

Board of Selectmen's Meeting Minutes

October 26, 2021; 5:00 P.M.

Board Members Present: Carmen E. Lone, Chairman; Glenn R. Zaidman, Vice-Chairman; Paul A. Tworog; G. Frederick Packard; Robert J. McHatton, Sr.; G. Frederick Packard.

Administration Present: Town Manager Robert Peabody, Jr.; Deputy Town Manager Georgiann Fleck; Town Clerk Laurie Chadbourne; Community Development Director Linda LaCroix; Recreation Director Gary Colello.

1. Call to Order

Chairman Lone called the meeting to order at 5:00 P.M.

2. Pledge of Allegiance

The Board recited the "Pledge of Allegiance."

3. Approval of Minutes

a. October 12, 2021

b. October 19, 2021

Motion was made by Selectman Tworog for approval of the minutes of the October 12, 2021 and October 19, 2021 Board Meetings; second from Selectman Packard. 5 approve/0 oppose

4. Public Comments on Non-Agenda Items

There were no public comments.

5. Committee/Liaison Reports

a. Ordinance Review Committee

Glenn Rudin reviewed the proposed Ordinance Work Proposal in order of priority. Dog Control and Curfew Ordinances have been submitted to the Board. The Committee proposed a workshop session for review of these two ordinances as well as the Consumer Fireworks Ordinance. Mr. Rudin responded to several questions asked by the Board. The Board opted to hold a workshop session on the three ordinances with amendment proposals in January, 2022.

b. Community Development Advisory Committee

CDAC Chairman Ursula Flaherty discussed the financing the mural on the side of Ricky's Diner. Vice-Chairman Zaidman questioned using taxpayer money on private property to which Town Manager Peabody will obtain a legal opinion on this issue. Ms. Flaherty also provided an update of the committee's progress.

Ms. Flaherty reviewed the Conservancy Research Group Statement of Purpose which is a private group of individuals aiming to support moving Bridgton economically forward while preserving those attributes that make Bridgton an outstanding beautiful and successful place in which to live and work. (Continued after public hearing.)

Chairman Lone brought agenda item 7 forward at 5:30 P.M.

7. Public Hearing at 5:30 P.M.

a. New Liquor License Application from Pine Tree State 4-H Club Foundation DBA Magic Lantern

Chairman Lone opened the public hearing at 5:30 P.M. Pine Tree State 4-H Club Foundation Executive Director Susan Jennings was present and reported that the request is for a beer and wine license. The public hearing was closed at 5:32 P.M.

b. Special Amusement Permit Application from Pine Tree State 4-H Club Foundation DBA Magic Lantern
Chairman Lone opened the public hearing at 5:33 P.M. Pine Tree State 4-H Club Foundation Executive Director Susan Jennings reported that the request is for live entertainment from time to time. The public hearing was closed at 5:34 P.M.

8. Action Items Following Public Hearing

a. New Liquor License Application from Pine Tree State 4-H Club Foundation DBA Magic Lantern

Motion was made by Selectman Tworog for approval of a new liquor license from Pine Tree State 4-H Club Foundation DBA Magic Lantern; second from Selectman Packard. Vice-Chairman Zaidman does not support Pine Tree State 4-H Club selling alcohol. 4 approve/1 oppose (Vice-Chairman Zaidman was opposed)

b. Special Amusement Permit Application from Pine Tree State 4-H Club Foundation DBA Magic Lantern

Motion was made by Selectman Tworog to approve a special amusement permit to Pine Tree State 4-H Club Foundation DBA Magic Lantern; second from Selectman Packard. 5 approve/0 oppose

Return to Committee Reports.

Selectman McHatton noted that the Comprehensive Plan was completed eight years ago and must be updated every ten years. Community Development Director LaCroix stated that the Comprehensive Plan is updated by her office and will provide the timeline and process to the Board.

Community Development Director LaCroix requested approval of a CDAC remote participation policy.

