted by the Board of Selectmen following consultation and pre-approval by the E-911 Addressing Officer. Approved road name shall be shown on the mylar prior to final approval and signature by the Bridgton Planning Board.

Date: 5/15/20

Applicant Name: Mark Lamb

Applicant Address: 15 Duckview Dr. Bethen ME 03074

Applicant Phone Number: 603-557-5310

Map 8 Lot 33

Subdivision Name (If Applicable): N/A

Total Distance of Proposed Road(s) ~~2500 Feet~~ 1950

Proposed Street Name(s) Whippoorwill Way

Brewer's Trail

Honestead Drive

Brenda Day
Applicant/Owner Signature

5/15/20
Date

May 7, 2020

Reviewed by _____

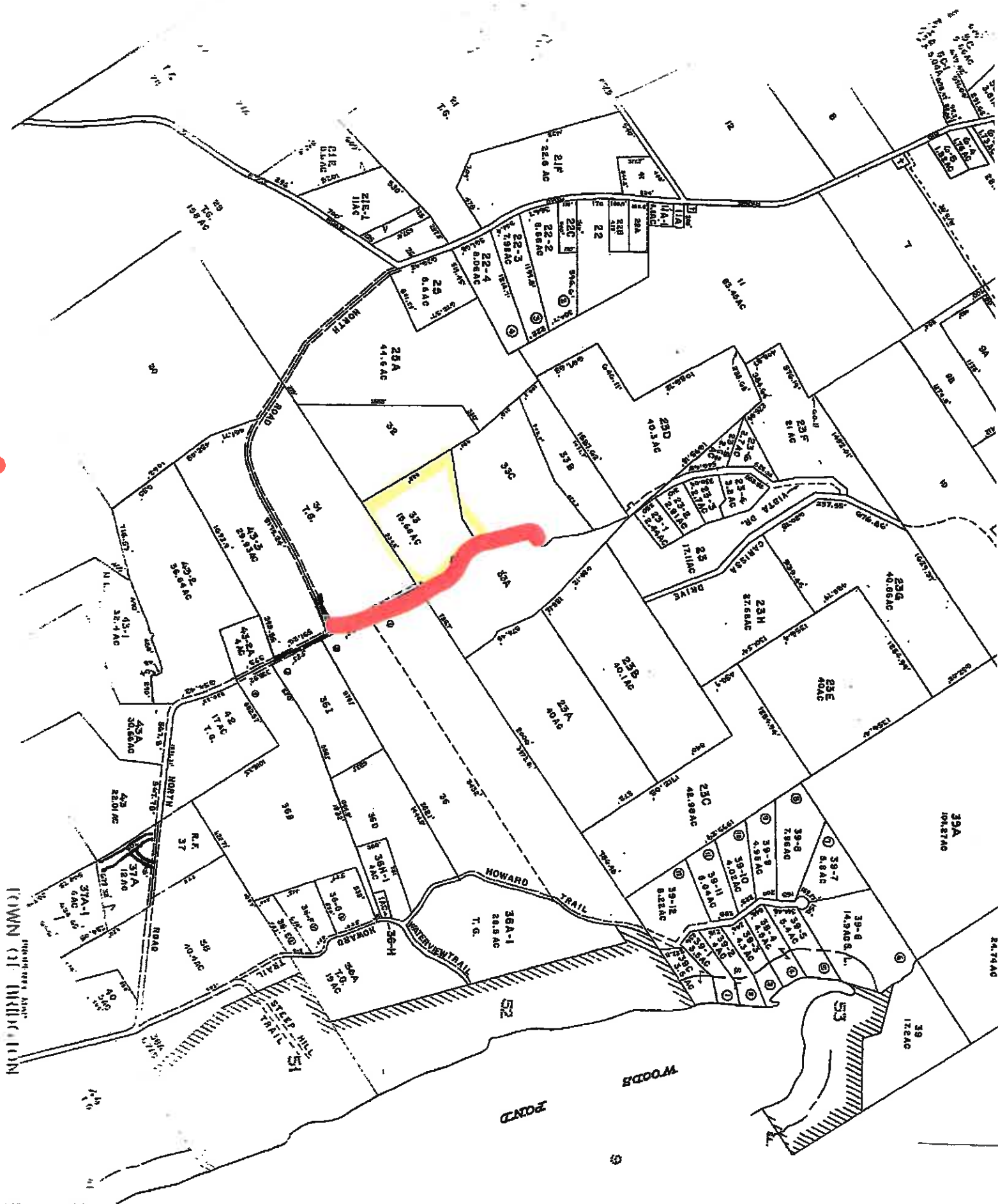
Date

Approved By: _____

Town Manager for Board of Selectmen

Date

NOTE: Fees for necessary street sign(s) is determined in the Town of Bridgton Fee Schedule and is due and payable by the applicant. Purchase and installation of the street sign(s) will be the responsibility of the Town of Bridgton Public Works Department.



