

## BRIDGTON BOARD OF SELECTMEN'S MEETING AGENDA

**DATE:** Tuesday, October 12, 2021

**TIME:** 3:30 P.M.

**PLACE:** Board of Selectmen's Meeting Room, 10 Iredale Street, Bridgton

Please join the meeting from your computer, tablet or smartphone.

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1. Call to Order
2. Pledge of Allegiance
3. Executive Session
  - a. 3:30 P.M. per MRS Title 1 § 405.6.E.: Discussion of Legal Matters
  - b. 4:30 P.M. per MRS Title 1 § 405.E.: Discussion of Legal Matters
4. 5:00 P.M. Action Items Following Executive Session
5. Approval of Minutes: September 28, 2021
6. Public Comments on Non-Agenda Items (*Each speaker may be limited to 3 minutes.*)
7. Committee/Liaison Reports
  - a. Recycling Committee
  - b. EcoMaine Board of Directors Vacancy
8. Correspondence, Presentations and Other Pertinent Information
  - a. District Court Parking Spaces
  - b. Update on Resilience Pilot Project: Request for Board Vote to Support a Bridgton-Windham Proposal for Resilience Planning Grant
9. Public Hearing at 5:30 P.M.
  - a. Special Amusement Permit Application from Shawnee Peak Holdings, LLC for Live Entertainment
  - b. To Hear Public Comment on the Following Questions that will be Presented to the Voters via Referendum Ballot on November 2, 2021:

**Question 1.** Shall an ordinance entitled "Repeal and Replacement of Victualers and Marijuana Establishment Licensing Ordinance" be enacted? (*Note: Copies of the text of the ordinance are available from the Town Clerk.*) Board of Selectmen Recommend a YES vote.

**Question 2.** Shall an ordinance entitled "Amendments to and Consolidation of Certain Town of Bridgton Land Use Ordinances" be enacted? (*Note: A "Yes" vote will repeal the Town of Bridgton Land Use Ordinance, Site Plan Review Ordinance, Shoreland Zoning Ordinance, and Building, Plumbing and Razing Ordinance and replace these ordinances with the Bridgton Land Use Code. Copies of the text of the ordinance are available from the Town Clerk.*) Board of Selectmen Recommend a YES vote.

10. Action Items Following Public Hearing
  - a. Special Amusement Permit Application from Shawnee Peak Holdings, LLC for Live Entertainment
11. New Business
  - a. Awards and Other Administrative Recommendations
    1. Tax Acquired Property Sale to Abutter on Whitney Road
  - b. Permits/Documents Requiring Board Approval
    1. New Road Name, Oliveira Drive (Map 6, Lot 26-5)
  - c. Selectmen's Concerns
  - d. Town Manager's Report/Deputy Town Manager's Report
12. Old Business (*Board of Selectmen Discussion Only*)
  - a. Wastewater Status Update
  - b. Streetscape; Upper and Lower Main Street Status Update
13. Treasurer's Warrants
14. Public Comments on Non-Agenda Items (*Each speaker **may** be limited to 3 minutes.*)
15. Dates for the Next Board of Selectmen's Meetings

October 19, 2021: Goal Setting Workshop at 5:00 P.M.  
October 26, 2021  
November 9, 2021
16. Adjourn

**Future Agenda Items:**

1. Workshop for Review of Committees

**Town Manager's Notes  
Board of Selectmen's Meeting  
October 12, 2021**

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Executive Session(s)** (*NOTE: See Confidential Information in a separate envelope for the Executive Sessions*)
  - a. **3:30p.m. Suggested Motion:** Move to go into Executive Session pursuant to MRS Title 1 § 405.6.E: Discussion of Legal Matters for consultation with Town Attorney.  
**Motion** to come out of Executive Session
  - b. **4:30p.m. Suggested Motion:** Move to go into Executive Session pursuant to MRS Title 1 § 405.E: Discussion of Legal Matters  
**Motion** to come out of Executive Session
4. **5:00 P.M. Action Items Following Executive Session**
5. **Approval of Minutes: September 28, 2021**  
*Suggested Motion:* Move to approve the September 28, 2021 Selectboard Minutes.
7. **Committee/Liaison Reports**
  - a. **Recycling Committee:** Members of the Recycling Committee will be in attendance to discuss with the Selectboard their proposal for recycling options. (Sally Chappell, Chairman of the Recycling Committee, will be attending virtually).
  - b. **Ecomaine Board of Directors Vacancy**  
In your packets, please find the schedule for Board of Directors and Committee Meetings for FY22 and the By-Laws of Ecomaine. At the Selectboard meeting of September 28, 2021, Glenn Zaidman, Vice Chairman of the Selectboard, resigned from Ecomaine. Bob A. Peabody Jr., Town Manager, is listed as alternate to the Ecomaine Board of Directors. Both terms expire January 12, 2024, however, the designation of a replacement will begin a new term for three years. Once notified, Ecomaine will contact the individual and set up an orientation.
8. **Correspondence, Presentations and Other Pertinent Information**
  - a. **District Court Parking Spaces.** The court currently has five (5) reserved parking spaces, which is signed as such, specifically for court employees located on Chase Street. There is no record that these spaces were ever formally approved by the Selectboard nor recollection that Public Works installed the signage and is not included in their lease. In your packets please find a formal request dated July 23, 2020 submitted by Jeff Henthorn, Director of Court Facilities, since retired, requesting approval of the parking spaces. Approval by the Selectboard would quantify the parking spaces and therefore would be included in the Bridgton Court Lease.  
*Suggested motion:* Move to Approve 5 parking spaces, with signage, located on Chase Street specifically for Bridgton District Court employees.
  - b. **Update on Resilience Pilot Project; Request for Board Vote to Support a Bridgton-Windham Proposal for Resilience Planning Grant.** In your packets please find information from GPCOG on the Community Resilience Pilot program. Linda LaCroix, Community Development Director, will be present to give an overview of the program and status.

9. Public Hearings (5:30 P.M.)

(NOTE: 1) Open Public Hearing – a) Anyone to speak in favor; b) in opposition; c) offer comments neither for nor against; 2: Close Public Hearing.

- a. **Special Amusement Permit Application from Shawnee Peak Holdings, LLC for Live Entertainment.**

- b. **To Hear Public Comment on the Following Questions that will be Presented to the Voters via Referendum Ballot on November 2, 2021:**

**Question 1:** Shall an Ordinance entitled “Repeal and Replacement of Victualers and Marijuana Establishment Licensing Ordinance” be enacted?

(Note: Copies of the text of the Ordinance are available for the Town Clerk.)  
Board of Selectmen Recommend a YES vote.

In your binders is an ordinance entitled “Repeal and Replacement of Victualers and Marijuana Establishment Licensing Ordinance” and Order.

**Question 2:** Shall an ordinance entitled “Amendments to and consolidation of Certain Town of Bridgton Land Use Ordinances” be enacted?  
(Note: A “Yes” vote will repeal the Town of Bridgton Land Use Ordinance, Site Plan Review Ordinance, Shoreland Zoning Ordinance, and Building, Plumbing and Razing Ordinance and replace these ordinances with the Bridgton Land Use Code. (Note: Copies of the text of the ordinance are available from the Town Clerk.) Board of Selectmen recommend a YES vote.

In your binders is an ordinance entitled Amendments to and Consolidation of Certain Town of Bridgton Use Ordinance” and Order.

10. **Action Items Following Public Hearing**

- a. **Suggested Motion:** Move to approve the Special Amusement permit Application from Shawnee Peak Holdings, LLC for Live Entertainment.

11. **New Business**

- a. **Awards and Other Administrative Recommendations**

1. Tax Acquired Property Sale to Abutter on Whitney Road. In your packets is a memo dated October 6, 2021 regarding the bid submitted on Whitney Road property, a tax acquired property, which was included in the bid process conducted recently. Mr. LaPointe owns lot 20A and was sole bidder of the tax acquired property known as Tax Map 17 Lot 20D, which abuts property he currently owns.

**Suggested Motion:** Move to accept the bid submitted on Tuesday, September 21, 2021 from Robert LaPointe in the amount of \$2,150.00 and prepare a Municipal Quitclaim Deed to Mr. LaPointe for property located on Whitney Road described as Tax Map 17 Lot 20D.

