

SELECT BOARD MEETING AGENDA

DATE: Tuesday, October 25, 2022

TIME: 4:00 P.M.

PLACE: Select Board Meeting Room, 10 Iredale Street, Bridgton

Please join the meeting from your computer, tablet, or smartphone.

<https://www.gotomeet.me/BridgtonMaine/bos>

You can also dial in using your phone.

United States (Toll Free): 1 866 899 4679

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1. Call to Order
2. Pledge of Allegiance
3. Executive Session per MRS Title 1, Section 405.6.E. for Discussion of Legal Matters
4. Action Items Following Executive Session
5. Approval of Minutes
 - a. October 11, 2022
6. Public Comments on Non-Agenda Items (*Each speaker **may** be limited to 3 minutes.*)
7. Committee/Liaison Reports
8. Correspondence, Presentations and Other Pertinent Information
9. New Business
 - a. Awards and Other Administrative Recommendations
 1. Halloween Street Closing: Elm Street, Bennett Street, Iredale Street and Chase Street
 2. Request From Emergency Management to Schedule a Workgroup Session
 - b. Permits/Documents Requiring Board Approval
 1. Confirmation of Marita Wiser as Warden for the November 8, 2022 Election
 2. Certificate of Commitment of Sewer User Rates Commitment #268
 - c. Selectmen's Concerns
 - d. Town Manager's Report/Deputy Town Manager's Report
10. 5:30 P.M. Public Hearing
Special Amusement Permit to Standard Gastropub
11. Action Items Following Public Hearing
Special Amusement Permit to Standard Gastropub

12. Old Business (*Board of Selectmen Discussion Only*)
 - a. Wastewater Status Update
13. Treasurer's Warrants
14. Public Comments on Non-Agenda Items (*Each speaker **may** be limited to 3 minutes.*)
15. Dates for the Next Board of Selectmen's Meetings
 - November 8, 2022
 - November 22, 2022
16. Adjourn

Future Agenda Items:

1. Workshop for Review of Committees
2. Discussion of Use of Trademark by Commercial Entities

**Town Manager's Notes
Board of Selectmen's Meeting
October 25, 2022**

3. Executive Session

Motion: Move to go into Executive Session pursuant to MRS 1 §405.6.E. Legal Matters.

Motion: Move to come out of Executive Session.

4. Action Items Following Executive Session

Suggested Motion: Move to _____.

5. Approval of Minutes:

- a. October 11, 2022

Suggested Motion: Move to approve the October 11, 2022, Selectboard Minutes.

7. Committee/Liaison Reports

8. Correspondence, Presentations and Other Pertinent Information

9. New Business

- a. Awards and Other Administrative Recommendations

1. Annually for Halloween, the Town closes Elm Street, Chase Street, Iredale Street, and Bennett Street for Trick or Treating.

Suggested Motion: Move to close Elm Street, Chase Street, Iredale Street, and Bennett Street from 4pm to 9pm on October 31st for Trick or Treating.

2. Todd Perrault, EMA Director, is requesting a follow-up workshop on emergency planning.

Suggested motion: Move to set a workshop with the EMA Director for _____.

- b. Permits/Documents Requiring Board Approval

1. In your binder, please find a Certificate of Appointment for Marita Wiser as Warden for the Town of Bridgton for the November 8, 2022 State of Maine General Election.

Suggested motion: Move to appoint Marita Wiser Warden for the Town of Bridgton for the November 8, 2022, State of Maine General Election.

2. Pursuant to 30-A M.R.S. § 3406 (copy of statute in your packet), please refer to Certificate of Commitment of Sewer User Rates: #268 in your packet.

Suggested motion: Move to commit the July 1, 2022, to September 30, 2022, Sewer User Rate Commitment #268 comprising 3 pages totaling \$2,745.83 to the Treasurer for collection.

10. Public Hearing (5:30PM)

(Note: 1) Open Public Hearing- a) Anyone to speak in favor; b) in opposition; c) offer comments neither for nor against; 2) close Public Hearing)

- a. To accept written and oral comments on Special Amusement Permit to Standard Gastropub.

11. Action Items Following Public Hearing

- a. *Suggested Motion:* Move to approve a Special Amusement Permit to Standard Gastropub.

