

Board of Selectmen's Meeting Minutes

June 23, 2020; 5:00 P.M.

Board Members Present: Liston E. Eastman, Chairman; Glenn R. Zaidman, Vice-Chairman; Carmen Lone; Robert P. Murphy; G. Frederick Packard

Administration Present: Town Manager Robert Peabody; Deputy Town Manager Georgiann Fleck; Town Clerk Laurie Chadbourne; Code Enforcement Officer Brenda Day; Community Development Director Linda LaCroix

1. Call to Order

Chairman Eastman called the meeting to order at 5:00 P.M.

2. Pledge of Allegiance

The "Pledge of Allegiance" was recited.

Chairman Eastman presented a plaque of appreciation to Select Board Member Murphy and Select Board Member Packard for their most recent service on the Board of Selectmen.

Chairman Eastman stated that electronic communication during the meetings between Board Members and the public is discouraged and requested that phones be turned off.

3. Approval of Minutes

- a. June 9, 2020
- b. June 10, 2020
- c. June 17, 2020

Motion was made by Vice-Chairman Zaidman for approval of the minutes from the June 9, 2020, June 10, 2020 and June 17, 2020 Board Meetings; second from Selectman Packard. 4 approve/0 oppose (Selectman Lone not present)

4. Public Comments on Non-Agenda Items

There were no public comments on non-agenda items.

5. Committee Reports

There were no committee reports.

6. Correspondence, Presentations and Other Pertinent Information

There was no correspondence, presentation or other pertinent information.

7. New Business

a. Awards and Other Administrative Recommendations

1. Committee Application from Donna Joss to the Recycling Committee

Donna Joss submitted an application to serve on the Recycling Committee. **Motion** was made by Chairman Eastman to appoint Donna Joss to the Recycling Committee; second from Selectman Packard. 4 approve/0 oppose (Selectman Lone not present)

Selectman Lone arrived at 5:10 PM

2. Request for Administrative Support to Community Development Director

Community Development Director LaCroix and Code Enforcement Officer Day were present. Each presented their case for the need for administrative support and responded to several questions asked by the Board. **Motion** was made by Selectman Murphy to approve an administrative assistant position in the Community Development Department; second from Selectman Packard. Chairman Eastman is hesitant in supporting a full time administrative position for Community Development to which Vice-Chairman Zaidman suggested that the position be reviewed before the next fiscal year. 4 approve/1 oppose (Chairman Eastman opposed)

Town Manager Peabody requested that the Board bring #4 forward.

4. Personnel Policy Revision; Code Enforcement Officer Position

Town Manager Peabody reported that when the personnel policy was reviewed, the position of Code Enforcement Officer was removed from Article 31 as a department head. He added that this has been in effect for about six months and Town Manager Peabody suggested that the Board reinstitute the position of Code Enforcement Officer as a Department Head. **Motion** was made by Vice-Chairman Zaidman to revise Article 31. Definitions Sec. 1 Terms: Department Heads to include Code Enforcement Officer; second from Selectman Packard. 5 approve/0 oppose

3. Discussion of Survey on Projects

Chairman Eastman suggested that the Board complete a report card for projects and Town Manager Peabody suggested that a survey monkey for taxpayer input as well. **Motion** was made by Chairman Eastman to direct the Town Manager to develop a survey monkey on the street scape project; second from Vice-Chairman Zaidman. 5 approve/0 oppose

4. Personnel Policy Revision; Code Enforcement Officer Position

This item was addressed earlier in the meeting.

b. Permits/Documents Requiring Board Approval

1. Victualer's Licenses to: Black Horse Tavern, Chao Thai Restaurant, Corn Shop Trading Company, Lakeside Pines, Maine Lobster Express, Morning Glory Diner, Noria Energy, Punkin Valley Inn, Ricky's Diner; Ala Mexicana 2

Motion was made by Vice-Chairman Zaidman to approve Victualer's Licenses for Black Horse Tavern, Chao Thai Restaurant, Corn Shop Trading Company, Lakeside Pines, Maine Lobster Express, Morning Glory Diner, Noria Energy, Punkin Valley Inn, Ricky's Diner; Ala Mexicana 2; second from Selectman Packard. 5/0

c. Discussion of Legal Services

Motion was made by Selectman Packard to direct the Town Manager to develop a request for proposal for legal services; second from Vice-Chairman Zaidman. 5 approve/0 oppose

d. Selectmen's Concerns

- **Selectman Packard** noted that the bushes he was concerned about have been trimmed and driving up Main Street is enjoyable again.
- **Selectman Murphy** is pleased that the former First and Last Resort has been flattened.
- **Selectman Murphy** asked for an update on the South High Street Cemetery to which Town Manager Peabody responded that he received a telephone message last week and will be returning that call.
- **Vice-Chairman Zaidman** voiced concerns that there may not be enough waste for a few projects that are in front of the Planning Board. The Board requested information from the Water District Trustees on this issue.
- **Selectman Lone** thinks the parking lights in the Depot Street Parking area come on at 4PM.
- **Selectman Lone** reported that she had a nice visit to Salmon Point which has an agreement and pleasant atmosphere.
- **Chairman Eastman** has received positive comments on the night lights on Main Street.
- **Chairman Eastman** suggested better signage on Smith Avenue to make it safer for those coming in and out.

e. Town Manager's Report/Deputy Town Manager's Report

Deputy Town Manager Fleck submitted and read the following report into the record:

Annual Town Meeting: Town Meeting this year will be by referendum ONLY which allows you to vote absentee on all 38 articles OR you can vote in person by completing a ballot on Tuesday, July 14, 2020 at the Old Town Hall beginning at 8:00a.m. until 8:00p.m. The Elections page on our website is being updated regularly. To accommodate our voters the office will be open additional hours for the purpose of accepting voter registration, absentee balloting, and other election related issues:

Tuesday, June 23 (tonight); 4PM to 6PM; Thursday, June 25 ;4PM to 6PM; Saturday, June 27 ;8AM to Noon; Tuesday, July 7; 4PM to 6PM; Thursday, July 9; 4PM to 7PM.