- a. **Permits/Documents Requiring Board Approval**

1. New Road Name, Oliveira Drive (Map 6 Lot 26-5)

**Suggested Motion:** Move to approve the road name, Oliveira Drive.

12. **Old Business (Board of Selectmen Discussion Only)**

- a. Wastewater Status Update  
b. Streetscape: Upper and Lower Main Street Status Update

13. **Treasurer’s Warrants**

**Suggested Motion:** Move to approve Treasurer’s Warrants numbered \_\_\_\_\_.

Board of Selectmen's Meeting Minutes  
September 28, 2021; 5:00 P.M.

Board Members Present: Carmen E. Lone, Chairman; Glenn R. Zaidman, Vice-Chairman; Paul A. Tworog; G. Frederick Packard; Robert J. McHatton, Sr.; G. Frederick Packard.  
Administration Present: Town Manager Robert Peabody, Jr.; Town Clerk Laurie Chadbourne; Community Development Director Linda LaCroix.

1. Call to Order

Chairman Lone called the meeting to order at 5:00 P.M.

2. Pledge of Allegiance

The Board recited the "Pledge of Allegiance."

3. Presentation by Peter Wright, Bridgton Hospital

This item was addressed after agenda item 9.

4. Approval of Minutes: September 14, 2021

**Motion** was made by Vice-Chairman Zaidman for approval of the minutes from the September 14, 2021 Board Meeting; second from Selectman McHatton. 5 approve/0 oppose

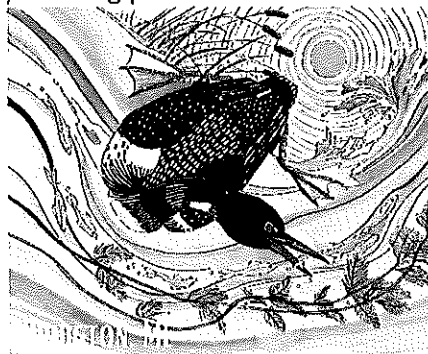
5. Public Comments on Non-Agenda Items

There were no public comments on non-agenda items.

6. Committee/Liaison Reports

**Community Development Committee**

Community Development Advisory Committee Chairman Ursula Flaherty provided an update on the committee's progress to date. She also requested a budget for arts and culture as the development of a mural for the side of Ricky's Diner (see below) is being planned.



a. Resignation of Vice-Chairman Zaidman from the Eco Maine Board of Directors

**Motion** was made by Selectman Packard to accept the resignation of Vice-Chairman Zaidman from the EcoMaine Board of Directors; second from Selectman McHatton. 5 approve/0 oppose The Board will discuss the position and vacancy at their next meeting.

The Ordinance Review Committee will be meeting with the Board in October to review their proposed amendments.

8. Public Hearing at 5:30 P.M.

Application from Ovide's Used Cars for Renewal of their Automobile – Graveyard/Junkyard Permit

Chairman Lone opened the public hearing at 5:30 P.M. to hear public comment on an application from Ovide's Used Cars for renewal of their Automobile – Graveyard/Junkyard Permit. There were no public comments. The public hearing was closed at 5:30 P.M.

9. Action Items Following Public Hearing

Application from Ovide's Used Cars for Renewal of their Automobile – Graveyard/Junkyard Permit

(October 2021 until October 2022)

**Motion** was made by Vice-Chairman Zaidman for approval of the application from Ovide's Used Cars for renewal of their Automobile – Graveyard, Junkyard Permit; second from Selectman McHatton.

5 approve/0 oppose

3. Presentation by Peter Wright, Bridgton Hospital

Peter Wright, President of Bridgton Hospital provided a brief overview of the healthcare system in Bridgton. Mr. Wright responded to several questions asked by the Board and public. Chairman Lone thanked Mr. Wright.

7. Correspondence, Presentations and Other Pertinent Information

There were no correspondence, presentations, or other pertinent information.

10. New Business

a. Awards and Other Administrative Recommendations

1. Acceptance of Donated Monument Agreement

Stuart Scharff requested approval to place a memorial bench in honor of his parents, Monroe and Edwina Scharff, at Highland Lake. **Motion** was made by Vice-Chairman Zaidman to approve the siting of a Memorial Bench by Stuart Scharff in memory of Monroe and Edwina Scharff, said location to be determined by the Parks Foreman and installation to be overseen by the Park Foreman; second from Selectman Tworog.

5 approve/0 oppose

2. Acceptance of \$500 from the Ed Rock Community Spirit Fund of the Maine Community

**Motion** was made by Vice-Chairman Zaidman to accept the donation of \$500 from the Ed Rock Community Spirit Fund and to allocate the donation to the Town of Bridgton Summer Recreation Program; second from Selectman Packard. 5 approve/0 oppose

3. Maine Municipal Association Voting Delegate Credentials

**Motion** was made by Vice-Chairman Zaidman to designate Town Manager Robert Peabody as the Voting Delegate for the Town of Bridgton; second from Selectman Packard. 5 approve/0 oppose

b. Permits/Documents Requiring Board Approval

1. Award Bids for Tax Acquired Property

**Motion** was made by Vice-Chairman Zaidman to award the bids for the identified tax-acquired properties to the highest bidder as identified on the tax acquired property sale bid results memo with the addition of the Kendal Ham property to Virginia Morton; second from Selectman Packard. 5 approve/0 oppose Town Manager recognized and thanked Nikki Hamlin and Georgiann Fleck for their hard work on this project.

## 2. Victualer's License to Blizzards Pub @ Shawnee Peak

**Motion** was made by Vice-Chairman Zaidman to approve a Victualer's License for Shawnee Peak/Blizzard's Pub; second from Selectman Packard. 5 approve/0 oppose

## 3. Certificate of Commitment of Sewer User Rates Commitment #255

**Motion** was made by Vice-Chairman Zaidman to commit the June 1, 2021 to August 31, 2021 Sewer User Rate Commitment #255 comprising of three pages totaling \$17,400.75 to the Treasurer for collection; second from Selectman Packard. 5 approve/0 oppose

### c. Selectmen's Concerns

- **Selectman McHatton** voiced concerns that his key fob does not work on the door in the front office to which Town Manager Peabody responded that the Board does have access to the entire building through the hall. Discussion ensued.
- **Selectman McHatton** voiced concerns that the memorial school building would no longer be with the Town if the non-profit group obtains ownership.
- **Vice-Chairman Zaidman** asked Community Development Director Linda LaCroix for an update on Red Zone to which Director LaCroix provided a brief update and will have more definitive information to report soon.
- **Vice-Chairman Zaidman** requested that the Town Manager direct staff to write a letter of concern from the Board of Selectmen to Maine Department of Transportation, Senators, and others addressing the need for a light at the intersection of Route 302 and Meadow Road. There have been two or three deaths in the past, numerous accidents and something needs to be done.
- **Selectman Tworog** noted that legal bills were charged for a dispute regarding the upper main street parking lot to which Town Manager Peabody responded that discussion of this issue should be held in an executive session.
- **Selectman Tworog** commented that the memorial school meeting is scheduled for Thursday, October 13, 2021 at 2:00 P.M. to which Chairman Lone requested that any comments or concerns be submitted to her prior to the meeting for review. Community Development Director LaCroix reported that an anonymous donor would like to donate a million dollars to use the building for food pantry, job resources and other similar services.
- **Selectman Packard** asked how many times they are going to dig up the intersection on Route 302 near McDonald's and put it back down to which Town Manager Peabody will reach out to Maine Department of Transportation.
- **Chairman Lone** reiterated that any comments or input regarding the memorial school be submitted to her for inclusion in their discussions.

### d. Town Manager's Report/Deputy Town Manager's Report

Town Manager Peabody submitted and read the following report into the record:

Manager's Report, 09/28/21

#### General

A reminder that masks are no longer required at the Town Office, Town Hall and Transfer Station for vaccinated individuals. Unvaccinated individuals are asked to wear a mask.

#### Recreation Department

The Recreation Department is seeking volunteers for the Halloween walk. Fryeburg fair trip for adults is October 2nd. Questions, please contact Gary Colello at 647-1126.

**Police Department**

Interviews have been on-going for the vacant officer's position. A potential candidate has emerged, and the hiring process has begun.

