

BRIDGTON BOARD OF SELECTMEN'S MEETING AGENDA

DATE: Tuesday, April 13, 2021
TIME: 4:30 P.M.
PLACE: Downstairs Meeting Room, Municipal Complex, 10 Iredale Street
Virtual

Board of Selectmen Recurring

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1. Call to Order
2. Pledge of Allegiance
3. 4:30 Executive Session per MRS Title 1 Section 405.6.E. for Discussion of Legal Matters
4. Action Items Following Executive Session (if applicable)
5. Approval of Minutes
 - a. March 1, 2021
 - b. March 2, 2021
 - c. March 23, 2021
6. Public Comments on Non-Agenda Items (Each speaker *may* be limited to 3 minutes.)
7. Committee/Liaison Reports
8. Correspondence, Presentations and Other Pertinent Information
 - a. Warrant to Call Maine School Administrative District No. 61 Budget Meeting on May 11, 2021 at Lake Region High School (for informational purposes)
 - b. Consideration of Net Energy Billing Offers
9. New Business
 - a. Awards and Other Administrative Recommendations
 1. Lease of Electric Vehicle
 2. Salmon Point Campground Rules & Regulations Amendments
 - b. Permits/Documents Requiring Board Approval
 1. Accept Payment and Approve a Quit Claim Deed to Kevin Rogers; Middle Ridge Road Map 14, Lot 93 (Tax Acquired Property)
 2. Victualer's License to The Gazebo
 3. Victualer's License to Chao Thai Restaurant

4. Warrant and Notice of Election Calling Maine School Administrative District No. 61 Budget Validation Referendum on Tuesday, May 25, 2021
 5. Woodard & Curran Work Order Number 4; Roadway and Drain Improvements
- c. Selectmen's Concerns
- d. Town Manager's Report/Deputy Town Manager's Report
10. Old Business (Board of Selectmen Discussion Only)
 - a. Wastewater Status Update
 1. Notification to Every Lot Owner (Timelines and Contact Information)
 - b. Streetscape: Upper and Lower Main Street Status Update
 - c. Wastewater Hookup: Low Income Policy Status Update
11. Treasurer's Warrants
12. Public Comments on Non-Agenda Items (Each speaker **may** be limited to 3 minutes.)
13. Dates for the Next Board of Selectmen's Meetings
April 27, 2021
May 11, 2021
May 25, 2021
14. Adjourn

Future Agenda Items:

1. Workshop for Review of Committees

**Town Manager's Notes
Board of Selectmen's Meeting
April 13, 2021**

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Executive Session: Attorney Consultation**
 - a. *Motion: Move to enter Executive Session pursuant to MRS Title 1 Section 405.6E for discussion with Town Attorney.*
5. **Approval of Minutes**
 - a. March 1, 2021
Suggested Motion: Move to approve the March 1, 2021 Selectboard Minutes.
 - b. March 2, 2021
Suggested Motion: Move to approve the March 2, 2021 Selectboard Minutes.
 - c. March 23, 2021
Suggested Motion: Move to approve the March 23, 2021 Selectboard Minutes.
7. **Committee/Liaison Reports**
8. **Correspondence, Presentations and Other Pertinent Information**
 - a. MSAD No. 61 has served the Municipal Clerk with the Town of Bridgton Maine School Administrative District No. 61 Warrant to Call Budget Meeting (copy in your binder). *Informational-no action required.*
 - b. As requested by the Board, the Community Development Director is providing competitive net billing energy programs to the Board for consideration. Representatives will be present to answer questions on their respective proposals. Please refer to the materials in your binder.
Suggested motion: Move to sign a contract with _____ to provide Bridgton a net billing energy program.
9. **New Business**
 - a. Awards and Other Administrative Recommendations
 1. Efficiency Maine is offering an electric vehicle rebate program for municipalities. The lease is for three years with the lease fee being paid by rebates from Efficiency Maine. The cost to the Town will be insurance (\$1,000 annually) and a \$400 turn-in fee. The vehicle would function as a floater. Examples of its use include the park ranger, out of town training, CEO, and administrative police work. Information on the vehicle, recent news article, Efficiency Maine approval, and the contract are in your binder.
Suggested motion: Move to approve the leasing of a KONA Electric vehicle from Rowe Ford Westbrook with the lease fee being paid for by Efficiency Maine's EV Accelerator Program.
 2. In your binder is the revised Salmon Point Campground Rules & Regulations. The only change is increasing from \$1,000 to \$1,250 for upgrading to 50-amp service reflecting increased costs to make the change. A copy of the document is in your binder.

Suggested motion: Move to approve the revised Salmon Point Campground Rules & Regulations.

b. Permits/Documents Requiring Board Approval

1. Kevin Rogers, pursuant to the Town's *Tax Acquired Policy and Procedures* revised 01/22/08 (a copy of which is in your binders), is requesting that the Town quitclaim Map 14 Lot 93 back having paid the required fees (please refer to the copy of the receipt in your binders). The property has been inspected by the Code Enforcement Officer and a memo provided.

Suggested Motion: Move to accept payment and approve a Municipal Quitclaim Deed to Kevin Rogers for property described as Map 14 Lot 93 Town of Bridgton Tax Maps.

2. The following businesses are applying for a Victualer License renewal: The Gazebo and Chao Thai Restaurant.

Suggested Motion: Move to approve a Victualer's Licenses for The Gazebo and Chao Thai Restaurant.

3. MSAD No. 61 has served the Municipal Clerk with the Town of Bridgton Maine School Administrative District No. 61 Budget Validation Referendum Warrant and Notice of Election (copy in your binder).

Suggested Motion: Move to sign the Town of Bridgton Maine School Administrative District No. 61 Budget Validation Referendum Warrant and Notice of Election.

4. In your binder is an agreement with Woodard & Curran (Work Order 04- Roadway and Drain Improvements) for the drainage and roadway improvement design (Task 1), Construction Administration and RPR Services (Task 2) for the Inner Corridor Project. The estimated cost is \$245,000. The total estimated construction costs are \$1.5 million including a 15% contingency. Brent Bridges, Woodard & Curran, Inc., will be present to answer questions. In your binder also, please find a spreadsheet regarding proposed funding for the project.

Suggested motion: Move to direct the Town Manager to sign Work Order 04- Roadway and Drain Improvements.

10. Old Business

- a. Wastewater Update: Letter, Hook-ups
- b. Upper and Lower Main Street Status Update

**Board of Selectmen
WORKSHOP/MEETING**

Downstairs Meeting Room

**March 1, 2021
9:00a.m.**

Board Members Present: Lee Eastman, Chairman; Glenn R. Zaidman, Vice Chairman; G. Frederick Packard; Carmen Lone and Paul Toworg. **Absent:** None

Administration Present: Robert A. Peabody Jr., Town Manager; Georgiann M. Fleck, Deputy Town Manager; Charisse Keach, Finance Officer; Jenna Domer, Finance Clerk and Nikki Hamlin, Executive Secretary.

The meeting was virtual with only the Board of Selectmen and staff present. The public could monitor but could not participate in the budget meeting process.

1. Call to Order

Chairman Eastman called the meeting to order at 9:00a.m.

2. Pledge of Allegiance

The Board recited the Pledge of Allegiance

3. Budget Workshop

a. Introduction and overview of the proposed budget

Bob A. Peabody Jr., Town Manager, gave an overview of the proposal for the shifting duties and responsibilities during the deployment of David Madsen, Public Services Director for 11 months. We could shift duties administratively and project oversight from within or we could hire someone externally which would probably cost upwards of \$80,000. There was concern that bringing someone in would jeopardize the work that Public Services Director Madsen has worked so hard to accomplish. We have had a number of meetings with Public Services Director Madsen and the Foremen from each facility and concluded that I would assume the daily operations of project oversight for Public Works, Transfer Station, Wastewater, Cemetery, Parks, Vehicle Maintenance, Building Maintenance and Pondicherry Park. I would assume direct project oversight for Wastewater, Streetscape, Main Street Reconstruction, Main Hill Parking Lot Construction, Oak Street Sidewalk, Highland Road Sidewalk and the Neighborhood Project. We are also having work done at the Transfer Station. It is a matter of me being there with the engineer and making the final decision. I would also oversee equipment purchases, Salmon Point and holiday activities. Georgiann Fleck, Deputy Town Manager, would be overseeing all the administrative duties for these departments, such as invoices, payrolls, wastewater billing and managing the labor contracts. This is the framework we are proposing to work under while Public Services Director Madsen is away until his return.

Vice Chairman Zaidman said are you going to be in contact with Public Services Director Madsen? Town Manager Peabody said I can't be in contact with him because if I am I have to pay him a salary and then he is no longer on deployment leave. If I talk to him for even one minute I owe him a day's work and that takes him out of the special provision of deployment and those special provisions are important to him because they guarantee him a job when he gets back, that he

continues to accrue his vacation time while he's away and any other benefits that he would normally accrue which is under federal law. We explored options on how we could work around it but there is no possible way. We have very capable Foremen. Deputy Town Manager Fleck and I will be meeting on Mondays with Foreman Ken Lane from Public Works and on Tuesdays we will be meeting with Foreman Forrest Kollander from the Transfer Station and Foreman Justin Adams from Parks and Wastewater as well as Diane Kiraji, Administrative Assistant, to these departments. The Board concurred with the proposal set forth by Town Manager Peabody.

Public Services Director Madsen said Town Manager Peabody is understanding of how I've managed my Departments so I believe that this is our best option for the Town as well as the workforce. Town Manager Peabody said I agree, I have been involved with each project and their engineers and Deputy Town Manager Fleck is also very involved, and has been.

Deputy Town Manager Fleck said we have had meetings with Public Services Director Madsen and the Foremen including Administrative Assistant Kiraji to discuss the plan moving forward and address any concerns. The feedback has been positive. I have a good working relationship with each of the Foremen and I believe concurrently we all agreed that this is the best plan moving forward. Also, Town Manager Peabody and I have a great working relationship and we are both knowledgeable about what's going on inside and outside and generally one or the other is usually available, and then we connect to assess the situation.

Chairman Eastman said it is important to note that there will be a movement of funds for compensation for the Foremen, the Town Manager and the Deputy Town Manager but in the end there is a little bit of a savings versus going out to hire someone. This work plan will remain in place until Public Services Director Madsen's return, tentatively December 31. I wanted to get this proposal to the Board for discussion where we are reviewing the budget.

Chairman Eastman said I also want to discuss the COLA raises. In looking at the information it appears that some people are underpaid. In this particular year it seems like it would be a challenge to have a performance based system in place, therefore, I would prefer to concentrate on picking an inflation number. Town Manager Peabody said I have done market adjustments in the past and merit increases as needed. There are also two union groups that we negotiate with. Member Tworog said we should review the jobs and compare them to other towns. Member Lone asked what is the Federal COLA? Town Manager Peabody said 1.3%. When I looked at the Conference Board statistics their average median is 3% for manufacturing, financial services, insurance, energy and agriculture so to me 3% did not seem inappropriate. What data is being used to compare and determine that people are underpaid? Member Tworog said we should consider doing a salary study. Town Manager Peabody said I am looking into having a salary survey done. Deputy Town Manager Fleck has done the research and we could take the money out of contingency to do it in this fiscal year. When we hire someone, according to the position, I do my research. Member Lone said I am happy with the 3% proposal. There was no additional comments on the proposed COLA proposal.

Town Manager Peabody said I usually begin budget discussions with an overview. I would like to say that the Department Heads worked particularly hard on their budgets this year and they look forward to your questions and comments. I think it is important to recognize that the Department Heads are established professionals who know their jobs and what is required. I want to say, very

loudly, that I am very proud of our Department Heads and staff, and they never shy away from bending over backwards to accomplish something that needs to be done.

Member Tworog said if the budget goes through as proposed, Town Manager's request, what is the impact on the tax rate? Town Manger Peabody said it is based on valuation which is not set until April 1. If all things are constant and the property valuation doesn't change at all, then the mill rate remains the same. The other part is how you set your overlay. Chairman Eastman said we need to take into consideration the school and the county. Member Tworog said it appears that using the Town Manager's requested budget it is expected to lead to no increase in the tax rate? Town Manager Peabody said I think that is fair to say.

Review of Cost Centers with Department Heads

Account 071 Recreation

Gary Colello, Recreation Director, was present representing the Recreation budget.

The Consensus of the Board was to approve the Town Manager's recommendation for Cost Center 071, Recreation, in the amount of \$361,232.

Account 018 Town Hall

David Madsen, Public Services Director, was present representing the Town Hall budget.

Vice Chairman Zaidman said are the lights in the Town Hall energy efficient? Public Services Director Madsen said yes. Deputy Town Manager Fleck said we utilized Efficiency Maine grants to upgrade the lights at the Town Hall and at the Municipal Building at least twice. Public Services Director Madsen said we even installed energy efficient lighting at the Town Garage in the breakroom when that was remodeled.

Vice Chairman Zaidman said I noticed Odorite as a supply order company that we are using and the costs for supplies has increased dramatically. Public Services Director Madsen said I have gone out to competitive bidding and this company was the best providing the best service. I compared it to what we were doing which was all over the place with different vendors so this allowed us to streamline to better track our supplies.

Vice Chairman Zaidman said did we go out to bid for the duct work? Public Services Director Madsen said no, that is a quote from a mechanical company. When the building was under construction it was discovered that the plumbing work was never done properly. Vice Chairman Zaidman said the Purchasing Policy gives us a percentage allowance to consider local companies.

The Consensus of the Board was to approve the Town Manager's recommendation for Cost Center 018, Town Hall, in the amount of \$33,960.

Account 015 Municipal Complex

David Madsen, Public Services Director, was present representing the Municipal Complex budget.

Member Lone asked about phone stipends. Deputy Town Manager Fleck said currently receiving stipends are the Deputy Town Manager, Code Enforcement Officer, Public Works Administrative Assistant, Public Works Foreman, Wastewater Foreman and the Health Officer.

Member Lone asked about carpet replacement. Deputy Town Manager Fleck said we have sought estimates over the past 10 years for overall carpet replacement. When we had the water mishap upstairs it was our opportunity to test the durability of vinyl interlocking flooring. The feedback I am receiving is the loudness when people are walking in an office setting. Town Manager Peabody said we have tried to put forth a conservative budget for consideration.

The Consensus of the Board was to approve the Town Manager's recommendation for Cost Center 015, Municipal Complex, in the amount of \$116,240.

Account 051 Public Works

David Madsen, Public Services Director, was present representing the Public Works budget.

Town Manager Peabody said these proposed numbers need to be revised to include revenues. Salmon Point and Wastewater are enterprise funds which is different than what is raised by taxes.

Vice Chairman Zaidman said under equipment rental, excavator, is that for the sidewalk and drainage and can we use CDBG funds? Public Services Director Madsen said this rental is for two months and for drainage work not sidewalks.

Vice Chairman Zaidman said for internet connection you could move the phones over for a minimal amount of money. Finance Officer Keach said we are currently under contract with GWI which expires in August.

Chairman Eastman said is the State reducing the amount of money they pay the Town of Bridgton to take care of their roads? Town Manager Peabody said yes, they reduced the rate, we were considered a static town unlike other towns so they eliminated that which decreased the amount they are responsible for.

The Consensus of the Board was to approve the Town Manager's recommendation for Cost Center 051, Public Works, in the amount of \$737,387 as presented, however, revisions are pending regarding revenues.

Account 052 Town Garage

David Madsen, Public Services Director, was present representing the Town Garage budget.

Vice Chairman Zaidman said what happened to the concrete wall in the salt shed? Public Services Director Madsen said that has been blown out for years. Structurally the building is in good shape but the wall needs to be repaired.

Vice Chairman Zaidman said for the boiler replacement have you considered hot dawgs and does the boiler need to be replaced this year? Public Services Director Madsen said I have not looked at that as an alternative. Chairman Eastman said I have been there and yes it needs to be replaced. I would also like Department Heads to keep in mind the option to use local contractors if we can.

The Consensus of the Board was to approve the Town Manager's recommendation for Cost Center 052, Town Garage, in the amount of \$23,662.

Account 053 Vehicle Maintenance

David Madsen, Public Services Director, was present representing the Town Garage budget.

Vice Chairman Zaidman said under revenue reimbursement we allow the Bridgton Easy Riders and the Bridgton Water District to get gas from the Town? Public Services Director said yes, we buy it in bulk and they purchase it from us.

The Consensus of the Board was to approve the Town Manager's recommendation for Cost Center 053, Vehicle Maintenance, in the amount of \$376,516.

Account 054 Transfer Station

David Madsen, Public Services Director, was present representing the Transfer Station budget.

Member Tworog said the notation in account 054-1-1020 "Hourly" for a new position? Public Services Director Madsen said no, this gets the department up to full staff. This used to be a dedicated position solely to the Transfer Station which was vacated but I am planning on this being a shared position between the Transfer Station and Cemeteries.

Chairman Eastman said how did we fare with the new contractor for hauling? Public Services Director Madsen said not as good as I had hoped. We have moved more out than in the past so our tonnage has increased.

Vice Chairman Zaidman said have you looked into purchasing our own truck? Public Services Director Madsen said I have not done a cost analysis but it would require a vehicle and driver. Vice Chairman Zaidman said there are people that work for the Town that are qualified to drive. Public Service Director Madsen said it is the cost of a truck and maintenance. We also have a collective bargaining unit.

The Consensus of the Board was to approve the Town Manager's recommendation for Cost Center 054, Transfer Station, in the amount of \$590,253.

Account 073 Cemeteries

David Madsen, Public Services Director, was present representing the Cemeteries budget.

Chairman Eastman said the increase in this budget is for the purchase of land on South High Street to add to the cemetery. Town Manager Peabody said we have had a survey done. The increase also includes additional fencing.

The Consensus of the Board was to approve the Town Manager's recommendation for Cost Center 073, Cemeteries, in the amount of \$56,550.

Account 074 Parks

David Madsen, Public Services Director, was present representing the Parks budget.

Vice Chairman Zaidman said what needs to be done on the monument? Chairman Eastman said they completed the top portion but I believe now they need to work on the concrete base. Public Services Director Madsen said we should consider delaying any additional work until all the construction has been completed.

Consensus of the Board was to decrease Account 074-5-5090 "Equip Rental" from \$500. to \$0.00

Vice Chairman Zaidman said is the Wastewater Foreman able to test our beaches rather than paying mileage? Public Services Director Madsen said this was done by the custodian who you paid mileage to but this coming year it will be the Wastewater Foreman or one of the parks employees who will be taking the water samples and transporting it to the facility in South Paris using a town vehicle. Vice Chairman Zaidman said will we be able to test the water when we have our own lab? Public Services Director Madsen said we will need to look into the cost of the equipment necessary to do it in-house. Vice Chairman Zaidman said that way it can be tested how ever many times we need to.

Chairman Eastman said we may be leaning toward doing our landscaping in-house rather than working with an outside agency. Public Services Director Madsen said that is something that I may propose next year.

Consensus of the Board was to decrease Account 074-6-6190 "mileage" from \$250. to \$0.00.

The Consensus of the Board was to approve the Town Manager's recommendation for Cost Center 074, Parks, further revised by the Board.

Account 076 Pondicherry Park

David Madsen, Public Services Director, was present representing the Pondicherry Park budget.

Vice Chairman Zaidman said are we buying a tractor for the park? Public Services Director Madsen said it will not be out of this cost center.

Member Lone said there was a proposal to do the trail surface in an area? Public Services Director Madsen said they are still working on raising grant money. The park has been 90% cleared of the marked trees that were targeted in the past study.

The Consensus of the Board was to approve the Town Manager's recommendation for Cost Center 076, Pondicherry Park, in the amount of \$6,550.

Account 294 Capital Expense

David Madsen, Public Services Director, was present representing the Transfer Station budget.

Member Tworog said have we been putting aside money for paving? Town Manager Peabody said we carried forward \$244,740 which we have not used. That is why I decreased the budget from \$750,000. to \$500,000. Also, anything that is not spent this year will get added to that for a total of \$1M plus. I put in a grant for the section behind the Big Apple but being a grant there is no guarantee. Chairman Eastman said I would consider increasing the \$500,000 to \$650,000 or \$750,000. Member Lone said if we needed more money to finish the project where would the money come from? Town Manager Peabody said it would come from the undesignated fund balance which has to be voted on by the voters. You could have a separate warrant article allowing the Board to take money out of the undesignated fund balance. Chairman Eastman said \$500,000 has been the proposed budget for six years and I think we need to increase that budget amount and

raise it through taxes. Vice Chairman Zaidman said what would \$200,000 add to the mill rate? Town Manager Peabody said I believe it is 1 point on the mill rate for every \$100,000.

The Consensus of the Board was to approve the Town Manager's recommendation for Cost Center 294, Capital Expense, in the amount of \$620,000.

Chairman Eastman recessed the meeting at 12:16p.m.
The Board reconvened at 1:10p.m

Account 299 Other Town-Wide

Town Manager Peabody represented the Other Town Wide budget.

Chairman Eastman said legal services is scattered throughout the budget but it would be beneficial to know the total cost of legal services. Vice Chairman Zaidman said I would also like to know what was spent last year for legal services. Finance Officer Keach said there are three departments where legal services are proposed; General, Code and Community Development for a total of \$53,000; to date we have spent \$64,000.

There was discussion between the Board and Public Services Madsen regarding a grader and its use. Public Services Director Madsen said we have over 9 miles of road that needs to be maintained because they are dirt and also the grader is used to push bankings back during the winter. We lost the transmission in the old one last year.

The Consensus of the Board was to approve the Town Manager's recommendation for Cost Center 299, Other Town Wide, in the amount of \$11,613,093.

Account 014 Community Development

Linda LaCroix, Community Development Director, was present representing the Community Development budget.

Community Development LaCroix said last year Code Enforcement was under the supervision of Community Development and we shared an assistant, however, when Brenda Day became a certified Code Enforcement Officer she needed a full-time assistant and therefore I requested a full-time assistant.

Member Tworog said in account 014-4-4280 "Contracted Services" you requested a Grant Writer which Town Manager Peabody eliminated. Community Development LaCroix said we focus 70-80% of our time on grants. If there are grants that look promising we could request a grant writer proceed with filling out the paperwork for submittal which gives you so much more opportunity. Chairman Eastman said we had a part-time grant writer at one time and the Board ended up not budgeting the position. It was considered that when we hired a Community Development Director they would take over that duty. Community Development Director LaCroix said this would not be hiring someone, it would be project based on a 1099 basis.

Chairman Eastman said on account 014-6-6170 "Promo Marketing" you requested \$23,000 and Town Manager Peabody reduced it to \$20,000. What are you looking to accomplish with promo marketing? Community Development LaCroix said it is promotional marketing. We had a volunteer set up a swag store. I did review the list and removed some of the marketing from last

year that was not, in my opinion, necessary. I would like to make sure that events are retained although I won't be able to plan many events if this line item is reduced.

Vice Chairman Zaidman said what are you advertising in the magazines? Community Development Director LaCroix said using photographs that are incredibly beautiful to advertise Bridgton's quality of life, an image of what it is like to live here. Vice Chairman Zaidman said the private businesses are already advertising to bring people here why should the Town pay to do the same thing? Community Development Director LaCroix said by the Town advertising it is a reassurance because the Town is not a business and it supports what the businesses are doing.

Chairman Eastman said account 014-6-6190 "Mileage" you requested \$1,000, if I break that down to .56/mile that is over 1,700 miles. Community Development Director LaCroix said that is what it has been in the past so I did not decrease it.

Vice Chairman Zaidman said Community Development Director LaCroix needed an Administration Assistant and now CDBG funds are going to fund that position but I don't believe we need spend another \$6,000 for an intern. I would also like to reduce account 014-4-4090 "legal" from \$15,000 to \$10,000 and use the resources of MMA more. Account 014-6-6170 "Promo Marketing" I would like to reduce from \$20,000 to \$15,000. Community Development Director LaCroix said the intern is through University of Maine and we have utilized their intern program in the past which has been extremely beneficial.

Chairman Eastman said I agree with Vice Chairman Zaidman only I would reduced account 014-6-6170 "Promo Marketing" from \$20,000 to \$10,000; account 014-3-3010 "Office Supplies" I reduced from \$1,500 to \$1,000; account 014-3-3080 "Postage" I reduced from \$500 to \$250; account 014-6-6190 "Mileage" I reduced from \$1,000 to \$250, account 014-4-4090 "legal services" I reduced from \$15,000 to \$10,000; account 014-6-6170 "Promo Marketing" I reduced from \$20,000 to \$10,000; 014-6-6180 "Printing" I reduced from \$1,000 to \$500; account 014-6-6190 "Mileage" I reduced from \$1,000 to \$300 and I am not interested in funding an intern's position.

Chairman Eastman said if I was going to give someone an assistant it would be Code Enforcement Officer Day because we have been dragging our feet on junkyards for the last 10 years and it is getting worse. Code Enforcement Officer Day does not have the time even with a full-time assistant to accomplish this.

Vice Chairman Zaidman said in 2013 we spent around \$22,000 in legal fees, in 2019 we spent \$141,000, and to date in legal fees I believe we have spent \$86,000. We pay MMA \$8,000 in dues and that includes legal. We can contact MMA legal and if we need to contact our attorney they will let us know. Member Lone said we have a very active Code Enforcement Officer and applications have been appealed. I agree that we are very quick to call on legal, even the Board of Selectmen, but I don't see that decreasing in the future. Member Tworog said this like other departments has gone well past their legal budget but I believe if you put in \$15,000 and the Department Head were held to that amount then it would represent a savings.

Vice Chairman Zaidman said when a budget line is overdrawn, where does the money come from? Town Manager Peabody said it comes from the undesignated fund balance and unfortunately we can't stop people from suing the Town. Community Development Director LaCroix said one of

the major items was the consolidation, we estimated \$6,000 and Attorney Dixon said it was going to be more than that.

014-1-1030 "Part-time" Reduce from \$6,490 to \$0.00 eliminating the intern.

Board consensus; Chairman Eastman – Yes; Vice Chairman Zaidman – Yes; Member Lone – No; Member Tworog – No; Member Packard – Yes.

3/2 (this line item is reduced from \$6,490 to \$0.00)

014-3-3010 "Office Supplies" Chairman Eastman reduced from \$1,500 to \$1,000; Vice Chairman Zaidman \$1,000; Member Lone \$1,500; Member Tworog \$1,500; Member Packard \$1,500.

3 members for \$1,500 and 2 members for \$1,000 (this line item is not reduced)

014-3-3080 "Postage" Chairman Eastman reduced from \$500 to \$250; Vice Chairman Zaidman reduced from \$500 to \$200; Member Lone \$500; Member Tworog \$500; Member Packard reduced from \$500 to \$250. Chairman Eastman to Vice Chairman Zaidman reduce to \$200 or \$250? Vice Chairman Zaidman said \$250.

3 members for \$250 and 2 members for \$500 (this line item is reduced from \$500 to \$250)

014-4-4090 "Legal Services" Chairman Eastman reduced from \$15,000 to \$10,000; Vice Chairman Zaidman reduced from \$15,000 to \$10,000; Member Lone \$15,000; Member Tworog \$15,000; Member Packard \$15,000.

3 members for \$15,000 and 2 members for \$10,000 (this line item is not reduced)

014-6-6170 "Promo Marketing" Chairman Eastman reduced from \$20,000 to \$10,000; Vice Chairman Zaidman reduced from \$20,000 to \$10,000; Member Lone reduced from \$20,000 to \$10,000; Member Tworog reduced from \$20,000 to \$10,000; Member Packard reduced from \$20,000 to \$10,000.

5/0 (this line item is reduced from \$20,000 to \$10,000)

014-6-6180 "Printing" Chairman Eastman reduced from \$1,000 to \$500; Vice Chairman Zaidman reduced from \$1,000 to \$500; Member Lone \$1,000; Member Tworog \$1,000; Member Packard \$1,000.

3 members for \$1,000 and 2 members for \$500 (this line item is not reduced)

014-6-6190 "Mileage" Chairman Eastman reduced from \$1,000 to \$300; Vice Chairman Zaidman reduced from \$1,000 to \$300; Member Lone reduced from \$1,000 to \$500; Member Tworog reduced from \$1,000 to \$500; Member Packard reduced from \$1,000 to \$500.

3 members for \$500 and 2 members for \$300 (this line items is reduced from \$1,000 to \$500).

The Consensus of the Board was to approve the Town Manager's recommendation for Cost Center 014, Community Development, further revised by the Board.

Account 013 Code Enforcement Officer

Brenda Day, Code Enforcement Officer, was present representing the Code Enforcement budget

The Consensus of the Board was to approve the Town Manager's recommendation for Cost Center 013, Code Enforcement, in the amount of \$141,351.

Account 017 Town Clerk

Laurie Chadbourne, Town Clerk, was present representing the Town Clerk's budget.

The Consensus of the Board was to approve the Town Manager's recommendation for Cost Center 017, Town Clerk, in the amount of \$213,875.

Account 016 General Assistance

Laurie Chadbourne, Town Clerk, was present representing the General Assistance budget.

The Consensus of the Board was to approve the Town Manager's recommendation for Cost Center 016, General Assistance, in the amount of \$22,344.

Account 022 Boards

Town Manager Peabody represented the Board's budget.

Chairman Eastman said account 022-1-1099 "Stipends" should be revised so Planning Board Members received the same stipend as the Board of Selectmen. Planning Board Chair stipend increased from \$1,000 to \$1,750 and Planning Board members increased from \$750 to \$1,300 each. The Board concurred.

Consensus of the Board was to approve the Town Manager's recommendation for Cost Center 022, Boards, further revised by the Board.

Account 031 Police Department

Phil Jones, Police Chief, was present representing the Police Department budget.

Chairman Eastman said account 031-1-1030 "Part Time" I am not in favor of the Long Lake Boating Deputy. Member Lone said I have no interest in supporting it because I believe it is the State's responsibility, I think we should stick to land policing. Vice Chairman Zaidman said I am not in favor of a Long Lake Boating Deputy.

Chairman Eastman said I would like to propose that in lieu of the investigator we approve the patrol officer. Vice Chairman Zaidman said Chief Jones is proposing to add a new patrol officer and choose someone internally for the investigator.

Chairman Eastman said account 031-7-7200 I am not in favor of the Watchguard Automatic Download Device \$19,890. Town Manager Peabody said I removed that expense as part of my recommendation.

Member Tworog said account 031-1-1020 "Hourly", Chief Jones put in an increase in pay for the Public Safety Clerk but Town Manager Peabody did not approve the increase. I support the proposed increase for the Public Safety Clerk. Town Manager Peabody said this will also change the budget for Fire Department because this is a shared position. There are several administrative assistants throughout the budget and I did not support an increase for them either other than the COLA increase I proposed.

Chairman Eastman said account 031-1-1020 “hourly” includes the wage increase for the Public Safety Clerk to \$22.66 per hour; Chairman Eastman – Yes; Vice Chairman Zaidman – Yes; Member Lone – Yes; Member Tworog – Yes; Member Packard – Yes.
5/0

Chairman Eastman said account 031-1-1020 “hourly” adds a new officer Patrol 7. Chairman Eastman – Yes; Vice Chairman Zaidman – No; Member Lone – Yes; Member Tworog – Yes; Member Packard – Yes.
4/1

Chairman Eastman said account 031-1-1030 “Part-Time” eliminate the Long Lake Boating Deputy, \$8,000. Chairman Eastman – Yes; Vice Chairman Zaidman – Yes; Member Lone – Yes; Member Tworog – Yes; Member Packard – Yes
5/0 (this line will be reduced by \$8,000)

Consensus of the Board was to approve the Town Manager’s recommendation for Cost Center 031, Police Department, further revised by the Board.

Account 033 Animal Control

Phil Jones, Police Chief, was present representing the Animal Control budget.

The Consensus of the Board was to approve the Town Manager’s recommendation for Cost Center 033, Animal Control, in the amount of \$24,327.

Account 032 Fire Department

Tom Harriman, Fire Chief, was present representing the Fire Department budget.

Chief Harriman said the Town of Bridgton should be grateful that United Ambulance is in town because Naples pays \$666,000 just for administration costs of their EMS program.

Chief Harriman said the fire stations need to be evaluated because they are aging and need some work so a 10-year plan should be created.

Chief Harriman said I am in favor the Public Safety Clerk’s increase in pay.

Chief Harriman said account 032-1-1030 “Part-time” I proposed a \$1.00/hour increase for the Officers and the Fire Fighters.

The Consensus of the Board was to approve the Town Manager’s recommendation for Cost Center 032, Fire Department, further revised by the Board.

Account 034 Civil Emergency

Todd Perreault, Civil Emergency Director, was present representing the Civil Emergency budget.

Civil Emergency Director Perrault said my job is to keep the town prepared for any type of civil emergency like floods, wind storms, etc. and to coordinate and track the expenses related to the

event and submit applications to FEMA for reimbursement. I also apply for grants when they are available.

Civil Emergency Director Perreault said I did apply for an intern to assist in creating the Emergency Operating Plan.

Member Lone said in the event of an emergency where do you operate out of? Civil Emergency Director Perreault said the Emergency Operations Command Center is in this building (downstairs EMA Office). Vice Chairman Zaidman said do you have a back-up plan in the event this building is not available? Civil Emergency Director Perreault said yes, Central Station.

The Consensus of the Board was to approve the Town Manager's recommendation for Cost Center 034, Civil Emergency, in the amount of \$20,884.

Account 035 Health Officer

Catherine Pinkham, Health Officer, was present representing the Health Officer budget.

Chairman Eastman said if there was one person I could say does not get paid enough, it would be you. This has been a very trying year and you have done an exceptional job.

The Consensus of the Board was to approve the Town Manager's recommendation for Cost Center 035, Health Officer, in the amount of \$3,828.

Account 049 Other Public Safety

Town Manager Peabody represented the Other Public Safety budget.

The Consensus of the Board was to approve the Town Manager's recommendation for Cost Center 049, Other Public Safety, in the amount of \$327,055.

Account 019 Finance

Charisse Keach, Finance Officer, was present representing the Finance budget.

Member Tworog said in account 019-1-1020 "Hourly) you proposed a Finance Clerk for \$24,960, have you considered a payroll vendor? Finance Officer Keach said I did not want to make the Finance Clerk a full-time position because that would include benefits. Vice Chairman Zaidman said what office is this person going to work out of? Finance Officer Keach said I did not consider that yet. Town Manager Peabody said we do not have a vacant office for this position. We went from one full-time person to a part-time person and then to two full time people for that office so I could not justify another part-time person. Member Tworog said you could have a payroll vendor that could do all payroll and payroll related paperwork and also, being paid bi-weekly versus being paid every week. Town Manager Peabody said that would need to be a contract negotiation.

Town Manager Peabody said how long does it take to do payroll? Finance Officer Keach said it takes about six (6) hours. The accounts payable is more time consuming.

Vice Chairman Zaidman said have you looked at time-clocks? Town Manager Peabody said we have looked into time clocks but they do not record longevity, shift differentials, open shift, overtime shift, comp time when they take it and holiday comp. I have worked in four towns and

we never used a payroll vendor. Chairman Eastman said a lot of the recording can be done right off an employee's phone.

