

Board of Selectmen's Meeting Minutes  
January 12, 2021; 4:00 P.M.

Board Members Present (Virtual): Liston E. Eastman, Chairman; Glenn R. Zaidman, Vice-Chairman; Carmen E. Lone; Paul A. Tworog; G. Frederick Packard

Administration Present: Town Manager Robert Peabody; Deputy Town Manager Georgiann Fleck; Town Clerk Laurie Chadbourne; Public Services Director David Madsen; Community Development Director Linda LaCroix

1. Call to Order

Chairman Eastman called the meeting to order at 4:15 P.M.

2. Pledge of Allegiance

The Board recited the "Pledge of Allegiance."

3. 4:00 P.M. Executive Session: Board Matters Pursuant to MRS Title 1, Section 405.6A

**Motion** was made by Vice-Chairman Zaidman to enter executive session at 4:16 P.M. per MRS Title 1, Section 405.6.A for discussion of Board matters and to consult with council; second from Selectman Packard. 5 approve/0 oppose

**Motion** was made by Vice-Chairman Zaidman to exit executive session at 5:20 P.M.; second from Chairman Eastman. 5 approve/0 oppose

4. Action Items Following Executive Session

There were no action items following executive session.

Chairman Eastman reminded Board Members that any concerns or input regarding employees must be directed to the Town Manager.

5. Approval of Minutes

a. December 22, 2020

**Motion** was made by Selectman Packard for approval of the minutes from December 22, 2020 Board Meeting; second from Vice-Chairman Zaidman. 5 approve/0 oppose

6. Public Comments on Non-Agenda Items

Community Development Director LaCroix reported that the tax increment financing documents are underway and will be ready for approval at the next meeting.

Community Development Director LaCroix reported that the ordinance consolidation will be considered at the November 2021 election.

Community Development Director LaCroix reported that the Community Development Advisory Committee will not be moving forward with the pedestrian bridge due to the cost but the highland lake sidewalk project will be with any additional funding to be carried forward.

Community Development Director LaCroix reported that the Broadband Committee is reviewing options for a regional proposal from Redzone. Discussion ensued.

7. Committee/Liaison Reports

There were no reports.

8. Correspondence, Presentations and Other Pertinent Information

There were no correspondence, presentations, or other pertinent information.

9. New Business

a. Awards and Other Administrative Recommendations

1. Town Manager Evaluation Process

The Board opted to conduct the evaluation on May 11<sup>th</sup>.

The Board requested that alternative options for conducting the annual town meeting be researched.

b. Permits/Documents Requiring Board Approval

1. Revised Fee Schedule

**Motion** was made by Vice-Chairman Zaidman for approval of the 2021/22 fee schedule; second from Selectman Lone. 5 approve/0 oppose

2. New Road Names

a. Starry Lane

**Motion** was made by Vice-Chairman Zaidman to approve Starry Lane for the private way sited on Map 13, Lot 10A owned by Martin Wesolowski; second from Selectman Packard. 5 approve/0 oppose

b. Dala Road

**Motion** was made by Vice-Chairman Zaidman to approve Dala Road for the private way sited on Map 2, Lot 9 owned by Matthew Delamates; second from Selectman Packard. 5 approve/0 oppose

c. Mulligan Way

**Motion** was made by Vice-Chairman Zaidman to approve Mulligan Way for the private way sited on Map 19, Lot 35 owned by Jay and Ronny Sprinkle; second from Selectman Packard. 5 approve/0 oppose

3. Appointment of Glenn R. Zaidman to the Pondicherry Park Committee

**Motion** was made by Selectman Packard to appoint Glenn Zaidman to the Pondicherry Park Stewardship Committee to a three-year term; second from Selectman Tworog. 5 approve/0 oppose

4. Appointment of Rachel Miller to the Recycling Committee

**Motion** was made by Selectman Packard to appoint Rachel Miller to the Recycling Committee; second from Selectman Lone. 5 approve/0 oppose

5. Appointment of Director to EcoMaine

**Motion** was made by Selectman Packard to appoint Vice-Chairman Zaidman to the eocMaine Board of Directors; second from Selectman Tworog. 5 approve/0 oppose *[see alternate appointment under agenda item 12]*