**Finance Department**

There were 5 applicants for the position. I am interviewing candidates this week.

The auditors will here Thursday and Friday to begin their work for the audit.

**Financials**

Before you tonight are the July financials and the Revenue and Expenditure Summary Report. As you will note, the benchmark is 8.3% for the month. Revenues are at 12.1% and Expenditures at 7.5%.

Before you tonight are the August financials and the Revenue and Expenditure Summary Report. As you will note, the benchmark is 16.7% for the month. Revenues are at 24.1% and Expenditures at 19.8%.

**11. Old Business****a. Wastewater Status Update**

Brent Bridges, P.E., Woodard and Curran provided a brief wastewater status update.

**b. Streetscape: Upper and Lower Main Street Status Update**

There were no updates to report.

**12. Treasurer's Warrants**

**Motion** was made by Selectman Tworog for approval of Treasurer's Warrants numbered 29 through 33 (all inclusive); second from Selectman Packard. 4 approve/0 oppose (Vice-Chairman Zaidman was absent for this vote)

**13. Public Comments on Non-Agenda Items**

There were no public comments on non-agenda items.

**14. Dates for the Next Board of Selectmen's Meetings**

October 12, 2021

October 19, 2021: Goal Setting Workshop at 5:00 P.M.

October 26, 2021

**15. Adjourn**

**Motion** was made by Selectman Packard to adjourn the meeting at 7:30 P.M.; second from Selectman McHatton. 5 approve/0 oppose

Respectfully submitted,

Laurie L. Chadbourne  
Town Clerk



## Laurie Chadbourne

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**From:** Sally & Jon <beepbeep207@roadrunner.com>  
**Sent:** Wednesday, October 6, 2021 8:08 PM  
**To:** Laurie Chadbourne  
**Cc:** Donna Joss; Bridgton Transfer Station; Kate Fitzcharles; Maddie Acosta; Maureen McDevitt; Rachel Miller; Therese Johnson  
**Subject:** Re: Tuesday, September 14, 201

Hi Laurie,

Yes, I am intending to attend the Select Board meeting virtually on Tuesday, Oct. 12, 2021, and I'm copying this reply to other members of the recycling committee who may also want to attend. Thank you. I'll call you to find out the procedure to attend virtually.

Sally

**From:** Laurie Chadbourne  
**Sent:** Wednesday, October 06, 2021 4:16 PM  
**To:** Sally & Jon  
**Subject:** RE: Tuesday, September 14, 201

Hi Sally,

Just a reminder that the Recycling Committee is on the agenda for next Tuesday. Are you still all set with that date?  
Laurie

**From:** Laurie Chadbourne  
**Sent:** Friday, September 10, 2021 3:24 PM  
**To:** Sally & Jon <beepbeep207@roadrunner.com>  
**Cc:** Donna Joss <djoss@worchester.edu>; Kate Fitzcharles <katefitzcharles@gmail.com>; Maddie Acosta <maddie@wazi.com>; Maureen McDevitt <mmcd1952@gmail.com>; Rachel Miller <rcm273@gmail.com>; Therese Johnson <johnson479@roadrunner.com>; Robert A. Peabody, Jr. <townmgr@bridgtonmaine.org>; Carmen E. Lone <selectmanlone@bridgtonmaine.org>; Glenn "Bear" R. Zaidman <selectmanzaidman@bridgtonmaine.org>; Paul Tworog <selectmantworog@bridgtonmaine.org>; Robert McHatton Sr <selectmanmchatton@bridgtonmaine.org>; G. Frederick Packard <selectmanpackard@bridgtonmaine.org>  
**Subject:** RE: Tuesday, September 14, 201

Hi Sally,  
Thank you for the email follow up to our conversation. This item will be added to the October 12<sup>th</sup> meeting as requested.  
Have a good weekend!  
Laurie

**From:** Sally & Jon <beepbeep207@roadrunner.com>  
**Sent:** Friday, September 10, 2021 2:54 PM  
**To:** Laurie Chadbourne <lchadbourne@bridgtonmaine.org>  
**Cc:** Donna Joss <djoss@worchester.edu>; Kate Fitzcharles <katefitzcharles@gmail.com>; Maddie Acosta <maddie@wazi.com>; Maureen McDevitt <mmcd1952@gmail.com>; Rachel Miller <rcm273@gmail.com>; Therese Johnson <johnson479@roadrunner.com>  
**Subject:** Re: Tuesday, September 14, 201

Hi Laurie,

Per our conversation this afternoon, I would like to move the recycling committee's appearance before the Select Board to the Oct. 12th meeting. This will enable us to interact with the board members virtually. Thank you.  
Sally Chappell  
Chair, Bridgton Recycling Committee

**From:** Laurie Chadbourne  
**Sent:** Friday, September 10, 2021 12:15 PM  
**To:** Carmen E. Lone ; Glenn "Bear" R. Zaidman ; Robert McHatton Sr ; G. Frederick Packard ; Paul Tworog ; Kim Lorrain  
**Cc:** Robert "Bob" Peabody, Jr. ; Nikki Hamlin ; Bridgton Fire Chief ; Charisse A Keach ; Chief Phillip Jones ; Gary Colello ; David Madsen ; wayne rivet ; Brenda Day ; Linda LaCroix ; Georgiann M Fleck ; Todd Perreault ; Catherine Pinkham, Health Officer ; Justin McIver ; Bernadette McIver ; fishingsteve001@gmail.com ; Sally & Jon  
**Subject:** Tuesday, September 14, 201

Good afternoon Board Members,  
The meeting packet for Tuesday, September 14, 2021 is available for pick up at the Town Office (agenda and material also attached).  
Thank you,  
Laurie

Laurie L. Chadbourne, Town Clerk  
Town of Bridgton  
3 Chase Street, Suite 1  
Bridgton, ME 04009  
Voice (207) 647-8786 Fax (207) 647-8789  
[www.bridgtonmaine.org](http://www.bridgtonmaine.org)



## Memorandum

**DATE:** August 4, 2021

**TO:** Chairman and Members of the Board

**FROM:** Kevin H. Roche, CEO/General Manager

**SUBJECT:** FY 22 - Board & Committee Meetings

The following are schedules for our **Board of Directors & Committee Meetings for FY 22**. We have included the schedule in two formats: 1) by date and 2) by committee. Please note that it has not been determined if these meetings will be held in person or virtually. That will be decided later this summer.

### Meetings (By Date):

Outreach & Recycling Committee	09/09/2021 @ 4pm	Outreach & Recycling Committee	02/10/2022 @ 3pm
Finance & Audit Committee	09/16/2021 @ 3pm	Executive Committee	02/10/2022 @ 4pm
Executive Committee	09/16/2021 @ 4pm	Full Board of Directors	03/17/2022 @ 4pm
Full Board of Directors	10/21/2021 @ 4pm	Finance & Audit Budget Review	03/24/2022 @ 4pm
Outreach & Recycling Committee	11/04/2021 @ 4pm	Outreach & Recycling Committee	04/14/2022 @ 4pm
Finance & Audit Committee	11/18/2021 @ 3pm	Full Board of Directors	04/21/2022 @ 4pm
Executive Committee	11/18/2021 @ 4pm	Finance & Audit Committee	05/19/2022 @ 3pm
Executive Committee	12/16/2021 @ 4pm	Executive Committee	05/19/2022 @ 4pm
Finance & Audit Committee	01/20/2022 @ 3pm	Outreach & Recycling Committee	05/26/2022 @ 4pm
Full Board of Directors	01/20/2022 @ 4pm	Full Board Annual Meeting	06/16/2022 @ 11:30am

### Meetings (By Committee):

Executive Committee	09/16/2021 @ 4pm	Full Board of Directors	10/21/2021 @ 4pm
Executive Committee	11/18/2021 @ 4pm	Full Board of Directors	01/20/2022 @ 4pm
Executive Committee	12/16/2021 @ 4pm	Full Board of Directors	03/17/2022 @ 4pm
Executive Committee	02/10/2022 @ 4pm	Full Board of Directors	04/21/2022 @ 4pm
Executive Committee	05/19/2022 @ 4pm	Full Board of Annual Meeting	06/16/2022 @ 11:30am
Finance & Audit Committee	09/16/2021 @ 3pm	Outreach & Recycling Committee	09/09/2021 @ 4pm
Finance & Audit Committee	11/18/2021 @ 3pm	Outreach & Recycling Committee	11/04/2021 @ 4pm
Finance & Audit Committee	01/20/2022 @ 3pm	Outreach & Recycling Committee	02/10/2022 @ 3pm
Finance & Audit Committee	03/24/2022 @ 3pm	Outreach & Recycling Committee	04/14/2022 @ 4pm
Finance & Audit Committee	05/19/2022 @ 3pm	Outreach & Recycling Committee	05/26/2022 @ 4pm

Thank you for your willingness to serve on the ecomaine Board of Directors and Committees.

