

Board of Selectmen's Meeting Minutes  
January 26, 2021; 5:00 P.M.

Board Members Present (Virtual): Glenn R. Zaidman, Vice-Chairman; Carmen E. Lone; Paul A. Tworog; G. Frederick Packard

Board Member Absent: Liston E. Eastman, Chairman

Administration Present: Town Manager Robert Peabody; Deputy Town Manager Georgiann Fleck; Town Clerk Laurie Chadbourne; Community Development Director Linda LaCroix, Recreation Director Gary Colello

1. Call to Order

Vice-Chairman Zaidman called the meeting to order at 5:00 P.M.

2. Pledge of Allegiance

The Board recited the "Pledge of Allegiance."

3. Approval of Minutes

a. January 12, 2021

**Motion** was made by Selectman Packard for approval of the minutes from the January 12, 2021 Board Meeting; second from Selectman Tworog. 4 approve/0 oppose

4. Public Comments on Non-Agenda Items

Community Development Director LaCroix reported that the Planning Board will be bringing forth a recommended zoning change for the March Referendum Election.

5. Committee/Liaison Reports

On behalf of the Ordinance Review Committee, Deb Brusini reported that the Committee has completed their process for three ordinances and will be submitting them to the Board at their next meeting.

6. Correspondence, Presentations and Other Pertinent Information

There were no correspondence, presentations, or other pertinent information.

Brought new business forward.

9. New Business

a. Awards and Other Administrative Recommendations

1. Budget Timeline – Deputy Town Manager

Deputy Town Manager Fleck suggested a schedule for review of the FY 2021/2022 proposed budget with department heads and outside agencies. The Board supported this schedule and requested that the meetings also be offered virtually for public viewing.

b. Permits/Documents Requiring Board Approval

1. Marijuana Establishments License to the Great Atlantic Puffin Company

Kelli Bouthiette is intending to open an adult use marijuana establishment. She provided a summary of the application process and her plans for the business. **Motion** was made by Selectman Packard to approve a Marijuana Establishment License request from the Great Atlantic Puffin Company; second from Selectman Tworog. 4 approve/0 oppose

### 3. Tax Increment Financing District

- a. Order of the Board of Selectmen for a Referendum Vote
- b. Assessors Certificate of Original Assessed Value
- c. Notice of Public Hearing on March 9, 2021
- d. Special Town Meeting Warrant; March 30, 2021

Woodland Senior Living is requesting a Special Town Meeting to be held on March 30, 2021, to hold a public hearing on March 9, 2021 and vote on the proposed Woodlands Senior Living Municipal Development and Tax Increment Financing District. **Motion** was made by Selectman Tworog to set the Public Hearing for March 9, 2021 and Special Town March 30, 2021 at 8:00 A.M. to 8:00 P.M. at the Town Hall; second from Selectman Packard. 4 approve/0 oppose The Board requested that the TIF information be linked from the homepage on the website.

**Motion** was made by Vice-Chairman Zaidman to approve:

Order of the Board of Selectmen of the Town of Bridgton for a Referendum Vote

The Municipal Officers of the Town of Bridgton hereby order that the following question be placed on a referendum ballot to be submitted to the voters on Tuesday, March 30, 2021:

Question: Shall the voters of the Town of Bridgton, Maine designate a municipal tax increment financing district to be known as the Woodlands Senior Living Municipal Development and Tax Increment Financing District and adopt the Development Program for the district?

