

BRIDGTON BOARD OF SELECTMEN'S MEETING AGENDA

DATE: Tuesday, July 12, 2022

TIME: 5:00 P.M.

PLACE: Board of Selectmen's Meeting Room, 10 Iredale Street, Bridgton

Please join the meeting from your computer, tablet, or smartphone.

<https://www.gotomeet.me/BridgtonMaine/bos>

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1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a. June 28, 2022
4. Public Comments on Non-Agenda Items (*Each speaker **may** be limited to 3 minutes.*)
5. Committee/Liaison Reports
 - a. Application From Al Bottone IV to Join the Community Development Advisory Committee
 - b. Application From Amy Stone to Join the Community Development Advisory Committee
6. Correspondence, Presentations and Other Pertinent Information
 - a. Request from Bridgton Harvest Moon Fest to Hang Banner over Depot Street/Route 302
 - b. National Night Out on August 2, 2022
7. New Business
 - a. Awards and Other Administrative Recommendations
 1. Maine Municipal Association's Legislative Policy Committee Official Ballot
 - b. Permits/Documents Requiring Board Approval
 1. Approval of a Special Town Meeting Warrant on July 26, 2022 at 4:00 P.M.
 2. Revision to the Reserve Accounts Policy
 3. Business Licenses
 - a. Victualer's License to Standard Gastropub (233 Main Street)
 - b. Victualer's License to Blizzards Pub (119 Mountain Road)
 - c. Adult Use Cultivation Facility License to Wellrick, Inc DBA Canuvo (152 Portland Road)
 - d. Adult Use Marijuana Store License to Wellrick, Inc DBA Canuvo (152 Portland Road)
 - e. Medical Marijuana Registered Dispensary License to Wellrick, Inc DBA Canuvo (152 Portland Road)
 4. Approval of Withdrawal from Capital Projects Maintenance Reserve
 - c. Selectmen's Concerns
 - d. Town Manager's Report/Deputy Town Manager's Report

8. Old Business (*Board of Selectmen Discussion Only*)
 - a. Wastewater Status Update
9. Treasurer's Warrants
10. Public Comments on Non-Agenda Items (*Each speaker **may** be limited to 3 minutes.*)
11. Dates for the Next Board of Selectmen's Meetings
 - July 26, 2022
 - August 9, 2022
 - August 23, 2022
12. Adjourn

Future Agenda Items:

1. Workshop for Review of Committees
2. Discussion of Use of Trademark by Commercial Entities

**Town Manager's Notes
Board of Selectmen's Meeting
July 12, 2022**

1. Call to Order

2. Pledge of Allegiance

3. Approval of Minutes:

- a. June 28, 2022

***Suggested Motion:** Move to approve the June 28, 2022, Selectboard Minutes.*

5. Committee/Liaison Reports

- a. Al Bottone IV has applied to be a member of the Community Development Advisory Committee. A copy of the application is in your binder.

***Suggested motion:** Move to approve Al Bottone IV as a member of the Community Development Advisory Committee.*

- b. Amy Stone has applied to be a member of the Community Development Advisory Committee. A copy of the application is in your binder.

***Suggested motion:** Move to approve Amy Stone as a member of the Community Development Advisory Committee.*

6. Correspondence, Presentations and Other Pertinent Information

- a. Bridgton Harvest Moon Fest is seeking permission to hang a banner over the Main Street/Depot Street intersection.

***Suggested motion:** Move to approve a banner being hung over the Main Street/Depot Street intersection from _____ to _____. Applicant to be responsible for installation and removal.*

- b. The Bridgton Police Department is participating in the 2022 National Night Out, joining 16 thousand communities from all 50 states. The event is being held nationally on Tuesday, August 2nd from 5-8pm at Memorial School. The Police Chief will be present to share with the Board what the festivities will entail.

7. New Business

- a. Awards and Other Administrative Recommendations

1. In your binder, please find the MMA Legislative Policy Committee Official Ballot.

***Suggested Motion:** Move to approve the slate of candidates as presented.*

- b. Permits/Documents Requiring Board Approval

1. In your binder, please find a Warrant to Call Special Town Meeting for July 26, 2022, at 4:00pm.

***Suggested motion:** Move to approve the Warrant to Call Special Town Meeting Special Town Meeting for July 26, 2022, at 4:00pm in the Select Board Meeting Room, 10 Iredale Street.*

2. With the recent approval of the Senior Property Tax Assistance Ordinance by the voters, pursuant to **§1.7: Creation of Program Fund**, the Senior Property Tax Assistance Reserve needs to be established. In your binder you will find the revised Reserve Account Policy.

***Suggested Motion:** Move to approve the revised Reserve Accounts Policy to include the Senior Property Tax Assistance Reserve.*

3. Business licenses:

- a. Victualer's License for Standard Gastropub.

***Suggested motion:** Move to approve a Victualer's License to Standard Gastropub.*

- b. Victualer's License to Blizzards Pub.

Suggested motion: Move to approve a Victualer's License to Blizzards Pub.

c. Adult Use Cultivation Facility License to Wellrick, Inc. d/b/a Canuvo.

Suggested motion: Move to approve an Adult Use Cultivation Facility License to Wellrick, Inc. d/b/a Canuvo.

d. Adult Use Marijuana Store License to Wellrick, Inc. d/b/a Canuvo.

Suggested motion: Move to approve an Adult Use Marijuana Store License to Wellrick, Inc. d/b/a Canuvo.

e. Medical Marijuana Registered Dispensary License to Wellrick, Inc. d/b/a Canuvo.

Suggested motion: Move to approve a Medical Marijuana Registered Dispensary License to Wellrick, Inc. d/b/a Canuvo.

4. The Town contracted with FineLine Pavement Striping to repair the thermoplastic crosswalks and striping on Main Street. I am requesting that the funding for the project be drawn from the Capital Projects Maintenance Reserve Fund. The Reserve Fund Policy and FineLine Proposal are in your binder.

Suggested motion: Move to approve the withdrawal of up to \$24,500 from the Capital Projects Maintenance Reserve Fund to repair the thermoplastic crosswalks and striping on Main Street.

8. Old Business

- a. Wastewater Update

Board of Selectmen's Meeting Minutes
June 28, 2022; 5:00 P.M.

Board Members Present: Carmen E. Lone, Chairman; Robert J. McHatton, Sr., Vice-Chairman; Paul A. Tworog; G Frederick Packard; Kenneth J. Murphy

Administration Present: Town Manager Robert A. Peabody, Jr.; Deputy Town Manager Georgiann Fleck; Town Clerk Laurie Chadbourne; Public Services Director David Madsen; Fire Chief Glen Garland; Finance Director Holly Heymann; Executive Assistant Nikki Hodgkins

1. Call to Order

Town Manager Peabody called the meeting to order at 5:00 P.M.

