

## BRIDGTON BOARD OF SELECTMEN'S MEETING AGENDA

**DATE:** Monday, February 28, 2022

**TIME:** 9:00 A.M.

**PLACE:** Downstairs Meeting Room, 10 Iredale Street, Suite 1, Bridgton

Please join the meeting from your computer, tablet or smartphone.

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1. Call to Order
2. Pledge of Allegiance
3. Budget Review
4. Adjourn

**TOWN OF BRIDGTON**  
**PROPOSED DEPARTMENTAL BUDGET REVIEWS**  
**FY 2022/2023**

**Monday, February 28, 2022**

**Starting at 9:00 a.m.**

*Break for Lunch around Noon*

071 – Recreation  
077 - Ham Complex  
018 - Town Hall  
015 - Municipal Complex  
051 - Public Works  
052 - Town Garage  
053 - Vehicle Maintenance  
054 - Transfer Station  
073 - Cemeteries  
074 - Parks Department  
076 - Pondicherry Park  
294 - Capital Expense  
  
014 - Community Development  
013 - Code Enforcement  
022 - Boards  
017 - Town Clerk  
012 – Assessing  
016 - General Assistance  
  
031 - Police Department  
032 - Bridgton Fire Department  
033 - Animal Control  
049 - Other Public Safety  
035 - Health Officer  
  
019 – Finance  
291 - Insurances  
292 - Employee Benefits  
  
011 - Administration  
029 - Other General Government

**Tuesday, March 1, 2022**

**Starting at 9:00a.m.**

Review any outstanding departments  
Additional Comments or Questions

034 - Civil Emergency  
072 - Bridgton Public Library  
075 - Bridgton Community Center  
293 - Outside Agency Services  
299 - Other Town Wide  
010 - Revenues

**Town of Bridgton  
Budget Timeline  
Budget 2022-2023**

**Wednesday, December 1, 2021** – Memo to Department Heads to begin Budget Preparation

**Friday, December 17, 2021** – Budget worksheets available to use on the U-drive

**Friday, December 31, 2021** – Proposed Budgets completed on the U-drive except Public Services which are due Friday, January 14, 2022.

**Friday, December 31, 2021** – Capital Expenditures, not in the Capital Improvement Plan, to be submitted by email using PDF, CIP format, to Deputy Town Manager and Finance Director for projects/purchases fitting the definition

**Friday, December 31, 2021** – Outside Agency Requests due and submitted to the Deputy Finance Director. (November 16, 2020 - Outside agency notifications mailed to agencies that received funding last year and/or new requests submitted)

**Tuesday, January 18, 2022** – Department Head Meeting with Town Manager, Deputy Town Manager, Finance Director and Deputy Finance Director to discuss proposed Budget and Capital Expenditures.

10:30a.m. – Laurie Chadbourne, Town Clerk and General Assistance Administrator

1:00p.m. – Brenda Day, Code Enforcement Officer

2:00p.m. – Catherine Pinkham, Health Officer

4:30p.m. – Todd Perreault, Emergency Management

**Wednesday, January 19, 2022** - Department Head Meeting with Town Manager, Deputy Town Manager, Finance Director and Deputy Finance Director to discuss proposed Budget and Capital Expenditures.

10:00a.m. – Gary Colello, Recreation Director

11:00p.m. – Linda LaCroix, Community Development Director

1:00p.m. – Glen Garland, Fire Chief

2:00p.m. - Phil Jones, Police Chief

3:00p.m. - Jason Thompson, Public Works Foreman

**Thursday, January 20, 2022**

10:30a.m. - Forrest Kollandar, Transfer Station Foreman

4:00p.m. - Justin Adams, Wastewater and Parks Foreman

**Friday, January 28, 2022**

10:00a.m. – Finance Director, Deputy Finance Director and Deputy Town Manager review and score Outside Agency submittal request for funding.

**Tuesday, January 25, 2022** – Memo to BOS to Approve Schedule of Budget Meetings

**Friday, February 18, 2022** – Budget Books submitted to Department Heads and Board of Selectmen

**Monday, February 28, 2022 at 9:00a.m.** – BOS Budget Review with Department Heads

**Tuesday, March 1, 2022 at 9:00a.m.** – BOS Budget Review - Continue with Department Heads and Outside Agencies

**Tuesday, March 8, 2022** - BOS budget approval

**NOTE:** During budget review if additional information is needed it must be submitted to the Finance Director within 3 business days.