

Select Board Meeting Minutes

October 25, 2022; 4:00 P.M.

Board Members Present: Carmen E. Lone, Chair; Robert J. McHatton, Sr., Vice-Chair; Paul A. Tworog; Kenneth J. Murphy; G. Frederick Packard (joined at 4:45 P.M.)

Administration Present: Town Manager Robert A. Peabody, Jr, Deputy Town Manager Georgiann Fleck; Town Clerk Laurie Chadbourne; Code Enforcement Officer Brenda Day; Police Chief Phil Jones; Community Development Director Victoria Hill; Executive Assistant Nikki Hodgkins; Emergency Management Director Todd Perreault; Fire Chief Glen Garland

1. Call to Order

Chair Lone called the meeting to order at 4:00 P.M.

2. Pledge of Allegiance

The Board recited the "Pledge of Allegiance."

3. Executive Session per MRS Title 1, Section 405.6.E. for Discussion of Legal Matters

Motion was made by Selectman Murphy to enter executive session at 4:00 P.M. per MRS Title 1, Section 405.6.E. for discussion of legal matters; second from Vice-Chair McHatton. 4 approve/0 oppose **Motion** was made by Vice-Chair McHatton to exit executive session at 4:20 P.M.; second from Selectman Murphy.

4 approve/0 oppose

4. Action Items Following Executive Session

Motion was made by Chair Lone to accept the \$2,000 offer to pay \$2,000 to discharge the Town's judgment lien against Richard Lee; second from Vice-Chair McHatton. 0 approve/4 oppose

5. Approval of Minutes

a. October 11, 2022

Motion was made by Vice-Chair McHatton for approval of the minutes from the October 11, 2022 Select Board Meeting; second from Selectman Murphy. 3 approve/0 oppose

6. Public Comments on Non-Agenda Items

Community Development Director Victoria Hill introduced Deputy Community Development Director Kari Montague to the Board. Ms. Montague is looking forward to working with the Board and Town. The Board welcomed her to the position.

7. Committee/Liaison Reports

Vice-Chair McHatton reported that members of the Recycling Committee had good interview/discussion with Town Manager which will be reported in the Bridgton News.

8. Correspondence, Presentations and Other Pertinent Information

There were no correspondence, presentations, or other pertinent information.

9. New Business

a. Awards and Other Administrative Recommendations

1. Halloween Street Closing: Elm Street, Bennett Street, Iredale Street and Chase Street

Motion was made by Selectman Tworog to close Elm Street, Bennett Street, Iredale Street and Chase Street on October 31 from 3:30 P.M. until 8:00 P.M. for trick or treating; second from Vice-Chair McHatton.

4 approve/0 oppose

2. Request From Emergency Management to Schedule a Workgroup Session

Emergency Management Director Todd Perreault requested a workgroup session to continue discussion on policies. The Board set a workgroup meeting for December 5, 2022 at 4:30 P.M. and EMA Director Perreault will provide an agenda outline.

b. Permits/Documents Requiring Board Approval

1. Confirmation of Marita Wiser as Warden for the November 8, 2022 Election

Motion was made by Selectman Tworog to confirm Marita Wiser as Warden for the November 8, 2022 Election; second from Vice-Chair McHatton. 4 approve/0 oppose

2. Certificate of Commitment of Sewer User Rates Commitment #268

Motion was made by Vice-Chair McHatton to commit the July 1, 2022 to September 30, 2022 Sewer User Rate Commitment #268 comprising three pages totaling \$2,745.83 to the Treasurer for collection; second from Selectman Murphy. 4 approve/0 oppose

c. Selectmen's Concerns

- **Selectman Murphy** requested future discussion of properties that need to be cleaned up.
- **Selectman Tworog** requested that the Board conduct a workshop for review of the properties in violation through Code Enforcement for review of a strategy to bring them into compliance.
- **Selectman Tworog** knows someone that is interested in serving on the Memorial School Committee and asked what the process is. Community Development Director Hill will create an on-line application and advertise in the Bridgton News for membership.
- **Selectman Tworog** voiced concerns with the sidewalk on Elm Street being asphalt and asked if it is possible to use concrete to which Town Manager Peabody responded that there is not enough funding through CDBG.

Selectman Packard joined the meeting at 4:45 P.M.