TOWN OF BRIDGTON, MAINE
LICENSE APPLICATION

☒ Renewal

☐ New: Date of Opening: ____/____/20____

Opening and Closing Times: ____ A.M./P.M. until ____ A.M./P.M.

Applicant Name(s): Ting Ren Mui

Applicant Address: 160 Main st Bridgton Me 04009

Telephone Number: (207) 647-2991 Email Address: _____

Business Name: Chun Yang Inc / DBA Ruby Food Location: 160 Main st Bridgton Me 04009

Proposed Use of Business: Chinese Fast Food Restaurant

☐ *Victualer – Mobile----- \$25.00

☐ *Victualer – Fast Food----- \$25.00

☒ *Victualer – Restaurant (under 50 seating capacity)----- \$25.00

☐ *Victualer – Restaurant (over 50 seating capacity)----- \$40.00

**Applicant must attach a copy of "State Eating License"
or provide the date that a new application was submitted
to the Department of Health & Human Services.*

☐ Liquor License; NEW (additional application required)----- \$46.00

☐ Liquor License; RENEWAL (additional application required)----- \$25.00

Total Amount Due \$ 25.00

Applicant certifies that all that all taxes, fines or penalty assessed by the Town of Bridgton on the establishment or equipment and fixtures are fully paid as of the date of the application. Applicant herein agrees to conform with the provisions of the laws of the State of Maine relating to the business licenses and such reasonable rules and regulations as adopted by the Town of Bridgton.

Ting Ren Mui
Applicant Signature

FOR OFFICE USE ONLY:

AMOUNT PAID \$ 25.00
BOARD OF SELECTMEN

DATE SUBMITTED 5/14/2020 RECEIVED BY: SP

DATE OF APPROVAL ____/____/20____

Laurie Chadbourne

From: Robert "Bob" Peabody, Jr.
Sent: Friday, May 8, 2020 8:59 AM
To: Liston "Lee" E. Eastman; Glenn "Bear" R. Zaidman; Robert P. Murphy; G. Frederick Packard; Carmen E. Lone
Cc: David Madsen; Laurie Chadbourne
Subject: Fwd: Maureen Mc Devitt - ecomaine Board of Directors

Follow Up Flag: Follow up
Flag Status: Flagged

Folks-

Please see below. Last meeting in May?

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From: Denise Mungen <mungen@ecomaine.org>
Sent: Friday, May 8, 2020 8:14 AM
To: Robert "Bob" Peabody, Jr.
Subject: Maureen Mc Devitt - ecomaine Board of Directors

Morning Bob – Hope you and your staff are all well!

Just wanted to reach out regarding Maureen McDevitt appointment to the **ecomaine** Board of Directors. Her term expires on June 9, 2020, can you please send her re-appointment.

Many thanks,

Denise Mungen
Executive Assistant
ecomaine
64 Blueberry Road
Portland Maine 04102
Direct: (207) 523-3100
mungen@ecomaine.org

By Laws

BY-LAWS OF ecomaine

ARTICLE I

Name, Principal Office, Corporate Seal

Section 1. Name. The name of the Corporation shall be ECO Maine (hereinafter referred to as the "Corporation"). The Corporation may do business in the name of "**ecomaine**."

Section 2. Principal Office. The location and principal office of the Corporation shall be in the City of Portland, State of Maine, but the Corporation may also maintain other offices in such places, either within or without the State of Maine, as the Board of Directors may designate or as the business of the Corporation may require from time to time.

Section 3. Registered Office. The registered office of the Corporation in the State of Maine may be (but need not be) the same as the principal office.

Section 4. Seal. The seal of the Corporation shall have inscribed thereon the name of the Corporation, the year of its organization, and the word "Maine."

ARTICLE II

Definitions

Section 1. Associate Member Municipalities. "Associate Member Municipalities" means such municipalities which may become party to an Associate Member Waste Handling Agreement and be accepted by the Board of Directors as an Associate Member Municipality. Any municipality shall cease to be an Associate Member Municipality upon the date of termination of its Associate Member Waste Handling Agreement.

