



Emergency Management Agency (EMA) Monthly Departmental Report

January 2021

The month of January was spent on numerous topics. The First Responder roster for vaccines was emailed to Cumberland County to assist in the planning and establishing the number of vaccines needed for our Town, as well as attended CDC briefings on the status of the Pandemic. I created a job description for an intern position for the summer to assist in completing a portion of the Emergency operation plan and plan to apply for that position in February from the Maine Government Summer Internship Program. During the month I continued to fine tune the documentation for the requested budget proposal and met with the Town manager, Deputy Manager and Finance Director to present it to them. In working with the Public Works Director, I was able to draft the Hazard Mitigation Plan that looks at projects to be done over the next couple of years and qualifies us for grants towards those projects. I also worked on the Emergency Operation Plan ESF 8 (emergency support function 8) Pandemic Planning. I had discussion with Cumberland County about social media presence and created a County Social Media Position plan for their review. Lastly, I assembled and received the first training on the new Mobile Command Center that was received through the Keep-Me-Healthy Grant from the State.

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