2. Pledge of Allegiance

The Board recited the "Pledge of Allegiance."

3. Elect Chairman and Vice-Chairman

Motion was made by Selectman McHatton to nominate Selectman Lone to serve as Chairman of the Board; second from Selectman Tworog. 5 approve/0 oppose

Motion was made by Selectman Murphy to nominate Selectman McHatton to serve as Vice-Chairman of the Board; second from Chairman Lone. 4 approve/1 oppose (Selectman Tworog was opposed)

Town Manager Peabody turned the meeting over to Chairman Lone.

4. Organizational Matters

a. Meeting Schedule Dates and Times

Motion was made by Vice-Chairman McHatton to continue to meet on the second and fourth Tuesday of each month; second from Selectman Packard. 5 approve/0 oppose

b. Schedule for Review of Treasurer's Warrants

Chairman Lone will review the warrants from July through September 2022; Vice-Chairman McHatton will review the warrants from October through December 2022; Selectman Murphy will review the warrants from January through March 2023; , Selectman Tworog will review the warrants from April through June 2023.

c. Committee Liaisons

- Vice-Chairman McHatton will serve as liaison to Community Development Advisory Committee, Recycling Committee, and Investment Committee.
- Selectman Tworog will serve as liaison to the Pondicherry Park Committee, Comprehensive Plan Task Force Committee and Cumberland County Finance Office.
- Selectman Murphy will serve as liaison to the Comprehensive Plan Task Force Committee.
- Chairman Lone will serve as the liaison to the Ordinance Review Committee.
- Selectman Packard will serve as liaison to the Fryeburg Airport Authority.

5. Approval of Minutes

a. June 14, 2022

Motion was made by Vice-Chairman McHatton for approval of the minutes from the June 14, 2022, Board Meeting; second from Selectman Packard. 4 approve/0 oppose/1 abstention (Selectman Murphy abstained)

6. Public Comments on Non-Agenda Items

Fifty-four-year resident Robert Howe commended employees of the Town and the Select Board for doing a terrific job.

Robert Howe encouraged the Board to come up with a contingency plan to help residents that may not be able to afford their mortgage, taxes or necessities as inflation continues.

Robert Howe owns a piece of property adjacent to the Middle Ridge Cemetery and would be willing to negotiate a sale to the Town if interested.

7. Committee/Liaison Reports

There were no committee liaison reports.

8. Correspondence, Presentations and Other Pertinent Information

a. Recreation Trail Easement (tabled from 6/14/2022)

Motion was made by Selectman Packard to take this item off the table; second from Selectman Murphy. 5 approve/0 oppose **Motion** was made by Selectman Tworog to approve the Recreation Trail Easement on land of Lakes Environmental Association; second from Vice-Chairman McHatton. 5 approve/0 oppose Town Manager Peabody thanked Matt Markot for his efforts. Mr. Markot provided a brief update of the project and noted some impact to trail access during that time

b. Presentation of Audited Financial Statements

William Hall representing RHR Smith & Company presented the June 30, 2021, audit report and responded to several questions asked by the Board. The Board thanked Mr. Hall and Finance Director Heymann for a job well done.

9. New Business

a. Awards and Other Administrative Recommendations

There were no awards and other administrative recommendations.

b. Permits/Documents Requiring Board Approval

1. 2022 Wastewater Budget

Public Services Director David Madsen reviewed the proposed 2022 wastewater budget. **Motion** was made by Selectman Packard for approval of the 2022-23 Water Reclamation Budget and rate as presented; second from Selectman Murphy. 5 approve/0 oppose

2. 2022 Tax Commitment

Assessor's Agent Denis Berube reviewed the Municipal Tax Rate Calculation Form. **Motion** by made by Selectman Tworog to set the mil rate at 15.01; second from Selectman McHatton. 2 approve/3 oppose (Chairman Lone, Vice-Chairman McHatton and Selectman Murphy were opposed) **Motion** was made by Vice-Chairman McHatton to set the mil rate at 15.20; second from Selectman Murphy. 4 approve/1 oppose (Selectman Tworog was opposed)

3. Victualer's License to Breakroom 248 located at 248 Main Street

Motion was made by Selectman Packard to approve a Victualer's License to Breakroom 248; second from Selectman Packard. 5 approve/0 oppose

4. Victualer's License to Bridgton House of Pizza located at 256 Main Street

Motion was made by Vice-Chairman McHatton to approve a Victualer's License to Bridgton House of Pizza; second from Selectman Murphy. 5 approve/0 oppose

5. Certificate of Commitment of Sewer User Rates Commitment #264

Motion was made by Vice-Chairman McHatton to commit the March 1, 2022 to May 31, 2022 Sewer User Rate Commitment #254 comprising of 3 pages totaling \$14,641.19 to the Treasurer for collection; second from Selectman Murphy. 5 approve/0 oppose

c. Selectmen's Concerns

- **Selectman Packard** noted that the construction company has done a good job on Route 302 and looks forward to the completion soon.
- **Selectman Murphy** had no concerns.
- **Selectman Tworog** asked what the policy is for the Town Manager's performance review to which Town Manager Peabody responded that this is typically conducted in May. Selectman Tworog requested that it be scheduled.
- **Vice-Chairman McHatton** asked for the status of the crosswalks to which Public Services Director Madsen responded that the goal is to have the ones on Main Street completed by the holiday weekend but the cross roads will take a bit longer.
- **Vice-Chairman McHatton** commended the Public Services Director for a great job with the speed bumps at Highland Lake.
- **Vice-Chairman McHatton** asked for a status update on the Moose Pond Boat launch to which Public Services Director Madsen responded that he has provided a temporary fix and is now waiting on the State.
- **Chairman Lone** asked for the cost of insurance for the Harvest Moon Fest to which Deputy Town Manager Fleck responded that the original estimate was \$2,500 and is waiting for the final amount to include the bounce house.
- **Chairman Lone** asked if the uneven pavement on Route 302 will be fixed before the fourth of July to which Public Services Director Madsen responded that they are not able repair prior to the holiday.

d. Town Manager's Report/Deputy Town Manager's Report

Deputy Town Manager Fleck read the following report into the record:

"TOWN OF BRIDGTON DEPUTY TOWN MANAGER'S REPORT, June 28, 2022

General

I would like to congratulate Carmen Lone on being re-elected chair and Bob McHatton on being elected Vice Chair. I would like to welcome newly elected, Ken Murphy, to his first Board of Selectmen's meeting and thank out-going Glen "Bear" Zaidman for his years of service as a Selectboard member. At the May 26, 2022 Land for Maine's Future Program ("LMF") meeting the Board selected a proposal for funding from Loon Echo Land Trust entitled *The Muddy River Forests Project*. LMF staff will work with the applicant and will hold public meetings for public comment prior to the Board's vote for a finalist. Written comments can also be submitted to Chair, Land for Maine's Future Boards, 22 SHS, Augusta, ME 04333-0022. If you have any questions about the project, please contact Loon Echo Land Trust, 8 Depot Street, Bridgton, Maine 04009, execdir@lelt.org

Town Clerk's Department

After Monday, July 18th a lien will be filed on any unpaid 2021 tax accounts. Please call the Town Clerk's Office if you are unsure of the status of your account. As you are aware the taxes were just committed, therefore, the 2022 tax bills will be issued soon and the first payment will be due on or before August 15, 2022.