Account 019-1-1020 "Hourly" part-time staff person/accounts payable clerk. Chairman Eastman – Yes; Vice Chairman Zaidman – No; Member Lone – No; Member Tworog – No; Member Packard – No. 4/1 (this position is not approved)

Vice Chairman Zaidman said I would like suggest that you do research into payroll companies to take payroll out of your office. When you talk with them find out if they do municipalities. Town Manager Peabody said and if they do police departments.

The Consensus of the Board was to approve the Town Manager's recommendation for Cost Center 019, Finance, in the amount of \$148,676.

Account 291 Insurances

Charisse Keach, Finance Officer, was present representing the Insurances budget.

The Consensus of the Board was to approve the Town Manager's recommendation for Cost Center 291, Insurances, in the amount of \$184,262.

Account 292 Employee Benefits

Charisse Keach, Finance Officer, was present representing the Employee Benefits budget.

The Consensus of the Board was to approve the Town Manager's recommendation for Cost Center 292, Employee Benefits, in the amount of \$184,262.

Finance Officer Keach said I started out with insurance benefits having a 10% increase but I received notification that there would be a zero percent increase. Maine PERS, account 292-2-2055, is a large part of the increase of this budget.

The Consensus of the Board was to approve the Town Manager's recommendation for Cost Center 292, Employee Benefits, in the amount of \$849,130.

Account 011 Administration

Town Manager Peabody represented the Administration budget.

Member Lone said why was there was a reduction in this budget? Finance Officer Keach said Finance was moved to its own cost center, Account 019.

The Consensus of the Board was to approve the Town Manager's recommendation for Cost Center 011, Administration, in the amount of \$371,816.

Account 012 Assessing

Town Manager Peabody represented the Assessing budget.

Town Manger Peabody said the change in this budget is the part-time position. Dawn Taft was a certified Maine Assessor, however, when she resigned we solicited a quote from O'Donnell and

Associates and they quoted an additional \$10,000. I researched and determined I could do it in-house cheaper than that and I can get someone that can be trained.

Vice Chairman Zaidman said I can't believe there is only one company to do personal property and they are out of Connecticut. How much do we actually take in from personal property taxes? Town Manager Peabody said seventeen million dollars of valuation.

The Consensus of the Board was to approve the Town Manager's recommendation for Cost Center 012, Assessing, in the amount of \$60,821.

Account 029 Other General Government

Town Manager Peabody represented the Other General Government budget.

The Consensus of the Board was to approve the Town Manager's recommendation for Cost Center 029, Other General Government, in the amount of \$63,000.

The amounts approved by the Board may be subject to minor changes as their revisions are incorporated into the budget.

6. Adjourn

Chairman Eastman adjourned the meeting at 6:53p.m.

Respectfully submitted,

Georgiann M. Fleck, Deputy Town Manager

Board of Selectmen WORKSHOP/MEETING

Downstairs Meeting Room

**March 2, 2021
3:30p.m.**

Board Members Present: Lee Eastman, Chairman; Glenn R. Zaidman, Vice Chairman; G. Frederick Packard; Carmen Lone and Paul Toworg. **Absent:** None

Administration Present: Robert A. Peabody Jr., Town Manager; Georgiann M. Fleck, Deputy Town Manager; Charisse Keach, Finance Officer; Jenna Domer, Finance Clerk and Nikki Hamlin, Executive Secretary.

The meeting was virtual with only the Board of Selectmen and staff present. Representatives for the entities can participate to support their agency request. The public could monitor but could not participate in the budget meeting process.

1. Call to Order

Chairman Eastman called the meeting to order at 3:00p.m.

2. Pledge of Allegiance

The Board recited the Pledge of Allegiance

3. Budget Workshop

3:00p.m. - Review any Outstanding Departments

Additional Comments or Questions

Town Clerk Chadbourne gave the Board an overview of the Victualer's Licensing Ordinance. Town Manager Peabody said any changes to the Ordinance would need to be put before the Voters for consideration. Member Tworog said is there a possibility of getting it on the up-coming warrant? Town Clerk Chadbourne said no. Vice Chairman Zaidman said Attorney Pinette said we could change the application. Member Tworog said but you still want the Ordinance and the application to coincide. Vice Chairman Zaidman said let's get the Ordinance revised for the June meeting. Town Manager Peabody said he will contact Attorney Pinette to discuss the possibility of separating the Ordinance into two Ordinances, one for Marijuana and one for Victualers.

4:00 – Outside Agencies

072 – Bridgton Public Library

The Bridgton Public Library requested \$84,000. The Town Manager's recommendation was \$84,000.

The Consensus of the Board was to approve The Town Manager's recommendation in the amount of \$84,000 for Cost Center 072 Bridgton Public Library.

075 – Bridgton Community Center

The Bridgton Community Center requested \$76,937. The Town Manager's recommendation was \$76,937.

The Consensus of the Board was to approve the Town Manager's recommendation in the amount of \$76,937 for Cost Center 072 Bridgton Community Center.

293-9-9501 – Bridgton Community Band

The Bridgton Community Band requested \$2,150. The Town Manager's recommendation was \$2,150.

The Consensus of the Board was to approve the Town Manager's recommendation in the amount of \$2,150 for Bridgton Community Band.

293-9-9502 – LEA Milfoil

LEA requested \$1,500. The Town Manager's recommendation was \$1,500.

The Consensus of the Board was to approve the Town Manager's recommendation for LEA Milfoil in the amount of \$1,500.

293-9-9503 – LEA Boat Inspection

LEA requested \$2,900. The Town Manager's recommendation was \$2,900.

The Consensus of the Board was to approve the Town Manager's recommendation for LEA Boat Inspection in the amount of \$2,900.

293-9-9504 – LR Chamber

LR Chamber requested \$4,800. The Town Manager's recommendation was \$4,800.

Chairman Eastman proposed \$2,400 but reluctantly changed to \$3,500 for consistency; Vice Chairman Zaidman proposed \$0.00; Member Lone \$4,800; Member Tworog \$4,000 changed to \$3,500 for consistency; Member Packard \$3,500.

3 Members \$3,500 / 1 Member \$4,800/ 1 Member \$0.00

The Consensus of the Board was to reduce the Town Manager's recommendation from \$4,800 to \$3,500.

293-9-9505 – LEA Subsidy

LEA requested \$1,950. The Town Manager's recommendation was \$1,950.

The Consensus of the Board was to approve the Town Manager's recommendation for LEA Subsidy in the amount of \$1,950.

293-9-9506 – Lake Region Bus

Lake Region Bus requested \$8,500. The Town Manager's recommendation was \$8,500.

Finance Officer Keach wanted to acknowledge and thank the representative for their good faith in not submitting a quarterly bill for payment due to the buses not running full schedule as a result of COVID.

The Consensus of the Board was to approve the Town Manager's recommendation for Lake Region Bus in the amount of \$8,500.

293-9-9507 – Regional Transport

Regional Transport requested \$1,500. The Town Manager's recommendation was \$1,500.

The Consensus of the Board was to approve the Town Manager's recommendation for Regional Transport in the amount of \$1,500.

293-9-9508 – Opportunity Alliance

Opportunity Alliance requested \$5,000. The Town Manager's recommendation was \$1,000.

Chairman Eastman \$1,000; Vice Chairman Zaidman \$1,000; Member Lone \$2,000; Member Tworog \$3,000 but would support \$2,000; Member Packard \$2,000.

3 Members \$2,000 / 2 Members \$1,000

The Consensus of the Board was to increase the Town Manager's recommendation from \$1,000 to \$2,000.

293-9-9509 – Tri-County Mental Health

Tri-County Mental Health requested \$5,000. The Town Manager's recommendation was \$1,000.

Chairman Eastman \$1,000; Vice Chairman Zaidman \$1,000; Member Lone \$1,000; Member Tworog \$2,000; Member Packard \$1,000

4 Members \$1,000 / 1 Member \$2,000

The Consensus of the Board was to approve the Town Manager's recommendation for Tri-County Mental Health in the amount of \$1,000.

293-9-9510 – Southern ME Area on Aging

Southern ME Area on Aging requested \$3,500. The Town Manager's recommendation was \$2,000.

Chairman Eastman \$2,000; Vice Chairman Zaidman \$2,000; Member Lone \$2,000; Member Tworog \$2,000; Member Packard \$2,000.

The Consensus of the Board was to approve the Town Manager's recommendation for Southern ME Area on Aging in the amount of \$2,000.

293-9-9511 – Through These Doors (Previously known as Family Crisis Center)

Through These Doors requested \$2,000. The Town Manager's recommendation was \$2,000.

Chairman Eastman \$1,000; Vice Chairman Zaidman \$1,000; Member Lone \$2,000; Member Tworog \$2,000; Member Packard \$2,000.

3 Members \$2,000 / 2 Members \$1,000

The Consensus of the Board was to approve the Town Manager's recommendation for Through These Doors in the amount of \$2,000.

293-9-9512 – Bridgton Historical Society

The Bridgton Historical Society requested \$6,900. The Town Manager's recommendation was \$6,000.

The Consensus of the Board was to approve the Town Manager's recommendation for the Bridgton Historical Society in the amount of \$6,000.

293-9-9513 – Lake Region Senior Service (HAP)

Lake Region Senior Service requested \$3,400. The Town Manager's recommendation was \$3,400.

Representative, Dana Hanson, for Lake Region Senior Service (HAP) requested the Board decrease the amount he requested from \$3,400 to \$3,000.

The Consensus of the Board was to approve the requested reduced amount of \$3,000 for Lake Region Senior Service in the amount of \$3,000.

293-9-9514 – Sexual Assault Prevention

Sexual Assault Prevention requested \$750. The Town Manager's recommendation was \$750.

Chairman Eastman \$0.00; Vice Chairman Zaidman \$0.00; Member Lone \$750; Member Tworog \$750; Member Packard \$750.

3 Members \$750 / 2 Members \$0.00

The Consensus of the Board was to approve the Town Manager's recommendation for Sexual Assault Prevention in the amount of \$750.

293-9-9515 – Lifeflight

Lifeflight requested \$1,300. The Town Manager's recommendation was \$1,300.

The Consensus of the Board was to approve the Town Manager's recommendation for Lifeflight in the amount of \$1,300.

293-9-9517 – Easy Riders

Easy Riders requested \$2,500. The Town Manager's recommendation was \$2,500.

The Consensus of the Board was to approve the Town Manager's recommendation for Easy Riders in the amount of \$2,500.

293-9-9518 – BRAG

BRAG requested \$30,000. The Town Manager's recommendation was \$20,000.

Chairman Eastman \$25,000; Vice Chairman Zaidman \$20,000; Member Lone \$20,000; Member Tworog \$25,000; Member Packard \$20,000..

3 Members \$20,000 / 2 Members \$25,000

The Consensus of the Board was to approve the Town Manager's recommendation for BRAG in the amount of \$20,000.

293-9-9522 – Woods Pond Water Quality Association (NEW)

Woods Pond Water Quality Association requested \$1,000. The Town Manager's recommendation was \$0.00.

Chairman Eastman \$0.00; Vice Chairman Zaidman (recused); Member Lone \$0.00; Member Tworog \$0.00; Member Packard \$0.00

The Consensus of the Board was to not approve the request of \$1,000 by Woods Pond Water Quality Association and support the Town Manager's recommendation of \$0.00.

293-9-9523 – Sweden Food Pantry

Sweden Food Pantry requested \$600. The Town Manager's recommendation was \$300.

The Consensus of the Board was to not approve the request of \$600 by Sweden Food Pantry and not approve the Town Manager's recommendation of \$300 and therefore the Sweden Food Pantry will not be funded.

Androscoggin Home Health Care & Hospice (New)

Androscoggin Home Health Care & Hospice requested \$1,800. The Town Manager's recommendation was \$0.00

The Consensus of the Board was to not approve the request of \$1,800 by Androscoggin Home Health Care and Hospice and support the Town Manager's recommendation of \$0.00.

Community Health and Counseling Services (New)

Community Health and Counseling Services requested \$25. The Town Manager's recommendation was \$0.00

The Consensus of the Board was to not approve the request of \$25 by Community Health and Counseling Services and support the Town Manager's recommendation of \$0.00.

Lovell Area Food Pantry (New)

Lovell Area Food Pantry requested \$500. The Town Manager's recommendation was \$300.

The Consensus of the Board was to not approve the request of \$500 by Lovell Area Food Pantry and not approve the Town Manager's recommendation of \$300 and therefore the Lovell Area Food Pantry will not be funded.

Ossipee Valley Agriculture Society (New)

Ossipee Valley Agriculture Society requested "Open-Ended" Town Manager's recommendation was \$0.00

Consensus of the Board was to approve the Town Manager's recommendation for Ossipee Value Society in the amount of \$0.00 therefore the Ossipee Valley Agriculture Society will not be funded.

The Consensus of the Board was to approve Cost Center 293 Outside Agency as revised by the Board.

Cost Center 010 – Revenues

Town Manager Peabody reviewed the proposed revenues with the Board.

The Consensus of the Board was to approve Cost Center 010 Revenues as proposed by Town Manager Peabody.

4. Other Topics for Discussion

None

5. Adjourn

Chairman Eastman adjourned the meeting at 6:45p.m.

Respectfully submitted,

Georgiann M. Fleck, Deputy Town Manager

Board of Selectmen's Meeting Minutes
March 23, 2021; 5:00 P.M.

Board Members Present: Liston E. Eastman, Chairman; Glenn R. Zaidman, Vice-Chairman; Carmen E. Lone; Paul A. Tworog; G. Frederick Packard

Administration Present: Town Manager Robert Peabody; Deputy Town Manager Georgiann Fleck; Town Clerk Laurie Chadbourne; Community Development Director Linda LaCroix

1. Call to Order

Chairman Eastman called the meeting to order at 5:00 P.M.

2. Pledge of Allegiance

The Board recited the "Pledge of Allegiance."

3. Approval of Minutes

a. March 9, 2021

Motion was made by Selectman Lone for approval of the minutes from the March 9, 2021 Board Meeting; second from Selectman Packard. 5 approve/0 oppose

4. Public Comments on Non-Agenda Items

Community Development Director LaCroix reported that the Community Development Advisory Committee is working to support an arts and culture subcommittee and encouraged anyone interested to contact her.

Bernard King had asked about repairing the sundial a few months ago to which the Town Manager will follow up.

Roxanne Hagerman voiced concerns regarding the vote counting machine and with the process of over votes on election day. She suggested that the Town of Bridgton return to hand counting ballots and reported that the Republic Party volunteers have offered to help count ballots on Election Day.

Local Health Officer Cathy Pinkham reported that if people need help to find an appointment for the vaccine, they should call 1-888-445-4111. The Department of Health and Human Services is offering rides to the vaccine site Monday through Saturday from 7AM to 4PM by calling 1-855-608-5172 at least 48 hours in advance. Officer Pinkham added that effective May 24, indoor gatherings will increase to seventy five percent capacity and outdoor gatherings will return to one hundred percent.

On behalf of the Board, Chairman Eastman presented a gift card and plaque to Local Health Officer Catherine Pinkham in recognition of her outstanding performance, superior dedication, and commitment to the health and well-being of our community. Chairman Eastman reported that the Board will also be dedicating the annual town report to Local Health Officer Pinkham.

Roxanne Hagerman stated that there are about one hundred registered voters listed at 11 Academy Lane and reported that the Republican Party volunteers have offered to help clean up the voting list.

5. Committee/Liaison Reports

Vice-Chairman Zaidman reported that he attended an Ecomaine Board meeting, there is also a finance meeting scheduled for next Thursday and Selectman Packard will attend the Fryeburg Airport Authority meeting next week.

6. Correspondence, Presentations and Other Pertinent Information

a. 5:00 P.M. Presentation of School Budget; Superintendent Smith

Superintendent Al Smith reviewed the proposed budget (see attached) and responded to several questions asked by the Board.

Public Hearing, agenda item 7 forward at 5:39 P.M.

7. 5:30 P.M. Public Hearings

To Accept Oral and Written Comments on the 2021-22 Community Development Block Grant Project Recommendations

Chairman Eastman opened the public hearing on the 2021-22 Community Development Block Grant Program at 5:39 P.M. There were no public comments. Chairman Eastman closed the public hearing at 5:40 P.M.

8. Action Items Following Public Hearing

Motion was made by Vice-Chairman Zaidman to approve the 2021-22 Community Development Block Grant Project recommendations; second from Selectman Packard. 5 approve/0 oppose

b. Request for Outdoor Seating on Depot Street (tabled from 03/09/2021)

Christian Cuff, owner of Vivo, withdrew the request for outdoor seating on Depot Street.

c. Bridgton Farmers Market

Town Manager Peabody reported that the Farmers Market is requesting use of the same area that was approved last year. **Motion** was made by Vice-Chairman Zaidman to approve the same area of closure on Depot Street as last year; second from Selectman Packard. 5 approve/0 oppose

d. Second Amendment Resolution Adoption

Vice Chairman Zaidman read the following into the record:

Thanks for all the letters on both sides of this issue some good and constructive, sum name calling and saying that we're trying to start a war. After the March 9 meeting I met with the town manager and asked for the motion to be put on the agenda for renewal he stated that it was defeated and it shouldn't be on there because he told me that we go by Roberts rules I tried to show him. What I have found in the rulebook, he seemed a little bit frazzled and said it will be challenged and left the room. The town manager tells us that he guides us to keep us out of trouble why didn't he show me in the rules that you couldn't That would've been the end of it so here we are!

I'd like to know from the board if anybody else has looked at Roberts rules and what do they think not only for this motion but going forward if we are to follow the rules what I have read is that a renewal of the motion can be brought back with some stipulations before going forward or not tonight, like I said I tried to follow the rules I would like to know what the boards feeling and the town manager's feeling is about a renewal of the motion I have both the brief and the full Robert rule book with me if anybody cares to look at it the full book is hard to read unless you're an lawyer the brief helps you understand it

As an elected official of the town, I believe that I need to represent all of the towns people I was asked by quite a few people to bring this resolution forward I thought long and hard about it maybe, I didn't word it exactly right because of the word sanctuary but again I did the best I could this was a statement to follow the constitution and uphold the laws we have not to change anything and that was all I understand everybody's concerns and appreciate people being involved after clarification I would like to say I will not renew this motion, at least for the next couple weeks so I can get more input and possibly do away with it and make a statement that is more palatable, like Paul has suggested why not do the whole Constitution and the Bill of Rights I believe that our Constitution and our Bill of Rights are under attack in more ways than one, and I for one believe in our Constitution both federal and state as a law-abiding citizens of the state and country some folks, have said that some of the amendments are not under attack that is their opinion I only wish that they do a little bit of reading and research it might not be an attack in their minds but there are people trying to change it, If our legislators are made aware and they decide with the Peoples blessing that the Constitution should be amended again, and if they were then, I would standby the law of the land.

I would also like to say in response to some of the letters that we have more important things to do as the BOS, I for one have put in thousands of hours trying to serve the town and do the best of my ability to represent the town! For people that say in the letters that the select board has more pressing issues it's nice that they can choose what they want us to talk about There (first amendment Right) I believe the board takes on all kinds of issues and again I for one along with many other board members put countless hours and trying to better our town! So please I have big shoulders keep those letters and comments coming of how we have better things to do.

Respectfully Bear Zaidman

Town Manager Peabody reported that he checked with the Maine Municipal Association as to whether the same motion can be voted on again at a future meeting and the distinction hinges on the definition of a session; whether it is from meeting to meeting or from election to election. Lengthy discussion ensued regarding Roberts Rules of Order.

Vice-Chairman Zaidman also reported that Roberts Rules of Order indicates that notes and votes can be taken in executive session to which Town Manager Peabody responded that the attorney has advised the Board not to as those notes could be used in discovery but he will obtain a legal opinion.

Selectman Tworog noted that the majority of public input did not support adopting the sanctuary. He added that the Maine Municipal Association does not recommend using Roberts Rules of Order.

Bridgton resident Richard Coshow asked if the Maine Municipal Association has an alternative system if they do not recommend using Roberts Rules of order to which Selectman Tworog responded that they did not offer an alternative.

The Board opted to seek clarification on the definition of a session according to Roberts Rules of Order.

Bernie King asked why the motion was considered to have failed when it was a tie vote to which Town Manager Peabody responded that if the motion does not have passage, it fails.

Deputy Town Manager Fleck reported that the Town has received many letters on this item and asked if the Board would like them to be read into the record. The Board opted not to have those letters read into the record.

7. 5:30 P.M. Public Hearings

8. Action Items Following Public Hearing

Item 7 and 8 were addressed earlier in the meeting.

9. New Business

a. Awards and Other Administrative Recommendations / 1. Annual Town Report Dedication

This agenda item was addressed earlier in the meeting.

b. Permits/Documents Requiring Board Approval

1. Accept Payment and Approve a Quit Claim Deed to Michael Vincent; 75 Fosterville Road (Tax Acquired Property)

Motion was made by Selectman Lone to accept payment and approve a Quit Claim Deed to Michael Vincent, 75 Fosterville Road; second from Selectman Packard. 4 approve/1 oppose (Chairman Eastman was opposed)

2. Assessor's Tax Abatement Request

Acting in their capacity as the Board of Assessors, **motion** was made by Assessor Packard to approve a tax abatement recommendation from the Assessors Agent for Santa Clause Drive in the amount of \$46,020 in valuation and \$688 in tax dollars; second from Assessor Tworog. 5 approve/0 oppose

3. Victualer's License to Sammy's Scoops

Motion was made by Selectman Lone for approval of a Victualer's License to Sammy's Scoops; second from Vice-Chairman Zaidman. 5 approve/0 oppose

4. Victualer's License to A Corked Fork DBA Vivo Italian Kitchen

Motion was made by Selectman Packard for approval of a Victualer's License to A Corked Fork DBA Vivo Italian Kitchen; second from Selectman Tworog. 5 approve/0 oppose

5. Medical Marijuana Caregiver Retail Store License to Maine Only Cannabis Shop

Motion was made by Vice-Chairman Zaidman for approval of a Medical Marijuana Caregiver Retail Store License to Maine Only Cannabis; second from Selectman Packard. 5 approve/0 oppose

6. Certificate of Commitment of Sewer User Rates Commitment #249

Motion was made by Vice-Chairman Zaidman for approval of the Certificate of Sewer User Rates Commitment #249 comprising of three pages totaling \$13,703.81 to the Treasurer for collection; second from Selectman Packard. 5 approve/0 oppose

7. Documents for Annual Town Meeting

a. Certification of Proposed Ordinance Entitled "Amendments to the Disorderly House Ordinance" and Order

b. Certification of Proposed Ordinance Entitled "Amendments to Nudity Ordinance" and Order

c. Certification of Proposed Ordinance Entitled "Amendments to the Town of Bridgton Land Use Ordinance to Modify Certain Dimensional Requirements" and Order

d. Certification of Proposed Ordinance Entitled "Amendments to the Town of Bridgton Land Use Ordinance to Allow Uses Similar to Other Allowed Uses" and Order

e. Certification of Proposed Ordinance Entitled "Amendments to the Town of Bridgton Land Use Ordinance to Modify Landscaping Requirements in the IC, OC, and MUC Districts" and Order

Motion was made by Vice-Chairman Zaidman for approval of item a through item e; second from Selectman Packard. 5 approve/0 oppose

f. Approval of 2021 Annual Town Meeting Warrant

Motion was made by Vice-Chairman Zaidman for approval of the 2021 Annual Town Meeting Warrant; second from Selectman Packard. 4 approve/1 oppose (Vice-Chairman Zaidman was opposed)

c. Selectmen's Concerns

- **Selectman Packard** reported that real estate values are going up and realizes that Bridgton is undervalued and asked when the next tax evaluation cycle is scheduled for.
- **Selectman Tworog** requested that the Town Manager gather additional information on the ecode 360 program which currently is being used in Standish.
- **Selectman Tworog** has received complaints that a late interest fee is being charged when payment may have been mailed in prior to the due date as well as complaints that the Town may have plowed snow in the right of way or over property lines and hopes the Town will focus more on what the right thing to do is.
- **Vice-Chairman Zaidman** asked for a status update on the solar and broadband issues to which Community Development Director LaCroix provided a brief update.
- **Vice-Chairman Zaidman** asked for a status update on reviewing a payroll company to which Town Manager Peabody will remind the Finance Officer to gather information as time permits.
- **Vice-Chairman Zaidman** requested clarification on what can and can not be conducted in executive session as an agenda item for the next meeting.
- **Selectman Lone** had no concerns.
- **Chairman Eastman** voiced concerns about legal fees continuing to increase and requested that we find a better formula to simplify things and reduce costs.

d. Town Manager's Report/Deputy Town Manager's Report

Deputy Town Manager Fleck submitted and read the following into the record:

DEPUTY TOWN MANAGER'S REPORT

March 23, 2021

Flags were lowered to half-staff beginning Monday, March 22, 2021 through yesterday in honor of the victims of acts of violence perpetrated in the Atlanta Metropolitan Area earlier this week. As the flags were raised to full staff we were once again notified to lower the flags to half-staff effective today through Saturday, March 27, 2021 in honor and remembrance of the victims of the tragedy in Boulder, Colorado.

Code Enforcement: We would like to congratulate Erin O'Connor, Administrative Assistant to Code Enforcement, for passing her Subsurface Wastewater Disposal exam with an 80! Congratulations Erin!

Transfer Station: The Transfer Station store is now open! Masks are required and there is a limitation of 5 people at any one time allowed in the store to shop. The Transfer Station is open Tuesday, Thursday, Saturday and Sunday 7:00a.m. to 5:00p.m. Stickers and masks are required to use the Transfer Station. Stickers are available at the facility or the Town Office at a cost of \$10.00 and they last for 2 years.

Community Development: Community Development Director, Linda Lacroix, reports that The Town of Bridgton will be going out to bid for construction of the Main Street Parking lot with bids due on April 9, 2021. Once available, detailed information will be available on the Town of Bridgton's website.

Bridgton Town Clerk: June Annual Town Meeting Nomination papers are available for the following positions: two (2) selectmen (3-year terms); two (2) planning board members (3-year terms); two (2) planning board alternate members (3-year and 1-year term); two (2) MSAD 61 directors (3-year term) and one (1) Water District Trustee (3-year term). Filing deadline is Friday, April 9th.

The Office will be closed to the public on Tuesday, March 30th for staff administration at the election. The office will be staffed by a core group of employees available by appointment only. Emails and voice mails will be monitored and responded to accordingly throughout the day. A full list of staff and department phone numbers is posted on the front door of the Town Office or on-line at www.bridgtonmaine.org

Ashley Colette, recently hired for Deputy Town Clerk, submitted her resignation effective Friday, March 19, 2021. Therefore, there is an immediate opening for a full-time Deputy Town Clerk. The Town Clerk will be reviewing recent applications submitted for this position. If interested, please submit an application to Town Clerk, Town of Bridgton, 3 Chase Street, Suite 1, Bridgton, Maine.

Bridgton Recreation Department: We are proud to report that Recreation Director, Gary Colello, was voted by the Maine Parks and Rec Association to be an *At Large Board Member*. Gary states "I am excited to represent myself as one of the State's leaders in parks and rec but also to represent Bridgton. This is an opportunity to have direct access to information of all things Maine Parks and Recreation and expands the resources for the Town to have better access to information since we have a large amount of parks and one our biggest industries is recreation." Congratulations Gary!

Bridgton Fire Department: The department has been busy with fire calls and assisting mutual aid towns with recent fires. The Chief assists with impact statements for new building projects, and subdivision in towns. Our annual mandatory training for all members is almost complete. The Chief and Administrative Assistant Audra Cook met with our compliance consultant Lynn Martin Gilley, she looked over our 2021 records and provided a few further recommendations to complete within our training program and record system.

Bridgton Police Department: The police department is planning on increasing their presence for enhanced traffic enforcement. Recently the police department participated in training with the Maine State Police Tactical Team for critical incident response.

Health Officer: Health Officer, Catherine Pinkham continues to monitor availability of the COVID vaccinations and locations so she can let the public know. Catherine continues to participate in the bi-monthly conference calls with Maine Health and the CDC briefing to keep up on the ever-changing COVID 19 virus and vaccinations. Please refer to the Town of Bridgton website, Health Officer, page for updates.

Until next time be safe and be well Town
Respectfully submitted,
Georgiann M. Fleck, Deputy Manager

10. Old Business

a. Wastewater Status Update

1. Notification to Every Lot Owner (Timelines and Contact Information)

Town Manager Peabody provided a brief wastewater status update.

b. Streetscape: Upper and Lower Main Street Status Update

Town Manager Peabody had nothing to report.

c. Wastewater Hookup: Low Income Policy Status Update
The Board received the proposed "Low Income Policy" for review.

11. Treasurer's Warrants

Motion was made by Selectman Lone for approval of Treasurer's Warrants numbered 119-124 all inclusive; second from Vice-Chairman Zaidman. 5 approve/0 oppose

12. Public Comments on Non-Agenda Items

There were no public comments.

13. Dates for the Next Board of Selectmen's Meetings

April 13, 2021

April 27, 2021

14. Adjourn

Chairman Eastman adjourned the meeting at 7:30 P.M.

Respectfully submitted,

Laurie L. Chadbourne,
Town Clerk

**WARRANT TO CALL
MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 61
BUDGET MEETING
(20-A M.R.S. § 1485)**

TO: Angela Stover, a resident of Maine School Administrative District No. 61 (the "District") composed of the Towns of Bridgton, Casco and Naples, State of Maine.

In the name of the State of Maine, you are hereby required to notify the voters of each of the municipalities within the District, namely, the Towns of Bridgton, Casco, and Naples, that a District Budget Meeting will be held at Lake Region High School, 1879 Roosevelt Trail, Naples, Maine at 6:30 p.m. on May 11, 2021 for the purpose of determining the Budget Meeting Articles for the 2021-2022 fiscal year set forth below.

ARTICLE 1A: To elect a moderator to preside at the meeting.

ARTICLES 1 THROUGH 11
AUTHORIZE EXPENDITURES IN COST CENTER CATEGORIES

- ARTICLE 1:** To see what sum the District will be authorized to expend for Regular Instruction.
School Board Recommends \$ 11,114,215
- ARTICLE 2:** To see what sum the District will be authorized to expend for Special Education.
School Board Recommends \$ 5,886,127
- ARTICLE 3:** To see what sum the District will be authorized to expend for Career and Technical Education.
School Board Recommends \$ 1,889,969
- ARTICLE 4:** To see what sum the District will be authorized to expend for Other Instruction.
School Board Recommends \$ 702,033
- ARTICLE 5:** To see what sum the District will be authorized to expend for Student and Staff Support.
School Board Recommends \$ 2,635,209
- ARTICLE 6:** To see what sum the District will be authorized to expend for System Administration.
School Board Recommends \$ 1,010,559
- ARTICLE 7:** To see what sum the District will be authorized to expend for School Administration.
School Board Recommends \$ 1,668,876

- ARTICLE 8:** To see what sum the District will be authorized to expend for Transportation and Buses.
School Board Recommends \$ 1,716,350
- ARTICLE 9:** To see what sum the District will be authorized to expend for Facilities Maintenance.
School Board Recommends \$ 3,384,035
- ARTICLE 10:** To see what sum the District will be authorized to expend for Debt Service and Other Commitments.
School Board Recommends \$ 1,920,937
- ARTICLE 11:** To see what sum the District will be authorized to expend for All Other Expenditures, including Community Use of Facilities.
School Board Recommends \$ 50,000.

ARTICLES 12 THROUGH 14
RAISE FUNDS FOR THE PROPOSED SCHOOL BUDGET

- ARTICLE 12:** To see what sum the District will appropriate for the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and to see what sum the District will raise and assess as each municipality's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688.
Recommended amounts set forth below:

Total Appropriated (by municipality):		Total Raised (and District assessments by municipality):	
Town of Bridgton:	\$ 7,463,826	Town of Bridgton:	\$ 6,281,170
Town of Casco:	\$ 5,181,868	Town of Casco:	\$ 4,360,823
Town of Naples:	\$ 6,725,774	Town of Naples:	\$ 5,440,756
Total Appropriated (sum of above)	\$19,371,468	Total Raised (sum of above)	\$16,082,749

Explanation: The District's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that the District must raise and assess in order to receive the full amount of state dollars.

ARTICLE 13: To see what sum the District will raise and appropriate for the annual payments on debt service previously approved by the District voters for non-state-funded school construction projects or non-state-funded portions of school construction projects in addition to the funds appropriated as the local share of the District's contribution to the total cost of funding public education from kindergarten to grade 12.

School Board Recommends \$ 1,920,937

Explanation: Non-state-funded debt service is the amount of money needed for the annual payments on the District's long-term debt for major capital school construction projects that are not approved for state subsidy. The bonding of this long-term debt was previously approved by the District voters.

ARTICLE 14: **(Written ballot required.)** To see what sum the District will raise and appropriate in additional local funds (**Recommend \$5,920,175**) which exceeds the State's Essential Programs and Services funding model by \$ 5,920,175 as required to fund the budget recommended by the School Board.

The School Board recommends \$5,920,175 for additional local funds and gives the following reasons for exceeding the State's Essential Programs and Services funding model by \$5,920,175:

1. \$657,409 is the Teacher Retirement piece at 4.16% that was previously paid by the State.
2. Co-curricular and Extra-curricular activities: The State has supported an average of 10% statewide; SAD 61 receives about 9%.
3. Additional staffing district wide: staffing above the EPS minimums in the following areas: teachers, clerical, educational technicians (permanent substitutes), guidance and administration and seven workshop days per teacher and four workshop days per educational technician are not covered under the EPS formula.
4. Substitute pay: The State allocates half a day per student. This does not cover long term absences due to lengthy medical leaves for long-term illnesses or for maternity leave where substitutes are paid at a higher rate.
5. Operations/maintenance of seven (7) District facilities.
6. Transportation: (includes special education transportation). This amount would encompass late buses, summer school, bus driver workshop days and our bus safety program.
7. Special Education: This additional amount is partly due to year old student information, summer school, scheduling and reduced financial support at the Federal and State levels.
8. Technology: This includes the District initiative to provide laptops to every student grades six (6) through twelve (12), (of which grades seven (7), eight (8) and teachers grades seven (7) through twelve (12), are paid by the State); make computer labs available at the K-5 grade level and to support technology integration into the core learning areas including, English, Math, Science and Social Studies.

Explanation: The additional local funds are those locally raised funds over and above the District's local contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state funded debt service that will help achieve the District's budget for educational programs.

ARTICLE 15 RAISES FUNDS FOR OTHER PROGRAMS SUPPORTED BY THE SCHOOL BUDGET

ARTICLE 15: (Written ballot required). In addition to the amount in Article 14, to see what sum the District will raise and appropriate in additional local funds to keep District facilities open for community and other programs on Saturdays and school vacations (**Recommend \$50,000**) which exceeds the State's Essential Programs and Services funding model by \$ 50,000 as required to fund the budget recommended by the School Board.

The School Board recommends \$50,000 for additional local funds and gives the following reasons for exceeding the State's Essential Programs and Services funding model by \$50,000: The cost to keep SAD 61 facilities open for community and other uses on Saturdays and school vacations is not included in the State's Essential Programs and Services funding model.

