TOWN OF BRIDGTON PROPOSED DEPARTMENTAL BUDGET REVIEWS FY 2021/2022

Monday, March 1, 2021 Starting at 9:00 a.m.

Break for Lunch around Noon

071 - Recreation

018 - Town Hall

015 - Municipal Complex

051 - Public Works

052 - Town Garage

053 - Vehicle Maintenance

054 - Transfer Station

073 - Cemeteries

074 - Parks Department

076 - Pondicherry Park

294 - Capital Expense

014 - Community Development

013 - Code Enforcement

022 - Boards

017 - Town Clerk

016 - General Assistance

031 - Police Department

032 - Bridgton Fire Department

033 - Animal Control

034 - Civil Emergency

049 - Other Public Safety

035 - Health Officer

019 - Finance

291 - Insurances

292 - Employee Benefits

011 - Administration

012 - Assessing

029 - Other General Government

Tuesday, March 2, 2021 3:00p.m.

Review any outstanding departments Additional Comments or Questions

4:00p.m.

072 - Bridgton Public Library

075 - Bridgton Community Center

293 - Outside Agency Services

299 - Other Town Wide

010 - Revenues

Budget Summary FY 2021 / 2022

051	049	035	034	033	032	031	029	022	919	018	017	910	015	014	013	012	011	Expenses Accounts	010	Revenue Accounts	Account Code
Public Works	Other Public Safety	Health Officer	Civil Emergency	Animal Control	Fire	Police	Other General Government	BOS / PB&AB	Finance	Town Hall	Town Clerk	General Assistance	Municipal Complex	Community Development	Code Enforcement	Assessing	Administration		General Government		Department
\$793,579.00	\$322,003.00	\$2,213.00	\$13,369.00	\$23,844.00	\$383,678.00	\$863,208.00	\$63,000.00	\$23,798.00	\$135,356.00	\$18,456.00	\$203,549.00	\$18,844.00	\$112,543.00	\$150,500.00	\$112,707.00	\$52,500.00	\$371,774.00		\$3,345,116.00		Approved Budget 2021
\$790,424.00	\$327,055.00	\$3,828.00	\$44,051.00	\$24,327.00	\$348,606.00	\$1,025,621.00	\$63,000.00	\$18,751.00	\$176,819.00	\$33,960.00	\$213,875.00	\$22,344.00	\$116,863.00	\$197,713.00	\$141,351.00	\$60,821.00	\$371,816.00		\$3,680,829.00		Approved Budget 2021 Department Head Proposed Budget 2022
(\$3,155.00)	\$5,052.00	\$1,615.00	\$30,682.00	\$483.00	(\$35,072.00)	\$162,413.00	\$0.00	(\$5,047.00)	\$41,463.00	\$15,504.00	\$10,326.00	\$3,500.00	\$4,320.00	\$47,213.00	\$28,644.00	\$8,321.00	\$42.00		\$335,713.00		Yearly Change (\$+/-)DH
-0.40%	1.57%	72.98%	229.50%	2.03%	-9.14%	18.82%	0.00%	-21.21%	30.63%	84.01%	5.07%	18.57%	3.84%	31.37%	25.41%	15.85%	0.01%		10.04%		Yearly Change (%+/-)DH
\$737,387.00	\$327,055.00	\$3,828.00	\$20,884.00	\$24,327.00	\$347,799.00	\$995,063.00	\$63,000.00	\$17,854.00	\$148,676.00	\$33,960.00	\$213,875.00	\$22,344.00	\$116,240.00	\$178,180.00	\$141,151.00	\$60,821.00	\$371,816.00		\$3,680,829.00		Town Manager Proposed Budget 2022
(\$56,192.00)	\$5,052.00	\$1,615.00	\$7,515.00	\$483.00	(\$35,879.00)	\$131,855.00	\$0.00	(\$5,944.00)	\$13,320.00	\$15,504.00	\$10,326.00	\$3,500.00	\$3,697.00	\$27,680.00	\$28,444.00	\$8,321.00	\$42.00		\$335,713.00		Yearly Change (\$+/-)TM
-7.08%	1.57%	72.98%	56.21%	2.03%	-9.35%	15.27%	0.00%	-24.98%	9.84%	84.01%	5.07%	18.57%	3.28%	18.39%	25.24%	15.85%	0.01%		10.04%		Yearly Change (%+/-)TM
																				T #	Final Approved Budget 2022

299 Other Townwide TC School/County Tax Gross Appropriations Revenues							294 Capital Expenditures	293 Outside Agencies			0/6 Pondicherry Park				073 Cemeteries	072 Library	071 Recreation	054 Transfer Station			Code
nty Tax opriations	nty Tax	nty Tax	nty lax		TOTAL	ıwide	enditures	encies	Benefits		y Park	y Center		i	ă.		7	station	Vehicle Maintenance	age	Department
(\$3,345,116.00)	100 011 110 001	\$7,749,919.00	(0.00,044,011,00)	(\$10,647,011,00)	\$18,393,930.00	\$11,334,609.00	\$632,500.00	\$64,008.00	\$841,968.00	\$193,280.00	\$12,050.00	\$77,387.00	\$219,529.00	\$41,377.00	\$44 STEELS	\$24 000 00	\$283,921.00	\$541,890.00	\$379,890.00	\$22,600.00	Approved Budget 2021
	\$3,680,829.00	\$8,794,448.00	(\$10,644,011.00)	1610 64 001	\$19,438,459.00	\$11,613,093.00	\$870,000.00	\$87,575.00	\$912,560.00	\$184,262.00	\$7,050.00	\$76,937.00	\$205,566.00	\$57,294.00	\$84,000.00		\$362,666.00	\$596,053.00	\$376,516.00	\$23,662.00	Approved Budget 2021 Department Head Proposed Budget 2022
	\$7,025,945.00	\$1,044,529.00	\$0.00		\$1,044,529.00	\$278,484.00	\$237,500.00	\$23,567.00	\$70,592.00	(\$9,018.00)	(\$5,000.00)	(\$450.00)	(\$13,963.00)	\$15,917.00	\$0.00		\$78,745.00	\$54,163.00	(\$3,374.00)	\$1,062.00	Yearly Change (\$+/-)DH
	-210.04%	13.48%	0.00%		5.68%	2.46%	37.55%	36.82%	8.38%	-4.67%	-41.49%	-0,58%	-6.36%	38.47%	0.00%	F1.1.070	77 73%	10.00%	-0.89%	4.70%	Yearly Change (%+/-)DH
	(\$3,680,829.00)	\$8,093,739.00	(\$10,842,122.00)		\$18,935,861.00	\$11,613,093.00	\$620,000.00	\$63,850.00	\$849,130.00	\$184,262.00	\$6,550.00	\$76,937.00	\$205,566.00	\$56,550.00	\$84,000.00	00.757,100¢	\$261 727 00	\$590,253.00	\$376,516.00	\$23,662.00	Town Manager Proposed Budget 2022
	(\$335,713.00)	\$343,820.00	(\$198,111.00)	40 .40004.000	\$541.931.00	\$278,484.00	(\$12,500.00)	(\$158.00)	\$7,162.00	(\$9,018.00)	(\$5,500.00)	(\$450.00)	(\$13,963.00)	\$15,173.00	\$0.00	\$//,311.00	¢77 311 00	\$48,363.00	(\$3,374.00)	\$1,062.00	Yearly Change (\$+/-)TM
	10.04%	4.44%	1.86%	0,000	2 05%	2.46%	-1.98%	-0.25%	0.85%	-4.67%	-45.64%	-0.58%	-6.36%	36.67%	0.00%	27.23%		8.92%	-0.89%	4.70%	Yearly Change (%+/-)TM
																					Final Approved Budget 2022

	2019 Actual	2020 Actual	2021 2 Budget of	2021 YTD as De of 12/31/2020	Department Head	Town Manager	ROS Approval
Dept: 071 Recreation Payroll							000000000000000000000000000000000000000
1-1010 Salary 50,921 51,345 55,073 20,728 57,826 57,826 3% COLA & 2% market adjustment if approved by the Town Manager **Note the YTD salary line has received benefit from the Keep Me Healthy Grant thereby reducing this expense	50,921 approved by the To	51,345 own Manager **	55,073 Note the YTD sa	20,728 Mary line has receiv	57,826 ed benefit from the	56,726 Keep Me Healthy Gra	0 ont thereby
1-1020 Hourly		26,373	33,218	14,903	34,216	34.216	0
3% COLA if approved by the Town Manager - F/T Programmer - \$34,216 (\$16.45 per hour) Cost offset by Salmon Point Campground Revenue - \$35,000 ** Note the YTD amount has received benefit from the Keep Me Healthy Grant thereby reducing this expense.	nager - F/T Progran the Keep Me Healt	mmer - \$34,216 thy Grant thereb	(\$16.45 per hou y reducing this	ur) Cost offset by s expense.	Salmon Point Campg	round Revenue - \$35	,000 ** Note the
1-1030 Part Time	50,130	75,113	87,760	69,774	153,820	153,820	0
o.5 weeks - (4) WSI Swim Instructors - \$16,400, (5) Camp Staff \$20,500, (8) Lifeguards @ Highland Lake, Woods Pond, and * Salmon Point \$32,800; (3) Teen Summer Staff \$15,120; \$69,000 Before and After School Program; Cost offset by Moose Pond Trust / YTD increase reflects the addition of a Day Camp Program at the	and After School	np Staff \$20,500 Program; Cost o	, (8) Lifeguards offset by Moose	@ Highland Lake, I Pond Trust / YTD	Woods Pond, and *. increase reflects the	Salmon Point \$32,800 addtion of a Day Car	
Sum of the School year to accompose families with children learning remotely. This Day Camp program was primarily funded by the Maine Department of Education CRF (Coronavirus Response Fund) grant through MSAD #61.	ramilies with childr t through MSAD #	en learning rem 61.	otely. This Day	Camp program wa	is primarily funded b	y the Maine Departm	ent of Education
1-1040 Overtime		930	1,000	5,034	1,000	1,000	0
1-1060 Longevity 1,200 \$37.50 per week / 52 weeks for the Recreation Director	1,200 creation Director	1,950	1,950	1,012	1,950	1,950	0
Total Payroll Employee Benefits	101,051	155,711	179,001	111,451	248,812	247,712	0
2-2010 FICA 7.65%	7,467	11,283	0	8,525	19,034	18,950	0
Total Employee Benefits Supplies	7,467	11,283	0	8,525	19,034	18,950	0
3-3010 Office Supplies Office Supplies for Rec Director & Rec Programmer	0 rogrammer	40	1,000	0	1,000	750	0
3-3050 Small Equip	3,800	3,695	2,000	0	0	0	0
3-3080 Postage		35	0	0	0	0	
3-3360 Fall Prog. 13,354 13,720 9,600 5,182 Soccer \$6,500 (uniforms, equipment, coach supplies, t-shirts younger levels, indoor soccer program of Maine). Revenue estimated to be \$3,000. Before/After School Program \$2,000	13,354 ach supplies, t-shir e/After School Proj	13,720 rts younger leve gram \$2,000	9,600 ls, indoor soccer	5,182 program of Maine,		8,500 8,500 Off-set by Fall Program (Soccer) Registration Fee	0 stration Fee
3-3370 Summer Prog. 28,869 24,137 30,750 2,557 30,750 30,750 Summer RecTrips/Equipment \$6,500; Summer Rec Scholarships \$7,875; Swim Lessons/Beach \$2,000, Teen Summer Rec (Transportation, Entry Fees, Equipment) \$14,375 / Off-set by Summer Program Registration Fee Revenue estimated to be \$3,000.	28,869 Immer Rec Scholar Registration Fee Re	24,137 ships \$7,875; S venue estimate	30,750 wim Lessons/Be d to be \$3,000.	2,557 ach \$2,000, Teen S	30,750 Summer Rec (Transp	30,750 vortation, Entry Fees,	0 Equipment)

0	361,232	136,280 362,666 361,232	136,280	283,921	250,809	130,035	
0	3,500	3,500	0	5,400	7,252	3,2/0	Com Other Service
c	2,300	2,500	c		Set By Reven	nge Island \$2500 - Off	Potential First Trip August 21 Cabbage Island \$2500 - Off Set By Revenue
0	3 500	S 5000	te of \$.56 / mile	I <i>IRS mileage ra</i> i 4 400	ed on the 202. 6.145	t avallable for use base 2,359	6-6220 Adult Trips 2,359 6.145 4.400
0	1,000	1,000	0	1,000	1,107	911	6-6190 Mileage
0	12,905	12,905	6,046	12,905	11,023	70,047	Othr Service
		attendants & stipend	Il phones for beach	(2) seasonal cel	e upgrade and	rogrammer Cell Phone	Total Brooks Service Cell phone, Programmer Cell Phone upgrade and (2) seasonal cell phones for beach attendants & stipends
0	1,125	1,125	774	1,125	1,721	745	One Penartment Wood and the
c	700	700	000			Ice Rink \$65 monthly	Internet Service for Town Hall and Ice Rink \$65 monthly
o	790	780	202	780	916	0	5-5140 Internet
0	11,000	11,000	4,879	11,000	8,386	9,302 and 9 extra units for us	5-5090 Equip Rental 7 Handicap Units, 3 Regular Units and 9 extra units for use during year for special events.
0	7,715	1./15	0	2,213	0,007		Property Srv
		prior to snow	or rayment 2 due	0 245	7 804	7 675	Total Prof & Tech
0	6,500	6,500	0 (31 Baymont 3 due	6,500	3,250 2022 Show Pa	6,500), \$6,500 pays for the	2021 Show is Paid (No Show 2020), \$6.500 pays for the 2027 Show Payment 1 due 13/31 Payment 3 due miss to change
ion) Conference	& Recreation Associati	n New England Parks	, INVERKA (Norther	0 110460 101 5051)	ciation) - \$53	ecreation & Parks Asso	\$300 (\$150 X 2), MERPA (Maine Recreation & Parks Association) - \$530
0	830	830	0	2330	2326	955 (Assocation) Conferen	4-4060 Training/Sch NRPA (National Recreation & Park
rks Association) -	NRPA (National Recreation and Parks Association) -		Association) - \$90 (Parks and Rec A	MPKA (Maine	ling Association) \$120,	\$175
0	385	385	0	385	318	220	4-4030 Memberships NSCA (National Strength Condition
0	70,450	70,700	10,258	77,400	59,646	67,185	Total Supplies Prof & Tech
0 clipboards, etc.	2,000 ;; keys, storage totes, o	2,000 equipment purchases	1,345 Shack items, small	1,500 n lessons, snack	2,407 n line for swin	2,670 its, swim buoys & swin	lies,
0 Keys, storage	21,200 squipment purchases; I	21,200 k shack items, small e £1,500.	355 swim lessons, snac e estimated to be ş	23,000 & swim line for s tion Fee Revenu	2,827 5, swim buoys 0sse) Registra	9,496 2,827 23,000 355 : First-aid kits, COVID 19 Supplies, swim buoys & swim line for swim lessons, snack shack ' Off-set by Spring Program (Lacrosse) Registration Fee Revenue estimated to be \$1,500.	ies,
0 be \$2,000.	7,250 Revenue estimated to L	7,250 (all) Registration Fee	819 Program (Basketb	9,550 Off-set by Winter	12,785 ts - \$3,000 /	8,996 <i>\$250; Festival of Ligh</i>	3-3380 Winter Prog. 7,250
BOS Approval	Town Manager Request	Department Head Request	2021 YTD as of 12/31/2020	2021 Budget	2020 Actual	2019 Actual	Dept: 071 Recreation

0	33,960	33,960	8,425	18,456	19,889	14,386	
0	21,165	21,165	6,607	9,218	11.741	5.140	lotal Property Srv
g run year-round,	ion day program bein	a result of the recreat	x 12 = \$480 - as	er's Office \$40 x	tion Programme	weii as ruii time Recrea 1.2 <u>mos</u>	plus current GWI/Internet of \$86, x 12 mos
0	1,512	1,512	519	480	750	480	5-5140 Internet
0	350	350	126	310	347	301 an day program being b	5-5120 Water Usage 301 347 Increased as a result of the recreation day program being held wast-round.
0 our year-round	4.375 4.375 the recreation day program being run year-round	4,375 esult of the recreation	3,146 Increased as a r	3,500 h 12/10/2020 -	4.118 per Kwh throug	2,122 10 New Energy at \$.076	5-5110 Electricity 2,122 4,118 3,500 3,146 Presently locked in with Constellation New Energy at \$.076 per Kwh through 12/10/2020 - Increased as a result of
0	500	ng voting. 500	eneral public duri 0	500	3,247	543	5-5100 Sec./Alarms 543 3,247 500 600 600 600 600 600 600 600 600 600
0	13,000	13,000	2,125	3,000	2,035	745	5-5050 Bldg Repair <i>\$9,896 to properly duct air handler (</i>
0 <i>r quoted contract</i>	1,078 Cartridges and belt per	1,078 w Air/HRV Desiccant C	691 ut excludes Rene	1,078 ating system bu	966 <i>intenance of he</i>	949 0, and semi-annual ma	5-5020 Equip Cntrct 949 966 1,078 1,078 1,078 1,078 Annitoring system for low temp \$250, and semi-annual maintenance of heating system but excludes Renew Air/HRV Desiccant Cartridges and belt per quoted contract pricing \$828.
0	350	350	0	350	278	0	5-5010 Equip Repair
0	2,638	2,638	84	2,638	2,070	2,490	Total Prof & Tech Property Srv
0	2,500	2,500	84	2,500	2,070	2,490	4-4280 Contrctd Srv Floor refinishing
0	138	138	0	138	0	0	4-4110 Inspections Fire Extinguisher Inspections
0	10,157	10,157	1,734	6,600	6,078	6,756	Total Supplies Prof & Tech
pr	3157 s an increase in demai	222 0 0 3,157 3157 With the recreation day program operating year-round, there is an increase in demand	0 <i>program operatii</i>	0 recreation day	222 1,157. With the	rly cost of Odorite = \$3	3-3999 Oth Supplies Cleaning supplies, etc., 35% of yearly cost of Odorite = \$3,157.
0	6,000	6,000	1,565	6,000	5,076 <i>ii 6/30/21</i>	5,432 at \$1.119 / gallon unti	3-3310 Heating Fuel 5,432 5,0 Presently locked in with C.N. Brown at \$1.119 / gallon until 6/30/21
0	200	200	59	200	766	0	3-3050 Small Equip
0	800	800	110	400	14	1324	3-3040 Building Sup Increase in general supplies
BOS Approval	Town Manager Request	Department Head Request	2021YTD as of 12/31/20	2021 Budget	2020 Actual	2019 Actual	Dept: 018 TOWN HALL

(Increase of \$15,504)

Budget Worksheet July 1, 2021 - June 30, 2022

Total Supplies	3-3999 Om Supplies 2,055 4,518 1,300 3,645 4,457 General misc supplies, plus 35% of yearly cost of Odorite (Centralized buying of paper goods, bathroom supplies & cleaning products)= \$3,157	3-3310 Heating Fuel 7,670 8,649 8,432 Average 3500 gallons per year; presently locked in at \$1.609 until 6/30/2021 with C.N. Brown	3-3050 Small Equipment 652 Items such as hand tools and replacement batteries for cordless tools	3-3040 Building Supplies Building maintenance and repairs such as ceiling tiles	3-3020 Drinking Water 1,487 1,016 1,139 312 Avg. (8) 5 gallon jugs per month @ \$10.99 x 8 x 12 months = \$1,055.04 plus \$6.95 delivery fee x 12=\$1,139	Total Employee Benefits Supplies	2-2100 Clothing Allowance	2-2010 FICA 7.65%	Total Payroll Employee Benefits	1-1060 Longevity \$37.50 per week x 52 weeks	1-1040 Overtime 366 3 Late meeting clean-up or call in when there is an issue with the building.	1-1030 Part Time 81 Part time help when custodian is on vacation or out sick	1-1020 Hourly 1-1020 Hourly 37,332 36,673 39,721 19,912 40,914 Full-time Custodian Hourly Rate presently \$19,10: Department Head Beginset includes a 20, COLA if control by Target 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1,	Dept: 015 Municipal Complex
12,773	2,055 Parly cost of Odorite (Cent	7,670 ntly locked in at \$1.609 u	652 ment batteries for cordles	909 h as ceiling tiles	1,487 1.0.99 x 8 x 12 months =	3,281	300	2,981	38,552		366 n there is an issue with th	854 vacation or out sick	37,332 entiv \$19.10: Department	2019 Actual
14,364	4,518 ralized buying o	8,649 ntil 6/30/2021 и	o s tools	181	1,016 \$1,055.04 plus	3,424	300	3,124	40,904	1200	390 e buildina	2,641	36,673	2020 Actual
11,871	1,300	8,432 vith C.N. Brown.	500	500	1,139 \$6.95 delivery t	3,710	300	3,410	44,571	1,950	500	2,400	39,721	2021 Budget
6,123	3,645 bathroom suppl	1,915	0	251	312 <i>6e x 12=\$1,139</i>	1,951	300	1,651	21,284	1,012	76	284	19,912	2021 YTD as of 12/31/20
15,028	4,457 ies & cleaning product	8,432	500	500	1,139	3,770	300	3,470	45,064	1,950	400	1,800	40,914	Department Head Request
14,728	4,457	8,432	200	500	1,139	3,747	300	3,447	44,764	1,950	400	1,500	40,914	Town Manager Request
0	0	0	0	0		0	0	0	0	0	0	0		BOS Approval

Budget Worksheet July 1, 2021 - June 30, 2022

0	116,240	116,863	56,940	112,543	113,104	103,528	
0	100	100	0	100	31	0	Total Othr Service
0	100	100	0	100	31 travel	0 own and out of town	6-6190 Mileage 2021 IRS mileage rate \$.56 per mile - In town and out of town travel
0	52,901	52,901	27,582	52,291	54,045	48,922	Othr Service
0	480	480	252	593	566	577	3-5160 Cell Phone 12 mos. x \$39.99 = \$480
	123	123	123	0		alarms	2-5130 Telephone Consolidated Communications line for fire alarms
0	3,800	3,800	1,977	3,800 er year	2,054 \$536 = \$3800 p	2,555 er plus reserve fee of	5-5130 Sewer Usage 2,555 2,054 2,sing on average 4700 gallons per quarter plus reserve fee of \$536 = \$3800 per year
0	1,500	1,500	822	1,500	1,680	1,429	3-5120 Water Usage
0	26,568	26,568 17 at \$.07600 per KWh	9,299 Intil 11/29/2020	26,568 on New Energy ι	24,941 with Constellati	22,648 s. Presently locked in	5-5110 Electricity 22,648 24,941 26,568 9,299 26,568 Budgeted for \$1800 per mo. X 12 months. Presently locked in with Constellation New Energy until 11/29/2020 at \$.07600 per KWh
	100	100	13	0	60		Seneral maintenance, plantings, etc.
0	15,000	15,000	12,462 œd	15,000 need to be repla	20,041 IVAC mini-splits	15,705 е- <i>мах аппиаlly, (2) I</i>	5-5050 Bldg Repair 15,705 20,041 15,000 Addition of 1 Steam clean and 1 strip & re-wax annually, (2) HVAC mini-splits need to be replaced
0	500	500	236	0	25	20	5-5030 Sign Repair Sign upkeep or replacement
0 n system testing	4,330 71.88; annual fire alam pections \$138.38.	4,330 low temp and fire \$3: - Fire Extinquisher Ins	2,148 arm System ie. implex Grinnel	4,330 nitoring of Fire AI ce \$3267; Tyco S	4,005 9.88; annual moi Boiler Maintenan	5,062 iic Alarm System \$29: - HVAC System and L	5-5020 Equip Critret 5,062 4,005 4,330 4,330 4,330 5-5020 Equip Critret 5,062 4,005 4,330 2,148 4,330 4,330 5-5020 Equip Critret 5,062 4,005 4,330 5-5020 Equip Critret 5,005 5-5020 Eq
0	500	500	250	500	673	926	5-5010 Equip Repair Vac's etc.
0	0	0	0	0	336	0	Total Prof & Tech Property Services
	0	0	0	0	151		4-4215 Hiring/PsyEv
	0	0	0	0	185		4-4210 MedTst/PhyE
BOS Approval	Town Manager Request	Department Head Request	2021 YTD as of 12/31/20	2021 2 Budget	2020 Actual	2019 Actual	Dept: 015 Municipal Complex Prof & Tech

