

Board of Selectmen's Meeting Minutes

July 13, 2021; 5:00 P.M.

Board Members Present: Carmen E. Lone, Chairman; Glenn R. Zaidman, Vice-Chairman; Paul A. Tworog; G. Frederick Packard; Robert J. McHatton, Sr.

Administration Present: Town Manager Robert Peabody; Deputy Town Manager Georgiann Fleck; Town Clerk Laurie Chadbourne; Community Development Director Linda LaCroix

1. Call to Order

Chairman Lone called the meeting to order at 5:00 P.M.

2. Pledge of Allegiance

The Board recited the "Pledge of Allegiance."

3. Approval of Minutes

a. June 22, 2021

**Motion** was made by Selectman McHatton for approval of the minutes from the June 22, 2021 Board Meeting; second from Vice-Chairman Zaidman. 5 approve/0 oppose

4. Public Comments on Non-Agenda Items

Deb Brusini made a public announcement about the joint Planning Board and Select Board workshop on July 20<sup>th</sup> at 5:00 P.M. review codes and land use consolidation. She encouraged public attendance. Community Development Director LaCroix will ensure that the documents are made available to the public in paper copy and on the website.

5. Committee/Liaison Reports

Selectman Tworog reported that the Pondicherry Park Committee sent out minutes to the Board.

6. Correspondence, Presentations, and Other Pertinent Information

There were no correspondence, presentations, or other pertinent information.

7. New Business

a. Awards and Other Administrative Recommendations

1. Discussion of Kennard St. and Church St. Sidewalks

Selectman Tworog noted that a few streets had been selected for sidewalks and it impacted the drainage work. He would like to have a Board discussion with public input to review priority order. Town Manager Peabody reported that "at a recent workshop, questions were raised regarding the choice of sidewalks for construction. It is also on the agenda this evening. It is important to note that the decisions were not without public input. The 2011 Bridgton Walkability Study, November 2011, mentions Church Street several times as being heavily utilized by pedestrians, but lacking a sidewalk. Regarding access to Highland Lake Beach, it both mentions the extension of Highland Road sidewalk as well as "extending the sidewalks and upgrading pedestrian access" to the beach. The Comprehensive Plan which was approved by a Town-wide vote in 2014, calls for creating a network of sidewalks and walking trails that link the district areas of the Downtown Village Business District and village residential neighborhoods. It further calls for enhancing access to Highland Lake Beach. A sidewalk on Church Street and on Kennard/Bacon Streets meet those mid-term goals of the Comprehensive Plan approved by the voters." Selectman Tworog believes that the Board has a responsibility to review the plan and conduct a workshop session. Vice-Chairman Zaidman requested that Brent Bridges, P.E., prepare of list of roads in Town that may not be wide enough for a sidewalk.

## 2. Woods Pond Beach Enhancements

- a. Little Free Library
- b. Lake Smart Gold Award Sign

**Motion** was made by Vice-Chairman Zaidman to approve the siting of a free-standing Little Free Library to be set up, monitored, maintained, and removed by WPA volunteers from Memorial Day to Labor Day and to approve the installation of the Gold Award sign at Woods Pond Beach in a location approved by the Parks Foreman; second from Selectman McHatton. 5 approve/0 oppose

## b. Permits/Documents Requiring Board Approval

### 1. Victualer's Licenses

- a. Depot Street Tap House
- b. Hannaford Supermarket & Pharmacy
- c. Lakeside Pines Campground
- d. CNSL, LLC dba McDonald's

**Motion** was made by Vice-Zaidman for approval of a Victualer's License to Depot Street Tap House, Hannaford Supermarket & Pharmacy, Lakeside Pines Campground, CNSL LLC dba McDonald's; second from Selectman McHatton. 5 approve/0 oppose

## 2. Approval of Carryforwards

**Motion** was made by Vice-Zaidman to approve the 2021 carry forward requests as submitted; second from Selectman Packard. 5 approve/0 oppose

## 2021 Enhanced BETE Municipal Tax Rate Calculation Form

Town Manager Peabody reported that the tax rate calculation form was not available at the time of agenda setting. Two options were provided to the Board for their consideration (mil rate of 14.80 or mil rate of 14.75) with the difference between them being the amount of overlay which is used to offset tax abatements.

**Motion** was made by Vice-Chairman Zaidman to set the 2021 mil rate at 14.80; second from Selectman McHatton. 5 approve/0 oppose

Selectman Tworog requested a list of new properties on the tax records to include any properties with a significant change in value.