Please let us know if you have any questions.

**BY-LAWS**

**OF**

**ecomaine**

**ARTICLE I**

**Name, Principal Office, Corporate Seal**

Section 1. Name. The name of the Corporation shall be ECO Maine (hereinafter referred to as the “Corporation”). The Corporation may do business in the name of “**ecomaine**.”

Section 2. Principal Office. The location and principal office of the Corporation shall be in the City of Portland, State of Maine, but the Corporation may also maintain other offices in such places, either within or without the State of Maine, as the Board of Directors may designate or as the business of the Corporation may require from time to time.

Section 3. Registered Office. The registered office of the Corporation in the State of Maine may be (but need not be) the same as the principal office.

Section 4. Seal. The seal of the Corporation shall have inscribed thereon the name of the Corporation, the year of its organization, and the word “Maine.”

**ARTICLE II**

**Definitions**

Section 1. Associate Member Municipalities. “Associate Member Municipalities” means such municipalities which may become party to an Associate Member Waste Handling Agreement and be accepted by the Board of Directors as an Associate Member Municipality. Any municipality shall cease to be an Associate Member Municipality upon the date of termination of its Associate Member Waste Handling Agreement.

Section 2. Board. “Board” refers to the Corporation’s Board of Directors.

Section 3. Interlocal Agreement. “Interlocal Agreement” means the ECO Maine Interlocal Solid Waste Agreement, by and between the Cities of Portland and South Portland, and the Towns of Bridgton, Cape Elizabeth, Casco, Cumberland, Falmouth, Freeport, Gorham, Gray, Harrison, Hollis, Limington, Lyman, North Yarmouth, Pownal, Scarborough, Windham,

Waterboro and Yarmouth, dated as of December 1, 2005, as supplemented by an Addendum dated April 13, 2006, and by an Addendum dated June 30, 2006, and as further amended or supplemented by addendum from time to time.

Section 4. Participating Member Municipalities. "Participating Member Municipalities" means any municipalities which are or may later become a party to the Interlocal Agreement and be accepted by the Board of Directors as a Participating Member Municipality. Any municipality shall cease to be a Participating Member Municipality upon the effective date of its withdrawal from the Interlocal Agreement.

### **ARTICLE III**

#### **Members**

The Corporation shall have no members and shall be a non-membership Corporation.

### **ARTICLE IV**

#### **Board of Directors**

Section 1. Number and Qualifications. The business and affairs of the Corporation shall be managed by a Board of Directors elected in accordance with the procedures set forth in the Bylaws of the Corporation.

Section 2. Term of Office. Each Director shall serve for a term of three (3) years or until his or her successor is appointed and qualified. Directors shall be appointed prior to the annual meeting of the Board.

Section 3. Election of Directors. Each Participating Member Municipality shall appoint a minimum of one (1) Director to represent and vote the Voting Interest held by such Participating Member Municipality. In addition, a Participating Member Municipality whose Voting Interest is greater than five percent (5%) may appoint an additional Director for each increment of five percent (5%) or portion thereof, provided that the Voting Interest of such Municipality shall be allocated among the Directors representing such Municipality in such proportions as specified by the Municipal Officers of such Municipality, provided, however, in the event that a Participating Member Municipality is represented by more than one Director, unless

otherwise provided by the Municipal Officers of such Municipality, the Voting Interest of such Municipality shall be divided equally between and voted by the Directors representing such Municipality who are actually present at such meeting.

The Municipal Officers of each Participating Member Municipality shall have the right to appoint an alternate Director or Directors who may vote the interest of the Participating Member Municipality on the Board in the absence of its appointed representative(s) to the Board.

Section 4.     Vacancies. A vacancy in the Board may occur by the following means: death, resignation, or forfeiture. A member of the Board shall forfeit his/her membership if at any time during his/her term he/she lacks any qualifications of membership prescribed by these By-Laws. If he/she fails to attend at least one-half of the meetings of the Board subsequent to the preceding annual meeting of the Board, or if he/she fails to attend two (2) consecutive meetings of the Board without having provided at least one (1) day's prior notice of such absence to the Chairman, Secretary or Chief Executive Officer, the Participating Member Municipality from which the member was appointed shall be so notified by the Chair.

Section 5.     Filling of Vacancies. If a vacancy in the membership of the Board should occur, his/her successor shall be elected in accordance with the procedure set forth in Section 3.

Section 6.     Powers and Functions. The Board shall be the policy making body of the Corporation, and may exercise on behalf of the Corporation those powers and functions which are necessary or convenient to the accomplishment of the purposes stated in the Interlocal Agreement. Its functions and duties shall include:

- (a) election of officers;
- (b) adoption of the annual budget;
- (c) adoption and amendment of these By-laws;
- (d) election of members and alternate members of the Executive Committee;
- (e) election of members and alternate members of the Finance Committee;
- (f) election of members and alternate members of the Audit Committee;
- (g) election of members and alternate members of the Recycling and Outreach Committee;

(h) employment and termination of employment of the Chief Executive Officer.

Section 7. Annual Meeting. The Board shall meet annually at a time and place to be determined by the Chair, notice thereof being given to each Director at least five (5) days prior to the meeting. Elections of officers shall be held at the annual meeting.

Section 8. Other Meetings. Special meetings of the Board may be held at any time and place upon call by or at the request of the Chair, by a majority vote of the Executive Committee, by call of the Incorporator in the case of the first meeting of the Directors, or by request of Directors representing twenty-five per cent (25%) of the total Voting Interests of the Corporation, notice thereof being given to each Director at least five (5) days prior to the meeting.

Section 9. Notice. Notice of a meeting may be given by the Chair, Secretary, Chief Executive Officer or by any one (1) of the Directors, and shall be given by written notice delivered personally or sent by mail or e-mail to each Director at his or her physical address or e-mail address as shown by the records of the Corporation. If mailed, such notice shall be deemed to be delivered when deposited in the United States mail in a sealed envelope so addressed, with postage thereon prepaid. If e-mailed, such notice shall be deemed to be delivered when the e-mail is delivered to the common carrier or Internet service provider.

Section 10. Voting Interest. Each Participating Member Municipality shall have a Voting Interest expressed as a percentage. The Voting Interest of each Participating Member Municipality shall be rounded off to the nearest hundredth of a per cent, and the Voting Interests of all Participating Member Municipalities shall total one hundred percent (100%). The Voting Interest for each Participating Member Municipality shall be calculated at the end of each fiscal year based on a five-year rolling average of Municipal Solid Waste (excluding Recyclable Waste) delivered to the facility by the Participating Member Municipality or its agent and processed by **ecomaine**.

Section 11. Alternates. The Board may appoint one or more alternate members of the Executive Committee, Finance Committee and Audit Committee and any other committee that is created, and may specify their order of preference, provided that alternate members of the Executive Committee may be designated only from among members of the Board. Each such

alternate member may attend all meetings of the committee, but shall be without vote unless one or more of the regularly designated members of such committee fails to attend a meeting. In the absence of one or more of the regular members of the committee, such alternate member or members may be counted toward a quorum and may vote as though they were regular members of the committee. In the event that there are more alternate committee members present than there are absent regular committee members, the alternate members shall have the right to vote in the order of preference specified by the Directors in designating them or, if no order of preference was specified, in the order of their appointment or their listing in a single appointment.

Section 12. Voting. A simple majority, determined by the Voting Interests of Directors, shall constitute a quorum, and, except as otherwise provided in these By-Laws, action of the Board shall be by the majority of Voting Interests cast by those Directors present and voting at any duly called meeting. Except as otherwise provided in these By-Laws, each Director shall be entitled to vote the Voting Interest of the Participating Member Municipality represented by such Director or Directors.