Section 2. Board. "Board" refers to the Corporation's Board of Directors.

Section 3. Interlocal Agreement. "Interlocal Agreement" means the ECO Maine Interlocal Solid Waste Agreement, by and between the Cities of Portland and South Portland, and the Towns of Bridgton, Cape Elizabeth, Casco, Cumberland, Falmouth, Freeport, Gorham, Gray, Harrison, Hollis, Limington, Lyman, North Yarmouth, Pownal, Scarborough, Windham, Waterboro and Yarmouth, dated as of December 1, 2005, as supplemented by an Addendum dated April 13, 2006, and by an Addendum dated June 30, 2006, and as further amended or supplemented by addendum from time to time.

Section 4. Participating Member Municipalities. "Participating Member Municipalities" means any municipalities which are or may later become a party to the Interlocal Agreement and be accepted by

the Board of Directors as a Participating Member Municipality. Any municipality shall cease to be a Participating Member Municipality upon the effective date of its withdrawal from the Interlocal Agreement.

ARTICLE III

Members

The Corporation shall have no members and shall be a non-membership Corporation.

ARTICLE IV

Board of Directors

Section 1. Number and Qualifications. The business and affairs of the Corporation shall be managed by a Board of Directors elected in accordance with the procedures set forth in the Bylaws of the Corporation.

Section 2. Term of Office. Each Director shall serve for a term of three (3) years or until his or her successor is appointed and qualified. Directors shall be appointed prior to the annual meeting of the Board.

Section 3. Election of Directors. Each Participating Member Municipality shall appoint a minimum of one (1) Director to represent and vote the Voting Interest held by such Participating Member Municipality. In addition, a Participating Member Municipality whose Voting Interest is greater than five percent (5%) may appoint an additional Director for each increment of five percent (5%) or portion thereof, provided that the Voting Interest of such Municipality shall be allocated among the Directors representing such Municipality in such proportions as specified by the Municipal Officers of such Municipality, provided, however, in the event that a Participating Member Municipality is represented by more than one Director, unless otherwise provided by the Municipal Officers of such Municipality, the Voting Interest of such Municipality shall be divided equally between and voted by the Directors representing such Municipality who are actually present at such meeting.

The Municipal Officers of each Participating Member Municipality shall have the right to appoint an alternate Director or Directors who may vote the interest of the Participating Member Municipality on the Board in the absence of its appointed representative(s) to the Board.

Section 4. Vacancies. A vacancy in the Board may occur by the following means: death, resignation, or forfeiture. A member of the Board shall forfeit his/her membership if at any time during his/her term he/she lacks any qualifications of membership prescribed by these By-Laws. If he/she fails to attend at least one-half of the meetings of the Board subsequent to the preceding annual meeting of the Board, or if he/she fails to attend two (2) consecutive meetings of the Board without having provided at least one (1) day's prior notice of such absence to the Chairman, Secretary or Chief Executive Officer, the Participating Member Municipality from which the member was appointed shall be so notified by the Chair.

Section 5. Filling of Vacancies. If a vacancy in the membership of the Board should occur, his/her successor shall be elected in accordance with the procedure set forth in Section 3.

Section 6. Powers and Functions. The Board shall be the policy making body of the Corporation, and may exercise on behalf of the Corporation those powers and functions which are necessary or convenient to the accomplishment of the purposes stated in the Interlocal Agreement. Its functions and duties shall include:

- (a) election of officers;
- (b) adoption of the annual budget;
- (c) adoption and amendment of these By-laws;
- (d) election of members and alternate members of the Executive Committee;
- (e) election of members and alternate members of the Finance Committee;
- (f) election of members and alternate members of the Audit Committee;
- (g) election of members and alternate members of the Recycling and Outreach Committee;
- (h) employment and termination of employment of the Chief Executive Officer.

Section 7. Annual Meeting. The Board shall meet annually at a time and place to be determined by the Chair, notice thereof being given to each Director at least five (5) days prior to the meeting. Elections of officers shall be held at the annual meeting.

Section 8. Other Meetings. Special meetings of the Board may be held at any time and place upon call by or at the request of the Chair, by a majority vote of the Executive Committee, by call of the Incorporator in the case of the first meeting of the Directors, or by request of Directors representing twenty-five per cent (25%) of the total Voting Interests of the Corporation, notice thereof being given to each Director at least five (5) days prior to the meeting.