10. Old Business

- a. Wastewater Update

Board of Selectmen's Meeting Minutes

October 11, 2022; 5:00 P.M.

Board Members Present: Carmen E. Lone, Chair; Robert J. McHatton, Sr., Vice-Chair; Paul A. Tworog; Kenneth J. Murphy / **Board Member Absent:** G. Frederick Packard

Administration Present: Town Manager Robert A. Peabody, Jr.; Deputy Town Manager Georgiann Fleck; Deputy Town Clerk Jamie L. Ferguson; Executive Assistant Nikki Hodgkins; Community Development Director Victoria Hill; Code Enforcement Officer Brenda Day; Fire Chief Glen Garland; Police Chief Phillip Jones

1. Call to Order

Chair Lone called the meeting to order at 5:00 P.M.

2. Pledge of Allegiance

The Board recited the "Pledge of Allegiance."

3. Approval of Minutes

a. September 27, 2022

Motion was made by Vice-Chair McHatton for approval of the minutes from the September 27, 2022, Select Board Meeting; second from Selectman Tworog. 4 approve/0 oppose

4. Public Comments on Non-Agenda Items

There were no public comments.

5. Committee/Liaison Reports

Vice-Chair McHatton shared a proposed postcard to be sent out to the public regarding Pay-Per-Bag.

Motion was made by Vice-Chair McHatton to set the fee for a 30-gallon bag at \$1.25 and a 15-gallon bag at \$0.75. The motion failed for lack of a second.

Deb Brusini provided an update from the Ordinance Review Committee. She reported that the Committee is currently reviewing the Traffic Ordinance.

6. 5:30 Public Hearing

Chair Lone opened the public hearing at 5:30 P.M. to hear public comment on the following questions that will be presented to the voters via referendum ballot on November 8, 2022:

Question 1. Shall an ordinance entitled; "Town of Bridgton Municipal Solid Waste Pay-Per-Bag Ordinance" be enacted?

Deb Brusini commented that she is in support. Ms. Brusini asked if there was a negative for the Town if any prohibited materials are found in the bags to which Town Manager Peabody responded, "no."

Therese Johnson of the Recycling Committee clarified that the Town would not be bound by a contract should this pass. She stated that feels this ordinance would save the Town money that could be used elsewhere.

Jonathan Morrell, a Bridgton resident, stated he is not in favor of the proposed ordinance and that he feels it would cost the public more money with no reduction in taxes.

Question 2. Shall an ordinance entitled; "Amendments to the Town of Bridgton Dog Control Ordinance," be enacted?

Question 3. Shall an ordinance entitled; "Amendments to the Town of Bridgton Consumer Fireworks Use Ordinance," be enacted?

Question 4. Shall an ordinance entitled, "Amendments to the Town of Bridgton Land Use Code to Establish Standards for Solar Energy Facilities and Correct Miscellaneous Errors," be enacted?

Chair Lone closed the public hearing at 5:37 P.M.

7. Correspondence, Presentations and Other Pertinent Information

There were no correspondence or other pertinent information.

8. New Business

a. Awards and Other Administrative Recommendations

1. Tax Acquired Property Map 8, Lot36D (Tucker)

Chair Lone read a memo from Police Chief Phillip Jones regarding the state of Mr. Howard Tucker's property. Code Enforcement Officer Brenda Day then reviewed a list of requirements that was sent to Mr. Tucker. The Board asked if Mr. Tucker could complete the requirements within 60 days, to which Mr. Tucker agreed.

2. Tax Acquired Property Map 25, Lot 4 (Smoak)

Questions arose pertaining to potential complications of putting the property to bid or retaining the property. Discussion ensued. Town Manager Peabody stated he would gather a legal opinion regarding the Town's liability for the next meeting.