Explanation: The additional local funds are those locally raised funds over and above the District's local contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state funded debt service that will help achieve the District's budget for educational programs.

ARTICLE 16 SUMMARIZES THE PROPOSED SCHOOL BUDGET

ARTICLE 16: To see what sum the District will authorize the School Board to expend for the fiscal year beginning July 1, 2021 and ending June 30, 2022 from the District's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools.
School Board Recommends \$ 31,978,310

ARTICLE 17 AUTHORIZES THE SCHOOL NUTRITION PROGRAM AND RAISES THE LOCAL SHARE

ARTICLE 17: Shall the District raise and appropriate **\$100,000** to transfer to the school nutrition program with authorization to expend any additional, incidental, or miscellaneous receipts in the interest and for the well-being of the school nutrition program?
School Board Recommends a "Yes" vote.

**ARTICLE 18 AUTHORIZES THE ADULT EDUCATION PROGRAM
AND RAISES THE LOCAL SHARE**

- ARTICLE 18:** Shall the District appropriate **\$495,760** for adult education and raise **\$329,371** as the local share, with authorization to expend any additional, incidental, or miscellaneous receipts in the interest and for the well-being of the adult education program?
School Board Recommends a "Yes" vote.

**ARTICLE 19 AUTHORIZES EXPENDITURES OF
GRANTS AND OTHER RECEIPTS**

- ARTICLE 19:** In addition to amounts approved in the preceding articles, shall the School Board be authorized to expend such other sums as may be received from federal or state grants or programs or other sources during the fiscal year for school purposes, provided that such grants, programs or other sources do not require the expenditure of other funds not previously appropriated?
School Board Recommends a "Yes" vote.

**ARTICLE 20 AUTHORIZES A TRANSFER TO AND EXPENDITURE FROM THE
FACILITIES MAINTENANCE RESERVE FUND**

- ARTICLE 20:** Shall the School Board be authorized to transfer **\$150,000** from available undesignated fund balances to the Facilities Maintenance Reserve Fund and to expend \$150,000 from the Facilities Maintenance Reserve Fund for the purpose of repaving at Stevens Brook Elementary, Lake Region Middle School, Bus Garage and Central Office?
School Board Recommends a "Yes" vote.

**ARTICLE 21 ESTABLISHES AND AUTHORIZES A TRANSFER TO THE
TRANSPORTATION RESERVE FUND**

- ARTICLE 21:** Shall the School Board be authorized to establish a Transportation Reserve Fund and to transfer **\$150,000** from available undesignated fund balances to that reserve fund?
School Board Recommends a "Yes" vote.

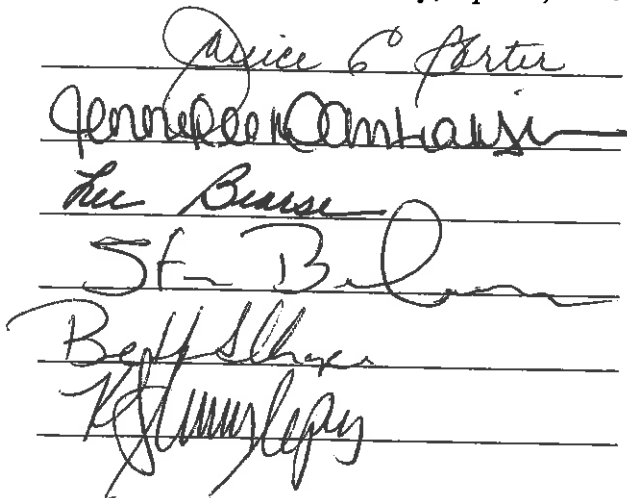
**ARTICLE 22 ESTABLISHES AND AUTHORIZES A TRANSFER TO THE
REGULAR INSTRUCTION RESERVE FUND**

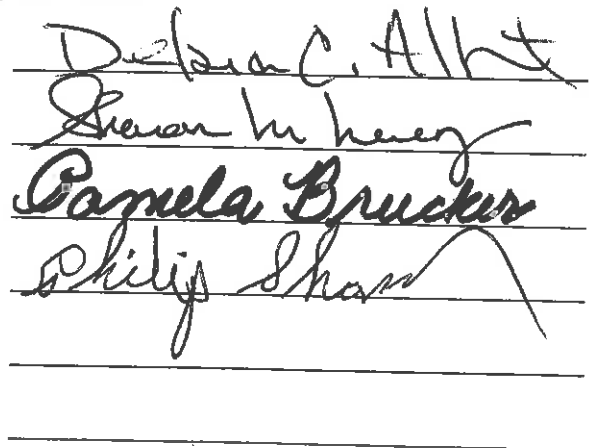
ARTICLE 22: Shall the School Board be authorized to establish a Regular Instruction Reserve Fund and to transfer **\$200,000** from available undesignated fund balances to that reserve fund?
School Board Recommends a "Yes" vote.

ARTICLE 23 AUTHORIZES CONTINGENCY FUND TRANSFERS

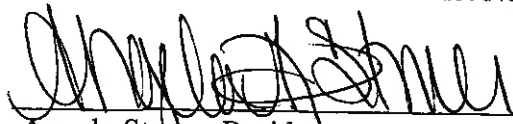
ARTICLE 23: Shall the School Board be authorized to transfer the District's unallocated balances in excess of 3% of the prior fiscal year's budget, as determined by audit, to the District's non-lapsing contingency fund for periods of financial emergency pursuant to section 1482-B(3) of Title 20-A; and shall the District delegate authority to the School Board to expend sums in the contingency fund when the School Board determines by public vote that an emergency need exists, and to transfer sums in the contingency fund to the District's general fund for use in school operating budgets approved by District voters?
School Board Recommends a "Yes" vote.

Given under our hand this day, April 5, 2021 at Naples, Maine.


A column of seven handwritten signatures on lined paper, representing the School Board members.


A column of five handwritten signatures on lined paper, representing the School Board members.

A majority of the School Board of Maine School Administrative District No. 61. A true copy of the Warrant, attest:


Angela Stover, Resident
Maine School Administrative District No. 61

Town of Bridgton
Office of the Community Development Director

MEMORANDUM

To: Select Board
From: Linda LaCroix, Community Development Director
RE: Net Energy Billing Offers
Date: 3/29/2021

Dear Select Board,

Per your request this report outlines options for net billing energy programs from the providers identified by Counsel and including the Titan/Ameresco proposal submitted by my office.

We were provided with three entities to reach out to by Counsel, including RevisionEnergy (which had already submitted a proposal), Competitive Energy, and ExxonHydro. (See email from Counsel with her recommendations attached.) The goal was to provide the Board with two proposals from each of four providers: one reflecting the fixed price (or "rate") arrangement and a second reflecting the fixed discount. (See descriptions of each of these two arrangements from Titan Energy to the right). In addition we had a series of questions to ask each one.

Discussion Summary

The following is a recap of each provider's response to our inquiry.

Revision Energy is a developer/operator. They have provided a Fixed Discount proposal and does not have a Fixed Price option. They have not provided specific project information in their proposal as they have multiple projects in the que.

1. *Who will own the renewable credits (REC's)?* The project developer/operator.
2. *Who will own the renewable credits (REC's)?* The project investor.

From Titan Energy ([Maine Community Solar: What Is Net Energy Billing? | Titan Energy \(titanenergyne.com\)](https://www.titanenergyne.com))

Types of Financial Products Available

Different solar developers offer different products. Businesses need to understand the full picture of their energy management strategy before jumping into a contract. Here, our team will explore the different types of programs.

Fixed Discount

Also referred to as a "floating discount program," the provider is offering a specific percentage discount off the full value of the net metering credit. It allows for the value of the credit to change but the discount is guaranteed for the life of the agreement. This is a great way to ensure constant savings as the value of the credit changes each year.

Fixed Rate

This program offers a fixed rate for the credit that flows to your energy bill. This contract style typically offers greater savings for the credit buyer but comes with some degree of risk in terms of the credit values falling below the credit cost.

Town of Bridgton Office of the Community Development Director
Memorandum to Select Board March 29, 2021

3. *Do you have a local permit, interconnection agreement with the utility, and capital funding for the project in hand? Yes.*
4. *Have you received a notice from the utility stating the potential for additional costs that may be imposed on provider entities? (Notice of potential for extra costs could be a game-changer on any offer). Some projects have and some have not.*
5. *Are there any other barriers to your ability to proceed? No.*

Titan Energy is an energy procurement specialist connecting electric power generating firms with towns and other entities. *Compensation for this service is paid by the electric power generating firm (the developer/operator).* Titan has provided a Fixed Price proposal from Ameresco and will be seeking out a proposal reflecting a Fixed Discount. The reasoning behind offering the fixed price first is due to this being more financially beneficial to the town. Titan is the only entity of the four offering a provider price negotiation service. Titan monitors the project and the billing throughout the length of the contract with the developer/operator. The Net Energy Billing contractual arrangement is between the town and the developer/operator. Note that the answers to the questions below refers to the Ameresco offer. The second, fixed discount offer will be provided by April 5th.

1. *Who will own the renewable credits (REC's)?* The developer/operator, Ameresco.
2. *Do you have a local permit, interconnection agreement with the utility, and capital funding for the project in hand? Yes.*
3. *Have you received a notice from the utility stating the potential for additional costs that may be imposed on provider entities? (Notice of potential for extra costs could be a game-changer on any offer). No.*
4. *Are there any other barriers to your ability to proceed? No.*

Competitive Energy is a consultant that will compare companies, their prices and make recommendations. This company has 35 employees that are energy market experts. They have been in business for 20 years. They would look at all our accounts and how many credits we should be seeking. They go directly to the developers and can find up to a \$30-\$40/MWhr savings. There is no upfront charge for the service. If you chose to work with this company, there is a contract that would need to be reviewed and signed. They perform the ongoing administrative work including tracking the credits and audit the bills and flow. They are currently working with Bridgton Academy, City of South Portland, LL Bean, Pratt & Whitney as well as many other. Competitive Energy would receive 10% of the net retained savings throughout the contract. *This compensation for consulting services is paid by the town.* The net billing contractual arrangement is between the develop/operator and the town. A second agreement for the consulting services and ultimately the compensation for those services would be between Competitive Energy and the town. Please see attached email from Competitive Energy Services: they will be conducting their last bid process for the net billing program beginning on April 7th. If the town wishes to be part of this action, we would have to hold a special Select Board meeting to approve of the town's participation prior to the bid date.

The questions are not applicable until such time as the Select Board approves participation the current bidding process.

Town of Bridgton Office of the Community Development Director
Memorandum to Select Board March 29, 2021

Essex Hydro sold all the energy credits they currently have. The contracts that they currently have in place are from 6mo-5year and they can be renewed. They provided advice about seeking out renewable energy credits. Solar is more stable and better option for a smaller town than hydro. Purchasing these credits is an excellent opportunity and will not last forever.

This entity has no projects to offer at this time so questions are not applicable.

Included in this memo is information gathered on each provider.

Respectfully submitted,

Linda LaCroix

Titan Energy Fixed Discount Proposal

TITAN^{en}

Love, always,
BRIDGTON
MAINE

Solar Net Energy Billing Program 2021



Why Choose Titan?

- Trusted energy procurement consultant with 20+ year history
- Vendor neutrality means your solar options are broad and diverse
- Unlike a solar developer, Titan represents your interests in the

marketplace to ensure you receive the best solar contract on the best

terms

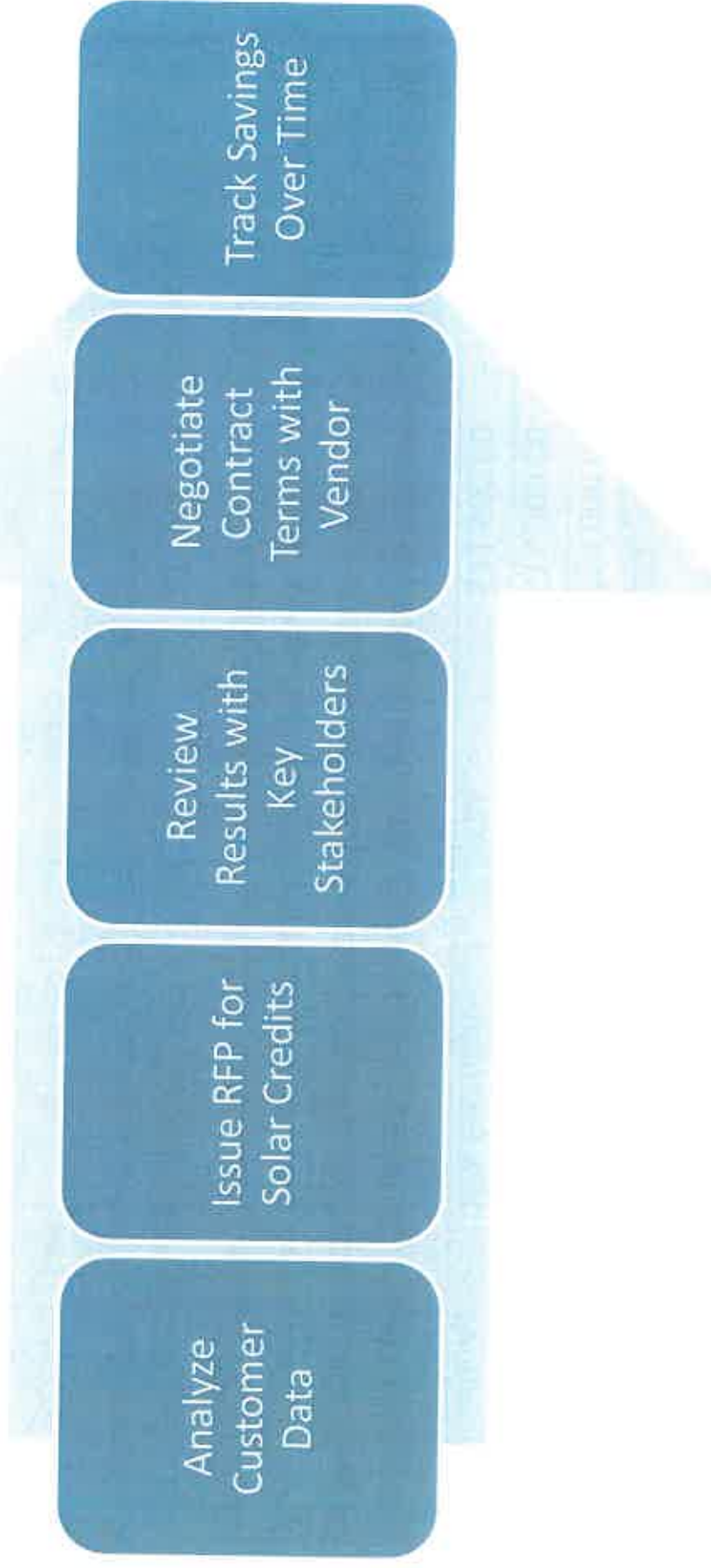
- Extensive renewable energy project development, finance and consulting

background

- Local Maine presence, local market expertise

TITAN^{en}

Energize!

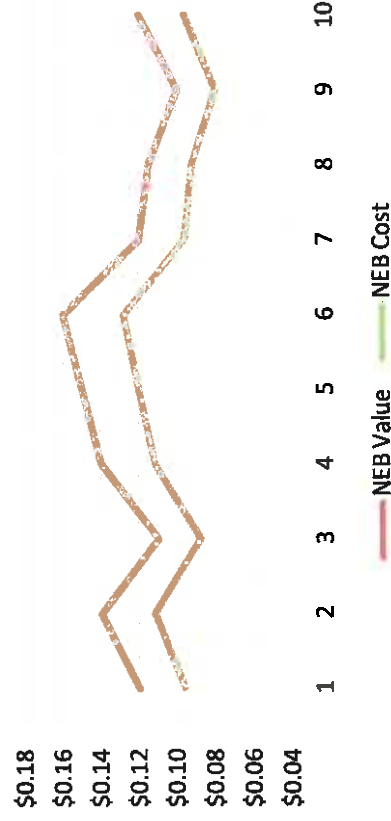


Revised Bid Results, 4-6-21

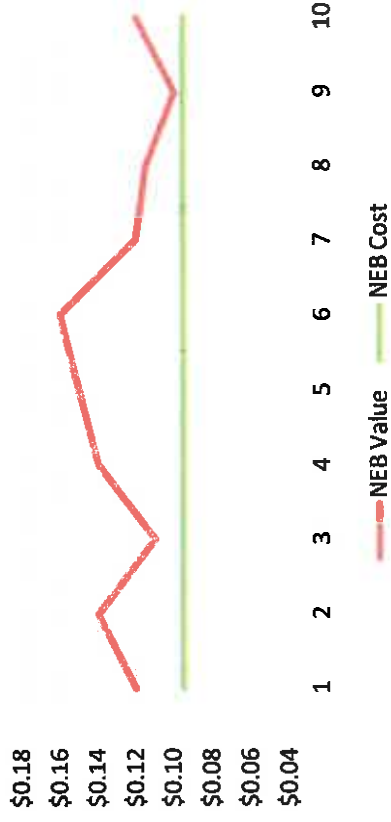
Vendor	Offer	Escalator	Year-1 Savings*	Credit Flow Date
Ameresco	20% Discount	NA	\$16,120.00	1/1/2022
Ameresco	\$0.0840	1.50%	\$27,900.00	1/1/2022
HEP Global	17.5% Discount	NA	\$14,000.00	1/1/2022
Borrego	14% Discount	NA	\$11,200.00	1/1/2023
ConEd Solutions	15% Discount	NA	\$12,000.00	9/1/2021

- Titan reissued a Request For Proposal to secure “fixed discount” options for the Town of Bridgton in addition to the “fixed price” option from Ameresco.
- The primary advantage of a fixed discount is downside protection, while the primary advantage of the fixed price option is unlimited upside.

Fixed Discount Example



Fixed Price Example



Option 1



Cost Per Credit:
\$.085 with a 1.5%
annual escalator



~\$700,000.00
Lifetime Value



5,500 Metric Tons of
CO2 avoided

Savings Estimate			
Year	Annual Credit Value (\$)	Annual Cost of Credits (\$)	Projects Annual Savings (\$)
1	\$ 80,600	\$ 52,700	\$ 27,900.00
2	\$ 81,801	\$ 53,223	\$ 28,577.89
3	\$ 83,020	\$ 53,751	\$ 29,268.49
4	\$ 84,257	\$ 54,285	\$ 29,972.00
5	\$ 85,512	\$ 54,824	\$ 30,688.65
6	\$ 86,786	\$ 55,368	\$ 31,418.66
7	\$ 88,079	\$ 55,917	\$ 32,162.25
8	\$ 89,392	\$ 56,472	\$ 32,919.66
9	\$ 90,724	\$ 57,033	\$ 33,691.11
10	\$ 92,076	\$ 57,599	\$ 34,476.84
11	\$ 93,447	\$ 58,170	\$ 35,277.10
12	\$ 94,840	\$ 58,748	\$ 36,092.13
13	\$ 96,253	\$ 59,331	\$ 36,922.17
14	\$ 97,687	\$ 59,920	\$ 37,767.48
15	\$ 99,143	\$ 60,514	\$ 38,628.32
16	\$ 100,620	\$ 61,115	\$ 39,504.94
17	\$ 102,119	\$ 61,722	\$ 40,397.61
18	\$ 103,641	\$ 62,334	\$ 41,306.60
19	\$ 105,185	\$ 62,953	\$ 42,232.18
20	\$ 106,752	\$ 63,578	\$ 43,174.63
Total			\$ 702,378.70

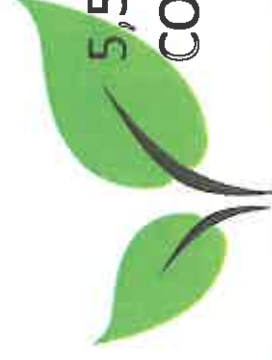
Option 2



Cost Per Credit:
20% Fixed Discount



~\$372,000.00
Lifetime Value



5,500 Metric Tons of
CO2 avoided

Savings Estimate			
Year	Annual Credit Value (\$)	Annual Cost of Credits (\$)	Projects Annual Savings (\$)
1	\$80,600	\$64,480	\$16,120.00
2	\$81,801	\$65,441	\$16,360.20
3	\$83,020	\$66,416	\$16,604.00
4	\$84,257	\$67,406	\$16,851.40
5	\$85,512	\$68,410	\$17,102.40
6	\$86,786	\$69,429	\$17,357.20
7	\$88,079	\$70,463	\$17,615.80
8	\$89,392	\$71,514	\$17,878.40
9	\$90,724	\$72,579	\$18,144.80
10	\$92,076	\$73,661	\$18,415.20
11	\$93,447	\$74,758	\$18,689.40
12	\$94,840	\$75,872	\$18,968.00
13	\$96,253	\$77,002	\$19,250.60
14	\$97,687	\$78,150	\$19,537.40
15	\$99,143	\$79,314	\$19,828.60
16	\$100,620	\$80,496	\$20,124.00
17	\$102,119	\$81,695	\$20,423.80
18	\$103,641	\$82,913	\$20,728.20
19	\$105,185	\$84,148	\$21,037.00
20	\$106,752	\$85,402	\$21,350.40
Total			\$372,386.80

Net Energy Billing Agreements: How Do They Work?

- The diagram illustrates the process of solar energy production and billing. It begins with a solar farm (left), which produces energy. This energy is then sold to a solar developer (middle), who issues an invoice. The solar developer's invoice shows a net metering arrangement where the solar production offsets the utility's supply. The utility bill (right) shows a net metering arrangement where the solar production offsets the utility's supply. Arrows indicate the flow of energy and data from the solar farm to the developer, and then to the utility.

1. Solar energy created remotely

2. Solar energy transferred to local power grid

3. Utility applies NEBs to your CMP bill

4. Solar production data goes to asset owner from Utility and invoice for production issued to customer

Titan Energy Fixed Price Proposal

TITAN^{Gen}

Love always,
**BRIDGTON
MAINE**

Solar Net Energy Billing Program 2021



Why Choose Titan?

- Trusted energy procurement consultant with 20+ year history
- Vendor neutrality means your solar options are broad and diverse
- Unlike a solar developer, Titan represents your interests in the marketplace to ensure you receive the best solar contract on the best terms
- Extensive renewable energy project development, finance and consulting background
- Local Maine presence, local market expertise



Energize!



Net Energy Billing Agreements: How Do They Work?

- [illegible]

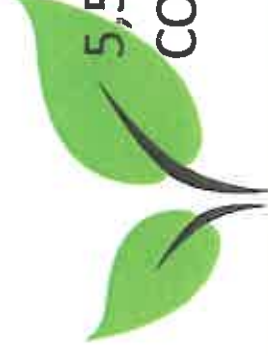
Ameresco Offer



Cost Per Credit:
\$.085 with a 1.5%
annual escalator



~\$700,000.00
Lifetime Value



5,500 Metric Tons of
CO2 avoided

Savings Estimate			
Year	Annual Credit Value (\$)	Annual Cost of Credits (\$)	Projects Annual Savings (\$)
1	\$ 80,600	\$ 52,700	\$ 27,900.00
2	\$ 81,801	\$ 53,223	\$ 28,577.89
3	\$ 83,020	\$ 53,751	\$ 29,268.49
4	\$ 84,257	\$ 54,285	\$ 29,972.00
5	\$ 85,512	\$ 54,824	\$ 30,688.65
6	\$ 86,786	\$ 55,368	\$ 31,418.66
7	\$ 88,079	\$ 55,917	\$ 32,162.25
8	\$ 89,392	\$ 56,472	\$ 32,919.66
9	\$ 90,724	\$ 57,033	\$ 33,691.11
10	\$ 92,076	\$ 57,599	\$ 34,476.84
11	\$ 93,447	\$ 58,170	\$ 35,277.10
12	\$ 94,840	\$ 58,748	\$ 36,092.13
13	\$ 96,253	\$ 59,331	\$ 36,922.17
14	\$ 97,687	\$ 59,920	\$ 37,767.48
15	\$ 99,143	\$ 60,514	\$ 38,628.32
16	\$ 100,620	\$ 61,115	\$ 39,504.94
17	\$ 102,119	\$ 61,722	\$ 40,397.61
18	\$ 103,641	\$ 62,334	\$ 41,306.60
19	\$ 105,185	\$ 62,953	\$ 42,232.18
20	\$ 106,752	\$ 63,578	\$ 43,174.63
Total			\$ 702,378.70



REVISION ENERGY

Town of Bridgton - Proposal Overview

Net Energy Billing Proposal

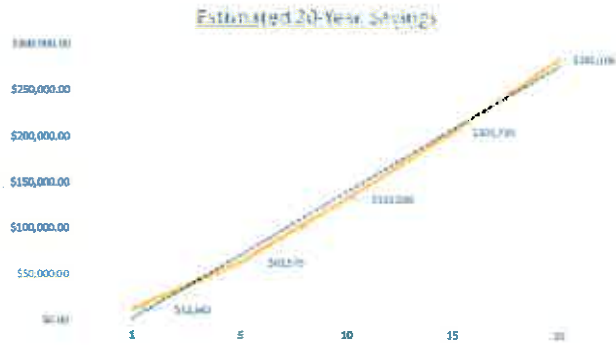
Current Annual Electric Cost	\$	96,798
Recommended % of Cost Offset		85%
Total Value of NEB Credits Required	\$	82,278
Value of Utility NEB Credit	\$	0.1248
Number of NEB Credits Required		659,281
NEB Credit Discount Offer		15%
Cost of Discount NEB Credit	\$	0.1061
Savings per NEB Credit	\$	0.0187

Estimated Savings

Total Year 1 Annual Savings	\$	12,342
Total Year 5 Cumulative Savings	\$	63,575
Total Year 10 Cumulative Savings	\$	132,030
Total Year 15 Cumulative Savings	\$	205,739
Total Year 20 Cumulative Savings	\$	285,106

Utility & Cost Assumptions

Utility Company	Central Maine Power
Utility Rate Class	CMP - MGS
Value of Utility NEB Credit	\$ 0.1248
Annual NEB Credit Escalator	2%
Annual Derate of NEB Credits Required	0.5%



Dashed line represents potential variability in savings based on system performance.

3/8/21

Town of Bridgton - Proposal Terms & Overview

Under Maine's new Net Energy Billing regulations, monetary credits can be generated by solar arrays and allocated to utility customers' electric accounts in order to provide energy cost savings. This proposal provides the opportunity to purchase the energy output from a solar project currently under development. Under the terms of the proposal, the customer purchases a specified percentage allocation of the solar generation and in turn receives a commensurate allocation of utility bill credits. To the extent that the energy bill credit value exceeds the customer's rate paid, energy savings are created.

The following terms highlight the specifics of this proposal:

Project Location	Central Maine Power utility service territory. The exact project location is to be determined.
Contract Term	20 years, which matches the term of the Net Energy Billing agreement with the electric utility. There can be options to extend the contract term by 5 or 10 years.
Value of Utility NEB Credit	\$0.1248 - this is the Year 1 Utility NEB credit value.
NEB Credit Discount Offer	15% - this is the percent discount offer that will be applied to the current Utility NEB credit value.
Cost of Discount NEB Credit	\$0.10608 - this is the Year 1 cost of the discounted NEB credit value that the customer will pay for each kilowatt-hour of solar production purchased.
Renewable Energy Certificate (REC) Ownership	Investor (project owner) retains ownership of the RECs and environmental attributes.

NEXT STEPS

If you are interested in moving forward with this proposal, the next steps are to:

- Sign a Letter of Intent (LOI) formalizing your interest. This proposal will be included by reference, which will memorialize the above terms.
- Upon completion of the solar project's development, enter into a definitive contract agreement with the project owner.
- Begin receiving utility bill credits once the project is placed in service.

3/8/21



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Small Solar, Community, and Renewable Programs Pole Attachment Licensing

Transmission and Distribution Map

Frequently Asked Questions

- Telecommunications
- Gas
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Net Energy Billing (NEB)

Governed by [P.L. 2019 c. 478](#) and [Chapter 313](#) of the PUC rules.

- NEB programs allow customers to offset their electricity bills using the output from small renewable generators.
- Customers may own their own project or share in a project with other customers.
- The generation facility may be located on the customer's property or on another property within the same utility service territory.

Under NEB, there are two programs:

NEB kWh Credit Program

(Available to all electric utility customers)

Provides kWh credits on participating customers' electricity bills

Projects must be renewable generators less than 5 MW in size

Customers may choose to have their own project, such as by installing solar panels on their rooftop, or to participate in a larger project on a "shared" basis with other customers. Shared projects are sometimes referred to as "community" projects.

Entities that market projects to residential or small commercial customers must be registered with the PUC. [See the list of Registered Project Sponsors, Marketers, etc.](#)

Entities marketing projects to residential and small commercial customers must provide those customers with an [NEB Disclosure Form \(kWh Credit\)](#) that includes information on the costs and benefits of the project to the customer.

Unused credits expire after 12 months

NEB Tariff Rate Program

(Available to non-residential customers)

Provides dollar credits on participating customers' elec determined annually by the PUC. For current rates use monthly credit, please see the Net Energy Tariff Rates

Projects must be renewable generators less than 5 MW

Customers may choose to have their own project or to with other commercial or industrial customers.

Entities marketing projects to small commercial custom registered with the PUC. [See the list of Registered Project Marketers, etc.](#)

Entities marketing projects to small commercial custom those customers with an [NEB Disclosure Form \(Tariff\)](#) C information on the costs and benefits of the project.

Unused credits expire after 12 months

Net Energy Tariff Rates

The Commission will establish tariff rates by January 1 each year for the Net Energy Tariff Rate Program.

Customers participating in this program will receive a bill credit equal to the tariff rate multiplied by the customer's share of the facility output d period. The bill credit shall apply against the total amount of the bill issued to the customer by the transmission and distribution utility, but may i customer bill. Unused credits expire after 12-months.

Period	Customer Class	Central Maine Power Company	Versant Power – Bangor Hydro District	Versant E Maine Pt
Calendar Year 2021 (November 24, 2020 Order in Docket No. 2012-00197)	Small Commercial	\$0.125561 per kWh	\$0.142576 per kWh	\$0.1285
	Medium Commercial or Industrial	\$0.122824 per kWh	\$0.143020 per kWh	\$0.1245
	Large Commercial or Industrial	\$0.119265 per kWh	\$0.130800 per kWh	\$0.1480

Period	Customer Class	Central Maine Power Company	Versant Power – Bangor Hydro District	Versant F Maine P
Calendar Year 2020 (December 2, 2019 Order In Docket No. 2019-00197)	Small Commercial	\$0.130026 per kWh	\$0.146672 per kWh	\$0.1216
	Medium Commercial or Industrial	\$0.127597 per kWh	\$0.149268 per kWh	\$0.1180
	Large Commercial or Industrial	\$0.140872 per kWh	\$0.151146 per kWh	\$0.1395

From
Maine PUC

Net Energy Billing

How NEB Works

Net energy billing is a means of encouraging the use of small-scale renewable generation facilities designed primarily to serve a customer's or group of customers' own needs. It is a metering and billing practice in which a customer is billed on the basis of "net energy" over a billing period. Net energy is the difference between the kilowatt-hours (kWhs) a customer consumes and the kWhs produced by the customer's generating facility. Therefore, under net-energy billing, a customer's own generation is used to offset the customer's prior or future energy usage, as if the meter runs backwards whenever the customer's facility is generating more than the customer is consuming.¹

NEB Programs In Other States

Net energy billing programs are common incentive mechanisms among states. As the attached map indicates, forty-three states have NEB programs, with varied specific qualification details. The eligibility limit varies greatly among the states. The other New England states have a generating facility qualification limit of 1MW or greater as part of their NEB programs. Other states have qualification limits of 100 kW or less.

Maine's NEB Program

Under the current Commission NEB rules (Chapter 313), a customer, or group of customers, of a T&D utility may elect net energy billing if the customer generates electricity through a renewable fuel or technology (as defined by Maine statute) or a small combined heat and power system. Eligible facilities located in the service territory of investor-owned T&D utilities must have an installed capacity of 660kW or less and those in consumer-owned T&D utility territories must have 100kW or less (unless the consumer-owned T&D utility elects to allow facilities with an installed capacity of up to 660 kW).

An eligible facility must be used primarily to offset part, or all, of the customer's own electricity requirement. Customers receive kWh credits that can be used to offset the full retail cost of electricity. The rule allows for the offset of all usage (kWh) charges, both T&D and generation charges, but requires the customer to pay any

¹ The requirement for net energy billing was originally established by Commission rule in the early 1980s and was significantly modified in 1998 to adapt the rule to industry restructuring (which required electric utilities to divest their generation assets and prohibited them from providing retail electricity service). During its 2011 session, the Legislature explicitly authorized the Commission to adopt rules governing NEB. 35-A M.R.S. § 3209-A.

non-usage charges (i.e. customer charges, minimum bills or demand charges). Any generation credits in excess of the customer's usage expire after a 12-month period. The current rule is major substantive and its adoption was authorized by the Legislature during the 2009 session. Resolves 2009, ch. 20.² In addition to individually owned generating facilities, the rule now allows for eligible facilities that have multiple owners to qualify for the NEB program.

Costs and Benefits

Net energy billing is consistent with State policies that favor the promotion and development of renewable, diverse and indigenous electricity supply resources. However, net energy billing is essentially a transfer payment, or subsidy, that supports the development and use of small renewable systems through funds from the utility's general body of ratepayers. This is because net energy billing customers receive the value of the total retail cost of electricity (retail power, transmission, distribution and stranded costs) of approximately 13 cents/kWh for a wholesale electricity product that has a market value of around 5 cents/kWh. NEB customers do not pay for the full cost of using the T&D system to which they are interconnected when they obtain sufficient kWh credits for their generation.

By promoting the installation of distributed generation, NEB may have some ratepayer cost reduction benefit by increasing generation supply and deferring the need for distribution upgrades. Such cost reductions are likely to be small and very dependent on the particular location of the generating facility.

NEB facilities in Maine are for the most part solar and wind. Based on 2012 annual reports from the utilities – the following provides by utility the number of NEB customers and the approximate revenue loss:

<u>Utility</u> <u>Loss</u>	<u>Number of NEB Customers</u>	<u>Approximate Revenue</u>
CMP	1,007	\$425,000
BHE	196	\$65,500
MPS	67	\$47,000

Recognizing the subsidy inherent with net energy billing, the Commission's NEB rules contain a requirement that net energy billing programs be reviewed if the cumulative capacity of net energy billing facilities within a utility's service territory reaches 1% of the utility's peak demand. This provision

² In its Order Adopting Provisional Rule, Docket No. 2008-00410 (Jan. 8, 2009), the Commission proposed that the eligibility limit be raised from 100 kilowatts to 500 kilowatts. The Legislature directed that the provisional rule be modified to increase the eligibility limit to 660 kilowatts for investor-owned utility service territories.

was included in response to concerns that the cost of NEB (in terms of utility revenue loss) could become significant over time.