Section 9. Notice. Notice of a meeting may be given by the Chair, Secretary, Chief Executive Officer or by any one (1) of the Directors, and shall be given by written notice delivered personally or sent by mail or e-mail to each Director at his or her physical address or e-mail address as shown by the records of the Corporation. If mailed, such notice shall be deemed to be delivered when deposited in the United States mail in a sealed envelope so addressed, with postage thereon prepaid. If e-mailed, such notice shall be deemed to be delivered when the e-mail is delivered to the common carrier or Internet service provider.

Section 10. Voting Interest. Each Participating Member Municipality shall have a Voting Interest expressed as a percentage. The Voting Interest of each Participating Member Municipality shall be rounded off to the nearest hundredth of a per cent, and the Voting Interests of all Participating Member Municipalities shall total one hundred percent (100%). The Voting Interest for each Participating Member Municipality shall be calculated at the end of each fiscal year based on a five-year rolling average of Municipal Solid Waste (excluding Recyclable Waste) delivered to the facility by the Participating Member Municipality or its agent and processed by **ecomaine**.

Section 11. Alternates. The Board may appoint one or more alternate members of the Executive Committee, Finance Committee and Audit Committee and any other committee that is created, and may specify their order of preference, provided that alternate members of the Executive Committee may be designated only from among members of the Board. Each such alternate member may attend all meetings of the committee, but shall be without vote unless one or more of the regularly designated members of such committee fails to attend a meeting. In the absence of one or more of the regular members of the committee, such alternate member or members may be counted toward a quorum and may vote as though they were regular members of the committee. In the event that there are more alternate committee members present than there are absent regular committee members, the alternate members shall have the right to vote in the order of preference specified by the Directors in designating them or, if no order of preference was specified, in the order of their appointment or their listing in a single appointment.

Section 12. Voting. A simple majority, determined by the Voting Interests of Directors, shall constitute a quorum, and, except as otherwise provided in these By-Laws, action of the Board shall be by the majority of Voting Interests cast by those Directors present and voting at any duly called meeting. Except as otherwise provided in these By-Laws, each Director shall be entitled to vote the Voting Interest of the Participating Member Municipality represented by such Director or Directors.

Section 13. Restriction on Certain Expenditures. Action of the Board to approve making, financing or refinancing of any expenditure, the cost of which in the opinion of the Board is too great to be met from annual revenues, shall be by a vote of three-fourths (3/4) of the total Voting Interests of the Directors. Notice of any meeting called for the purpose of determining whether to incur the cost of such an expenditure and acting thereon shall be given to each Director at least thirty (30) days prior to the meeting.

Section 14. Rules and Regulations. The Board may adopt rules and regulations not inconsistent with these By-Laws. Except as otherwise provided in these By-Laws or in such rules and regulations, all business at meetings of the Board shall be conducted in accordance with Robert's Rules of Order.

ARTICLE V

Executive Committee

Section 1. Composition and Eligibility.

(a) There shall be an Executive Committee consisting of the following nine (9) Directors ("Municipal Directors"): two (2) members from Portland, one (1) member from South Portland, one (1) member from Scarborough and one (1) member from each of the five (5) Executive Committee Districts selected by the Directors representing the Participating Municipalities of such District. In addition, the Committee shall include the Chair, Vice-Chair, Secretary and Treasurer of the Corporation (the "Officers"); provided that, in the event an Officer(s) is not included among the Municipal Directors, the membership of the Committee shall be increased accordingly; and further provided that whenever the Committee votes on any action which directly affects property owned by the Corporation and located in Gorham, and the Director representing Gorham is not a member of the Committee, the membership of the Committee will be increased to add one (1) member from Gorham solely for the purpose of participating in such vote; and further provided that the immediate past Chair, if a member of the Board, shall be a member of the Committee, without vote. In the event that the Directors representing the Participating Municipalities of any Executive Committee District are unable

to agree on the selection of a Director to serve as the District's member on the Committee, the Chair will select a Director to be appointed by the Board to serve as such District's member on the Committee.

(b) The representatives to the Executive Committee shall be appointed by the Board at the Annual Meeting.

(c) The Executive Committee Districts shall be composed of the following Participating Member Municipalities:

(i) District 1: Bridgton; Casco; Gray; Harrison

(ii) District 2: Hollis; Limington; Lyman; Waterboro

(iii) District 3: Gorham; Windham

(iv) District 4: Cumberland; Freeport; North Yarmouth; Pownal; Yarmouth

(v) District 5: Cape Elizabeth; Falmouth

(d) Each member of the Executive Committee shall serve for a term of three (3) years or until his or her successor is appointed and qualified.