IT IS FURTHER ORDERED that a public hearing to be held remotely using GoToMeeting on the referendum question at 6:00 P.M. on March 9, 2021 at the following link: <https://www.gotomeet.me/BridgtonMaine/bos>

**You can also dial in using your phone.**

United States (Toll Free): [1 866 899 4679](tel:18668994679)

United States: [+1 \(571\) 317-3116](tel:+15713173116)

**Access Code:** 189-387-141

Second from Selectman Packard. 4 approve/0 oppose

### 6. Tax Abatements

**Motion** was made by Vice-Chairman Zaidman to approve the recommended January 26, 2021 tax abatements totaling \$1,355.47; second from Selectman Lone. 4 approve/0 oppose

### 7. Earned Paid Leave Policy

**Motion** was made by Selectman Tworog to include Addendum #1: Earned Paid Leave in the Town of Bridgton personnel Policy; second from Selectman Lone. 4 approve/0 oppose

### 8. Certificate of Commitment of Sewer User Rates Commitment #247

**Motion** was made by Selectman Packard to commit the October 1, 2020 to December 31, 2020 Sewer User Rate Commitment #247 comprising 2 pages totaling \$2,744.88 to the Treasurer for collection; second from Selectman Tworog. 4 approve/0 oppose

### 10. Old Business

a. Wastewater Status Update

b. Streetscape: Upper and Lower Main Street Status Update

Town Manager Peabody provided a brief update on the status of the Wastewater and Streetscape projects. He reported that an executive session is scheduled for 4:00 P.M. on February 9<sup>th</sup> for discussion of land acquisition; Brent Bridges, PE will be in attendance.

#### d. Town Manager's Report/Deputy Town Manager's Report

Deputy Town Manager Fleck read the following report into the record:

DEPUTY TOWN MANAGER'S REPORT / January 26, 2021

##### General

Samantha Eichel, Deputy Town Clerk, submitted her resignation effective February 19th. Samantha has worked for the Town for approximately 5 years. We wish her the best of luck in her next endeavor.

##### Bridgton Recreational Department

The Ice Rink is open! Monday, Tuesday and Wednesday 4:00p.m. to 7:00p.m.; Friday 4:00p.m. to 8:00p.m.; Saturday 12:00p.m. to 8:00p.m. and Sunday 9:00a.m. to 5:00p.m. COVID-19 protocol is being followed with sign-in, screening, required face coverings, 1 hour limit for a maximum of 10 skaters. Skates are available for use and are disinfected after each use. Beginning February 1<sup>st</sup>, the Town Hall Gym will be opening! You can register at [bridgtonmaine.org/bridgton-recreation](http://bridgtonmaine.org/bridgton-recreation). A staff member will contact you within 48-hours to confirm a time block. 60-minute blocks are \$15.00 per block which is limited to 1 block per week at this time. Supervision required for 18 and under, maximum number allowed per group is 5, users must follow CDC recommendations and pertinent executive orders. General times available are Monday-Friday 5:00p.m.; 6:00p.m. and 7:00p.m. and Saturday 9:00a.m. to 8:00p.m. and Sunday 9:00a.m. to 5:00p.m. When there is snow...The snowshoe club continues. For information on this, and more, contact the Recreation Director at 647-1126 or refer to our website at [www.bridgtonmaine.org](http://www.bridgtonmaine.org).

##### Bridgton Fire Department

The new Fire Department service truck will be designated as Squad 2 and is now in service at Central Station. The truck will tow the air boat and ATV trailers. The truck has room for 5 firefighters, an open rear bed with six cabinets to house a multitude of supplies ranging from medical/AED/gloves, eye, ear and COVID-19 protection to traffic control and vehicle extrication equipment. Two days after putting the truck in service we were called for an ice/water rescue in Oxford. The truck towed the boat excellent with 3 staff on board. On January 16, 2021 the forecast was for rain however it quickly turned into an unexpected snowstorm. DOT had a breakdown and could not plow Route 302 west for hours. A series of vehicle accidents began at six in the morning lasting throughout the day. Thank you to our Public Services Department for their assistance, and the response of our staff mitigating simultaneous service calls throughout town. The Fire Chief is waiting for potential scheduling by Cumberland County EMA for COVID-19 vaccinations that may be available after January 25<sup>th</sup>. The Fire Chief reviews proposed subdivisions, new businesses and attends Department Head Round tables and Planning Board meetings regularly.