Finance Department

RHR Smith, Town of Bridgton auditors, have been on site Monday, June 27th and Tuesday, June 28th to conduct the FY22 pre-audit. We will be performing the close of the fiscal year FY22 on June 30th. I would like to thank Holly Heyman, Finance Director and Jenna Domer, Deputy Finance Director for their diligence during this audit which resulted in a favorable audit.

Bridgton Recreation

CELEBRATE INDEPENDENCE! Sunday, July 3rd there will be something for everyone! Craft and Vendor Fair 8:00a.m. to

5:00p.m.; Kids Fun Run/Walk 4:30p.m.; Music Concert 7:00p.m. and Fireworks at dusk at Stevens Brook Elementary School (school lobby bathrooms will be open for the use during the evening.) On Monday, July 4th is the parade and the Four on the Fourth Road Race. The submittal of registrations for swim and summer camp has been closed because they have reached 350 registered participants. Lifeguards started at Woods Pond and Highland Lake on Monday. Both beaches will be staffed with at least one lifeguard per day and two on busy days 10:00a.m. to 6:00p.m. Applications are still being accepted for certified lifeguards. For information on these events and many others please refer to our website or call Gary Colello, Recreation Director at 207-647-1126

Bridgton Public Works Department

Fine Line Pavement Striping and Bridgton Public Works are working on restoring the crosswalks throughout town. The Public Works Department is responsible for keeping our town beautiful and "going the extra mile" when additional preparation is needed for special events. This week they are busy prepping for the upcoming Independence Day weekend festivities. The footbridge in Shorey Park has been completed (plantings to come) and the Highland Lake dam has been repaired. They also did some work to level out the ramps on the public boat ramp at Moose Pond.

Bridgton Police Department

We had a very successful "Cop on Top" fundraiser at Hayes True Value this past weekend. Two days, five different law enforcement agencies, we raised \$5,660 for Special Olympics Maine. Our two Park Rangers, Libby Blais and Taylor Dastoli, started this week. They will each work approximately 20 hours doing foot and bicycle patrol and will have a positive presence at our parks and beaches. We would like to remind the public that the following are not allowed at our public beaches, pets, smoking, alcohol, fireworks and glass bottles and please remember to carry in and carry out. Let's all be safe and enjoy our summer!

Bridgton Fire Department

The Fire Department would like to remind everyone as we approach the July 4th holiday weekend to be very care with any outside fires and please make sure they are completely extinguished when done using. For those that will be using consumer fireworks use extreme caution and follow the proper safety guidelines. Bridgton does have a Consumer Fireworks Ordinance which allows fireworks on the 4th of July and the following weekend between the hours of 9:00a.m. and 12:30a.m (full text is available on our website). Children using sparklers need to be closely supervised and make sure to dispose of the leftover wires safely (many burn injuries occur each year from people stepping on, or handling, the hot wires improperly). Have a safe and enjoyable holiday.

Community Development Director

The first 2024 Comprehensive Plan Update Task Force meeting will be held on Wednesday, July 13th from 5:30p.m. to 7:00p.m. at the Bridgton Ice Rink (behind the Town Hall at 26 North High Street) The public is welcome to attend this, and all, future task force meetings.

Until next time....be safe and be well.

Respectfully submitted,

Georgiann M. Fleck

Deputy Town Manager"

Vice-Chairman McHatton asked the Public Services Director how the roads will impact the fourth of July parade on Route 302 and down Main Street to which Director Madsen responded that the roads will be swept, clean and ready for the parade.

Selectman Murphy encouraged public attendance at the Music on Main event scheduled for Saturday evening.

10. Old Business

a. Wastewater Status Update

A workshop meeting was scheduled for Wednesday, July 6, 2022 at 5:00 P.M. to meet with Brent Bridges for a status update of the current project and the extension.

Town Manager Peabody provided a brief update regarding funding to which the Board thanked him for his efforts. He will keep the Board informed.

11. Treasurer's Warrants

Motion was made by Selectman Packard for approval of Treasurer's Warrants numbered 125, 126, 127, 128, 129, 130, 131 and 132; second from Selectman Murphy. 5 approve/0 oppose

12. Public Comments on Non-Agenda Items

There were no public comments on non-agenda items.

13. Dates for the Next Board of Selectmen's Meetings

July 6, 2022 Wastewater Workshop at 5:00 P.M.

July 12, 2022 Regular Meeting at 5:00 P.M.

July 26, 2022 Regular Meeting at 3:00 P.M. (to view wastewater site)

14. Adjourn

Motion was made by Vice-Chairman McHatton to adjourn the meeting at 6:46 P.M.; second from Selectman Packard. 5 approve/0 oppose

Respectfully submitted,

Laurie L. Chadbourne
Town Clerk

TOWN OF BRIDGTON COMMITTEE APPLICATION

3 Chase Street, Suite 1
Bridgton, Maine 04009
207-647-8786
www.bridgtonmaine.org

Interested in participating on the Community Development Committee.

Applicant's Name: A. I. Burton IV

Address: 14 Conforte Hill Road

Phone (Day): 207-693-5349 (Evening) 207-647-4044

E-mail address: inthastixs02@yahoo.com

Personal background information (education, related experience, etc.) Business

owner, A.S., B.S., MBA Business & Human Resources

Occupation: Business owner - Happy Valley Popcorn
Company

What goal and objectives do you have for this Committee? To assure

'quality of life' and improve overall
quality of the experience of life in
Bridgton.

Other Information: _____

Availability for Meetings:

☒ Late Afternoons

☒ Evenings

☒ Weekdays

A. I. Burton IV
Applicant's Signature

06/29/2022
Date

FOR MUNICIPAL USE ONLY

Application received on 6 / 30 / 2022

Application received by Dr (initials)

Board of Selectmen will consider this application on 7 / 12 / 2022

Applicant was:

☐ appointed for the following term _____

☐ not appointed

Date: ____/____/20____

Municipal Officers/Board of Selectmen:

| | |
|-------|--|
| _____ | • Carmen E. Lone, Chairman |
| _____ | • Robert J. McHatton, Sr., Vice-Chairman |
| _____ | • Paul Tworog |
| _____ | • G. Frederick Packard |
| _____ | • Kenneth J. Murphy |

Applicant Notified of Board decision on: ____/____/20____

Applicant Notified by _____ (initials)

This form to be returned to the Municipal Clerk for filing.

