

Board of Selectmen's Meeting Minutes

July 28, 2020; 4:30 P.M.

Board Members Present: Liston E. Eastman; Glenn R. Zaidman, Carmen E. Lone; G. Frederick Packard

Administration Present: Town Manager Robert Peabody; Deputy Town Manager Georgiann Fleck, Deputy Town Clerk Samantha Eichel, Community Development Director Linda LaCrix, Public Service Director David Madsen

1. Call to Order

Town Manager Peabody called the meeting to order at 4:31 P.M.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Executive Session

a. Per MRS Title 1 Section 405.6.A.; Personal Matters

Motion was made by Selectman Eastman to enter executive session pursuant to MRS Title 1, Section 405.6.A.: Personnel Matters; second from Selectman Zaidman. 4 approve/0 oppose. **Motion** was made by Selectman Eastman to exit executive session at 5:10 P.M.; second from Selectman Zaidman. 4 approve/0 oppose

4. Approval of Minutes

a. June 23, 2020

b. July 16, 2020

Motion was made by Selectman Packard for approval of the minutes from the June 23, 2020 and July 16, 2020 Board meetings; second from Selectman Lone. 4 approve/0 oppose

5. Public Comments on Non-Agenda Items

Paul Tworog raised concerns regarding the lake levels and inquired how the Town maintains the levels. Town Manager and Public Service Director David Madsen explained the process; discussion ensued. Selectman Eastman suggested the Town keep a log of water levels.

Steven Shorey inquired about Farrigut Park, wanting to know who mows and conducts the ground maintenance. Town Manager Peabody explained the park is not town owned, it would be a liability for the Town to maintain the grounds. The Town is looking into options for the park.

6. Committee Reports

There were no Committee Reports.

7. Correspondence, Presentations and Other Pertinent Information

a. Moose Pond Proposal by Denmark Town Manager

Bertrand Kendell, Interim Town Manager for Denmark proposed shared cost of an engineering assessment for work needed on the Moose Pond Dam. Discussion ensued. **Motion** was made by Selectman Packard to put this item on the August 11, 2020 Board meeting agenda; second from Selectman Zaidman. 4 approve/0 oppose

b. Proposed 15 Harrison Road Affordable Housing TIF District

Community Development Director Linda LaCroix explained the Affordable Housing TIF. Discussion ensued. Laura Reiding, Developers Collaborative answered questions from the Board. And requested a Special Town Meeting on August 11, 2020. **Motion** was made by Selectman Packard to have a Special Town Meeting on the August 11, 2020; second by Selectman Zaidman. 4 approve/0 oppose

c. Request form Pondicherry Park Stewardship Committee to Accept Sign Standards

Passed over agenda item

8. New Business

a. Awards and Other Administrative Recommendations

1. Adult and Medical Marijuana Fees

Discussion ensued. **Motion** was made by Selectman Eastman to table agenda item to Board Meeting August 11, 2020; second by Selectman Zaidman. 4 approve/0 oppose

2. Broadband Committee

Community Development Director Linda LaCroix proposed the mission and authorities for the Broadband Assessment Ad Hoc Committee. **Motion** was made by Selectman Eastman to approve the Charge, Mission and Authority for the Broadband Assessment Ad Hoc Committee; second by Selectman Lone. 4 approve/0 oppose

b. Permits/Documents Requiring Board Approval

1. Salmon Point Budget

Town Manager Peabody explained the proposed budget and fee schedule. **Motion** was made by Selectman Eastman to approve the 2020-2021 Salmon Point Campground Appropriations Budget and Lease Schedule; second by Selectman Lone. 4 approve/0 oppose

2. Victualer's License to Hannaford Bros. Co., LLC; Depot Street Tap House

Motion was made by Selectman Lone to approve a Victualer's License for Hannaford Bros. Co., LLC and Depot Street Tap House; second from Selectman Packard. 4 approve/ 0 oppose

3. Certificate of Commitment of Sewer User Rates Commitment #239

Motion was made by Selectman Eastman to approve the Certificate of Commitment of Sewer User Rates Commitment #239; second from Selectman Packard. 4 approve/0 oppose

4. Certificate of Commitment of Sewer User Rates Commitment #240

Motion was made by Selectman Eastman to approve the Certificate of Commitment of Sewer User Rates Commitment #240; second from Selectman Packard. 4 approve/0 oppose

5. Action on the Carry Forwards

Discussion ensued. **Motion** was made by Selectman Packard to approve the 2020 Carry Forward requests as submitted; second from Selectman Lone. 4 approve/ 0 oppose

6. Accept Anonymous Donation of \$1,200. to Recreation Department

Motion was made by Selectman Packard to accept an anonymous donation of \$1,200 to be used for Summer Recreation Camp Scholarships; second from Selectman Lone. 4 approve/0 oppose

7. Special Town Meeting Warrant for August 25, 2020; Run-Off Election

Motion was made by Selectman Lone to set a Special Town Meeting for Tuesday, August 25, 2020 from 8:00pm to 8:00pm at the Town Hall; second by Selectman Zaidman. 4 approve/0 opposed

c. Selectmen's Concerns

- **Selectman Packard** had no concerns.
- **Selectman Zaidman** requested to have the Finance Director, Charisse Keach, present at the August 11, 2020 Board of Selectmen's Meeting to answer questions he has regarding the book keeping.
- **Selectman Lone** raised the question whether there should be a Board meeting on August 25, 2020. After discussion Board decided to determine if the meeting will be held on the 25th of August at the next board meeting, August 11, 2020.
- **Selectman Eastman** asked the Public Services Director David Madsen if the suggested paint removal solution worked on the painted road lines. David Madsen stated yes, with multiple applications.