3. Discussion of Bureau of Motor Vehicles Lease for Downstairs Meeting Room

The Board questioned the terms of the lease. Motion was made by Vice-Chair McHatton to not sign the proposed lease agreement; second from Selectman Murphy. Town Manager Peabody suggested the Board make a motion in the affirmative. Vice-Chair McHatton withdrew his motion and Selectman Murphy withdrew his second. **Motion** was made by Vice-Chair McHatton to sign the agreement; second from Selectman Murphy. 0 approve/ 4 oppose

b. Permits/Documents Requiring Board Approval

None

c. Selectman's Concerns

- **Selectman Tworog** brought up concerns about the Daily Sun box outside of Reny's. Deputy Town Manager Georgiann Fleck stated she has spoken to the assistant manager and the assistant manager said she would look into it and would follow up tomorrow.
- **Selectman Tworog** asked if they needed a motion regarding the Halloween closing of Elm Street. It was decided the issue will be put on the next agenda.
- **Selectman Tworog** raised concerns about the lack of painted crosswalks. Town Manager Peabody said he would speak to the public works department to see what can be done.

- **Selectman Murphy** asked about cleaning up the corn shop brook. Town Manager Peabody said that Public Works has looked into it and will be checking in with code enforcement regarding permitting for vegetation removal.
- **Vice-Chair McHatton** asked Town Manager Peabody if the street painting on Willett Road is the responsibility of the Town or Hannaford. Town Manager Peabody responded that he would check.
- **Chair Lone** did not have any concerns.

d. Town Manager's Report

DEPUTY TOWN MANAGER'S REPORT

October 11, 2022

General

October is Domestic Violence Awareness Month, hence the reason for purple lights. Domestic Violence is the No.1 cause of death for women aged 15-44; although 4 out of 5 are women, men and children are also at risk; 15 million children are exposed to domestic violence each year; Domestic violence is responsible for about 1,500 deaths annually; Domestic violence is a worldwide problem that can't be solved night to day but we can be informed, be alert, and report. Need HELP call the confidential hotline 1-800-537-6066.

Bridgton Recreation

The second annual Recreation Department fundraiser "Zombie Laser Tag and Haunted Walk" is scheduled for Friday October 21st and Saturday the 22nd and Friday the 28th and Saturday the 29th at the Bridgton Town Hall 5:00p.m. to 9:00p.m. \$6.00 for the walk only and \$16 for laser tag and walk. To volunteer, please reach out to Gary Colello, Director of Recreation at 207-647-1126. Festival of Lights is scheduled for Saturday, December 3rd. Upcoming trips include: The Magic of Christmas on December 10th. Bus leaves the Bridgton Town Hall at 12:15p.m. Tickets are \$45.00; Family trips include: Disney on Ice on December 17th beginning with a pizza party and disney trivia at 3:30p.m. at the Bridgton Town Hall and bus departs at 4:30p.m. Tickets are \$20.00 per person. Pre-registration is required for the trips. On October 20, 2022 the afterschool program will be participating in the annual Lights on Afterschool, a nationwide celebration of afterschool programs. We will be one of 8,000 sites across the nation sending the message that afterschool is key to children's success and we must keep the lights on and doors open after school. Please join us on Thursday, October 20, 2022 from 5:00p.m. to 7:00p.m. at Stevens Brook Elementary School, 14 Francis Bell Drive, where we will showcase our children's fantastic talents in Art, STEM, Physical Activity and Athletics. Please visit www.bridgtonmaine.org for a full listing of available activities and registration.

Town Clerk

Absentee ballots are available for the November 8th Election. 2023 Dog Licenses are available for renewal after October 15th. Reminder that 2nd quarter tax payments are due on or before November 15th. HEAP (Home Energy Assistance Program) is accepting walk in applications at the Bridgton Community Center, 15 Depot Street on Wednesday, October 19th from 9:00a.m. to 3:00p.m. and Wednesday, October 26th from 9:00a.m. to 3:00p.m.

Until next time....be safe and be well

Respectfully submitted,

Georgiann M. Fleck, Deputy Town Manager

9. Old Business

a. Wastewater status update

Town Manager Peabody reported that the paving is well underway and is expected to be completed by November 15.

10. Treasurer's Warrants

Motion was made by Chair Lone to approve Treasurer's Warrants 1029 and 1030; second from Selectman Murphy. 4 approve/0 oppose

11. Public Comments on Non-Agenda Items

None

12. Dates for the Next Board of Selectmen's Meetings

October 17, 2022; Workshop with Emergency Management at 4:30 P.M.