TOWN OF BRIDGTON COMMITTEE APPLICATION

3 Chase Street, Suite 1
Bridgton, Maine 04009
207-647-8786
www.bridgtonmaine.org

Interested in participating on the Community Development Advisory Committee.

Applicant's Name: Amy Stone

Address: 1 Church Street, Bridgton, Maine

Phone (Day): 207-647-2472 (Evening) same

E-mail address: bridgtonlibrary@gmail.com

Personal background information (education, related experience, etc.) _____

MLIS, Simmons College. Library and nonprofit management, data collection and analysis

Occupation: Library Director, Bridgton Public Library

What goal and objectives do you have for this Committee? Improve the quality of life
by building a resilient community with an emphasis on sustainable economic strength

Other Information: _____

Availability for Meetings: ☒ Late Afternoons ☐ Evenings ☐ Weekdays

Amy Stone
Applicant's Signature

07 / 06 / 2022
Date

FOR MUNICIPAL USE ONLY

Application received on 7/6/2022

Application received by R (initials)

Board of Selectmen will consider this application on 7/12/2022

Applicant was:

☐ appointed for the following term _____

☐ not appointed

Date: ____/____/20____

Municipal Officers/Board of Selectmen:

| | |
|-------|--|
| _____ | • Carmen E. Lone, Chairman |
| _____ | • Robert J. McHatton, Sr., Vice-Chairman |
| _____ | • Paul Tworog |
| _____ | • G. Frederick Packard |
| _____ | • Kenneth J. Murphy |

Applicant Notified of Board decision on: ____/____/20____

Applicant Notified by _____ (initials)

This form to be returned to the Municipal Clerk for filing.

Laurie Chadbourne

From: Pam Ward <24pjward@gmail.com>
Sent: Tuesday, July 5, 2022 8:26 PM
To: Laurie Chadbourne
Subject: Meeting

Hi Laurie,

Today I spoke to Brenda and she said I need to ask the board for permission to hang a Bridgton Harvest Moon Fest banner over Depot St/302. Do I need to write a request to be placed on the agenda? Thank you. Pam Ward



The Bridgton Police Department is excited to announce our participation in the 2022
National Night Out!

We will be joining 38 million neighbors across 16 thousand communities from all 50 states for
this community engaging event!

The purpose of this event is to promote strong police-community partnerships and
neighborhood camaraderie to make our neighborhoods safer, more caring places to live and
work.

The event is held nationally on Tuesday August 2nd from 5-8pm.

Bridgton will celebrate at the Memorial School.

Our activities will include food, live music, dunk tank, games, simulated operating under the
influence driving course, interactive 911 simulator, K9 demo, activities with our Bridgton Arts
and Culture and much more!

Current participants and sponsors include Highland golf course, Hayes True Value, Through
These Doors, Lake Region Towing, CCSO, CCRCC, Bridgton Arts and Culture and Hannaford.

For more details or to find out how your business can participate or help sponsor a portion of
this event please contact Grace Gendron at Bridgton Police Department.

207-647-8815

ggendron@bridgtonmaine.org



Maine Municipal Association

60 COMMUNITY DRIVE
AUGUSTA, MAINE 04330-9486
(207) 623-8428
www.memun.org

Memorandum

To: Key Municipal Officials of MMA's Member Municipalities
From: James Bennett, President, Maine Municipal Association
Date: June 23, 2022
Re: Ballot for Election to MMA's Legislative Policy Committee



MMA's member municipalities have made their nominations for the 2022-2024 Legislative Policy Committee (LPC). It is now time to elect your representatives to serve on the Committee. The election ballot is enclosed. The ballot must be completed by the Board of Selectmen or Town/City Council of your municipality.

Number of votes

A majority of municipalities are being asked to vote for two candidates, because there are two elected LPC members for most districts. Some municipalities only vote for one candidate, because the other LPC member in that district is appointed. ***You are instructed on the ballot (above the list of candidates) whether to vote for two candidates or just one.***

Candidate profiles

If you are not familiar with any of the candidates, please review the Candidate Profiles on the back of the ballot. Feel free, also, to contact the candidates directly.

Write-in candidates

In addition to the candidates listed on the ballot, you may vote for a candidate whose name is not on the ballot by writing that person's name in. The write-in candidate need not be from your municipality but must be an elected or appointed official from a municipality in your Senate/LPC District. ***Check to be sure the write-in candidate is willing to serve if elected!*** Write-in candidates should be communicating their interest in serving among the municipal officers within their district.

If you are instructed to vote for two candidates and only one candidate is on the ballot, please use the "write-in" line for your second vote if you know of someone who is willing to serve.

Deadline for returning ballot

Return to ballot by 5:00 p.m. on **August 11, 2022** to Laura Ellis either in the enclosed envelope, via email (lellis@memun.org) or FAX: 624-0129

Your participation is important – Thank You!

OFFICIAL BALLOT – District 18

Maine Municipal Association's Legislative Policy Committee
July 1, 2022 – June 30, 2024

VOTE FOR TWO:

- ☐ Danielle Loring, Administrator, Town of Minot
- ☐ Thomas Carabine, Planning Board Chair, Town of Denmark
- ☐ _____ (name) _____ (position) _____ (municipality) (✍ write in)

Candidate Profiles Are On Reverse Side

MUNICIPALITY: _____ DATE: _____

✍ BY SELECTMEN/COUNCILORS:

| | |
|-----------|------------|
| _____ | _____ |
| signature | print name |
| _____ | _____ |
| signature | print name |
| _____ | _____ |
| signature | print name |
| _____ | _____ |
| signature | print name |
| _____ | _____ |
| signature | print name |

Return by 5:00 p.m., August 11, 2022 to:

Laura Ellis, Maine Municipal Association
lellis@memun.org
Fax: 624-0129

LPC Senate District 18

Bridgton
Brownfield
Denmark
Fryeburg
Harrison
Hebron
Mechanic Falls
Minot
Norway

Otisfield
Oxford
Paris
Sweden
Waterford

14

Candidate Profile:

Danielle Loring has served as Town Administrator in Minot for the past four years. Prior to that she served for five years as Executive Assistant and Director of Development for the Town of Raymond. Danielle has served on the Maine Town, City and County Managers' Association's Professional Development Committee and currently serves on the Membership Committee. She would like to serve on the LPC to preserve the rights of rural communities which have limited resources. She would like to give a rural voice to land use issues, such as accessory dwelling units, revenues and local control.

Thomas Carabine has served as Planning Board Chair for the Town of Denmark for the past two years. He is also currently serving on the Conservation Commission, Wellness Committee and Comprehensive Plan Joint Task Force. Prior to that he served on the Board of Appeals. He would like to serve on the LPC because of the recently passed housing bill (LD 2003) and how to prepare for and challenge it, as well as food insecurity and strengthening MDEP and environmental policy.

