



## Town of Bridgton Finance Office

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### FINANCE DEPARTMENT MONTHLY REPORT June 2022

We had 2 part-time Park Rangers, 6 full-time seasonal recreation staff, and 5 seasonal recreation lifeguards begin employment with us in June 2022.

The Final Audit for FY2021 has been released and distributed to the Selectboard on June 28<sup>th</sup>, 2022. The Pre-audit meeting was held on June 27<sup>th</sup> and June 28<sup>th</sup> and went very smoothly. The auditor, Bill Hall, presented the audited financial statements to the Selectboard at the meeting on June 28<sup>th</sup>. The FY 2022 Audit is scheduled to begin on September 26<sup>th</sup>, 2022.

All bank accounts were reconciled by June 20<sup>th</sup>, 2022. June 2022 has been dedicated to fiscal year end preparations and pre-audit punch lists, along with our usual day to day activities. Jenna and I successfully closed Trio for FY2022 and created the FY2023 year without issues. I have already begun preparing for the FY2022 Audit and have complete the payroll accrual and reversal of prior year, booked accounts receivable, and have begun the year end liability account reconciliations. July will be busy with budget entry into Trio and preparing for Carryforward requests. We will be processing prior year accounts payable until July 22<sup>nd</sup>, at which time no other bills will be entered into the FY2022 Trio year and Carryforwards can be prepared.

#### Finance Office Activities for June:

- Issued 222 checks for Accounts Payable totaling \$1,339,753.19
- Issued 401 checks/direct deposits for payroll totaling \$200,920.06
- Issued (2) AP Warrants for the Wastewater Expansion Project totaling \$2,465,516.25
- Filed the State of Maine Sales Tax Return and uploaded the Maine Public Employees reports for June 2022
- Filed Department of Labor Current Employee Statistics

Respectfully submitted,

Holly Heymann  
Finance Director