Motion was made by Chairman Lone to set a public hearing at the next meeting on the CDAC remote participation policy; second from Selectman Packard. 5 approve/0 oppose

6. Correspondence, Presentations and Other Pertinent Information

There was no correspondence, presentations or other pertinent information.

9. New Business

a. Awards and Other Administrative Recommendations

1. Confirmation of Town Manager's Appointment: Holly Heymann as Finance Director

Motion was made by Selectman Packard to confirm Holly Heymann as Bridgton's Finance Director; second from Selectman McHatton. 5 approve/0 oppose

2. Laundromat Negotiations

Motion was made by Vice-Chairman Zaidman to table this item to a meeting on November 2, 2021 at 4:00 P.M. for a discussion in executive session; second from Selectman Tworog. 5 approve/0 oppose

3. Halloween Street Closing: Elm Street, Bennet, Iredale and Chase Streets

Motion was made by Selectman Packard to close Elm Street, Chase Street, Iredale and Bennett Street from 4PM to 9PM on October 31st for Trick or Treating; second from Vice-Chairman Zaidman. 5 approve/0 oppose

4. CDBG-CV Reallocation

Community Development Administrative Assistant Courtney Kemp requested reallocation of unused funds from two CV programs (\$25,179.33 from the BCC Rental & Utility Project and \$41,000 from the BCC Temporary Shelter Project). These funds would be allocated to the Recreation Department to purchase a van. Ms. Kemp reported that if the funds are accepted, they will need to be spent by December 31st. Recreation Director Colello added that having the ability to transport would be extremely beneficial; training would be provided and a policy would be set up to cover appropriate use. Lengthy discussion ensued regarding fund options. **Motion** was made by Chairman Lone to approve the reallocation of \$25,179.33 from the Bridgton Community Center Rental and Utility Project and \$41,000 from the Bridgton Community Center Temporary Shelter Project to the Town of Bridgton Recreation Department; second from Selectman McHatton. 4 approve/1 oppose (Selectman Tworog was opposed)

5. Public Works Department Truck Purchase

Motion was made by Vice-Chairman Zaidman to approve the expenditure of up to \$41,895 for the purchase of a 2021 Ram 2500 Tradesman Regular Cab 4x4 Long Box from MacDonald Motors; second from Selectman McHatton. 5 approve/0 oppose

b. Permits/Documents Requiring Board Approval

1. Certificate of Commitment of Sewer User Rates Commitment #256

Motion was made by Vice-Chairman Zaidman to commit the July 1, 2021 to September 30, 2021 Sewer User Rates Commitment #256 comprising three pages totaling \$2,883.96 to the Treasurer for collection; second from Selectman Packard. 5 approve/0 oppose

2. Victualer's License to Pine Tree State 4-H Club Foundation DBA Magic Lantern

Executive Director Susan Jennings reported that the intention is to keep the same menu. **Motion** was made by Selectman Packard to approve the Victualer's License to Pine Tree State 4-H Club Foundation DBA Magic Lantern; second from Selectman Tworog. 5 approve/0 oppose

c. Selectmen's Concerns

- **Selectman Packard** had no concerns.
- **Selectman Tworog** suggested that the lights at Harmon Field be turned on for Halloween to which Recreation Director Colello confirmed this is already planned.
- **Selectman Tworog** reported that the bottom of Elm Street was flooded to which Town Manager Peabody will review.
- **Vice-Chairman Zaidman** asked for a status update on the grater to which Town Manager Peabody responded that the parts may not arrive until January.
- **Vice-Chairman Zaidman** asked if there have been any updates from the Public Services Director to which Town Manager Peabody responded that David Madsen is scheduled to return in December or January and he has not heard otherwise. Town Manager Peabody added that the foreman's filling in are doing a fantastic job.
- **Selectman McHatton** had no concerns.
- **Chairman Lone** had no concerns.

d. Town Manager's Report/Deputy Town Manager's Report

Deputy Town Manager read the following report into the record:

TOWN OF BRIDGTON DEPUTY TOWN MANAGER'S REPORT

General

There is an opening for a FT Administrative Assistant to the Community Development Director. Submit a cover letter, resume and completed job application to the Community Development Director or email to llacroix@bridgtonmaine.org. The Town Hall will be closed on Friday the 29th through Wednesday the 3rd due to the Halloween events and voting set-up and take-down. Chase Street, Bennett Street and Elm Street (beginning at the Post Office) will be closed on Sunday, October 31st from 4-9p.m. so our trick-or-treaters are safe from vehicular traffic. Salmon Point has closed for the season. Scott Cushing, Manager and Carl Deslauriers, Laborer, intend to come back next year. We look forward to their return. Courtney Kemp's last day as Administrative Assistant to the Community Development Director is Wednesday, October 27th. Courtney began work for the Town of Bridgton in August of 2020 and was a great addition to our office. We wish her luck in her next endeavor.

Town Clerk

Special Circumstances Absentee Voting: the deadline to request an absentee ballot without a reason for the November 2, 2021 Referendum Election is the close of business on Thursday, October 28th. After this deadline voters may request an absentee ballot by completing and signing a Special Circumstances Application. On the application the voter must indicate which of the four allowable reasons to request an absentee ballot after the deadline applies to them, as follows: 1) Unexpected absence from the municipality during the entire time the polls are open on Election Day; or 2) Physical disability; or 3) Incapacity or illness that has resulted in the voter being unable to leave home or a treatment facility; or 4) Inability to travel to the polls if the voter is a resident of a coastal island ward or precinct. If you have any questions, please contact the Town Clerk. * The Town Clerk's Office will be open on Thursday, October 28th from 4:00p.m. to 7:00p.m. for the purpose of accepting voter registration and other election related issues. No other town business will be conducted during this time. * 2022 Dog licenses are available for renewal. Kindly be advised that a later fee will be imposed after January 31, 2022. * Reminder that the 2nd quarter tax installment is due on or before November 15th. * Don't forget to vote – Tuesday, November 2, 2021 at the Town Hall, 8:00a.m. to 8:00p.m.

Public Works Department

Public Works is busy cleaning culverts for free flow. Brush removal at Salmon Point Campground, debris was hauled to Rolfes. Shoulder work on the Del Chadbourne Road, Kimball Road and Forest Avenue. Sent one employee to Salmon Point Campground to assist in draining the water system for the season. Hauling stock sand and mixing salt. Maine DOT conducted a snow/ice safety class on Tuesday October 12th which all employees of the of PW and Parks attended. Preparing trucks for winter, head gear and sanders on.

Bridgton Recreation

There will be a Haunted Walk and Zombie Laser Tag at the Bridgton Town Hall and Ice Rink on Friday, Saturday, and Sunday 6:30p.m. to 9:30p.m. (Laser tag is Friday and Sunday only) Pre-register required for laser tag. This is a Rec Dept fundraiser so there is a \$5.00 per person charge for the haunted walk and an additional \$7.00 for the laser tag. For additional information please refer to our website at www.bridgtonmaine.org or call Rec Director, Gary Colello, at 647-1126.

Code Enforcement

The Code Enforcement Office reports that 26 building permits were issued for the month of September (32 last year) with 175 total to date (192 last year). 21 plumbing permits were issued for the month of September (17 last year). Pending at the Planning Board is a 25 lot subdivision, Pleasant Mountain Outlook Subdivision, submitted by Geoff Homer. Approved by Department Review is Wild North Counseling, a home counseling business, owned by Samantha Blackadar.

Parks Department

Removal of the town docks will take place between October 4th and November 15th. The dams are at their target level

with Highland Lake dam at it's construction level and Woods Pond at its normal winter level. The dams are currently open and will be monitored throughout the storm.