Section 2. Officers, Vacancies, Filling of Vacancies.

(a) Officers. Officers of the Executive Committee shall include the Chair and President, Vice-Chair, Secretary and Treasurer of the Corporation, and such other officers as the Board of Directors may elect or desire. Only persons who are members of the Board of Directors shall be eligible to be officers of the Executive Committee.

(b) Vacancies. A vacancy in the Executive Committee may occur by the following means: death, resignation, or forfeiture. A member of the Executive Committee shall forfeit his/her office if at any time during his/her term of office he/she lacks any qualifications of the office prescribed by these By-Laws. If he/she fails to attend at least one-half of the meetings of the Executive Committee subsequent to the preceding annual meeting of the Board, or if he/she fails to attend two (2) consecutive meetings of the Executive Committee without having provided at least one (1) day's prior notice of such absence to the Chair, Secretary or Chief Executive Officer, the Participating Municipality from which the member was appointed shall be so notified by the Chair.

(c) Filling of Vacancies. If a vacancy in the Executive Committee should occur more than one hundred twenty (120) days prior to the next annual meeting of the Board, the Executive Committee shall call a meeting of the Board for the purpose of filling said vacancy. The Executive Committee may fill any other vacancy at any regular or special meeting from the membership of the Board, subject to the requirements of Section 1.

Section 3. Function and Powers. Except as may otherwise be provided by the Board, the Executive Committee shall have the following functions and powers:

- (a) To conduct the business of the Corporation within the policy guidelines of the Board.
- (b) To propose an annual budget.
- (c) To provide for an annual audit.
- (d) To appoint ad hoc or special committees.
- (e) To receive, hold and disburse funds, set fees for services, seek and accept grants, and enter into necessary contracts for the Corporation.
- (f) To review requests for membership to the Corporation and to make a recommendation to the Board concerning such requests.
- (g) To direct the Chief Executive Officer to employ or contract for the employment of a staff, including fixing of salary and benefits in accordance with policies established by the Executive Committee, except that the employment and termination of employment of the Chief Executive Officer shall be the responsibility of the Board in accordance with Article IV, Section 6.
- (h) To review and evaluate annually the performance of the Chief Executive Officer.
- (i) To exercise such municipal powers as may be delegated to the Corporation by any Participating Municipality.

Section 4. Procedure.

- (a) Meetings. The Executive Committee shall meet monthly or on the call of the Chair or Vice-Chair, or at the direction of the Board.
- (b) Voting Interest. Each member of the Committee shall have a voting interest equal to one (1) vote, except as otherwise provided in this subsection ("Executive Committee Voting Interest"). Whenever pursuant to Section 1(a) of this Article V, the size of the Committee exceeds nine (9) members as a result of the addition of Officer(s), the Executive Committee Voting Interest of such Officer(s) and the Executive Committee Voting Interest of the Municipal Director(s), who represent the same municipality or a different municipality that is in the same Executive Committee District as the municipality represented by the Officer, shall be equal to a proportion of the total Executive Committee Voting Interest of such municipality or District. By way of example, if an Officer and an Executive Committee District representative are from the same Municipality, the Executive Committee Voting Interest of each would equal 1/2 (one half) vote. Notwithstanding any provisions in these By-Laws to the contrary, whenever, pursuant to Section 1(a) of this Article V, the size of the Committee is increased to add one (1) member from Gorham for the purpose of participating in votes on any action directly affecting property owned by the Corporation and located in Gorham, the Executive Committee Voting Interest of the member from Gorham and the member from Executive Committee District 3 shall each equal 1/2 (one-half) vote.
- (c) Voting. A simple majority, determined by Executive Committee Voting Interests of the members of the Executive Committee, shall constitute a quorum. Action of the Executive Committee shall be by

an affirmative vote of a majority of the Executive Committee Voting Interests of those members of the Executive Committee present and voting at any duly called meeting.

(d) Rules. The Executive Committee may adopt rules and regulations not inconsistent with these By-Laws. Except as otherwise provided in these By-Laws or in such rules and regulations, all business at meetings of the Executive Committee shall be conducted in accordance with Robert's Rules of Order.

ARTICLE VI

Finance Committee

Section 1. Membership. There shall be a Finance Committee of the Treasurer, as Chair, and four (4) or more other persons appointed by the Board, provided that no more than two (2) persons who are not Directors shall be members.