TOWN OF BRIDGTON
WARRANT TO CALL
SPECIAL TOWN MEETING
TUESDAY, JULY 26TH, 2022

Cumberland, ss.

State of Maine

To: Phillip A. Jones, a resident of the Town of Bridgton:

Greetings: In the name of the State of Maine you are hereby required to notify the voters of the Town of Bridgton in said County and State, qualified to vote in town affairs, to meet at the Municipal Complex, Select Board Meeting Room, 10 Iredale Street, Bridgton on Tuesday, July 26, 2022, at 4:00 p.m., then and there to act upon the following articles:

Article 1: To elect a Moderator by written ballot to preside at said meeting.

Article 2: To see if the Town will authorize the Board of Selectmen to fund up to \$2,800,000 of additional costs to expand the Town's wastewater system as previously authorized by Town voters at the November 6, 2018 town meeting (the "Project") by issuing up to \$1,400,000 in general obligation bonds or notes for that purpose (the "Bonds"), and, conditional upon issuing the Bonds, by accepting up to \$1,400,000 in grant funding by the U.S. Department of Agriculture.

TOWN OF BRIDGTON, MAINE

Financial Statement Regarding \$1,400,000
Borrowing Portion for Additional Costs of Wastewater System Expansion

1. Explanation of Project Funding: On November 16, 2018, the Town voters authorized the Town to fund a \$22,800,000 wastewater system expansion (the "Project") by issuing up to \$13,528,000 in general obligation bonds or notes and by accepting grants for the balance of Project costs. In order to enable the Town to fund the estimated \$2,800,000 in additional Project costs, the USDA has agreed to provide the Town with a long term loan of up to \$1,400,000 at interest of 1.5% per year, and with grants to the Town for the balance of up to \$1,400,000.

2. Total Amount of Town's Bonds:

| | |
|---|-----------------|
| Bonds outstanding and unpaid: | \$15,335,536.68 |
| Bonds authorized and unissued: | None |
| Bonds to be issued if this article is approved: | \$ 1,400,000.00 |

3. Estimated Debt Service Costs if this Article is Approved: At an estimated interest rate of 1.50%, the estimated costs of the bond to be issued over a term of 28 years will be:

| | |
|--|-----------------|
| Principal: | \$ 1,400,000.00 |
| Interest Estimate on Bond @ 1.5%/year: | \$ 324,764.00 |
| Total: | \$ 1,724,764.00 |

The validity of this obligation and of the voters' ratification of this obligation may not be affected by any errors in the estimate made pursuant to the above statement. If the actual amount of the total debt service for the bond issue varies from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the obligation is not affected by reason of the variance.

Robert Peabody, Jr. Treasurer

A person who is not registered as a voter may not vote in the Town Meeting.

Signed and dated at the Town of Bridgton this July 12, 2022.

A majority of the members of the Select Board
Town of Bridgton

A true copy of the Warrant, attest: _____
Laurie L. Chadbourne, Town Clerk

RETURN

Cumberland, ss.

State of Maine

I certify that I have notified the voters of the Town of Bridgton of the time and place of the Special Town Meeting by posting an attested copy of the within warrant at

Each being a being conspicuous public place within the Town of Bridgton on July __, 2022 which is at least seven (7) days next prior to the date of the Special Town Meeting.

Signed and dated at the Town of Bridgton: July __, 2022.

Phillip A. Jones, Resident,
Town of Bridgton

July 12, 2022

Motion: I move that a Special Town Meeting be called to be held on July 26, 2022 for the purpose of considering a USDA grant and loan to fund the additional costs to expand the Town's wastewater system, and that the warrant presented to this meeting for that purpose be approved.

[adopt this motion at July 12, 2022 Select Board meeting; include in minutes of meeting]

TOWN OF BRIDGTON RESERVE ACCOUNTS POLICY

Purpose

The purpose of this policy is to provide process and oversight to the establishment and utilization of reserve accounts comprising a reserve fund established by the Town of Bridgton for financing the acquisition or reconstruction of a specific, or a type of, capital improvement; financing the acquisition of a specific item or type of capital equipment; or a sinking fund account for paying a funded debt.

Authorization to establish a reserve fund

Pursuant to 30-A M.R.S.A. § 5801, the Town of Bridgton shall establish a reserve fund. Said reserve fund shall consist of certain designated reserve accounts. The reserve accounts shall be categorized as a capital improvement reserve, capital equipment reserve, or sinking fund account.

Designated reserve accounts

The Town Manager upon consultation with the respective Department Head shall recommend to and the Select Board may approve the establishment of a designated reserve account or the elimination of an established reserve account.

There are hereby established the following designated reserve accounts:

1. Police Cruiser Purchase Reserve
2. Fire Apparatus Reserve
3. Public Works Equipment Reserve
4. Transfer Station Equipment Reserve
5. Capital Projects Reserve
6. Municipal Buildings Reserve
7. Recreation Department Reserve
8. Employees Accrued Benefits Reserve
9. Wastewater Reserve
10. Salmon Point Reserve
11. Revaluation Reserve
12. Pondicherry Park Reserve
13. Sabatis Island Reserve
14. Capital Projects Maintenance Reserve

Reserve accounts currently existing and not included in the above list shall either continue to be used for their intended purpose until depletion or shall lapse into the Undesignated Fund Balance

Approved 04/14/15

Revised 09/12/17; 12/10/19; 09/08/20;

07/12/22

as of June 30, 2015. Any “carry forwards” currently budgeted and intended to function as a reserve may be used to fund the established appropriate reserve fund.

Funding for reserve accounts

The reserve accounts may be funded by direct annual appropriation by inclusion in the annual budget voted at Town Meeting; unanticipated revenues such as sale of forfeiture property; proceeds from vehicle sales or the sale of goods; or funds from the undesignated fund balance if so approved by the legislative body at an Annual or Special Town Meeting. Donations specific to a particular Town operation may also be credited to a reserve account.

Authority to use and withdraw

The Town Manager must authorize the use and withdrawal of any and all reserve account funds. All expenditures exceeding \$10,000 require a Select Board vote.

Administration responsibilities

The Finance Officer shall be responsible for monitoring the Town’s reserve accounts and for insuring that this policy is adhered to. The Finance Officer shall annually, as part of the budget process, submit a report outlining the status of the Town’s reserve accounts which shall be included in the proposed budget submitted to the Select Board and Budget Committee. The Finance Officer may also provide partial or complete status reports at other times to the Select Board, Budget Committee, Town Manager, or Department Heads. The Town Manager shall present a five (5) year capital expenditure plan for Reserve Accounts annually in October.