## c. Selectmen's Concerns

- **Selectman Packard** had no concerns.
- **Selectman Tworog** asked if the repair estimate for the crosswalks has been received to which Chairman Lone responded that we are waiting for more information to arrive. Vice-Chairman Zaidman reminded the Town Manager of his request to obtain information from the manufacturer and confirmation of proper installation/application. This item will be added to the next agenda.
- **Selectman McHatton** asked what the procedure is for staff contact with the Town Attorney as there is over \$100,000 in legal fees to which Town Manager Peabody responded that each department has a budget and reaches out to legal as needed. Discussion ensued. Selectman McHatton suggested that a policy and procedure be established.
- **Chairman Lone** has received communication that people are pleased with the repairs to the gazebo with suggestion that a town owned gazebo surrounded by park benches be constructed; the suggestion that two more speed bumps be further down Highland Road to encourage people to break before they hit the fence line; concerns with Bridgton Hospital discontinuing the birthing center and concerns with the signs at Woods Pond and Highland Lake.

d. Town Manager's Report/Deputy Town Manager's Report

Town Manager Peabody submitted and read the following report into the record:

General: A reminder that masks are no longer required at the Town Office, Town Hall and Transfer Station for vaccinated individuals. Unvaccinated individuals are asked to wear a mask.

The Board of Selectmen and Planning Board will be holding a joint workshop on July 20<sup>th</sup> at 5:00pm in the Selectmen's Meeting Room to review the Bridgton Consolidated Code. This proposed ordinance will be combining the five land use ordinances into one consolidated ordinance.

Recreation Department: The Narragansett Number One Foundation awarded the Rec Department a \$35,000 grant. The money will be used to fund the before and after school program. Programming includes athletics, homework help Lego Robotics, STEM club, outdoor recreation, drama, music and other enrichment programs. Operating out of the Stevens Brook Elementary School gym, Town Hall and the Ice Rink at a cost of \$5.00 per day.

The Zerbini Family Circus will be in town Thursday and Friday, August 12<sup>th</sup> and 13<sup>th</sup> at Stevens Brook Elementary School. Buy tickets online at [www.zerbinifamilycircus.com](http://www.zerbinifamilycircus.com) or call 813-655-5264.

The Cabbage Island Clam Bake Adult Trip is scheduled for August 10<sup>th</sup>. To register, contact Gary Colello at [gcoello@bridgtonmaine.org](mailto:gcoello@bridgtonmaine.org) or 647-1126.

Parks Department: We are currently repairing the town-owned gazebo at Stevens Brook Elementary School. The work includes replacing an area of floorboards, steps, handrail, and painting. We will be installing a section of rain gutter over the entrance area to move water away from the stairs.

Finance Department: The auditing services contract was awarded to RHR Smith for the next three years.

Financials: Before you tonight are the May financials and the Revenue and Expenditure Summary Report. As you will note, the benchmark is 92% for the month. Revenues are at 94.5% and Expenditures at 83.4%.

Deputy Town Manager Fleck submitted and read the following report into the record:

General: To alert the public...the fourth boardwalk in from Dunning Bridge in Pondicherry Park has been roped off with caution tape due to an active nest of wasps. Knapp Pest Control has been contacted for removal.

Health Officer: Catherine Pinkham, Health Officer, is working with Loretta Ferraro, Community Navigator, to update the Resource book for Community Services. Catherine is also going to be at Highland Lake Beach to assist in monitoring in the absence of a lifeguards.

8. Old Business

a. Wastewater Status Update

Town Manager Peabody provided a brief wastewater status update.

b. Streetscape: Upper and Lower Main Street Status Update

Town Manager Peabody provided a brief upper and lower Main Street status update.

c. Request to Purchase Town Owned Property on Kendall Ham Drive

This item will be reviewed at the next meeting on July 27<sup>th</sup>.

9. Treasurer's Warrants

**Motion** was made by Selectman Tworog for approval of Treasurer's Warrants numbered 163, 164, 154, 166, 167, 168, 169, 170, 171, 172, and 173; second from Selectman McHatton. 5 approve/0 oppose

10. Public Comments on Non-Agenda Items

It was noted that the parking lot on Main Hill looks nice.

11. Dates for the Next Board of Selectmen's Meetings

July 20, 2021 (Planning Board Workshop), July 27, 2021, August 10, 2021, and August 24, 2021

The Board will also be attending a training session on July 22, 2021.

12. Adjourn

Chairman Lone adjourned the meeting at 6:30 P.M.

Respectfully submitted,

Laurie L. Chadbourne,  
Town Clerk