Section 2. Filling of Vacancies. If a vacancy in the membership of the Committee should occur, his/her successor shall be appointed by the Chair of the Corporation to serve until the next annual meeting of the Board.

Section 3. Function and Powers. The Finance Committee shall be responsible for preparation of the annual budget for review by the Executive Committee, for oversight of the Corporation's financial matters at the direction of the Executive Committee, and for any other duties assigned to the Committee by the Board of Directors.

Section 4. Meetings. The Finance Committee shall meet semi-annually and upon call of the Chair or a majority of its members. Notice of the time and place of the meetings shall be provided to each member of the Committee, in the same manner as prescribed in Article IV, Section 9, at least five (5) days prior to the meeting.

Section 5. Voting. Each member of the Finance Committee shall have one vote, and a simple majority of the members of the Finance Committee shall constitute a quorum. No action of the Finance Committee shall be valid, or binding, unless adopted by an affirmative vote of a majority of the voting members of the Finance Committee present and voting at any duly called meeting.

ARTICLE VII

Recycling and Outreach Committee

Section 1. Membership. There shall be a Recycling and Outreach Committee of four (4) or more persons appointed by the Board at the Annual Meeting, provided that no more than two (2) persons who are not Directors shall be members.

Section 2. Filling of Vacancies. If a vacancy in the membership of the Recycling and Outreach Committee should occur, his/her successor shall be appointed by the Chair of the Corporation to serve until the next annual meeting of the Board.

Section 3. Function and Powers. The Recycling and Outreach Committee shall be responsible for the Corporation's recycling activities for review by the Executive Committee and oversight of other matters at the direction of the Executive Committee.

Section 4. Meetings. The Recycling and Outreach Committee shall meet semi-annually and upon call of the Chair or a majority of its members. Notice of the time and place of the meetings shall be provided to each member of the Committee, in the same manner as prescribed in Article IV, Section 9, at least five (5) days prior to the meeting.

Section 5. Voting. Each member of the Recycling and Outreach Committee shall have one vote, and a simple majority of the members of the Recycling and Outreach Committee shall constitute a quorum. No action of the Recycling and Outreach Committee shall be valid, or binding, unless adopted by an affirmative vote of a majority of the voting members of the Recycling and Outreach Committee present and voting at any duly called meeting.

ARTICLE VIII

Audit Committee

Section 1. Membership. Except as otherwise provided in these By-Laws, there shall be an Audit Committee of three (3) or more Directors appointed by the Board.

Section 2. Filling of Vacancies. If a vacancy in the membership of the Audit Committee should occur, his/her successor shall be appointed by the Chair of the Corporation to serve until the next annual meeting of the Board.

Section 3. Function and Powers. The primary function of the Audit Committee is to assist the Board of Directors in fulfilling its oversight responsibilities related to corporate accounting, financial reporting practices, quality and integrity of financial reports as well as legal compliance and business ethics. Key components of fulfilling this charge include:

- (a) Facilitating and maintaining an open avenue of communication among the Board, the Audit Committee, senior management and the independent external accountants;
- (b) Serving as an independent and objective party to monitor the Corporation's financial reporting process and internal control system; and
- (c) Engaging, reviewing and appraising the efforts of the independent accountants.

Section 4. Meetings. The Audit Committee shall meet semi-annually and upon call of the Chair or a majority of its members. Notice of the time and place of the meetings shall be provided to each member of the Committee, in the same manner as prescribed in Article IV, Section 9, at least five (5) days prior to the meeting. All meetings will focus primarily on audit/financial issues but will also devote time to ethics and business conduct issues. The Committee will request legal updates from the Corporation's legal counsel and/or outside legal resources as they determine the need exists. The Committee members will have sole discretion in determining the meeting attendees and agenda.

(a) Voting. Each member of the Audit Committee shall have one (1) vote, and a simple majority of the members of the Audit Committee shall constitute a quorum. No action of the Audit Committee shall be valid, or binding, unless adopted by an affirmative vote of a majority of the members of the Committee present and voting at any duly called meeting.

(b) Rules and Regulations. The Audit Committee may adopt rules and regulations, not inconsistent with these By-Laws, which permit the Committee to remain flexible in order to best react to changing conditions and provide reasonable assurance to the Board that the accounting and reporting practices of the Corporation are in compliance with all legal requirements.