Section 13. Restriction on Certain Expenditures. Action of the Board to approve making, financing or refinancing of any expenditure, the cost of which in the opinion of the Board is too great to be met from annual revenues, shall be by a vote of three-fourths (3/4) of the total Voting Interests of the Directors. Notice of any meeting called for the purpose of determining whether to incur the cost of such an expenditure and acting thereon shall be given to each Director at least thirty (30) days prior to the meeting.

Section 14. Rules and Regulations. The Board may adopt rules and regulations not inconsistent with these By-Laws. Except as otherwise provided in these By-Laws or in such rules and regulations, all business at meetings of the Board shall be conducted in accordance with Robert's Rules of Order.



**ARTICLE V**  
Executive Committee

Section 1. Composition and Eligibility.

- (a) There shall be an Executive Committee consisting of the following nine (9) Directors (“Municipal Directors”): two (2) members from Portland, one (1) member from South Portland, one (1) member from Scarborough and one (1) member from each of the five (5) Executive Committee Districts selected by the Directors representing the Participating Municipalities of such District. In addition, the Committee shall include the Chair, Vice-Chair, Secretary and Treasurer of the Corporation (the “Officers”); provided that, in the event an Officer(s) is not included among the Municipal Directors, the membership of the Committee shall be increased accordingly; and further provided that whenever the Committee votes on any action which directly affects property owned by the Corporation and located in Gorham, and the Director representing Gorham is not a member of the Committee, the membership of the Committee will be increased to add one (1) member from Gorham solely for the purpose of participating in such vote ; and further provided that the immediate past Chair, if a member of the Board, shall be a member of the Committee, without vote. In the event that the Directors representing the Participating Municipalities of any Executive Committee District are unable to agree on the selection of a Director to serve as the District’s member on the Committee, the Chair will select a Director to be appointed by the Board to serve as such District’s member on the Committee.
- (b) The representatives to the Executive Committee shall be appointed by the Board at the Annual Meeting.
- (c) The Executive Committee Districts shall be composed of the following Participating Member Municipalities:
  - (i) District 1: Bridgton; Casco; Gray; Harrison
  - (ii) District 2: Hollis; Limington; Lyman; Waterboro
  - (iii) District 3: Gorham; Windham
  - (iv) District 4: Cumberland; Freeport; North Yarmouth; Pownal; Yarmouth

- (v) District 5: Cape Elizabeth; Falmouth
- (d) Each member of the Executive Committee shall serve for a term of three (3) years or until his or her successor is appointed and qualified.

Section 2. Officers, Vacancies, Filling of Vacancies.

- (a) Officers. Officers of the Executive Committee shall include the Chair and President, Vice-Chair, Secretary and Treasurer of the Corporation, and such other officers as the Board of Directors may elect or desire. Only persons who are members of the Board of Directors shall be eligible to be officers of the Executive Committee.
- (b) Vacancies. A vacancy in the Executive Committee may occur by the following means: death, resignation, or forfeiture. A member of the Executive Committee shall forfeit his/her office if at any time during his/her term of office he/she lacks any qualifications of the office prescribed by these By-Laws. If he/she fails to attend at least one-half of the meetings of the Executive Committee subsequent to the preceding annual meeting of the Board, or if he/she fails to attend two (2) consecutive meetings of the Executive Committee without having provided at least one (1) day's prior notice of such absence to the Chair, Secretary or Chief Executive Officer, the Participating Municipality from which the member was appointed shall be so notified by the Chair.
- (c) Filling of Vacancies. If a vacancy in the Executive Committee should occur more than one hundred twenty (120) days prior to the next annual meeting of the Board, the Executive Committee shall call a meeting of the Board for the purpose of filling said vacancy. The Executive Committee may fill any other vacancy at any regular or special meeting from the membership of the Board, subject to the requirements of Section 1.

Section 3. Function and Powers. Except as may otherwise be provided by the Board, the Executive Committee shall have the following functions and powers:

- (a) To conduct the business of the Corporation within the policy guidelines of the Board.
- (b) To propose an annual budget.
- (c) To provide for an annual audit.
- (d) To appoint ad hoc or special committees.
- (e) To receive, hold and disburse funds, set fees for services, seek and accept grants,

and enter into necessary contracts for the Corporation.

- (f) To review requests for membership to the Corporation and to make a recommendation to the Board concerning such requests.
- (g) To direct the Chief Executive Officer to employ or contract for the employment of a staff, including fixing of salary and benefits in accordance with policies established by the Executive Committee, except that the employment and termination of employment of the Chief Executive Officer shall be the responsibility of the Board in accordance with Article IV, Section 6.
- (h) To review and evaluate annually the performance of the Chief Executive Officer.
- (i) To exercise such municipal powers as may be delegated to the Corporation by any Participating Municipality.

Section 4. Procedure.

- (a) Meetings. The Executive Committee shall meet monthly or on the call of the Chair or Vice-Chair, or at the direction of the Board.
- (b) Voting Interest. Each member of the Committee shall have a voting interest equal to one (1) vote, except as otherwise provided in this subsection ("Executive Committee Voting Interest"). Whenever pursuant to Section 1(a) of this Article V, the size of the Committee exceeds nine (9) members as a result of the addition of Officer(s), the Executive Committee Voting Interest of such Officer(s) and the Executive Committee Voting Interest of the Municipal Director(s), who represent the same municipality or a different municipality that is in the same Executive Committee District as the municipality represented by the Officer, shall be equal to a proportion of the total Executive Committee Voting Interest of such municipality or District. By way of example, if an Officer and an Executive Committee District representative are from the same Municipality, the Executive Committee Voting Interest of each would equal 1/2 (one half) vote. Notwithstanding any provisions in these By-Laws to the contrary, whenever, pursuant to Section 1(a) of this Article V, the size of the Committee is increased to add one (1) member from Gorham for the purpose of participating in votes on any action directly affecting property owned by the Corporation and located in Gorham, the Executive Committee Voting Interest of the member from Gorham and the member from Executive Committee District 3 shall each equal 1/2 (one-half) vote.
- (c) Voting. A simple majority, determined by Executive Committee Voting Interests

of the members of the Executive Committee, shall constitute a quorum. Action of the Executive Committee shall be by an affirmative vote of a majority of the Executive Committee Voting Interests of those members of the Executive Committee present and voting at any duly called meeting.

- (d) Rules. The Executive Committee may adopt rules and regulations not inconsistent with these By-Laws. Except as otherwise provided in these By-Laws or in such rules and regulations, all business at meetings of the Executive Committee shall be conducted in accordance with Robert's Rules of Order.

## **ARTICLE VI**

### **Finance Committee**

Section 1. Membership. There shall be a Finance Committee of the Treasurer, as Chair, and four (4) or more other persons appointed by the Board, provided that no more than two (2) persons who are not Directors shall be members.

Section 2. Filling of Vacancies. If a vacancy in the membership of the Committee should occur, his/her successor shall be appointed by the Chair of the Corporation to serve until the next annual meeting of the Board.

Section 3. Function and Powers. The Finance Committee shall be responsible for preparation of the annual budget for review by the Executive Committee, for oversight of the Corporation's financial matters at the direction of the Executive Committee, and for any other duties assigned to the Committee by the Board of Directors.

Section 4. Meetings. The Finance Committee shall meet semi-annually and upon call of the Chair or a majority of its members. Notice of the time and place of the meetings shall be provided to each member of the Committee, in the same manner as prescribed in Article IV, Section 9, at least five (5) days prior to the meeting.

Section 5. Voting. Each member of the Finance Committee shall have one vote, and a simple majority of the members of the Finance Committee shall constitute a quorum. No action of the Finance Committee shall be valid, or binding, unless adopted by an affirmative vote of a majority of the voting members of the Finance Committee present and voting at any duly called meeting.

## **ARTICLE VII**

### **Recycling and Outreach Committee**

Section 1. Membership. There shall be a Recycling and Outreach Committee of four (4) or more persons appointed by the Board at the Annual Meeting, provided that no more than two (2) persons who are not Directors shall be members.