Issues

- Proximity requirement
- Ownership requirement
- Current rate design case with CMP may implicate the economics of NEB

Related Bills

LD 795 – An Act to Amend the NEB Program to Allow Participation by Certain Municipal Entities (Concept Draft)

- Would allow a municipal or quasi-municipal entity with a renewable energy facility that generates no more than 800 kilowatts to participate in the program
- Increasing the eligibility limit for municipal and quasi-municipal entities appears consistent with State policies in favor of small renewable resource development, but could result in some incremental revenue losses that would ultimately be paid for by ratepayers (precise amount would be difficult to predict, but is likely to be small relative to the utilities total annual revenue)

LD 1146 – An Act to Encourage the Use of Renewable Energy

- Would increase the capacity limit of eligible facilities from 660 kW to 2 MW (increase would result in some incremental revenue losses that would ultimately be paid for by ratepayers)
- The cost of NEB has been relatively modest
- Would eliminate the requirement that unused NEB credits expire after a 12-month period and allow such excess credits to be sold to unrelated third parties who could then offset their utility bills with the credits – this would greatly expand NEB to include facilities intentionally sized above a customer's own needs so that the facility owner perpetually obtains excess kWh credits that it can sell to entities unrelated to the generating facility. Such entities would then be able to use those credits to lower their utility bills resulting in a further loss of revenue that will ultimately be paid for by the general body of ratepayers.

- Would remove any limit on the number of customer meters that may be net billed against an eligible generating facility. The current limit is ten meters and was established to limit the administrative costs to utilities in implementing the NEB program.

LD 1403 - Resolve To Require the PUC to Amend Its Rules Regarding NEB

- Would increase the capacity limit of eligible facilities from 660 kW to 1 MW
- Would remove the requirement that the NEB customers have an ownership or legal interest in the eligible generating facility
- A third party owner of an eligible facility can provide electricity to NEB customers without being a CEP (NEB has been a means to promote the installation of small renewable facilities to serve customers own electricity needs. The removal of an ownership or legal interest requirement would fundamentally change the nature of NEB and substantially expand the eligibility of the program and the resulting ratepayer costs beyond facilities developed to serve customers' own needs to include what are now considered retail arrangements)

Courtney Kemp

From: Agnieszka A. (Pinette) Dixon <ADixon@dwmlaw.com>
Sent: Wednesday, March 10, 2021 9:34 AM
To: Linda LaCroix; Robert "Bob" Peabody, Jr.
Cc: Georgiann M Fleck
Subject: Solar follow-up

Hi Linda,

Following up on yesterday's talk with the BOS, below are the names of several solar developers and brokers who have indicated to us in recent months that they are looking for offtakers for their various projects. As you reach out to them, I would recommend that you ask not only about the pricing structure (fixed price vs. percent discount), but also whether you as the buyer would own the renewable energy credits (RECs – which are quite valuable) and where they are in terms of securing local permitting and CMP interconnection permits.

- Kurt Penney, ReVision Energy kpenney@revisionenergy.com (we've negotiated contracts with ReVision for many schools and municipalities, and they do have openings in several of their projects)
- Charlie Agnew, CES (broker) cagnew@competitive-energy.com (we've negotiated contracts on behalf of probably two dozen schools and municipalities with Charlie)
- Andrew Locke, Essex Hydro (hydropower owner) alocke@essexhydro.com (we did a deal with Andrew on behalf of a school client last year)

Will you follow up with Andy on yesterday's discussion? Let me know if you need anything else at this time.

Thanks,
Aga

Agnieszka A. (Pinette) Dixon
Attorney

207.253.0532 Direct | 207.713.6824 Cell
ADixon@dwmlaw.com

84 Marginal Way, Suite 600, Portland, ME 04101
800.727.1941 | 207.772.3627 Fax | dwmlaw.com

DrummondWoodsum
ATTORNEYS AT LAW

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Courtney Kemp

From: Adam Teff <ateff@titanenergyne.com>
Sent: Tuesday, March 30, 2021 12:55 PM
To: Linda LaCroix
Cc: Matthew Kennett
Subject: Re: Question

Hi Linda,

All good questions - let me take a try at explaining how Net Energy Billing is different from your *supply* price, which is what you're referencing as \$.074/kWh with Constellation.

Your supply rate is simply one component of your overall energy cost. You also have a number of "poles and wires" charges that also create your final cost per kilowatt hour. Page 2 of a typical CMP bill shows your "poles and wires" charges, whereas page 4 (or last page) shows your supply price. Taken together your effective price per kilowatt hour is probably in the \$.10 to \$.11 range.

What trips people up with the NEB program is that the credit value is not pegged to **your** actual cost of energy. That's not to say the credit values are arbitrarily set or have no bearing on how you engage with the program - quite the contrary. The NEB values are set by the PUC each year and are priced in alignment with the utility's standard generation rate plus 75% of the "poles and wires" charges. The program is designed this way so folks could have a standardized valuation method for the credit and so that the NEB values will track the general pattern of grid energy prices over time. For a case in point, see below. Because wholesale energy supply prices fell in from 2020 to 2021, so the NEB credit values fell, too. I highlighted SGS and MGS rate classes because those are what the town has.

Net Energy Tariff Rates

The Commission will establish tariff rates by January 1 each year for the Net Energy Tariff Rate Program.

Customers participating in this program will receive a bill credit equal to the tariff rate multiplied by the customer's total amount of the bill issued to the customer by the transmission and distribution utility, but may not receive

Period	Customer Class	Central Maine Power Company
Calendar Year 2021 (November 24, 2020 Order in Docket No. 2019-00197)	Small Commercial	\$0.125561 per kWh
	Medium Commercial or Industrial	\$0.122624 per kWh
	Large Commercial or Industrial	\$0.119265 per kWh

Period	Customer Class	Central Maine Power Company
Calendar Year 2020 (December 2, 2019 Order in Docket No. 2019-00197)	Small Commercial	\$0.130026 per kWh
	Medium Commercial or Industrial	\$0.127597 per kWh
	Large Commercial or Industrial	\$0.140872 per kWh

So, what does this all mean in practice? It means that Bridgton should contract for an amount of NEB credits that closely matches your energy expense over time. You want the NEB credits you receive on your CMP bills to effectively pay those CMP bills for you, while you, in turn, pay the array owner at a discount to that credit's value. When I did an exhaustive look at the town's annual energy expenses, I identified accounts with \$80,000 out of the +/- \$100,000 annual expense that we could allocate \$80,000 worth of credits toward. This 20,000 buffer means your supply price can fluctuate a bit, or you can reduce your energy consumption, and still not be buying more credits than you can use.

The table below is meant to show how the math works. Basically, you have \$100,000 of annual energy expense now. If you receive 80,000 worth of NEBs each year, that makes your new CMP total \$20,000. But because you have to pay for those NEBs, you add in the cost (\$52,700) which brings your "new" energy expense back up to \$72,700. The difference between your "old" spend and your "new" spend is \$27,300.

Year	Town's Annual Energy Spend	NEB Allocation	What you pay for the NEBs	Bridgton's "New" Energy Spend	Annual Savings from NEB Program
1	\$100,000	\$80,000	\$52,700	\$72,700.00	\$27,300.00

Is that helpful? I'd be happy to explain it a different way if it's still unclear.

Also, I'm happy to evaluate any other offers you've received so I can make sure they're apples-to-apples with the vendors we work with.

Best,

Adam Teff
 General Manager | TitanGen
 750 Main St, Suite 1000 | Hartford, CT 06103
 Direct: [860-965-2884](tel:860-965-2884) | Fax [860-436-3459](tel:860-436-3459)
 E-Mail: ATeff@titanenergyne.com
 Website: www.titanenergyne.com



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On Tue, Mar 30, 2021 at 11:33 AM Linda LaCroix <llaCroix@bridgtonmaine.org> wrote:

Greetings Adam – thank you so much for your patience and for submitting a second proposal. I have a question on the fixed price proposal ...

Records show that the town pays 7.4 cents per kWhr for electricity. I have to assume that in calculating the credit the utility uses some other price or factor that is higher than 8.5 cents per kWhr to determine the credit, else the fixed price is a non-starter. Can you explain what the formula is? Thank you!

Best

Linda L. LaCroix

Community Development Director

Town of Bridgton, 3 Chase Street, Suite 1, Bridgton, Maine 04009

www.bridgtonmaine.org (207) 803-9956 (office) (207) 595-3560 (mobile)

Courtney Kemp

From: Courtney Kemp
Sent: Monday, March 29, 2021 12:02 PM
To: Linda LaCroix
Subject: FW: CES / Town of Bridgton - Solar NEBC Services

From: Charlie Agnew <cagnew@competitive-energy.com>
Sent: Monday, March 29, 2021 10:09 AM
To: Courtney Kemp <ckemp@bridgtonmaine.org>
Subject: RE: CES / Town of Bridgton - Solar NEBC Services

Hi Courtney,

Thanks for following up and since I gather you may be having several of these conversations and that can become difficult to keep track of, I wanted to clarify a few things I mentioned on the phone.

CES is presently administering likely our last competitive solicitation for Net Energy Billing (NEB) credits from the developer community before we expect this NEB program to close to new participants. CES is representing 15 other Buyers in this solicitation and D&W appears to be representing a number of them. There are clear and obvious benefits (in my mind) for Bridgton to hitch your wagon to this process, but I wanted to make you aware of our timeline in case that simply was not going to work with yours.

In this solicitation or Request for Proposals (RFP) we provided a deadline of today for developers to respond with a proposal. On April 7 we have scheduled a Buyer's conference to review the proposals with the other Buyers and recommend a path forward. Since we will be firming up the Buyer commitment levels and matching with developer projects over the next two weeks, it would be important to communicate with these developers any additional Buyers and their respective loads.

Depending on how long you may need to review your options and our agreement, we may or may not be able to involve Bridgton in the current RFP process and so I wanted to make sure that was clear.

If there is anything I can help to clarify – please let me know, otherwise I will look forward to hearing from you once you have made some decisions.

Best,

Charlie Agnew, Managing Director of Energy Services
207-576-3490 | cagnew@competitive-energy.com
competitive-energy.com

From: Courtney Kemp <ckemp@bridgtonmaine.org>
Sent: Monday, March 29, 2021 9:47 AM
To: Charlie Agnew <cagnew@competitive-energy.com>
Subject: RE: CES / Town of Bridgton - Solar NEBC Services

Charlie,

Apologies for the delay in response.

Thank you for taking the time to explain things to me during our phone conversation last week. It was all very helpful information. We are going to review the contract and our options.

Thanks,
Courtney

From: Charlie Agnew <cagnew@competitive-energy.com>
Sent: Thursday, March 25, 2021 7:35 AM
To: Courtney Kemp <ckemp@bridgtonmaine.org>
Subject: CES / Town of Bridgton - Solar NEBC Services

Dear Ms. Kemp,

Good talking with you yesterday, thanks for the inquiry and interest in working with CES. As discussed, I am following up to offer our support services evaluating one or more Net Energy Billing Credits Agreements (NEBCAs) and to provide ongoing support once the project(s) are operational. Our standard scope of work would include:

- CES to assist CLIENT in the identification and evaluation of Solar PV Net Energy Billing Credit (NEBC) opportunities [including any proposals already received]
- CES to assist CLIENT with any subsequent contract negotiations with the selected bidder(s) or proposer(s) ("NEBC Counterparty(s)")
- CES will provide ongoing auditing and reporting of all NEBCs received and developer invoices, plus management of all Renewable Energy Credits (RECs) generated

CES would anticipate Net Energy Billing savings of \$30-40/MWH in this program or \$30-\$40k annually for a 1,000 MWHs/year commitment. The CES fee would be a 10% share of the net benefit for the term of the NEBCA (20 years). Having our fee entirely at risk to the success of the project and your savings puts our interests in line towards a common goal. CES will help with the evaluation and ongoing support of the agreement to ensure the utility credits and developer payments are done correctly each month for each utility account utilized, making any necessary adjustments or replacements over time.

Ideally we could get this agreement in place over the next week so that CES can add Bridgton to an open Request for Proposals with a group of Buyers seeking NEB credits – results are due Monday, we will be holding a Buyer's conference call on 4/7 to review results, and will present a recommendation and path forward after that meeting.

In the meantime, we would want to start by doing a review of a single recent CMP invoice for each of your accounts to pull historic usage and provide a recommendation on Bridgton's level of participation in the NEB program. Please let me know if this is something you can help with or point me in the right direction for collecting those invoices.

Thank you so much and I look forward to continuing the conversation, let me know where we can support.

Best,

Charlie

Charlie Agnew, Managing Director of Energy Services
207-576-3490 | cagnew@competitive-energy.com
competitive-energy.com



**Master Consulting Agreement
Maine Remote Net Metering and Standard Buyer Programs for Distributed Generation
Resources**

This **AGREEMENT** is made effective as of the ____ day of March, 2021 (“Effective Date”) by and between Competitive Energy Services, LLC, with its principal offices at 148 Middle Street, Portland, ME 04101, (“CES”), and Town of Bridgton (“CLIENT”), each a “Party” and together “Parties”.

WHEREAS, CLIENT desires to secure one or more long-term contracts with renewable energy developers to support the development of renewable energy systems in Maine and to secure lower cost renewable electricity; and

WHEREAS, CLIENT desires the assistance of CES to secure one or more long-term power purchase agreements for renewable energy as provided for under 35-A MRSA §3209-A, §3209-B, or c. 34-C (“Remote Net Metering or Standard Buyer Agreements” or collectively “Net Energy Billing Credit” or “NEBC Agreements”) and to manage such NEBC Agreements throughout their terms; and

WHEREAS, NEBC Agreements may generate environmental attributes, including Renewable Energy Credits (“REC”), for CLIENT’s benefit, and CLIENT desires assistance from CES in managing all such RECs; and

WHEREAS, CES has experience in performing such services for clients that are similar to CLIENT and desires to be so engaged by and on behalf of CLIENT.

NOW, THEREFORE, IN CONSIDERATION OF THE PROMISES, MUTUAL COVENANTS AND AGREEMENTS CONTAINED HEREIN, THE RECEIPT AND SUFFICIENCY OF WHICH ARE HEREBY ACKNOWLEDGED, CES AND CLIENT AGREE AS FOLLOWS:

1. **Scope of Work.** CES will perform the following Scope of Work as set forth in Appendix A, Scope of Services, as this may be changed from time to time by the mutual consent of the Parties, in writing.
2. **Term.** The Term of this Agreement shall begin on the Effective Date and shall continue for the term of each NEBC Agreement entered into by the CLIENT pursuant to this Agreement or until otherwise terminated in accordance with this Agreement.
3. **Termination.** This Agreement may be terminated without cause by either Party by giving written notice to the other Party at least thirty (30) calendar days prior to the effective date of termination stated in said notice. If CLIENT terminates this Agreement for any reason, other



than a material breach by CES that is not corrected as per Section 7, and CLIENT continues to receive renewable energy credits or financial benefits from NEBC Agreements executed pursuant to this Agreement after such termination, then CLIENT shall be responsible for paying to CES the Termination Fee as set forth in Appendix A to this Agreement.

4. **Compensation.** CLIENT compensate CES for the services provided in the amounts and on the terms and conditions as set forth in Appendix A.
5. **No Joint Venture.** CES and CLIENT are and shall be independent contractors to one another, and nothing herein shall be deemed to cause this Agreement to create an agency, partnership or joint venture. Nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee between CLIENT and CES or between CLIENT and any employee or agent of CES.
6. **No Consequential Damages.** In no event, shall either CES or CLIENT be liable to each other or any third party for any incidental, special, indirect, exemplary or consequential damages, including but not limited to loss of use or loss of profits, whether foreseeable or not, occasioned by or arising out of CES's or CLIENT's breach hereof or performance hereunder, delay in performance or any other cause whatsoever.
7. **Exclusive Remedy.** CES's and CLIENT's sole obligation and exclusive remedy to each other, in the event of an alleged breach or defect in any service provided hereunder is the correction by that Party of such alleged breach or defect. If after repeated efforts that Party is unable to correct, or if that Party fails within reasonable time to attempt to correct and continues not to attempt to correct within ten (10) business days of receipt from the other Party of written notice of such breach or defect, the other Party shall be entitled to terminate this Agreement and to recover actual damages in an amount not to exceed the amount of fees due and payable to CES under this Agreement. Both Parties understand and agree that this exclusive remedy allocates risk of service defects between the Parties as authorized by applicable law.
8. **Indemnification.** CLIENT shall indemnify and hold harmless CES, its officers, agents, and employees from claims, suits or liabilities resulting from the negligence of the CLIENT, its officers, agents and employees. CES shall indemnify and hold harmless the CLIENT, its officers, agents and employees from claims, suits or liabilities resulting from the negligence of CES, its officers, agents, and employees.
9. **Resolution of Disputes & Choice of Law.** The parties agree any claim or controversy or claim arising out of or relating to this Agreement, or the formation or breach thereof, shall endeavor to resolve them by mediation. The parties shall share the cost of the mediator's fee and any filing fees equally. The mediation shall be held in Augusta, Maine. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof. If the parties do not resolve a dispute through mediation, the method of binding resolution shall be litigation in Kennebec county, Maine.

Client Initials: _____



- 10. Successors and Assigns.** This Agreement shall be binding upon the Parties and their respective partners, affiliates, heirs, successors and assigns. No portion of this Agreement or any right or obligation thereunder can be transferred or assigned, in whole or in part, whether by operation of law or otherwise, by either Party without prior written consent of the other Party.
- 11. Severability.** If any provision contained in this Agreement shall for any reason be held unenforceable in any respect under the law of any state or of the United States of America, such unenforceability shall not affect any other provisions in this Agreement, and this Agreement shall then be construed as if such unenforceable provision or provisions had never been contained.
- 12. Notice.** Unless otherwise specified in an Attachment hereto, any notice hereunder shall be in writing addressed to the persons and addresses indicated below:
- To: **COMPETITIVE ENERGY SERVICES, LLC**
 Attn. Andrew Price, President
 148 Middle St., Suite 500
 Portland, ME 04101
- To: **TOWN OF BRIDGTON**
- 13. Waivers.** All conditions, covenants, duties and obligations contained in this Agreement may be waived only by written agreement between the Parties. Forbearance or indulgence in any form or manner by a Party shall not be construed as a waiver, nor in any way limit the legal or equitable remedies available to that Party.
- 14. Amendments.** No amendment to this Agreement shall be effective unless it is signed by authorized representatives of both Parties and complies with all other regulations and requirements of law.
- 15. Headlines.** The section headlines of this Agreement are made for reference only and shall not be construed to define or limit the scope or intent of the terms and conditions herein.
- 16. Entire Agreement.** The Parties understand and agree that this Agreement and Attachments (if any) supersede all other oral and written agreements and negotiations by the Parties relating to the services under this Agreement. This Agreement shall not be binding against either Party unless both Parties have signed below.



IN WITNESS WHEREOF, the Parties hereto have caused this ***AGREEMENT*** to be executed as of the date first above written.

Competitive Energy Services, LLC

Town of Bridgton

BY: ANDREW PRICE

BY:

TITLE: PRESIDENT & COO

TITLE:

DATE: _____

DATE: _____



APPENDIX A SCOPE OF SERVICES

Description of Service: Net Energy Billing Credits

CES shall perform the following tasks ("Services"):

1. Assist CLIENT in the identification and evaluation of Net Energy Billing Credit opportunities.
2. Assist CLIENT with any subsequent contract negotiations with the selected bidder(s) or proposer(s) ("NEBC Counterparty(s)").
3. Perform on behalf of CLIENT ongoing auditing and management of the financial and contractual aspects of each Net Energy Billing Credit agreement entered into by CLIENT for the term of such agreement, including the following:
 - a. For each NEBC agreement entered into by CLIENT, maintain a record of all generation, Net Energy Billing Credits received from the local electric utility, utility account schedules on file with the local electric utilities, RECs created, and payments owed by the CLIENT to the NEBC Counterparty.
 - b. Verify each month the amount of the Net Energy Billing Credits received from the local electric utility under each Net Energy Billing Credit Agreement.
 - c. Verify for CLIENT the amount of the Net Energy Billing Credits received that CLIENT must pay to each NEBC Counterparty pursuant to one or more of the Net Energy Billing Credit Agreements. In the event that errors occur in the amounts invoiced by a NEBC Counterparty, CES shall work on CLIENT's behalf to correct such errors.
 - d. Verify that any RECs associated with generation from each Net Energy Billing Credit Agreement are registered with the NEPOOL Generation Information System (GIS) system or APX North American Registry (NAR) system and qualified under the rules and regulations of the various New England states.
 - e. Manage all transactions on behalf of CLIENT related to all RECs created, including establishing and implementing a strategy to sell such RECs in secondary markets or retiring them to permit CLIENT to claim the environmental benefits for its own purposes.
 - f. Provide projections of the amount of Net Energy Billing Credits and RECs CLIENT is expected to receive in the future so that CLIENT can incorporate such estimates into its Financial Models and budgets.
 - g. In performing the tasks above, CES shall maintain information at a level of detail and completeness to support internal and/or external audits of the Net Energy Billing Credits Agreements.



Fees:

For the services described in this Appendix A, CLIENT shall compensate CES a fee equal to (1) Fixed Fee, (2) the Net Energy Billing Credit Fees and (3) the REC Fee.

1. Fixed Fee

For providing tasks 1-2 described herein, CLIENT shall compensate CES a fee equal to \$0 upon the earlier of December 31, 2021 or the date CLIENT executes a NEBC Agreement. If the CLIENT enters into one or more NEBC Agreement(s) pursuant to this Agreement, the full Fixed Fee will be applied against CES Net Energy Billing Credit Fees defined in subsection 2 below until CLIENT is credited \$0.

2. Net Energy Billing Credit Fees: During the Term of the Agreement

If CLIENT enters one or more NEBC Agreement(s) pursuant to this Agreement, the Net Energy Billing Credit Fees each month during the term of this Agreement shall be calculated according to the following formula:

Net Energy Billing Credit Fees = Revenue Share x (Total NEBC Value – Payment to NEBC Counterparty)

The Revenue Share shall be 10%.

3. REC Fees: During the Term of the Agreement

CES shall receive REC Fees for managing on behalf of CLIENT all RECs created pursuant to each NEBC Agreement entered into by CLIENT. The CES REC Fees shall be equal to (i) if CLIENT directs CES to sell any RECs into the secondary market, 10% of the revenues CES is able to obtain on behalf of CLIENT from such sales or (ii) if CLIENT does not sell but rather retire any RECs, \$1.00 per REC retired.

4. Net Energy Billing Credit Fees: Termination and Post Termination

If CLIENT terminates this Agreement without cause, pursuant to Section 3 of this Agreement and this termination occurs prior to the end of one or more NEBC Agreements CLIENT entered into pursuant to this Agreement, and CLIENT continues to receive renewable energy credits or utility bill credits pursuant to the NEBC Agreements, CLIENT shall owe CES a termination fee for Services performed under this Agreement ("Termination Fee"). The Termination Fee shall be either an on-going payment amount as set forth in (a) below or a lump-sum payment, the amount of which is set forth in (b) below, at CLIENT's discretion.

a. On-going Payment Amount

Client Initials: _____



The On-going Payment Amount shall be equal to the Net Energy Billing Credit Fees plus the REC Fees specified in subsection 1 of this section "Fees" as if the Agreement had not been terminated.

b. Lump-Sum Payment Amount

The Lump-sum Payment Amount shall be equal to the net present value of the On-going Payment Amount calculated in (a). For purposes of calculating the net present value, a discount rate of 5% shall be used. Further, for purposes of computing this lump-sum Termination Fee, CES and CLIENT agree that (i) the amounts CLIENT expects to retain of any Net Energy Billing Credits each year over the remaining term of any such NEBC Agreements shall be calculated using the expected generation (measured in kWh per year for each year remaining in the term) as specified in such Net Energy Billing Credit Agreement multiplied by the difference between the Net Energy Billing Credit value each year and the payment to the NEBC Counterparty each year. For purposes of this calculation, the Net Energy Billing Credit shall be deemed to be \$0.125 per kWh in the first year of each NEBC Agreement, increasing each year thereafter by 2% and (ii) the REC price for purposes of calculating this lump-sum Termination Fee shall be equal to \$20.00 per REC, the number of RECs created shall be calculated using the expected generation (measured in MWh per year for each year remaining in the term) as specified in such Net Energy Billing Credit Agreement and the CES percentage shall be fixed at 5%. This Termination Fee shall be invoiced by CES and shall be due and payable in accordance with the payment terms contained in this Appendix A.

Payments:

CES shall invoice CLIENT for all Net Energy Billing Credit Fees and REC Fees owed. CES shall invoice CLIENT directly, on or about the 15th day of the next calendar month. Each invoice shall itemize all amounts shown.

Each invoice shall be due and payable by CLIENT within thirty (30) days of CLIENT's receipt of such invoice, and thereafter shall incur an interest charge at the lesser of 1% per month or the maximum rate allowed by law.

— REVISION CO-FOUNDERS —



Phil Coupe

Phil is a managing partner of Revision Energy, responsible for leadership in sales, marketing and strategic direction. Prior to co-founding ReVision, he served as Vice President & Director of Corporate Philanthropy at a startup company in Washington, D.C. that received numerous awards for its socially responsible business initiatives to serve disadvantaged children and support organizations...



Fortunat Mueller, P.E.

As co-founder and managing partner of Revision Energy, Fortunat's responsibilities include oversight of design, engineering, and operations for residential and commercial applications in both Maine and New Hampshire. Fortunat received both his Masters and BS in Mechanical Engineering from Brown University and is a licensed Professional Engineer. He serves on the Board of Directors for...



Dan Clapp

Dan Clapp grew up spending weekends in New Hampshire at his family's lake house in Wakefield (built from the ground up with his parents, brothers and other extended family) and graduated from the University of New Hampshire with a Bachelor of Science in Environmental Conservation. Dan's love of travel and the outdoors have brought him...



William Behrens, PhD

Revision Energy co-founder Bill Behrens has more than 20 years' experience in renewable energy systems design, installation and service. Bill earned a PhD in Environmental Economics and a BS in Electrical Engineering from MIT. Upon completing his doctorate he taught briefly at Dartmouth before moving to Maine and entering the construction industry. He has been...

— COMPANY-WIDE EMPLOYEE-OWNERS —

MORE COMPANY-WIDE EMPLOYEE-OWNERS



Katharina Harling

Kat (she/her) originally hails from Queens, New York, and found her way from the big city to Maine when attending Bates College. After graduating with a BA in Rhetoric and English Literature, she never really left. Kat now lives in Windham with her four-legged pups and two-legged fiancé, a German-American. Kat has spent copious time...



Jill McLaughlin

Originally from Seacoast New Hampshire, Jill (she/her) has always loved protecting the natural environment. As a teenager she worked as a camp counselor for the Seacoast Science Center and hosted a local radio show called "Green Tati" that consisted mostly of Joni Mitchell songs interspersed with recycling tips; it got about 2 listeners every week...



Alyssa Lewis

Before joining our team in the fall of 2019, Alyssa obtained her B.A. in Liberal Studies concentrating in Ethics and Religion from the University of Southern Maine, followed by a Certification of Achievement in Human Resource Management from Villanova University. In addition to her love of community work, Alyssa is a mentor for the Envision...



Mark Warner

Mark has traveled all over the U.S. but has always called Maine home. After graduating from the University of Maine with a degree in Mechanical Engineering Technology his taste for adventure got the better of him and he became a full time rock climbing guide. Mark would guide in Acadia National park in the summer...

— LIBERTY EMPLOYEE-OWNERS —

MORE LIBERTY EMPLOYEE-OWNERS



Chris Trembly

A native of Belgrade, Maine, Chris saw the solar light early on when studying in the electrical program at Mid-Maine Technical Center in Waterville. He then went on the Electrical Technology program at Kennebec Valley Community College and, after glowing recommendations from his teachers, was hired at ReVision as soon as he graduated in May...



Jennifer Jackson Albee

Born in Portland and raised in Jefferson, Jen is a seventh-generation Mainer! A love of the environment started early with her first job harvesting vegetables at an organic farm in Jefferson and selling them at a small farm market in Round Pond. Jen is a graduate of High Mowing School in Wilton, NH, a Welder!



John Luft

John is a Branch Manager and Residential Sales Manager at the "Liberty" (now Montville) branch. John started out with the company when it was Energyworks doing solar thermal installations back in 2004. Since then, he has installed, designed and managed hundreds of residential and commercial solar projects. John has a B.S. from Unity College. After...



Andrew Kahrt

Andrew was born in Bath and raised in Arrowsic. He was the third generation on his mother's side to graduate from Morse High School in Bath, then went on to receive a B.F.A. in Drama from NYU's Tisch School. He appeared in several plays in New York, most notably as Julius Caesar in "Julius Caesar"...

— SOUTH PORTLAND EMPLOYEE-OWNERS —

MORE SOUTH PORTLAND EMPLOYEE-OWNERS



Thomas Tutor

Thomas grew up on a small island in Penobscot Bay with a year-round population of about 600 people where his father was his math teacher. He grew up understanding self-sufficiency as simply part of island life. When he was 16 he got an entirely new perspective on resiliency and community after his family switched places...



Erik Mitchell

Erik grew up in Rhode Island and spent his summers in Midcoast Maine teaching sailing, working on a lobster boat, and being on the ocean as much as possible. After graduating from the University of Maine at Farmington, where he developed a fondness for the mountains, he took his Business Degree and headed west to...



Ethan Schechter

Ethan grew up in Southern New England and has lived and worked in a wide range of places, including Washington, D.C., Boston, Tel Aviv, and Ramallah. He spent the earlier part of his career working on education and international conflict resolution. Ethan worked on an applied research initiative that explored how extractive industry companies in...



Noah Watson

Noah began his solar education in the cradle of the Pacific Northwest, Portland, Oregon, working for SolarCity. It was there, in the shadow of Mt. Hood, that he realized his potential as a glass-slapping juggernaut. A deep fondness for Oregon was forged in him over the course of two years, but through the wintry wind and rain a faint whisper...

— BRENTWOOD EMPLOYEE-OWNERS —

MORE BRENTWOOD EMPLOYEE-OWNERS

Chris Pamboukes

While Chris studied Media Communications at Champlain College in Burlington he also pursued his interests in outdoor recreation. Cycling, swimming, ultimate frisbee, snowboarding, BBQs and more became commonplace within Burlington's active landscape. As a post graduate he also found his way into social work at a youth outreach center which catered to at-risk teenagers. After...

Travis Genatossio

Travis got his start in solar more than ten years ago, with a summer job carrying modules up a ladder and making homemade racking systems. What started as a fun summer job turned into a career, as the solar industry hit full speed in the mid 2000s and provided the option to grow and transform...

Ben Smith

Ben came to ReVision Energy as an intern at the Brentwood shop while studying at the University of New Hampshire. After he graduated in 2014—with a Bachelor's in Environmental Conservation—his internship turned into a job as a PV installer and he has been here ever since. When not at work, Ben can be found rooting...

Chris Kelly

The son of all bums who met at Magic Mountain, VT, Chris Kelly grew up in the college basketball capital of the world, Storrs, CT. In addition to playing basketball, football & soccer, Chris grew up loving to ski, camp, swim & ride bikes with his family. Many summers were spent taking day trips to...

— UPPER VALLEY EMPLOYEE-OWNERS —

MORE UPPER VALLEY EMPLOYEE-OWNERS

Ryan Jean

Ryan earned a B.S. in Sustainability Studies, with a focus on Photovoltaics, and a Minor in Physics from Lyndon State College in Lyndonville, Vermont. While in college he worked for several years with the Vermont Agency of Agriculture to help Vermont dairy farms acquire various solar power systems. He has since moved back to New Hampshire...

Jennifer Galbraith

Jennifer grew up on a dairy farm in the NY Finger Lakes area and has a background in education, air pollution meteorology and energy conservation. She worked for the NH community college as a professor of Mechanical Engineering and Math for 16 years and has a master's degree of Atmospheric Science. Jennifer has always wanted...

Steve Dzubak

Steve grew up in the Appalachian Mountains of Pennsylvania. After spending two years in AmeriCorps NCCC volunteering in the deep south and four years at Penn State University, Steve attended law school in Massachusetts. He practiced indigent criminal defense for the Commonwealth of Massachusetts before transitioning into renewable energy. Steve began his career with ReVision...

Craig Cadieux

Craig has more than 12-years' experience in the clean energy field. He joined ReVision in 2014 after working with the non-profit Plymouth Area Renewable Energy Initiative (PAREI) as their Energy Solutions Advisor providing their members with sound advice on ways to reduce energy consumption and produce their own. He has been certified by the North...



— NORTH ANDOVER EMPLOYEE-OWNERS —

MORE NORTH ANDOVER EMPLOYEE-OWNERS

Frank Kuteesa

Frank was born and raised in Wakiso, Uganda, just outside of the capital Kampala, on the northern shore of Lake Victoria. At Kampala's Kyambogo University, he received a diploma in Refrigeration and Air Conditioning, in addition to a Bachelor of Science in Mechanical Engineering. Frank is now an HVAC technician with ten years of experience...

James Manzer

James started with ReVision Energy in November of 2014 as an Energy Advisor. His original career path was in EcoTourism where he brought his passion for sustainability to hotels, resorts, and building projects. He oversaw a number of energy efficiency upgrade projects and renewable energy projects at a number of medium to large residential and...

Malcolm Sonnett

Malcolm has roots in the Appalachian mountains of Virginia and the Rockies of Wyoming, but recently resettled in New Hampshire in search of a happy medium. He loves the outdoors — snowboarding, soccer, hiking, swimming, and camping — and is grateful to be in an area with so much to offer. Though his background is...

Dan McCarthy

Dan was born in Washington, DC and grew up in Marlborough, MA. Always into life outdoors, Dan has an activity for every season and enjoys all that New England has to offer. His interest in green energy started while at University of Massachusetts Amherst where he received a BS in Building and Construction Technology, IL...

— SERVICE TEAM EMPLOYEE-OWNERS —

MORE SERVICE TEAM EMPLOYEE-OWNERS

Amanda Manning

Amanda (she/her) grew up on the outskirts of Washington DC in Northern Virginia. Although, she was mostly a city kid by default, she spent most weekends making day trips to the Blue Ridge mountains to hike, or to Virginia Beach to surf. She eventually made her way to Richmond Virginia where she majored in biology...

Adam Reno

Adam grew up in Scarborough, Maine and attended the University of Maine for a degree in Ecology & Environmental Sciences. It was here, through courses and firsthand experience in the natural world from his time at Maine Bound Adventure Center, that he developed an appreciation of the wild places of the world and a desire...

Diana Sullivan

Diana is a Western Maryland native earning a degree in Business and Economics from McDaniel College. She spent a few years bouncing around the Baltimore/Philadelphia metropolitan area. One vacation out West was all it took to inspire a change. Diana relocated to Colorado and immersed herself in all that nature and the great outdoors has...

Charlotte Doherty

Charlotte (she/her) grew up in the Hudson Valley of New York on an organic farm where she spent most of her childhood outside from sunup to sundown. While making what was supposed to be a quick stop in Maine she fell in love with the state and completed her studies at the College of the...

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Curated Solar Project Galleries

Commercial Solar

Schools / Nonprofits / Municipal

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— RECENT SOLAR PROJECTS —

ReVision is a local solar installer with over 7,000 different projects installed in Northern New England.



Liberty, Maine
RESIDENTIAL

A 3.78 kW solar electric system installed on the roof of a home in Liberty, ME.



