

**Board of Selectmen's Meeting Minutes**  
**July 12, 2022; 5:00 P.M.**

**Board Members Present:** Carmen E. Lone, Chairman; Robert J. McHatton, Sr., Vice-Chairman; Paul A. Tworog; G Frederick Packard; Kenneth J. Murphy

**Administration Present:** Town Manager Robert A. Peabody, Jr.; Deputy Town Manager Georgiann Fleck; Town Clerk Laurie Chadbourne; Executive Assistant Nikki Hodgkins; Community Development Director Linda LaCroix; Public Services Director David Madsen; Police Chief Phil Jones; Public Safety Administrative Assistant Grace Gendron

1. Call to Order

Chairman Lone called the meeting to order at 5:00 P.M.

2. Pledge of Allegiance

The Board recited the "Pledge of Allegiance."

3. Approval of Minutes

a. June 28, 2022

**Motion** was made by Selectman Packard to approve the minutes from the June 28, 2022 Select Board Meeting; second from Selectman Murphy. 5 approve/0 oppose

4. Public Comments on Non-Agenda Items

Community Development Director LaCroix reported that Helen Archer has submitted resignation from the Community Development Advisory Committee and Samantha Zawistowski has submitted resignation from the Ordinance Review Committee.

Police Chief Jones introduced Park Rangers Libby Blais and Taylor Dastoli to the Select Board.

Chamber Executive Director Angie Cook reported that she met with town staff to propose bringing Maine Brew Fest to Bridgton in September of 2023 at the HAM complex (BRAG). The Board supports the Chamber of Commerce moving forward with the planning for this event.

5. Committee/Liaison Reports

**Motion** was made by Vice-Chairman McHatton to accept Helen Archer's resignation from the Community Development Advisory Committee and Samantha Zawistowski's resignation from the Ordinance Review Committee; second from Selectman Tworog. 5 approve/0 oppose

Vice-Chairman McHatton informed Director LaCroix that he will not be able to attend the CDAC meeting tomorrow morning due to a conflict.

a. Application From Al Bottone IV to Join the Community Development Advisory Committee

Al Bottone IV was present. **Motion** was made by Vice-Chairman McHatton to appoint Al Bottone IV to the CDAC; second from Selectman Packard. 5 approve/0 oppose

Al Bottone asked the Board to approve use of town owned property contingent upon the submission of application and approval of the Department Heads to which Chairman Lone responded that the Board is not able to act without application.

b. Application From Amy Stone to Join the Community Development Advisory Committee  
Amy Stone was present. **Motion** was made by Selectman Murphy to appoint Amy Stone to the CDAC; second from Vice-Chairman McHatton. 5 approve/0 oppose

Ordinance Review Committee Chairman Len Rudin requested that the proposed amendments to the Dog Control Ordinance and Consumer Fireworks Ordinance be directed to the voters for their consideration at the November Election. He added that the Curfew Ordinance was reviewed by the Committee with no action taken.

#### 6. Correspondence, Presentations and Other Pertinent Information

##### a. Request from Bridgton Harvest Moon Fest to Hang Banner over Depot Street/Route 302

Pam Ward was present and requested permission to hang a Bridgton Harvest Moon Fest Banner over Depot Street/Route 302. The Board directed Ms. Ward to Central Maine Power and encouraged her to reach out to other groups that have put up similar signage. Ms. Ward reported that the date of the event is scheduled for Saturday, September 17, 2022 (rain date, September 18, 2022), the Committee meets every other week with official membership to be determined, adding that Recreation Director Gary Colello is the staff liaison. Vice-Chairman McHatton offered to assist the Committee with their efforts.

##### b. National Night Out on August 2, 2022

Chief Jones reported that the Bridgton Police Department is participating in the 2022 National Night Out, joining sixteen thousand communities from all fifty states. The event is being held nationally on Tuesday, August 2, from 5:00 P.M. until 8:00 P.M. at the Memorial School. Public Services Administrative Assistant Grace Gendron added that activities will include food, live music, dunk tank, games, simulated operating under the influence driving course, interactive 911 simulator, K9 demo, activities with out Bridgton Arts and Culture and much more.

#### 7. New Business

##### a. Awards and Other Administrative Recommendations

###### 1. Maine Municipal Association's Legislative Policy Committee Official Ballot

MMA's member municipalities have made their nominations for 2022-2024 Legislative Policy Committee (LPC): (vote for two) Danielle Loring, Administrator, Town of Minot and Thomas Carabine, Planning Board Chair, Town of Denmark. **Motion** was made by Selectman Packard to approve the slate of candidates as presented; second from Selectman Tworog. 5 approve/0 oppose

##### b. Permits/Documents Requiring Board Approval

###### 1. Approval of a Special Town Meeting Warrant on July 26, 2022, at 4:00 P.M.

**Motion** was made by Vice-Chairman McHatton to move that a Special Town Meeting be called to be held on July 26, 2022, for the purpose of considering a USDA grant and loan to fund the additional costs to expand the Town's wastewater system, and that the warrant presented to this meeting for that purpose be approved; second from Selectman Murphy. 5 approve/0 oppose

###### 2. Revision to the Reserve Accounts Policy

With the recent approval of the Senior Property Tax Assistance Ordinance by the voters, pursuant to §1.7: Creation of Program Fund, the Senior Property Tax Assistance Reserve needs to be established. **Motion** was made by Selectman Tworog to approve the revised Reserve Accounts Policy to include the Senior Property Tax Assistance Reserve; second from Selectman Packard. 5 approve/0 oppose