Increase of \$4,320

0	1,000	1,500	1,480	500	617	for two offices.	3-3010 Office Supplies Supplies were purchased for two offices.
0	38,424	41,873	20,419	40,925	34,934	efits 33,917	Supplies
0	2,250	2,250	1,168	2,000 <i>прюуее</i>	938 In of Bridgton er	2-2999 Other Benefits Public Services Employees attire to Identify workers as being a Town of Bridgton employee	2-2999 Other Benefits Public Services Employee
0	3,325	3,325	2,850	3,325 72019	3,325 eement dated 7,	2-2100 Clothing Allowance 3,150 3,325 \$475 x 7 employees = \$3,325 in accordance with Public Works Agreement dated 7/2019	2-2100 Clothing Allowance $$475 \times 7$$ employees = $$3$,
0	32,849	36,298	16,401	35,600	30,671	30,767	2-2010 FICA 7.65%
0	426,068	471,157	218,432	462,035	406,106	400,685	local Payroll
0 1.00 per hour	2,000 Igible for an additional \$i	2,000 zer, backhoe,) are eli	849 ader, sweeper, doo	2,000 ment (grader, lo:	1,685 ing heavy equip	1-1100 Differential 2,143 1,685 2,000 2,00	1-1100 Differential In accordance with the parties when operating this equivalent
0 40 x 3 weeks =	8,350 e at \$30 x 49 weeks & \$	8,350 = <i>\$1,560, 1 employe</i>	3,750 e x <i>\$30 x 52 wks</i> :	10,970 2,080 1 employe	9,660 10 x 52 wks = \$.	12,610 9,660 10,970 3,750 8,350 8,350 12,610 9,660 10,970 3,750 8,350 8,350 8,350 8,350 1 employees (foreman) x \$60 x 52 wks = \$3,120, 1 employee x \$40 x 52 wks = \$2,080 1 employee x \$30 x 52 wks = \$1,560, 1 employee at \$30 x 49 weeks & \$40 x 3 weeks = \$1,590	1 employees (foreman): \$1,590
0	35,811	35,811	6,531	34,431	31,986	1-1040 Overtime OT rate is \$31.14 with an average of 1150 hrs of overtime	1-1040 Overtime OT rate is \$31.14 with a
0	0	0	0	2,000	0	In case we need to find a part time driver for winter work, if needed	In case we need to find
ement dated	in the public works agre	ordance with the pay scale in th Water Reclamation 50% / 50%).	es are in accordant Shared with Water	90 hrs; these rate hrs = \$44,138 (S	A license) x 200 \$21.22 x 2080 l	3 employees @ \$20.56 x 2080 hrs., 3 employees @ \$20.76 (Class A license) x 2080 hrs; these rates are in accordance with the pay scale in the public works agreement dated 7/1/2019; foreman \$26.40 x 2080 hrs = \$54,912; FT Admin Ass't \$21.22 x 2080 hrs = \$44,138 (Shared with Water Reclamation 50% / 50%).	3 employees @ \$20.56 7/1/2019; foreman \$26 1-1030 Part Time
0	334,819	334,819	161,873	325,084	300,919	278,722	1-1020 Hourly
0 n (\$13,527)	45,088 reclamation & 15% from	90,177 10% (\$27,053) water	45,429 etting revenues: 3	87,550 Manager / offs	61,856 ved by the Town	1-1010 Salary 75,894 61,856 87,550 45,429 90,177 45,088 Department Head Salary includes a 3% COLA adjustment if approved by the Town Manager / offsetting revenues: 30% (\$27,053) water reclamation & 15% from (\$13,527,53)	1-1010 Salary Department Head Salar Salmon Point
						orks	Payroll
BOS Approval	Town Manager Request E	as Department Head /20 Request	2021 YTD as C of 12/31/20	2021 Budget	2020 Actual	2019 Actual	

Budget Worksheet July 1, 2021 - June 30, 2022

0	250	250	216	200	99	4-4030 Memberships 210 American Public Works Association, etc.
0	230,322	234,822	94,334	252,463	179,929	Prof & Tech 226,476
						ad fabric, cleaning supplies & some PP
0	3.500	4.500	2,386	3,500	3,545	3-3999 Oth Supplies 3,164
	3	t year's budget	se was out of las	gal first purcha	ice was \$2.25 /	We have a two thousand gal tank we fill twice a year; this years price was \$2.25 / gal first purchase was out of last year's budget
0	4,500	4,500	0	6,000	3,999	3-3260 Dust Control 3,880
	300 yds at \$13.50/ya	p for lining ditching,	1,240; plus rip-ra	x 2400 yds = \$2	yd is \$8.85/yd.	We need gravel on hand for washouts and culvert work. Gravel per yd is \$8.85/yd. x 2400 yds = \$21,240; plus rip-rap for lining ditching, 300 yds at \$13.50/yd = \$4050.
0	25,290	25,290	4,060	30,600	10,043	3-3250 Gravel 26,161
1. / 6,667 yds \$6.00	00 / trucking \$25,000	us winter; dozer \$5,0	ve use the previou	on the amount v	ned. Depending	/ yd .
0	70,002	70,002	55,364	66,300	65,240	3-3240 Sand 62,878
	to carryover.	budget request due	on. Can decrease	ars price is \$58./	er year; this yea	The GPCOG bid is after the budget is set. We average 1800 tons per year; this years price is \$58,/ton. Can decrease budget request due to carryove
0	84,400	84,400	20,279	100,800	69,447	3-3230 Salt 92,229
					per year	(Cold Patch/Hot Top); \$146.00 per ton / for approximately 80 tons per year
0	11,680	11,680	1,512	11,680	7,686	3-3220 Road Patch 10,613
					5-30 per year	The GPCOG bid is after the budget is set. We do anywhere from 25-30 per year
0	17,000	20,000	6,699	20,000	10,345	3-3210 Culverts 16,989
					COG bid)	In-town work plus repainting what lines we have on the roads (GPCOG bid)
0	6.400	6,400	0	6,400	3,491	3-3200 Traffic Line 7,724
	1				etc.	Hand tools, chainsaws, work signs, and a jack needs replacement, etc.
0	3.000	3,000	1,419	2,000	4,326	3-3090 Tools 1,322
				DEP reports, etc	ection stickers,	Very rarely needed, but must budget for sending back unused inspection stickers,
0	50	50	41	20	2	3-3080 Postage 3
c	7,000	1,00				(2) Radios @ \$900 each = \$1800 for trucks need replacing; misc
0	2 000	2 000	662	3,400	0	3-3050 Small Equip
		0	222		0	3-3030 Office Furn
					ries a bit.	Have been running out of drinking water - need to increase deliveries a bit.
0	1,500	1,500	210	1,263	1,188	3-3020 Drinking Wtr 998
BOS Approval	Request	Request	of 12/31/20	Budget	Actual	Dept: 051 Public Works Actual
	Town Manager	as Department Head	2021 YTD as I	2021	2020	2019

Budget Worksheet July 1, 2021 - June 30, 2022

all Actual Budget of 12/31/20 Request Request 0 30 500 -30 500 500 1102 1462 804 537 871 871 102 1462 804 537 871 871 102 1462 804 537 871 871 103 3,378 2,500 0 2,500 2,500 2,508 0 6,500 1,913 6,500 6,500 2,508 0 6,500 1,913 6,500 6,500 2,508 0 1,913 6,500 6,500 6,500 2,508 1,913 7,42 2,400 2,400 2,400 354 1,54 354 0 3,54 354 354 3,509 2,500 0 2,500 2,500 2,500 2,500 ,803 2,462 3,500 3,500 3,500 3,500 3,500	There are two separate phone lines in the garage \$75/month	5-5150 Telephone	5-5140 Internet Internet and cable for the shop \$125 / month	5-5090 Equip Rental Excavator Rental - plan on rebuilding Oak Street - drainage	(Contracted Snow Plowing); This is to pay the 1 have.	5-5080 Snowplowing	100 hrs. x \$45/hr.	5-5070 Roadside Mow	Gate replacement	5-5060 Grnds Main	For the replacement and new signs	5-5030 Sign Repair	Torches at the shop have a yearly contract; An	5-5020 Equip Cntrct	Hydraulic hose repair, misc.	5-5010 Equip Repair	Property Srv	Total Prof & Tech	Traffic light repair, dozer for snow dump, if ne	4-4280 Contrctd Srv	For any surveying that is needed, based on rec	4-4250 Engineer Srv	query at \$1.25/emp	Based on random selection done each month:	4-4220 Drug/AlchiTs	New employees will need training (Clerical / Director)	4-4060 Training/Sch	Dept: 051 Public Works	
Actual Budget of 12/31/20 Request Request BOS Approv 30 500 -30 500 500 1462 804 537 871 871 1462 804 537 871 871 1462 804 537 871 871 1462 804 537 871 871 1462 804 537 871 871 3,378 2,500 0 2,500 2,500 3,378 2,500 1,913 6,500 6,500 sst service (DTN, LLC) 1,913 6,500 2,500 4,969 10,504 2,636 10,621 10,621 1,511 1,200 742 2,400 2,400 1,54 354 0 354 354 2,011 2,500 2,500 2,500 2,402 3,500 2,500 2,500 2,462 3,500 3,500 3,500 <	e \$75/month	875	1,264	5,305 drainage	оwn of Harrison to c	3,803	-	3.958		0		1,082	nual Fire Extinguishe	354		1,036		7,370	eded, weather forec	6,058	ent survey charges;	0		a Federal and State	1102		0	Actual	2019
Budget of 12/31/20 Request Request BOS Approvements 500 -30 500 500 804 537 871 871 2,500 0 2,500 2,500 4,500 1,913 6,500 6,500 10,504 2,636 10,621 10,621 1,200 742 2,400 2,400 2,500 0 354 354 2,500 1,925 2,500 2,500 2,500 0 2,500 2,500 4,500 3,565 4,500 3,500 3,500 0 3,500 3,500 3,500 2,842 8,000 8,000 1,260 729 1,500 900	Ö	280	1,331	5,166	to one mile of Rt	2,462	1,000	4 095	(0		2,011	r Inspection and	154		1,511		4.969	ast service (DTN,	0	miscellaneous ro	3,378	requirement for	requirement for I	1462	C	a O	Actual	2020
of 12/31/20 Request Request BOS Approv -30 500 500 537 871 871 537 871 871 67 each time (based on one per month) plus annual CDL "Clearinghouse" 2,500 2,500 35 needed 2,500 2,500 1,913 6,500 6,500 2,636 10,621 10,621 742 2,400 2,400 1,925 2,500 2,500 1,925 2,500 2,500 3,565 4,500 4,500 3,500 3,500 3,500 3tual cost to do the road. The price is subject to whatever kind of winter in the price is subject to whatever kind of winter in 1,500 8,000 729 1,500 900	900	900	1,260	6,000	: 35 based on au	3,500	1,000	4 500	1000	2 500		2,000	test \$154	354		1,200				6,500	ad engineering	2,500	CDE personner \$	CDI narconnol d	804	000	7000	Budget	2021
Request Request BOS Approv 500 500 871 871 871 871 871 871 871 871 871 871 871 871 871 871 871 871 871 871 871 871 871 871 10,621 10,621 10,621 10,621 2,400 2,400 2,500 2,500 2,500 2,500 3,500 2,500 3,500 3,500 8,000 3,500 8,000 8,000 1,500 1,500 900 900	400	3	729	2,842	ctual cost to do th	0	0,000	3 787	c	0		1.925		0		742	1,000	2 636		1.913			or each unie (bas	67 and time (had	537	-30	30	of 12/31/20	2021 YTD as D
Request BOS Approv 500 871 2,500 6,500 10,621 2,400 3,500 4,500 3,500 3,500 3,500 1,500 1,500 1,500	900	200	1,500	8,000	e road. The price	3,500	4,500	4 500	4,500	3 A00	1,000	2 500		354	j	2 400	10,01	10 621		6.500		2,500	ed on one per mor		871	000	7000	Request	as Department Head
BOS Approv	900		1,500	8,000	is subject to whatever	3,500	4,500	A 5000	4,500	3 500	1,000	2 500		354	j	2 400	10,01	10 621		6.500		2.500	m) pius annuai CDL	(A) -/	871	900	7000	Request	Town Manager
	c	•	0	0	kind of winter we	0	C	•	c	5	c	0		0	•	o				0		0	Clearingnouse"		>	c	•	BOS Approval	

Budget Worksheet July 1, 2021 - June 30, 2022

		-56,192	decreased	d			
0	737,387	790,424	348,509	793,579	652,030	687,656	
0	1,250	1,250	188	1,250	2,147	e 234	Total Othr Service
0	800	800	136	800	56	6-6200 Meals/Incdnt Food for the crew if out for extended periods of time	6-6200 Meals/Incdnt Food for the crew if out
0	200	200	mi ner week ¢150)	200 gilleage @ 5	128 Asst in and arou	6-6190 Mileage 2021 Mileage Rate \$.56 per mile (mostly town vehicle used; Admin Asst in and around mileage ⊚ 5 mi nor wook ₹150	6-6190 Mileage 2021 Mileage Rate \$.56
0	250	250	52	250	1,963	s a year;	6-6160 Advertising Only used a couple times a year;
0	30,702	30,702	12,500	26,402	23,945	10,8/4	Othr Service
							Total Property Say
0	3,000	3,000	1,500	3,000	5,193	5-5180 Tree Removal For the removal of bad trees, average \$750 per tree	5-5180 Tree Removal For the removal of bad
0	1,548	1,548	764	1,188 nonth	1,162 4sst @ \$20 per n	5-5160 Cell Phone PSD cell/GIS \$84 / month plus stipends for Foreman \$25 / Admin Asst @ \$20 per month	5-5160 Cell Phone PSD cell/GIS \$84 / moi
BOS Approval	Town Manager Request	partment Head Request	2021 YTD as Department Head Town Manager of 12/31/20 Request Request	2021 Budget	2020 Actual	2019 Actual	Dept: 051 Public Works

Budget Worksheet July 1, 2021 - June 30, 2022

	Total Property Srv	5-5120 Water Usage	5-5110 Electricity 4,894 4,620 4,200 1,645 4,200 We've been in the \$4,200 range the last two years; presently locked in with Constellation New Energy at .076 Kwh until 11/30/2020.	5-5100 Sec./Alarms	5-5050 Bldg Repair 5,269 17,814 10,000 3,501 10,000 10,000 10,000	5-5020 Equip Cntrct New service for monitoring fire and low	Property Srv	Total Prof & Tech 1079 1114 2 000 728	4-4110 Inspections Annual Chain Hoist Inspections-NF Crar	Prof & Tech	Cleaning supplies, etc., plus 10% of yearly cost of Odorite = \$902	3-3999 Oth Supplies 1.383 5.00 7.	3-3310 Heating Fuel Average 2,000 gallons per year Present	Supplies Supplies	Dent: 053 Town Course	
17,229	11,600	693	4,894 two years; presently	0	5,269 concrete wall on sal	744	.,	1 079	1,079	4,550	arly cost of Odorite =	iny locked III Willi C.	4,550		2019 Actual	
31,040	23,925	797	4,620 V locked in with Col	250	ridinenance of nea 17,814 It shed.	444	1,117	1 11A	1,114	6,001	1	1.383	4,618		2020 Actual	
22,600	15,600	710	4,200 nstellation New 1	0	10,000	690	2,000	2 DOD	2,000	5,000	000	<i>untii 06/30/202.</i>	4,500		2021 Budget	
8,191	5,871	199	1,645 Energy at .076 Kv	0	nclude filters, beli 3,501	526	730	underground sto	738	1,582	1.0	1. (Added 3% est A76	1,106		2021 YTD as of 12/31/20	
23,662	15,610	710	4,200 vh until 11/30/2020.	0	ts, nozzles, and electrode. 10,000	700	2,000	rage tank-simard & Sons	2,000	6,052	1,402	imated increase)	4,650		Department Head Request	
23,662	15,610	710	4,200	0	s (if applicable) \$444; 10,000	700	2,000		2,000	6,052	1,402	1	4,650		Town Manager Request	
0	0	0	0	0	0	0	0		0	0	c		0		BOS Approval	

NOTE: Building needs new boiler - cost will be reflected in the Capital budget cost center #294

	2019 Actual	2020 Actual	2021 2 Budget	2021 YTD as [of 12/31/20	Department Head Request	Town Manager Request	BOS Approval
Payroll 1-1020 Hourly	79,084	80,311	87,194	45,235	89,690	89,690	0
(1) employee at \$22.56 x 2080 hrs. = \$46,925 and (1) employee at \$20.56 x 2080 hrs. = \$42,765 in accordance with pay scale in public works agreement dated 7/2019 1-1040 Overtime 10,889 10,178 7,860 1,788 8,448 8,448 0	25 and (1) emplo) 10,889	/ee at \$20.56 x 10,178	7,860	\$42,765 in accor 1,788	dance with pay scale i 8,448	in public works agree 8,448	этепt dated 7/2019 0
1-1060 Longevity 3,120 3,120 3,120 (1) at \$60 / wk \times 52 weeks = \$3120 and (1) at \$30 / wk \times 30 weeks = \$900	3,120 at \$30 / wk x 30	3,120 weeks = <i>\$900</i>	3,120	1,620	4,020	4,020	0
1-1100 Differential In accordance with the nublic works acrosm	ant amployoos or	82	500	36	100	100	0
hour when operating this equipment for a minimum of one (1) hour. Total Payroll	inimum of one (1)	hour.	equipment (gi	rader, loader, sw	eeper, dozer, backhoe	e) are eligible for an a	additional \$1.00 per
Emp Benefits	00,000	00,00	90,074	40,079	102,200	102,230	
2-2010 FICA 7.65%	7,121	7,104	7,549	3,724	7,823	7,823	0
2-2100 Clothing All 3,278 3,882 3,500 1,591 3,760 3,760	3,278	3,882	3,500	1,591	3,760	3,760	0
Total Emp Benefits	10,399	10,986	11,049	5,315	11,583	11,583	0
3-3090 Tools	422	1.564	2.000	သ်	2 000	2 000	0
For town-owned tools, updating code readers, and replace a hyrdraulic jack	s, and replace a hy	rdraulic jack					
3-3280 Unleaded Gas 34,005 31,660 35,020 8,697 36,075 36,075 Salmon Point)	34,005 udgeted amount	31,660 (see offsetting)	35,020 projected revo	8,697 enues for gas rei	36,075 inbursement from Bric	36,075 Igton Water District,	0 Easy Riders, and
3-3290 Diesel Fuel Based on historical data plus a 3% increase	72,647	54,248	67,943	6,522	70,000	70,000	0
3-3300 Oil & Grease Products Average annual price for oil is \$2.99/qt and \$1.69/qt for hyd oil. Budgeting for 300 to 17.7 Budgeting for 300 to 17.7 Budgeting for 300 to 17.8	5,805 1. <i>69/qt for hyd oil</i> m special oil \$600	8,690 ! Budgeting fo	7,704 r 300 gal of o of 3%	8,690 7,704 4,988 Budgeting for 300 gal of oil x \$12.48 = \$3,744, plus increase of 3%	8,100 744, 300 gal of hyd o	8,100 300 gal of hyd oil x \$6.73 = \$2019, grease \$400,	0 grease \$400,
3-3320 Parts for Repair 62,034 62,034 62,034 6	62,034 we so; shipping co	62,534 sts	59,000	27,181	59,000	59,000	0

Budget Worksheet July 1, 2021 - June 30, 2022

		lotal Oth Service	6-6190 Mileage	Oth Service	5-5040 Veh Repair Outsourcing repairs that cannot be done in-house	5-5010 Equip Repair	Property Srv	4-4110 Inspections 5,825 854 outsourced repairs to fire truck to meet inspection requirements; inspection cost	Prof & Tech	Small items for equipment and in the shop, cleaning supplies, etc.	3-3340 Plow/Sand Pt For all plow and sander parts from cutting edges to sander chains	3-3330 Tires & Tubes Expense For all town-owned vehicles	Dept: 053 Vehicle Maintenance
	356,204			22,248	22,248 in-house		5,825	5,825 inspection requireme	224,639	7,845 10 <i>p, cleaning supplie</i> s	37,461 ing edges to sander c	4,420	2019 Actual
	323,689	00	8	13,584	13,404	180	854	854 ents; inspection	204,566	3,423 5, etc.	29,844 Thains	12,603	2020 Actual
	379,890	0		25,000	25,000		8,000	8,000 <i>cost</i>	237,167	5,500	37,000	23,000	2021 Budget
7	117,443	0		2,705	2,705	0	107	107	60,637	1,402	5,193	6,641	2021 YTD as of 12/31/20
Decrease of \$3,374	376,516	0	0	25,000	25,000	0	5,000	5,000	232,675	5,500	37,000	15,000	2021 YTD as Department Head of 12/31/20 Request
	376,516	0		25,000	25,000		5,000	5,000	232,675	5,500	37,000	15,000	Town Manager Request
	0	0		0	0		0	0	0	0	0	0	BOS Approval

	2019 Actual	2020 Actual		2021 YTD as of	Department Head	Town Manager	
Dept: 054 Transfer Station		, rocked:	padyce	02/16/21	Nednest	Veduest	DO Approval
Payroll Expense							
1-1020 Hourly 116,283 110,319 109,991 57,068 122,253 122,253 122,253 123,253 1	116,283 \$70,970 in accorda	110,319 ance with pay scale	109,991	57,068 s agreement dated	122,253	122,253	0 added
\$8,955 for 25% additional employee. To fully staff in Parks, will need to split 25% Cemetery, 25% Transfer Station and 50% Parks	fully staff in Parks, I	will need to split 2:	5% Cemetery,	25% Transfer Static	on and 50% Parks	air @ 420.00 /	4 12/220 added
1-1030 Part Time	0	8,378	10.000	2.082	0	0	5
Part time employee for coverage of absences				1,001		c	c
1-1040 Overtime	3,492	6,974	2,850	2.527	2,850	2.850	0
Budgeting for 100 Hours @ \$28.50 . Past 2 years have exceeded budget.	t 2 years have exce	eded budget.					34
1-1060 Longevity	3,010	1,620	840	90	1.560	1.560	0
(1) employee @ \$30 / wk x 52 weeks						.,	
1-1100 Differential		366	300	222	400	400	0
In accordance with the public works agreement, employees operating various equipment are eligible for an addtioinal \$1.00 per hour when operating equipment of a minimum of one (1) hour	ement, employees c	perating various e	quipment are e	eligible for an addtic	oinal \$1.00 per hour wh	hen operating equipme	
Total Payroll Expenses	122,785	127,657	123,981	61,989	127.063	127.063	0
Emp Benefits 2-1900 FTCA	200	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0					
7.65%	0	0,00	0,001	1,040	9,029	8,028	C
2-2100 Clothing Allowance	900	1,425	1,425	1.425	1.425	1.425	0
(3) employees @ \$475 = \$1425				-	.,	;	•
Total Emp Benefits	10,249	11,320	11,019	6,273	11,254	11.254	0
Supplies							
3-3010 Office Supplies	633	892	1,000	658	1,000	1.000	0
Stickers, Printer Ink, Register Tape/Ink, Ticket Sales Receipt Books, etc.	icket Sales Receipt L	Books, etc.					
3-3020 Drinking Wtr	85	242	200	250	500	500	0
Based on YTD expenses / Under-estimated supply for 2021 budget	d supply for 2021 bu	ıdget					
3-3080 Postage	71	67	200	26	200	200	0
This line used to mail out invoices for Transfer Station charge accounts; if we have an email on file, we email them vs. mailing	nsfer Station charge	accounts; if we ha	ve an email on	n file, we email then			
3-3310 Heating Fuel	125	0	250	0	250	250	0
Presently locked in with C.N. Brown at \$1.119 / gallon until 6/30/2021	119 / gallon until 6/	30/2021.					
3-3999 Oth Supplies	848	1,293	1,500	230	1,500	1,000	0
Propane for forklift, misc hardware, first aid supplies, 10% of yearly Odorite budget = \$902	id supplies, 10% of	yearly Odorite bud	get = \$902	81			
Iotal Supplies	1,762	2,494	3,150	1,164	3,450	2,950	0