Section 2. Filling of Vacancies. If a vacancy in the membership of the Recycling and Outreach Committee should occur, his/her successor shall be appointed by the Chair of the Corporation to serve until the next annual meeting of the Board.

Section 3. Function and Powers. The Recycling and Outreach Committee shall be responsible for the Corporation's recycling activities for review by the Executive Committee and oversight of other matters at the direction of the Executive Committee.

Section 4. Meetings. The Recycling and Outreach Committee shall meet semi-annually and upon call of the Chair or a majority of its members. Notice of the time and place of the meetings shall be provided to each member of the Committee, in the same manner as prescribed in Article IV, Section 9, at least five (5) days prior to the meeting.

Section 5. Voting. Each member of the Recycling and Outreach Committee shall have one vote, and a simple majority of the members of the Recycling and Outreach Committee shall constitute a quorum. No action of the Recycling and Outreach Committee shall be valid, or binding, unless adopted by an affirmative vote of a majority of the voting members of the Recycling and Outreach Committee present and voting at any duly called meeting.

## **ARTICLE VIII** **Audit Committee**

Section 1. Membership. Except as otherwise provided in these By-Laws, there shall be an Audit Committee of three (3) or more Directors appointed by the Board.

Section 2. Filling of Vacancies. If a vacancy in the membership of the Audit Committee should occur, his/her successor shall be appointed by the Chair of the Corporation to serve until the next annual meeting of the Board.

Section 3. Function and Powers. The primary function of the Audit Committee is to assist the Board of Directors in fulfilling its oversight responsibilities related to corporate accounting, financial reporting practices, quality and integrity of financial reports as well as legal compliance and business ethics. Key components of fulfilling this charge include:

- (a) Facilitating and maintaining an open avenue of communication among the Board, the Audit Committee, senior management and the independent external

accountants;

- (b) Serving as an independent and objective party to monitor the Corporation's financial reporting process and internal control system; and
- (c) Engaging, reviewing and appraising the efforts of the independent accountants.

Section 4. Meetings. The Audit Committee shall meet semi-annually and upon call of the Chair or a majority of its members. Notice of the time and place of the meetings shall be provided to each member of the Committee, in the same manner as prescribed in Article IV, Section 9, at least five (5) days prior to the meeting. All meetings will focus primarily on audit/financial issues but will also devote time to ethics and business conduct issues. The Committee will request legal updates from the Corporation's legal counsel and/or outside legal resources as they determine the need exists. The Committee members will have sole discretion in determining the meeting attendees and agenda.

- (a) Voting. Each member of the Audit Committee shall have one (1) vote, and a simple majority of the members of the Audit Committee shall constitute a quorum. No action of the Audit Committee shall be valid, or binding, unless adopted by an affirmative vote of a majority of the members of the Committee present and voting at any duly called meeting.
- (b) Rules and Regulations. The Audit Committee may adopt rules and regulations, not inconsistent with these By-Laws, which permit the Committee to remain flexible in order to best react to changing conditions and provide reasonable assurance to the Board that the accounting and reporting practices of the Corporation are in compliance with all legal requirements.

Section 5. Transfer of Duties. At the discretion of the Board of Directors, the function and powers of the Committee, as set forth in Article VIII, Section 3, may be delegated to the Finance Committee in lieu of the Audit Committee. Such transfer of duties must be authorized by an affirmative vote of the majority of the Voting Interests of the Directors present and voting at any duly called meeting.

**ARTICLE IX**  
Officers, Elections and Vacancies

Section 1. Officers. The officers of the Corporation shall consist of a Chair and President, a Vice-Chair, a Secretary and a Treasurer. Only persons who are members of the Board shall be eligible to be officers.

Section 2. Nominations. The Chair shall appoint a nominating committee of four (4) Directors. The nominating committee shall recommend a slate of officers for election at the annual meeting of the Board. Nominations may also be made from the floor by any Director present.

Section 3. Elections. Elections shall be held at the annual meeting of the Board. A majority of the Voting Interests of the Directors present is required for election to any office.

Section 4. Vacancies, Filling of Vacancies.

- (a) Vacancies. A vacancy may occur by the following means: death, resignation, or forfeiture. An officer forfeits his office if at any time during his term he lacks the qualifications of his office as determined by these By-Laws.
- (b) Filling of Vacancies. Should a vacancy occur in the office of Chair and President, it shall be filled temporarily by the Vice-Chair. If the vacancy in the office of Chair and President should occur more than one hundred twenty (120) days prior to the annual meeting of the Board, then a special meeting shall be called by the Vice-Chair or Secretary for the purpose of electing a new Chair and President. The Board may fill any other vacancy.

Section 5. Powers and Duties of the Chair. The Chair shall preside over all meetings of the Board and in his or her absence, the Vice-Chair shall preside. In the absence of the Vice-Chair, the Secretary or Treasurer may preside at such meetings.

Section 6. Powers and Duties of the Secretary and Treasurer. The Secretary shall record or shall cause to be recorded all the votes and proceedings of the Board meetings in books kept for that purpose. The Secretary and the Treasurer shall also perform such further duties as the Board and/or the Executive Committee may from time to time direct. The Treasurer shall chair the Finance Committee. The Treasurer may be required to give bond for the faithful discharge of his/her duties, in such sum and with such sureties as the Board may require and approve.

**ARTICLE X**  
Finances

Section 1.     Disbursements of Funds. Funds which accrue to the Corporation for its use in furthering the aims and purposes of the Corporation shall be controlled, disbursed, and accounted for in a manner prescribed by the Executive Committee for general purposes.

Section 2.     Fiscal Year. The Corporation's fiscal year shall be from July 1<sup>st</sup> through June 30<sup>th</sup>.

Section 3.     Payment In Lieu of Taxes. In partial consideration for the obligations of the Participating Member Municipalities resulting from provisions of the Interlocal Agreement and the applicable waste handling agreements, the Corporation shall pay in lieu of taxes a sum not less than Five Hundred Thousand Dollars (\$500,000.00) annually, based upon the 1987 annual waste tonnage of Regional Waste Systems, which amount shall be increased in proportion to the waste tonnage increase from all sources, other than municipal waste, from the Participating Member Municipalities, and excluding all spot market waste, for the term of the waste handling agreements with Participating Member Municipalities, to be apportioned as follows: five-sevenths (5/7) to Portland; one-seventh (1/7) to South Portland; and one-seventh (1/7) to Scarborough. The Corporation may pay in lieu of taxes additional amounts to any Participating or Associate Member Municipality in which any portion of the realty of the Corporation is located.

## **ARTICLE XI** **Indemnification**

To the extent permitted by the laws of the State of Maine as they may now or hereafter exist, the Corporation shall indemnify any officer, director, employee or agent of the Corporation who was or is a party or is threatened to be made a party to any threatened, pending or completed action, suit or proceeding, by reason of the fact that he or she is or was an officer, director, employee or agent of the Corporation, against expenses, including attorneys' fees, judgments, fines and amounts paid in settlement actually and reasonably incurred by him or her in connection with such action, suit or proceeding; provided that no indemnification shall be provided with respect to any matter as to which he or she shall have been finally adjudicated in any civil proceeding not to have acted in good faith in the reasonable belief that his or her action was in the best interests of the Corporation or, in any criminal proceeding, to have had reasonable cause to believe that his or her conduct was unlawful. To the extent permitted by law, the Corporation may purchase and maintain insurance against the liability of its officers, directors, employees or agents.

## **ARTICLE XII**



### Amendments to By-Laws

These By-Laws may be amended or altered at any meeting of the Board, provided that a written notice shall be sent to each Director, in the same manner as prescribed in Article IV, Section 9, no less than five (5) days before the date of such meeting, which notice shall state the proposed amendments. A two-thirds (2/3) vote of the Voting Interests of the Directors present at a duly called meeting is necessary for passage of amendments.

