

# Board of Selectmen's Meeting Minutes

## August 9, 2022; 5:00 P.M.

**Board Members Present:** Carmen E. Lone, Chairman; Robert J. McHatton, Sr., Vice-Chairman; Paul A. Tworog; G Frederick Packard; Kenneth J. Murphy

**Administration Present:** Deputy Town Manager Georgiann Fleck; Town Clerk Laurie Chadbourne; Executive Assistant Nikki Hodgkins; Community Development Director Victoria Hill

### 1. Call to Order

Chairman Lone called the meeting to order at 5:00 P.M.

### 2. Pledge of Allegiance

The Board recited the "Pledge of Allegiance."

### 3. Approval of Minutes

#### a. July 26, 2022

**Motion** was made by Selectman Tworog for approval of the minutes from the July 26, 2022 Board Meeting; second from Vice-Chairman McHatton. 5 approve/0 oppose

### 4. Public Comments on Non-Agenda Items

There were no public comments on non-agenda items.

### 5. Committee/Liaison Reports

Vice-Chairman McHatton reported that the next Community Development Advisory Committee is scheduled for tomorrow morning.

Chairman Lone reported that the Ordinance Review Committee met last week for review of the Traffic Ordinance.

### 6. Correspondence, Presentations and Other Pertinent Information

#### a. Community Development Director Project Updates

Community Development Director Victoria Hill reported that the Oak Street project is now complete; she thanked Mike Zaro at SLR. Director Hill added that the Elm Street and Highland Beach sidewalks are designed and under environmental review.

Director Hill reported that the Planning Board will conduct a public hearing on the Solar Ordinance at their meeting on Thursday, August 11 at 5:00 P.M.

Vice-Chairman McHatton asked how LD 2003 will impact the update to the Comprehensive Plan. Planning Board Chair Deb Brusini reported that the Planning Board will be discussing this at their meeting to determine if the Board wants to take any action, she added that they are waiting to hear back from legal as to the impact on current ordinances. Chair Brusini will forward information to the Board and Director Hill will also forward the law to all members.

### 7. New Business

#### a. Awards and Other Administrative Recommendations

#### b. Permits/Documents Requiring Board Approval

##### 1. Tax Abatements and Supplementals

**Motion** was made by Selectman Tworog to approve the recommended August 9, 2022 tax abatements totaling \$15,476.27 and supplementals totaling \$7,613.48; second from Selectman Packard. 5 approve/0 oppose

## 2. Business Licenses

a. Victualer's License to Mow's Munchies Food Truck on Depot Street for Harvest Moon Festival on September 17, 2022

**Motion** was made by Selectman Tworog for approval of a Victualer's License to Mow's Munchies Food Truck; second from Selectman McHatton. 5 approve/0 oppose

b. Victualer's License to Hannaford Supermarket (109 Portland Road)

**Motion** was made by Vice-Chairman McHatton for approval of a Victualer's License to Hannaford Supermarket; second from Selectman Packard. 5 approve/0 oppose

c. Victualer's License to Pit Stop Grill (320 Portland Road)

**Motion** was made by Selectman Packard for approval of a Victualer's License to Pit Stop Grill; second from Selectman Murphy. 5 approve/0 oppose

d. Victualer's License to Parma, LLC DBA A La Mexicana (243 Portland Road)

**Motion** was made by Vice-Chairman McHatton for approval of a Victualer's License to Parma, LLC DBA A La Mexicana; second from Selectman Packard. 5 approve/0 oppose

## 2. New Road Name Request, Phoenix Way (Map 19, Lots 15A, 15B and 15C)

**Motion** was made by Vice-Chairman McHatton to approve Phoenix Way for the private road sited on Map 19, Lots 15A, 15B and 15C; second from Selectman Murphy. 5 approve/0 oppose

### c. Selectmen's Concerns

- **Selectman Packard** is pleased with the positive progress to the roads.
- **Selectman Murphy** thanked all involved with the E-911 notices for house numbers.
- **Selectman Tworog** suggested that the schedule of street work be posted for the public.
- **Vice-Chairman McHatton** thanked the traffic flaggers for continuing to do excellent work in the hot weather.
- **Chairman Lone** also appreciated the flaggers noting the complexity of the intersection with traffic going in three directions on Main Hill.

### d. Town Manager's Report/Deputy Town Manager's Report

Deputy Town Manager Fleck read the following report into the record:

#### **"DEPUTY TOWN MANAGER'S REPORT**

**August 9, 2022**

#### **General**

**Training** was held last night for Board of Selectmen, Planning Board and Appeals Board. This is a legal training and includes the mandatory Freedom of Access training. Next year we are considering including Committee members because the information that is reviewed by the Town's attorneys would be beneficial for Committee members as well as Board members. We received 12 applications for the **Senior Tax Assistance Program**. Applications were due on August 1<sup>st</sup> and subsequently were reviewed for completion and qualifications in anticipation of meeting with the applicants on August 15<sup>th</sup>. Notification was made to each applicant for any additional information needed with an appointment time prior to August 15<sup>th</sup>.