	2019 Actual	2020 Actual	2021 Budget	2021 YTD as of 12/31/20	Department Head Request	Town Manager Request	BOS Approval
Prof & Tech							
4-4030 Membership	0	0	150	0	150	150	0
Maine Auto Recyclers Association Dues \$150				(C
4-4210 MedTst/PhyE	152	0	150	0	150	150	0
4-4220 Drug/AlchTs	S M) J	2				
Random testing; \$67 per test x 3 employees		24	622	186	225	225	c
4-4260 Lic/Permits	489	502	500	0	500	500	0
Annual Reporting Fee				(c
Property Cr.	666	527	1,025	186	1,025	1,025	0
F-F010 Equip Domain)						
Some equipment in fairly bad disrepair: maintenance items oil filters etc	itenance items oil	filters etc	9,000	1,135	5,000	5,000	0
5-5020 Equip Cntrct	3,839	582	538	360	538	538	0
Annual maintenance of heating system to include filters, belts, nozzles, electrodes (if applicable) \$400; Annual test and inspection of fire ext. \$138	dude filters, belts,	nozzles, electroa	les (if applicable) \$400; Annual tes	t and inspection of fire		
Overhaul of building interior: plactrical uncom-	646	4,187	5,000	817	15,000	10,000	0
5-5110 Electricity "nenor," electrical upgrades; compactor structure repair 7,107 7.147	des; compactor s 7,107	ructure repair 7.147	6 400	3 197	6 400	S 400	o
Presently locked in with Constellation New Energy at \$.076 Kwh until 12/13/2020	nergy at \$.076 Km	h until 12/13/202					
5-5120 Water Usage	302	335	300	173	300	300	0
5-5130 Sewage Expense	0	430	430	0	430	430	0
2000 gallon tank pumped once annually \$430	7						
5-5140 Internet		719	0	360	720	720	0
Spiriately \$00 monthly							
5-5150 Telephone Expense Approximately \$55 monthly	1,367	649	1,375	326	660	660	0
5-5160 Cell Phone	577	548	628	252	540	540	0
Appoximately \$45 per mo / 12 months = \$540	0						
5-5100 Sec/Alarms	0	0	1,800	0	0	0	0
5-5190 Tipping Fees - MSW 163,894 178,899 17. <i>EcoMaine & Pine Tree Waste tipping fees; 2466 tons x \$75.50 tipping fee = \$186,183</i>	163,894 56 tons x \$75.50 t	178,899 ipping fee = \$18	175,200 5 <i>,183</i>	89,699	186,183	186,183	0
1 /000 E d.d.	10 com 1 41 0000 c	ipping ice - sac	2,100				

Budget Worksheet July 1, 2021 - June 30, 2022

	lotal Prop & Capti	7-7202 Rolloff can	Prop & Capti	Total Other Serv	6-6190 Travel Expense	6-6160 Advertising	Othr Service	1	5-5290 Freon Pumping	Contracted with North Country Recycling \$150 monthly	5-5280 Demo Can Rental Expense	EcoMaine tipping fees	5-5275 Single Sort Tipping Fees	Hauling cost for SS - North Country Recycling	5-5270 Single Sort Hauling	Using North Coast Services, LLC - offset by projected revenue of \$350	5-5260 UnivWst Disp	1	5-5240 Tire Disposal	Hauling cost for Metal - North Country Recycling; Average 4 hauls a month 4 x \$282. = \$1128. x 12 = \$13,536 - offset by projected revenue of \$20,000	5-5230 Metal Hauling	Hauling cost for Demo - North Country Recycling	5-5220 Hauling - Demo	Pine Tree Waste tipping fees; Offset by projected revenue of \$65,000	F-5210 Tipping Food Pomp	5-5200 Cntrct Trash / MSW Hauling	Dept: 054 Transfer Station	
462,926			1,331) attendance; employee (1,508	23	323,933	offset by projected revenue of \$4,000	1,980	ding \$150 monthly	4,800			Recycling	24,442	fiset by projected revenu	176	offset by projected revenue of \$2,500	2,000	'ry Recycling; Average 4	7,744	ntry Recycling	9,455	40,250 t by projected revenue o	- North Country Recycling	57,354		2019 Actual
566,384			310	trainings (IRS Mill	230	80	424,076		970		4,950				46,518	'e of \$350	1182		3,634	hauls a month 4 ,	16,320		13,850	56,625 <i>f \$65,000</i>		62,202		2020 Actual
541,890			725	eage rate for 202	600	125	401,990		2,800		4,800				26,048		500		4,200	x \$282. = \$1128.	13,536		21,560	68,875		63,000	3	2021 2
280,127			0	21 \$.56 / mile)	0	0	210,515		1,530		750				28,094		101		1,285	x 12 = \$13,536 -	6,075		9,240	32,930		34,191	15/01/50	2021 YTD as of
596,053	10.000	10,000	725		600	125	442,536		4,000		1,800		13,500		39,000		350		4,200	offset by projected rev	13,540		18,500	68,875		63,000		Department Head
590,253	10.000	10,000	425		300	125	437,536		4,000		1.800		13,500		39,000		350		4,200	enue of \$20,000	13,540		18,500	68,875		63,000		Town Manager
590,253 0			0		0	0	0		0		0				0		0		0		0		0	0		0	000000000000000000000000000000000000000	ROS Approval

Increase of \$54,163

	2019 Actual	2020 Actual	2021 Budget	2021 YTD as of 12/31/2020	Department Head Request	Town Manager Request	BOS Approval
Payroll							
1-1020 Hourly 22,752 21,179 17,254 26,866 26,866 26,866 26,866 27,179 27,254 26,866 26,866 26,866 26,866 26,866	22,752 To fully staff in Parks	21,179 s, will need to s	17,222 plit 25% Cemete	17,254	26,866	26,866 - also increased 3%	0
1-1040 Overtime	333	1,517	800	745	1,000	s - also increased 3% 750	0
weekend burials and after hours (offset by projected revenue of Total Payroll 23,085	projected revenue of 23.085	22 696	18 022	17 000	27 866	27 646	
Employee Benefits					11,000	17,010	c
Z-2010 FICA Z.65%	1,433	1,673	0	1,377	2,168	2,149	0
2-2100 Clothing Allowance (1) employee per public wprks agreement datd 7/2019	atd 7/2019				475	475	
Total Employee Benefits	1,433	1,673	0	1,377	2,643	2,149	0
3-3050 Small Equipment New line item for misc, equipment ex, leaf blower	lower		0	472	500	500	
3-3090 Tools new ground cloths, tarps, hand tools, etc.	115	69	120	110	200	200	0
3-3270 Fertilizer	500	0	500	0	500	500	0
3-3999 Oth Supplies For stone cleaning, outside fence repair, flowers for perpetual care	2,771 vers for perpetual care	3,857	2,000	289	2,500	2,500	0
Total Supplies	3,386	3,926	2,620	871	3,700	3,700	0
4-4220 Drug/AlchITs		94	0	157	100	100	
4–4280 Contrctd Srv For work unable to be done internally	2,722	9,300	6,500	0	2,500	2,500	0
4-4300 North Cem. ************************************	1,410 rust offsets)	1,299	1,400	0	1,400	1,400	0
1-4310 South Cem. 1/26 **Upkeep of veterans' lots - spring (Bridgton Trust offsets)	1,267 rust offsets)	1,189	1,275	0	1,275	1,275	0
Total Professional & Technical	5,399	11,882	9,175	157	5,275	5,275	0

Budget Worksheet July 1, 2021 - June 30, 2022

		Total Prop & Capti	7-7200 Equipment To purchase small equipment not presently owned by the Town	7-7010 Land (South High Street Cemetery)	Prop & Capti	6-6190 Mileage Employee will no longer be using personal vehicle for town duties	6-6160 Advertising	Other Service	5-5180 Tree Removal Tree removal for FY 20 was charged to Contracted Services; proactive tree management	5-5120 Water Usage	5-5090 Equip Rental To rent small equipment not presently owned by the Town	Property Services 5-5060 Grnds Main Fence Repair (Bridgton Trust offsets)	Dept: 073 Cemeteries
	47,789	13,335	8,238 tly owned by the Town	5,097	771	725 al vehicle for town duties	46	380	0 Contracted Services; pro	380	1,054 wned by the Town		2019 Actual
	42,466	0	0	0	320	320	0	1,969	0 active tree mana	1,732	0	237	2020 Actual
	41,377	10,000	3,000	7,000	50	0	50	1,510	1,000 gement	510	0	0	2021 Budget
y)	21,250	0	0	0	46	0	46	800	800	0	0		2021 YTD as of 12/31/2020
(increase of \$15,917)	57,294	11,500	1,500	10,000	50	0	50	6,260	1,000	510	750	4,000	Department Head Request
15,917	56,550	11,500	1,500	10,000	50	0	50	6,260	1,000	510	750	4,000	Town Manager Request
	0	0	0	0	0	0	0	0	0	0	0		BOS Approval

i orai supplies	3-3999 Oth Supplies 4,105 Purchased ice rink liner this year; cleaning supplies increase,	3-3310 Heating Fuel 149 492 500 132 750 750 Propane for Ice Rink; presently locked in with C.N. Brown at \$1.259 / gallon until 6/30/2020 - increased due to bldg being used as office during the winter. 3-3320 Parts Repair 0 20 500 500 Several pumps are not in great shape	3-3090 Tools	3-3050 Small Equip	3-3040 Building Sup For building of new structures, tables, fencing, etc.	Supplies -	2-2100 Clothing Allowance 1,800 \$475.00 x 3 employees per public works agreement dated 7/2019	2-2010 FICA 7.65%	Total Payroll Emp Benefits	minimum of one (1) hour	1-1100 Differential	1-1060 Longevity (1) employee \$30 x 52 wks = \$1560	1-1040 Overtime	1-1020 Hourly 1-1020 Hourly (1) employee at \$19.53 x 2080 hours = \$40,623, (1) employees at \$17.06 x 2080 hours = \$35,485, and (2) employees at \$17.06 x 1040 hours = \$35,485. All rates in accordance with pay scale in public works agreement dated 7/2019	Dept: 074 Parks Department
6,070	4,105 blies increase, 10%	149 C.N. Brown at \$1.25		1,337	479 etc.	11,849	1,800 9ment dated 7/2019	10,049	125,692	nt, employees opera		1,380	15,080	109,232 623, (1) employees reement dated 7/20	2019 Actual
13,095	4,396 of yearly cost o	492 59 / gallon unti	1,126	7,015	66	8,706	1,425	7,281	95,337	nting a sidewali	361	0	8,511	86,465 at \$17.06 x 20	2020 Actual
15,500	4,396 3,500 10% of yearly cost of Odorite = \$902	500 1 <i>6/30/2020</i> - ind 0	0	11,000	500	12,472	1,900	10,572	136,299	k machine are e	150	900	9,700	125,549 180 hours = \$35,	2021 Budget
10,633		132 creased due to b 20	422	3,768	494	5,701	950	4,751	70,155	ligible for an add	106	0	4,314	65,735 485, and (2) em	2021 YTD as of 12/31/20
12,500	4,250	750 ldg being used as offic 500	1,000	3,000	3,000	10,955	1,425	9,530	123,153	itional \$1.00 per hour	300	1,560	9,700	111,593 ployees at \$17.06 x 10	Department Head Request
12,500	4,250	750 e during the winter. 500	1,000	3,000	3,000	10,955	1,425	9,530	123,153	when operating this	300	1,560	9,700	111,593 140 hours = \$35,485	Town Manager Request
0	0	0		0	0	0	0	0	0	equipment for a	0	0	0	0. All rates in	BOS Approval

0	18,458	18,458	3,571	18,258	10,142	15,287	local Property Srv
0	1,200	1,200	0	1,200	347	302	5-5120 Water Usage ballfield, ice rink and Highland Lake Beach
0	3,000	3,000	1,073	3,000 <i>per KWh</i>	2,154 020 at \$.07600 p	3,321 Ny until 11/30/20	5-5110 Electricity 3,321 2,154 presently locked in with Constellation New Energy until 11/30/2020 at \$.07600 per KWh
0	500	500	0	500	372	215	5-5090 Equip Rental Final Bucket Lift rental for monument cleaning
0	9,000	9,000	245	9,000	5,665 vairs; etc.	8,461 picnic table rep	5-5060 Grnds Main 6,461 5,6 downtown planting & annual replacement items; picnic table repairs; etc.
0	1,000	1,000	0	1,000	948	1,120	5-5050 Bldg Repair minor repairs to buildings (other than Town Hall)
0	250	250	208	50	25	593	5-5030 Sign Repair
0	138	138	0	138	138	<i>%</i>	5-5020 Equip Cntrct Annual Test and Inspection of Fire Ext at Ice Rink
0	3,370	3,370	2,045	3,370	493	1,275	5-5010 Equip Repair no increase
0	40,300	40,300	19,995	36,800	45,924	31,769	Property Say
0 <i>I, swim floats, &</i>	1,800 follow-up testing. 38,000 stallation & remova	1,800 1,800 1,800 1,800 16 weeks), including follow-up testing. 38,000 38,000 level of uses), dock installation & removal, swim floats, &	1,440 hbor Day (approx. 18,397 dependent upon	1,800 emorial Day to La 35,000 no beaches (cost	1,980 st beginning Me 43,944 c pumping at tw	0 at \$30.00 per te. 31,769 v \$25,000; septi E Pond Jaunches	4-4240 Lab Analysis 0 1,980 1,800 1,440 1,800 1,800 1,800 1,800 1,800 1,800 1,800 1,800 8each testing; weekly testing of three beaches at \$30.00 per test beginning Memorial Day to Labor Day (approx. 16 weeks), including follow-up testing. 4-4280 Controctd Srv 31,769 43,944 35,000 18,397 38,000 38,000 Contracted services with Perennial Point of View \$25,000; septic pumping at two beaches (cost dependent upon level of uses), dock installation & remo buoys installation and removal. Moose & Woods Pand Jaunches (2020: \$5500)
	400	400	64	0		x 4 employees	4-4220 Drug/AlchITs Did not have a line item for this in Parks - \$100 x 4 employees
	100	100	94				4-4215 Hiring/PsyEv
BOS Approval	Town Manager Request	Department Head Request	2021 YTD as of 12/31/20	2021 Budget	2020 Actual	2019 Actual	Dept: 074 Parks Department Prof & Tech

Budget Worksheet July 1, 2021 - June 30, 2022

		Total Prop & Captl	7-7200 Equipment	Total Othr Service Prop & Capti	6-6190 Mileage -	6-6160 Advertising	Dept: 074 Parks Department Othr Service
	190,747			80		80	2019 Actual
	178,477	5,234	5,234	39		39	2020 Actual
	219,529	0		200		200	2021 Budget
0	110,380	0	0	325	221	104	2021 YTD as of 12/31/20
decrease of \$13,963	205,566	0		200	0	200	Department Head Town Manager Request Request
13,963	205,566	0		200	0	200	Town Manager Request
	0	0		0		0	BOS Approval

Budget Worksheet July 1, 2021 - June 30, 2022

	Total Othr Service	6-6160 Advertising Brochures	Total Property Srv Othr Service	5-5090 Equip Rental Specialized equipment	5-5060 Grnds Main Trail Maintenance, Tree Removal, and Bridge work	5-5030 Sign Repair Signs & Maintenance Expense	Total Prof & Tech Property Sry	4-4250 Engineer Srv	Total Supplies Prof & Tech	3-3000 Oth Supplies Surveillance camera batteries, cleaning supplies and miscellaneous hardware	3-3090 Tools Hand tools	Dept: 076 PONDICHERRY PARK
1.166	488	488	678	0	565 36 Bridge work	113	0	0	0	30 in <u>g supplies and m</u>	0	2019 Actual
78	0	0	78	0	0	78	0	0	0	0 <i>iscellaneous l</i>	0	2020 Actual
12.050	400	400	11,000	500	10,000	500	500	500	150	100 hardware	50	2021 Budget
703	533	533	0	0	0	0	0	0	170	170	0	2021 YTD as of 12/31/2020
7,050	400	400	6,000	500	5,000	500	500	500	150	100	50	Department Head Request
6,550	400	400	6,000	500	5,000	500	0	0	150	100	50	Town Manager Request
0	0	0	0	0	0	0	0	0	0	0	0	BOS Approval

(Decrease of \$5,000)

Budget Worksheet July 1, 2021 - June 30, 2022

0 85,000 <i>". It underwent another maj</i> s some level of participation acts Reserve 0	or the record shows costs. Capital Proje 0	2,642				
0 85,000 It underwent another is some level of participated seasone	or the record shows	וויכות ויותו טוטלכריכם נ	115,000			7-7506 Main Hill Parking Lot
0	85,000 constructed in 1941	on built in 1792 and receipt and receipt with a review of ment with a review of the control of t	nd Dam. Originally rent for cost shari I Condition Assess	ing the Moose Po the formal agreen	vk improving and repain terlocal agreement or ot participated. Please refe	7-7505 Moose Pond Dam Repairs Joint project with the Town of Denmark improving and repairing the Moose Pond Dam. Originally built in 1792 and reconstructed in 1941. It underwent another major rehab in 2004. There is no evidence of an interlocal agreement or othe formal agreement for cost sharing, though a review of the record shows some level of participation in the past. It appears that Sweden has not participated. Please refer to the Structural Condition Assessment with projected costs. Capital Projects Reserve
	0	0	17,500	7,800	0	7-7503 GIS Conversion
0	0	0	0	17,543	1,598	7-7502 Lower Main Street Project
500,000	750,000	70,282	500,000	394,668 eview	485,949 <i>ling list during Budget Re</i>	7-7501 PW-Paving Public Services Director will be providing list during Budget Review
0	0	0	0	0	12,200	7-7202 Transfer Station Rolloff Can
0	0		0	358	10,557	7-7201 Municipal Building Security
35,000	35,000					7-7103 Town Garage Boiler Municipal Building Reserve
0	0	0	0	5,142	38,358	Prop & Capti 7-7101 Generators
0	0	20,544	0	9,249	1,524	Othr Service 6-6250 Cap Prom/Mkt
Town Manager Request BOS Approval	Department Head Request	2021 YTD as of 12/31/2020	2021 Budget	2020 Actual	2019 Actual	Dept: 294 Capital Expenditures

Total Supplies	3-3999 Other Supplies Miscellaneous supplies	3-3080 Postage 37 Includes educational, events, informational and other mailings	3-3050 Small Equipment	Supplies 3-3010 Office Supplies Toner for CDD and Admin	Total Employee Benefits	Employee Benefits 2-2010 FICA 7.65%	Total rayion	1-1040 Overtime 0 1,36 Evening board and committee meetings on critical programs, workshops or other aspects of key work items.	1-1030 Part Time 25,314 0 6,970 3,356 6,490 6,490 2021 - Margaret Chase Smith Policy Center: Maine Government Summer Internship (12 weeks) Program- Estimated cost based on current year includes a \$250 Administrative Cost. Intern will support community development initiatives (eg updating Comprehensive Plan statistics), and digitizing code, planning, appeals, and historical records.	1-1020 Hourly 1-1020 Hourly 15,052 14,013 21,424 17,600 42,848 44,134 Admin Assistant - 40 hours per week at \$20.60 - Includes 3% COLA - FULL TIME; New position has been invaluable to this office, with current admin displaying commitment, competency, and ingenuity. This is a request to expand position to permanent full-time. (CDBG Admin offset \$35,014)	1-1010 Salaries 8,400 82,179 70,040 35,623 86,000 72,142 Current Salary \$70,040; Department Head Requests includes a 3% COLA (if approved by the Town Manager) & a one-time adjustment based on expanded scope of work subject matter and hours, additional duties outside of job description in support of other departments/initiatives, increased expectations based on personal skill set brought to the table, and accomplishments proving broad competency and ability to achieve goals of this office and other departments. This request is supported by the results of the MMA Salary Survey.	Dept: 014 Community Development
1,043	771	37	76	159	3,375	3,375	23,452	n critical programs,	25,314 vr: Maine Governme ommunity developn	15,052 20.60 - Includes 3% This is a request to	8,400 d Requests includes d duties outside of j ts proving broad co	2019 Actual
5,690	160	90	4,381	1,059	4,305	4,305	76,192	workshops or	0 Int Summer Int Innt initiatives	14,013 6 COLA - FULL expand position	62,179 ra 3% COLA (ii ob description i	2020 Actual
1,000	200	300	0	500	7,530	7,530	98,434	0 other aspects of a	6,970 ernship (12 wee. (eg updating Cor	21,424 TIME; New posit on to permanent	70,040 f approved by the in support of othe ability to achieve	2021 : Budget
1,184	0	87	0	1,097	4,359	4,359	57,944	1,365 key work items.	3,356 ks) Program- Estimau nprehensive Plan sta	17,600 ion has been invalua full-time. (CDBG Ad	35,623 e Town Manager) & . er departments/initia goals of this office a	2021 YTD as of D 12/31/2020
2,700	200	800	200	1,500	10,460	10,460	136,738	1,400	6,490 ted cost based on cu tistics), and digitizin	42,848 ble to this office, wit min offset \$35,014)	86,000 a one-time adjustme tives, increased exp and other departmen	Department Head Request
2,400	200	500	200	1,500	9,499	9,499	124,166	1,400	6,490 rrent year includes a \$ g code, planning, appe	44,134 'h current admin displa	72,142 int based on expanded ectations based on per. its. This request is supp	Town Manager Bo
0	0	0	0	0	0	0	0		0 250 als, and	ying 0	0 scope of sonal skill set sorted by the	BOS Approval

