

**Bridgton Appeals Board Meeting Minutes  
In-Person Meeting**

**November 18, 2021  
5:00 pm**

| <b>Board Members</b>   |          | <b>Staff Member</b>               |          |
|------------------------|----------|-----------------------------------|----------|
| John Schuettinger      | <b>X</b> | Brenda Day, Code Enforcement      | <b>X</b> |
| Mark Harmon-Vice Chair | <b>X</b> | Erin O'Connor, Admin Asst., Staff | <b>X</b> |
| Bruce Hancock          | <b>X</b> |                                   |          |
| Kevin Raday            | <b>X</b> |                                   |          |
| Kappy Sprenger         |          |                                   |          |
| Dick Danis             | <b>X</b> |                                   |          |

**Call to Order**

John Schuettinger, Chair, called the meeting to order at 5:00 pm

**The Pledge of Allegiance**

**Item #3 Election of Officers:**

**MOTION** Mark Harmon moved to keep John Schuettinger as acting Chair, second by Kevin Raday, **MOTION CARRIES 5/0**

**MOTION** Mark Harmon moved to keep Kevin Raday as secretary, second by Bruce Hancock **MOTION CARRIES 5/0**

**MOTION** John Schuettinger moved to appoint Mark Harmon as vice Chair, second by Kevin Raday **MOTION CARRIES 5/0**

**Item #4 Approval of Minutes:**

- **August 26, 2021**

**MOTION:** Bruce Hancock moved to accept the minutes as published, second by Kevin Raday **MOTION CARRIES 5/0**

**Item #5 Old Business:**

- **None**

**Item #6 New Business:**

**6A. Remote Policy  
-Public hearing**

Chair Schuettinger summarized the remote policy for the Board. Town Counsel Jim Katsiaficas also explained the policy in further detail. The policy essentially states that in emergency situations the Board would be able to hold a remote meeting as long as there is a policy in place. Chair Schuettinger closed the public hearing.

**MOTION** Kevin Raday moved to accept the remote policy as written, second by Bruce Hancock **MOTION CARRIES 5/0**

**6B. Canon Ashby Retreat, LLC  
84 Grovers Way  
Map 14 Lot 24C  
- Administrative Appeal**

Chair Schuettinger explained how the attorneys came up with the remand order in front of them. All were agreeable to the terms of the remand order as written. Chair Schuettinger explained the process of the remand back to the CEO. Chair Schuettinger suggested that the scaled site plan be done by a qualified surveyor. The Board and the CEO agreed that an engineered survey needs to be submitted along with the new after the fact building permit application.

**MOTION** Kevin Raday moved to remand this back to the CEO, second by Mark Harmon **MOTION CARRIES 5/0**

**Item #7 Old Business:**

- None

**Item #8 Adjourn**

Chairman Schuettinger declared the meeting adjourned at 5:20 pm.