(Adopted 4/13/06)  
(Amended 6/30/06)  
(Amended 9/21/06)  
(Amended 10/18/07)  
(Amended 01/20/11)  
(Amended 10/16/14)  
(Amended 01/18/18)

Jeff Henthorn  
Director of Court Facilities  
Administrative Office of the Courts  
P.O. Box 4820  
Portland, Maine 04112


Bridgton Selectmen  
Bridgton Municipal Building  
Three Chase Street  
Bridgton, Maine 04009

July 23, 2020

Dear Selectmen,

The District Court staff have for many years used five street parking spaces on Chase Street. The Town placed signage indicating these spaces were reserved for this use. This parking is well located as it is near the stair tower that serves as an entry/exit for Court staff. The Judicial Branch is asking for the Selectmen to formally approve the continued assignment of these five spaces for Court staff use and that this written approval be attached to the July 1, 2020 lease that is being prepared. Thank you for your attention to this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Jeff Henthorn", with a long horizontal flourish extending to the right.

Jeff Henthorn, Director Court Facilities



# Community Resilience Pilot

**GPCOG**  
GREATER PORTLAND  
COUNCIL OF GOVERNMENTS

# Process Overview

Governor's Office of Policy and Innovation and the Future (GOPIF) awarded GPCOG a grant to lead Windham and Bridgton in a pilot program designed to increase municipal capacity to plan for climate change



Held a series of 3 workshops

- discussing climate hazards and impacts
- assessing vulnerability of local assets to these hazards
- identifying actions that can improve resilience



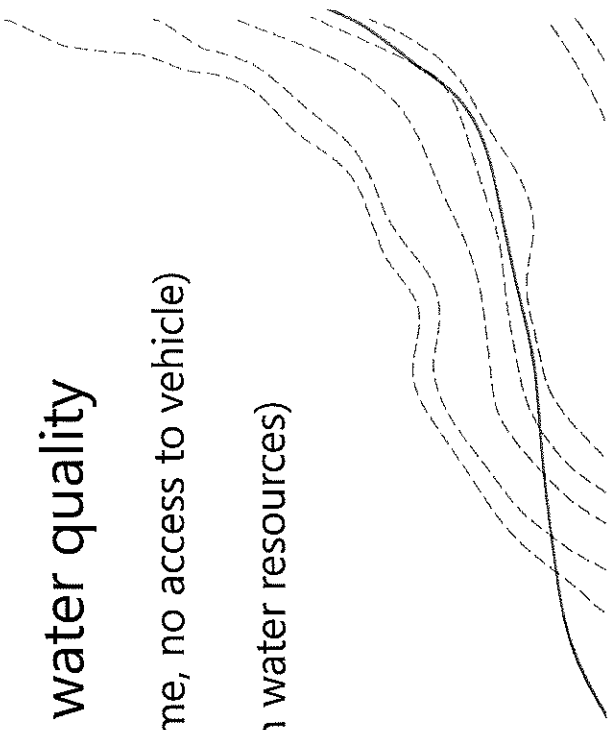
Town teams identified a list of priority projects that build resilience



Submit funding proposal to GOPIF for additional funding from the state (\$28,000 per cohort for 8 month project)

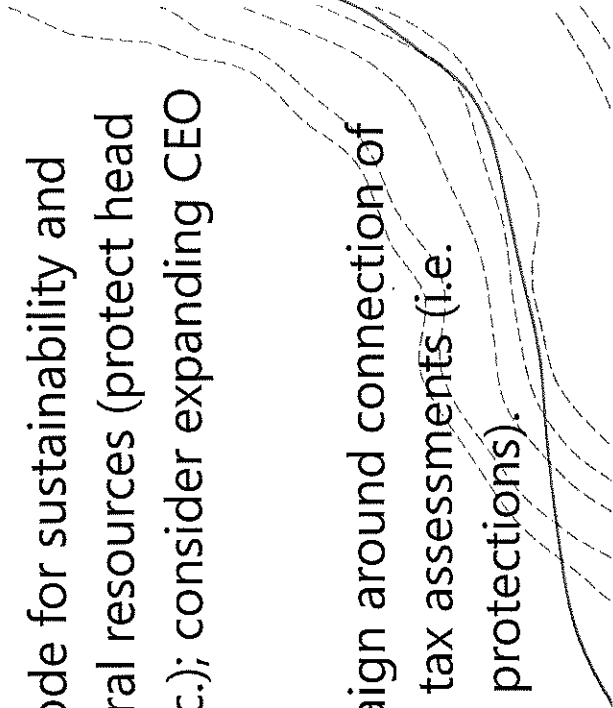


# Top Concerns Identified

- +Impacts from extreme weather events (storms and droughts)
  - +Inadequate infrastructure to meet changing climate (culverts, roads, bridges, other critical infrastructure)
  - +Increased stormwater runoff and degraded water quality
  - +Impacts to vulnerable populations (lower-income, no access to vehicle)
  - +Destruction of natural resources (lakes and fresh water resources)
  - +Development pressures (loss of open space)
  - +Lack of public awareness
- 



# Priority List

- 
1. Establishing resilience standards/protocols for Town planning and project development processes.
  2. Vulnerability assessment of critical municipal infrastructure with a focus on equitable and safe futures.
  3. Update zoning code for sustainability and resilience of natural resources (protect head water streams, etc.); consider expanding CEO authorities.
  4. Awareness campaign around connection of water quality and tax assessments (i.e. shoreland zoning protections).



# FUNDING PROPOSAL:

Establish resilience standards/protocols for Town planning, budgeting and project development processes

+ **PROCESS:** Assess existing policies, plans, ordinances, and operational and capital investments for alignment with climate goals. Propose 1-2 recommendations that will increase resilience of future development and infrastructure and lay groundwork for municipalities to continue to implement resilience actions.

+ **OUTCOME:** Council and boards will consider policy changes that will increase resiliency of future development in each town.

+ **FUNDING** from the state will go towards:

- GPCOG to complete assessment and recommendations
- GPCOG Resilience Fellow (one year 50% of time to support project)
- Community Outreach (public and/or committee meetings)

## NOTICE OF PUBLIC HEARING

The Municipal Officers of the Town of Bridgton will hold a Public Hearing at 5:30 P.M. on Tuesday, October 12, 2021 to accept oral and written comments on a Special Amusement Permit Application from Shawnee Peak Holdings, LLC for live music and entertainment.

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Please advertise in the Bridgton News on September 30, 2021.  
Kindly confirm receipt.

Thank you,  
Laurie L. Chadbourne  
Town Clerk

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TOWN OF BRIDGTON  
Municipal Officers' Notice of Public Hearing on Secret Ballot Referendum

The Municipal Officers of the Town of Bridgton will hold a Public Hearing at 5:30 P.M. on Tuesday, October 12, 2021 at the Municipal Building located at 10 Iredale Street in Bridgton (Please join the meeting from your computer, tablet or smartphone. <https://www.gotomeet.me/BridgtonMaine/bos> You can also dial in using your phone. United States (Toll Free): 1 866 899 4679 United States: +1 (571) 317-3116 Access Code: 189-387-141 New to GoToMeeting? Get the app now and be ready when your first meeting starts: <https://global.gotomeeting.com/install/189387141>) to hear public comment on the following questions that will be presented to the voters via referendum ballot on November 2, 2021:

Question 1. Shall an ordinance entitled "Repeal and Replacement of Victualers and Marijuana Establishment Licensing Ordinance" be enacted? *(Note: Copies of the text of the ordinance are available from the Town Clerk.) Board of Selectmen Recommend a YES vote.*

Question 2. Shall an ordinance entitled "Amendments to and Consolidation of Certain Town of Bridgton Land Use Ordinances" be enacted? *(Note: A "Yes" vote will repeal the Town of Bridgton Land Use Ordinance, Site Plan Review Ordinance, Shoreland Zoning Ordinance, and Building, Plumbing and Razing Ordinance and replace these ordinances with the Bridgton Land Use Code. Copies of the text of the ordinance are available from the Town Clerk.) Board of Selectmen Recommend a YES vote.*

*Posted at the Town Office on September 29, 2021  
Posted on the Town Website on September 29, 2021  
Ad in Portland Press Herald on October 2, 2021  
Ad in Bridgton News on October 7, 2021*

## SPECIAL AMUSEMENT PERMIT APPLICATION

As defined in Section 201 of the Town of Bridgton Special Amusement Ordinance, no Licensee for the sale of liquor to be consumed on his licensed premises shall permit, on his licensed premises, any music, except radio or other mechanical device, any dancing or entertainment of any sort unless the licensee shall have first obtained approval from the Board of Selectmen for a Special Amusement Permit.