Other Service 6-6160 Advertising 1, Newspaper advertisments; legal and meeting notices	Total Property Srv	5-5160 Cell Phone \$39.99/mo (Verizon contract)	Property Srv 5-5150 Telephone	Total Prof & Tech	4-4280 Contracted Services Project Based Grant Writer	4-4250 Engineer Services Used for developing specifications	4-4090 Legal Services 25,297 14,067 15,000 14,717 15,000 15,000 15,000 Ordinance review and development; Planning Board, Ordinance Review Committee, and CEO legal interpretation; easments and other project related activities	4-4070 Meetings/Sem 0 1,481 1,000 92 Meetings/seminars related to infrastructure projects; economics and marketing; and new program development	Maine Community Development Association Annual Meeting (2 Staff Members) \$250 American Planning Association (Northern New England Chapter Conference) \$200 Economic Development Council of Maine Meeting \$100	Maine Municipal Association meeting (2 Staff Members) \$200 Economic Development Council of Maine workshiops \$100 Administrative Assistant training \$250	Other memberships to be determined \$250 4-4060 Training	Maine Philanthropy Center (membership provides access to grants) \$250 Maine Community Development Association (municipal membership) \$100	Economic Development Council of Maine (professional development and networking) \$100 Maine Development Foundation (municipal membership) \$200 American Planning Association (American Institute of Cortifical Planning Confessional American Institute of Cortifical Planning Confessional American Planning (Sectional Planning Confessional Planning Confessiona Planning Confessional Planning Confessional Planning Confession	4-4030 Memberships Maine Townsman \$10	Dept: 014 Community Development Prof & Tech
1,670 notices	982	907	75	27,606	15,000	450	25,297 g Board, Ordinanc	0 projects; economia	Annual Meeting (w England Chapte eting \$100	¶ Members) \$200 vrkshiops \$100	714	ovides access to gi (municipal memb	rofessional develo membership) \$20 stitute of Cortifical	1,145	2019 Actual
2,032	689	689	0	16,361	0	0	14,067 e Review Comm	1,481 s and marketing	2 Staff Members er Conference) \$		305	rants) \$250 ership) \$100	pment and netw	508	2020 Actual
500	636	636	0	19,200	0	1,000	15,000 vittee, and CEO	1,000 7; and new prog) \$250 200		1.400	ssional developi	orking) \$100	800	2021 2 Budget
364	252	252	0	15,412		0,	14,717 legal interpretation,	92 Iram development		į	176	nent and certificati		427	2021 YTD as of I 12/31/2020
600	480	480	0	21,535	2,500	500	15,000 easments and othe	1,000		., 00	1 100	on) \$525		1,435	Department Head Request
600	480	480	0	19,035	0	500	15,000 r project related act	1,000		;	1			1,435	Town Manager Request
0	0	0	0	0	0	0	0 (inities	0		c	o			0	BOS Approval

2021 Budget including Administrative offset and carryovers		lotal Other Service	6-5190 Mileage 20 Travel reimbursement for meetings, trainings, seminars, events based on the 2021 IRS mileage rate of \$.56 /mile	Magazine advertising: Portland Monthly Magazine \$3000; Visit Maine \$5500; "Maine" Magazines \$2500 (estimate) Events: Could include music, boat race, walking tour, restaurant week, commemorations (including post-covid events) \$5000 6-6180 Printing 725 1 Legal or report printing; election or other educational materials	6-6170 Promo Mkting New Bridgton marketing brochures (estimate) \$2000 Ad/marketing development (photo assist) \$3000 Downtown Map and Printing \$2000	
ive offset and ca	78,493	22,035	421 <i>ings, seminars, eve</i>	Aagazine \$3000; Vis valking tour, restau 80 educational materi	19,944 nate) \$2000) \$3000	2019 Actual
rryovers	115,382	12,145	672 nts based on th	sit Maine \$5500 rant week, com 0 als	9,441	2020 Actual
193,519	150,500	23,700	3,000 e 2021 IRS mile	; "Maine" Magaz memorations (ir 200	20,000	2021 Budget
	91,822	12,671	20 age rate of \$.56 /mile	ines \$2500 (estimate) Icluding post-covid ev 725	11,562	2021 YTD as of Do 12/31/2020
	197,713	25,800	1,000) ents) <i>\$5000</i> 1,200	23,000	Department Head Town Manager BOS Approval Request
	178,180	22,600	1,000	1,000	20,000	Town Manager Request
	0	0	0	0	0	BOS Approval

aget including Administrative offset and carryovers

1/12 166	162 600	it 2022 Requested Budget before carryovers
	-35,014	- 1000 Paris Paris (Comment pasca on cantaint year set aside).

	2019 Actual	2020 Actual	2021 Budget	2021 YTD as	Department Head	Town Manager	
Dept: 013 CODE ENFORCEMENT			9	07/11/20	, reducer	request	DOO Approval
Payroll Expense							
1-1020 Hourly	74,532	77,715	77,126	51,515	103.718	103.718	0
Code Enforcement Officer hourly rate is presently \$27.81/hr. and the Administrative Assistant's hourly rate is presently at \$20.60/hr. The Department Head Request reflects	resently \$27.81,	/hr. and the Adm	inistrative Assistam	t's hourly rate is p	resently at \$20.60/hr.	The Department Hea	d Reauest reflects
a 3% COLA if approved by the Town Manager. Increase due to Administrative Assistant position changed from 20 hours to 40 hours.	ager. Increase a	ue to Administrati	ve Assistant positic	on changed from	20 hours to 40 hours.		
1-1040 Overtime	2,906	3,258	6,234	1,798	3,921	3,921	0
both the Lode Enforcement Officer and Administrative Assistant average 81 hours each per year as a result of attending Planning Board and Appeals Board meetings after	dministrative Ass	sistant average 81	hours each per ye	ar as a result of a	ittending Planning Boa	ard and Appeals Board	
hours. Planning Board meetings twice a month. Appeals board as needed otherwise once a year.	month. Appeals L	board as needed c	therwise once a ye	ear.	,		
1-1060 Longevity	1,820	700	0	0	1.950	1.950	0
\$37.50 x 52 weeks for Code Enforcement Officer	Officer						•
Total Payroll Expense	79,258	81,673	83.360	53 313	109 589	100 580	
Employee Benefits				0000	100,000	100,000	
2-2010 FICA	5,955	6,185	6,377	4,044	8,384	8,384	0
Total Employee Benefits	5 055	6 185	6 277	4 044			
Supplies			900		0,007	0,00	
3-3010 Office Supplies Toner for printers, general office supplies	1,000	1,421	1,000	693	1,000	1,000	0
3-3080 Postage	128	285	200	284	350	350	0
Miscellaneous notices via certified mail and regular mail for violation notifications.	d regular mail foi	r violation notifica	tions.				
3-3999 Other Supplies	322	273	300	112	300	300	0
Total Supplies	1,450	1,979	1,500	1,089	1,650	1,650	0
4-4030 Membershins	150	1	0				
\$135 International Code Council/ \$400.00 international code e-books/\$65 Maine Building Assoc./\$8 Maine Townsman for CFO	international cou	142 te e-books/\$65 M	250 aine Building Assoc	303 /\$8 Maine Town	sman for CFO	608	0
4-4060 Training/Schools	1,013	614	700	0	400	400	0
4-4070 Mootings/Somings:		,					
Transfer of the control of the contr	86	·	160	0	160	160	0
Maine bullding Uticials and Inspectors Association Meetings - 8 meetings @ \$20 / meeting for CEO and Admin. Ass't	ociation Meeting	s - 8 meetings @	\$20 / meeting for	CEO and Admin.	4ss't		
4-4090 Legal Services	24,216	37,254	20,000	16,168	20,000	20,000	0
Code Enforcement Issues le; Junkyard, dangerous buildings, & signs. Planning Board and Appeals Board legal guidance for applications	ngerous buildings	s, & signs. Plannii	ng Board and Appe	als Board legal gu	iidance for application		
Total Professional & Technical	25,477	38,010	21,110	16,471	21,168	21,168	0
							-

Budget Worksheet July 1, 2021 - June 30, 2022

	Total Other Service	Code Enforcement and Administrative Assistant travel for meetings and trainings at the 2021 IRS mileage rate	6-6190 Mileage	6-6160 Advertising	Total Property Service	5-5160 Cell Phone 0 Stipend of \$30 per month for Code Enforcement Officer	Property Service	
112,140	2,570	ssistant travel for I	2,501	69	0	0 Orcement Officer		2019 Actual
128,207	763	meetings and train	654	109	360	360		2020 Actual
112,707	600	ings at the 2021 IR	500	100	360	360		2021 Budget
75,337	0	S mileage rate of	0	0	420	420		2021 YTD as D of 12/31/20
141,351	200	of \$.56.	200	0	360	360		Department Head Request
141,151	200		200	0	360	360		Town Manager Request
0	0		0	0	0	0		BOS Approval

	lotal Other Service	6-6190 Mileage Solution 500 Reimbursement for travel to off-site training(s) at the 2021 IRS mileage rate of \$.56 / mile	6-6160 Advertising Advertising notices of public hearings and workshops	Total Professional & Technical Other Service	4-4270 Communications & Tech GoToMeeting annual fee \$256.00/Zoom meeting annual fee \$150.00	4-4060 Training 4,000 3,600 3,600 4,717 4,000 4,000 3,600 Yearly training for Board of Selectmen, Planning Board and Appeals Board members to include additional training for variance/waivers (shared costs with 011-4-4060)	4-4030 Memberships Maine Townsmen subscription for Board of Selectmen Planning Roard, and Appeals Board Chair.	Professional & Technical	3-3050 Small Equipment 0 1,490 1,490 1,490 Planning Board and Board of Selectmen were issued Ipad Pro devices in 2019 and it is recommended for replacement in 4 years (2023).	Total Employee Benefits Supplies	2-2010 FICA 7.65%	Total Payroll Expense 0 0 12,450 5,100 12,450 12,450 12,450	Payroll Expense 1-1090 Stipends Board of Selectmen Chair \$1,750-741 Selectmen	Dept: 022 Board of Selectmen, Planning & Appeals Boards
o	0	ng(s) at the 2021 1	workshops	0	neeting annual fee	lanning Board and	of Selectmen Plani	0	were issued Ipad P	0		0 securior \$1,500 ea	Voetman #1 200 pa	2019 Actual
0	0	TRS mileage rat		0	\$150.00.	Appeals Board	ning Roard and	0	ro devices in 20	0		n = \$ 3,200; Ph	# F 5000	2020 Actual
23,798	600	500 e of \$.56 / mile	100	1,796	300	1,400 members to inc	96	8,000	8,000 019 and it is rec	952	952	12,450	12,450	2021 Budget
9,397	0	0	0	2,417	636	1,717 1,717 lude additonal train	64	1,490	1,490 commended for rep	390	390	nair \$1,000; (6) Pi	5,100	2021 YTD as of 12/31/2020
18,751	600	500	100	4,749	653	4,000 ing for variance/wai	96	0	0 lacement in 4 years	952	952	anning Board member 12,450	12,450	Department Head Request
17,854	350	250	100	4,102	406	3,600 ivers (shared costs with	96	0	0 (<i>2023</i>).	952	952	ers \$750 ea. = $$4,500$, 12,450	12,450	Town Manager Request
0	0	0	0	0	0	0 (011-4-4060	0	0	0	0	0	per year 0	0	BOS Approval

Various associations & periodicals; Maine Townsmen, Maine Assoc. of Assessing Officers, \$690 Marshall & Swift (commerical pricing updates - expect small increase \$35), Clerk, Tax Collector, Treasurer, MMA Directory.	4-4030 Memberships	Total Supplies	kequest level funding to purchase additional ballot booths due to COVID guidelines, we are only able to use 1 of the 4 part booths. The old booths were used during in 2020 (July, August, November) but they are damaged and not reliable.	3-3030 Office Furniture	Request increase - additional supplies due to COVID guidelines.	3-3010 Office Supplies	Supplies	Total Employee Benefits	7.65%	2-2010 FICA	Employee Benefits	Total Payroll Expense	Town Clerk; \$67.50 / weekly for 52 weeks	1-1060 Longevity	Overtime hours as needed for absentee voting, election day, board meetings, cash up issues. Anticipate approximately 80 hours of overtime for Deputy Clerks.	1-1030 Overtime	Wardens, Moderators, Voter Check-in, and Ballot Box Attendant. All election positions are mandated by State L.	vacation = \$1,170. 4 elections x 14 hours each election x 6 election clerks at \$12.15 per hour (minimum wage as of 1/1/21) = \$4,082. Election officials include	(1) part-time employee; 52 weeks x 24 hours per week at \$14.63 per hour (3% COLA increase) = \$18,258. Additional 80 hours to cover tax collection, sick leave,	1-1030 Part Time	I-1020 Hourly Clerks present hourly rate \$18.58: includes a 3% COLA if approved by the Tourn Manager.	Town Clerk's salary; includes a 3% COLA if approved by the Town Manager	1-1010 Salary	Payroll Expense	Dept: 017 TOWN CLERK	
* Townsmen, Maine 'A Directory.	790	395	vnal ballot booths du इरe damaged and nu		e to COVID guidelin	395		10,490	·	10,490		146,854	S	5,060	oting, election day,	0	nd Ballot Box Attenc	rs each election x 6	ours per week at \$	22,936	/2,932 hv rate	if approved by the	45,926			2019 Actual
Assoc. of Assess	732	797	ne to COVID guic ot reliable.			797		10,054		10,054		143,111		3,510	board meetings	20	fant. All election	election clerks a	14.63 per hour	19,846	73,782	Town Manager	45,953			2020 Actual
sing Officers, \$6.	965	3,800	telines, we are c	3,500	plies (voter regi:	300		11,687	•	11,687		152,773		3,510	; cash up issues	2,230	positions are m	it \$12.15 per ho	(3% COLA incre	21,378	77,298		48,357		-	2021 20 Budaet o
90 Marshall & Su	46	4,807	only able to use 1	3,530	stration cards, pe	1,277		6,040	9	6.040		84,493		1,822	 Anticipate app. 	893	nandated by State	our (minimum wa	ase) = \$18,258.	15,733	40,958		25,087		1 45 04/50	2021 YTD as Do
vift (commerical prici	1.000	5,000	of the 4 part booths	3,500	Election supplies (voter registration cards, pens, ribbon, tape for machine)	1,500		12,144	j	12 144		158,746		3,510	roximately 80 hours	2,296	e Law.	ge as of 1/1/21)= \$	Additional 80 hours	23,510	79,622		49,808			Department Head
ng updates - expect s	1 000	5,000	The old booths w	3,500	3.0	1,500		12.144	j	12 144		158,746		3.510	าf overtime for Depu	2,296		1,082. Election offica	to cover tax collectio	23,510	79,622		49,808			Town Manager
	0	0	ere used during in	0		0		0	c	5		0		0	ty Clerks.	0		ials include	m, sick leave,	0	0		0		0000000	ROS Approval

0	213,875	213,875	113,678	203,549	181,300	181,858	
c	0,0,0	10,0/0	11,774	10,070	11,000	12,010	Town I see hyperioco
	16 97E	16 975	44 774	16 875	11 565	12 516	Total Fixed Expenses
nie \$55 per nour x	lien and loreclosare th	sinp scarcii dariilg tax	- property owners	ownership.	date property	of deeds used to up	75 hours; \$1,000 for the cost for copies of deeds used to update property ownership.
no dee nor hour v	lian and foraclocure til	chin search during tay	r property owner	hired to conduct	the abstractor I	th Fees: \$4 125 for	Request level funding. Registry Research Fees: \$4.125 for the abstractor bired to conduct property ownership search during text lien and forestoring time of Earth forms.
0	5,125	5,125	3,249	5,125	3,912	2,913	8-8090 Registry Fee
		Fee is imposed to taxpayer through RE collections program in TRIO.	gh RE collections	taxpayer through	e is imposed to		Request level funding. Filing and discharging tax liens.
0	11,750	11,750	8,525	11,750	7,653	00	
							Fixed Expense
0	9,410	9,410	3,722	8,674	14,622	9,724	Total Othr Service
9	ile for in person trainin	for 2021 is \$.56 per mi	ibursement rate i	S mileage reium	e to COVID, IR.	onducted on line du	decrease, expect most trainings to be conducted on line due to COVID, IRS mileage reiumbursement rate for 2021 is \$.56 per mile for in person training
0	200	200	0	464	81	48	6-6190 Mileage
		ach)	ions at \$1,000 ea	printing (4 elect	\$4,000 ballot	ind \$1,550 postage;	Expect slight increase, \$2,600 tax bills and \$1,550 postage; \$4,000 ballot printing (4 elections at \$1,000 each)
0	8,150	8,150	3,515	7,150	13,345	8,718	6-6180 Printing
						e notices).	junkyard notices, and general assistance notices)
reminders,	or licenses, dog license	ent permits, new liquo	, special amusem	lind exemptons,	veterans, and b	otices (homestead,	Request level funding. Cost of public notices (homestead, veterans, and blind exemptons, special amusement permits, new liquor licenses, dog license reminders,
0	1,060	1,060	207	1,060	1,196	958	6-6160 Advertising
							Othr Service
0	10,000	10,000	2,310	7,950	267	745	Total Property Srv
						d of 3	due to expectation of 4 elections instead of 3
;) - slight increase	machines x 4 elections	400 each machine x 4 i	achine coding (\$	llot counting m	; \$6,400 for ba	ling (4 x \$150 each)	Accessible Voting Machine \$600 for coding (4 x \$150 each); \$6,400 for ballot counting machine coding (\$400 each machine x 4 machines x 4 elections) - slight increase
0	7,000	7,000	1,082	5,550	267	0	5-5090 Equip Rental
				(e)	t slight increas	ing machines (expec	\$1,000 (approx) to lease 3 ballot counting machines (expect slight increase)
0	3,000	3,000	1,228	2,400	0	745	5-5020 Equip Cntrct
							Property Srv
0	1,700	1,700	531	1,790	884	1,134	Total Prof & Tech
)	e, refreshments	elections (coffee	and increase to 4	increased to adjust to \$100 per election and increase to 4 elections (coffee, refreshments)
0	400	400	485	225	152	284	4-4070 Meetings/Sem
						aining due to COVID	reduced - expect decrease in off site training due to COVID
0	300	300	0	600	0	60	4-4060 Training/Sch
							Dept: 017 TOWN CLERK
BOS Approval	Town Manager Request	Department Head Request	2021 YTD as of 12/31/20	2021 Budget	2020 Actual	2019 Actual	
					Project Control of the Control of th		

	2019 Actual	2020 Actual	2021 2 Budget	2021 YTD as of Department Head	epartment Head	Town Manager's	BOO ASSESSED
Dept: 016 General Assistance Payroll Expense			ļ	1 - 1	5	. reducer	
1-1090 Stipends 4,501 4,500 4,500 2,337 Presently the GA Administrator is receiving a stipend of \$4,000 per year and the Ass't Administrator \$500 per year	4,501 4,501 a stipend of \$	4,501 4,000 per year a	4,500 and the Ass't A	2,337 dministrator \$500 p	4,500	4,500	0
Total Payroll Expense	4,501	4,501	4,500	2,337	4,500	4,500	0
2-2010 FICA 7.65%	339	335	344	174	344	344	0
Total Employee Benefits Prof & Tech	339	335	344	174	344	344	0
4–4060 Training/School Expense 175 Request level funding. Training for administration. Cost for class registration	175 ninistration. Cost	0 for class registra	150 150	0	150	150	0
4-4150 GA-Housing	2,700	12,553	7,000	6,552	10,000	10,000	0
payments that are reasonable and/or within the allowed maximum levels. The general assistance program is a service administered by the municipality for the immediate aid of persons who are unable to provide basic necessities essential to maintain themselves or their families. A general assistance program provides a specific amount and type of aid for defined needs during a limited period of time and is not intended to be a continuing "grant in aid" or "categorical" welfare program. The	is evidenced by all thin the allowed let to provide basing a limited to during a limited a limit	plications receive maximum levels. Concessities esson period of time of the control of time of the control of t	red since the o The general a ential to maint and is not inte	nset of COVID. Th assistance program ain themselves or the aded to be a continu	is line item provides is a service administ neir families. A gene uing "grant in aid" or	assistance with rent o ered by the municipal ral assistance program "categorical" welfare	r mortgage ity for the 1 provides a specific program. The
definition shall not in any way lessen the responsibility of each municipality to provide general assistance to a person each time that person is in need and is found to be otherwise eliqible to receive general assistance. The Department of Health and Human Service's will reimburse eliqible claims at a rate of 70%. 4-4160 GA-Food Assistance 423 389 500 1,000	e responsibility of istance. The Dep	each municipalii artment of Healt 389	ty to provide guest to and Human 500	eneral assistance to Service's will reimbu 350	a person each time urse eliqible claims a 1,000	that person is in need that a rate of 70%.	l and is found to be
Increase in food requested (one applicant received \$350 - paid 12/22), expect need to increase. This line item provides food assistance to eligible persons up to the allowed maximum levels. The general assistance program is a service administered by the municipality for the immediate aid of persons who are unable to provide basic	nt received \$350 ssistance progran	- paid 12/22), ex n is a service adı	pect need to in ininistered by t	ncrease. This line it he municipality for u	em provides food as the immediate aid of	sistance to eligible per persons who are una	rsons up to the ble to provide basic
period of time and is not intended to be a continuing "grant in aid" or "categorical" welfare program. The definition shall not in any way lessen the responsibility of each	a continuing "gra	nt in aid" or "ca	tegorical" welfa	am provides a spec are program. The d	ific amount and type lefinition shall not in	e of aid for defined nee any way lessen the re	eds during a limited sponsibility of each
Department of Health and Human Service's will reimburse eligible claims at a rate of 70%.	e to a person eac e's will reimburse	h time that pers eligible claims a	on is in need a at a rate of 70%	nd is found to be ou %.	therwise eligible to n	eceive general assistar	nce. The
4-4170 GA-Utilities Assistance 60 2,000 146 Request level funding. This line them provides assistance with lights cooking and but water assistance.	09 Buides assistance	60 inhtr	2,000	146		2,000	0
The general assistance program is a service administered by the municipality for the immediate aid of persons who are unable to provide basic necessities essential to maintain themselves or their families. A general assistance program provides a specific amount and type of sid for defined model during the second to their families.	rice administered general assistant	by the municipa e program provi	lity for the imn	nediate aid of person	ns who are unable to	who are unable to provide basic necessities essential to	ities essential to

provide general assistance to a person each time that person is in need and is found to be otherwise eligible to receive general assistance. The Department of Health

not intended to be a continuing "grant in aid" or "categorical" welfare program. The definition shall not in any way lessen the responsibility of each municipality to maintain themselves or their families. A general assistance program provides a specific amount and type of aid for defined needs during a limited period of time and is

and Human Service's will reimburse eligible claims at a rate of 70%.

intended to be a continuing "grant in aid" or "categorical" welfare program. The definition shall not in any way lessen the responsibility of each municipality to provide	assistance program is a service administered by the municipality for the immediate aid of persons who are unable to provide basic necessities essential to maintain themselves or their families. A general assistance program provides a specific amount and type of aid for defined needs during a limited period of time and is not	Request level funding. This line item provides assistance with home heating expenses that are reasonable and/or within the allowed maximum levels. The general	4-4180 GA-Fuel Assistance		
n aid" or "categoric	inistered by the mu eral assistance prod	n provides assistanı	126	Actual	2019
al" welfare progr	nicipality for the	ce with home he	0	Actual	2020
am. The defin	immediate aic	ating expenses	3,000	Budget	2021
ram. The definition shall not in an	d of persons who ar t and type of aid fo	s that are reasonab	74	12/31/2020	2021 YTD as of
y way lessen the resp	e unable to provide ba defined needs during	e and/or within the al	3,000	Request	2021 YTD as of Department Head
the responsibility of each municipality to prov	sic necessities essenti a limited period of tin	lowed maximum levels	3,000	Request	Town Manager's
cipality to provide	al to maintain ne and is not	The general	0	BOS Approval	

general assistance to a person each time that person is in need and is found to be otherwise eligible to receive general assistance. The Department of Health and

Human Service's will reimburse eligible claims at a rate of 70%.