Dresden, Maine
RESIDENTIAL

5.91kW grid tied solar electric array (GTPV) installed on a log home in Dresden, Maine



Weyland, Massachusetts
RESIDENTIAL

Solar power projects installed in Weyland, Massachusetts by ReVision Energy.



Charleston, Maine
RESIDENTIAL

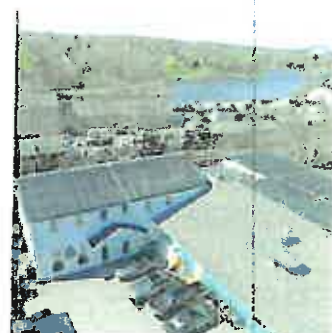
A solar electric system installed on the roof of a house in Charleston, ME

— RETAIL SOLAR PROJECTS —



Brooks Trap Mill – Thomaston, ME
COMMERCIAL, MANUFACTURING, RETAIL, WORKING WATERFRONT

The family-owned Brooks Trap Mill has been supplying fishing and aquaculture equipment for 60 years. Their new solar array will save them more than \$500,000 over the life of the system, and will contribute to the Gulf of Maine's health by removing around 120,000 lbs of carbon pollution from the air every year. This is yet...



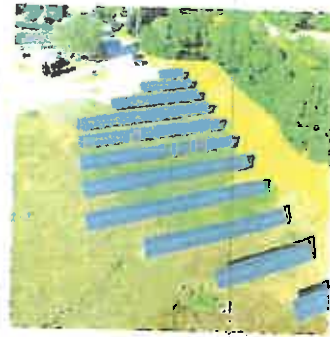
White Heron Tea & Coffee – Portsmouth, NH
RETAIL

114 solar panels on the roof of White Heron Tea & Coffee make it a green destination for refreshment. Their 34.29 kilowatt solar array lowers their operating costs and carbon footprint while powering their roastery and café in Portsmouth, NH. Since its inception in 2005, White Heron has expanded from an organic tea wholesaler to...



Split Rock Distilling
RETAIL

The thirty-six solar panels on the roof of the Split Rock Distilling in Newcastle, Maine power the company's commitment to doing things the right way for their community and business. This array produces over 11,000 kilowatt-hours of electricity each year, and offsets 9,987 lbs of carbon pollution. Split Rock further cuts back on carbon pollution with an electric vehicle charger on-site! Check...



Geiger -- Lewiston, Maine
RETAIL

A 696 panel, 233.16-kW solar electric array installed for Geiger in Lewiston, Maine by ReVision Energy. Geiger (formerly known as Geiger Brothers) is committed to being a company known for its green initiatives as its quality products. Over the years they have taken many steps to become both more energy efficient and eco-friendly. Visit Geiger Green...

— FARM / AGRICULTURE SOLAR PROJECTS —



Whatley Farm -- Topsham, ME
COMMERCIAL, FARMS

Whatley Farm in Topsham, ME is now solar powered as well as organic. Their 13.5 kilowatt grid-tied solar electric system on the roof of their barn will generate roughly 16,921 kilowatt-hours every year, enough to offset the equivalent of over 29,250 miles driven in a gas-powered car. Whatley Farm is MOFGA certified organic. They sell...



Three J Farms -- Danbury, NH
COMMERCIAL, FARMS

A 48-panel solar array at Three J Farms in Danbury, New Hampshire will generate roughly 14,963 kilowatt-hours (kWhs) of electricity each year. The 14.4 kilowatt grid-tied solar electric system on the roof of their equestrian arena will help bring down electric costs, and offset the equivalent amount of carbon pollution from driving over 25,800 miles...



Tarbox Farm -- Westport Island, ME
COMMERCIAL, FARMS

Tarbox Organic Farm in Westport Island, ME has been solar powered since September of 2017. The 36-panel array on the roof of their barn will generate roughly 13,255 kilowatt-hours (kWhs) of electricity, offsetting the equivalent of over 22,900 miles driven in a gas-powered car. Tarbox farms uses all organic farming methods, enriching their soils with...



Farmer Dave's -- Dracut, MA
FARMS

Based in Dracut, MA, Farmer Dave's responsibly grows a myriad of vegetables and fruits. In addition to offering a CSA membership with pickups in many surrounding communities, Farmer Dave's operates farm stands and participates in local farmers markets, school tours, and pick-your-own apples. To further sustainability goals, we recently worked with Farmer Dave's to design and...

— APARTMENT / HOUSING PROJECTS —



The Woodlands – Lebanon, NH

APARTMENTS / HOUSING, SCHOOLS / NONPROFIT / MUNICIPAL

Due to the generosity of an anonymous donor, Alice Peck Day Lifecare (APD) has installed a 179 kW rooftop solar system at The Woodlands Independent Living community in Lebanon, NH. The system is anticipated to go live this month and a celebration will be held in the near future. "We're overjoyed by what this generous...



OceanView at Falmouth – Falmouth, ME

APARTMENTS / HOUSING, COMMERCIAL

OceanView at Falmouth harnesses New England's abundant solar resource to attract new residents, to reduce energy costs and carbon pollution, and to provide year-round comfort in their facilities. Since 2008, they have saved more than \$170,000, and eliminated over 1.4 million pounds of carbon pollution. "Seniors are very warm and welcoming to clean energy technology," remarked...



Bartlett Woods – Yarmouth, ME

APARTMENTS / HOUSING, COMMERCIAL

125 solar panels on the rooftops of Bartlett Woods helps the senior housing community to improve the quality of life not just for their residents but for the rest of the planet, by protecting the environment. Each year, the system will generate roughly 45,270 kilowatt-hours (kWhs) of electricity, offsetting the equivalent of over 58,906 miles...



Keene Housing Harper Acres – Keene, NH

APARTMENTS / HOUSING, SCHOOLS / NONPROFIT / MUNICIPAL

300 solar panels on the rooftops of Keene Housing's Harper Acres lower the affordable housing community's energy costs, enabling them to free up more resources to provide safe, sanitary living accommodations to vulnerable and low-income populations. Since their founding in 1965, it's been Keene Housing's mission to advocate for families, and support residents' moves to...

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ENFIELD, NH

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ReVision Energy's COVID-19 Response



Do you love solar and want to share with your friends, family, and community? Check out our referral program!

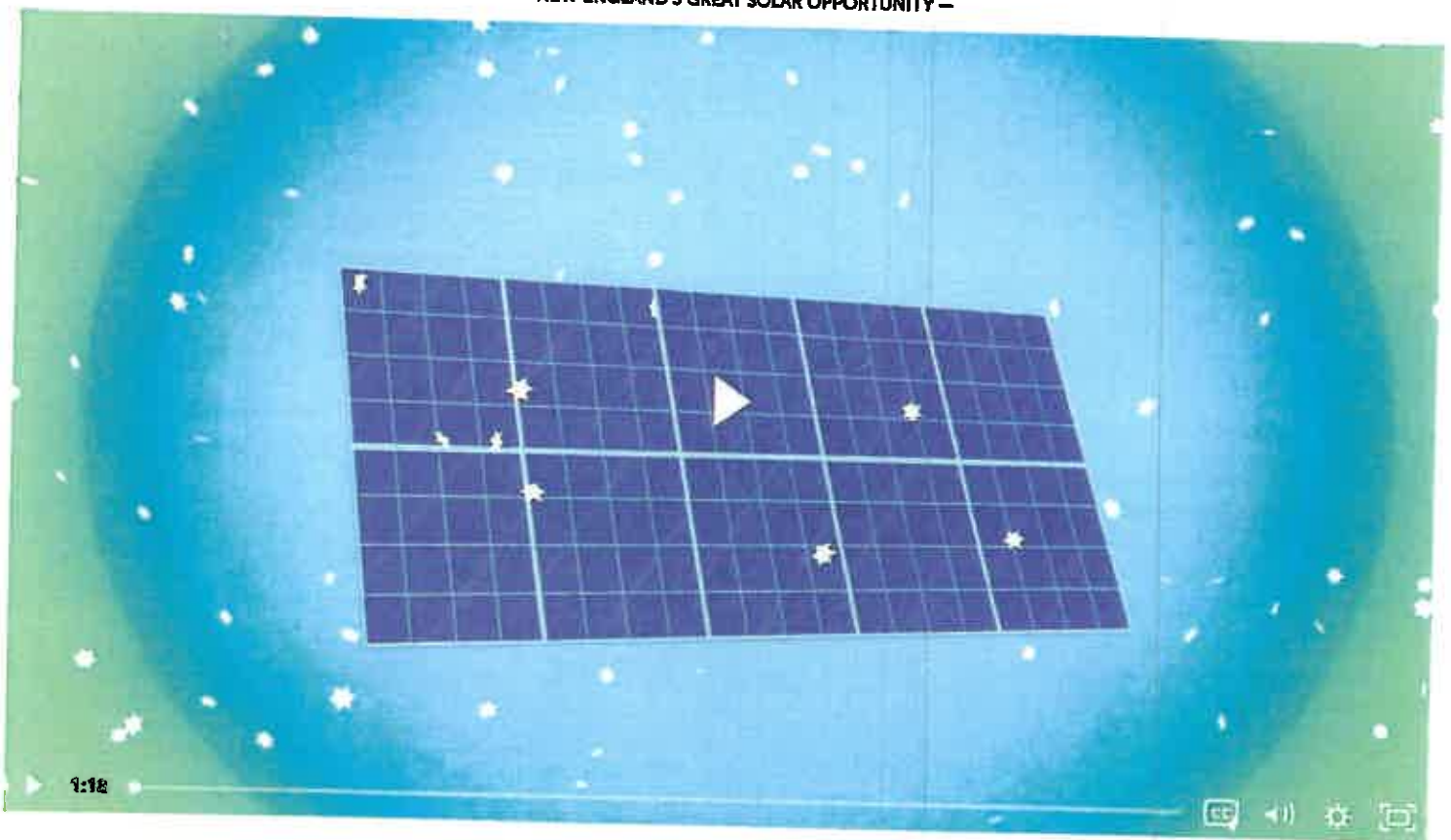
Share the Sun!

— WHAT OUR CUSTOMERS SAY —

"We asked you to design a system to eliminate our electric bill. Well, in a year we have been producing just over 100% of our needs!" "GREAT JOB of engineering our PV System – we're VERY happy!"

— Kev & Patty M. in Springvale, Maine

— NEW ENGLAND'S GREAT SOLAR OPPORTUNITY —



ReVision Energy: Local Solar Professionals Since 2003



ACT FOR JUSTICE!

ReVision Energy's COVID-19 Response

To ensure maximum performance and longevity in a relatively harsh northern climate, our solar energy systems are designed by our in-house engineers from Brown, Dartmouth, MIT, UMaine and UNH. Our professional solar technicians carry NABCEP certifications and have state electrical and plumbing licenses.

MEET OUR TEAM



Mission-Driven

Our team of solar professionals is aligned toward one goal: building a better future that is powered by the sun.

OUR MISSION



We Are a B Corp

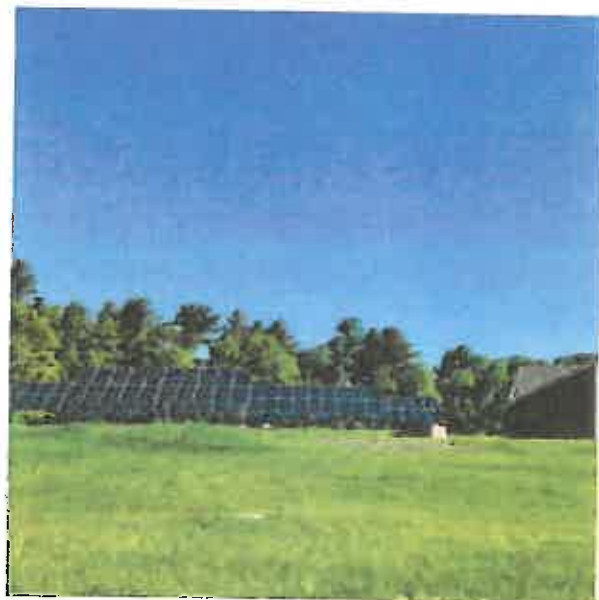
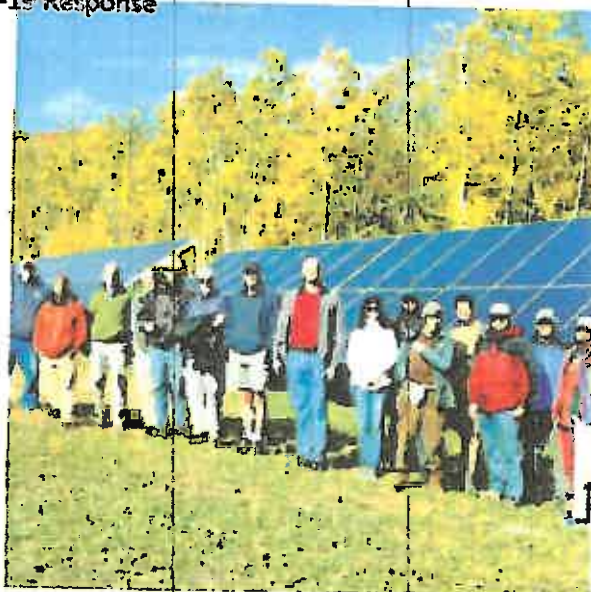
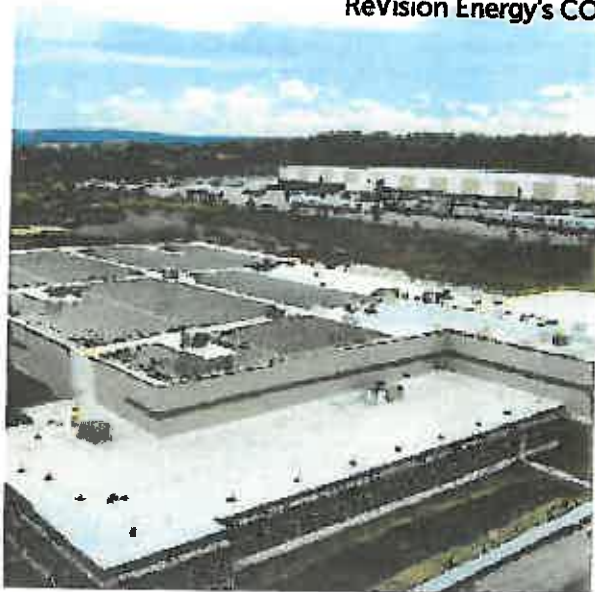
ReVision Energy is committed to making a difference in the communities in which we work and live. We donate our time and resources to schools and nonprofits with a passion to create a sustainable future for coming generations. As a Certified B Corp, we have formalized this commitment to the community into our business practices.

ABOUT B CORP

RECENT PROJECTS

ACT FOR JUSTICE!

ReVision Energy's COVID-19 Response



UNDER THE SUN

BIPOC VOICES

Why Clean Energy Should Be King: Contributing Piece by Dr. Lori Banks

March 10, 2021

"UNDER THE SUN" SOLAR BLOG

Sustainable Solar Power for Haitian Hospital

March 2, 2021

SOLAR POWER

ReVision Energy Joins Forces with Insource Renewables

February 13, 2021

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OUR LEADERSHIP

We come together to serve your needs

Titan Energy is a team comprised of energy market analysts, consultants, finance professionals, project managers, and renewable energy specialists dedicated to providing you right-sized energy solutions.

Meet Our Team

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Jerry Hawkins

President



Jerry Hawkins co-founded Titan Energy New England in 2001. The company was created to provide customer-focused energy solutions blending state of the art technology and industry knowledge. The company has grown to become one of the leading energy consulting companies in North America. Jerry has been active in the electric and natural gas industries for over 40 years. His early experience included the design and construction of several nuclear power plants having held engineering positions with Stone & Webster Engineering, and United Engineers and Constructors. He has worked on both the regulated and deregulated sides of the utility/energy supply chain and has held management positions at Connecticut Natural Gas Corporation and AllEnergy Marketing Company. Jerry received his Bachelor of Science in Mechanical Engineering from Rensselaer Polytechnic Institute. He is a Certified Energy Procurement Professional (CEP) from the Association of Energy Engineers (AEE).



Jami from Titan Energy

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Chris Ramm

Vice President, General Manager



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Under his executive leadership Titan Energy has adapted to reflect industry opportunities and developments to become one of the Northeast's leading full service energy management companies. Chris has an established leadership and management track record spanning more than 30 years in aerospace manufacturing and renewable energy. Prior to Titan Energy, Chris was Vice President of Customer Service at Pratt & Whitney, now d/b/a Raytheon Technologies, managing worldwide customer service operations. Chris oversaw management and directed manufacturing activities as Director of Operations at Turbo Power and Marine, a division of Pratt & Whitney. Chris received his Masters in Business Operations from Rensselaer Polytechnic Institute and his Bachelor of Science in Business Management from the University of Connecticut.



Michael Horton

Executive Vice President



Michael Horton leads business developer manages key accounts for Titan Energy the franchises, REITs, car dealerships, regional

manufacturers. He has over 30 years of experience in the oil, natural gas, and electricity commodity businesses. Michael received his Bachelor of Arts in International Business from Quinnipiac University.

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Kyle Ramm

Chief Financial Officer, Vice President of Operations



Kyle Ramm leads finance, accounting and business development efforts at Titan. Prior to joining Titan, Kyle worked for a private equity firm where he helped complete nearly 20 investments in private companies as well as numerous recapitalizations. Kyle began his career in investment banking where he worked on merger and acquisitions (M&A), raising capital and public offering transactions. Kyle received his Bachelor of Science in Business Management, magna cum laude from Babson College.



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Justin Kearney

Vice President, Sales and Market Development



Justin Kearney leads the energy market support team at Titan Energy. Justin maintains direct responsibility for supplier relationships and uses his holistic expertise to work through the complexities of interpreting and negotiating contracts on behalf of Titan's customers. He analyzes all aspects of energy supply requirements for customers including capacity obligations and pricing structures. He manages the market support pricing desk including review and monitoring of current and forward market conditions. Justin received his B.A. and his Masters in Public Administration from the University of Connecticut. He is a Certified Energy Procurement Professional (CEP) from the Association of Energy Engineers (AEE).



Jami from Titan Energy

Sinead Coleman

Director of Marketing and Comm



Sinead Coleman leads marketing and corporate communications at Titan Energy. Sinead manages the overall strategy through media relations, content development, event social media. With a hyper focus on business development, Sinead markets Titan Energy.

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comprehensive consulting services and products through digital channels, agent networks, and referral channel partners. Prior to Titan Energy, Sinead had years of national marketing and sales management experience in the solar industry with Greenskies Renewable Energy and SolarCity d/b/a Tesla Energy. Sinead received her Bachelor of Science in Biology and Business Administration from St. Bonaventure University.



Adam Teff

TitanGen General Manager



Adam Teff serves as the general manager of TitanGen and is responsible for all aspects of on and off-site renewable energy and commercial solar projects for Titan Energy New England clients. With over a decade of experience, he seamlessly guides clients in the commercial solar process of selecting and developing the process of selecting and developing the process of selecting and developing the process of selecting and developing these measures into an integrated energy solution. He oversees the origination and development of solar and power projects within the New England market. Adam received his Bachelor of Arts in Political Science and Economics from the University of Connecticut.

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Rick DiFazio

Titan Solutions General Manager



Rick DiFazio leads energy efficiency project management at Titan Solutions, a division of Titan Energy New England. Rick ensures clients in the commercial, manufacturing, municipal and industrial sectors receive a holistic approach to energy efficiency projects. He uses his deep knowledge of energy management to lead contract negotiation, utility and state incentives, and professional bid services across a spectrum of technologies, including LED lighting, weatherization, mechanical upgrades, gas conversions, and much more. Prior to Titan Energy, for 25 years Rick served as an Energy Management Consultant with Connecticut Natural Gas Corp., on natural gas infrastructure development, demand-side management, new and environmentally friendly technologies (natural gas vehicles, etc.), utility rate review and bill auditing/reconciliation. Rick holds a master's degree in Business Administration from Central Connecticut State University.

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Brendan Kearney

Manager, Customer Support and Key Accounts



Brendan Kearney leads customer support at Titan Energy, ensuring that key accounts are managed above and beyond client expectations. He manages large portfolios throughout the country including industry associations, Connecticut Conference of Municipalities (CCM), and co-ops. Brendan received his Bachelor of Science degree in Business Management from Central Connecticut State University.



Jami from Titan Energy

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Jonathan Gonzalez

Market Support



Jonathan Gonzalez manages client commodity portfolios at Titan Energy. Jonathan analyzes, negotiates and vets electricity and natural gas pricing and contracts for customers. With a deep understanding of energy market indicators, price regulations and customer goals, Jonathan runs competitive Requests For Proposals (RFPs) and works with the supplier base for Titan Energy. Jonathan leads Titan's wholesale electricity and natural gas market data publication called Market Update. The market data is compiled weekly from major markets to help guide and educate clients' business operations decisions. Jonathan received his Bachelor of Science in Mathematics from Eastern Connecticut State University.

Jami Horton

Market Support



Jami Horton manages client commodity portfolios at Titan Energy. Jami analyzes, negotiates and vets electricity and natural gas pricing and contracts for customers. a deep understanding of energy market indicators, price regulations and customer goals,

Jami from Titan Energy

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Jami has been instrumental to the success and growth of Titan Energy's business. Jami is currently the general manager of Titan Energy Intelligence (TEI), the energy data management platform that ensures clients have an application that visualizes the performance of their facilities' energy use and costs. Jami received her Masters in Business Administration from Simmons University and her Bachelor of Science in Sociology from Keene State College.

Brittany Wiltse

Market Support



Brittany Wiltse manages client commodity portfolios at Titan Energy. Brittany analyzes, negotiates and vets electricity and natural gas contracts. With a deep understanding of energy market intricacies and business goals, Brittany runs competitive Requests for Proposals (RFPs) and manages a supplier base for Titan Energy. Brittany leads a national employee base. Brittany received her Bachelor of Science in Economics from Eastern Connecticut State University.

Jami from Titan Energy

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Solutions for Every Sector of

Titan Energy works with organizations varying in size, industry, and geography. With over 20 businesses large and small improve their bottom lines, navigate energy market opportunities,

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LOCAL & STATE GOVERNMENT

Municipal governments are facing challenges to reduce costs incurred by facilities and mitigate the volatility of energy prices while working within the state regulatory and purchasing requirements. In addition, many are trying to reach sustainability goals. Titan Energy is a trusted partner for municipalities across North America.

Increased Operational Efficiency

We are an extension of your city or town's financial and procurement team. Titan Energy is your technical expert to provide energy management solutions to governments. Titan takes all the guesswork out of solutions that make sense in your geographic area including strategic energy procurement, renewable generation projects, project management support, and other HVAC and lighting-related options.

Improved Information Control

The collection of energy-use data can be cumbersome. With Titan, you can utilize actionable data and continuously improve business processes. This capability increases profitability and reduces the overall effect of potential disruption. Privacy - Terms

Utility Incentives Within Your Reach

Increase your bottom line with combined supply and demand-side cost reduction measures, implemented by energy professionals. Titan's team has an in-depth understanding of each US energy market as well as local energy incentives that may be available.

Control of Both Sides of the Bill

When your city or town pays their monthly electric or natural gas bill, the town is paying for the generation of the power and the delivery of the power to the building's meter. Titan Energy allows you to control generation through choosing a third party supplier or installing renewable energy projects. Titan Energy allows you to manage demand charges and overall use through energy efficiency programs.

Sustainability

Introducing sustainability into your energy management plan helps your city or town meet regulatory requirements, avoid disruptions to the grid, improve constituent satisfaction, and reduce costs. State-of-the-art energy solutions also offer significant benefits through properly maintained HVAC, lighting controls, and refrigeration controls. Many residents also report they are

proud to live in a community that supports renewable energy.

We help make sustainability reporting easy through an online energy data management system. Show the return on investment quickly and efficiently from your demand response, energy efficiency projects

Schools & Universities

Healthcare

Hospitality

Large Commercial & Industrial

Local & State Government

Nonprofit

Small Business

What Government Administrators Say



[The rooftop solar installation we are saving energy, and we sure anything could be more



South Windsor School Boore >

MARKET INSIGHTS

Providing value to energy decision makers by curating updates covering energy news and why it matters



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Our town has been working with Titan Energy for nearly eight years. Titan Energy has demonstrated numerous times that it takes into account what is in the best interest for the town. We give the management and our liaison person the highest marks for communication with changes in energy markets, responsiveness, providing direction and competitive pricing. It is in the best interest for our town to stay with Titan Energy for another eight years.

First Selectman

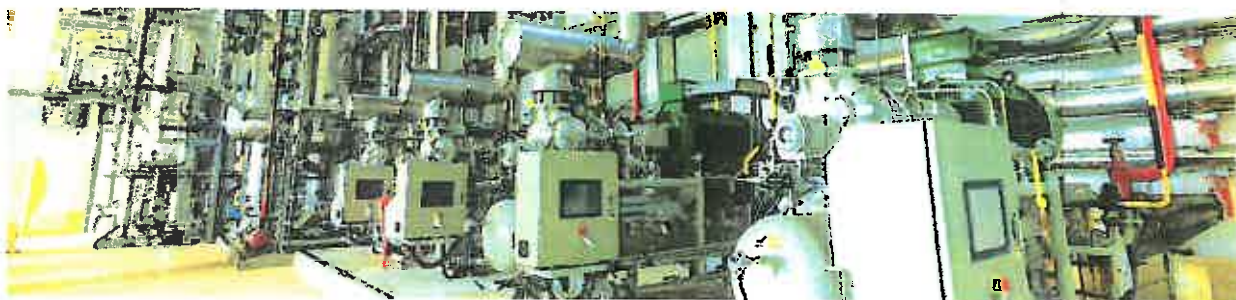


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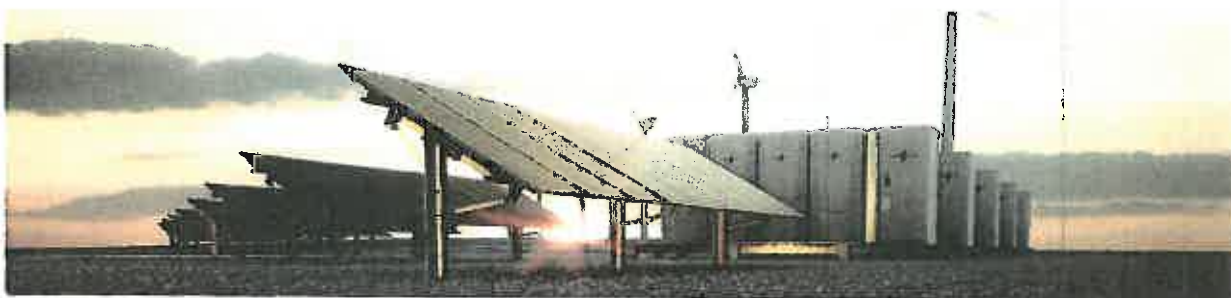


OUR SERVICES



Energy Efficiency

Efficiency measures and upgrades often include lighting, water, heating, ventilation, cooling, building envelope, smart meters and controls. We first implement efficiency gains in order to establish a strong baseline for renewable energy generation needs.



Renewable Energy, Storage & Microgrids

Examples of renewable energy and distributed energy generation resources include Solar PV, CHP and co-gen plants, geothermal, renewable natural gas, wind – all of which can be paired with microgrid and battery storage technologies to promote resiliency and sustainability.



Energy Infrastructure

We have experience in smart building modernization and retrofits, and work with utility distribution systems and non-energy-focused design-build new construction. We also monetize existing energy assets and take ownership and operation off the customers' balance sheet.



Founded in 2000, Ameresco, Inc. (NYSE:AMRC) is a leading cleantech integrator and renewable asset developer, owner and operator. Our comprehensive portfolio includes energy efficiency, infrastructure upgrades, asset sustainability and renewable energy solutions delivered to clients throughout North America and the United Kingdom.

Leveraging budget neutral solutions — including energy savings performance contracts (ESPCs), power purchase agreements (PPAs) and off-balance sheet Energy as a Service (EaaS) contracts — we eliminate the financial barriers that traditionally hamper energy efficiency and renewable energy projects. Ameresco has successfully completed energy saving, environmentally responsible projects with Federal, state and local governments, K12 school districts, college campuses, healthcare institutions, airports, housing authorities, and commercial and industrial customers.

Ameresco has more than 1,000 employees providing local expertise in the United States, Canada, and the United Kingdom. Founded on a mission to create value and provide energy efficient and renewable solutions to the organizations we serve, Ameresco is relentless in the pursuit of a sustainable future.

WHY US?

Our business is founded on providing clean, green, and sustainable solutions that reduce greenhouse gas emissions for our customers. Ameresco is committed to continuing to deliver comprehensive projects that help accelerate the global transition to a net zero carbon future. [Learn more about Ameresco's impact in our annual ESG report.](#) In 2020, Ameresco's renewable energy assets and customer projects delivered a carbon offset equivalent to approximately 12.6 million metric tons of carbon dioxide, and over 60 million cumulative metric tons since going public in 2010. This carbon offset is approximately equal to one of the following:



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miles driven by an average
passenger vehicle (GhG
emission equivalency)



homes' energy use for one
year
(carbon dioxide emission
equivalency)



00,000,000

acres of U.S. forests in one
year
(carbon sequestration
equivalency)

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GEORGE P. SAKELLARIS, P.E

Chairman of the Board, President and Chief Executive Officer

Mr. Sakellaris is the President and Chief Executive Officer, as well as the Chairman of the Board of Directors of Ameresco, Inc. (NYSE:AMRC), a leading energy efficiency and renewable energy company headquartered in Framingham, MA.

A visionary and entrepreneur, Mr. Sakellaris founded Ameresco in April 2000. He aspired to build an entirely product-neutral and supplier-independent energy company that had the skills, capabilities and foresight to create independent energy solutions that went beyond just conservation; one that addressed a customer's entire energy stream including supply and demand, energy efficiency and renewable energy.



would promote energy efficiency, thereby avoiding the need to build new power generation plants. Mr. Sakellaris then purchased the business known as NEES Energy in 1991 and renamed it NORESKO. He built NORESKO into an industry-leading independent energy services company before selling it to Equitable Resources in 1997, where he continued to lead NORESKO and was also appointed as a Senior Vice President of Equitable Resources (NYSE:EQT), a Fortune 500 Energy Company.

Today, Mr. Sakellaris leads Ameresco, a public company, employing over 1,000. Ameresco continues to grow and thrive, and currently supports more than 70 local offices throughout North America and the United Kingdom.

With more than 30 years of experience in the energy industry, Mr. Sakellaris has worked to create budget-neutral business models for energy efficiency and renewable energy projects. Mr. Sakellaris' dedication and influence in promoting energy efficiency dates back to his involvement with the Electrical Power Research Institute (EPRI) where he championed the development of demand side management (DSM) programs that were widely implemented across the country. Additionally, he was a founding member of the National Association of Energy Service Companies (NAESCO) where he served as the first president and advocated for the new industry. He remains an active NAESCO member today.

Mr. Sakellaris earned both M.B.A and M.S.E.E. degrees from Northeastern University and a B.S.E.E. degree from the University of Maine – Orono. In May 2012, the University of Maine granted him an Honorary Doctorate for his lifetime of achievements, recognizing his dedication



Monthly CEO Award, Ernst & Young Entrepreneur of the Year 2011 New England, Energy, Cleantech & Natural Resources Award. In 2012, he was named the Worcester Business Journal's Business Leader of the Year for large businesses and also honored by The Boston Globe for Ameresco's Globe-100 Top-performing Public Companies #29 ranking. The Boston Business Journal ranked Ameresco #31 in the Area's Fastest Growing Public Companies and #49 in Massachusetts' 150 Top Public Companies. In 2011, Ameresco was honored on the Forbes 100 list as one of America's Best Small Companies and in 2010, as the New England Clean Energy Council Employer of the Year.



DAVID J. ANDERSON

Executive Vice President and Director

Mr. Anderson is Executive Vice President of Ameresco, a leading energy efficiency and renewable energy company. He is a member of the founding management team of Ameresco (NYSE:AMRC), and a member of the Board of Directors.



vision. In this capacity, he has played a key leadership role in driving Ameresco's growth and development to become a leading independent energy solutions company throughout North America and the United Kingdom.

Mr. Anderson directs the Company's business development initiatives through a plan of significant organic growth and strategic acquisitions. Additionally, he serves as the General Manager for several business units, including Ameresco's Energy Supply and Risk Management businesses, and he oversees Ameresco's international business in Ireland, the United Kingdom and throughout Western Europe. Mr. Anderson is instrumental in structuring and negotiating complex contracts and intricate business relationships, and has helped to introduce and redraft legislative and regulatory policies concerning energy and environmental initiatives. He is also responsible for corporate government relations as well as safety and risk management.

Mr. Anderson serves on the Alliance to Save Energy's Board of Directors and is an active member of the National Association of Energy Service Companies, and many state organizations and vertical market associations. He is also a former member of the Board of Directors of the Northeast Clean Energy Council. In addition, throughout much of his career, he has held various executive and senior management positions focused on the business development, engineering, financing, construction, commissioning, operation & maintenance and performance assurance of successful innovative projects involving advanced technologies including dynamic efficiency, combined heat and power, geothermal, solar PV, wind, battery storage and microgrids representing over \$5 billion.



Executive-level Federal Governmental meetings and State Governmental forums. He is often tapped to provide his views and guidance regarding energy issues, as well as to participate in discussions setting direction for national and state energy policy. Mr. Anderson is frequently quoted in industry and business publications

Mr. Anderson earned a Bachelor of Science Degree in Electrical Engineering with a concentration in Power Systems from Northeastern University. He also completed Executive Management Programs at Harvard University and Stanford University Law School. Mr. Anderson is a member of the Industry Advisory Board for the College of Engineering at Northeastern University.



MICHAEL T. BAKAS

Executive Vice President

Mr. Bakas is an Executive Vice President, at Ameresco, a leading energy efficiency and renewable energy company. He is a member of the founding management team of the 20-year old public company (NYSE:AMRC).



instrumental in Ameresco's corporate strategic planning and growth.

As a pioneer in the renewable energy industry, he drove and completed some of the earliest agreements that helped shape the markets in those states that first implemented renewable portfolio standards. Ever since, he has championed the growth of Ameresco's renewable energy asset portfolio to become one of the leading energy services providers in North America.

Mr. Bakas directs Ameresco's Distributed Energy Systems Group, which is primarily responsible for the development and operation of energy generation assets. This group has successfully developed in excess of 400 MWe of small infrastructure energy supply assets (primarily baseload/dispatchable generation) that have won numerous awards from the U.S. EPA, the Department of Energy, the Climate Change Business Journal, state agencies, and other leading industry organizations.

He has been key in fostering and supporting legislation that promotes the use of renewable resources. Mr. Bakas is an active member of the U.S. EPA's Landfill Methane Outreach Program, National Association of Energy Engineers, and the Greater Boston Chamber of Commerce Energy Committee. Mr. Bakas sits on the Advisory Board for Microgrid Knowledge, the Coalition for Renewable Natural Gas (where he is Chair of the Sustainability Advisory Board), and the Advanced Energy Group.