d. Town Manager's/Deputy Town Manager's Report

TOWN OF BRIDGTON

DEPUTY TOWN MANAGER'S REPORT

July 28, 2020

Run-off Election The Annual Town meeting recently held on Tuesday, July 14, 2020 resulted in George Frederick "Fred" Packard being re-elected to the Board of Selectmen with 428 votes, (congratulations Fred). Bernard N. King Jr. and Paul A. Tworog each received the same number of votes, 347, as candidates for membership to the Board of Selectmen. The Town of Bridgton will be conducting a run-off election on Tuesday, August 25, 2020 where ballots will be cast for the two tied candidates. The polls will be open from 8AM until 8PM at the Bridgton Town Hall located at 26 North High Street. Absentee ballots will be made available 30 days prior to the vote. For questions please call the Town Clerks Office at 207-647-8786. An application for an absentee ballot and a sample ballot are available on our website at

www.bridgtonmaine.org

Swim lessons and summer camp will be coming to an end on Friday, August 7, 2020. We thank Gary Colello, Recreation Director, for putting the necessary precautions in place and his staff for being so dedicated and monitoring the situation so these programs could be offered. **Fireworks** are scheduled for Saturday, September 5th Labor Day weekend. We continue to monitor the situation and the location to make sure we can proceed.

General

Staff Changes - Resignations:

Kari Downs, Administrative Assistant to Code Enforcement and Community Development Director

Miranda Hinkley, Administrative Assistant to Public Services

Holly Heymann, Finance Clerk

Steve Christy, Building Maintenance Technician, Parks and Cemeteries

Staff Changes - New Hires:

Erin O'Connor, Administrative Assistant to the Code Enforcement Officer

Courtney Kemp, Administrative Assistant to the Community Development Director (Starting Monday August 3rd)

Diane Kiriaji, Administrative Assistant to Public Services

Jenna Domer, Finance Clerk (Starting Friday July 31st)

George "Joe" Leighton, Building Maintenance Technician, Parks and Cemeteries

We want to thank those that recently resigned for their service to the Town of Bridgton and welcome the new employees to the Town of Bridgton.

We were able to fill the vacant positions expediently by utilizing a **notebook** that has been created for applicants that applied for a position but may not have been considered or accepted. All applications go into this notebook and is available to Department Heads for any open positions to be considered along with applications submitted for a specific position.

Board Training has been rescheduled to September, date to be determined, due to the run-off election for a Board of Selectman member.

Bridgton received a \$5,631 dividend check from **Maine Municipal Association Workers Compensation** fund as a result of its good loss experience and loss prevention programs. Congratulations to all of our employees for being safe and to our Department Heads for overseeing their departments to assure safety is at the forefront.

Bridgton Police Department

The Bridgton Police Department will be conducting the **National Click It OR Ticket Campaign** targeting seat belt enforcement using monies obtained from grants done by our Administrative Assistant, Ashley Bedard. **Brandan George** will be returning to the Police Department in August as a full-time Police Officer.

Bridgton Fire Department

Chief Harriman attended the recent **Cumberland Oxford local Chief's meeting**. The group will be reviewing our area **mutual aid agreements** and adding a Chief's response as requested for serious calls to fill command system positions or other needs, if needed. The department has been busy with **recent weekly storms**, this summer as the threat continues. The **annual hose testing and pump testing** is scheduled for the first week in September. Three members will be attending **emergency vehicle operations** two-day class which will be held in Bridgton, and the practical in Fryeburg. Six members are in **firefighter ½** classes that are on-going and somewhat delayed due to Covid-19 issues.

Until next time....be safe and be well.

Respectfully submitted,
Georgiann M. Fleck
Deputy Town Manager

9. Old Business (*Board of Selectmen Discussion Only*)**a. Wastewater Status Update**

Brent Bridges, PE Wastewater Project Engineer, gave a presentation with an updated timeline and answered questions from the Board.

b. Streetscape: Upper and Lower Main Street Status Update

Town Manager Peabody provided a brief update of the Upper and Lower Main Street status. And answered questions from the Board regarding the crosswalks.

10. Treasurer's Warrants

Motion was made by Selectman Eastman for approval of Treasurer's Warrants numbered 146, 147, 148, 150, 151, 152, 153, 154, 155, 156, 157, 1, 2, 3, 4, 5, 6, 7 and 8 ; second from Selectman Packard. 4 approve/ 0 oppose

11. Public Comments on Non-Agenda Items

Community Development Director Linda LaCroix recommended to defer bringing new land use ordinances but to instead include councils consolidated Land Use Ordinance Site Plan, Shoreland and Subdivision Ordinance for consideration at June 2021 Town Hall Meeting.

12. Dates for the Next Board of Selectmen's Meetings

August 11, 2020

August 25, 2020; to be determined.

13. Adjourn

Town Manager Peabody adjourned the meeting at 7:40 P.M.

Respectfully submitted,
Samantha Eichel
Deputy Town Clerk