October 25, 2022

November 8, 2022

13. Adjourn

Motion was made by Chair Lone to adjourn at 6:50 P.M.; second from Selectman Murphy. 4 approve/0 oppose.

Respectfully submitted,

Jamie L. Ferguson
Deputy Town Clerk

Laurie Chadbourne

From: Todd Perreault
Sent: Monday, October 17, 2022 7:00 PM
To: Laurie Chadbourne
Subject: BOS Agenda item

Good evening, I would like to formally request to be put on the agenda for the next board of selectmen meeting to arrange another workgroup session.

Thank you
Todd

CERTIFICATE OF APPOINTMENT

(Title 21-A, M.R.S. § 501)

Town Clerks Office

To: **Marita Wiser** of Bridgton, in the County of Cumberland and State of Maine:

Pursuant to Title 21-A, Section 501, the Town Clerk hereby appoints you as a **Warden** for the Town of Bridgton for the November 8, 2022 State of Maine General Election.



Laurie L. Chadbourne, Town Clerk

The above appointment was confirmed by the Board of Selectmen on October 25, 2022.

_____ Carmen E. Lone, Chair

_____ Robert J. McHatton, Sr., Vice-Chair

_____ Paul A. Tworog

_____ Kenneth J. Murphy

_____ George Frederick Packard

CERTIFICATE OF COMMITMENT OF SEWER USER RATES
COMMITMENT #268

October 2022
Route 3

To: Robert A. Peabody, Jr., the Treasurer of the Municipality of Bridgton, Maine.

Attached is a true list of the sewer rates established by us pursuant to 30-M.R.S. § 3406 for those properties, units and structures on **Route 3**, required by local and State Law to pay a sewer rate to the municipality, for the **period beginning 1 July 2022 and ending 30 September 2022**. This list is comprised of 3 pages which are attached to this certificate.

The date on which the rates included in this list are **due and payable is 25 November, 2022**. You are hereby required to collect from each person named in the attached list, his or her respective amount as indicated in the list; **the sum-total being \$ 2,745.83**. You are hereby required to charge interest at a rate of 6.0% per annum on any unpaid account balance. You are hereby authorized to collect these rates and any accrued interest by any means legally available to you under State Law.

Given under our hands this **25th day of October 2022**.

Carmen Lone, Chair

Robert McHatton, Sr., Vice-Chair

G. Frederick Packard

Paul Tworog

Kenneth Murphy

Billing Edit Report

Seq	Previous	Current	Cons	Water	Sewer	Total	Acct	Name	Location
Book # 3									
*1	55600	56300	700	0.00	122.43	122.43	339	HARTIGAN, LISA M 0024-0092B	1 KANSAS RD.
*2	23349	27025	3676	0.00	315.75	315.75	530	HEATHROW CORPORATION 0024-0102	295 MAIN ST.
*3	5775	10591	4816	0.00	552.52	552.52	535	SUBWAY - HERO CO., LLC 024-034	292 MAIN ST.
*4	3836	5530	1694	0.00	153.39	153.39	534	BRIDGTON GREAT START PRESCHOOL 024-034	292 MAIN ST.
*5	64320	65430	1110	0.00	437.08	437.08	536	N.R.E. GROUP, LLC 0024-0046	320 MAIN ST.
*6	6290	7360	1070	0.00	133.96	133.96	547	MORSE, ELIZABETH F. 0024-0014	4 MEADOW ST.
*7	29005	30080	1075	0.00	134.11	134.11	714	NUMBERG, BETTY ANN 024-048	342 MAIN ST.
*8	99900	99900	0	0.00	100.63	100.63	568	MERRILL, ANGELA M 0024-0050	366 MAIN ST.
*9	79590	80000	410	0.00	113.40	113.40	778	MERRILL, ANGELA M 0024-0050	366 MAIN ST.
*10	6945	7605	660	0.00	121.19	121.19	572	WARNER, JESSICA 0024-0068	1 GREEN ST.
*12	111700	112000	300	0.00	109.97	109.97	717	KIMBALL, DAN 0024-0022	3 PINE ST.
*13	98700	99100	400	0.00	113.09	113.09	718	MCLAUGHLIN, MICHAEL 0024-0022	3 PINE ST.
*14	99370	102835	3465	0.00	208.56	208.56	570	STUART, THOMAS J 0024-0096	377 MAIN ST.
*16	20020	20955	935	0.00	129.75	129.75	602	GRIGSBY, GREGORY B 024-094	411 MAIN ST.
Book 3 Total:				0.00	2,745.83	2,745.83			
Total:				0.00	2,745.83	2,745.83			