As an industry expert, Mr. Bakas is often invited to speak at innovative industry and customer forums where he addresses topics such as Energy Efficiency, Distributed



involved in numerous national media outlets. Over his career he has been tapped to provide his expertise and guidance regarding energy issues in states from California to Massachusetts, as well as to participate in discussions setting direction for Federal, state and local energy policy. In June 2017, Mr. Bakas was invited to provide expert testimony before the Clean Air Congressional Roundtable session hosted by U.S. Senator Tom Carper at the U.S. Capitol. Mr. Bakas is frequently quoted in industry and business publications, most recently by Forbes and Fortune Magazine. Over the course of his career, he has written a number of articles and is most recently published in Distributed Energy Magazine.

Mr. Bakas earned a B.S. in Mechanical Engineering from the University of Massachusetts Amherst and an M.B.A. from Boston College, The Carroll Graduate School of Management.



NICOLE A. BULGARINO, P.E.

Executive Vice President & General Manager, Federal Solutions



management of Ameresco's dedicated business unit serving federal government customers.

Ms. Bulgarino has over 20 years of experience in developing and executing innovative energy efficiency and distributed energy solutions through multiple diverse contract structures. Ms. Bulgarino has overseen the development and implementation of over \$2 billion in federal energy projects, including deep energy retrofits, advanced microgrids, and customer-sited power purchase agreements (PPA).

As the general manager for Ameresco's federal group, Ms. Bulgarino oversees 260 professionals specializing in business development, engineering, commissioning, construction, operations and maintenance, and performance assurance. Under her leadership, Ameresco Federal Solutions has developed and delivered projects featuring efficiency, generation, and resiliency solutions to the Department of Defense, Department of Energy, General Services Administration, the Veterans Administration, the Department of Justice, the Department of Interior, the Environmental Protection Agency, the Department of Commerce, and other civilian agencies.

Ms. Bulgarino is a seasoned industry executive with strong leadership and strategic execution talents. A recognized leader within the industry, she has presented on technical and business panels at major conferences and has skillfully developed solutions for some of the most highly regarded federal agencies across North America. As a leading woman in technology, she demonstrates the unique balance of developing and managing complex technical projects, while promoting strategic, long-term corporate success.



**Executive Management and Leadership Certificate from
the Massachusetts Institute of Technology.**



MARK CHIPLOCK

Vice President and Chief Accounting Officer

Mr. Mark Chiplock is a Vice President and Chief Accounting Officer of Ameresco, a leading energy solutions company. He is responsible for the company's accounting and treasury functions, internal and external financial reporting, integrated business systems, business planning, and operations analysis.

Mark has more than 25 years of progressive business management and strategic financial expertise. He is a proactive leader with extensive experience managing teams to oversee and control systems and operational improvement projects in a multi-site environment. Mr. Chiplock has strong knowledge of, and experience in GAAP revenue recognition, SOX 404 requirements, and SEC Regulations, with a proven track record of assessing and implementing financial controls and reporting.



2019), and has served as Vice President and Chief Accounting Officer since 2019.

Prior to Ameresco, he served as Vice President, Finance of GlassHouse Technologies, a data center infrastructure consulting firm.

Mr. Chiplock is a Certified Public Accountant. He is a member of the New York State Society of Certified Public Accountants (NYSSCPA), and the American Institute of Certified Public Accountants (AICPA). Mr. Chiplock earned a Bachelor of Business Administration in Accounting from The State University of New York at Buffalo.



DAVID J. CORRSIN

Executive Vice President, General Counsel, Corporate Secretary, and Director

Mr. Corrsin is Executive Vice President and General Counsel of Ameresco. He is also the Corporate Secretary and is a member of the Board of Directors. Mr. Corrsin has extensive experience with energy regulations, federal, state and local regulatory authorities, and complex energy construction and financing projects, gained through more



AMERESCO.

Mr. Corrsin was formerly an executive vice president of Public Power International, Inc., an independent developer of power projects in south Asia and Europe. Prior to joining PPI, Mr. Corrsin held various positions at Palmer & Dodge, LLP, where he co-founded the Palmer & Dodge Energy Group and represented independent power and energy conservation developers in the U.S. and overseas. Mr. Corrsin has also held positions at Chadbourne & Parke, Hudson Research, and the National Wildlife Federation; each position having a focus on energy.

Mr. Corrsin earned a J.D. degree from the University of Chicago and an A.B. degree in biology from Brown University.



LEILA DILLON

Senior Vice President Corporate Marketing and Communications

Ms. Leila Dillon is Senior Vice President Corporate Marketing and Communications at Ameresco, a leading clean technology integrator focusing on energy efficiency and renewable energy solutions. Ms. Dillon has more than



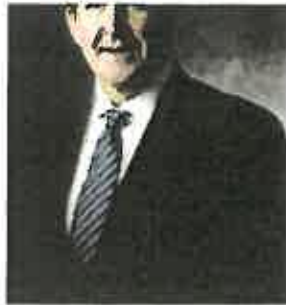
technology companies.

Recognizing the prominence of ESG initiatives within Ameresco's core mission, vision, and values, Ms. Dillon worked to launch Ameresco's ESG Committee in 2020. This group spearheaded the company's first ESG report, *"Doing Well by Doing Good"*. Serving as a Committee Member in ESG, Volunteerism, as well on the Safety Ambassadors Program, Ms. Dillon is responsible for identifying, communicating, and reporting on the many ways ESG is embedded in Ameresco's culture.

Additionally, Ms. Dillon participates in strategic industry initiatives, including her position on the Program Committee for the IoT Solutions World Congress. She has chaired global buildings & infrastructure programs, and led international plenary sessions on women leadership in IoT, Smart City, SaaS, PaaS, and multi-purposed smart infrastructure platforms.

Prior to joining Ameresco, Ms. Dillon served as Vice President Marketing and North American Distribution for Bigbelly, Inc., a leading provider of Smart City, Internet of Things (IoT), and smart waste management solutions.

With a core focus in Clean Technology, Energy Solutions, Renewables, Distributed Energy Generation, IoT, Smart City, Cloud, Mobile and Telecommunications, Ms. Dillon is a recognized leader for women in technology.



BOB GEORGEOFF

Executive Vice President

Mr. Georgeoff is a Vice President of Ameresco, Inc. (NYSE:AMRC), a leading energy efficiency and renewable energy company.

He is a member of Ameresco's executive management team, and is responsible for the South Region and the Solar Center of Excellence. Within these business lines, he provides senior management oversight to all sales and operations activities and is responsible for developing and executing the company's growth strategies.

Mr. Georgeoff joined Ameresco in 2011 through the company's acquisition of APS Energy Services, a wholly-owned deregulated affiliate of Pinnacle West Capital (NYSE:PNW), where he served as President.

Mr. Georgeoff has nearly 30 years of industry experience in a variety of origination, management and executive roles in the energy services, risk management and solar businesses. While he began his career on the origination side of the energy business, his professional experience also includes sales management, operational responsibilities for development, delivery and risk management of multiple high-profile projects, substantial

University of Arizona. He currently serves as the Energy Service Coalition (ESC) Board President and represents Ameresco on the Board of Directors for the National Association of Energy Service Companies (NAESCO).



DORAN HOLE

Senior Vice President and Chief Financial Officer

Mr. Doran Hole is Senior Vice President and Chief Financial Officer of Ameresco (NYSE:AMRC), a leading energy solutions company. He is responsible for the company's financial strategy and oversees capital management, investor relations, corporate and project finance, treasury, financial planning and analysis and financial reporting.

Mr. Hole has more than 20 years of experience in finance, delivering executive leadership to create and drive operations and strategy while balancing efficiency and growth in the renewable industry. His prior banking and operational leadership experience combined with expertise in accounting, tax, and international business has enabled him to establish strong credibility with equity analysts. With



Prior to joining Ameresco, he served as CEO for North America, and Group Vice President – Strategy, at ReneSola, where he played a key role in the company's capital market strategy. Mr. Hole was a member of the global executive team with direct responsibility for North American operations, mergers and acquisitions, and finance activities for the publicly-traded global green energy product manufacturer and developer.

Mr. Hole is a frequent speaker and panelist at industry conferences including the Power Finance and Risk Magazine Distributed Generation Roundtable and the Infocast Solar Power Finance and Investment Conference. He has represented companies at investment banking conferences and presented at capital raising venues including venture capital and angel investor conferences.

Mr. Hole is a CFA charterholder and Certified Public Accountant. He is a member of the Association for Investment Management and Research (AIMR), the New York Society of Security Analysts (NYSSA), and the American Institute of Certified Public Accountants (AICPA). Mr. Hole earned a Bachelor of Business Administration in Accounting and International Business from The University of Texas at Austin.



BRITTA MACINTOSH

Senior Vice President, Western Region & London Operations

Britta MacIntosh is Vice President of Ameresco UK's London based operations. Ms. MacIntosh is a qualified Mechanical Engineer and Licensed Professional Engineer with expertise in business growth, client development and retention. She has more than 25 years of experience within the energy services sector and is responsible for driving business development and supporting project delivery for complex energy efficiency and infrastructure programs across the UK.

Ameresco UK delivers energy efficiency solutions within a wide scope of sectors, from housing and local government to supermarket and pharmaceutical giants. The business manages a portfolio of high value industrial and commercial sites across the UK and Europe.

Prior to joining Ameresco UK, Ms. MacIntosh was VP of Business Development at NORESKO, responsible for a nationwide sales team focusing on energy efficiency and renewable energy projects for the Federal Government. While at NORESKO, she provided testimony at a US House of Representatives hearing on energy security and innovation. Previous to this, Ms. MacIntosh held senior roles with Semptra Energy Services and Select Energy

Ms. MacIntosh has sat on the Board of Directors at the National Association of Energy Services Companies (NAESCO), is a Member of Rochester Institute of Technology College of Engineering Dean's Advisory Council, and is a Past President of the Boston Chapter of the American Society of Heating, Refrigerating and Air Conditioning Engineers.



LOUIS P. MALTEZOS

Executive Vice President

Mr. Maltezos is an Executive Vice President of Ameresco. Mr. Maltezos is responsible for our Central and Northwest Regions in the U.S.A. and our wholly owned subsidiary, Ameresco Canada Inc. Within these three regions, Mr. Maltezos provides senior management oversight to all sales and operations activities and is responsible for developing and executing the company's growth strategies.

Mr. Maltezos has been a senior executive with Ameresco since 2004, having joined us through our acquisition of Exelon's energy savings performance contracting



executive roles spanning energy savings performance contracting, energy services, distributed generation, mechanical contracting, and utility businesses.

Mr. Maltezos earned an M.B.A. degree from Northwestern University's Kellogg Graduate School of Management and a B.S. degree in Electrical Engineering from the University of Illinois Urbana-Champaign.



LAUREN TODD

Vice President, Human Resources

Lauren Todd is Vice President, Human Resources and Operations of Ameresco, a leading energy efficiency and renewable energy company. She is responsible for Ameresco's human resource and office functions both domestically and internationally with primary responsibility for leading global HR functions company-wide.

Ms. Todd has more than 18 years of human resource experience. Prior to joining Ameresco in 2012, she worked for American Superconductor for 10 years in various management positions. She has also worked in areas of property management, academia and HR consulting. In



competitive benefits offering, compensation management, strategic recruiting initiatives and employee onboarding programs, and keeping positive employee relations all while striving to contribute to a desirable place to work.

Ms. Todd earned her M.S. in Human Resource Management from Lesley University and a B.A. in Child Psychology and Counseling from Pine Manor College.

ENERGY SOLUTIONS FOR EVERY NEED



Energy Efficiency

These measures and upgrades often include lighting, water, heating, ventilation, cooling, building envelope, smart meters and controls. We first implement efficiency gains in order to establish a strong baseline for renewable energy generation needs.



Energy Infrastructure

We have experience in building modernization and retrofits, and work with utility distribution systems and non-energy-focused design-build new construction. We also monetize existing energy assets and



DEG, Storage & Microgrids

Examples of distributed energy generation resources include Solar PV, CHP and co-gen plants, geothermal, renewable natural gas, wind – all of which can be paired with microgrid and battery storage technologies to promote resiliency and sustainability.



Financial Options

Ameresco is uniquely positioned to provide financing for any opportunity – from ESPCs and PPAs to Design-Build and turnkey EaaS. We have 20 years of experience with an excellent track record of \$6+ Billion in energy



Energy Supply Management

We develop and execute supply-side strategies that manage price risk and annual costs and simplify procurement. Ameresco works in both regulated and deregulated markets to manage energy supply and expenses.



Energy Analytics & Supply

Data drives our energy analytics and supply management solutions ranging from our proprietary asset management software, AssetPlanner®, to energy procurement services for negotiating contracts and stabilizing customers' energy budgets.

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Ameresco, Inc. (AMRC)

NYSE - Nasdaq Real Time Price. Currency in USD

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As of 2:48PM EDT. Market open.

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Ameresco, Inc.

111 Speen Street
 Suite 410
 Framingham, MA 01701
 United States
 508 661 2200
<http://www.ameresco.com>

Sector(s): Industrials
 Industry: Engineering & Construction
 Full Time Employees: 1,141



Key Executives

Name	Title	Pay	Exercised	Year Born
Mr. George P. Sakellaris	Founder, Chairman, CEO & Pres	1.03M	5.12M	1947
Mr. Spencer Doran Hole	Sr. VP & CFO	430.79k	N/A	1969
Mr. Mark A. Chiplock	VP of Fin. & Chief Accounting Officer	497.2k	N/A	1970
Mr. David J. Corrin	Exec. VP, Gen. Counsel, Sec. & Director	379.05k	N/A	1959
Mr. Michael T. Bakas	Exec. VP of Distributed Energy Systems	412.4k	N/A	1969
Ms. Nicole Allen Bulgarino	Exec. VP & GM of Federal Solutions	472.9k	N/A	1973
Ms. Leila Dillon	Sr. VP of Marketing & Communications	N/A	N/A	N/A
Ms. Lauren Todd	VP of HR	N/A	N/A	N/A
Mr. David J. Anderson	Exec. VP & Director	N/A	N/A	1961
Mr. Louis P. Maltezos	Exec. VP	N/A	N/A	1967

Amounts are as of December 31, 2019 and compensation values are for the last fiscal year ending on that date. Pay is salary, bonuses, etc. Exercised is the value of options exercised during the fiscal year. Currency in USD.



Upcoming Events

Feb 28, 2021
 Ameresco, Inc. Earnings Call

Recent Events

Mar 05, 2021 Full Filing
8-K: Entry Into a Material Definitive Agreement, Other Events, Financial Statements and Exhibits

Mar 02, 2021 Full Filing
10-K: Annual Report

Mar 01, 2021 Full Filing
8-K: Results of Operations and Financial Condition, Financial Statements and Exhibits

Description

Ameresco, Inc. provides comprehensive energy services for businesses and organizations in the United States, Canada, and internationally. It offers energy efficiency, infrastructure upgrades, energy security and resilience, asset sustainability, and renewable energy solutions. The company operates through U.S. Regions, U.S. Federal, Canada, and Non-Solar Distributed Generation segments. It designs, develops, engineers, and installs projects that reduce the energy, as well as operations and maintenance costs of customers' facilities. The company's projects primarily include various measures customized for the facility and designed to enhance the efficiency of building systems, such as heating, ventilation, cooling, and lighting systems. It also offers renewable energy products and services, such as the construction of small-scale plants for customers that produce electricity, gas, heat, or cooling from renewable sources of energy; and sells electricity and processed renewable gas fuel, heat, or cooling. In addition, the company provides integrated- photovoltaic (PV) and consulting, and enterprise energy management services; sells solar PV energy products and systems; and owns and operates a wind power project located in Ireland. It serves federal, state, and local governments, as well as healthcare and educational institutions, airports, public housing authorities and public universities, and commercial and industrial customers. As of December 31, 2020, the company owned and operated 130 small-scale renewable energy plants and solar PV installations. Ameresco, Inc. was founded in 2000 and is headquartered in Framingham, Massachusetts.

Corporate Governance

Ameresco, Inc.'s ISS Governance QualityScore as of December 3, 2020 is 9. The pillar scores are Audit: 7; Board: 6; Shareholder Rights: 10; Compensation: 6.

Corporate governance scores courtesy of Institutional Shareholder Services (ISS). Scores indicate decile rank relative to index or region. A decile score of 1 indicates lower governance risk, while a 10 indicates higher governance risk.

10-Q : Quarterly Report

Nov 02, 2020

[Full Filing](#)

8-K : Results of Operations and Financial Condition, Financial Statements and Exhibits

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The CES Team at Beaver Ridge Wind Farm in Freedom, ME.

Your independent energy advisor

Founded in 2000 by career energy professionals, **Competitive Energy Services, LLC (CES)** has been on the forefront of energy procurement since the advent of deregulation. Today, CES offers a broad variety of strategic energy management services which are unparalleled in the marketplace, including solar PV, net metering, cogeneration, demand response, fuel arbitrage, multi-fuel strategies, and demand management.

Serving a diverse portfolio of clients from Atlantic Canada to California with energy and utility expenditures in excess of \$2.0 billion, CES advises clients from every sector on the full range of energy market issues. This diversity of experience enables us to spot trends and cross-pollinate ideas more quickly than a traditional “brokerage” company. We offer the creativity and nimbleness of a boutique firm and the experience of thousands of energy market transactions.

A partner, not a product.

requirements, and understanding these unique factors is at the foundation of our approach to energy management. Through partnership, we assess each aspect of the total picture, and it is from this base of understanding that we build each individual strategy.

CES also brings a level of independence that many of our competitors are not able to offer. As a privately held firm with no affiliate relationships, we are always **100% commodity, supplier, and technology neutral**, and put the interest of our clients first and foremost in the process.

We are essential to the success of our clients, and have built our reputation on our unmatched experience, communication, and innovative thinking.

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LLC**

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sales@competitive-energy.com

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Executive Management



Richard Silkman, *CEO*

EMAIL: RSILKMAN@COMPETITIVE-ENERGY.COM

PHONE: X226

Dr. Richard Silkman is a Ph.D. economist and a nationally recognized expert in the regulation of public utilities, the development of competitive energy markets and the development, licensing and operation of power plants, including hydroelectric generating stations. He is a Co-Managing Partner of CES and has extensive experience in a wide range of settings, including education, government, consulting, and the private sector. He has served as an expert witness before the FERC and a number of state public utilities regulatory commissions, as well as advised

the chief policy advisor to the Governor of Maine on matters related to economic policy, energy, hydropower and river management policy, telecommunications regulation, state tax policy, health care regulation and cost-containment, and land-use and natural resources policy. Dr. Silkman has also developed a 4.5 MW wind project (Beaver Ridge Wind) and co-developed (along with Mr. Isaacson) the Kennebec Valley Gas Company to bring natural gas to industrial, institutional, commercial, and residential customers in central Maine. Dr. Silkman is also a founding partner in GridSolar, a smart grid company that addresses grid reliability through nontransmission alternatives and distributed generation.



Andrew Price, *President & COO*

EMAIL: APRICE@COMPETITIVE-ENERGY.COM

PHONE: X235

Andrew Price has been with CES since March 2001, holding Energy Analyst, Senior Energy Analyst, and Sr. Vice President positions. Andrew is involved with all aspects of the company. He is also responsible for many of CES's green initiatives including demand response programs, economic analysis of energy efficiency, on-site renewable generation projects, and greenhouse gas benchmarking and monitoring. Andrew has additional experience with the following: modeling revenue and cost streams for combined heat and power and renewable generation systems; advising commercial and industrial customers on electricity, natural gas, propane, oil, biomass and renewable energy procurement options; and, assisting end users in negotiations with utilities to

founding member of Beaver Ridge Wind LLC, the company that developed, owns and operates a 3 turbine 4.5 MW wind power project in the town of Freedom, Maine.



Mark Isaacson, *Chairman of the Board*

Mark Isaacson is a founding partner in CES, formed in 1999. Mark began his career in the electric industry in 1980 by becoming a partner in two hydroelectric facilities in Maine – the Edwards Dam and the Worumbo Dam. Mark is also a founding Partner in Maine Renewable Energy, a retail electric supplier of 100% renewable electricity to the residential and small commercial market in Maine. He has extensive expertise in marketing as well as in the development of mathematical models. He holds a B.A. in History from Yale University and an M.B.A. in Marketing and Production from the University of Chicago.

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Our Clients

In our two decades in the energy marketplace, CES has worked with clients from every sector on the full spectrum of energy initiatives. We value customer service and are proud that many of the clients we started working with in 2000 are still with us today.



The Jackson Laboratory

Maine, Industrial, arbitrage, budgeting, demand response, economic modeling, market tracking, procurement



City of Providence, RI

Rhode Island, Municipal, bill auditing, contract negotiations, net metering, solar PV



University of Massachusetts - Lowell

Massachusetts, Higher Education, aggregation, budgeting, demand response, market tracking, net excess generation credits, procurement, renewable energy, sustainability



Amherst College

Massachusetts, Higher Education, alternative energy credits, procurement, solar PV, sustainability, VPPA



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Springfield Technical Community College

Massachusetts, Higher
Education, budgeting,
carbon tracker, GHG,
market tracking,
procurement, solar PV



Northern Essex Community College

Massachusetts, Higher
Education, budgeting,
net metering,
procurement



New Balance Athletics

Massachusetts,
Industrial, bill auditing,
budgeting, load
reduction, procurement,
utility tracker

Kendal at Hanover

New Hampshire,
Healthcare, budgeting,
ev charging, market
tracking, procurement,
RECs, variance tracker

Hampshire College

Massachusetts, Higher
Education, battery
auditing, bill auditing,
budgeting, demand
response, procurement,
RECs, solar PV, variance
tracker

L.L. Bean

Maine, Commercial, bill
auditing, budgeting,
carbon tracker, EUI,
procurement, solar PV,
variance tracker

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2021 Hyundai

KONA KONA Electric



Welcome to the fun zone.

Maybe the most surprising thing people are discovering about Kona and Kona Electric is how much room there is for passengers, cargo or – thanks to 60/40 split-folding rear seats – combinations of both.

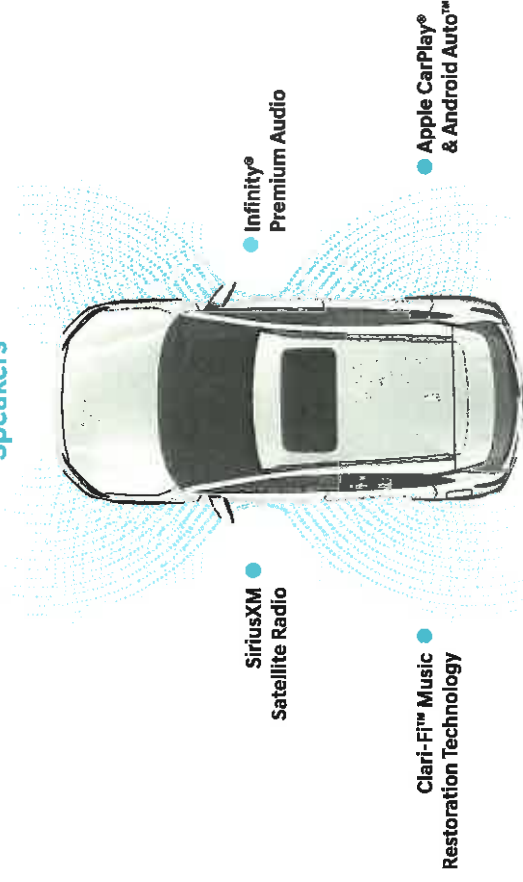
Kona's versatile and spacious interior features 19.2 cubic feet of cargo space when the rear seats are up. A dual-level cargo floor helps you organize things, while large door openings make getting people inside a snap. Settle into your high seat position, and you'll enjoy the luxury of an available 8-way power driver seat with power lumbar adjustment and controls placed precisely where your fingertips expect them to be.

Tilt up or slide open the available power sunroof to let the sun and fun fill your space in concert with the available Infinity® Premium Audio system. You'll hear sparkling sound, thanks to Clari-Fi™ Music Restoration Technology that restores qualities lost when streaming compressed music files.

Kona Ultimate and Kona Electric Ultimate feature high-resolution touchscreens that include a navigation system with split-screen display, junction view lane guidance and subscription-free real-time traffic updates through HD Radio.™ Let the good times roll.



8 Speakers



60/40 split-folding rear seats



Power tilt-and-slide sunroof



Dual-level cargo floor



Kona Electric Ultimate 10.25" navigation screen



KONA Ultimate in Black Leather

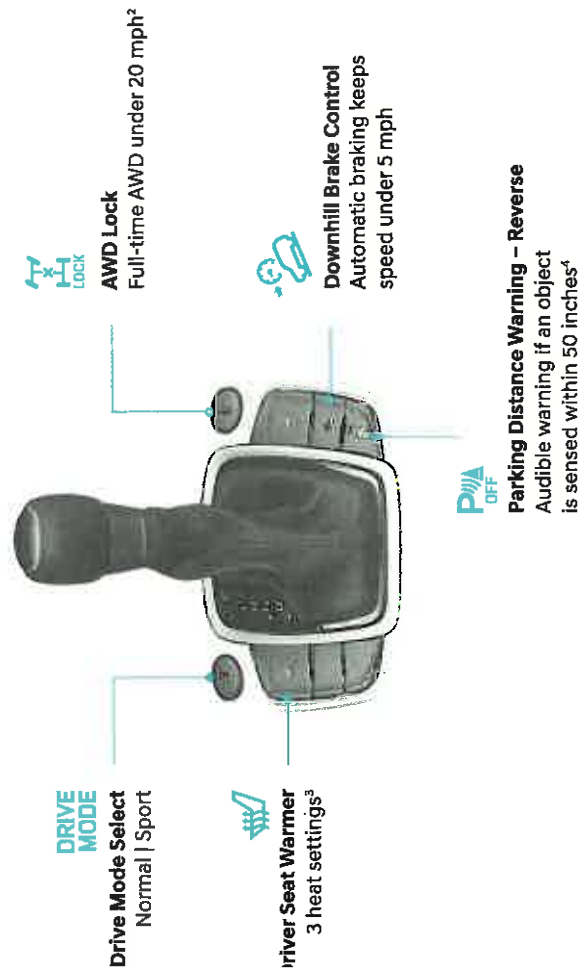
Performance review? Bring it on.

Whether you test-drive Kona SE, SEL or SEL Plus, you'll feel the smooth, powerful response of a fuel-efficient, eco-friendly 2.0L Atkinson Cycle engine paired with a 6-speed HIFTRONIC® transmission. On Kona Limited, Ultimate and Night Edition, a turbocharged 1.6L engine and 7-speed Dual Clutch Transmission wield 175 horsepower on your behalf.

In every model with All Wheel Drive, a multi-link rear suspension helps achieve precise steering response and nimble handling. Every Kona features Drive Mode Select, which lets you customize the steering feel, transmission and overall powertrain responsiveness at the push of a button. Two driving modes, Normal and Sport, alter the torque distribution and shift mapping. Another feature, Downhill Brake Control, brings stability to the tricky task of easing your Kona down a steep incline.

Kona Ultimate models are equipped with technologies that make long-distance driving a dream. Smart Cruise Control adjusts your speed automatically when slower traffic is sensed,¹ while a full-color Heads-up Display relays vital driving and navigation information at-a-glance using a large pop-up display. Every Kona model also features a Rear View Monitor with Parking Guidance.

Kona Fingertip Controls



Full-color Heads-up Display



Multi-information display



All Wheel Drive



Rear View Monitor with Parking Guidance

Driving electric has never been easier.

Kona Electric delivers instant torque for quick acceleration – with zero tailpipe emissions. And no more pit stops at the gas pump. Using the charge port conveniently integrated in the grille area, you can recharge in less than an hour at charging stations – a 100 kW DC Fast Charger provides 80% of the charge in approximately 54 minutes. With a 50 kW DC Fast Charger, an 80% charge takes around 75 minutes.

With the Hyundai Blue Link® app downloaded to your smartphone, you can schedule a time to recharge during off-peak hours when electric rates are lower.*



Front grille charge port



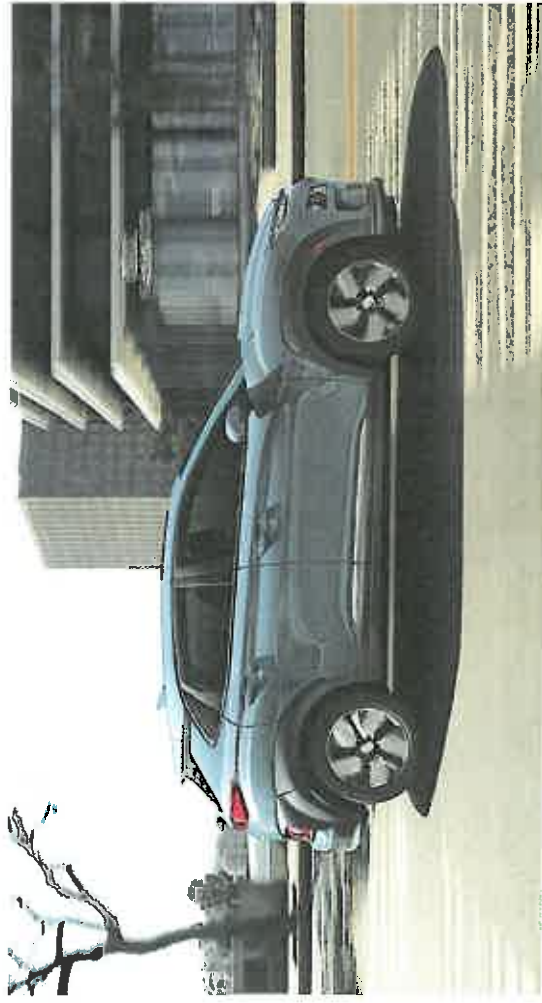
Shift-by-Wire drive selector



Available ventilated front seats



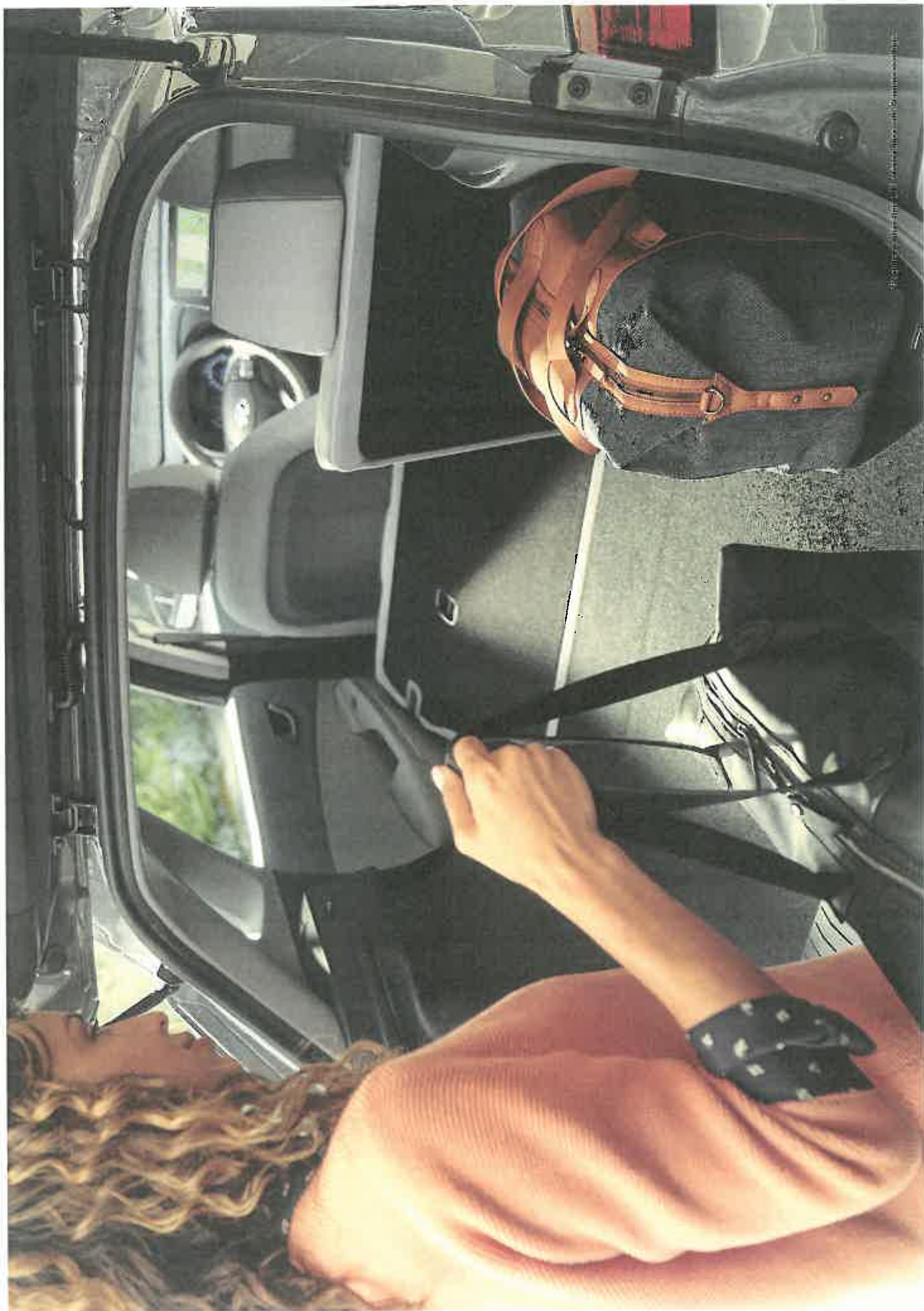
Regenerative brake level control paddles



KONA Electric Ultimate in Ceramic Blue



KONA Electric Ultimate in Pebble Blue/Gray Leather



KONA Electric Ultimate in Pebble Blue/Gray Leather

safety from every angle.

ite of advanced safety innovations called Hyundai SmartSense monitor your k, front and flanks for potential hazards. While most other SUVs reserve the latest nologies for expensive option packages or higher trim levels, many of Kona's artSense features are standard on every model.

w examples: Driver Attention Warning acts like a digital co-pilot, analyzing your ing patterns and issuing an audible/visual alert if driver fatigue or inattention is ected.¹ Drift outside of your lane without signaling, and Lane Keeping Assist may d a hand with subtle steering corrections.² Forward Collision-Avoidance Assist warns hen approaching a slowing or stopped vehicle, and brakes if necessary to avoid act.³ On Ultimate models, it's enhanced with Pedestrian Detection – a feature many peters don't offer as an option on their top-of-the-line models.⁴

ibody structure infused with advanced high-strength steel helps protect the integrity he passenger cabin in the event of a collision (while also contributing to a smooth, at ride). And because advanced high-strength steel is also lightweight, Kona handles h remarkable agility. Which means it's nimble enough to help you steer clear of ble in the first place. Reinforcing your sense of command is Kona's high seating ition. Along with available features like heated side mirrors and rain-sensing wipers, elps you see every move with exceptional clarity.

artSense Safety Technologies⁵

Driver Attention Warning



Lane Keeping Assist



Forward Collision-Avoidance Assist



Rear Cross-Traffic Collision Warning



Lane Keeping Assist



Smart Cruise Control



Blind-Spot Collision Warning



Smart Cruise Control



High Beam Assist

Technology this amazing borders on magic.