#### **Town Clerk's Department**

The **Property Tax Stabilization Program for Senior Citizens**, also known as the "Program", is a State program that allows certain senior-citizen residents to stabilize, or freeze, the property taxes on their homestead. If you qualify, and file a timely application each year, the tax billed to you for your homestead will be frozen at the amount you were billed in the prior tax year. Eligible residents who move may transfer the fixed tax amount to a new homestead, if that new homestead is in a different Maine municipality. Please visit our website for additional information; Real Estate Tax Assessor's Office

/ Bridgton, Maine [bridgtonmaine.org](http://bridgtonmaine.org) or contact Laurie Chadbourne at 207-647-8786 or by email at [lchadbourne@bridgtonmaine.org](mailto:lchadbourne@bridgtonmaine.org). **Nomination Papers** are available at the Town Clerk's Office for one Selectman, Assessor, Overseer of the Poor for a term to expire at the 2023 Annual Town Meeting. The deadline for filing nomination papers is Friday, September 9, 2022. **Reminder that the first quarter tax payment** is due on or before August 15, 2022. Please contact the Town Clerk's Office if you have any questions as to the status of your account.

### **Bridgton Recreation**

Summer camp is in its last week, swim lessons finished up last week and most lifeguards are finished for the season. Fall sports are open for sign ups and so is after-school care. Registrations are currently being accepted for the Run Club; LR athletics - which includes Cross Country Team Grades 3-5; Flag and Tackle Football Grades 1-6; Field Hockey Grade 1-6 and After School Karate. Town Hall Programs Return - which includes Playgroup; Walking; Jumping Janes Senior Fitness and Table Tennis – Maine Senior Games August 14<sup>th</sup>; Pickleball; Tai Chi; Zumba and Community Karate for ages 5 to adults. Coming up is the Halloween Haunted Walk – currently looking for actors and actresses for roles in this event. Please contact Gary Colello, Recreation Director at 207-647-1126 for information.

### **Community Development**

The second Comprehensive Plan Update Tax Force meeting will take place (tomorrow) August 10<sup>th</sup> at Stella's on the Square from 5:30p.m. – 6:30p.m. Task force members will meet to discuss their notes on the 2014 Comprehensive Plan and their research findings relating to the sixteen required comprehensive plan topics.

### **Bridgton Police Department**

On July 28<sup>th</sup> the Park Rangers, PSAA Gendron, Officer Regis and Chief Jones assisted with the Community Center's "Community Kettle" dinner. Last Tuesday, we held our **National Night Out Event** at the Bridgton Skate Park. It was a great success with multiple community partners donating their time and offering some outstanding activities and games. Special thanks to the Cumberland County Sheriff's office for providing a K9 demonstration, Oxford County Sheriff's Office for grilling and Bridgton Fire Department for finding the best lake water to fill the dunk tank 😊

### **Code Enforcement**

The Street Naming, Addressing and Driveway / Entrance Opening Ordinance requires that all owners of structures display and maintain in a conspicuous place the assigned E911 number. The specifications are listed on a postcard which will be mailed out to all property owners, currently being passed out by the clerks at the front desk and posted on our website and Facebook. If you have any questions, please contact Brenda Day, Code Enforcement Officer at 647-8786.



#### **HOUSE NUMBERS REQUIRED!!**

All owners of structures shall display and maintain in a conspicuous place on said structure, the assigned numbers in the following manner:

Conveyed on a post, fence, wall, mailbox, or on some structure at the property line adjacent to the walk or access drive to the residence or structure. The numbers displayed shall be no less than four (4) inches in height. The numbers displayed shall be of contrasting color to the building.

Any person, firm or corporation being the owner of any structure and/or land who violates any provision of these regulations or any condition imposed by the Board of Selectmen or their designee pursuant to the provisions of these regulations commits a civil violation and shall be liable for a civil penalty of no less than \$100.00 and no more than \$2,500.00 for each violation. Each day such violation is permitted to exist after notification thereof shall constitute a separate violation.



Until next time...be safe and be well.

Respectfully submitted,

Georgiann M. Fleck, Deputy Town Manager"

#### 8. Old Business

##### a. Wastewater Status Update

Deputy Town Manager Fleck provided a brief wastewater status update.

b. Bridgton Memorial School

Discussion ensued regarding the Memorial School. The Board opted to direct the Town Manager to reach out to the School Board to set up a meeting between the two Boards for discussion of the Memorial School.

9. Treasurer's Warrants

**Motion** was made by Chairman Lone for approval of Treasurer's Warrants numbered 141, 1005, 1006, 1007, 1008, 1009 and 1010; second from Selectman Tworog. 5 approve/0 oppose

10. Public Comments on Non-Agenda Items

Deb Brusini reminded the Board that the Solar Moratorium ends on September 18, 2022 and the Board needs to decide if they want to extend beyond the November 8, 2022 election date when the voters will decide on the proposed solar ordinance.

Chairman Lone asked if the Task Force meetings are for appointed members only to which Director Hill responded that the meetings are always open to the public.

Deb Brusini questioned if the moratorium extension would need to go to town meeting or can be extended through action by the Board.

11. Dates for the Next Board of Selectmen's Meetings

August 23, 2022

September 13, 2022

12. Adjourn

**Motion** was made by Selectman Packard to adjourn the meeting at 5:46 P.M.; second from Selectman Murphy. 5 approve/0 oppose

Respectfully submitted,

Laurie L. Chadbourne  
Town Clerk