6. Victualer's License to Dunkin Donuts

**Motion** was made by Selectman Packard for approval of the Victualer's License to BRM Donuts LLC dba Dunkin Donuts; second from Vice-Chairman Zaidman. 5 approve/0 oppose

c. Selectmen's Concerns

- **Selectman Tworog** had no concerns.
- **Selectman Packard** had no concerns.
- **Vice-Chairman Zaidman** voiced concerns regarding warranty and repair of the crosswalk tiles.
- **Chairman Eastman** had no concerns.

d. Town Manager's Report/Deputy Town Manager's Report

Town Manager Peabody read the following report into the record:

**General:** A reminder that masks are required at the Town Office and Transfer Station. If you are unable to wear one due to an underlying medical condition, please call to set up an appointment so that we can accommodate you in a manner that is safe for you and our staff.

An important reminder that with winter weather upon us, it is important to keep your driveways and private roads cleared and sanded so that, if the need arises, emergency personnel can safely access your property.

Regarding weather events, please be aware that we post information on the Town's Facebook page and the Town's website. Additionally, all the local television channels are notified when the Town Office closes.

**Cemeteries:** Sawyer Engineering has begun his survey both sections of the South High Street Cemetery. Georgiann and I are meeting with him tomorrow to go over his preliminary findings.

**Recreation:** The Skating Rink is open weekdays from 4-7pm, Saturday from 12-8pm and Sunday from 9am-5pm. Due to COVID-19 restrictions, the maximum number allowed in the building is 10. Face coverings are required and sign-in required.

Supervised snow shoeing in Pondicherry Park starts today. Middle School and High School meet at the Depot Street entrance on Tuesdays from 3:00-4:15pm. Kindergarten through Grade 5 Cohort A is held on Wednesdays from 3:00-4:15pm and Cohort B is held on Thursdays at the same time. Both Cohorts meet at school dismissal.

**Fire Department:** The ladder truck and all ground ladders were tested by a specialist vendor and passed. The new service truck will be designated as Squad-2 and will be placed in service at Central Station when the graphic applications are completed.

Notification was received from Cumberland County concerning possible scheduling for non-EMS and firefighters for the COVID vaccinations after January 25<sup>th</sup>.

**Town Office:** Suzzanah Forsythe has resigned her position as Deputy Town Clerk. The position is being advertised. Applications are available on the Town website.

**Financials:** Before you tonight are the October financials and the Revenue and Expenditure Summary Report. As you will note, the benchmark is 33% for the month. Revenues are at 36.6% and Expenditures at 33.6%.

Before you tonight are the November financials and the Revenue and Expenditure Summary Report. As you will note, the benchmark is 42% for the month. Revenues are at 36.6% and Expenditures at 40.1%.

Deputy Town Manager Fleck read the following into the record:

After 17 years of serving the people of the Lakes Region, **Bridgton Eye Care** located at 52 Portland Road recently closed its doors. Owners, Christine Newell Barthelette with over 25 years of experience in diagnosing and treating eye diseases, and Ken Barthelette, office manager, worked with local universities and like businesses to sell the business and/or its equipment to no avail. We thank them for the time they were in Bridgton with their business and wish them luck in their next endeavor.

10. Old Business

a. Wastewater Status Update

Town Manager Peabody provided a brief wastewater status update.

b. Streetscape: Upper and Lower Main Street Status Update

Town Manager Peabody provided a brief streetscape status update.

11. Treasurer's Warrants

**Motion** was made by Selectman Lone for approval of Treasurer's Warrants numbered 86 through 94, all inclusive; second from Selectman Packard. 5 approve/0 oppose

12. Public Comments on Non-Agenda Items

Vice-Chairman Zaidman reported that the by-laws of ecoMaine allow for an alternate. **Motion** was made by Chairman Eastman to appoint Town Manager Peabody to serve as an alternate to ecoMaine Board of Directors; second from Selectman Packard. 5 approve/0 oppose

13. Dates for the Next Board of Selectmen's Meetings

January 26, 2021 (Chairman Eastman will not be in attendance on January 26, 2021.)  
February 9, 2021

14. Adjourn

Chairman Eastman adjourned the meeting at 6:52 P.M.

Respectfully submitted,

Laurie L. Chadbourne,  
Town Clerk