Thankfully, there's no trick to enjoying all of the innovations available with Hyundai's Blue Link® Connected Car System.¹ Using the MyHyundai app on your smartphone or smartwatch – or your Amazon Echo® or Google Home™ device² – you can remotely unlock your Kona's doors, start the engine and activate the climate controls while you're getting ready to leave.³

Blue Link's array of Connected Care services offer security on the road – and convenience on the go. You can receive Monthly Vehicle Health Reports and reminders for service check-ups, control your Kona Electric's charging remotely, and much more. With Blue Link's Guidance package, you can tap POI Search on your smartphone to find a new restaurant or point of interest, then send driving directions to the Ultimate model's navigation system.⁴

Of course, Blue Link is just one of the ways Hyundai makes life easier. Apple CarPlay® and Android Auto™ sync your smartphone with Kona's large color touchscreen display for easy access to your contact lists, texts, calls, maps and navigation, music library and more – ensuring the smarts of your smartphone travel with you wherever you go. Wireless device charging is also available – like those dual front USB charging ports, you'll wonder how you ever got along without it.⁵

¹Not available with Kona SE or SEL. 2021 Kona and Kona Electric vehicles include 3 years of the Blue Link Connected Care, Remote and Guidance (factory-equipped navigation required) packages. All trials require an active Blue Link subscription agreement subject to the Connected Services Terms and Conditions. Three-year term starts from the new vehicle date-of-first-use, is available for new vehicle purchases and leases, and is transferable to subsequent owners subject to the Terms and Conditions. Only use Blue Link and corresponding devices when safe to do so. Cellular and GPS coverage is required. Features, specifications and fees are subject to change. For more on details and limitations, visit HyundaiUSA.com or your authorized Hyundai dealer. ²Amazon, Alexa and all related logos and motion marks are trademarks of Amazon.com, Inc. or its affiliates. Google, Google Home and other marks are trademarks of Google Inc. ³Requires active Blue Link Remote package. Not available on all models. Remote climate control available on properly equipped models with fully automatic temperature control. Remote stop only available when in remote start mode. ⁴Requires navigation-equipped vehicle and active Blue Link Guidance package. ⁵Qi wireless charging function is based on smartphone compatibility and/or specific accessory cases. ⁶Blue Link agents will contact existing emergency service responders.



KONA Ultimate in Thunder Gray



Wireless device charging (Kona shown)



Infinity® Premium Audio system



Apple CarPlay®



Remote Charge Access (Kona Electric)

KONA / KONA Electric

Interior Features

[illegible]

Smart Cruise Control

Hidden cargo-area storage compartment									
Advanced Safety									
Forward Collision-Avoidance Assist	●	●	●	●	●	●	●	●	●
Forward Collision-Avoidance Assist with Pedestrian Detection	—	—	—	—	—	—	—	—	●
Lane Keeping Assist	●	●	●	●	●	●	●	●	●
Driver Attention Warning	●	●	●	●	●	●	●	●	●
Blind-Spot Collision Warning	—	—	—	—	—	—	—	—	●
Rear Cross-Traffic Collision Warning	—	—	—	—	—	—	—	—	●
High Beam Assist	—	—	—	—	—	—	—	—	●
Parking Distance Warning - Reverse	—	—	—	—	—	—	—	—	●
Tire Pressure Monitoring System with individual tire indicators	●	●	●	●	●	●	●	●	●
Audio & Connected Car Technology									
7" touchscreen AM/FM/MP3 display audio system	●	●	●	●	●	●	●	●	—
8" high-resolution color touchscreen audio and navigation system	—	—	—	—	—	—	—	—	●
10.25" high-resolution color touchscreen navigation system	—	—	—	—	—	—	—	—	●
Infinity® Premium Audio system with 8 speakers (including	—	—	—	—	—	—	—	—	●

subwoofer) and Clarif

	Standard	Optional	Not Available	Night = Night Edition	Ltd = Limited	Ult = Ultimate
Apple CarPlay [®] and Android Auto [™]	●	●	●	●	●	●
SiriusXM Satellite Radio and HD Radio [™]	—	●	●	●	●	●
HD Radio [™] traffic services (no subscription required)	—	—	—	●	—	—
Wireless device charging	—	—	●	—	—	●
Blue Link [®] Connected Car System (3 years complimentary)	—	—	●	●	●	●
Dual front USB charge ports and 12-volt power outlet	●	●	●	●	●	●
Auxiliary input jack	●	●	●	●	●	—

• Standard o Optional – Not Available Night = Night Edition Ltd = Limited Ult = Ultimate

Electric car rebate program lets town of Cumberland lease vehicles free of charge

[pressherald.com/2021/03/09/electric-car-rebate-program-lets-town-of-cumberland-lease-vehicles-free-of-charge/](https://www.pressherald.com/2021/03/09/electric-car-rebate-program-lets-town-of-cumberland-lease-vehicles-free-of-charge/)

By Sean Murphy

March 9, 2021



The town of Cumberland is leasing two all-electric Hyundai Ioniq cars like this one. The town is getting a rebate from Efficiency Maine to pay for the leases. *Courtesy / Rowe Hyundai of Westbrook*

The town of Cumberland is expanding its fleet of renewable energy vehicles with a new lease of two all-electric cars that won't cost taxpayers a cent.

Cumberland Police Capt. David Young, who negotiated the deal for the new Hyundai Ioniq sedans on behalf of the town, said he expects the cars to be delivered within a week. Young said one vehicle will be used by the police department, while town officials will use the other.

Neither vehicle will be marked, Young said. The police vehicle will be for officers traveling to and from court or training programs, and the other vehicle will be used for similar travel on town business.

"It's strictly for administrative use," he said.

The cars will be paid for by rebates from Efficiency Maine, an Augusta-based quasi-public nonprofit that works, according to its website, to “improve the efficiency of energy use and reduce greenhouse gases in Maine.” The organization has been using the rebates to promote the use of energy-efficient vehicles such as electric cars and plug-in gasoline-electric hybrids, according to Molly Siegel, Efficiency Maine’s program manager.

“We thought it would be a good way to jumpstart the transition to EVs by municipalities,” Siegel said.

Siegel said the money to fund the rebates comes from millions of dollars in funding Maine received as part of a multibillion-dollar lawsuit carmaker Volkswagen lost in 2018 with the federal government over violations of environmental regulations. The initial rebates, she said, were \$7,500 for electric vehicles and \$2,000 for hybrids. Starting in December 2020, the organization raised the rebates to \$12,000 for fully-electric vehicles, and \$5,000 for plug-in hybrids. Since then, Siegel said, municipal applications for the rebates have doubled, which was the point.

“We wanted to give it more of a boost,” she said.

So far, Siegel said, Efficiency Maine has paid out rebates on 12 different vehicles to 10 different municipalities throughout the state, and she said several more are in the works. She declined to say just how much money the organization has set aside for the rebates, but said the program has enough funding for at least another 150 electric vehicles.

“It really depends on interest and the amount of funding we have left,” she said.

Young said Rowe Ford in Westbrook reached out to town officials with an offer to lease the vehicles in late January. The cars will be on a three-year lease, and Young said the rebates will cover the leases.

“It’s going to be basically free for both cars,” he said.

These are the first all-electric vehicles the town has used, but Young said the police department has been using a fully-marked hybrid Ford Interceptor police cruiser since the town bought it in 2019. Young said the town just bought a second 2021 hybrid model as well.

“It’s the same police vehicle we’ve been using for years,” he said. “It’s just a hybrid model.”

So far, Young said, the cruiser has performed exactly the same as the original all-gasoline version, and officers use very little gas in the hybrid while on patrol, which saves the town even more money.

“We’ve had people that have hit the road and come back, and it hasn’t even moved off of ‘full,’” he said, referring to the gas gauge.

Comments are not available on this story.

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CERTIFICATION OF ELIGIBILITY – GOVERNMENTAL ENTITY

March 26, 2021
Town of Bridgton
3 Chase Street, Suite 1
Bridgton, ME 04009
Robert A. Peabody Jr., Town Manager

Dear Robert,

This letter is acknowledgement by Efficiency Maine that the Town of Bridgton is an eligible Governmental Entity under Efficiency Maine's EV Accelerator Program and is eligible for an enhanced instant rebate when the named entity purchases or leases an eligible new electric vehicle (EV) at a Maine Participating Dealer.

Please bring this letter with you to any Maine Participating Dealer as evidence of your eligibility for the enhanced instant rebate. A list of Maine Participating Dealers is available on our website at: www.efficiencymaine.com/docs/EV_Accelerator_Participating_Dealers.pdf.

The list of **vehicles** that are eligible for a rebate can be found on our website at: www.efficiencymaine.com/docs/Eligible-Vehicle-Rebates.pdf.

For a limited time, and while funds last, eligible Governmental Entities will receive **EV rebate amounts**, enhanced beyond the standard rebate levels, in the amounts listed at: www.efficiencymaine.com/ev/electric-vehicle-rebates/ and **EV charger rebate amounts** as listed at the same link. Governmental Entities are limited to a maximum of **10 EV rebates** per entity per 12-month period, of which not more than **4** may be for **leased EVs**.

Please note that receipt of an EV rebate is subject to satisfaction of all other eligibility requirements and the terms and conditions contained in the most recent version of the EV Accelerator Program Manual and EV Purchaser Agreement.

This letter is valid for as long as there are available funds in the EV Accelerator Program. If you have any questions, please do not hesitate to call me at 553-3045 or email amalia.siegel@efficiencymaine.com.

Sincerely,

A handwritten signature in black ink, appearing to read "Amalia Siegel".

Amalia Siegel, Program Manager
EV Initiatives
Efficiency Maine

Request for Taxpayer Identification Number and Certification

Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Town of Bridgton	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input checked="" type="checkbox"/> Other (see instructions) ▶ municipal government	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>
5 Address (number, street, and apt. or suite no.) See instructions. 3 Chase Street, Suite 1	Requester's name and address (optional)
6 City, state, and ZIP code Bridgton, ME 04009	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
[] [] []	-	[] [] []	-	[] [] [] [] [] []					
or									
Employer identification number									
[0]	[1]	-	[6]	[0]	[0]	[0]	[0]	[8]	[2]

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶ <i>Charise Keady</i>	Date ▶ <i>03/26/2021</i>
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.



Maine Revenue Services
PERMANENT EXEMPTION CERTIFICATE

BRIDGTON TOWN OF
3 CHASE ST
BRIDGTON, ME 04009-1266

Registration Number: E80808
Effective Date: June 25, 2000
Notice Number: 2041076200529

This certifies that the organization named above is an agency, branch, or instrumentality of the federal government, the State of Maine or a political subdivision of the State of Maine, and is therefore entitled to purchase tangible personal property or taxable services that will be used exclusively by the organization for the purposes for which it is organized without payment of the Maine sales or use tax.

This Exemption Certificate is issued under the provisions of 36 M.R.S. §§ 1751 - 2113.

- This certificate cannot be used for purchases when payments are made with cash, personal checks, or personal credit cards without an accompanying purchase order.
- All purchases must be billed directly to and paid for by the organization, or must be accompanied by a purchase order issued by the organization that identifies specifically the items to be purchased.
- A copy of this completed and signed certificate must be provided by the organization, and a copy maintained in the files of the vendor in order to permit purchases exempt from tax. It is only necessary to provide one copy of this certificate to the vendor. Subsequent purchases should be identified as exempt from tax.
- The property or service purchased must be used exclusively by the organization named above for the purposes for which it is organized.
- This certificate may not be used for activities that are mainly commercial enterprises, including, but not limited to, purchases of items to be resold by the organization.
- This certificate must be taken in good faith from the organization. The good faith of the vendor may be questioned if, at the time of the sale, the vendor has knowledge of facts that give rise to a reasonable inference that:
 - The purchaser is not the holder of the exemption certificate,
 - The exemption certificate has been revoked or is otherwise invalid at the time of the sale, or
 - The merchandise or service is not to be used exclusively by the exempt organization.

I HEREBY CERTIFY that the above exemption certificate is valid and that the tangible personal property or taxable services described below which I shall purchase from Rowe Ford Westbrook will be used exclusively by the organization named above for purposes for which it is organized, consistent with the exemption provided in 36 M.R.S. § 1760 or 36 M.R.S. § 2557.

Description of Purchases: Electric Vehicle

Charrise Keach
Authorized Signature

03/26/2021
Date

Hyundai Capital America* Business Credit Application

Identify Business Entity Type

☐ Sole Proprietorship
 ☐ Corporation
 ☐ Partnership
 ☐ Limited Liability Company (LLC)
 ☒ Other Municipality

Business Name: Town of Bridgton Business Phone: (207) 647-8786 Federal Tax ID Number: 01-6000082

Business Address: 3 Chase St. Suite 1 City: Bridgton State: ME Zip: 04009

Gross Revenue Last Year: \$ 225+ years Profit Last Year (after taxes): \$ 225+ years Net Worth Last Year: \$ 225+ years Business Type: Municipality

Business Checking Account Bank Name: Norway Savings Bank Checking Account Number: 8010195286 Bank Address: Harrison Rd. Bridgton ME 04009

Has the Company had any property repossessed? ☐ Yes ☒ No Does the Company have any pending judgments or lawsuits? ☐ Yes ☒ No Has the Company filed bankruptcy in the last 10 years? ☐ Yes ☒ No

Lender that Financed Last Vehicle: N/A Vehicle Financed Since When: N/A Amount Financed: N/A

Credit Reference Name: Viking - Cires of Maine Account Number: C-001892 Address: 205 Lisbon Rd. Lewiston, ME 04240 Phone: (207) 783-9502

Credit Reference Name: Dirigibleless Inc Account Number: 09039 Address: 41 Lowistown Rd., BAY, ME 04039 Phone: (207) 513-1110

Primary Vehicle Operator's Name: Robert A. Peabody Jr. Residence Address: 8 Iredale Street, Bridgton, ME 04009 Position: Town Manager

Primary Vehicle Operator's Driver's License Number: 04009 Vehicle Garaging Address: 8 Iredale Street, Bridgton, ME 04009 Employment Length: 225+ years

List the assets of all owners:

Name: Robert A. Peabody Jr. Title: Town Manager Percent Ownership: 100%

Name: Title: Percent Ownership:

Name: Title: Percent Ownership:

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The undersigned represents to Hyundai Capital America ("HCA") that no part of the proceeds of the credit being applied for will be used for agricultural, personal, family, or household purposes. The undersigned further represents and warrants to HCA that all information contained in this application and in all financial statements or other information provided to HCA is true and correct, and fairly presents in all respects the financial condition of the business as of the date hereof. The undersigned has no knowledge of any liabilities, contingent or otherwise, not reflected in this application or in the financial statements or other data provided to HCA. Since the date of the most recent financial statement provided to HCA, there has been no material adverse change in the financial condition of the business. The undersigned hereby authorizes HCA to make inquiries of, and obtain information from, credit reporting agencies, financial institutions and other third parties concerning the credit, assets, liabilities, financial condition or operations of the business and such other matters as may be deemed necessary or appropriate by HCA in considering this application or any update, renewal or extension thereof, including, without limitation, obtaining a credit report on the business from a credit reporting agency. The undersigned further authorizes HCA to release to third parties from time to time any information disclosed on this application as well as information relating to HCA's transactions with the business.

Signature: Robert A. Peabody Jr. Title: Town Manager Date:

First Name: Robert Middle Initial: A Last Name: Peabody Jr. Date of Birth: SSN:

Street Address: Length: # of Dependents: Home Phone Number:

Previous Address (if less than 3 years above): Length: Length in Area: Driver's License Number:

☐ Buying ☐ Renting ☐ Living with Others ☐ Landlord / Mortgage Holder ☐ 2nd Mortgage Holder

Employer: Employer Street Address: Length: Occupation: Gross Mo. Income:

Previous Employer (if less than 3 years above): Employer Street Address: Length: Occupation:

☐ Alimony ☐ Child Support ☐ Separate Maintenance ☐ You do not have to reveal alimony, child support, or separate maintenance income if you do not wish to have it considered as a basis for repaying this obligation.

Agreement Type: ☐ Court Order ☐ Written Agreement ☐ Oral Agreement Monthly Amount:

Other Income Source: Monthly Amount:

Year, Make and Model of Last Financed Vehicle: Last Vehicle Financed by: ☐ Open Account ☐ Closed Account Payment Amount:

Have you ever had any property repossessed? ☐ Yes ☒ No Do you have any lawsuits pending against you? ☐ Yes ☒ No Have you filed bankruptcy in the last 10 years? ☐ Yes ☒ No

Nearest Relative Not Living in Household: Address: Relationship: Home Phone Number:

Nearest Relative Not Living in Household: Address: Relationship: Home Phone Number:

I certify that the above information is complete and accurate. I represent to HCA that no part of the proceeds of the credit being applied for will be used for agricultural, personal, family or household purposes. I authorize you to investigate my credit and employment history including, without limitation obtaining a credit report from a consumer reporting agency, and to release information about my credit experience with HCA.

Signature: Date:

Vehicle Purchase Request: Year: Make: Model: VIN: Selling Price: Trade-in: Term: Mo Payment:

Vehicle Lease Request: Adjusted MSRP: Cap. Cost Reduction: Capitalized Cost: Residual Value: Est. Annual Miles: Security Deposit: Term: Mo Payment:

Dealership Name: Agent Name: Date:

*Hyundai Capital America does business as Hyundai Motor Finance, Kia Motors Finance and Genesis Finance. Genesis Finance does business as Genesis Finance USA in Utah. 10293.1.01/14/2020

FAIR CREDIT REPORTING ACT NOTICE:

THIS WILL ADVISE YOU THAT YOUR MOTOR VEHICLE RETAIL INSTALLMENT CONTRACT AND/OR LEASE AGREEMENT AND CREDIT APPLICATION WILL BE SUBMITTED TO HYUNDAI CAPITAL AMERICA, OR OTHER FINANCIAL INSTITUTIONS, FOR CONSIDERATION AS TO WHETHER YOU MEET ITS CREDIT REQUIREMENTS.

NOTICE TO OHIO APPLICANTS:

THE OHIO LAWS AGAINST DISCRIMINATION REQUIRE THAT ALL CREDITORS MAKE CREDIT EQUALLY AVAILABLE TO ALL CREDIT WORTHY CUSTOMERS AND THAT CREDIT REPORTING AGENCIES MAINTAIN SEPARATE CREDIT HISTORIES ON EACH INDIVIDUAL UPON REQUEST. THE OHIO CIVIL RIGHTS COMMISSION ADMINISTERS COMPLIANCE WITH THIS LAW.

NOTICE TO WISCONSIN APPLICANTS:

NO PROVISIONS OF A MARITAL PROPERTY AGREEMENT, A UNILATERAL STATEMENT WHICH CLASSIFIES THE INCOME ATTRIBUTABLE TO ALL OR CERTAIN OF ONE SPOUSE'S PROPERTY OTHER THAN MARITAL PROPERTY AS INDIVIDUAL PROPERTY, OR A COURT DECREE, WILL ADVERSELY AFFECT THE INTERESTS OF THE CREDITOR UNLESS THE CREDITOR, PRIOR TO THE TIME CREDIT IS GRANTED, IS FURNISHED A COPY OF THE AGREEMENT, STATEMENT OR DECREE, AS THE CASE MAY BE, OR THE CREDITOR HAS ACTUAL KNOWLEDGE OF THE ADVERSE PROVISION WHEN THE OBLIGATION TO THE CREDITOR IS INCURRED.

NOTICE TO CALIFORNIA APPLICANTS:

APPLICANT, IF MARRIED, MAY APPLY FOR A SEPARATE ACCOUNT.

NOTICE TO MAINE APPLICANTS:

NO PERSON IS REQUIRED AS A CONDITION TO FINANCING THE PURCHASE OF A MOTOR VEHICLE TO PURCHASE INSURANCE THROUGH A PARTICULAR INSURANCE COMPANY, AGENT OR BROKER.

NOTICE TO NEW YORK APPLICANTS:

IN CONNECTION WITH YOUR APPLICATION A CONSUMER REPORT MAY BE REQUESTED AND UPON APPLICANT'S REQUEST, APPLICANT WILL BE INFORMED WHETHER OR NOT THE CONSUMER REPORT WAS REQUESTED AND FURNISHED THE NAME AND ADDRESS OF THE CONSUMER REPORTING AGENCY THAT FURNISHED THE REPORT.

NOTICE TO NEW HAMPSHIRE RESIDENTS:

IF YOU ARE APPLYING FOR A BALLOON PAYMENT CONTRACT, YOU ARE ENTITLED, IF YOU ASK, TO RECEIVE A WRITTEN ESTIMATE OF THE MONTHLY PAYMENT AMOUNT FOR REFINANCING THE BALLOON PAYMENT IN ACCORD WITH THE CREDITOR'S EXISTING REFINANCE PROGRAMS. YOU WOULD BE ENTITLED TO RECEIVE THE ESTIMATE BEFORE YOU ENTER INTO A BALLOON PAYMENT CONTRACT. A BALLOON CONTRACT IS AN INSTALLMENT SALES CONTRACT WITH A FINAL SCHEDULED PAYMENT THAT IS AT LEAST TWICE THE AMOUNT OF ONE OF THE EARLIER SCHEDULED EQUAL PERIODIC INSTALLMENT PAYMENTS.

NOTICE TO RHODE ISLAND RESIDENTS:

CONSUMER REPORTS MAY BE REQUESTED IN CONNECTION WITH THIS APPLICATION. BUYER HAS THE RIGHT OF FREE CHOICE IN SELECTING AN INSURER TO PROVIDE INSURANCE REQUIRED IN CONNECTION WITH THIS TRANSACTION SUBJECT TO OUR REASONABLE APPROVAL IN ACCORDANCE WITH APPLICABLE LAW.

NOTICE TO VERMONT RESIDENTS:

YOU AUTHORIZE US AND ANY FINANCIAL INSTITUTION WITH WHICH THIS CREDIT APPLICATION IS SHARED, AND EACH OF THEIR RESPECTIVE EMPLOYEES OR AGENTS, TO OBTAIN AND VERIFY INFORMATION ABOUT YOU (INCLUDING ONE OR MORE CREDIT REPORTS, INFORMATION ABOUT YOUR EMPLOYMENT AND BANKING AND CREDIT RELATIONSHIPS) THAT THEY MAY DEEM NECESSARY OR APPROPRIATE IN EVALUATING YOUR CREDIT APPLICATION. IF YOUR CREDIT APPLICATION IS APPROVED AND CREDIT IS GRANTED, YOU ALSO AUTHORIZE THE PARTIES GRANTING CREDIT OR HOLDING YOUR ACCOUNT, AND THEIR RESPECTIVE EMPLOYEES AND AGENTS, TO OBTAIN ADDITIONAL CREDIT REPORTS AND OTHER INFORMATION ABOUT YOU IN CONNECTION WITH REVIEWING THE ACCOUNT, INCREASING THE AVAILABLE CREDIT ON THE ACCOUNT (IF APPLICABLE), TAKING COLLECTION ON THE ACCOUNT, OR FOR ANY OTHER LEGITIMATE PURPOSE.

IMPORTANT INFORMATION ABOUT PROCEDURES FOR OPENING A NEW ACCOUNT:

IF APPLICABLE TO YOUR CREDIT TRANSACTION, TO HELP THE GOVERNMENT FIGHT THE FUNDING OF TERRORISM AND MONEY LAUNDERING ACTIVITIES, FEDERAL LAW REQUIRES FINANCIAL INSTITUTION TO OBTAIN, VERIFY, AND RECORD INFORMATION THAT IDENTIFIES EACH PERSON WHO OPENS AN ACCOUNT. WHAT THIS MEANS FOR YOU: WHEN YOU OPEN AN ACCOUNT, YOU WILL BE ASKED FOR YOUR NAME, ADDRESS, DATE OF BIRTH, AND OTHER INFORMATION TO IDENTIFY YOU. YOU MAY ALSO BE ASKED TO SEE YOUR DRIVER'S LICENSE OR OTHER IDENTIFYING DOCUMENTS.

Hyundai Capital America* Commercial Vehicle Finance Authorization Form

03/26/2021
Date

Town of Bridgton
Legal Name of Business ("Company")

DBA Name of Business

The undersigned certifies to Hyundai Capital America* ("HCA") that:

The following employees of the Company are authorized to request and receive account information from HCA regarding the Company's account(s) with HCA, make changes to the Company's account(s) with HCA, make payments to HCA, or request advances or disbursements on behalf of the Company.

Name of Authorized Employee	Signature	Email Address & Phone Number
<u>Robert A. Peabody Jr.</u> Authorized Employee 1	_____ Robert A. Peabody Jr.	<u>rpeabody@bridgtonmaine.org</u> (207) 803-9958
<u>Georgiana M. Fleck</u> Authorized Employee 2	_____ Georgiana M. Fleck	<u>gm.fleck@bridgtonmaine.org</u> (207) 803-9959
<u>Charisse A. Keach</u> Authorized Employee 3	<u>Charisse A. Keach</u>	<u>Keach@bridgtonmaine.org</u> (207) 803-9957

Town of Bridgton
Business Legal Name

Signature

Robert A. Peabody Jr.
Print Name

Town Manager
Title

03/26/2021
Date

*Hyundai Capital America does business as Hyundai Motor Finance, Kia Motors Finance, and Genesis Finance. Genesis Finance does business as Genesis Finance U.S.A. in Utah.



TOWN OF BRIDGTON

3 CHASE STREET, SUITE 1
BRIDGTON, MAINE 04009

Municipal
Office
(207) 647-8786
Fax (207) 647-8789

March 26, 2021

Efficiency Maine Trust
168 Capitol St., Suite 201
Augusta, ME 04330

Attention: Amalia Siegel, Program Manager, EV Initiatives

Email: Amalia.siegel@EfficiencyMaine.com

Re: EV Accelerator Program – Governmental Entity Certification Letter

This letter certifies that the entity identified herein is a Maine Governmental Entity or a Tribal Government located in the State of Maine,¹ duly formed and validly existing under applicable law.

We acknowledge that execution and delivery of this certification is a condition for pre-approval by Efficiency Maine for eligibility to receive enhanced rebate amounts in the EV Accelerator Program.

Executed as of the date noted above by its duly authorized officer.

TOWN OF BRIDGTON

Signature: _____

By: ROBERT A. PEABODY JR.

Its: TOWN MANAGER Direct Tel. # (207) 803-9958

Email: rpeabody@bridgtonmaine.org

Physical Address: 3 Chase Street, Suite 1, Bridgton, ME 04009

Mailing Address: same as above

¹ For purposes of the Efficiency Maine EV Accelerator Program, a Maine Governmental Entity means the State of Maine (including state departments, agencies, and authorities) and its political subdivisions (including a city, town, plantation, county, quasi-municipal corporation, school district, utility district, transit district or regional transportation corporation), all as further defined in 14 M.R.S. §8102. A "Tribal Government" means a federally-recognized tribal government located in the State of Maine, which are: the Aroostook Band of Micmacs, the Houlton Band of Maliseet Indians, the Passamaquoddy Tribe - Indian Township, the Passamaquoddy Tribe - Pleasant Point, and the Penobscot Indian Nation

Into the future: Towns, cities lease electric vehicles, save money

Combining an Efficiency Maine program and manufacturers' rebates enticed municipal leaders to make the switch from gas vehicles to electric and hybrid.

By Susan Cover

An enhanced rebate program for electric and hybrid vehicles funded by Efficiency Maine is prompting municipal officials across the state to consider their options when the time comes to replace outdated gasoline-fueled cars and trucks.

In Gorham, that means four Hyundai Kona electric vehicles are replacing surplus police cruisers for town officials who need to go to meetings, get additional training, run town-related errands or conduct routine business, said Town Manager Ephrem Paraschak. The three-year lease will cost the town very little – basically the cost of insurance and a \$400 turn-in fee at the end of the lease – because of a \$12,000 Efficiency Maine rebate per vehicle and other incentives provided by the dealer and Hyundai, he said.

"For us, it was a no-brainer," he said.

And while that kind of deal may not be available in every instance, Efficiency Maine did make the program more attractive in December when it announced increased rebate amounts. The Efficiency Maine rebate for battery electric vehicles is \$12,000 and for plug-in hybrid electric vehicles, it is \$5,000.

"That has caused municipalities to perk up and take notice," said Michael Stoddard, executive director of Efficiency Maine.

Paraschak said in Gorham, the lease allows up to 10,000 miles per year per vehicle. While town council members had questions about hidden fees or other potential unforeseen



Tesla Model 3 (Submitted photo)

costs, the town attorney reviewed the lease to make sure the town would not be surprised in the future, he said.

"As municipal officials, we want to do the right thing," he said. "We want to be progressive but really at the end of the day it comes down to cost. For us, this will be a good pilot program."

Previously, Gorham used the Efficiency Maine rebate of \$12,000 per vehicle to purchase two Chevy Bolts that are in use in the code enforcement office. After rebates, those vehicles cost a little more than \$16,000 each, he said.

Kennebunk Fire Chief Jeffrey Rowe tapped the Efficiency Maine program in March of last year when it came time to update the vehicle he drives to fire scenes and to meetings around the state. After getting a pre-

approval letter from Efficiency Maine, his town purchased a Tesla Model 3, a battery electric vehicle.

"It was very easy," he said. "It went flawlessly. For a municipality, it should be pretty attractive. This vehicle has worked well for us."

So far, Rowe has put about 5,000 miles on the car and other than refilling the washer fluid and checking the tire pressure, he has not had to do any maintenance. The car can travel 330 miles per charge and comes with a built in GPS that indicates where there are charging stations along a route, he said. Although the town took some criticism on Facebook following the purchase, Rowe said the rebates make the vehicles an affordable option that also helps address climate change.

Moving forward, he envisions a

Susan Cover is a freelance writer from Augusta and regular contributor to Maine Town & City, mainefreelancer@yahoo.com.

time in the not-too-distant future when fire engines will be powered by electricity, noting that the City of Los Angeles already uses one.

"In five years, we'll think nothing of this conversation," he said.

\$50 a month in Cumberland

In Cumberland, Town Manager William Shane said he thought it was a joke when Rowe Ford contacted town

officials with details about the rebate program. But after following up, the town decided to lease two vehicles – one for town hall staff and another for the police department, he said. With a cost of less than \$50 a month per vehicle, the deal was too good to pass up.

"The costs seem to be extraordinarily attractive now, especially for towns," he said.

The town is leasing two Hyundai, all electric, mid-size cars for three years. Officials plan to put a charging station outside town hall so residents can use it too, he said. Shane said he's excited to see the benefits of what he hopes will be reduced maintenance and cost savings on gas mileage currently paid to employees.


With towns facing increased costs related to the COVID-19 pandemic, Shane said the rebate program pro-

vided a nice boost in an otherwise difficult time.

"This was a nice thank you," he said. "It put a smile on our face. This is a good program."

Cashel Stewart, sustainable transportation coordinator for the City of South Portland, said the city is in the process of considering whether to lease four Hyundai Konas to replace aging "gas guzzlers" that are part of the city's fleet. So far, the city has its approval letter from Efficiency Maine. It is waiting to hear about manufacturers' rebates to see if the deal can work, he said.

With a citywide spending freeze, the \$12,000 rebate from Efficiency Maine coupled with the Hyundai rebate will be essential to helping the city continue to pursue its goal of having all electric vehicles by 2040.



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The goal is part of the "One Climate Future" plan approved by both Portland and South Portland city councils, he said.

"There's some ridiculous savings to be had for electric vehicles," he said.

Stewart said he worked with a local car dealer to get quotes on other electric vehicles, but noted at this time, the Hyundai rebates proved to be the most beneficial. That could change, so Stewart suggested that other municipal officials just beginning the process should ask for multiple quotes on a variety of vehicles that are eligible for the program.

How it works

The program has been around since September 2019, but more municipalities expressed interest since Efficiency Maine announced in December that it would increase the rebate amounts.

Across the state, 57 car dealers participate in the program, said Amalia Siegel, a program director for Efficiency Maine. Municipalities interested in participating in the program



Hyundai Kona (Submitted photo)

should download a form from the Efficiency Maine website, which will then allow them to get a pre-approval letter from Efficiency Maine so they can get the rebate.

Siegel said municipal officials should find a dealer, get the pre-ap-

proval letter from Efficiency Maine and decide whether to lease or purchase a battery electric vehicle or a hybrid that runs on both gas and electricity. For entities that need to get multiple bids, she suggested reminding the dealers to include the Efficiency

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- Municipal employment and labor matters
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DrummondWoodsum

cy Maine rebate in the bid amount.

In addition to the rebates for purchase or lease, there are also mail-in rebates for chargers – \$500 for the first one and \$250 for the second, she said. The rebates can be applied up to 10 vehicles. When it comes to leasing, the program allows only four leased vehicles per customer, she said.

Since the program began in 2019, Efficiency Maine has issued about a

dozen rebates for municipalities, with “a small handful” recently submitting applications.

Stoddard said there’s a good variety of makes and models eligible for the program, including crossover SUVs, mini-vans and larger SUVs. It’s no longer the case that electric or hybrid vehicles are “teeny, tiny little cars,” he said.

And there’s reason to remain op-

timistic in the near term with manufacturers promising more variety later this year and next year, he said.

“The intent of the program is to lower Maine drivers operating costs and reduce carbon emissions,” he said. “The way we are trying to do that is by market transformation.”

One way to do that is to give financial incentives to those already interested in buying one of the vehicles. For municipalities, it’s a chance to get competitively priced vehicles with lower maintenance costs.

“When local governments lead by example it’s very helpful to market transformation,” he said. “It helps increase the visibility of these new technologies and shows people they function very well.”

In addition to the Efficiency Maine rebates, municipal officials should also ask about manufacturer rebates, which can be significant, Stoddard said. Also, if they are leasing a vehicle, it’s important to ask the dealer if they are passing along the savings the lease company gets from federal tax credits to the municipality, Siegel said.

The rebate program to promote the purchase or lease of battery electric or hybrid vehicles is funded by a \$5.1 million settlement the state received after suing Volkswagen for emission control failures. A portion of the funds from a separate settlement that was awarded following a federal lawsuit against Volkswagen went to Efficiency Maine to promote electric vehicle chargers, according to Efficiency Maine.

Another consideration for municipalities is whether to install charging stations that can only be used by municipal officials, or whether to install them in locations where they can also be used by the public. Municipalities may want to consider stations with the technology to accept credit card payments with the expectation that more and more drivers will be switching to electric vehicles.

“The thing people should be aware of is all indications are this is what cars of the future are going to look like,” Stoddard said. “Drivers are going to need places to charge up. It’s great for municipalities to take advantage of cleaner, lower cost vehicles and add public charging capacity for the future.” ■

Spring Workshop

MRRA is offering a Virtual workshop on April 26th 2021!! We will be hearing from NRCM and the DEP about legislative updates, discussing safety with Battery Recovery, as well as a safety training session.

Maine Resource
Recovery Association

134C Main Street
Newport, ME 04953

Phone: 207-341-3329
Fax: 207-355-3101
Email: information@mrma.net



Save the Date!!!!