Consumption Report

- - - - Sewer - - - -

Book	SEWER	RESRV	EDU	4	5	6	7	8	9	Total
3	20,311	0	0	0	0	0	0	0	0	20,311
Total:	20,311	0	0	0	0	0	0	0	0	20,311

Billing Edit Report

Calculation Summary Report

<u>Water</u>		<u>Sewer</u>	
Override	0.00	Override	0.00
Flat	0.00	Flat	0.00
Units	0.00	Units	2,113.20
Consumption	0.00	Consumption	632.63
Miscellaneous	0.00	Miscellaneous	0.00
Adjustments	0.00	Adjustments	0.00
Tax	0.00	Tax	0.00
Total	0.00	Total	2,745.83

User Category Summary

Category	<u>Water</u>			Category	<u>Sewer</u>		
	Count	Cons	Amount		Count	Cons	Amount
				1 SEWER METER	14	20311	2,745.83

Laurie Chadbourne

From: Laurie Chadbourne
Sent: Tuesday, October 4, 2022 4:05 PM
To: Bridgton News
Subject: Public Hearing

Town of Bridgton NOTICE OF PUBLIC HEARING

The Municipal Officers of the Town of Bridgton will hold a Public Hearing at 5:30 P.M. on Tuesday, October 25, 2022 to accept oral and written comments on a special amusement permit application from Standard Gastropub (233 Main Street) for live music.

Please advertise on October 13, 2022.
Kindly confirm receipt.

Thank you,
Laurie L. Chadbourne
Town Clerk

Laurie L. Chadbourne
Bridgton Town Clerk
Registrar of Voters & General Assistance Administrator
State of Maine – Dedimus Justice & Notary Public

Main 207.647.8786 Direct 207.803.9950

Town of Bridgton
3 Chase Street, Suite 1
Bridgton, ME 04009
www.bridgtonmaine.org

SPECIAL AMUSEMENT PERMIT APPLICATION

As defined in Section 201 of the Town of Bridgton Special Amusement Ordinance, no Licensee for the sale of liquor to be consumed on his licensed premises shall permit, on his licensed premises, any music, except radio or other mechanical device, any dancing or entertainment of any sort unless the licensee shall have first obtained approval from the Board of Selectmen for a Special Amusement Permit.

The application for a Special Amusement Permit should be filed on this form with the Board of Selectmen or its' designated agent (Town Clerk). Payment of a \$25 fee is required at the time the application is filed. A copy of the Special Amusement Permit Ordinance is available upon request from the Bridgton Town Clerk.

The Board of Selectmen shall, prior to granting a permit, hold a public hearing within 30 days of the date you file your completed application at which time testimony will be received from you or your designated agent and/or any interested member of the public. Failure to attend the public hearing may result in a delay in issuing the permit.

Name of applicant: William H. Holmes

Address of applicant: 152 Pound Road, Harrison, ME 04040

Telephone # of applicant: 207 693 5431

Name of business: STANDARD GASTROPUB

Address of business: 233 Main Street, Bridgton, ME 04009

Telephone # of business: 207 647 4100

Location of business (if different from address of business): _____

Is business a: ☒ corporation / ☐ partnership / ☐ proprietorship

Type of Entertainment Planned: LIVE MUSIC

Hours of Entertainment Planned: 11am - 10pm

Has applicant ever had a license to conduct the business described herein denied or revoked or has the applicant or any partner or corporate officer ever been convicted of a felony? ☐ Yes / ☒ No If yes, please provide full details: _____

Current Liquor License #: _____ Expiration Date: 10/08/2022 ☒ copy attached

Current Dance License #: _____ Expiration Date: _____ ☐ copy attached

Signature: [Signature] Date: 06/21/22

FOR OFFICE USE ONLY:

AMOUNT PAID \$55.00 (\$25.00 PERMIT+ \$30 ADVERTISING)