- **Vice-Chair McHatton** reported that motor vehicle is by appointment only.
- **Chair Lone** had no concerns.
- **Selectman Packard** commented that all the work around town looks good.
- **Selectman Packard** shared some stories from his time on the Board.

d. Town Manager's Report/Deputy Town Manager's Report

Deputy Town Manager Fleck submitted the following report and read it into the record:

DEPUTY TOWN MANAGER'S REPORT
October 11, 2022

General

The Revenue and Expenditure Report for the month of September 2022 shows a benchmark of 25.00% with revenues at 21.46% and expenditures at 23.01%.

In preparing the cemetery grounds for the winter months, all unauthorized items (including but not limited to floral designs, benches, vases, decorations, trees, flowers, rocks, gardens, shrubs, wreaths, plants, and statues) must be removed by November 6, 2022, or will be cleaned up by the Cemetery Department. If you have any questions about what is allowed or not allowed, please contact Town Clerk, Laurie Chadbourne at lchadbourne@bridgtonmaine.org or Public Services Director David Madsen at dmadsen@bridgtonmaine.org.

Bridgton Recreation

The Lights on After School Event which was held on Thursday, October 20th was a great success. Deputy Recreation Director, Leslie Hayes, did a great job organizing with staff, community partners and the school, setting up tables to represent all the various programs, events and opportunities that children are able to take advantage of for after-school enrichment programs. Also, present at the event was Victoria Hill, Community Development Director and Susie Guthro, Bridgton Community Resilience Builder with Opportunity Alliance has a table set up to ask families and children what they loved about Bridgton and to identify which area they live in on a map. These two activities will continue at other events throughout town and inform the Community Heart and Soul process as well as the Comprehensive Plan. This coming weekend, is the last weekend for the "Zombie Laser Tag and Haunted Walk" is scheduled at the Bridgton Town Hall 5:00p.m. to 9:00p.m. \$6.00 for the walk only and \$16.00 for laser tag and walk. Festival of Lights is scheduled for Saturday, December 3rd. Upcoming trips include: The Magic of Christmas on December 10th. Bus leaves the Bridgton Town Hall at

12:15p.m. Tickets are \$45.00; Family trips include: Disney on Ice on December 17th beginning with a pizza party and disney trivia at 3:30p.m. at the Bridgton Town Hall and bus departs at 4:30p.m. Tickets are \$20.00 per person. Pre-registration is required for the trips.

Town Clerk

Special Circumstances Absentee Voting: The deadline to request an absentee ballot without a reason for the November 8, 2022, general election is the close of business on Thursday, November 3, 2022. The Clerk's office will be open on this day until 7:00p.m. After this deadline, voters may request an absentee ballot by completing and signing a Special Circumstances Application. No other town business will be conducted during this time. The Clerk's office will be closed on November 8th for administration of the election. Any questions, please contact the Clerk's office at 207-647-8786.

Bridgton Police Department

Officer Regis has resigned his position of Patrol Officer effective November 2nd. We thank him for his service to the Town and wish him the best on future endeavors.

Until next time...be safe and be well.

Respectfully submitted,

Georgiann M. Fleck, Deputy Town Manager

~~10. 5:30 P.M. Public Hearing / Special Amusement Permit to Standard Gastropub~~

~~11. Action Items Following Public Hearing / Special Amusement Permit to Standard Gastropub~~

The Public Hearing was cancelled.

Town Manager Peabody thanked Selectman Packard for his service. He has always appreciated the civil manner in which he has managed himself, even during disagreements, noting that Mr. Packard has always been kind. He also appreciates his historic perspective.

12. Old Business

a. Wastewater Status Update

Town Manager Peabody provided brief wastewater status update.

13. Treasurer's Warrants

Motion was made by Vice-Chair McHatton for approval of Treasurer's Warrants numbered 1031 through 1037; second from Selectman Tworog. 4 approve/0 oppose

Town Manager Peabody reported that while there were considerable efforts to perfect title to the Smoak property, the attorney has advised the town of significant liability if the Board moves forward with a transfer of ownership. The Assessor is preparing a supplemental tax for November 8 which will be issued to all eight heirs. Vice-Chair McHatton asked if the attorney is willing to absorb some of the expense to which Town Manager Peabody responded that he has made this request and is waiting for their response.

14. Public Comments on Non-Agenda Items

There were no public comments on non-agenda items.

15. Dates for the Next Board of Selectmen's Meetings

November 8, 2022 and November 22, 2022

16. Adjourn

Motion was made by Selectman Tworog to adjourn the meeting at 5:15 P.M.; second from Vice-Chair McHatton. 4 approve/0 oppose

Respectfully submitted,

Laurie L. Chadbourne
Town Clerk