4-4190 GA-Medical Assistance general assistance to a person each time that person is in need and is found to be otherwise eligible to receive general assistance. The Department of Health and intended to be a continuing "grant in aid" or "categorical" welfare program. The definition shall not in any way lessen the responsibility of each municipality to provide themselves or their families. A general assistance program provides a specific amount and type of aid for defined needs during a limited period of time and is not assistance program is a service administered by the municipality for the immediate aid of persons who are unable to provide basic necessities essential to maintain Human Service's will reimburse eligible claims at a rate of 70%. Request level funding. This line item provides assistance for essential medical expenses that are reasonable and/or within the allowed maximum levels. The general 250 128

Trainfait Set Nices Will Telinibat Se edificie cialinis at a face of 70 76.
4-4200 GA-Burial Assistance 0 0 1,000 0 1,000 0 1,000 0
Request level funding. This line item provides assistance for the direct burial or cremation expenses for anyone who dies leaving no money or assets to pay for the
burial expenses and who has no liable relatives who are financially able to pay the burial or cremation costs. Relatives who are liable for costs are parents,
grandparents, siblings, children and grandchildren. The general assistance program is a service administered by the municipality for the immediate aid of persons who
are unable to provide basic necessities essential to maintain themselves or their families. A general assistance program provides a specific amount and type of aid for
defined needs during a limited period of time and is not intended to be a continuing "grant in aid" or "categorical" welfare program. The definition shall not in any way
lessen the responsibility of each municipality to provide general assistance to a person each time that person is in need and is found to be otherwise eligible to receive
general assistance. The Department of Health and Human Service's will reimburse eligible claims at a rate of 70%.

	And O'T'	0,101	10,077	17,000	4,000	II
22 344	22 344	9 761	18 844	858 47 838 V	330 N	
100	100	0	100			Total Other Service
			ile	o be \$.56 per m	ent rate for 2021 t	Level funding IRS mileage reimbursement rate for 2021 to be \$.56 per mile
100	100	0	100			6-6190 Mileage
						Other Service
17,400	17,400	7,250	13,900	126 13,002 13,900	126	Total Prof & Tech Expenses
	The state of the s					

This line item covers the base salary of our full-time police officers and Public Safety Clerk. Hourly rates for police officers are based on contractual obligations. Some officers pay rate change part way through the year. The PSC works 30 hours per week for the police department and 10 hours for the Fire Department. Patrol 7 is a new position to start July 1, 2021. This position is desperately needed, it would allow for two officers to be scheduled on days (our busiest shift) creating the opprotunity for a full time criminal investigator	Police Chief Salary - Includes a 3% COLA if approved by the Town Manager. 1-1020 Hourly 407,370	Payroll 1-1010 Salaries	
ne police officers and i works 30 hours per we buld allow for two offi	ned by the Town Manager. 407,370 396,585	71,892	2019 Actual
Public Safety Cle sek for the polics cers to be schea	<i>ager.</i> 396,585	71,604	2020 Actual
erk. Hourly rates department ar duled on days (c	471,353	75,354	2021 Budget
s for police office nd 10 hours for i nur busiest shift)	205,717	36,991	FY2021 YTD as 12/31/20
ers are based on control the Fire Department. I creating the opprotun	541,652	72,100	Department Head Town Manager Request Request
actual obligations. So Patrol 7 is a new posi Vity for a full time crin	539,406	72,100	Town Manager Request
ome officers pay tion to start July vinal investigator.	0	0	BOS Approval

539,406	541,652		Grand Total	G	
515,216	24,190	517,462	Total	21.22	
33,103		35,350	39	22.66	PSC
	2,561	53,269	52	25.61	Patrol 7
	2,428	50,502	52	24.28	Ofc. Johnson
	2,049	39,952	39	25.61	Ofc. George
	486	12,626	13	24.28	Ofc. George
	971	50,502	52	24.28	Ofc. McCloud
	2,561	39,952	39	25.61	Ofc. Regis
	2,428	12,626	13	24.28	Ofc. Regis
	2,561	53,269	52	25.61	Ofc. Hammond
	2,561	53,269	52	25.61	Ofc. Smolinsky
	2,792	58,074	52	27.92	Sergeant Muise
	2,792	58,074	52	27.92	Sergeant Reese
	Holiday	Annual	Weeks	Hourly	Officer

Margaret Chase Smith Police	1-1030 Part Time	Dont: 091 Beller Donat
Margaret Chase Smith Policy Center: Maine Government Summer Internship Program-Estimated cost of \$6,490 includes \$250 Administrative Cost and hourly rate of \$13.00 for 12		
ımmer Internsi	10 279	2019 Actual
o, 030 hip Program-Es	0 000	2020 Actual
stimated cost o	17	2021 Budget
6,521 of <i>\$6,490 include</i>		2021 FY2021 YTD Budget as 12/31/20
25,025 s \$250 Administrative		Department Head Town Manager Request Request
25,025 Cost and hourly rate		Town Manager Request
of \$13.00 for 12		BOS Approval

Margaret Chase Smith Policy Center: Maine Government Summer Internship Program-Estimated cost of \$6,490 includes \$250 Administrative Cost and hourly rate of \$13.00 for 12 weeks. Intern will work under the direction of the Chief providing administrative support. This will allow our PSC time to take over the accreditation management, grant opportunities for police, fire and EMA as well as work with our EMA Director on projects. This line is also for the Reserve Officers who are fully qualified and can provide shift coverage and prisoner transport, two Reserve Officers who only work special events for traffic duty, a full-time Park Ranger for 10 weeks during the summer, and a Maine Warden's Service Boating Deputy contract shared between Harrison/Naples/Bridgton (this will provide a trained LEO on the water to help deter reckless behavior and enforce laws related to safe boating, criminal trespass, disorderly conduct and other issues that negatively effect quality of life on the water/water front).	T-1030 rait Hille
rnment Summer Internship Prog Chief providing administrative s Chief providing administrative s vork with our EMA Director on p ficers who only work special even ficers who only work special even Harrison/Naples/Bridgton (this v t and other issues that negative)	10,378 8,030
ram-Estimated cost of \$6,4. upport. This will allow our vojects. This line is also for nts for traffic duty, a full-tin will provide a trained LEO on y effect quality of life on the	17,505
90 includes \$250 Administratic PSC time to take over the acceptate Reserve Officers who are the Reserve Officers of 10 weeks on the water to help deter recked the water/water front).	6,521 25,025
ive Cost and hourly rate of \$13.00 for 12 creditation management, grant rully qualified and can provide shift during the summer, and a Maine Warden's less behavior and enforce laws related to	25 25,025 0

25,025	Total	Total	7 607	22 220
8,000	\$17.00/hr	n Harrison / 20	Bridgtt Naples 40 hours/week weeks	Boating Deputy
250				Admin Cost
6,240	\$13.00/hr	12	40/week	Intern
5,680	\$14.20/hr	10 weeks	40 hours/week 10 weeks	Park Ranger
4,855	\$23.34/hr	4 hrs/wk	Officer	Reserve Offs.
			Full-time LE	

1-1040 Overtime 27,000 27,000 27,000 27,000 Communication 22,429 7,687 27,000 10,767 27,000 27,000 Communication Court for Service, execute search warrants, prisoner transports and training. Training is the cornerstone of police in the contract of the cornerstone of police in preparing younger officers to step into specialty roles such as firearms instruction and evidence room management. Campaign" to train all officers in dealing with mental health issues and de-escalation techniques. Objective will be training officers to conduct thorough criminal investigations and work as laws and best practices are constantly changing. I plan on (2) officers attending week-long specialized training again this year as part of our commitment to the "One Mind

1-1130 Community Policing 3,065 5,459 7,000 7,000 7,000 7,000 3,065 Special events, like Four on the Fourth, the July 3rd Fireworks, parades, road races, Bridgton Safety Day, and National Night Out are all opportunities to engage the public and improve community relations. This line covers the cost of overtime and materials for these important events.	1-1120 Open Shift This line item covers the cost of filling in for officers	Police employees are contractually allowed to accrue compensatory time in lieu of overtime pay. Officers earn compensatory time for Holiday as they do not get holidays off. The trend is for officers to utilize about 50 hours per year.	1-1110 Compensatory Time						The Union Contract provides for a shift differential of \$6 per week for evening and \$10 per week for overnights.	1-1100 Differential														Pursuant to the current police contract, employees are entitled to longevity payments based on their years of service.	1-1060 Longevity	Dept: 031 Police Department
3,065 Fireworks, parades, st of overtime and	62,040	compensatory time r.	4,089		1 4.50	2 10	4 6.	Officers Ar.	of \$6 per week for e	1,898		Ptl. New	Ofc. Johnson	Ofc. George	Ofc. McCloud	Ofc. Regis	Ofc. Hammond	Ofc. Smolinsky	Sgt. Muise	Sgt. Reese	Chief Jones			are entitled to longe	10,737	2019 Actual
5,459 road races, Bridgt materials for these	59,147	in lieu of overtim	4,843	Total	50 52	10.00 52	6.00 52	Amount Weeks	vening and \$10 pe	1,788		7/1/2021	10/20/2020	8/31/2020	12/30/2019	7/29/2019	3/26/2015	2/1/2010	9/19/2007	12/19/2007	12/26/2006	Hire Date		evity payments bas	10,058	2020 Actual
atory time, sick 7,000 on Safety Day, important eve	52,000	e pay. Officers	9,048		2:	1,	1,		r week for over	2,522		7/1/2026	10/20/2025	8/31/2025	12/30/2024	7/29/2024	3/26/2020	2/1/2015	9/19/2012	12/19/2012	12/26/2011	Anniversary	Five Year	ed on their yea	13.630	2021 Budget
c and training. 0 0 and National M ents.	25,215	earn compensa	5,767	2,522	234	1,040	1,248	Total	nights.	784		7/1/2031	10/20/2030	8/31/2030	12/30/2029	7/29/2029	3/26/2025	2/1/2020	9/19/2017	12/19/2017	12/26/2016	Anniversary	Ten Year	ers of service.	6.142	FY2021 YTD as 12/31/20
No increase this year. 7,000 ight Out are all opportu	52,000	atory time for Holiday a	9,048							2,522	Total						52	52	52	52	52		Weeks	,	11.830	Department Head Request
7,000 unities to engage the	52,000	as they do not get h	9.048							2,522	11,830		(Managerial Paris)				1,950	2,470	2,470	2,470	2,470		Annual Rate		11.830	Town Manager Request
0 public and	0	olidays off. The	0							0														•	5	BOS Approval

		ny recruit.	quired for acader	ng ammunition re	officers includir	alification for all nine	Covers the cost of ammunition for training and qualification for all nine officers including ammunition required for academy recruit.
0	5,500	5,500	0	5,500	6,819	4,939	3-3120 Ammunition
							Covers the cost of postage including certified mail.
0	600	600	167	600	385	691	3-3080 Postage
				- \$910	Worn Camera	Watchguard Body Worn Camera	
				415	or cruiser - \$2,	Hardened Laptop for cruiser - \$2,415	
				\$4,960	S	Dash Mounted Radar - \$2,500	
					275.50	Crime Scene Camera - \$2,000	
			equipment, etc.	and emergency equipment, etc.	asers, imaging,	nt such as firearms, t	This line item covers the costs of various equipment such as firearms, tasers, imaging,
0	12,785	12,785	4,637	12,260	23,535	21,983	3-3050 Small Equip
		0	174		946		3-3030 Office Furn
							Avg. (5) 5 gal jugs per month @ \$55.90 / mo.
0	670	670	245	670	725	623	3-3020 Drinking Water
			presentation mai	rives, DVD's, and	ment, thumb di	illary computer equip	This covers the cost of our office supplies and ancillary computer equipment, thumb drives, DVD's, and presentation material.
0	4,500	4,500	882	4,500	3,258	6,820	3-3010 Office Supplies
							Supplies
0	76,326	78,498	29,004	72,931	59,160	65,891	Total Employee Benefits
		ment. Nine (9) officer.	f approved equip	or the purchase of	nt per officer fo	of \$800 reimburseme	This covers the cost of the contractual obligation of \$800 reimbursement per officer for the purchase of approved equipment. Nine (9) officers x \$800.
0	7,200	7,200	1,968	7,200	5,529	5,600	2-2110 Equipment Allowance
						adio, firearms, etc.	new officer requiring full uniforms, leather gear, radio, firearms, etc.
be adding another	et year we will likely u	officers. In this budg	quipment for new	ns and start up eq	es both uniform	all officers and provid	This covers the cost of replacement uniforms for all officers and provides both uniforms and start up equipment for new officers. In this budget year we will likely be adding another
0	9,000	9,000	6,826	9,000	13,622	15,739	2-2100 Clothing Allowance
			hip and fitness ge	ke gym membersi	ted expenses lii	ement for fitness rela	The contract provides for \$500 per year reimbursement for fitness related expenses like gym membership and fitness gear.
0	2,500	4,500	304	4,500	456	494	2-2060 Fitness
		25,	paid to employee	Costs are based on all wages paid to employees.		tributions Act Or FIC	This covers the cost of the Federal Insurance Contributions Act Or FICA.
0	57,626	57,798	19,906	52,231	39,553	44,058	2-2010 FICA
							Employee Benefits
0	753.281	755.527	298,240	682,762	567,754	597,437	Total Payroll
prosecuting	officer meets with the	ny Intake (wnere an c	a, as well as reloi	re and in Portland	eangs both ne	accending court proce	attorney to review the case before trial).
0	7,350	7,350	336	7,350	2,553	3,539	1-1140 Court Salary
							Dept: 031 Police Department
BOS Approval	Request	Request		Budget	Actual	Actual	
	Town Manager	Department Head	FY2021 YTD	2021	2020	2019	

r washes for the	isner testing, and car	s annually, lire extingu	iy our rauar units	cost of calibratil	r as wen as me	no preces of equipmen	cruisers.
0	4,300	4,300	2,822	4,300	5,/47	o, 161	3-3010 Equip Repail
					7	7	5-5010 Equip Paneir
0	24,510	29,760	46,649	28,760	2,327	19,854	Total Prof & Tech
ral or a posative	osed to a rabid anim	ne. Ir an omceer is exp	пераииs в vaccii	to maintain the	in so diey liced	מוכ כסמו 35 טו מופוו אט	COVID -19 case they are also tested.
	1,000	16 - 16 - 1900	Unnatitio D	to maintain the	rk so thou nood	the course of their wo	Officers are frequently exposed to hodily fluids in
0	1 000	2.000	0	1,000	767	206	4-4230 Prevent Med
			tions.	riminal investigau	samples from a	hol in blood and urine	This pays for the testing of suspected drugs, alcohol in blood and urine samples from criminal investigations.
0	960	960	0	960	0	575	4-4220 Drug/Sichi is
		on hiring expenses	\$3,500 per year c	approximately;	we are spending	uations, academy fee,	between costs for polygraphs, psychological evaluations, academy fee, we are spending approximately \$3,500 per year on hiring expenses
0	1,500	3,500	40,753	3,500	575	399	4-4215 Hiring
					jes.	abor related legal charg	Covers the cost of the Town's legal expense for labor related legal charges
0	750	1,000	0	1,000	0	839	4-4090 Legal Services
the IACP Board	lings as a member of	i attending board meet	- connenence and	t nic allitual IAC	Critici accircing	Scrimers including the	of Directors.
	tions as a mark and	t attending Poord mon	Conference and	the annual IAC	Chief attending	seminars including the	This covers the cost for various conferences and
0	3.500	3,500	585	3,500	4,024	3,287	4-4070 Meetings/Sem
					as a key issue.	ng has been identified a	variety of issues; often by themselves and training has been identified as a key issue.
red to handle a	ers need to be prepa	and management. Officers need to be prepared to handle a	accountability an	nprove including	nent needs to in	er of areas the departn	Public Safety Strategies Group identified a number of areas the department needs to improve including accountability
	Certification as notic	vears to maintain their	aining every two	urs of elective tra	ially plus 40 hou	in-service training annu	Each officer is required to complete 40 hours of in-service training annually plus 40 hours of elective training every two years to maintain their certification as notice officers. The
0	14.000	16,000	4,181	16,000	-5,359	12,271	4-4060 Training/Sch
THE CHIEFS and	: membership to Man	ise now have associate	מוזים אכרסכ מיוים	aminum, ou ye			IACP as part of succession planning
re required to	best practices. We a	ig officers informed of	munity by keepin ants Reese & Mij	vices to the com.	e quality of ser Statutes books	ת Maine Motor Vehicle ת	purchase the updated Maine Criminal Statutes and Maine Motor Vehicle Statutes books annually. Sergeants Reese & Muise now have associate membership to Maine Oriognaphia.
0	2,800	2,800	1,130	2,800	2,320	2,277	4-4030 Memberships
				4			Prof & Tech
0	33.055	33,055	10,649	27,530	39,641	39,134	Total Supplies
0	1.000	1,000	591	1,000	1,850	1,366	3-3999 Other Supplies
and a back-up replacement in 3-	peater on Shawnee a Manning for repeater	we now lave seven mobile ladios, 12 portable ladios, three satellite receivers, a main repeater on Shawnee and a back-up ance. This year we also plan to conduct a service area survey (\$5,000) which will help in planning for repeater replacement i	nos, three satelli rea survey (\$5,00	s, 12 portable rac iduct a service a	also plan to con	tenance. This year we	repeater at Ring Farm, all requiring regular maintenance. This year we also plan to conduct a service area survey (\$5,000) which will help in planning for repeater replacement in 3-
0	8,000	8,000	3,953	3,000	2,123	2,712	3-3140 Radio / Pager Padio Penair - Maintain radios and radio notworks
1							Dept: 031 Police Department
BOS Approval	Town Manager Request	Department Head Request	FY2021 YTD as 12/31/20	2021 Budget	2020 Actual	Actual	
))	2010	

cruisers.

0	2,400	3,400	323	3,400	705	3,400	Total Other Service
0	150	150	0	150	0	2,215	Miscellaneous Exp;
however this	within the community	ar to improve visibility	our unmarked ca area.	ile. We gave up ortland-Augusta a	rare or .56 / m. Toutside the Po	al vehicle for training	means are remoused to use of their personal vehicle at the 2021 IKS fare of .56 / mile. We gave up our unmarked car to improve visibility within the community however this means officers will more frequently use their personal vehicle for training outside the Portland-Augusta area.
0	2,000	3,000	323	3,000	0	1,185	6-6190 Mileage
0	250	250	0	250	705	0	6-6160 Advertising Covers the cost of advertising when hiring.
0	37,850	37,850	16,175	35,845	36,593	34,632	Total Property Services Other Service
mputer	ruiser Mobile Data co	rizon "Hot Spots" for a	as our seven Ve	w officer as well	d requested nei	fficers, the PSAA an	Covers the cost of cell phones and service for nine officers, the PSAA and requested new officer as well as our seven Verizon "Hot Spots" for cruiser Mobile Data computer connectivity.
0	9,450	9,450	4,624	9,800	8,889	9,104	5-5160 Cell Phone
			5.00	d a hard line bac	hernet lines and	system which has et	This line item cover the cost of our in-house phone system which has ethernet lines and a hard line back-up
0	8.000	8.000	3,624	8,000	7,439	7,437	5-5150 Telephone
0	1,000	1,000	0	800	603 s to improve fu	1,432 repair and alteration	5-5050 Building Repair 1,432 603 7hese funds would cover the cost of minor building repair and alterations to improve functionality.
		500			ing	Dirigo Safety Training	
		2,500		2yr contact	2	Dirigo Safty Policy	
		4,800				Spillman Contract	
		1,200			site	Ring Farm - radio site	
		100				NESPIN	
		500			er computers	Net Motion - Cruiser computers	
		3,000			peater site	Shawnee Peak - Repeater site	
		2,500				Copier	
	dio site lease, etc.	ers, police software, ra	such as compute	s of equipment :	of various piece	its for maintenance	This covers the cost of contracts for maintenance of various pieces of equipment such as computers, police software, radio site lease, etc.
0	15,100	15,100	5,105	12,945	13,921	11,498	5-5020 Equip Contract
BOS Approval	Town Manager Request	Department Head Request	FY2021 YTD as 12/31/20	2021 Budget	2020 Actual	2019 Actual	Dept: 031 Police Department

Dept: 031 Police Department 2019 Actual 2020 Actual Budget 2021 as 12/31/20 FY2021 YTD Department Head Request Town Manager Request **BOS Approval**

Prop & Capital

other allowing a portable to act as a mobile radio with substantially more power and range. The Watchguard Auto Download allows for the automatic download of cruiser and BWC 7-7200 Equipment (body worn camera) when the cruiser is parked at the station. This substantially reduces time spent manually downloading each cruiser to case files. This covers the cost of equipment costing more than \$5,000. We are replacing two mobile radios and four portable radios this year. The new radios and portables pair with each 15,379 1,742 11,980 38,603

0	995,063	1,025,621	450,319	863,208	735,283	817,640	
0	67,641	87,531	49,279	11,980	29,103	57,292	
0	48,928	48,928	49,279	0	27,361	41,913	
		\$5,499			Speed Control Signs	2 5,	
					Download Device	D	
		\$19,890	\$19,890	()	Vatchguard Automati	1 N	
		\$8,120	\$2,030	\$2	Portable Radios	4 P	
		\$5,094	,930	\$1	Mobile Radios	2	and the second

7-7300 Vehicles PD New Cruiser

Total Prop & Capital

7

	2019 Actual	2020 Actual	2021 Budget	2021 YTD as of 12/31/2020	Department Head Request	Town Manager's Request	BOS Approval
Dept: 032 Fire Department Payroll							
1-1010 Salary	56,716	57,034	59,740	30,992	61,533	61,533	0
1-1020 Hourly	10.426	7 998	10 712	ת ת	11 783	44 02/	5
Admin Assistant's current hourly rate is \$20.60 + 3% COLA + an additional 7% market / merit adjustment = \$1071.20 if approved by the Town Manager. Note, this position is	+ 3% COLA + an au	dditional 7% mark	ket / merit adjus	tment = \$1071.20 if	approved by the To	own Manager. Note,	this position is
shared 75% (police) /25% (fire) but she also assists with the Civil Emergency departmen	assists with the Civil L	Emergency depan	<i>tment</i>				
1-1030 Part-Time	64,984	61,976	94,000	31,133	94,000	94,000	0
Dpty Chf. \$18.00/Cpts. \$17.50/hr. Lts. \$16.75/Hr./Int. FF \$16.50/hr. Ext. FF \$15.50 - \$1.00 increase across the board.	Hr./Int. FF \$16.50/h	r. Ext. FF \$15.50	- \$1.00 increase	across the board.			
1-1050 Training 22,162 225 hrs./mo x 12 months for 41 active members @ \$14.00/hr	22,162 rs @ \$14.00/hr.	21,158	38,000	10,979	38,000	38,000	0
Total Payroll	154,288	148,166	202,452	78,656	205,316	204,567	0
Employee Benefits							
2-2010 FICA 7.65%	11,262	11,106	15,488	5,951	15,707	15,649	0
2-2100 Clothing Allowance	747	314	500	0	500	500	0
Fire Chief uniform and accessories							
Total Employee Benefits	12,009	11,420	15,988	5,951	16,207	16,149	0
Supplies							
3-3010 Office Suppl	1,982	458	1,300	476	1,300	1,300	0
3-3050 Cmall Equip / FEV	10 037	2	40 144	40 207	1 100	7 700	>
1-step ladder central \$602.00, 20-flashlights \$1,240.00, 2-tool kits \$500.00 ea (\$1,000.00) , 2-fire-com headsets \$1,920.00 total. Refurbished desktop for the Chief \$1,000.00. Total	10,027 1,240.00, 2-tool kits ş	14,521 6500.00 ea (\$1,00	13,714 10.00) , 2-fire-coi	10,297 n headsets \$1,920.6	5,762 10 total. Refurbished	5,762 desktop for the Chie	0 f \$1,000.00. Total
Spend \$ 5762.15							
3-3060 Manuals & Bk	450	1,575	1,500	1,599	1,575	1,575	0
NFPA Subscription							
3-3070 Fire Prevntn	202	2,193	2,000	2,046	2,000	2,000	0
Fire Prevention, Education, and Public Relations; YTD amount reflects use of carry forward funding and programs completed.	s; YTD amount reflec	ts use of carry for	rward funding ar	nd programs complet	ted.	250	Þ
Mailing of paychecks / direct deposit remittances to fire personnel	es to fire personnel	· ·		Ö	Ç	C	c