### 3. Business Licenses

- a. Victualer's License to Standard Gastropub (233 Main Street)
- b. Victualer's License to Blizzards Pub (119 Mountain Road)
- c. Adult Use Cultivation Facility License to Wellrick, Inc DBA Canuvo (152 Portland Road)
- d. Adult Use Marijuana Store License to Wellrick, Inc DBA Canuvo (152 Portland Road)
- e. Medical Marijuana Registered Dispensary License to Wellrick, Inc DBA Canuvo (152 Portland Road)

**Motion** was made by Vice-Chairman McHatton for approval of business licenses 3a through 3e; second from Selectman Murphy. 5 approve/0 oppose

### 4. Approval of Withdrawal from Capital Projects Maintenance Reserve

The Town contracted with FineLine Pavement Striping to repair the thermoplastic crosswalks and striping on Main Street. Town Manager Peabody requested that funding for the project be drawn from the Capital Projects Maintenance Reserve Fund Policy. **Motion** was made by Vice-Chairman McHatton to approve the withdrawal of up to \$24,500 from the Capital Projects Maintenance Reserve Fund to repair the thermoplastic crosswalks and striping on Main Street; second from Selectman Murphy. 5 approve/0 oppose

#### c. Selectmen's Concerns

- **Vice-Chairman McHatton** had no concerns.
- **Selectman Tworog** recognized how hard it is for businesses to manage the volume of people in town and suggested more off-season events.
- **Selectman Murphy** had no concerns.
- **Selectman Packard** is looking forward to the end of the road construction work next fall.
- **Chairman Lone** congratulated Loon Eco Land Trust on being awarded funding through Land for Maine's Future Program for the muddy river forest project and thanked them for their work.

#### d. Town Manager's Report/Deputy Town Manager's Report

Town Manager Peabody read the July 12, 2022 report into the record:

##### **General**

The first Comprehensive Plan monthly Task Force Meeting will be held in the Ice Rink behind the Town Hall on Wednesday, July 13<sup>th</sup> starting at 5:30pm. All Task Force Meetings are open to the public and we encourage folks to attend.

##### **Code Enforcement Department**

The Department continues to be very busy with construction projects throughout the Town. To date 295 permits have been issued: 125 plumbing permits and 170 building permits.

##### **Community Development Department**

Community Development Director Linda LaCroix will be leaving the position July 26<sup>th</sup>. We appreciate all her efforts on moving the Town forward through a very busy and eventful period. We wish Linda the best of luck in her new endeavors right here in Bridgton.

I have appointed Victoria Hill, Deputy Community Development Director, to the position subject to Selectboard confirmation at the July 26<sup>th</sup> Board of Selectmen Meeting.

##### **Recreation Department**

The Department offers various Adult Programs including Zumba, Tai Chi, Pickleball, Karate and Ping Pong at the Town Hall.

Lifeguards are present at Highland Lake and Woods Pond 7 days a week from 10am to 6pm.

The Department wishes to thank the Public Works Department, Police Department, Fire Department and School Department for all their assistance with the July 4<sup>th</sup> Celebrations, particularly the day of the July 3<sup>rd</sup> fireworks.

##### Save The Dates:

August 3rd – Zerbini Family Circus Returns

### **EMA Department**

Todd Perrault, EMA Director, wishes to thank the Police and Fire Departments, United Ambulance, and the Recreation Department for participating in the command and communication training that was held over the July 3<sup>rd</sup> and 4<sup>th</sup> weekend. During any event or disaster, communication is key to having a successful response and mitigation of an incident. Having this multi-department training over the holiday weekend allowed us to communicate effectively with each other and proved valuable in addressing issues that did arise. He also thanks the Cumberland County Emergency Management Agency for the use of their communications trailer. Numerous citizens and visitors approached us with questions and were appreciative that we were there to answer their questions.

### **Fire Department**

A reminder for anybody cleaning up their property in Bridgton, burn permits are required to burn brush, yard debris, leaves etc. The permits are available in person at the Police Department M-F 8-4, or online at either [www.burningpermit.com](http://www.burningpermit.com) or [www.burnpermit@infome.org](mailto:www.burnpermit@infome.org). There is no charge for any burn permits. Please be very careful with any fire and make sure it is completely extinguished and cool to the touch when done.”

## 8. Old Business

### a. Wastewater Status Update

Town Manager Peabody provided a brief wastewater status update.

The Board opted to begin their next meeting at 2:30 P.M. to allow enough time for the site walk visit prior to the Special Town Meeting scheduled for 4:00 P.M.

## 9. Treasurer’s Warrants

**Motion** was made by Chairman Lone for approval of Treasurer’s Warrants numbered 134, 135, 137, 138, 139, 140, 141, and 142; second from Selectman Packard. 5 approve/0 oppose

## 10. Public Comments on Non-Agenda Items

Deb Brusini stated that Thomas Carabine will be a good addition to the Maine Municipal Association’s Legislative Policy Committee.

Al Bottone reported that the fake brick in front of his business is crumbed and pieces are being tacked indoor. Town Manager Peabody will review the site with the Public Services Director.

## 11. Dates for the Next Board of Selectmen’s Meetings

July 26, 2022 (to begin at 2:30 P.M.)

August 9, 2022

August 23, 2022

## 12. Adjourn

**Motion** was made by Selectman Packard to adjourn the meeting at 6:30 P.M.; second from Vice-Chairman McHatton. 5 approve/0 oppose

Respectfully submitted,

Laurie L. Chadbourne  
Town Clerk