Bridgton Police Department

Tomorrow, Wednesday, is the Law Enforcement Torch Run for Special Olympics. The program which began in 1981 was brought to Maine by Bridgton PD Chief Bob Bell and Special Olympics Maine president Mickey Boutilier in 1985, every year since, the Bridgton PD has taken part in the run and organized various fundraisers to support Special Olympics. The run begins at 8:00a.m. at the Old Town Hall, down Main Street, and turning up Harrison Road. Bridgton PD is proud to continue in the tradition of supporting the amazing athletes of Special Olympics Maine. We would like to thank Peter Dumont, Head Custodian, who did a great job in taking the Special Olympics Torch, which had become battered over years of use, and took the time to take the dents out and give it new paint...it looks great! This past Saturday, Officers Smolinsky and George took part in the National Drug Take Back held at the Bridgton Community Center. Bridgton PD also offers a drug disposal box located in the Police Department lobby open Mon–Fri 8-4. Officer George assisted the LR Vocational Center with instructing for the law enforcement program. ACO Carl Hoskins has tendered his resignation and accepted the position of Animal Humane Agent with the Maine Department of Animal Welfare. Carl served the Town of Bridgton for 3 years as Animal Control Officer. We would like to thank Carl for his dedication and service and we wish him all the best as he furthers his career in Animal Welfare. Bridgton PD is currently working with neighboring Animal Control Officers to provide coverage until a longer term solution is reached. Officer McCloud has just finished week ten of the eighteen week police academy. Bridgton PD staff will be on hand on

Halloween night along with other members of Public Safety handing out candy and other treats in the PD parking area.

Health Officer

Catherine Pinkham, Health Officer, reports that she has picked up the Town of Waterford and also serves the Town of Harrison. She is proud to announce that she will be working the Navigator program with Carmen Lone. She just finished the CDC briefing and continues to monitor COVID 19. As of October 20th the State reports 647 new cases, 7 deaths, 69 in the ICU and 199 in the hospital.

Revenue and Expenditure report for month ending September 30, 2021 is a benchmark of 25% with revenues at 30.43% and expenditures at 26.83%.

Until next time....be safe and be well.

Respectfully submitted,

Georgiann M. Fleck, Deputy Town Manager

10. Old Business

a. Wastewater Status Update

Town Manager Peabody provided a brief wastewater status update.

b. Streetscape: Upper and Lower Main Street Status Update

Town Manager Peabody reported that these projects are complete.

c. Update on Net Energy Billing Solar Project

Community Development Director LaCroix provided a brief update on the net energy billing solar project.

d. Update on Bridgton-Fryeburg Regional Broadband Initiative

Community Development Director LaCroix provided a brief update on the Bridgton Fryeburg Regional Broadband Initiative.

Community Development Director Lacroix provided a brief update on the Resilience Pilot Project.

Community Development Director LaCroix reported that she will be serving on the Community Development Block Grant Oversight Committee. Town Manager Peabody requested that Director LaCroix explore the possibility of using CDBG funds for the sidewalk on Elm Street.

11. Treasurer's Warrants

Motion was made by Selectman Packard for approval of Treasurer's Warrants numbered 37, 38, 39, 40, 41, 42, 43 and 44; second from Vice-Chairman Zaidman. 5 approve/0 oppose

12. Public Comments on Non-Agenda Items

Representing the Recycling Committee, Sally Chappell, reported that the Committee has put together a one-page public information document and requested that copies be made to distribute at the polls on Tuesday, November 2, 2021. Town Clerk Chadbourne will place the document on a public table.

Deb Brusini asked if there is somewhere they can put out a summary of the consolidated land use to which Chairman Lone suggested putting this on the website.

Deb Brusini asked if there is a schedule of roads to be paved to which Town Manager Peabody responded that the downtown village is scheduled and expects to begin paving outside the downtown in about two years.

13. Dates for the Next Board of Selectmen's Meetings

November 2, 2021 at 4:00 P.M.

November 9, 2021

November 23, 2021

Chairman Lone wished staff and volunteers a pleasant and easy job with the Election on Tuesday.

14. Adjourn

Motion was made by Selectman Packard to adjourn the meeting at 7:42 P.M; second from Selectman McHatton. 5 approve/0 oppose

Respectfully submitted,

Laurie L. Chadbourne
Town Clerk