Celebrating 45 years of
integrity & experience
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can count on

HEB
Engineers
CIVIL • STRUCTURAL • SURVEY
ENGINEERING

An employee-owned company
in Bridgton, ME & North Conway, NH

**SALMON POINT CAMPGROUND
BRIDGTON, MAINE
207-647-8786**

RULES AND REGULATIONS

Welcome to Salmon Point Campground. This facility is owned and operated by the Town of Bridgton. We hope your vacation here is safe and enjoyable. Please abide by the following Rules. They exist to make everyone's life more enjoyable when living in such close quarters.

FAMILY CAMPING is defined as a group of up to two adults and parents, grandparents, children, grandchildren or son or daughter-in-law either natural or in the legal custody of the adults up to a maximum of 6 persons per site. This defines the relationship and number of people allowed to inhabit a site at no cost above the site fee (see GUESTS). Parties other than those listed **must** register with the Manager(s).

SITES accommodate only one camper trailer or tent. A small tent for use by children is allowed at the discretion of the Campground Manager(s). Size and placement of camper trailers require prior approval of Campground Manager(s). Effective 2017, all camper trailers will be placed with the tongue facing the road. Camper trailers sited prior to 2017 shall be grandfathered until the unit is replaced. Within 100' of the lakefront and lagoon, limited amounts of loam or other substances may be used with permission from the Town of Bridgton Code Enforcement Officer (CEO) (excluding fertilizers containing phosphorous). End sites will be marked to define these sites from public areas. All sites must be kept neat and orderly. Failure to do so will be deemed a rule violation and an approved storage structure may be required. No utility trailers, boats (excepting canoes or kayaks), boat trailers or tents except as noted above will be allowed on the site.

STORAGE PUBLIC AREAS may not be used for storage of boat trailers, personal equipment, etc. For storage of boat trailers contact the Campground Manager(s).

ACCESSORY STRUCTURES Construction and/or placement of any accessory structure including, but not limited to, docks, storage sheds, fences, etc., must gain approval of Town's Code Enforcement Officer. Only temporary structures as defined by the Shoreland Zoning Ordinance will be approvable.

Effective August 9, 2016 no dock shall exceed 40 feet in length as measured from the high-water mark. No dock shall be constructed in a configuration other than a straight line. Docks Existing prior to August 9, 2016 that do not meet the size requirement are considered non-conforming and therefore if there is a change in size, construction or location of the dock or ownership of the lot changes the new dock must comply with this regulation. No more than one (1) dock is allowed per site. Personal watercraft cradles/docking stations are considered a dock.

Such structures must be removed annually either at the end of the camping season (the second week in October) or when the lessee decides to no longer return for the balance of camping season., whichever occurs first. Upon the expiration and non-renewal of a lease, the Lessee is solely responsible for the removal of all structures within the same time frames as above.

Existing accessory structures, except docks, that have been in place as of May 1, 2012 at the Campground are grandfathered from the seasonal removal process. However, Docks must be removed by the end of the camping season.

Failure to remove the structures will cause the Town to complete the removal and the Lessee agrees to fully reimburse the Town for all costs associated with the removal and disposal of said structures including any and all legal fees incurred in enforcing this provision. The transfer of structures to another site must first be approved by the Code Enforcement Officer.

VALUATION OF ACCESSORY STRUCTURES Annually the Town shall invoice each lessee for the value of any and all accessory structures on the leased site using the current tax rate. The amount due will appear on the invoice for the renewal of the Lease Agreement.

GUESTS are welcome on a limited basis. State Law **requires** all visitors to register with the Manager(s) at their site by the parking lot. Campers are responsible for their visitors. **Visitors must be informed of the rules and campers must ensure that they are followed.** Daytime guests are covered under the Lessee's annual visitor fee payment (\$35.00 annually per site). Guests staying past 10:00pm (age 6 and older) will be covered under the Lessee's Overnight Guest Fee of \$20.00 annually per site with said Overnight Stays by any individual NOT exceeding three nights during the term of the lease. Overnight guests are not allowed to pitch tents on the site. Campers are responsible for visitors' registration and payment. Failure to register visitors will result in a \$25.00 penalty fee. Campers must inform their **GUESTS THAT THEY MAY NOT BRING PETS** into the campground.

CHILDREN under 18 cannot be left to occupy the campsite overnight without adult supervision.

BICYCLES may not be ridden after dark. At all times bicycles must be ridden at a reasonable and safe speed as determined by the Campground Management. All riders must obey posted traffic signs. Maine State Law requires all children under the age of 16 must wear a safety helmet.

QUIET TIME is strictly enforced from 11:00 P.M. to 7:00 A.M.

VANDALISM, including but not limited to cutting, mutilating or breaking trees or bushes, is forbidden. Please consult the manager(s) before removing any vegetation.

SANITATION is rigidly controlled by state regulations.

Septic - No sewage or dishwater (or any gray water) may be discharged on the ground or into any body of water. All seasonal sites are on the campground sewer system. PVC hard connections from the camper to the receiver are required by State Law.

Washroom - Absolutely no bathing with soap or shampoo is allowed in the lake or lagoon. Children 10 and under are not permitted in washrooms or showers without supervision. Please keep bathrooms clean and turn out lights when not in use. Shower restrooms will be closed from 11:00 A.M. to 12:00 P.M. for cleaning.

Trash - All trash must be placed in the dumpster on the exit road. Single Sort Recycling is practiced by the Town of Bridgton. All recyclables must be placed in plastic garbage bags while garbage shall be in separate bags and placed in the appropriate dumpster. **ONLY TRASH GENERATED WITHIN THE CAMPGROUND MAY BE PLACED IN THE CAMPGROUND DUMPSTER(S). VIOLATIONS ARE SUBJECT TO A MINIMUM \$20.00 PENALTY.** To avoid overflowing the campground receptacle(s) at the end of weekends and holiday Mondays (when the Transfer Station is closed) please place garbage in dumpster(s) daily.

SITE CLEANUP Some tools and a wheelbarrow are available at the Manager(s)' site for work on your site. Please report equipment damage upon return to the Manager(s). These may be borrowed if promptly returned when you are finished with them. Seasonal campers are responsible for the care and maintenance of their own campsites.

CARS A maximum of two vehicles only may be parked ON YOUR OWN CAMPSITE. Two motorcycles will be considered as one vehicle. All other or guest vehicles must be parked in the parking lots. Cars or boat trailers MAY NOT be parked on other sites. Vehicles **MUST BE** parked off the roadways. No boat trailers are allowed on site, in parking lots or in public areas. See manager(s) for storage options. No golf carts, ATVs, 4-wheelers or other motorized vehicles are allowed in the Campground.

FIREWORKS are not permitted.

PRIVACY Walking through other campsites without express consent of lessee is prohibited. Children and visitors must be informed of this rule. There are paths to beaches and other sites as well as to the shower house and parking lots.

BEACHES There are two public beaches at Salmon Point. They close promptly at 10:00 P.M. per order of the Board of Selectmen and re-open at 6:00 A.M. SWIM AT YOUR OWN RISK. There are no lifeguards. No watercraft are allowed within the marked swim areas. No dogs, alcohol, glass or smoking are allowed at either beach area. Please refer to the posted signs for additional rules and regulations. Please do not leave canoes/kayaks at the launch and landing area at the side of the small beach for extended periods of time.

DRINKING WATER is spring water, tested at a state-certified lab. Tap water is from the spring.

FIRES are allowed ONLY in existing fireplaces. Fires may not be left unattended. State regulations require a specific cleared area around fireplaces. These are inspected by the state. Fires must be completely out by 11:00 p.m. Use water if necessary. Burn wood only, no trash.

PETS MUST BE KEPT UNDER STRICT CONTROL ON A **LEASH OR LEAD**, WHILE AT YOUR SITE OR THROUGHOUT THE CAMPGROUND. Dogs may not wander at any time. No pets are allowed on the beach area or in the water. No fecal matter may be left on any campsite or road. You **MUST** pick up after your pet. Dogs left on a campsite alone are the responsibility of the owner. Barking dogs will not be tolerated. Failure to fully comply may lead to the banning of your pet from the Campground or the loss of your lease. **VISITORS MAY NOT BRING PETS** to the campground. No more than two dogs, owned by the Lessee, are allowed at a campsite. Campers who were in the campground prior to May 1st, 2009 and have more than the maximum number of dogs are grandfathered. Existing dogs may not be replaced beyond the two-dog limit. Lessees are required to submit as an attachment to the LEASE a list with the name of the dog, proof of ownership and proof of current rabies inoculation. Failure to submit or update the list may result in punitive action as put forth in COMPLAINTS AND RULE VIOLATION PROCEDURES section.

TELEPHONE If you expect vitally important calls or need an emergency number, give the Manager's number - (207) 647-5229, or EMERGENCY ONLY (207) 647-8814 - police dispatch.

MAIL Incoming mail marked Salmon Point Campground goes to the mailbox on the Kansas Road. **The address is 102 Salmon Point Rd.** Outgoing mail may be mailed at the Post Office at 6 Elm Street in Bridgton.

PICNIC TABLES One table per site is provided. We have no problem if neighbors wish to join tables for a get together, but do not exchange tables with other sites or remove tables from other sites without consulting with Manager(s).

LOST ARTICLES generally get turned in at the manager's site near the shower house.

ELECTRICITY 20 Amp and 30 Amp service is provided at seasonal sites. 50 Amp service may be provided upon request, there will be a \$1,250.00 initial, non-refundable hookup fee and additional annual fee. All outside lights, including bug lights, must be turned out

at 11:00 P.M. Other arrangements may be made with the Manager(s) when someone is returning late and needs a light for safety purposes.

ALCOHOLIC BEVERAGES Drinking is restricted to your campsite or one you are visiting. All alcoholic beverages are required to be inside your trailer when not in use. State law prohibits alcoholic beverages in the beach area or consumption by anyone under age 21.

SEASONAL CAMPERS Fees are **due** and **payable in full** no later than May 1 with a \$15.00 late fee or denial of a site at the sole discretion of the Town. A non-refundable deposit of \$250.00 **plus tax** for the following season is due October 15. If you do not intend to return next season, you must vacate your site by October 16. Failure to remove all structures and debris will cause the Town to complete the removal and the Lessee agrees to fully reimburse the Town for all costs associated with the removal and disposal of said structures including any and all legal fees incurred in enforcing this provision. An over-winter agreement must be signed by October 15 if you are returning and wish to store your camper on site.

WAITING LISTS exist for sites in the campground. For entering the Campground, a written, signed and dated request to be on the waiting list must be submitted to the Manager(s) or Town Manager, along with a \$100.00 earnest fee which will be applied to the deposit when you take a site. Refusal of an offered site or request to be removed from the waiting list will result in an administrative fee being applied before any refund. Waiting lists exist for Bridgton Taxpayers as well as non-residents. Selection for open sites will alternate between both lists.

Only current campers at Salmon Point may get on a waiting list for future site selection. Such a request requires a written, signed and dated form be submitted to the Town Manager via the drop box at the front of the Municipal Complex or mailed to 3 Chase St., Ste. 1: Bridgton, ME 04009.

If Lessee does not return to their site the next season, the site goes to the first name on the existing waiting lists. SITES MAY NOT BE ASSIGNED OR INHERITED BY OTHER FAMILY MEMBERS excepting when the Lessee passes during the term of the Lease. Should the Lessee pass, his/her spouse or domestic partner may remain for the term of the Lease and may be able to exercise rights and privileges accorded the original Lessee regarding leasing the next year at the sole discretion of the Town of Bridgton.

COMPLAINTS AND RULE VIOLATION PROCEDURES All complaints from campers must be submitted to the Campground Manager(s) in writing, signed and dated or they will not be considered. All complaints concerning the Campground Manager(s) must be submitted in writing, signed and dated to the Town Manager at Three Chase Street, Suite 1, Bridgton, ME 04009.

All violations by campers will be documented with copies going to the camper, Campground Manager(s), Town Manager and Board of Selectmen. Subsequently a meeting with the Campground Manager(s) and the campers in question will be held to assure everyone understands the situation and will pursue an effective remedy. Following this meeting campers may be expelled from the campground (all fees forfeited), if the infraction is of a serious nature. Three incidents of a less serious nature may constitute grounds for expulsion or non-renewal of the lease. All expulsions or non-renewal of leases will come from the Board of Selectmen. There will be NO hearings before this body. **ALL DECISIONS OF THE BOARD OF SELECTMEN ARE FINAL.**

ADDITIONAL FEES

Docked or moored Motorized Boats owned by the Lessee or guests shall pay a fee of \$250.00 per season. Personal Watercraft will pay a \$125.00 per PWC for the season.

All Motorized Boats, PWC and boat trailers are required to visibly display a current Bridgton sticker. Non-compliance may result in removal at the Lessee's expense.

A boat or personal watercraft is considered docked if it remains at the Campground longer than one **day**.

50 Amp Service \$1,250.00 Initial Hookup Fee
 \$50.00 Annual Surcharge, applies to all sites with 50 Amp electrical service

Please do not hesitate to consult with the Manager(s) concerning any questions. We do need your support to provide peace and quiet for everyone. If you have any further questions, feel free to call the Town Manager, Robert Peabody, at (207) 647-8786 after first consulting the Manager(s).

The Town of Bridgton and Salmon Point Campground assume no responsibility for the use of its grounds or facilities. Use is entirely at the user's risk. Users also assume full responsibility for injury or illness occurring to them or to family members or guests. Salmon Point Campground and the Town of Bridgton assume no responsibility for lost, damaged or stolen property occurring to anyone while on its grounds or in its facilities. Salmon Point Campground reserves the right to evict any and all violators of these Rules and Regulations without refunds and to remove persons or animals which are considered detrimental to the health, safety and welfare of others using the campground or its facilities.

Campsite Limitations Policy:

Purpose and Intent: To provide guidance to the campers regarding the amount and types of structures permitted on any site at Salmon Point.

Elements: The following elements of this policy shall be applied to any campsite at the Salmon Point campground.

-Every site Lessee shall coordinate with the Campground Manager and provide the size of their camping unit they intend on siting on the leased lot.

-The Lessee shall also seek approval from the Town Code Enforcement Officer after consultation with the Manager if they intend on adding any structures, appurtenances whether attached or detached, out buildings, platforms, deck, docks, shelters or tents. Every site shall be limited to a maximum of three (3) of the following structures in addition to the camping unit:

A-One (1) camping unit except any Park Models that do not have self- contained waste collection tanks or water saving plumbing devices.

B-One (1) deck that may be constructed to a maximum length no greater than the length of the camping unit (excluding the towing tongue extension) and no wider than 8 feet.

C- When the site is in the within the first 100 feet from the lake or water body, no deck is permitted but constructed stairs no greater than 48" in width may be installed for access and egress to the camping unit. This shall not count towards the maximum number of structures on the site.

D- A screened-in area may be installed which shall be an after- market manufactured unit restricted to the height of the camping unit roof line but no greater, set back beyond the first 100' from the lake or water body.

E-One (1) small utility shed or equivalent with a foot print no greater than 8' x 8' and a roof ridge line no greater than 12' set on removable blocks not a poured footing or foundation, set back beyond the first 100' from the lake or water body.

At no time shall approval be given for items B, D and E above other than the camping unit, if the site is within the first 100' from the lake or water body. This would also apply to firewood storage or stacking platforms.

Implementation: Effective January 1, 2014, any site that is leased shall comply with this policy EXCEPT, those sites that exceed the number of additional structures shall be "grandfathered" until the end of the 2014 lease period or if they vacate the site sooner. If a site is vacated, the new lessee shall comply with this policy. A further exception shall remain for those sites that have constructed structures that violate the shoreland zone ordinance or the dimension restrictions of this policy and must be brought into compliance if the structures are destroyed, deemed unsafe or the lease is not renewed. **Detached structures** of every type as indicated above **shall be removed at the end of the 2014 lease period** to the extent necessary to allow the site to be brought into compliance with this policy, A-F above. Failure to remove structures in violation shall be cause for the administration to withhold a lease for the ensuing lease period and proceed to remove the violating structures after written notification to the Lessee providing for one (1) two-week period for the Lessee to remedy the violation. All costs incurred by the administration shall be reimbursed by the Lessee. Failure to reimburse the expenses shall be cause to deny any future leases to that person or their family and the site shall be re-assigned.

Docks must be annually removed from the water and may be stored on the site for the winter season only. Docks may not be stored throughout the summer on a campsite and are subject to the same violation and penalties to the Lessee as stated above if stored during the summer on the campsite.

Robert A. Peabody, Jr.
Town Manager

Scott Cushing
Campground Manager

Salmon Point Campground

Adopted 8/27/91
Revised 07/08/14, 08/09/2016, 09/27/16, 09/12/17, 05/01/2020

To the Selectboard,

I apologize for the time and contemplation you have to put into this matter. As well as my lack of diligence to keep my property taxes current. I hope you consider issuing me a quit claim deed.

Sincerely,

Kevin Rogers



0014-0093
Middle Ridge Rd

OWNERS STATEMENT

Town of Bridgton

*** EDITION ***

04/19/11 3:16 PM 101402 1149-1

TYPE --- REF ---

THRU

Kevin Rogers

General INFO 14097.37

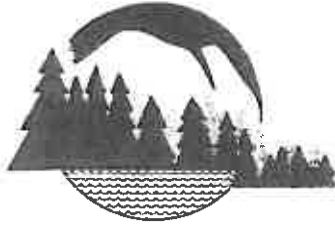
Balance 14097.37

Paid By: 1st Bridge Property Mgmt Co.

Remaining Balance: 0.00

Cash 14,097.37

Caretakeamerica2@yahoo.com



**TOWN OF BRIDGTON
THREE CHASE STREET, SUITE #1
BRIDGTON, MAINE 04009**

**Phone- 207-647-8786
Fax- 207-647-8789**

MEMO

TO: Board of Selectmen
CC: Robert A. Peabody, Jr. Town Manager
FROM: Brenda Day, Code Enforcement Officer
RE: Tax Acquired Property
Middle Ridge Rd. Map 14 Lot 93
DATE: April 7, 2021

On April 7, 2021 I did a visual inspection at 0 Middle Ridge Rd. located on Tax Map 14 Lot 93.

This property is land only and appeared to be in good condition.

My recommendation is to release the deed back to Kevin Rogers.

**MUNICIPAL
QUITCLAIM DEED
KNOW ALL MEN BY THESE PRESENTS,**

THAT the Inhabitants of the TOWN OF BRIDGTON a body corporate and politic, located at BRIDGTON in the County of CUMBERLAND and STATE OF MAINE, for consideration paid release to **Kevin Rogers**, whose mailing address is **PO Box 990 Naples, ME 04055**, and forever quitclaim unto the said **Kevin Rogers**, his heirs and assigns forever, all its right, title and interest in and to the following described real estate situated at Bridgton in the County of Cumberland and State of Maine:

Land as shown on the Assessor's Map of the Municipality of Bridgton as **0014-0093**.
Said Map being on File at the office of the Assessor's of the Town of Bridgton,

All the grantor's right, title and interest in and to grantees' property described in the Warranty Deed signed on August 1, 2006 and recorded on August 4, 2006 at the Cumberland County Registry of Deeds in Book 24240 Pages 236-238.

The purpose of this deed is to convey any interest the Grantor may have in the foregoing property by virtue of unpaid taxes as follows:

an undischarged tax lien dated July 22, 2019, and recorded at the Cumberland County Registry of Deeds in Book 35818, Page 122;
an undischarged tax lien dated July 28, 2020, and recorded at the Cumberland County Registry of Deeds in Book 36980, Page 17.

Meaning and intending to convey and hereby conveying any interest the Grantor herein may have in the foregoing property by virtue of unpaid taxes for the tax year 2018, 2019 and 2020.

TO HAVE AND TO HOLD the same, together with all the privileges and appurtenances thereunto belonging to the said **Kevin Rogers**, his heirs and assigns forever.

IN WITNESS WHEREOF, the said Inhabitants of the TOWN OF BRIDGTON have caused this instrument to be sealed with its corporate seal and signed in its corporate name by its Selectmen thereunto duly authorized, this 13th day of the month of April A.D. 2021.

Inhabitants of the
TOWN OF BRIDGTON

<i>Municipal Officers</i>	By: _____	Liston E. Eastman, Chairman
	_____	Glenn R. Zaidman, Vice-Chairman
	_____	Carmen E. Lone
	_____	Paul A. Tworog
	_____	G. Frederick Packard

STATE OF MAINE

COUNTY OF CUMBERLAND ss.

April 13, 2021

Then personally appeared the above named, Liston Eastman, Glenn Zaidman, Carmen Lone, Paul Tworog, G. Frederick Packard, Municipal Officers of the Town of Bridgton and acknowledged the foregoing to be their free act and deed in their said capacity, and the free act and deed of the Inhabitants of said Municipality.

Before me, _____
Laurie L. Chadbourne
Notary Public, State of Maine
My Commission Expires November 14, 2026

TOWN OF BRIDGTON

MEMO

TO: Board of Selectmen
FROM: Laurie L. Chadbourne, Town Clerk
RE: Victualer's Licenses
DATE: April 8, 2021

▪ **The Gazebo**

56 Portland Road

Victualer's License

☒ CEO ☒ Fire ☒ Police ☒ Tax Collector ☒ Town Clerk

▪ **Chao Thai Restaurant**

244 Main Street

Victualer's License

☒ CEO ☒ Fire ☒ Police ☒ Tax Collector ☒ Town Clerk

Complete applications are on file at the Town Clerk's Office and available for Board review.

**WARRANT AND NOTICE OF ELECTION CALLING
MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 61
BUDGET VALIDATION REFERENDUM
(20-A M.R.S § 1486)**

TO: Angela Stover, a resident of Maine School Administrative District No. 61 (the "District")
composed of the Towns of Bridgton, Casco and Naples, State of Maine.

In the name of the State of Maine, you are hereby ordered to serve upon the municipal clerks of each of the municipalities within the District, namely the Towns of Bridgton, Casco and Naples, an attested copy of this warrant and notice of election. Service shall be in hand within three (3) days of the date of this warrant and notice of election. The municipal clerks of the above municipalities shall immediately notify the respective municipal officers. The municipal officers shall meet forthwith and countersign this warrant and notice of election. The municipal officers shall provide below for the respective municipal clerks to post or have posted this warrant and notice of election.

**TOWN OF BRIDGTON
DISTRICT BUDGET VALIDATION REFERENDUM
WARRANT AND NOTICE OF ELECTION**

Cumberland County, ss.

State of Maine

TO: Laurie ~~A.~~^{L.} Chadbourne, Municipal Clerk of Bridgton: You are hereby required in the name of the State of Maine to notify the voters of this municipality of the election described in this warrant and notice of election.

TO THE VOTERS OF BRIDGTON: You are hereby notified that a District budget validation referendum election will be held at the Bridgton Town Hall, 26 North High Street in the Town of Bridgton on Tuesday, May 25, 2021 for the purpose of determining the following articles:

Article 1A: To elect a moderator to preside at said meeting.

Article 1: Do you favor approving the Maine School Administrative District No. 61 budget for the upcoming school year that was adopted at the latest District budget meeting?

The voting on the forgoing except Article 1A shall be by secret ballot referendum. The polls must be opened immediately after election of the moderator at 8:00 a.m. and closed at 8:00 p.m.

The Registrar of Voters shall hold office hours while the polls are open to correct any error in or change a name or address on the voting list; to accept the registration of any person eligible to vote and to accept new enrollments.

A person who is not registered as a voter may not vote in any election.

Given under our hand this day, 5th day of April, 2021 at Naples, Maine

Jessie C. Porter
Jennifer Womhouse
Lee Benson
Stan B. Dan
Beth Shire
Kaytun Murphy

Debra C. Allet
Sharon W. Wemy
Camela Brucher
Philip Shaw

A majority of the School Board of Maine School Administrative District No. 61

A true copy of the Warrant and Notice of Election, attest:

Angela Stover
Angela Stover
Resident of Maine School Administrative District
No. 61

Countersigned this _____ day of _____, 2021 at Bridgton, Maine

A majority of the municipal officers of Bridgton, Maine

A true copy of the Warrant and Notice of
Election attest:

Laurie A. Chadbourne, Municipal Clerk
Bridgton, Maine

RETURN

Cumberland County, ss.

State of Maine

TO: The School Board of Maine School Administrative District No. 61

April 7, 2021

Pursuant to the within warrant and notice of election, directed to me, I have served in hand upon the municipal clerk of Bridgton, an attested copy of this warrant and notice of election, directing the municipal officers of said municipality to call a Maine School Administrative District No. 61 budget validation referendum at said time and place for the purposes therein stated.



Angela Stoyer

Resident of Maine School Administrative District
No. 61

RETURN

Cumberland County, ss.

State of Maine

TO: To the municipal officers of the Town of Bridgton

I certify that I have notified the voters of the Town of Bridgton of the time and the place of the Maine School Administrative District No. 61 budget validation referendum by posting an attested copy of the within warrant and notice of election as follows:

DATE

TIME

LOCATION OF POSTING

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

being public and conspicuous places in said municipality and being at least seven days next prior to election day.

Dated at Bridgton, Maine: _____, 2021.

Laurie A. Chadbourne, Municipal Clerk
Bridgton, Maine



WOODARD & CURRAN TERMS & CONDITIONS

WORK ORDER NUMBER 04

Issued Pursuant to the Engineering Services Agreement – Work Order Basis Between Woodard & Curran, Inc. and Town of Bridgton, dated as of June 26, 2019.

This Work Order is issued pursuant to, and in accordance with the Agreement, the terms and conditions of which are incorporated herein by this reference. Unless otherwise specified, all capitalized terms used in this Work Order shall have the same meaning as used in the Agreement. This Work Order will not be deemed valid and binding upon the Parties until both Engineer and Client have signed below.

Project: Roadway and Drain Improvements

Project Background: The Town of Bridgton has recently bid and awarded a contract for the construction of a new sewer collection system within the Downtown area. Additionally, the Bridgton Water District is also in the process of bidding the Phase 2 water main improvements. Between the new sewer collection system and the water main improvements, over 30,000 linear feet of local Town roads will be impacted by construction trench patches. After completion of the proposed subsurface utility improvements, the Town is considering repaving the full width of all of the impacted roads to provide a better finish product.

The Town also wanted to determine if any additional subsurface utility improvements would be required prior to repaving the roads. In the Fall of 2020, the Town contracted with Woodard & Curran to perform stormwater drainage system condition investigations on all the subsurface drainage assets within the Town roads affected by the proposed sewer collection system project. Woodard & Curran teamed with Ted Berry Company, Inc. to complete investigations of all drainage piping, manholes, and catch basins during November 2020, and provided a memorandum to the Town on February 12, 2021 summarizing results, recommendations, and estimated construction costs for improvements to the drainage infrastructure.

Woodard & Curran met with representatives of the Town on March 5th to review the results and recommendations of the Drainage Asset Inspection Summary and Recommendations memorandum. Additionally, Woodard & Curran and the Town reviewed the required roadway rehabilitation type (i.e. full depth or mill and overlay) for each road as well as areas requiring roads and Table 1 below summarizes our understanding of all of the proposed subsurface utility improvements and surface improvements required on the Town roads.

Table 1 - Summary of Recommended Utility and Roadway Improvements on Town Roads

Town Road	Recommended Subsurface Utility Improvements			Additional Surface Improvements		Roadway Rehabilitation
	Sewer	Water	Stormwater	Drainage	Sidewalk	
South High	X					Mill & Overlay
Gage	X	X	X	X		Mill & Overlay
Fowler	X	X		X		Mill & Overlay
Walker	X	X				Mill & Overlay
Cottage	X	X	X			Mill & Overlay
Church	X	X	X		X	Mill & Overlay
Bacon	X				X	Mill & Overlay
Highland	X				X	Mill & Overlay
Kennard	X	X			X	Mill & Overlay



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Town Road	Recommended Subsurface Utility Improvements			Additional Surface Improvements		Roadway Rehabilitation
	Sewer	Water	Stormwater	Drainage	Sidewalk	
Wayside	X	X				Mill & Overlay
Nulty	X	X				Mill & Overlay
Park	X				X	Mill & Overlay
Elm	X				X	Full Depth (at Bennett Intersection)
Hillcrest	X					Mill & Overlay
Depot	X		X	X		Mill & Overlay
Bennett	X					Mill & Overlay
Iredale	X		X	X		Full Depth (at Chase Intersection)
Chase	X			X		Full Depth (at Iredale Intersection)
Harrison	X					Mill & Overlay
Crockett	X					Mill & Overlay
Meadow	X		X			Mill & Overlay
School	X					Mill & Overlay
Mechanic	X					Mill & Overlay
Frances Bell	X					Mill & Overlay
Pleasant	X		X			Mill & Overlay
North High	X					Mill & Overlay
Creamery	X			X		Full Depth Reconstruction
Willet Road	X					Mill & Overlay
Gibbs	X					Mill & Overlay

The proposed sewer and water utility improvements and associated trench paving will impact approximately 68% of the Town road surfaces. The estimated construction cost to be paid for by the Town to implement the recommended drainage improvements of the February 12, 2021 memorandum and pave the balance of the road surface is approximately \$1.5M, including a 15% construction contingency.

Scope of Services:

Engineer agrees to provide the following Services to Client:

Task 1 – Drainage and Roadway Improvement Design:

- A. **Project Meetings:** Woodard & Curran anticipates attending up to three project meetings during the design phase to review proposed improvements including subsurface drainage infrastructure improvements, surface drainage improvements, pavement rehabilitation, and new sidewalk layout. Meetings with the Town will correspond with deliverable submissions outlined below.
- B. **Design Drawings:** Utilizing the existing topographic survey from the sanitary sewer collection project, Woodard & Curran will develop plan and profile drawings depicting the existing conditions and proposed drainage and roadway improvements within the project limits. The plans will be designed at a scale of 1" = 20' and will indicate the existing and proposed utilities, surface features, and right-of-ways based on the completed field survey. Woodard & Curran will also develop the necessary detail and cross-section sheets to depict the design intent. All components



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of the design (i.e., road reconstruction, and storm drains) will be designed based on the Town of Bridgton's design standards. Woodard & Curran will conduct site visits as necessary to review existing conditions and proposed improvements.

Design drawings will include:

- Drainage infrastructure recommendations from the February 2020 Drainage Asset Inspection Summary and Recommendations memorandum;
- Surface drainage improvements at locations previously identified by the Town and in the February 2020 memorandum (Iredale, Chase, Creamery and Depot Street);
- Layout of new sidewalks at locations previously identified by the Town (Church, Bacon, Highland, Kennard, Park and Elm); and
- Roadway rehabilitation on all Town roads impacted by the sewer collection system and water main improvement projects.

Clarification: Construction of the sidewalks will not be included as part of this work as it will be completed by the Public Works Department at a future date, however, it is important to coordinate and incorporate future sidewalks layout with the proposed subsurface and surface drainage infrastructure improvements.

- C. **Technical Specifications:** Woodard & Curran will prepare the Technical Specifications for the proposed drainage improvements to supplement the technical specifications of the sanitary sewer collection project.
- D. **Contractor coordination:** It is Woodard & Curran's understanding that to ensure efficiency, consistency and proper coordination during construction, the Town would like to work directly with Sargent, the sewer collection system contractor, to implement the proposed drainage and roadway improvements. Woodard & Curran will work closely with Sargent during the design phase to review the proposed improvements and develop a set of unit prices for implementing the work. Once the final unit pricing is agreed upon by Sargent and the Town, Woodard & Curran will develop a contract modification for execution between Sargent and the Town.

Task 1 Deliverables

Woodard & Curran will submit to the Town one set of design drawings at the preliminary (30%) design, and will submit a set of design drawings, technical specifications and contractor unit pricing at the substantial (80%) and final (100%) design. Woodard & Curran will accept comments, modify the design, and present a final construction documents and contractor modification to the Town in electronic (PDF and AutoCAD DWG) formats.

Clarification: Since the Town intends to contract directly with Sargent for the construction of the proposed drainage and roadway improvements, full bidding documents for public procurement will not be provided.

Task 2 – Construction Administration and RPR Services

Woodard & Curran will provide construction administration services for the proposed drainage and roadway improvements including the following:

- Prepare for and attend construction coordination meetings with the Town and Contractor prior to the start of construction;
- Review Contractor's Schedule of Values and payment requisitions;



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- Review Contactor's submittals for compliance with project specifications; the submittal review process will consist of reviewing the initial submittal and up to one resubmittal; and
- Respond to Contractor's RFIs.

Woodard & Curran will also provide an on-site Resident Project Representative (RPR) to assist and observe progress and quality of the construction of the drainage and roadway improvements as well as observe the installation of the Water District's Phase 2 Water Main Improvements. The RPR's responsibilities will include:

1. Coordination with Contractor;
2. Attending meetings with Contractor, and as appropriate prepare and circulate copies of minutes thereof.
3. Consider and evaluate Contractor's suggestions for modifications to the Drawings or Specifications, and report such suggestions;
4. Report whenever RPR believes that any part of the Work is defective and provide recommendations as to whether such Work should be corrected;
5. Verify that material testing is conducted in the presence of appropriate personnel, and that Contractor maintains adequate records thereof;
6. Observe, record, and report appropriate details relative to the testing and inspection; and
7. Prepare a daily report of daily activities, decisions, observations in general, and specific observations in more detail as in the case of observing test procedures.

Start date: April 19, 2021

Completion date: October 29, 2021

Compensation:

For all Services duly rendered hereunder, Client will pay Engineer as described herein.

X **Lump Sum Fixed Fee Basis:** The services to be provided pursuant to this Work Order shall be provided on a lump sum basis, billed monthly in a total amount of \$135,000 for Task 1.

 Not to Exceed Basis: The total compensation to be provided pursuant to this Work Order shall not exceed \$, without written authorization, inclusive of the following:

Reimbursable Expenses shall not exceed \$

Fees and Expenses for Subconsultants shall not exceed \$

X **Time and Materials Basis:** The services to be provided pursuant to this Work Order for Task 2 are not sufficiently defined at the date of this Work Order and shall be completed on a Time and Materials basis for services rendered, with the following amount only to serve as an estimate of compensation: \$119,500 inclusive of expenses.

Designated Project Representatives

Client: Robert Peabody, Jr.



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Engineer: Brent Bridges

Effective date: As of April 14, 2021

IN WITNESS WHEREOF, the undersigned have caused this Work Order to be duly executed by their authorized representatives set forth below.

Town of Bridgton

By _____

Title Town Manager

Woodard & Curran, Inc.

By 

Title Senior Principal

Inner Corridor Project		
Estimated Costs/Funding		
Drainage work	434,730	
Paving	1,065,270	
Sidewalks	see notes	
CONSTRUCTION EST		1,500,000
Engineering	254,500	
TOTAL EST COST		1,754,500
Carry Forward '19-'20	244,740	
Budget '20-'21	429,718	
Budget '21-'22	500,000	
FUNDING IN HAND		1,174,458
UNFUNDED		580,042
Other Funding Options		
Capitol Projects Res	470,341	
Budget '22-'23	600,000	
COVID Relief	541,759	
	1,612,100	

Notes:

Construction est. includes 15% Contingency

COVID- Two payments 12 months apart

Sidewalk funding-CDBG