Section 5. Transfer of Duties. At the discretion of the Board of Directors, the function and powers of the Committee, as set forth in Article VIII, Section 3, may be delegated to the Finance Committee in lieu of the Audit Committee. Such transfer of duties must be authorized by an affirmative vote of the majority of the Voting Interests of the Directors present and voting at any duly called meeting.

ARTICLE IX

Officers, Elections and Vacancies

Section 1. Officers. The officers of the Corporation shall consist of a Chair and President, a Vice-Chair, a Secretary and a Treasurer. Only persons who are members of the Board shall be eligible to be officers.

Section 2. Nominations. The Chair shall appoint a nominating committee of four (4) Directors. The nominating committee shall recommend a slate of officers for election at the annual meeting of the Board. Nominations may also be made from the floor by any Director present.

Section 3. Elections. Elections shall be held at the annual meeting of the Board. A majority of the Voting Interests of the Directors present is required for election to any office.

Section 4. Vacancies, Filling of Vacancies.

(a) Vacancies. A vacancy may occur by the following means: death, resignation, or forfeiture. An officer forfeits his office if at any time during his term he lacks the qualifications of his office as determined by these By-Laws.

(b) Filling of Vacancies. Should a vacancy occur in the office of Chair and President, it shall be filled temporarily by the Vice-Chair. If the vacancy in the office of Chair and President should occur more than one hundred twenty (120) days prior to the annual meeting of the Board, then a special meeting shall be called by the Vice-Chair or Secretary for the purpose of electing a new Chair and President. The Board may fill any other vacancy.

Section 5. Powers and Duties of the Chair. The Chair shall preside over all meetings of the Board and in his or her absence, the Vice-Chair shall preside. In the absence of the Vice-Chair, the Secretary or Treasurer may preside at such meetings.

Section 6. Powers and Duties of the Secretary and Treasurer. The Secretary shall record or shall cause to be recorded all the votes and proceedings of the Board meetings in books kept for that

purpose. The Secretary and the Treasurer shall also perform such further duties as the Board and/or the Executive Committee may from time to time direct. The Treasurer shall chair the Finance Committee. The Treasurer may be required to give bond for the faithful discharge of his/her duties, in such sum and with such sureties as the Board may require and approve.

ARTICLE X

Finances

Section 1. Disbursements of Funds. Funds which accrue to the Corporation for its use in furthering the aims and purposes of the Corporation shall be controlled, disbursed, and accounted for in a manner prescribed by the Executive Committee for general purposes.

Section 2. Fiscal Year. The Corporation's fiscal year shall be from July 1st through June 30th.

Section 3. Payment In Lieu of Taxes. In partial consideration for the obligations of the Participating Member Municipalities resulting from provisions of the Interlocal Agreement and the applicable waste handling agreements, the Corporation shall pay in lieu of taxes a sum not less than Five Hundred Thousand Dollars (\$500,000.00) annually, based upon the 1987 annual waste tonnage of Regional Waste Systems, which amount shall be increased in proportion to the waste tonnage increase from all sources, other than municipal waste, from the Participating Member Municipalities, and excluding all spot market waste, for the term of the waste handling agreements with Participating Member Municipalities, to be apportioned as follows: five-sevenths (5/7) to Portland; one-seventh (1/7) to South Portland; and one-seventh (1/7) to Scarborough. The Corporation may pay in lieu of taxes additional amounts to any Participating or Associate Member Municipality in which any portion of the realty of the Corporation is located.

ARTICLE XI

Indemnification

To the extent permitted by the laws of the State of Maine as they may now or hereafter exist, the Corporation shall indemnify any officer, director, employee or agent of the Corporation who was or is a party or is threatened to be made a party to any threatened, pending or completed action, suit or proceeding, by reason of the fact that he or she is or was an officer, director, employee or agent of the Corporation, against expenses, including attorneys' fees, judgments, fines and amounts paid in settlement actually and reasonably incurred by him or her in connection with such action, suit or proceeding; provided that no indemnification shall be provided with respect to any matter as to which he or she shall have been finally adjudicated in any civil proceeding not to have acted in good faith in the reasonable belief that his or her action was in the best interests of the Corporation or, in any criminal proceeding, to have had reasonable cause to believe that his or

her conduct was unlawful. To the extent permitted by law, the Corporation may purchase and maintain insurance against the liability of its officers, directors, employees or agents.

ARTICLE XII

Amendments to By-Laws

These By-Laws may be amended or altered at any meeting of the Board, provided that a written notice shall be sent to each Director, in the same manner as prescribed in Article IV, Section 9, no less than five (5) days before the date of such meeting, which notice shall state the proposed amendments. A two-thirds (2/3) vote of the Voting Interests of the Directors present at a duly called meeting is necessary for passage of amendments.