Between swim lessons and summer rec we have 185 children from babies to 15 years old participating in our summer programs. Fireworks have been tentatively scheduled for Saturday, September 5th Labor Day weekend. The public has been so nice about making suggestions on how to do things and we welcome their input because it also helps make improvements for efficiency.

General: On Friday, May 15, 2020 the First and Last Motel located at 461 Portland Road was purchased by Mark Lopez and is currently in the process of being demolished.

I am also in the process of planning the 2nd annual Board training with Drummond Woodsum for Boards and Committees. The training has been tentatively scheduled for Thursday, July 16th and will be held at the Town Hall to maintain social separation. Same as last year attorney Dick Spencer and Aga Pinette will be conducting the training with the same type of format with general discussion at the beginning of the training and then Attorney Pinette conducting a training session for the Planning Board and Appeals Board and Dick Spencer conducting the training session for the Board of Selectmen. Page 2 of 2

Bridgton Police Department: Rick Stillman's last day on the job will be Friday, June 26th. Rick has worked for the Town of Bridgton as our Police Chief since 2015. We thank him for his years of service to the town and wish him well in his next endeavor.

Bridgton Fire Department: The Chief and two members met at Fryeburg Fire station last Thursday night. We will be sending two members to a basic fire rookie school in Fryeburg being conducted this summer. Area departments will assist with equipment including Bridgton. It is a pleasure to have a couple younger members willing to participate in the upcoming regional training, and we thank Fryeburg for hosting the training. The department continues to improve the security of the entry doors to each station, as recommended by the Town security consultant, new door closures and hardware to be installed, this week. The Department has been busy with various call. We were notified yesterday by the Maine Forest Service that burn permits have been shut down due to the extremely dry conditions. They also requested that all towns shut down their permit sites which Chief Harriman has done until such time that the Maine Forest Service lifts the restriction.

Legion Post 67: On Wednesday, June 17th there was a tractor trailer set up at the Community Center to distribute food to local veterans. The American Legion sponsored the event. Commander Donald Mulcahy wants to thank town staff, police department and public works for making the first ever food for vets program a phenomenal success. They were able to feed 88 families with a 14 day supply of pantry and food products with folks including Bridgton coming from Fryeburg, Harrison, Denmark, Sweden, Waterford, Naples and Casco. Several vets were signed up to take the Honor Flight Maine and due to feedback they received, will be coming to Bridgton on a regular basis hoping to draw from the surrounding communities with Bridgton as a hub for veterans services. The need is great and now these folks are being represented so we are truly making a difference in people's lives and I thank Bridgton for supporting your veterans who already gave so much. "Hats off to all of you".

Until next time....be safe and be well.

Respectfully submitted,

Georgiann M. Fleck, Deputy Town Manager

Deputy Town Manager Fleck added that training for the Board and Committees is being scheduled and she will keep the Board Members informed.

8. Old Business (*Board of Selectmen Discussion Only*)

a. Wastewater Status Update

Brent Bridges, P.E., from Woodard and Curran provided an update on the wastewater status.

b. Streetscape: Upper and Lower Main Street Status Update

Town Manager Peabody provided an update on the streetscape status.

9. Treasurer's Warrants

Motion was made by Selectman Murphy for approval of Treasurer's Warrants numbered 144 and 145; second from Vice-Chairman Zaidman. 5 approve/0 oppose

10. Public Comments on Non-Agenda Items

Community Development Director LaCroix reported that there is a project in front of the Planning Board that is requesting partnership with the Town through a TIF (Tax Increment Financing).

Community Development Director LaCroix reported that applications for development have shown conflict between Ordinances (Land Use, Shoreland, Site Plan, Subdivision) and is proposal that they combined into one document through the attorney at a cost of \$5,000 to \$6,000 dollars.

Deb Brusini reported that the Planning Board is still at the evidentiary stage on the assisted living project. Community Development Director clarified that Ms. Brusini was referring to the affordable housing project, not assisted living.

Glen Peterson of 152 Portland Road asked what the town requirements are for notification of a public hearing to which Town Clerk Chadbourne responded that in most cases, public notice is provided at least seven days prior to the hearing; notice is provided on the website, posted in the Town Office and also in the Bridgton News. Community Development Director LaCroix added that some ordinances have more specific requirements for public notice of hearing.

11. Dates for the Next Board of Selectmen's Meetings

July 28, 2020

12. Adjourn

Chairman Eastman adjourned the meeting at 6:56 P.M.

Respectfully submitted,

Laurie L. Chadbourne
Town Clerk