



## Town of Bridgton Finance Office

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### FINANCE DEPARTMENT MONTHLY REPORT November 2021

In November, I met with (1) one new full-time hire for the Community Development Department and (1) one new full-time hire for the Finance Department.

I have continued to work remotely with Auditors from RHR Smith conducting field work for the FY21 audit as well as FY21 accounting services and reconciliations. At the time of this reporting the audit is scheduled to take place January 3<sup>rd</sup> through January 14, 2022. The audit will be a combination of on-site visits as well as remote work.

The monthly department head meeting was held on Wednesday November 17, 2021, where I discussed that medical and dental rates for 2022 have increased 1% overall for health and 2% for dental. Open enrollment continues until December 15, 2021.

2021 Salmon Point water bills were mailed and are due by December 1, 2021.

This will be my last report as Interim Finance Director. It has been a pleasure serving in this position and I am thankful for the opportunity for the growth and the knowledge I have gained. Please join me in welcoming Holly Heymann back to the Town of Bridgton as Finance Director. Holly previously worked with the Town as Finance Clerk, and I am excited that she is back. I look forward to working with her and to the future of the Department.

#### Finance Office Activities for November:

Issued 191 checks for Accounts Payable totaling \$1,185,638.57

Issued 284 checks/direct deposits for payroll totaling \$172,689.26

Issued (2) AP Warrants for the Wastewater Expansion Project totaling \$400,242.27

Filed the State of Maine Sales Tax Return and uploaded the Maine Public Employees reports for November

Filed Department of Labor Current Employee Statistics

Processed (4) returned items totaling \$5,768.00 for collections

Respectfully submitted,

Jenna Domer  
Interim Finance Director