How to establish a Reserve Account

- 1) An account is established during the budget process unless Select Board makes an exception;
- 2) The request is reviewed and approved by the Town Manager;
- 3) The request must contain:
 - a. Statement of purpose
 - b. Source(s) of funding
 - c. Amounts and limits;
 - d. Special considerations if applicable; and
- 4) The establishment of the account must be approved by the Select Board.

Specific reserve account requirements

1. Police Cruiser Purchase Reserve

- 1) **Purpose.** The purpose of the account is to annually fund either partially or completely the purchase of a police cruiser.

Approved 04/14/15

Revised 09/12/17; 12/10/19; 09/08/20;

07/12/22

- 2) **Funding.** The Police Cruiser Purchase Reserve Account may be funded by direct appropriation in the annual budget or by the sale of police cruisers.
- 3) **Amounts and Limits.** The Police Cruiser Purchase Reserve Account may not exceed \$30,000 in a given fiscal year. Funding in excess of \$30,000 per fiscal year shall lapse into the undesignated fund balance at the end of the fiscal year.
2. **Fire Apparatus Reserve**
 - 1) **Purpose.** The purpose of the account is to fund the purchase of specific fire apparatus designated in the five year capital plan.
 - 2) **Funding.** The Fire Apparatus Reserve Account may be funded by direct appropriation in the annual budget and by the sale of apparatus.
 - 3) **Amounts and Limits.** The Fire Apparatus Reserve Account shall not exceed \$375,000. Funding in excess of \$375,000 per fiscal year shall lapse into the undesignated fund balance at the end of the fiscal year.
3. **Public Works Equipment Reserve**
 - 1) **Purpose.** The purpose of the account is to fund either partially or completely the purchase of Public Works equipment.
 - 2) **Funding.** The Public Works Equipment Reserve Account may be funded by direct appropriation in the annual budget and by the sale of equipment.
 - 3) **Amounts and Limits.** The Public Works Equipment Reserve Account shall not exceed \$200,000. Funding in excess of \$200,000 per fiscal year shall lapse into the undesignated fund balance at the end of the fiscal year.
4. **Transfer Station Equipment Reserve**
 - 1) **Purpose.** The purpose of the account is to fund either partially or completely the purchase of Transfer Station equipment.
 - 2) **Funding.** The Transfer Station Equipment Reserve Account may be funded by direct appropriation in the annual budget and by the sale of equipment.
 - 3) **Amounts and Limits.** The Transfer Station Equipment Reserve Account shall not exceed \$100,000. Funding in excess of \$100,000 per fiscal year shall lapse into the undesignated fund balance at the end of the fiscal year.
5. **Capital Projects Reserve**
 - 1) **Purpose.** The purpose of the account shall be to fund capital improvement projects as identified in the Capital Improvement Plan.
 - 2) **Funding.** The Capital Projects Reserve may be funded by direct appropriation in the annual budget or, pursuant to Town Meeting approval, unexpended balances remaining at the end of each fiscal year from the Town's annual appropriations for Capital Expenditures.
 - 3) **Amounts and Limits.** The Capital Projects Reserve shall not exceed \$750,000. Funding in excess of \$750,000 per fiscal year shall lapse into the undesignated fund balance at the end of the fiscal year.
6. **Municipal Buildings Reserve**
 - 1) **Purpose.** The purpose of the account shall be to fund extraordinary building repair and maintenance expenditures for any municipally owned building. The funds shall be segregated as to intended purpose: Town Office, Town Hall, Fire Department Buildings, Public Works Department Buildings, Recreation Department Buildings and Armory. The

Approved 04/14/15

Revised 09/12/17; 12/10/19; 09/08/20;

07/12/22

Board of Selectmen, at their sole discretion, may commingle funds if a specific need, conforming to the intended purpose of the Reserve, arises.

2) **Funding.** The Municipal Buildings Reserve may be funded by direct appropriation in the annual budget.

3) **Amounts and Limits.** The Municipal Buildings Reserve shall not have a fund balance limit.

7. **Recreation Department Reserve**

1) **Purpose.** The purpose of the account shall be to fund the cost of capital recreational equipment and facilities such as playground equipment or facility improvements.

2) **Funding.** Recreation Department Reserve may be funded by direct appropriation in the annual budget, fundraising, and/or donations.

3) **Amounts and Limits.** The Recreational Department Reserve shall not exceed \$50,000.

8. **Employees Accrued Benefits Reserve**

1) **Purpose.** The purpose of the account is to pay accrued vacation and sick leave to employees terminating their employment with the Town pursuant to the most current Town of Bridgton Personnel Policy or the most current union contract.

2) **Funding.** The Employee's Accrued Benefits Reserve may be funded by direct appropriation in the annual budget.

3) **Amounts and Limits.** The Employee's Accrued Benefits Reserve shall not exceed the aggregate liability for the current budget year.

9. **Wastewater Reserve**

1) **Purpose.** The purpose of the Wastewater Reserve account is to provide funding for capital projects and/or equipment as identified in the Capital Improvement Plan or emergency repairs for the Town's Wastewater system.

2) **Funding.** The Wastewater Reserve may be funded by direct appropriation in the annual budget and excess revenues at the end of the fiscal year.

3) **Amounts and Limits.** The Wastewater Reserve shall not exceed \$200,000. Should the Reserve limit be reached, no additional funds shall be budgeted until the balance falls below the identified limit.

10. **Salmon Point Reserve**

1) **Purpose.** The purpose of the Salmon Point Reserve account is to provide funding for capital projects and/or equipment as identified in the Capital Improvement Plan or emergency repairs at Salmon Point.

2) **Funding.** The Salmon Point Reserve may be funded by direct appropriation in the annual budget and excess revenues at the end of the fiscal year.

3) **Amounts and Limits.** The Salmon Point Reserve shall not exceed \$150,000. Should the Reserve limit be reached, no additional funds shall be budgeted until the balance falls below the identified limit.

11. **Revaluation Reserve**

1) **Purpose.** The purpose of the Revaluation Reserve account is to provide funding for a real estate and personal property revaluation.

2) **Funding.** The Revaluation Reserve may be funded by direct appropriation in the annual budget.

3) **Amounts and Limits.** The Revaluation Reserve shall not exceed the estimated cost of undergoing a revaluation currently estimated at \$200,000. Should the Reserve limit be

Approved 04/14/15

Revised 09/12/17; 12/10/19; 09/08/20;

07/12/22

reached, no additional funds shall be budgeted until the balance falls below the identified limit.

12. Pondicherry Park Reserve

- 1) *Purpose.* The purpose of the account shall be to fund the cost of capital improvements and emergency repairs.
- 2) *Funding.* Pondicherry Park Reserve may be funded by direct appropriation in the annual budget, fundraising, and/or donations.
- 3) *Amounts and Limits.* The Pondicherry Park Reserve shall not exceed \$250,000.