	2019	2020	2021	2021 YTD as of	Department	Town Manager's	
	Actual	Actual	4	12/31/2020	Head Request	Request	BOS Approval
Dept: 032 Fire Department							
3-3140 Radio / Pager	6,477	6,881	6,500	3,545	8,000	8,000	0
4-portables @ \$2,000. ea upgrade - Total Spend \$8,000.00	nd \$8,000.00						
3-3160 Protcty Clth	6,482	23,582	33,550	29,848	24,128	24,128	0
7 sets @ \$3,355 ea, , 43 traffic vests @ \$14.95 each = \$642.85, Total Spend \$24,128.00	5 each = \$642.85, To	otal Spend \$24,1.					
3-3170 Brthng Apprt	1,960	3,648	3,500	162	3,500	3,500	0
Breathing Apparatus flow testing, hydro, Air Compressor maint.	ompressor maint.						
3-3180 Foam	0	4,385	0	0	0	0	0
Novacool Foam. Utilize existing funds, and supplies	plies.						
3-3190 Hoses	2,760	9,706	4,000	4,175	4,000	4,000	0
Replace damaged/obsolete hose.							
3-3310 Heating Fuel	10,358	8,037	10,000	1,911	10,000	10,000	0
Combined for Oil (Central Station) and Propane (South, West, North) for all four Stations: CN Brown \$1.609 (oil), \$1.119 (propane) June 30, 2021	e (South, West, Nort	h) for all four St	ations: CN Brown	\$1.609 (oil), \$1.119	(propane) June 30,	2021	
3-3999 Oth Supplies	1,649	1,695	2,000	381	2,000	2,000	0
Misc non-categorized expenses, this line not realistic, papergoods, cleaners etc. A2 720 77 DES	ealistic, papergoods,	cleaners etc.	78 414	20 E36	60 615	62 615	
Professional & Technical							
4-4030 Memberships	2,866	1,105	1,035	150	1,035	1,035	0
Membership/subscriptions - (MSFF) Maine State Federation of Fire Fighters = 41 members \$615, (WMFA) Western Maine Firemens' Assoc \$40, (C/OFC) Cumberland Oxford	te Federation of Fire	Fighters = 41 me	mbers \$615, (WI	NFA) Western Maine	Firemens' Assoc ;	\$40, (C/OFC) Cumbe	rland Oxford
Cites Assoc \$20, (CCC) cumeriana county rise cites - \$20, 1st esp subscrip - \$00, (CCC) ranie rise cites Assoc \$20	ny rite criters - \$150,	, ist resp substrip	1 (M) (m)	allie File Cilleis Asso			•
4-4060 Training/Sch	5,148	3,622	4,840	145	3,940	3,940	0
1-Rookie School \$1,300.00 , 3-vendor classes \$2,340.00, CPR \$300.00. Total Spend \$3,940.00	\$2,340.00, CPR \$300	1.00. Total Spend	\$3,940.00				
4-4210 MedTst/PhyE	3,894	4,901	6,508	2,713	6,066	6,066	0
Annual physicals & Resp Clearance 20 interior staff @ \$221 Ea = \$4,420, non-int resp clearance for n-95 (6) @ \$127 ea	staff @ \$221 Ea = \$	4,420, non-int res	sp clearance for n	-95 (6) @ \$127 ea =	= \$762, tri-annual du	= \$762, tri-annual dues or new members 4 @ \$221 =	4 @ \$221 =
\$884.00. Total Spend \$6,066.00 4-4230 PrevMedcn	0	328	380	256	380	380	0
Hep-B vaccinations - Physician orders & 3-shot series each = \$380 4-4270 Comm & Tech 6,189	<i>t series each = \$380</i> 6,189	3,282	4,373	3,484	2,330	2,330	0
Emergency Reporting (fire reports) - \$1,932, Net Motion (Spillman) \$ 253.00 annual, "I am resp" program \$145.00. Total Spend \$2,330.00	Net Motion (Spillman) \$ 253.00 annua	l, "I am resp" pro	gram \$145.00. Total	Spend \$2,330.00		
Total Professional & Technical	18,097	13,238	17,136	6,748	13,751	13,751	0
Property Services							
5-5010 Equip Repair	7,600	10,288	7,500	6,000	7,500	7,500	0
Annual Services on extrication equipment, calibration gas, air pack batteries for 28 air packs, testing along with radio repairs, batteries, and antennaes, general equip repair etc.	bration gas, air pack	batteries for 28 a	iir packs, testing a	ilong with radio repa	iirs, batteries, and a	intennaes, general eq	juip repair etc.

0	347,799	348,606	187,549	383,678	304,442	288,768	1
0	1,000	1,000	0	1,000	113	0	Total Other Items
0	1,000	1,000	0	1,000	113	0	9-9010 Contingency
0	3,500	3,500	2,719	4,500	4,762	1,381	Other Items
c	1,000	1		1			Recruiting, Retention, and Awards Banquet
> 0	2 500	2 500	1.842	2,500	2,745	177	Incident Support Meals 6-6210 FD Recruiting
o	500	500	212	<i>lle</i> 500	rate or \$.56 / m 521	t the 2021 IKS mileage 262	6-6200 Meals/Incdnt 262 521
0	500	500	665	1,500	1,496	636	6-6190 Mileage
0	0	0	0	0	ams 0	306 and Recruitment Progr	Legal Advertisements Bids, Fire Prevention, and Recruitment Programs
	.)]]				,		Other Service
0	46 217	46.217	38,839	64,188	49,677	60,264	Total Property Services
c			1,460. Total Spend \$7	round ladders - \$.	dder truck and g	5.00; Hose - \$4,750; La	Professional vendor testing, Pumps - \$1,705.00; Hose - \$4,750; Ladder truck and ground ladders - \$1,460. Total Spend \$7,915.00
5	7 915	7 915	6.439	7.802	7,504	8,246	5-5170 Equip Tests
0	1,154	1,154	627	1,104	987	1,017	5-5160 Cell Phone 1,017 Chiefs phone and let pack \$96.12 per month = \$1.153.44 / vr
0	480	480	234	480	478	477	Station 1 phone
0	1,000	1,000	164	1,000	1,050	/14	TOTAL MARKET CHARLE
c	0,000	0,000	, , ,			nth with new LED light	Based on 4 station demand at \$284.00/month with new LED lighting.
5	3 500	3 500	1.883	3.500	4,820	4,232	5-5110 Electricity
0	4,085	4,085	1,651	3,064	3,507 5. <i>00</i>	2,627 net. Total Spend \$4,08	5-5100 Sec./Alarms Security / Alarms, add Central Station internet. Total Spend \$4,085.00
maintenance	pair \$500.00, general ı), overhead door rep	filter maint. \$4,165.0t	1.00 , air vac 911 i	p generator \$750	750.00, propane hooku	so. Station generator w/ artic package \$8,750.00, propane hookup generator \$750.00 , air vac 911 filter maint. \$4,165.00, overhead door repair \$500.00, general maintenance \$3,000.00. Total Spend \$17,165.00
0	17,165	17,165	16,146	31,320	18,220	33,242	5-5050 Bldg Repair
0	500	500	4,129		500	231	5-5040 Veh Repair General Maintenance; miscellaneous \$500.00
0	1,566 2,918 2,918 2,918	2,918	1,566 \$1.551. Pine Tree For		2,323 heating system m	1,878 92, Specialty Services I	5-5020 Equip Cntrct 1,878 2,323 2,918 Johnson Controls contract annual fee = \$992, Specialty Services heating system maint 4-stations =
BOS Approval	Town Manager's Request	Department Head Request	2021 YTD as of 12/31/2020	2021 Budget	2020 Actual	2019 Actual	Dept: 032 Fire Department

0	24,327	14,329 24,327	14,329	23,844	21,721	15,635	
0	1,500	1,500	392	1,500	944	663	Total Othr Service
		,5	e rate of \$.56 / mile	e 2021 IRS mileag	e ACO; based on th	nses (mileage) for th	Covers the cost of travel expenses (mileage) for the ACO; based on the 2021 IRS mileage rate of \$.56 / mile.
0	1,500	1,500	392	1,500	944	663	6-6190 Mileage
							Othr Service
0	5,810	5,810	5,290	5,810	5,210	5,210	Total Prof & Tech
the population	ablishment based on	rinary boarding esta	pays to a local vete	expense Bridgton	the annual boarding	s; covers the cost of a	Animal Control Boarding Costs; covers the cost of the annual boarding expense Bridgton pays to a local veterinary boarding establishment based on the population of Bridgton.
0	5,210	5,210	5,210	5,210	5,210	5,210	4-4320 AC Boarding
				2.	program for the AC	'annual certification p	Covers the cost of the requird annual certification program for the ACO.
0	600	600	80	600	0	0	4-4060 Training/Sch
							Prof & Tech
0	500	500	327	500	76	582	Total Supplies
				s, cages, etc.	heavy leather glove	ich as control sticks,	Animal Control Other Costs such as control sticks, heavy leather gloves, cages, etc.
0	500	500	327	500	76	582	3-3999 Oth Supplies
							Supplies
0	1,174	1,174	591	1,139	1,085	0	Total Employee Benefi
							7.65%
0	1.174	1,174	591	1,139	1,085	702	2-2010 FICA
							Employee Benefits
0	15,343	15,343	7,729	14,895	14,406	9,180	Total Payroll Expenses
includes a 3%	The Department Head Request includes a 3%		\$19.10/hour for 15	present hourly rate	mal control officer; _I	n Manager.	Ins line item covers the cost of our part-time animal control officer; present hourly rate \$19.10/hour for 15 hours. COLA if approved by the Town Manager.
0	15,343	15,343	7,729	14,895	14,406	9,180	1-1030 Part-Time
							Payroll Expense
						0	Dept: 033 Animal Control
BOS Approval	Town Manager Request	Department Head Request	2021 YTD as of 12/31/2020	2021 Budget	2020 Actual	2019 Actual	
			•	•			

4-4270 Comm & Tech (2) Antennas & supplies for the mobile EOC; communications case, power supply for radios	4-4070 Meetings/Sem Annual training	Total Supplies Professional & Technical	3-3999 Other Supplies	3-3410 Disaster Supplies 16,594 Requesting \$2000 for either a small generator or Bluetti for power outages	3-3140 Radio / Pager 547 0 500 0 500 500 Used for radio repair to EMA radios	3-3050 Small Equipment 0 12,817 1,000 0 Used to purchase small amounts of equipment each year to improve the Emergency Operation Center. Requesting able to monitor and dispatch police, fire, and EMA departments from a remote EOC location in conjuction with the location May Healthy Grant Alexander in the state of t	3-3010 Office Supplies	Total Employee Benefits Supplies	2-2010 FICA 7.65%	i otal Payroll Expense Employee Benefits	4,725 9,069 9,000 4,351 6,500 (8) hrs per week with my focus being working on grants, the hazard mitigation plan, debris management plan, Emergency Operations Plan and the increase in the NIMS training program requirement to still qualify as a grant recipient. I would also like to ask to add more funds to the PSAA hourly wage to be able to utilize that position to help rewriting/updating all of the plans. Adding funds to that position would eliminate the need for a part time person to help complete those tasks and is a more efficient use of dollars spent. Decrease reflects work done by Intern	For training 3 former dispatchers and one social media person to be retrained for use in the EOC. were left without anyone to run the EOC. The Department Head Request is based on 200 hours fire personnel on drone operation.	6,490 6,490 6,490 Margaret Chase Smith Policy Center: Maine Government Summer Internship Program-Estimated cost of \$6,240 (12 week program) plus a \$250 Administrative Fee. (See attached Job Responsibilities) 1-1050 Training	Dept: 034 Civil Emergency Payroll Expense
OC; communications ca	0	808	0	erator or Bluetti for pov	to start a two-priase di 547	0 pment each year to im, and EMA departments	261	358	358	0	4,725 nmy focus being working on grants, the value of the plants of the plants as a grant recipient of the plant. Adding funds to that properties are reflects work done by Intern	ne social media person C. The Department He	aine Government Sumn	2019 Actual
ase, power supp	0	29,420	0	16,594 ver outages	one program n 0	12,817 prove the Emer from a remote	9	689	689	9,069	9,069 hazard mitigatic nt. I would also osition would e	to be retrained ad Request is b	ner Internship I	2020 Actual
0 Ny for radios	500	2,200	200	0	nun une purcnase 500	1,000 gency Operation EOC location in	500	689	689	9,000	9,000 m plan, debris m. like to ask to ad liminate the need	for use in the Et	Program-Estimate	2021 2 Budget
468	0	1,847	15	1,707	a DJI Mavicz Pro dr. 0		125	333	333	4,351	4,351 anagement plan, Em d more funds to the for a part time pers	C. We currently on rs for dispatcher retr	ed cost of \$6,240 (12	2021 YTD as of Do 12/31/2020
1,770	200	9,000	200	2,000	one. This would be 500	6,000 \$3000 for a new tou new command cente	300	2,032	2,032	26,559	10,069 ergency Operations PSAA hourly wage to ron to help complete	ly have 2 and during raining and another	6,490 ? <i>week program) plu</i> 10.000	Department Head Request
1,770	200	3,500	100	0	Phase One. 250	6,000 3,000 \$3,000 for a new tough-book laptop for the EOC to be new command center that was awarded through the	150	994	994	12,990	6,500 Plan and the increas to be able to utilize the those tasks and is a	social media person to be retrained for use in the EOC. We currently only have 2 and during one of the December storms we The Department Head Request is based on 200 hours for dispatcher retraining and another estimated 200 hours to train police &	6,490 <i>Is a \$250 Administrat</i> 0	Town Manager Request
0	0	0	0	0	0	0 he EOC to be through the	0	0	0	0	0 e in the NIMS at position to more efficient	er storms we to train police &	ive Fee. <i>(See</i> 0	BOS Approval

	Total Other Service	6-6190 Mileage Business related travel at the 2021 IRS mileage rate of \$.56 /per mile	Total Property Services Other Service	5-5160 Cell Phone 480 480 480 335 (1) cell phone stipend for direcor at \$40 per month, (1) cell phone line for EOC as an informational hotline, and an center	5-5020 Equip Contracts Annual Net Motion Spillman license	Total Professional & Technical Property Services	4-4280 Contracted Services Electrical to add EOC to generator circuits	Dent: 034 Civil Emergency
2.138	492	492 1 IRS mileage rate of \$.5	480	480 at \$40 per month, (1) ce	ช	ical 0	circuits	Actual
40.163	505	505 6 /per mile	480	480 Il phone line for Et		0		Actual
13.369	500	500	480	480 OC as an informat		500		Budget
7.420	86	86	335	335 ional hotline, and a		468		12/31/2020
44.051	300	300	1,690	1,440 n additional \$40 per	250	4,470	2,500	12/31/2020 Request
20.884	300	300	1,130	1,440 880 additional \$40 per month for the hot spot for command	250	1,970	0	Request
0	0	0	0) pot for command	J	0	0	BOS Approval

0	327,055	327,035	103,478	322,003	300,209	310,330	
			200	333	300 300	340 350	
0	236,780	236,780	59,195	236,780	224,379	226,874	Total Othr Service
	ey have not.	rate increase and th	on to the PUC for a	nade applicatio	re if they have I	led 1/28/20 to inqui	Invoiced by Harrison Water District; called 1/28/20 to inquire if they have made application to the PUC for a rate increase and they have not.
0	30,876	30,876	7,719	30,876	30,876	30,876	6-6140 No.Bridg Hydrn
				de	\$51,476 quarte	10/1/19; presently	PUC approved a 30% increase effective 10/1/19; presently \$51,476 quarterly
0	205.904	205,904	51,476	205,904	193,503	195,998	6-6130 Hydrants
0	07.070	01.01.0	0.100				Othr Service
	27 676	27 575	18 783	34 223	32 890	32 476	Total Property Sry
0 e billings as the	1,523 receive copies of thes	1,523 // month. We do not	761 Wy paying \$126.92	1,523 ation. Present	1,523 heir annual alloc	1,523 Center as part of t	5-5340 Depot St Parking Lot Lights 1,523 1
				Do per Nev.	peccamy at p.o.	4	
tential rate tly locked in with	(July - Dec.) plus a \$100 buffer for potential rate Traffic Light \$34.47 month. Presently locked i	rage (July - Dec.) plu. Road Traffic Light \$3	'g an 6 month ave h and N. Bridgton	Budgeted usin \$52.97 / monti 7390 ner Kw	V. Bridgton Rd. za Traffic Light pectfully at \$.0.	' Plaza and light on I 2021; Hannaford Pla and 12/21/2021 res	ror (2) tranic lights; light at Hannaford Plaza and light on N. Bridgton Rd. Budgeted using an 6 month average (July - Dec.) plus a \$100 buffer for potential rate increase effective 12/1/2021 & 12/22/2021; Hannaford Plaza Traffic Light \$52.97 / month and N. Bridgton Road Traffic Light \$34.47 / month. Presently locked in with Maine Power Options until 11/30/2021 and 12/21/2021 respectfully at \$.07390 ner Kw
0	1,150	1,150	433	1,100	990	1,001	5-5330 Traffic Lights
plus \$258 buffer	ing 6 month averages	0/2021. Budgeted us	5.07390 until 11/3	er Options at \$	with Maine Pow	Presently locked in 1/2021.	(\$16.31), and We Love Ctry (\$87.87). Presently locked in with Maine Power Options at \$.07390 until 11/30/2021. Budgeted using 6 month averages plus \$258 buffer for potential rate increase effective 12/1/2021.
Vex Parking Lot	(July - Dec); Chalmers (\$77.11), Complex Parking Lot laus (\$16.31) Stone Soun (\$16.31) Village Bizza	ges (July - Dec); Cha rts Haus (\$16-31) St	are 6 month avera Top (\$56,03), Soo	mounts listed a 33), Main Hill-	town and the a dbetters (\$113.	ocations throughout works (\$16.99), Lea	We have ornamental lights at various locations throughout town and the amounts listed are 6 month averages (July - Dec); Chalmers (\$77.11), Complex Parking (\$32.75), Shorey Park (\$170.50), Craftworks (\$16.99), Leadbetters (\$113.33), Main Hill-Top (\$56.03), Shorey Park (\$170.50), Craftworks (\$16.99), Leadbetters (\$113.33), Main Hill-Top (\$56.03), Shorey Park (\$170.50), Craftworks (\$16.99), Leadbetters (\$113.33), Main Hill-Top (\$56.03), Shorey Park (\$170.50), Craftworks (\$16.99), Leadbetters (\$113.33), Main Hill-Top (\$56.03), Shorey Park (\$170.50), Craftworks (\$16.99), Leadbetters (\$113.33), Main Hill-Top (\$56.03), Shorey Park (\$170.50), Craftworks (\$16.99), Leadbetters (\$113.33), Main Hill-Top (\$56.03), Shorey Park (\$170.50), Craftworks (\$16.99), Leadbetters (\$113.33), Main Hill-Top (\$56.03), Shorey Park (\$110.50), Craftworks (\$16.99), Leadbetters (\$113.33), Main Hill-Top (\$56.03), Shorey Park (\$110.50), Craftworks (\$10.00), Leadbetters (\$110.00), Main Hill-Top (\$56.03), Shorey Park (\$110.00), Craftworks (\$10.00), Leadbetters (\$110.00), Main Hill-Top (\$56.03), Shorey (\$10.00), Craftworks (\$10.00), Leadbetters (\$110.00), Main Hill-Top (\$56.03), Shorey (\$10.00), Craftworks (\$10.00), Leadbetters (\$110.00), Main Hill-Top (\$50.00), Shorey (\$10.00), Main Hill-Top (
0	7,500	7,500	6,269	4,600	4,129	5,641	5-5320 Orn Lights
rage plus \$599	Options. Budgeted using 6 month average plus \$599		390 with Maine Po	3/2021 at \$.073	ed in until 12/28	3.46. Presently lock ive 12/29/2021.	6 month average (July - Dec.) is \$2283.46. Presently locked in until 12/28/2021 at \$.07390 with Maine Power buffer for potential rate increase effective 12/29/2021.
0	27,402	27,402	11,320	27,000	26,248	24,311	5-5310 Streetlights
							Property Srv
0	52,700	52,700	25,500	51,000	51,000	51,000	Total Prof & Tech
0	52,700	52,700	25,500	51,000	51,000	51,000 (<i>400/\$56,100)</i>	4-4330 Ambulance Srv 51,0 Per contract 2021-2024 (\$52,700/\$54,400/\$56,100)
							Prof & Tech
BOS Approval	Request	Request	of 12/31/20	Budget	Actual	Actual	Dept: 049 Othr PubSaft
	Town Monogon	Opportment Deed		2021	2020	2019	

	2019 Actual	2020 Actual	2021 Budget	2021 YTD as of 12/31/2020	Department Head Request	Town Manager Request	BOS Approval
Dept: 035 Health Officer Payroll Expense			<				
1-1090 Stipends 1, Increase due to additional pandemic responsibilities.	1,500 sponsibilities.	1,313	1,500	1,025	3,000	3,000	0
1	4 700						
Employee Benefits	1,300	1,313	1,000	1,025	3,000	3,000	0
2-2010 FICA	115	100	115	78	230	230	o
7.65%						1	(
Total Employee Benefits	115	100	115	78	230	230	0
Supplies							
3-3010	49	63	0	0	0	0	0
Office supplies available at the Town Office	ffice						
Total Supplies	49	63	0	0	0	0	0
Prof & Tech							
4-4030	0	œ	8	∞	00	00	0
Annual Subscription for the Maine Townsmen	nsmen						
4-4070 Meetings & Seminars	95	0	250	125	250	250	0
Utilizes no-cost webinars but may have opportunity to attend other trainings.	opportunity to attend	d other trainings.					
4-4260 License Fee	100	0	0	0	0	0	0
License / Certification Fees - no cost; renews online with the CDC (Centers for Disease Control)	enews online with the	CDC (Centers for L	Disease Control)				
Total Prof & Tech	195	8	258	133	258	258	0
Prop Srv							
5-5160 Cell Phone Stipend	0	0	240	120	240	240	0
\$20.00 stipend per month							
Total Prop Srv	0	0	240	120	240	240	0
Other Service							
6-6190 Mileage	0	0	100	0	100	100	0
Mileage for travel expenses based on the 2021 IRS mileage rate of \$0.56/mile	าe 2021 IRS mileage r	ate of \$0.56/mile					
Total Prop Srv	0	0	100	0	100	100	0