##### Bridgton Health Officer

The Health Officer continues to participate in Zoom Meetings most recently MMA's "HR in the Age of COVID 19" as well as the CDC briefing held every Tuesday and Thursday at 2:00p.m. with Dr. Shah, Maine's CDC Director. Upcoming meetings include a Zoom meeting on January 28<sup>th</sup> at 7:30a.m. with the Bridgton Rotary Club, a meeting on January 29<sup>th</sup> with MCV for a discussion on Developing Affordable Housing Ownership with Residents to green their homes and bi-weekly meetings with Maine Health via conference call for COVID-19 updates— next meeting is scheduled for February 2<sup>nd</sup> at 8:30am. Educational Signs have been ordered at no cost from Maine CDC. Please be aware there are many scammers seeking your information so PLEASE DON'T GIVE OUT ANY OF YOUR PERSONAL INFORMATION if you are not sure. You can refer to the Maine.gov website - Maine Attorney General for any tips to be aware of and list of common scams to be aware of.

Until next time....be safe and be well.

Respectfully submitted, Georgiann M. Fleck, Deputy Town Manager

#### 11. Treasurer's Warrants

**Motion** was made by Selectman Lone for approval of Treasurer's Warrants numbered 95-100 (all inclusive); second from Selectman Tworog. 4 approve/0 oppose

##### c. Selectmen's Concerns

- **Selectman Lone** had no concerns.
- **Selectman Tworog** reported that the Town seems to be spending a lot of time related to the administration of the water levels and offered to be the point person for citizens that have concerns about the administration of the policy. Vice-Chairman Zaidman directed this issue to the next agenda.
- **Selectman Tworog** requested that Community Development Director LaCroix prepare a report of the status of development projects in town (to include the building next to Tap House, the 144 Main Street Project and the gateway project on the corner).

7. 6:00 P.M. Public Hearings

a. New Liquor License Application to Stella's on the Square

Vice-Chairman Zaidman opened the public hearing at 6:00 P.M. Applicant Nicholas Orgo said that Stella's on the Square is intended to be a kitchen for a catering facility and social and/or special events but is not intended to be a full restaurant at this time. The public hearing was closed at 6:02 P.M.

b. Special Amusement Permit Application to Stella's on the Square

Vice-Chairman Zaidman opened the public hearing at 6:02 P.M. Applicant Nicholas Orgo said that special amusement will include live entertainment while being respectful and considerate of the neighborhood. The public hearing was closed at 6:06 P.M.

8. Action Items Following Public Hearing

a. New Liquor License Application to Stella's on the Square

**Motion** was made by Selectman Lone to approve a Liquor License for Stella's on the Square; second from Selectman Tworog. 4 approve/0 oppose

b. Special Amusement Permit Application to Stella's on the Square

**Motion** was made by Selectman Lone to approve a Special Amusement Permit to Stella's on the Square; second from Selectman Packard. 4 approve/0 oppose

c. Selectmen's Concerns

- **Selectman Tworog** is strongly opposed to charging residents for use of the Town Hall. Discussion ensued. Vice-Chairman Zaidman directed this issue to the next agenda.
- **Selectman Packard** had no concerns.
- **Vice-Chairman Zaidman** requested that a copy of the monthly department head reports be provided to the Board again.

2. Victualer's License to Stella's on the Square

**Motion** was made by Selectman Packard to approve a Victualer's License for Stella's on the Square; second from Selectman Tworog. 4 approve/0 oppose

12. Public Comments on Non-Agenda Items

There were no public comments.

13. Dates for the Next Board of Selectmen's Meetings

February 9, 2021

February 23, 2021

14. Adjourn

Vice-Chairman Zaidman adjourned the meeting at 6:20 P.M.

Respectfully submitted,

Laurie L. Chadbourne,  
Town Clerk