13. Sabatis Island Reserve

- 1) *Purpose.* The purpose of the account shall be to fund the cost of capital improvements, maintenance and emergency repairs.
- 2) *Funding.* Sabatis Island Reserve may be funded by direct appropriation in the annual budget, fundraising, donations, fees and timber harvesting.
- 3) *Amounts and Limits.* The Sabatis Island Reserve shall not have a fund balance limit. Upon termination of the lease agreement with State of Maine, any remaining funds will be deposited in the Moose Pond Land Trust Fund.

14. Capital Projects Maintenance Reserve

- 1) *Purpose.* The purpose of the account shall be to off-set extraordinary maintenance or repair costs for completed capital improvement projects.
- 2) *Funding.* The Capital Projects Maintenance Reserve may be funded by direct appropriation in the annual budget, sale of tax acquired properties or unexpended capital improvement bond proceeds.
- 3) *Amounts and Limits.* The Capital Projects Maintenance Reserve shall not exceed \$200,000. Funding in excess of \$200,000 per fiscal year shall lapse into the undesignated fund balance at the end of the fiscal year.

15. Senior Property Tax Assistance Reserve

- 1) *Purpose.* The purpose of the account is to fund the Senior Property Tax Assistance Program in accordance with the Senior Tax Assistance Ordinance approved June 14, 2022.
- 2) *Funding.* The Senior Property Tax Assistance Account will be funded from the Unrestricted Fund Balance by vote at Annual Town Meeting.
- 3) *Amounts and Limits.* The Senior Property Tax Assistance Account does not have a limit.

Approved 04/14/15

Revised 09/12/17; 12/10/19; 09/08/20;

07/12/22

Town of Bridgton

Senior Tax Assistance Ordinance

Senior Property Tax Assistance

1.1 Purpose.

The purpose of this ordinance is to establish a program to provide property tax assistance to persons 70 years of age and over who have resided in the Town of Bridgton for at least twenty (20) continuous years. Under this program, the Town of Bridgton will provide refund payments to those individuals who maintain a homestead in the Town of Bridgton and meet the criteria established by this ordinance.

1.2 Definitions.

As used in this ordinance, the following terms shall have the meanings indicated:

BENEFIT BASE

Property taxes paid by a qualifying applicant during the tax year on the qualifying applicant's homestead or rent constituting property taxes paid by the resident individual during the tax year on a homestead.

HOMESTEAD

For purposes of this ordinance, "homestead" shall have the same meaning as defined in 36 M.R.S.A. § 5219-KK (1)(C). Generally, a homestead is a dwelling owned or rented by the person seeking tax assistance under this ordinance or held in a revocable living trust for the benefit of that person. The dwelling must be occupied by that person and that person's dependents as a home.

INCOME

Total household income as determined by the total (gross) income reported on the applicant's most recent federal income tax return (line 22 of Form 1040; line 15 of Form 1040A; line four of Form 1040EZ), plus the total (gross) income reported on the most recent federal income tax return of each additional member of the household if filing separately. If the applicant and/or any member of the household do not file a federal income tax return, income shall be the cumulative amount of all income received by the applicant and each additional member of the household from whatever source derived, including, but not limited to, the following items:

- A. Compensation for services, including wages, salaries, tips, fees, commissions, fringe benefits and similar items;
- B. Gross income derived from business;
- C. Gains derived from dealings in property (capital or other);
- D. Interest;
- E. Rents from real estate;
- F. Royalties;

- G. Dividends;
- H. Alimony and separate maintenance payments received;
- I. Annuities;
- J. Pensions;
- K. Income from discharge of indebtedness;
- L. Distributive share of partnership gross income;
- M. Income from an interest in an estate or trust;
- N. IRA distributions;
- O. Unemployment compensation; and
- P. Social security benefits.

QUALIFYING APPLICANT

A person who is determined by the Town Manager or his designee, after review of a complete application under § 1.4 of this ordinance, to be eligible for a refund payment under the terms of this ordinance.

RENT CONSTITUTING PROPERTY TAX

Fifteen percent of the gross rent actually paid in cash or its equivalent during the tax year solely for the right of occupancy of a homestead. For the purposes of this ordinance, "gross rent" means rent paid at arm's length solely for the right of occupancy of a homestead, exclusive of charges for any utilities, services, furniture, furnishings or personal property appliances furnished by the landlord as part of the rental agreement, whether or not expressly set out in the rental agreement.

1.3 Criteria for participation.

In order to participate in the property tax assistance program, an applicant shall demonstrate all of the following:

- A. The applicant shall be 70 years of age or more at the time of application.
- B. The applicant shall have a homestead in the Town of Bridgton at the time of the application and for the entire year prior to the date of application.
- C. The applicant has been a resident of the Town of Bridgton for at least twenty (20) continuous years immediately preceding the date of application for participation in the Program.
- D. The applicant shall meet the application and eligibility criteria set forth in §§1.4 and 1.5 of this ordinance.

1.4 Application and payment procedures.

- A. Persons seeking to participate in the property tax assistance program shall submit an application to the Town Manager no later than August 1 of the year for which the refund is requested. Applications are required for every year the applicant seeks to participate in this program. The application form for the program shall be made available upon request in the Town Manager's office and shall

include, at a minimum, the applicant's name, homestead address and contact information. Attached to all applications shall be proof of household income.

- B. Applicants shall also submit proof of property taxes paid or rent constituting property taxes paid during the tax year on the individual's homestead in the Town of Bridgton.
- C. The Town Manager, or his designee, shall review and determine if the application is complete and accurate and if the applicant is otherwise eligible to participate in the program. The Town Manager shall notify an applicant if an application is determined to be incomplete. The Town Manager's decision on eligibility to participate in the program shall be final.

1.5 Determination of eligibility and amount.

- A. Eligibility under this ordinance is designed to provide greater benefits proportionally to applicants with lower income in relation to their benefit base. Applicants with income greater than an amount equal to 80% of the current United States Department of Housing and Urban Development metropolitan area median family income shall not be eligible for benefits under this ordinance. Eligible applicants will receive a benefit totaling the amounts set forth in Subsection A (1) and (2) as follows, provided that the cumulative maximum benefit allowed shall be \$750:
 - (1) The total amount of any increase to the applicant's benefit base from the most recent tax year to the current tax year; and
 - (2) Benefits based on a calculation of the applicant's benefit base as a percentage of their income [(Benefit/Income) x 100 = Benefit base as percent of income.]
 - (a) If the benefit base as a percent of income is greater than 10%, the applicant will receive \$350;
 - (b) If the benefit base as a percent of income is 8% to 10% of income, the applicant will receive \$250;
 - (c) If the benefit base as a percent of income is 6% to 7% of income, the applicant will receive \$150;
 - (d) If the benefit base as a percent of income is 5% or less, the applicant will receive \$50.