DATE SUBMITTED 16/4/2022

RECEIVED BY: pd 6/24/22

BOARD OF SELECTMEN

DATE OF APPROVAL ____/____/20____

TOWN CLERK'S OFFICE • 3 CHASE STREET, SUITE 1 • BRIDGTON, ME 04009 • (207) 647-8786

REVISED 07.2015

COMPLIANCE CERTIFICATE

Standarda Gastropub
Special Amusement
& Liquor License Renewal
10/04/2022

Code Enforcement Department

- ☐ Local Inspection Conducted on ____/____/20____ or ☒ Not Required
☒ Compliance with Ordinance and Approval to Issue License

Brenda Day
Code Enforcement Officer or Authorized Representative

Fire Department

- ☐ Local Inspection Conducted on ____/____/20____ or ☐ Not Required
☐ Compliance with Ordinance and Approval to Issue License

Fire Chief or Authorized Representative

Police Department

- ☐ Local Inspection Conducted on ____/____/20____ or ☐ Not Required
☐ Compliance with Ordinance and Approval to Issue License
☐ Yes or ☐ No: Background Check Completed and Attached

Police Chief or Authorized Representative

Tax Collector's Department

- ☐ Real Estate Taxes Paid Through ____/____/20____
☐ Personal Property Taxes Paid Through ____/____/20____

Tax Collector or Authorized Representative

Town Clerk's Department

- ☐ Yes or ☐ No: Current "State License" Provided -or-
Date New Application for "State License" was Submitted ____/____/20____ and is pending

Town Clerk or Authorized Representative

Please return to the Town Clerk.

COMPLIANCE CERTIFICATE

Stanaara Gastropub
Special Amusement
& Liquor License Renewal
10/04/2022

Code Enforcement Department

- ☐ Local Inspection Conducted on ____/____/20____ or ☐ Not Required
☐ Compliance with Ordinance and Approval to Issue License

Code Enforcement Officer or Authorized Representative

Fire Department

- ☐ Local Inspection Conducted on ____/____/20____ or ☐ Not Required
☐ Compliance with Ordinance and Approval to Issue License

Fire Chief or Authorized Representative

Police Department

- ☐ Local Inspection Conducted on ____/____/20____ or ☒ Not Required
☒ Compliance with Ordinance and Approval to Issue License
☐ Yes or ☒ No: Background Check Completed and Attached



Police Chief or Authorized Representative

Tax Collector's Department

- ☐ Real Estate Taxes Paid Through ____/____/20____
☐ Personal Property Taxes Paid Through ____/____/20____

Tax Collector or Authorized Representative

Town Clerk's Department

- ☐ Yes or ☐ No: Current "State License" Provided -or-
Date New Application for "State License" was Submitted ____/____/20____ and is pending

Town Clerk or Authorized Representative

Please return to the Town Clerk.

COMPLIANCE CERTIFICATE

Standard Gastropub
Special Amusement
& Liquor License Renewal
10/04/2022

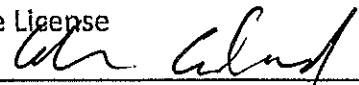
Code Enforcement Department

- ☐ Local Inspection Conducted on ____/____/20____ or ☐ Not Required
☐ Compliance with Ordinance and Approval to Issue License

Code Enforcement Officer or Authorized Representative

Fire Department

- ☐ Local Inspection Conducted on ____/____/20____ or ☒ Not Required
☐ Compliance with Ordinance and Approval to Issue License



Fire Chief or Authorized Representative

Police Department

- ☐ Local Inspection Conducted on ____/____/20____ or ☐ Not Required
☐ Compliance with Ordinance and Approval to Issue License
☐ Yes or ☐ No: Background Check Completed and Attached

Police Chief or Authorized Representative

Tax Collector's Department

- ☐ Real Estate Taxes Paid Through ____/____/20____
☐ Personal Property Taxes Paid Through ____/____/20____

Tax Collector or Authorized Representative

Town Clerk's Department

- ☐ Yes or ☐ No: Current "State License" Provided -or-

Date New Application for "State License" was Submitted ____/____/20____ and is pending

Town Clerk or Authorized Representative

Please return to the Town Clerk.