(Adopted 4/13/06)

(Amended 6/30/06)

(Amended 9/21/06)

(Amended 10/18/07)

(Amended 01/20/11)

(Amended 10/16/14)

(Amended 01/18/18)

**WARRANT AND NOTICE OF ELECTION CALLING
MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 61
BUDGET VALIDATION REFERENDUM
(20-A M.R.S § 1486)**

TO: Angela Stover, a resident of Maine School Administrative District No. 61 (the "District")
composed of the Towns of Bridgton, Casco and Naples, State of Maine.

In the name of the State of Maine, you are hereby ordered to serve upon the municipal clerks of each of the municipalities within the District, namely the Towns of Bridgton, Casco and Naples, an attested copy of this warrant and notice of election. Service shall be in hand within three (3) days of the date of this warrant and notice of election. The municipal clerks of the above municipalities shall immediately notify the respective municipal officers. The municipal officers shall meet forthwith and countersign this warrant and notice of election. The municipal officers shall provide below for the respective municipal clerks to post or have posted this warrant and notice of election.

**TOWN OF BRIDGTON
DISTRICT BUDGET VALIDATION REFERENDUM
WARRANT AND NOTICE OF ELECTION**

Cumberland County, ss.

State of Maine

TO: Laurie A. Chadbourne, Municipal Clerk of Bridgton: You are hereby required in the name of the State of Maine to notify the voters of this municipality of the election described in this warrant and notice of election.

TO THE VOTERS OF BRIDGTON: You are hereby notified that a District budget validation referendum election will be held at the Bridgton Town Hall, 26 North High Street in the Town of Bridgton on Tuesday, July 14, 2020 for the purpose of determining the following articles:

Article 1A: To elect a moderator to preside at said meeting.

Article 1: Do you favor approving the Maine School Administrative District No. 61 budget for the upcoming school year that was adopted at the latest District budget meeting?

The voting on the forgoing except Article 1A shall be by secret ballot referendum. The polls must be opened immediately after election of the moderator at 8:00 a.m. and closed at 8:00 p.m.

The Registrar of Voters shall hold office hours while the polls are open to correct any error in or change a name or address on the voting list; to accept the registration of any person eligible to vote and to accept new enrollments.

A person who is not registered as a voter may not vote in any election.

Given under our hand this day, May 18, 2020 at Naples, Maine

Jeffery M. Poiry
Beth S. Sibley
Gina A.
Debra C. Atch
J. B. D.
Philip Shaw

Quinn C. Porter
J. B. D.

A majority of the School Board of Maine School Administrative District No. 61

A true copy of the Warrant and Notice of Election, attest:

Angela Stover
Angela Stover
Resident of Maine School Administrative District
No. 61

Countersigned this _____ day of _____, 2020 at Bridgton, Maine

A majority of the municipal officers of Bridgton, Maine

A true copy of the Warrant and Notice of
Election attest:

Laurie A. Chadbourne, Municipal Clerk
Bridgton, Maine

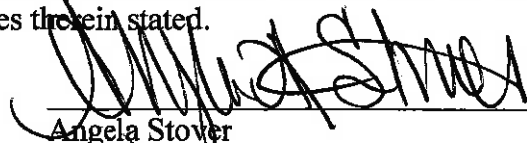
RETURN

Cumberland County, ss.

State of Maine

TO: The School Board of Maine School Administrative District No. 61
May 14, 2020

Pursuant to the within warrant and notice of election, directed to me, I have served in hand upon the municipal clerk of Bridgton, an attested copy of this warrant and notice of election, directing the municipal officers of said municipality to call a Maine School Administrative District No. 61 budget validation referendum at said time and place for the purposes therein stated.



Angela Stover

Resident of

Maine School Administrative District No. 61

RETURN

Cumberland County, ss.

State of Maine

TO: To the municipal officers of the Town of Bridgton

I certify that I have notified the voters of the Town of Bridgton of the time and the place of the Maine School Administrative District No. 61 budget validation referendum by posting an attested copy of the within warrant and notice of election as follows:

<u>DATE</u>	<u>TIME</u>	<u>LOCATION OF POSTING</u>
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being public and conspicuous places in said municipality and being at least seven days next prior to election day.

Dated at Bridgton, Maine: _____, 2020.

Laurie A. Chadbourne, Municipal Clerk
Bridgton, Maine