1.6 Limitations on payments.

- A. The Town Manager shall report to the Board of Selectmen for its approval at its first meeting in September each year the projected payments and number of eligible applicants requesting assistance from the program fund.
- B. Payments under this ordinance shall be conditioned upon the existence of sufficient monies in the program fund for the year in which participation is sought. If there are not sufficient monies in the program fund to pay all qualifying applicants under this ordinance per the calculations set forth in § 1.5, payments shall be limited to the amounts available in the fund and may be prorated accordingly. In the event that a lack of funding results in no payment or less than the full payment to a qualifying applicant, the request and/or unpaid balance will not carry over to the next year.

1.7 Creation of program fund.

The program fund from which payments shall be made under the terms of this ordinance shall be created as follows:

- A. The Board of Selectmen, pursuant to the Town of Bridgton's Reserve Accounts Policy (approved 04/15/15 as amended), shall establish the Senior Property Tax Assistance Reserve.

B. An appropriation for funding the program shall appear as a Warrant Ordinance for approval at the Annual Town Meeting.

1.8 Timing of payments.

A person who qualifies for payment under this program shall be mailed a check for the benefit amount for which he/she is eligible under § 1.5 no later than 14 days from the date of Board of Selectmen approval of the applications for the year in which participation is sought.

1.9 One applicant per household.

Only one qualifying applicant per household shall be entitled to payment under this program each year. Eligibility shall be determined based on total household income. The right to file an application under this ordinance is personal to the applicant and does not survive the applicant's death, but the right may be exercised on behalf of an applicant by the applicant's legal guardian or attorney in fact. If an applicant dies after having filed a timely complete application that results in a determination of qualification, the amount determined by the Town Manager shall be disbursed to another member of the household as determined by the Town Manager. If the applicant was the only member of a household, then no payment shall be made under this ordinance.

TOWN OF BRIDGTON

MEMO

TO: Board of Selectmen *Dawn*
FROM: Laurie L. Chadbourne, Town Clerk
RE: Business Licenses
DATE: July 6, 2022

July 12, 2022 Select Board Meeting 7.b.3. Business Licenses

- a. Victualer's License to Standard Gastropub (renewal)
233 Main Street
☒ CEO (to include any Planning Board requirements) ☒ Fire ☒ Police ☒ Town Clerk
- b. Victualer's License to Blizzards Pub (renewal)
119 Mountain Road
☒ CEO (to include any Planning Board requirements) ☒ Fire ☒ Police ☒ Town Clerk
- c. Adult Use Cultivation Facility License to Wellrick, Inc DBA Canuvo (renewal)
152 Portland Road
☒ CEO (to include any Planning Board requirements) ☒ Fire ☒ Police ☒ Town Clerk
- d. Adult Use Marijuana Store License to Wellrick, Inc DBA Canuvo (renewal)
152 Portland Road
☒ CEO (to include any Planning Board requirements) ☒ Fire ☒ Police ☒ Town Clerk
- e. Medical Marijuana Registered Dispensary License to Wellrick, Inc DBA Canuvo (renewal)
152 Portland Road
☒ CEO (to include any Planning Board requirements) ☒ Fire ☒ Police ☒ Town Clerk

Complete applications are on file at the Town Clerk's Office and available for Select Board review.

| Trans | RCB/ Date Per Type Jml Description--- | Wrnt Check# Vendor----- | | Debits | Credits | Balance Debit Credit |
|-------------------------|--|-------------------------|--|--------|---------|-------------------------|
| 60 - CapProjMain | | | | | | |
| | 0140-00 Investments | | | | | 0.00 |
| | 0170-10 Due To Gen F | | | | | 0.00 |
| | 1020-00 Cash | | | | | 200,000.00 |
| | 9930-00 Expense Cont | | | | | 0.00 |
| | 9940-00 Revenue Cont | | | | | 0.00 |
| | 9950-00 FB UnresUnde | | | | | 0.00 |
| | 9960-00 Fund Balance | | | | | 200,000.00 |
| | Fund..... | | | | | 0.00 |
| | | | | | | |
| Final Totals | | | | | | |
| | | | | | | 0.00 |



2729 US Route 2
Hermon, Maine 04401
(207) 848-7007
FAX (207) 848-0424

info@finelinepavementstriping.com

05/05/2022

To: Town of Bridgton

RE: **REVISED Pavement Markings Proposal** – Thermoplastic Repair Work

This proposal includes all pavement striping and markings as shown below for the above referenced project.

Option #1 - Repairs to Decorative Stamped Asphalt Crosswalks (approx. 200SF) - The total cost will be \$13,650.00. Pricing includes removal of existing damaged area. Material is custom produced, as such production time is approximately 2-3 weeks. Pricing valid for 30 days. All traffic control by others.

Option #2 - Repairs to Decorative Stamped Asphalt Crosswalks (approx. 200 SF), Repairs to Retroreflective Thermoplastic Borders and Stop Bars (approx. 900SF) – The total cost will be \$24,500.00. Pricing includes removal of existing damaged area. Material is custom produced, as such production time is approximately 2-3 weeks. Pricing valid for 30 days. All traffic control by others.

No incidental work included.
Sweeping by others (if required).

Net 30 No Retainage. Service Charge is 1% per Month (18% APR) on the balance over 30 days of age. The buyer/customer agrees to pay all costs and expenses of collection including reasonable attorney's fees, and Fine Line Pavement Striping LLC claims a mechanic's lien under applicable state law.

*If scheduling requires that pavement markings cannot be applied when the temperature is 50 degrees or more then the markings will be considered temporary and further permanent application will be required at the proposed unit prices.

*FINE LINE reserves the right to adjust unit pricing and mobilization fees should work/significant quantities be deleted from contract.

This proposal may be withdrawn if not accepted within 30 days.

If you have any questions or concerns please feel free to contact me at (207) 848-7007.

Thank you,

Nicole Frost

Laurie Chadbourne

From: David Madsen
Sent: Wednesday, July 6, 2022 4:26 PM
To: Laurie Chadbourne
Subject: FW: Revised Proposal Options - Thermoplastic Repairs
Attachments: FLPS REVISED Proposal - Town of Bridgton Repairs.pdf

Laurie,

This is the quote and we went with option 2

David Madsen
Bridgton
Public Services Director
Office 207-803-9996
Mobile 207-647-1127

From: Nicole Frost <nicole@finelinepavementstriping.com>
Sent: Thursday, May 5, 2022 12:32 PM
To: David Madsen <DMadsen@bridgtonmaine.org>
Subject: Revised Proposal Options - Thermoplastic Repairs

You don't often get email from nicole@finelinepavementstriping.com. [Learn why this is important](#)

Hi Dave,

Please see the attached. Let me know if you have any questions.

Thanks!

Nicole Frost

President

Fine Line Pavement Striping LLC

2729 US Route 2

Hermon, Maine 04401

(207) 848-7007 Fax (207) 848-0424

nicole@finelinepavementstriping.com

www.finepavementstriping.com