The application for a Special Amusement Permit should be filed on this form with the Board of Selectmen or its designated agent (Town Clerk). Payment of a \$25 fee is required at the time the application is filed. A copy of the Special Amusement Permit Ordinance is available upon request from the Bridgton Town Clerk.

The Board of Selectmen shall, prior to granting a permit, hold a public hearing within 30 days of the date you file your completed application at which time testimony will be received from you or your designated agent and/or any interested member of the public. Failure to attend the public hearing may result in a delay in issuing the permit.

Name of applicant: Shaunee Peak Holdings, LLC

Address of applicant: 119 Mountain Road Bridgton ME 04009

Telephone # of applicant: 207-647-8444 x 17

Name of business: Shaunee Peak

Address of business: Same

Telephone # of business: Same

Location of business (if different from address of business): \_\_\_\_\_

Is business a: ☒ corporation / ☐ partnership / ☐ proprietorship

Type of Entertainment Planned: Occasional live music / entertainment / dj - same as prior years.

Hours of Entertainment Planned: \_\_\_\_\_

Has applicant ever had a license to conduct the business described herein denied or revoked or has the applicant or any partner or corporate officer ever been convicted of a felony? ☐ Yes / ☒ No If yes, please provide full details: \_\_\_\_\_

C. \_\_\_\_\_ Expiration Date: 9/13/21 ☒ copy attached  
C. \_\_\_\_\_ Expiration Date: 11/1/21 ☐ copy attached

Signature: [Signature] Date: 8/31/21

FOR OFFICE USE ONLY:

AMOUNT PAID \$55.00 (\$25.00 PERMIT+ \$30 ADVERTISING)

DATE SUBMITTED 9/3/2021

RECEIVED BY: [Signature]

BOARD OF SELECTMEN

DATE OF APPROVAL \_\_\_\_/\_\_\_\_/20\_\_\_\_

# TOWN OF BRIDGTON

## MEMO

**TO:** Board of Selectman  
Carmen Lone, Chair  
Glenn Zaidman, Vice Chair  
Robert McHatton Sr., Selectman  
Fred Packard, Selectman  
Paul Tworog, Selectman

**FROM:** Nikki L. Hamlin, Executive Secretary

**CC:** Robert A. Peabody, Jr., Town Manager  
Georgiann M. Fleck, Deputy Town Manager

**RE:** Tax-Acquired Property Summer Sale – Whitney Road

**DATE:** 10/06/2021

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On Tuesday, September 21<sup>st</sup>, 2021, we opened the bids received for the Tax-Acquired Property Sale. We had a couple of bids come in late (due to mail delay for overnight delivery). These bids were not read aloud during the bid opening as they did not arrive prior to deadline.

The Whitney Road property was one of those late arrivals. Because this property only had one bid received, from an abutter of the landlocked parcel, we are recommending that the board approve the sale of this property in the amount of \$2,150.00 to Mr. LaPointe despite the bid's late arrival.

Attached you will find the bid information for review.

Thank you for your consideration,

Nikki L. Hamlin – Executive Secretary

## 0 WHITNEY ROAD SEALED BID OPENING RESULTS

<b>Project:</b>	Tax-Acquired Property Sale – Whitney		<b>Meeting Date:</b>	09/14/21	
<b>Facilitator:</b>	Bob Peabody – Town Manager		<b>Place/Room:</b>	10 Iredale Conference Room	
<b>Meeting Start Time:</b>	2:00	<b>Meeting End Time:</b>	2:36	<b>Recorder</b>	Nikki Hamlin, Executive Secretary

<b>Name</b>	<b>Bid Amount</b>
Robert LaPointe	\$2,150.00

\*\* Mr. LaPointe's bid was shipped via USPS overnight service but did not arrive before the bid opening at 2:00 p.m. This bid must be rejected due to late arrival.





# Town of Bridgton

3 Chase Street, Suite 1  
Bridgton, ME 04009

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Laurie L. Chadbourne, Town Clerk  
Town Clerk's Office

## MEMORANDUM

**To:** Bridgton Board of Selectmen  
Robert A. Peabody, Jr., Town Manager  
David Madsen, Public Services Director

**From:** Brenda Day, E-911 Addressing Officer

**Date:** October 1, 2021

**Re:** Oliveira Drive

The property owner of Map 6 Lot 26-5 has proposed the following names for the private road:

First Choice: Oliveira Drive

Second Choice: Kaylee Drive

Third Chocie: Gabby's Drive

This office recommends approval of Oliveira Drive and Cumberland County E911 Dispatch Center supports this recommendation.

Thank you for your consideration.

**Attachments:** Proposed Street Name Request Application  
Location Maps



## TOWN OF BRIDGTON, MAINE STREET NAME REQUEST FORM

Application fee \$50.00 per sign

Date paid: 9 / 23 / 21

### Applicant Information:

Name: CARLOS OLIVEIRA Phone #: 207-415-9599

(current) Mailing Address: PO 1351 WAPKI ME 04055

Email address: OLIVEIRA787@yahoo

Carlos Oliveira

Signature

9 / 23 / 21  
Date

Proposed street is a: ☒ Private Way ☐ Subdivision Road/Name of Subdivision: \_\_\_\_\_

New street access off (name of street): 302 and between numbers \_\_\_\_\_ and \_\_\_\_\_

Tax map and lot numbers(s) of access points: map 6 Lot 26-5

Length of new street (in feet): 200 Number of lots accessed by new street: 3

Other owners that access their property from this private way: none

Name: ~~OLIVEIRA~~ Map/Block/Lot: \_\_\_\_\_

Name: ~~KAYLEE~~ Map/Block/Lot: \_\_\_\_\_

Name: ~~GABBY'S~~ Map/Block/Lot: \_\_\_\_\_

**Applicant MUST submit a plan or sketch showing the road to be named,  
location of all driveway entries and distances from crossroads with application.**

### Proposed Names of New Street (in order of preference):

1<sup>st</sup> Choice: OLIVEIRA drive ☐ Accepted ☐ Rejected Reason: \_\_\_\_\_

2<sup>nd</sup> Choice: KAYLEE drive ☐ Accepted ☐ Rejected Reason: \_\_\_\_\_

3<sup>rd</sup> Choice: GABBY'S drive. ☐ Accepted ☐ Rejected Reason: \_\_\_\_\_

Return this completed form with a plan/sketch showing the road to be named, and payment to:  
E-911 Addressing Officer, 3 Chase Street, Suite 1, Bridgton, ME 04009

### For office use only

Date application was received: 9/23/21 ☒ Sketch attached

Street name recommended by E-911 Addressing Officer: ☐ 1<sup>st</sup> choice ☐ 2<sup>nd</sup> choice ☐ 3<sup>rd</sup> choice

Cumberland County Dispatch Center Supports Recommendation ☐ Yes ☐ No

Approved by Board of Selectmen: \_\_\_\_/\_\_\_\_/\_\_\_\_

☐ Mapping updated  
☐ Notifications sent  
☐ Complete  
Initials: \_\_\_\_\_

(6:2642)

6-24M

(6:2645)

200 ft.

(6:2646)





## Brenda Day

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**From:** Deborah Plummer <DPlummer@cumberlandcounty.org>  
**Sent:** Friday, October 1, 2021 11:53 AM  
**To:** Brenda Day  
**Subject:** Re: Road Name

They are all good with us, as always, thank you for checking!! Deb

On Fri, Oct 1, 2021 at 11:35 AM Brenda Day <[bday@bridgtonmaine.org](mailto:bday@bridgtonmaine.org)> wrote:

The Town of Bridgton received a request for a new road name:

1<sup>st</sup> choice: Oliveira Drive

2<sup>nd</sup> choice: Kaylee Drive

3<sup>rd</sup> choice: Gabby's Drive

It is recommended that we approve the first choice, Oliveira Drive.

Would you support this name or do you anticipate conflict?

Please advise,

*Brenda Day*

Code Enforcement Officer

[bday@bridgtonmaine.org](mailto:bday@bridgtonmaine.org)

207-803-9963

Fax: 207-647-8789

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Deb Plummer, Deputy Director  
Cumberland County Regional Communications Center  
22B High Street  
Windham, ME 04062

207-892-3245