



**Town of Bridgton
Finance Office**

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**FINANCE DEPARTMENT
MONTHLY REPORT
May 2022**

We had 1 full-time Code Enforcement Administrative Assistant, 1 full-time Parks employee, and 1 summer intern under the Community Development Department began employment with us in May 2022.

The Short Report Financial Statements are complete and submitted for the Annual Report. Draft financials have been received and are being reviewed. The Pre-audit meeting date for FY2022 is scheduled for June 20th through 22nd, 2022.

May 2022 has been dedicated to fiscal year end preparations and pre-audit punch lists, along with our usual day to day activities. Now that budget and audit workload is easing up, I have been able to work with the Community Development Department and our CBDG Grant Awards in more detail. The coordination between our departments will ensure continued federal compliance with how we track, manage and report on grant expenditures.

Finance Office Activities for May:

Issued 157 checks for Accounts Payable totaling \$1,166,059.62

Issued 360 checks/direct deposits for payroll totaling \$189,662.93

Issued (1) AP Warrants for the Wastewater Expansion Project totaling \$549,348.10

Filed the State of Maine Sales Tax Return and uploaded the Maine Public Employees reports for May 2022

Filed Department of Labor Current Employee Statistics

Respectfully submitted,

Holly Heymann
Finance Director