Total Supplies	3-3050 Small Equip	3-3030 Office Furn	Supplies 3-3010 Office Suppl 3-3010 Forms \$285, checkstock for payroll & accounts payable \$900, and miscellaneous office supplies to include toner for (3) printers, business cards, folders, envelopes nens etc. \$500	Total Employee Benefits	Employee Benefits 2-2010 FICA FICA Rate is 7.65%	Total Payroll Expenses	Finance Clerk attending budget meetings and assisting with close of riscal year 1-1060 Longevity Finance Officer - 752 weeks at \$37.50 / week)	1-1040 Overtime	Payroll Expense 1-1010 Salary Department Head requests reflects a 3% COLA & 2% market/merit increase in the Finance Officer's Salary; justification is the additional fiscal & audit preparation responsibilities associated with the Wastewater, Streetscape, & Lower Main Street Projects. I've been working with the Wasterwater Expansion project for 3 years and 2 years on the other two projects. I also did the financial reporting for the MDOE CRF (Maine Department of Education Coronavirus Relief Fund) Daycamp grant program to MSAD #61 for our recreation program and assisted with the Keep Me Healthy Grant financial reporting; both requiring "Special Revenue" accounting entries. / offsetting revenues 5% from Salmon Point (\$3,044) & 10% from Wastewater (\$6,087) 1-1020 Hourly 72,093 47,133 Finance Clerk with 3% COLA (\$22.66 x 2080 hrs = \$47,133) if approved by Town Manager; offsetting revenues 15% from Salmon Point (\$7070). Addition of a part-time staff person (16-24 hours per week @ \$20.00 / hr. = \$16,640 / yr. to \$24,960 / yr.) for Accounts Payable Clerk. (see attached proposed job description)	
0			stock for payroll & accou	0		0	eings and assisting with		3% COLA & 2% market lastewater, Streetscape, lso did the financial repo tram and assisted with the Point (\$3,044) & 10% for 2080 hrs = \$47,133) eek @ \$20.00 / hr. = \$1	2020 Actual 20
2,335	450	200	1,685 nts payable \$900,	8,274	8,274	108,151	ciose or riscai yea 1,125	800	59,093 /merit increase in the MDC of the MDC of the MDC of the MDC of Keep Me Health of Keep Mastewater 47,133 if approved by To 6,640 / yr. to \$2	2021 Budget of
827	57	190	580 , and miscellane	3,726	3,726	51,319	188	384	30,520 The Finance OF Treet Projects. I DE CRF (Maine D Thy Grant financi (\$6,087) 20,227 Own Manager; 4,960 / yr.) for 1	2021 YTD as of 12/31/2020
2,335	450	200	1,685 ous office supplies to in	10,472	10,472	136,891	1,950	800	62,048 fficer's Salary; justificatic ve been working with the partment of Education al reporting; both requir al reporting 72,093 ffsetting revenues 15% Accounts Payable Clerk.	Department Head Request
2,335	450	200	1,685 clude toner for (3) printers,	8,472	8,472	110,748	1,950	800	60,865 on is the additional fiscal & he Wasterwater Expansion p Coronavirus Relief Fund) L ring "Special Revenue" acco 47,133 from Salmon Point (\$7070 (see attached proposed jo	Town Manager Request
0			business cards, folders,	0	0	0			audit preparation project for 3 years and 2 baycamp grant program unting entries. /). Addition of a part- b description)	BOS Approval

e Local ciation (nic savre) hreshol	176,819	56 70,416	135,356	
248 295 295 248 295 295 4ssoc. \$35, Maine Local Government Hunnan Resources \$50 for both finance officer and clerk officer and clerk 710 710 710 710 710 710 710 710 710 710		716 1	0	Total Othr Service
248 248 295 248 295 4ssoc. \$35, Maine Local Government Human Resources \$50 for both finance officer and clerk, officer and clerk 30 710 710 710 710 710 710 710 710 710 71	\$.56/ mile (average 550 miles p	mileage rate of	nings, seminars, meetings, etc. @ the 2021 IRS	Travel to and from trai
248 295 248 295 258 259 259 259 259 259 259 250 250 250 250 250 250 250 250 250 250		316 1	3	6-6190 Mileage
248 248 295 295 248 295 295 4ssoc. \$35, Maine Local Government Human Resources \$50 for both finance officer and clerk 30 30 Treasurers Association (MMTCTA) Trainings \$300, and Maine Government Finance Officers' art of the pandemic saving both money on registration and travel. Finance Clerk is working 14,000 14,000 14,000 24,000 38 x 12 months) 26,916 26,916 20 20 20 20 20 20 20 20 20 20 20 20 20		400	40	Othr Service 6-6160 Advertising
248 248 295 248 295 295 Assoc. \$35, Maine Local Government Human Resources \$50 for both finance officer and clerk, officer and clerk 30 710 Treasurers Association (MMTCTA) Trainings \$300, and Maine Government Finance Officers' art of the pandemic saving both money on registration and travel. Finance Clerk is working 0 1,690 14,000 14,000 24,000 24,000 23 audit due to threshold of amount received from grants 110 221 38 x 12 months)			0 15,880	Total Prof & Tech
248 295 295 248 295 295 248 295 295 Assoc. \$35, Maine Local Government Human Resources \$50 for both finance officer and clerk, officer and clerk 30 710 710 710 710 710 710 710 710 710 71	nths)	(\$18.38 x 12 mc	Reimbursement of wifi hot spot to be able to work remotely if needed (\$18.38 x 12 months)	Reimbursement of wifi
248 295 248 295 256 257 258 258 259 259 259 259 259 259 259 250 250 250 250 250 250 250 250 250 250	10 221	0	, , , , , , , , , , , , , , , , , , ,	4-4270 Comm & Tech
248 295 248 295 255 256. \$35, Maine Local Government Human Resources \$50 for both finance officer and clerk, officer and clerk 710 710 710 710 710 710 710 710 710 710	00 24,000 to threshold of amount receive	00 14,0 le A133 audit du	steen Ouellette \$22,500 plus \$1,500 for a single A	4-4080 Auditing Services The firm of Runyon Kers
248 295 248 295 295 Assoc. \$35, Maine Local Government Human Resources \$50 for both finance officer and clerk, officer and clerk 710 710 Treasurers Association (MMTCTA) Trainings \$300, and Maine Government Finance Officers' art of the pandemic saving both money on registration and travel. Finance Clerk is working 0 1,690 1,690 1,690 1,690 1,690 1,690		0	Finance Officer's Association Annual Conference \$450 plus lodging \$660	Finance Officer's Associ
248 295 295 296 Assoc. \$35, Maine Local Government Human Resources \$50 for both finance officer and clerk, officer and clerk 710 Treasurers Association (MMTCTA) Trainings \$300, and Maine Government Finance Officers' art of the pandemic saving both money on registration and travel. Finance Clerk is working 1,690 1,690 1,690	rs Treasurers Association Annu	cipal Tax Collecto	ation Annual Conference \$155 x 2; Maine Munic	Maine Municipal Associ
248 295 295 Assoc. \$35, Maine Local Government Human Resources \$50 for both finance officer and clerk, officer and clerk 710 710 710 710 710 710 710 710 710 71	0 1,690	8	inars 1,400	4-4070 Meetings & Seminars
248 295 295 296 Assoc. \$35, Maine Local Government Human Resources \$50 for both finance officer and clerk, officer and clerk 710 710 710 710 710 710 710 710 710 710	indemic saving both money on	he start of the p	of the trainings have been held remotely since the	meetings \$110. Many o
248 295 295 268 270 295 295 296 297 297 298 298 298 298 299 298 299 298 299 299	Association (MMTCTA) Training	tors Treasurers	tion specialized training \$300, Maine Tax Collec	Maine Municipal Associa
248 295 Assoc. \$35, Maine Local Government Human Resources \$50 for both finance officer and clerk, officer and clerk	30 710	710	7.	4-4060 Training/Sch
248 250c. \$35, Maine Local Government Human Resources \$50 for both finance officer and clerk,	derk	ance officer and	and Maine Municipal Tax Collectors Treasurers Assoc., \$50 for both finance officer and clerk	and Maine Municipal Ta
Request Fown Manager Request 295	Maine Local Government Huma	ficer Assoc. \$35,	ficers Assoc. \$160, ME Government Finance Off.	Government Finance Or
request Town Manager Request	48 295	270 2	27	4-4030 Memberships
request own manager request				Prof & Tech
Department Head	Department Head Request		2020 Actual 2021 Budget	

0	184,262	149,650 184,262 184,262	149,650	189,555 193,280	189,555	185,876	
0	184,262	184,262	149,650	193,280	189,555	185,876	
vings / actual cost	BANs and MMBB borrov	of funds as a result of L	rease in oversight o	\$1M) due to inc. olus 3% increas	ficer (\$750K to . tual cost \$643	Budgeting based on a higher surety bond for the finance officer (\$750K to \$1M) due to increase in oversight of funds as a result of BANs and MMBB borrowings / actual cost \$2,126, Town Clerk actual cost \$660, and Town Manager actual cost \$643 plus 3% increase.	Budgeting based on a \$2,126, Town Clerk a
o	3 Fi 30	3 7 30	3 420	3 530	3 420	on. 3 420	bill the Town of Bridgton. 6-6120 Sureby Bonds
	ts the Maine Departme	nd qualifies for benefit	for unemployment a	employee files t	t that a former	imbursement employer. In	The Town is a direct r
0	3.500	3,500	720	3,500	4,525	6,302	6-6110 Unemployment
				601.	111.95% or \$1	anticipated increase of 10% - This year's premium increased 11.95% or \$1,601	anticipated increase o
0	16,499	16,499	15,002	15,410	13,401	re 12,540	6-6100 Prop/Comm Fire
						d fairly constant for the past	premium has remaine
0	1.910	1,910	1,910	1,910	1,910	1,910	6-6090 Recreation Ins
						premium has remained constant for the past 3 years	premium has remaine
0	2,233	2,233	2,223	2,233	2,233	2,561	6-6080 Firemens Ins
							10/1/21 (\$12,164.85)
\$12,164.85) and	payments due 7/1/21 (mod is .86% previo	and our current	121 is \$81,100 a	s. The current annual premium for 2021 is \$81,100 and our current mod is .86% previously .98%. Premium payments due 7/1/21 (\$12,164.85) and	contractual obligations.
pue VIOU and sea	Also took into consideration navroll increases for COLA and) PT clerical position	to proposed (1	sed payroll due	me classifcation rates hov	Projected using the sa
0	84 000	84 000	58.769	98.000	100.451	100,179	6-6070 Workers Comp
		truck for the fire depa	ded the new service	as we have add	ncrease of 10%	This year's premium increased 6% or \$2,340. Anticipated increase of 10% as we have added the new service truck for the fire deparment.	This year's premium i
0	40,600	40,600	36,605	38,610	34,572	31,166	6-6060 Mun Veh Ins
						premium has remained fairly stable for the past 3 years	premium has remaine
0	940	940	940	960	940	ne/Bnd 940	6-6050 Employee Crime/Bnd
				.9	4.55% or \$392	anticipated increase of 5% - this year's premium increased 4,55% or \$392	anticipated increase of
0	9,460	9,460	9,010	9,050	8,618	Liability Ins 8,288	6-6040 Public Official Liability Ins
			st 3 years	table for the par	emained fairly s	This year's premium increased 7% or \$39 but overall has remained fairly stable for the past 3 years	This year's premium
0	596	596	596	557	557	bility Insurance 541	6-6030 FD Airboat Liability Insurance
				31	\$474 or 2.66%	anticipated increase of 3% - This year's premium increased \$474 or 2.66%	anticipated increase of
0	18,810	18,810	18,262	18,320	17,788	16,901	6-6020 Liability Ins.
							budgeted based on the 2021 actual
0	2,184	2,184	2,184	1,200	1,131	1,119	6-6010 Inland Marine
							Othr Service
							Dept: 291 Insurances
BOS Approval	l own Manager Request	Department Head Request	2021 YID as of 12/31/2020	2021 Budget	Actual	Actual	
	-))	2000	2010	

BUDGET WORKSHEET July 1, 2021 - June 30, 2022

	2019 Actual	2020 Actual	2021 2 Budget	2021 YTD as of Department Head 12/31/2020 Request	partment Head Request	Town Manager Request	BOS Approval
Payroll Expense 1-1004 Cola Adjustment	0	56,346	0	0	0		0
Total Payroll	0	56,346	0	0	0	0	0
2-2010 FICA	6,969	13,627	9,556	4,416	9,000	9,000	0
Most retirement options require FICA tax to be assessed by the employer with the exception of those that contribute to a ROTH IRA which is post tax contributions	ne assessed by the	e employer with	the exception	of those that contribu	te to a ROTH IRA ı	vhich is post tax cont	tributions.
2-2020 Health Ins. 474,268 568,040 626,254 314,159 693,430 630,000 Budgeting for a 10% premium increase; 5 year average 7.3% however the increase there was no increase in premium for the 2021 calendar year. The Town of Bridgton is a "Non-Rated Group" which means we are an employer group with 50 or fewer covered participants. Employees that opt out of electing health insurance are eligible for 50% of a single subscriber's premium and we presently have 4 employees under this provision.	474,268 ar average 7.3% employer group presently have .	568,040 however the in with 50 or fewer the the with 50 or fewer the the with 50 or fewer the	626,254 crease there war covered part order this provise	314,159 as no increase in prem icipants. Employees t	693,430 nium for the 2021 c hat opt out of elect	630,000 alendar year. The To ing health insurance	0 own of Bridgton is are eligible for
2-2030 Dental Ins. 17,785 20,657 21,982 10,211 22,510 22,510 22,510 Projecting a 2% premium increase for both MMEHT (Maine Municipal Employees Health Trust) and Northeast Delta Dental participants. The Northeast Delta Dental renewal occurs in September. The police chief and administrative assistant are insured with Maine Municipal Employees Health Trust.	17,785 IMEHT (Maine Mu Iministrative assis	20,657 nicipal Employe tant are insured	21,982 es Health Trus d with Maine M	10,211 xt) and Northeast Delta unicipal Employees He	22,510 Dental participant: alth Trust.	22,510 s. The Northeast De	0 Ita Dental renewal
2-2040 HRA In accordance with the union contract, the pu	13,806 blic works work a	19,196 <i>igreeement, an</i> i	16,756 d personnel ha	3,850 ndbook, the employer	18,740 provides a Health	18,740	unt for each
employee covered on the employer's health insurance plan. We presently have (17) employees at \$500 per calendar year, (23) employees at \$300 per calendar year, (4) employees not eligible because they opted out of the health insurance, and there is an annual administrative fee of \$550 and a per participant annual fee of \$60 / \$2,400 (40 participants x \$60). There is also a fee involved in filing Form 720 with the IRS (Patient Centered Outcomes Research Fee) x # of participants (For the filing period 6/30/20 it was \$89). Police Union participants contribute \$8 / week for single subscriber plans & \$15 / weekly to offset other plans; Non-union and PW employees contribute \$5 / week and \$10 / week respectfully.	isurance plan. We isurance plan. We isurance plan. We tof the health in: volved in filling For the contribute \$8 / fully.	greeement, and greeement and greeement have been the presently have surance, and thou mith thou meek for single week for single.	a personnei na e (17) emploj ere is an annu e IRS (Patient e subscriber pla	ndbook, the employer vees at \$500 per calen al administrative fee of Centered Outcomes Re ans & \$15 / weekly to o	provides a Health i dar year, (23) emp f \$550 and a per pa esearch Fee) x # ou offset other plans;	Reimbursement Acco loyees at \$300 per a articipant annual fee a participants (For the Non-union and PW e	unt for each alendar year, (4) of \$60 / \$2,400 e filing period mployees
2-2050 Retirement 107,776 123,761 117,948 57,139 118,229 117,380 In accordance with the personnel handbook, the employer contributes 6% of gross earnings with the exception of the Town Manager which is 8% by contract, 6% for the public works employees, and 9% for the (2) police officers not participating in Maine PERS. Also assuming another \$30,000 in overtime primarily in the Public Services	107,776 the employer com olice officers not	123,761 'ributes 6% of g participating in	117,948 pross earnings Maine PERS.	57,139 with the exception of t 4lso assuming another	118,229 the Town Manager :\$30,000 in overtin	117,380 which is 8% by conti ne primarily in the Pu	0 ract, 6% for the Iblic Services
2-2055 Maine PERS	0	21,773	49,472	26,103	51,500	51.500	0
In accordance with the PD union contract, employees have the option of joining Maine PERS (Public Employees Retirement System). The employer contribution rate is presently 12.9% until July 1, 2021 then it increases to 13.4%. Seven (7) officers have enrolled and are participating. Budget request is based on the estimated base wages of \$13.70 cm.	ployees have the eases to 13.4%.	option of joinin Seven (7) office	g Maine PERS ers have enroll	(Public Employees Ret	irement System). g. Budget request	The employer contribute is based on the esting	nution rate is
Total Employee Benefits 620,604 767,054 841,968 415,878 913	620,604	767,054	841,968	415,878	913,409	849,130	0
	620,604	823,400	841,968	415,878	913,409	849.130	0

Supplies 46,394	3-3000 Other Supplies Special supply needs i.e.; business cards, name plates, etc.	3-3080 Postage 9,882 General postage and certified mailings.	3-3050 Small Equipment 14,080 Computer and printer replacement	3-3030 Office Furniture 8,348 Desks, chairs, file cabinets, etc.	3-3010 Office Supplies 9,039 9,039 9,039 9,039 9,039	Total Employee Benefits 20,878 Supplies	2-2010 FICA 20,878 FICA Rate is 7.65%	Total Payroll Expenses 277,093	Town Manager \$57.50 per week (\$37.50 x 52 = \$1,950) and Deputy Town Manager \$67.50 per week (\$67.50 x 52 = \$3,510) 1-1090 Stipends 0 0 0 0 BOS Chair \$1750/BOS Board \$5,200 (4x\$1,300) TOTAL \$6,950 / Planning Board Chair \$1,000 Planning Board Members \$4,500 (\$750x6) TOTAL \$5,500. Selectboard and Planning Board Stipends moved to Department 022	Executive Secretary overtime meetings and miscellaneous 50 hours 1-1060 Longevity 2,860	1-1040 Overtime	1-1030 Part-time 3,072 5,914 6,970 1,702 0 0 1.702 0 0 0 Nargaret Chase Smith Policy Center: Maine Government Summer Internship Program- Estimated cost includes \$250 Administrative Cost and Hourly rate of \$14.00/hr. 12 week	Proposed rate with 3% increase Executive Secretary: Current-\$47,320/ \$22.75 per hour; proposed-\$48,739,60/\$23.43	1-1010 Salary 1-1010 Salary 217,822 220,311 180,349 92,540 185,760 185,760 185,760 185,760 185,760 185,760 185,760 185,760	Dept: 011 Administration
32,441	460	9,627	7,261	6,054	9,039 er products, ton	24,101	24,101	325,745	y Town Manage 11,470 nning Board Ch	5,460	8	5,914 Iternship Progra	82,582 20/ \$22.75 per	220,311 (Net \$79,090:	
26,150	400	10,000	4,000	2,000	9,750 ner. etc.	18,111	18,111	236,750	er \$67.50 per w 0 nair \$1,000 Plan	5,460	1,530	6,970 am- Estimated c	42,441 hour; proposed	180,349 Salmon Point	
15,936	38	5,904	3,289	2,644	4,061	8,809	8,809	121,221	veek (\$67.50 x 5 0 uning Board Men	2,835	43	1,702 cost includes \$2	24,101 d-\$48,739.60/\$2	92,540 \$16,948/Wasten	
25,300	300	10,000	4,000	2,500	8,500	18,449	18,449	241,160	72 = \$3,510) 0 nbers \$4,500 (\$750x6		1,200	0 <i>50 Administrative Cost</i>	48,740 3.43	185,760 vater \$16,948), Deput	
25,300	300	10,000	4,000	2,500	8,500	18,449	18,449	241,160	0 TOTAL \$5,500. Selecti	5,460	1,200	0 and Hourly rate of \$14.0	48,740	185,760 Y Town Manager (\$72,7:	· royaror.
0	0	0	0	0	0	0			0 board and Planning	0	0	0 00/hr. 12 week	0	74)	1000 x 200 x 20

5-5010 Equipment Repair 0 165 300 58 200 200 Maintenance and repair of office equipment not covered by contract 5-5020 Equipment Contract 15,042 17,719 13,511 14,787 10,148 10,148 IT Contract, Postage Meter Contract and Copier Contract. Annual computer maintenance contract \$5,400; Postage Meter \$160.60 x 12 = \$1,927.20; Annual Carbonite back-up \$630.00 (moved to 4-4270); Copier Supply Program color (\$0.04995 x 45,255 estimated copies) = \$2,260; Copier Supply Program b&w (0.00320 x 175,000 estimated copies) = \$7,000 estimated copies)	Total Professional & Technical Property Services	4-4280 Contrctd Services CDBG & Town construction projects; engineering services	4-4270 Communications & Technology Rackspace-email service provider \$6,420 & Office 365 Business Premium; Hello Sign-electronic signature platform \$1,000	4-4080 Audit Services Moved to Finance cost center 019	4-4070 Meetings & Seminars 1,161 1,547 1,720 1,7	4-4060 Training/Sch 2,750 2,750 2,107 5,350 2,944 6,150 6,15	336 (1),420 The Dues 6,336 (2),420 (3),630 (4),630 (4),630 (5),336 (6),630 (6),630 (6),630 (7)	4-4040 MMA Assoc. Dues 7,732 8,037 0 7,990 7,990 7,990 8,037	Maine Town City Manager's Association for Town Manager and Deputy Town Manager \$306, Maine Local Government Human Resources \$25, and Maine Municipal Tax Collectors Treasurers Assoc, \$25, Manager Publications \$300,	4-4030 Memberships	4-4020 Software Maintenance Annual contract for TRIO Maintenance (Harris) = \$14,736	4-4010 Web-site 6,665 7,920 Mishmash - basic web-site maintenance and updates \$510,00/quarter = \$2,040,00	Dept: 011 Administration Professional & Technical
0 vered by contract 15,042 intract. Annual co m color (\$0.04995	0	0 ervices	365 Business Pren	18,237	1,161 V); Greater Portlar Tax Collector's Ti	2,750 Managers Annual 3,100 - TOTAL \$5,	8,336 ative bidding and p n. 2% projected in	7,732 rovide legal service	Manager and Depo),	543	13,370 <i>\$14,736</i>	6,665 tes \$510.00/auart	2019 Actual
165 17,719 mputer maintene ' x 45,255 estima	69,850	2,025	nium; Hello Sign-	23,400	1,547 nd Council of Gov easurers' Associ	2,107 Training \$500 (<i>)</i> 350.	10,420 purchasing i.e.; s perease.	8,037 s, job bank, red	uty Town Manag	788	13,606	7,920 er = \$2.040.00	2020 Actual
300 13,511 ance contract \$3 nted copies) = \$	54,442	8,000	4,440 electronic signa	0	1,720 ⁄ernments \$150, ation \$300 = TC	5,350 <i>lodging), \$300 (</i>	10,630 alt, sand, office	8,037 uced rate for tra	er \$306, Maine	605	13,620	2,040	2021 20 Budget of
58 14,787 5,400; Postage I 2,260; Copier S	33,451	845	2.0	0	180 ; Maine Municip)TAL \$1,720.00	2,944 Conf. and Meak	8,336 supplies, etc.;	0 aining seminars,	Local Governme	363	13,962	3,612	2021 YTD as 1 of 12/31/2020
200 10,148 Meter \$160.60 x 12 = iupply Program b&w (55,862	3,000	9,150 180 for 5 users; Kaspe	0	1,720 al Association Annual	6,150 s) = \$800 x 2 (TM and	10,420 grant research, techn	7,990 web manuals, and M	ent Human Resources	656	14,736	2,040	Department Head Request
200 200 (10,148 10,148 (10,148 10,148 (10,148	55,862	3,000	9,150 9,150 9,150 9,150 \$480 for 5 users; Kaspersky-security \$1,250; Carbonite-backup	0	1,720 Conference \$350; MTCMA	6,150 1DTM) = \$1,600.00; MMA	10,420 10,420 ; grant research, technical planning assistance and data center	7,990 aine Townsmen monthly pu	\$25, and Maine Municipal	656	14,736	2,040	Town Manager Request E
0 nite back-up ed copies) = \$560	0	0	0 <i>onite-backup</i>	0	0 Meeting (Town	0 Seminars \$650.00	0 d data center.	0 Oublications		0	0	0	BOS Approval

383,875		Unanticipated expenses	9-9010 Contingency 7	Other Items	Total Other Service 10,889	Food and refreshments for annual and special meetings i.e.; Annual Employee Christmas celebrations, annual employee / volunteer barbecue and Selectboard meetings	6-6200 Meals/Incdnt 2,889	Town Manager (via contract \$300.00/mo = \$3,600.00); Deputy Town Manager (stipend \$16.00 x 12 = \$195.00 for in-town travel)(out of town travel \$1,030.00) Total \$4825	6-6190 Mileage 5,034	Public notices and general advertising i.e.; help wanted, for sale,etc.	6-6160 Advertising 2,966	The bank passes on a fee to process checks drawn on a Canadian bank	6-6150 Bank Service Charges	Other Service	Total Property Services 27,868	Legal fees and miscellaneous costs disposing of tax acquired property; offset by sale of property (Revenue 010-0274	5-5400 Tax Aquired Property Expense	Town Manager \$39.99 x 12 = \$480 TM Cell phone Upgrade \$400.00 Deputy Town Manager Stipend \$45.00 x 12 = \$540.00	5-5160 Cell Phone 1,3	\$796 / month x 12 = \$9,552, and Internet \$74.99 / month x 12 = \$900	5-5150 Telephone 11,474	Dept: 011 Administration	Actual
	753		753			Annual Emple		uty Town Mai		sale,etc.	166	adian bank	0			property; of	0 1	\$400.00 Dep	1,352	12 = \$900			Actual
507,274	935		935		9,337	oyee Christm	4,112	nager (stiper	5,131		34		60		44,865	fiset by sale	15,054	puty Town M	1,587		10,340		
371,774	1,000		1,000		8,325	nas celebratio	2,500	nd \$16.00 x 1	4,825		1,000		0		26,996	of property (1,000	fanager Stipe	1,733		10,452		Budget o
208,431	0		0		2,493	ins, annual emp	510	12 = \$195.00 for	1,983		0		0		26,521	Revenue 010-0	6,229	and \$45.00 x 12	522		4,925		of 12/31/2020
371,816	1,000		1,000		7,825	loyee / volunteer barb	2,500	in-town travel)(out or	4,825		500		0		22,220	274)	0	= \$540.00	1,420		10,452		Request
371,816	1,000		1,000		7,825	ecue and Selectboard meetings	2,500	f town travel \$1,030.00) Total \$48.	4,825		500		0		22,220		0		1,420		10,452		Request BOS Approval
0	0		0		0		0	25	0		0		0		0		0		0		0		proval

6000	Total Professional & Technical 43,995 47,500 52,500 14,750 52,500 52,500	4-4140 Tax Maps 3,500 5,000 5,000 1,250 5,000 5,000 Please see cost sheet from John E. O'Donnell & Associates, Inc.	4-4130 Revaluations 4,000 4,000 4,000 0 4,000 4,000 G&K Associates	4-4120 Assessing 32,995 35,000 40,000 10,000 40,000 40,000 Please see cost sheet from John E. O'Donnell & Associates, Inc.; increase result of work former clerk performed	4-4020 Software Main 3,500 3,500 3,500 3,500 3,500 3,500 3,500 3,500	Total Employee Benefits 591 Professional & Technical	2-2010 FICA 591 591	Total Payroll Expense 7,730 7,730 7,730	Payroll Expense 7,730 7,730 7,730 1-1030 Part-Time 7,730 Currently work done by this position has been included in one of the Deputy Town Clerk (DTC) positions. Because of turnover, John E. O'Donnell increased their fee in 2021 by \$5,000 and proposed a \$10,000 increase this upcoming budget (4-4120). The DTC who is trained is willing to continue as Assessment Clerk. The part-time position will be for 8 hours per week at \$18.58/hour. Please see O'Donnell emails.	Actual Actual Budget of 12/31/2020 Request Request BOS
20024	52,500	5,000	4,000	40,000	3,500	591	591	7,730	7,730 ncreased their fee i art-time position и	
	0	0	0	0	0		0	0	in 2021 by vill be for 8	BOS Approval

	Total Other Items	9-9010 Contingency 9,199 39, Appropriation used for emergency purchases and unanticipated expenses.	Other Items	6-6240 Lake Reg. TV 36,614 41,789 Spectrum (Time Warner) franchise fees estimated at \$62,000 which offset cost	Dept: 029 Othr Gen Govt Othr Service	
45,813	9,199	9,199 ses and unanticipated e	36,614	36,614 stimated at \$62,000 w		2019 Actual
81,561	39,772	39,772 expenses.	41,789	41,789 hich offset cost		2020 Actual
63,000	30,000	30,000	33,000	33,000		2021 Budget
36,943	3,943	3,943	33,000	33,000		2021 YTD as of 12/31/20
63,000	30,000	30,000	33,000	33,000		Department Head Request
63,000	30,000	30,000	33,000	33,000		Town Manager Request
0	0	0	0	0		BOS Approval

	Total Operating Expenses	6-6230 Library **Please see request submitted by Bridgton Public Library** **Please see request submitted by Bridgton B	Othr Service	Dept: 072 LIBRARY	
82,500	83,500	83,500 <i>ridgton Public Library</i>			Actual
84,000	84,000	84,000			Actual
84,000	84,000	84,000			2021 Budget
84,000	84,000	84,000			2021 YTD as of 12/31/2020
84,000	84,000	84,000			Department Head Request
84,000	84,000	84,000		- 1	Town Manager Request
0	0	0			er BOS Approval

Budget Worksheet July 1, 2021 - June 30, 2022

6-6999 Other Services Town's contribution Total Other Service	Total Property Service Other Service	Semi-annual maintenance (specially services) on heaving system to include all litters, belts, hozzers, and electrodes (ii applicable), the extinguisher testing is within those (simport Controls) 5-5050 Bldg Repair	5-5020 Equipment Contracts	Property Service 5-5010 Equipment Repair	Total Professional & Technical	Dept: 075 Bridgton Community Center Professional & Technical 4-4280 Contracted Services	
75,000 75,000 77,742	2,742	realing system to more	610	2,132	0	0	2019 Actual
75,000 75,000 76,975	1,975	139	1,186	650	0	0	2020 Actual
75,000 75,000 77,387	2,387	ilis, nozzeis, and e	1,187	1,200	0	0	2021 2 Budget of
37,500 37,500 39,242	1,343	aernones (n abb	882	461	399	399	2021 YTD as I of 12/31/2020
75,000 75,000 76,937	1,937	meane), i ne exingi	1,187	750	0	0	Department Head Town Manager Request Request
75,000 75,000 76,937	1,937	ופותו נכמוש מ מניתו	1,187	750	0	0	Town Manager Request
0 0	0	en noon (Johnson	on hood (Tohnson	0	0	0	BOS Approval

Budget Worksheet July 1, 2021 - June 30, 2022

9-9516 Rufus Porter	9-9515 Lifeflight	9-9514 Sexual Assault Prevention	9-9513 Lake Region Senior Service (HAP) Senior Transport Program and Lake Region Senior Senior Services Inc. now known as Healthcare Access Program (HAP)	9-9512 Bridgton Historical Society	9-9511 Through These Doors	9-9510 Southern ME Area on Aging	9-9509 Tri-County Mental Health	9-9508 Opportunity Alliance	9-9507 Regional Transport	9-9506 Lake Region Bus	9-9505 LEA Subsidy	9-9504 LR Chamber	9-9503 LEA Boat Inspection	9-9502 LEA Milfoil	Outside Entity 9-9501 Bridgton Community Band	Dept: 293 Outside Agency-Services
			DOWN KI													
3,500	1,300	750	3,700	6,000	0	3,500	9,250	1,000	1,500	9,656	1,950	4,800	2,900	1,500	2,405	2019 Actual
0	1,300	0	3,900	6,000	1,500	2,000	1,000	1,000	1,500	6,375	1,950	4,800	2,900	1,500	2,405	2020 Actual
0	1,303	750	3,900	6,000	2,000	2,000	1,000	1,000	1,500	8,500	1,950	4,800	2,900	1,500	2,405	2021 Budget
0	1,303	750	3,900	6,000	2,000	2,000	1,000	1,000	1,500	4,250	1,950	4,800	2,900	1,500	2,405	2021 YTD as , of 12/31/20
0	1,300	750	3,400	6,900	2,000	3,500	5,000	5,000	1,500	8,500	1,950	4,800	2,900	1,500	2,150	Agency Request Town Manager Request
0	1,300	750	3,400	6,000	2,000	2,000	1,000	1,000	1,500	8,500	1,950	4,800	2,900	1,500	2,150	Town Manager Request
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	BOS Approval

Budget Worksheet July 1, 2021 - June 30, 2022

Total Outside Entity	9-**** Ossipee Valley Agricultural Society (NEW)	9-**** Lovell Area Food Pantry (NEW)	9-**** Community Health & Counseling Services (NEW)	9-**** Androscogging Home Health Care & Hospice (NEW)	9-9523 Sweden Food Pantry	9-9522 Woods Pond Water Quality Assoc.(NEW)	9-9518 BRAG	9-9517 Easy Riders	Dept: 293 Outside Agency-Services	
71,505					0		15,294	2,500		2019 Actual
60,930					300		20,000	2,500		2020 Actual
64,008					0	0	20,000	2,500		2021 Budget
53,122							13,364	2,500		2021 YTD as Agency Request Town Manager of 12/31/20 Request
87,575	Open-Ended	500	25	1,800	600	1,000	30,000	2,500		gency Request
63,850		300	0	0	300	0	20,000	2,500		Town Manager Request
0					0	0	0	0		BOS Approval

Budget Worksheet July 1, 2021 - June 30, 2022

	2019 Actual	2020 Actual	2021 Budget	2021 YTD as of 12/31/2020	Department Head Request	Town Manager Request	BOS Approval
Dept: 299 Othr TwnWide Prof & Tech							
4-4090 Legal Srv	19,938	23,518	18,000	4,748	18,000	18,000	0
General legal services i.e.; personnel issues, litigation, and counsel	s, litigation, and	counsel	and the second				
4-4340 Septic Disps	250	500	750	0	750	750	0
Please see contracts for Portland Water District and Lewiston Auburn Water District.	Strict and Lewist	on Auburn Water D					
Total Prof & Tech	20,188	24,018	18,750	4,748	18,750	18,750	0
Fixed Expense							
8-8010 County Tax	692,437	728,506	738,484	738,484	738,484	738,484	0
8-8020 County Dispatch	108,630	111,886	116,912	0	120,455	120,455	0
8-8030 MSAD #61	9,263,856	9,631,664	9,905,527	4,911,506	10,103,638	10,103,638	0
0 0040 Dokt Drip	200	2000	2%				
	##	Description			ln	Notes	
		WacLean sidewalk plow	K DIOW	33,309			
		2020 Western Star plow	ir plow				
	5 of 5	2018 Western Star plow	ir plow	\$ 28,484	\$ 1,068		
	4 of 4 2	2018 GMC 3500HD					
	4 of 5 2	2019 Ford 550		19,187	\$ 1,654		
	2 of 3 2	2020 Dodge Ram 3500 - FD		14,450			
	2 of 5 2	2021 Western Star plow	rplow	31,412	\$ 2,709		
		2018 Cat 420F backhoe	ckhoe	\$ 12,965	\$ 826 1	826 WW 50%	
	1 of 10 2	2021 Cat Grader		\$ 32,937			
TIF offset 010-0298 \$146,260	60	Streetscape			\$ 78,942 \	Nov prin/Nov&May int	
	7	Lower Main Reconstruct	nstruct	\$ 54,614	36,429	Nov prin/Nov&May int	
TIF offset 010-0298 \$50,098	_	WW BAN #2 Machias Savings	s Savings		50,098	.48% APR	
TTF offset 010-0298 \$62,738	_	WW GOB State Revolving Fund		50,000	\$ 12,738	0	
			Total	\$ 440,614	\$ 191,152		
8-8050 Debt Int	1,146	112,724	196,793	123,942	191,152	191,152	0

			Total Other Items				Other Items 9-9800 Dep to Rsrvs	Total Fixed Expenses	8-8070 TTF Expenses This is related to the Snapdragon TTF	Dept: 299 Othr TwnWide		
		10,362,309 10,872,697	75,000		Employee Accrued Benefit	•	75.000	10,267,121	26,016		Actual	2019
		10,872,697	65,000	TOTAL	rued Benefit		65,000	10,267,121 10,783,679	26,651		Actual	2020
690,598	10,644,011	11,334,609	0	0	0		0	11,315,859			Budget	2021
690,598 Municipal Budget	M.S.A.D. #61 &	6,098,826	0	0	0		0	6,094,078			12/31/2020	2021 YTD as of
et .	10,644,011 M.S.A.D. #61 & Cumberland County Assessments	11,613,093	0				0	11,594,343			Request	2021 YTD as of Department Head
	Assessments	11,613,093	0				0	11,594,343	28		Request	Town Manager
770,971	10,842,122		0					0			BOS Approval	

Budget Worksheet July 1, 2020 - June 30, 2021

0133 - Ord Fines	0132- POAE Penalty	0131 - FOIA Fee	0130 - Occupancy Fee	0129 - Plumbing Administration Fee	0128 - Firearms Per	0127 - Plumbing Permits Construction activity continues to increase	0126 - Building Permits Construction activity continues to increase	0125 - Victular Lic	0123 - Appeals Board Application Fee	0122 - Planning Board Application Fee	Certified copies of Birth Certificates, Marriage Certificates and Death Certificates. Fees set by State Law.	Second Parish Congregational Church; 30 North High Street	0118 - Paymt in lieu of Taxes	Reduced as have not been meeting projections	0112 - Off Road Trailer Excise	0111 - Boat Excise	0110 - Motor Vehicle Excise Tax 1, Excise revenues have continued to grow. Fees set by State Law	010 - General Fund Revenue
0	0	30	1,530	1,470	0	18,450	60,013	2,780	0	2,300	34,205 cates and Death Certificate		1,915	££, 100	20 180	24,979	1,028,415 by State Law.	2019 Actual
5,500	0	414	1,615	866	0	16,321	53,709	2,251	0	4,500	38,028 es. Fees set by State		1,941		18 787	29,136	1,007,023	2020 Actual
0	0	0	1,500	1,360	0	26,280	62,588	2,500	0	5,850	25,000 Law.		1,900	0,000	8 500	27,000	995,000	2021 Budget
0	0	30	1,410	535	0	15,242	42,192	1,943	0	3,400	22,792		0	ò	70	5,794	606,108	2021 YTD as of 12/31/20
			1,500	1,360		34,245	75,000	2,750		13,900			1,894	17,170		27,000	1,0	Department Head Request
			1,500	1,360		34,245	75,000	2,750		13,900	35,000		1,894	17,170	47 476	27,000	1,020,000	Town Manager Request
																		BOS Approval

Budget Worksheet July 1, 2020 - June 30, 2021

	2019 Actual	2020 Actual	2021 Budget	2021 YTD as of 12/31/20	Department Head Request	Town Manager BOS Approval	BOS Approval
0135 - Cable Franchise Fee	59,512	62,245	62.000	0	62 500	62 500	
3% of revenue as defined in the Franchise Contract			j		01,000	01,000	
0151 - State Revenue Sharing	240,762	360,411	240,000	224,384	381,254	381,254	
י יבמבר פרב תכנמוו פווכבר							
0152 - Homestead Exemption Refund	215,044	202,305	282,116	267,563	270,000	270,000	
Partial reimbursement for lost tax revenue due to Homestead Exemption Program; current law 70%, based on increase from	tead Exemption Progran	n; current law 70%, ı	based on increase fr	\$20,000 to .			
0153 - BETE Reimbursement	1,831	7,559	7,500	17.653	17.000	17 000	
Business Equipment Tax Exemption Program which is 100% property tax exemption for eligible property.	0% property tax exempt	ion for eligible prope		The Town of Bridgton is reimbursed at 50% of lost tax revenue.	% of lost tax revenue.		
0154 - Veterans Exemption Refund	6,480	6,148		6.426	6.400	6 400	
Partial reimbursement for lost tax revenue due to Veterans Exemption Program	ns Exemption Program						
0155 - Tree Growth Refund State	35,121	29,837	55,000	28,150	55.000	55,000	
Partial reimbursement for lost tax revenue due to Tree Growth Program	rowth Program						
0157 - Snowmobile Registration Rev.	1,516	1,728			1,700	1,700	
0160 - General Assistance assistance budget 17,251 reimbursed at 70%	2,494	8,294	3,200	3,304	12,075	12,075	
0166- FEMA / MEMA	10,524	555	0	0			
0169 - Other Intergovernmental Transfer from CDBG for Admininistrative costs for program/ County takes \$5,000 of the available Admin funding	0 m/ County takes \$5,000	585	35,000	0	30,000	30,000	
0181 - Town Hall Rental	505	235	300	0	300	300	
Rental for private events and independent fitness groups							
0182 - Municipal Complex Rent District Court: \$54,228 & Bureau of Motor Vehicles: \$2,400	56,628 100	61,147	56,628	28,154	56,628	56,628	
0199- Other Charges For Services	56,874	0	0	0			
0201 - Lien Costs Fees set by State Law	22,819	20,176	24,250	12,746	24,250	24,250	
0202 - Interest On Property Taxes 37,3 Interest set by Town Meeting / Maximum set by State Law which is 6%	37,379 v which is 6%	52,580	60,000	26,868	60,000	60,000	
0249 - Other Contributions & Grants	79,049						

	2019 Actual	2020 Actual	2021 Budget	2021 YTD as of 12/31/20	Department Head Request	Department Town Manager lead Request Request	BOS Approval
0251 - Invstmnt Int Interest earned on checking account	106,474	73,691	60,000	10,245	75,000	75,000	
0270 - Return Check	770	840	0	785			
0271- Misc. Inc. Once the contest of the contest o	0 Workers Comp Dividend	8,333	0	8,743	8,000	8,000	
0274 - Tax Acquired Property Income Anticipated sale of tax-acquired property	15,940	1,264	15,000	1,453			
0290 - Use of Undesignated Funds (UFB)	0	0	450,000	0	450,000	450,000	
0291 - Use of Resrv 0 Police Cruiser Reserve-\$3,207;Capital Project Maintenance Reserve-\$85,000; Municipal Building Reserve-\$63,000	0 nce Reserve-\$85,000; Mur	0 Oicipal Building Rese	0 0 vve-\$63,000	0	151,207	151,207	
0298 - Transfers In	277,848	358,285	558,957	86,650	493,492	493,492	
Wastewater Reimbursement: now combined under 010-0298 "Transfers In"	r 010-0298 "Transfers In"						
Town Manager Public Services Director	15% \$ 30% \$	16,948 27.053	Z	WW Bond GOB offset	\$ 112,836 302 TIF	302 TIF	
Finance Officer		6,087	ſ				
PWD Admin Asst	50% \$	22,069 72,157					
Salmon Point Reimbursment: now combined under 010-0298 "Transfers In"	- 010-0298 "Transfers In"						
Town Manager		16,948	R	Rec Programmer	\$ 35,000 .	35,000 Salmon Point	
Finance Officer	75%	3,52/					
Clerical	15% \$	7,070					
	69	40,589					
irust runds: now combined under 010-0298							
Moose Pond Trust-Offset Recreation			48,706				
0310 - Police Department Grants	5,541	1,030	37,944	0			

Budget Worksheet July 1, 2020 - June 30, 2021

	2019 Actual	2020 Actual	2021 Budget	2021 YTD as of 12/31/20	Department Head Request	Town Manager Request	BOS Approval
0311 - PD Donations	1979	758	0	5,724			
0313 - PD Misc 5,821 Fingerprints, police reports, accident report requests, and administrative fee for concealed weapon permits.	4,091	5,821	nermits 0	1,376	2,000	2,000	
0320 - Fire Grants	3,381	0	0	0			
0321 - Fire Dntns	1,316	2,479	0	0			
0322 - Fire Department Misc.	82	66		0			
0330 - Animal Cntrl	2,977	1,929	0	405	500	500	
0510 - LRAP Grant / MDOT Road Assistance Please see detail sheet	103,836	106,792	106,792	99,788	99,788	99,788	
0511 - Driveway Permits Driveway Entrance Permits	765	815	500	1,005	750	750	
0512 Road Name Sign	275	75		100	400	400	
0513 - PW Gas Reim Bridgton Water Company and Easy Riders Snowmobile Club	7,584	4,097	4,000	576	4,000	4,000	
0515-PW Scrap Metal		3,228					
0540 - Transfer Station Stickers 8,500 Stickers are valid for 2 years. The current stickers expire December 31, 2021.	8,500 ember 31, 2021,	21,202	5,100	5,510	20,000	20,000	
0541 - Transfer Sta Universal Waste	580	345	650	162	350	350	
0542 - Transfer Sta Propane Tank Exch	105	0	185	0	0		
0543 - Transfer Sta Returnables	1,311	0	0	0	0		
0544 - Transfer Sta Freon	3,410	3,230	3,000	2,480	4,000	4,000	

Budget Worksheet July 1, 2020 - June 30, 2021

010 - General Fund Revenue	2019 Actual	2020 Actual	2021 Budget	2021 YTD as of 12/31/20	Department Head Request	Town Manager BOS Approval	BOS Approval
0545 - Transfer Sta Demo Disposal	47,519	61,147	50,000	35,780	65,000	65,000	
0546 - Transfer Sta Large Bulky Items	5,480	4,580	5,000	3,490	6,000	6,000	
0547 - Transfer Sta Junk Metal	17,668	14,458	15,000	10,538	20,000	20,000	
0548 - Transfer Sta Store	25,306	18,890	26,000	16,253	26,000	26,000	
0549 - Transfer Sta Tires	1,526	2,483	3,400	963	2,500	2,500	
0550 - Transfer Sta Compost	1,183	1,223	400	55	100	100	
0551 - Transfer Sta Acc. Rec.	16,991	12,855	0	8,794	0		
3350 - Cemetery no longer a budgeted item under General Government (see Account #710: Cemtry Protl)	0 eee Account #710: Cer	ntry Proti)	0	0			
0710 - Rec Grants estimated	9,000	0	0	0			
0711 - Rec. Donations	3,581	5,445	0	3,025			
0712 - Rec. FndRsrs	592	4,338	0	1,294			
0713 - Spring Prog. Lacrosse-\$1,500	3,652	-423	3,450	0	1,500	1,500	
0714 - Summer Prog.	4,767	6,932	3,000	1,894	3,000	3,000	
0716 - Fall Program Soccer-\$3,000	8,827	8,638	4,950	3,730	3,000	3,000	
0717 - Winter Prog. Basketball-\$2,000	4,235	5,450	3,950	0	2,000	2,000	
0718 - Rec Summer Camp Summer Camp Fees-\$12,000; Teen Summer Camp Fees \$19,110	23,112 \$ <i>19,110</i>	31,428	34,110	13,378	31,110	31,110	

Budget Worksheet July 1, 2020 - June 30, 2021

010 - General Fund Revenue	2019 Actual	2020 Actual	2021 Budget	2021 YTD as of Department Town Manager BOS Approval 12/31/20 Head Request Request	Department Town Manag Head Request Request	Town Manager Request
0719 - Adult Trips	1,334	5,565	4,000	0	4,000	4,000
0720 -SWAG Sales	0	1,147	0	91		
5223 - FD Misc	0	0		0		
5800 - Municipal Land Sales	0	0		0		
5888 - Sale Of Municipal Property	0	0		0		
Final Totals	2,590,358	2,772,332	3,345,116	1,639,051	3,680,629	3,680,629