

## SELECT BOARD MEETING AGENDA

**DATE:** Tuesday, November 22, 2022

**TIME:** 5:00 P.M.

**PLACE:** Select Board Meeting Room, 10 Iredale Street, Bridgton

Please join the meeting from your computer, tablet, or smartphone.

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1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
  - a. November 8, 2022
4. Public Comments on Non-Agenda Items (*Each speaker may be limited to 3 minutes.*)
5. Committee/Liaison Reports
6. Correspondence, Presentations and Other Pertinent Information
  - a. Recognition of Former Select Board Member George Frederick Packard
7. New Business
  - a. Awards and Other Administrative Recommendations
  - b. Permits/Documents Requiring Board Approval
    1. Victualer's License to Nectar of Maine, 115 North High Street
    2. Victualer's License to Magic Lantern / Maine 4H Foundation, 9 Depot Street
    3. Certificate of Commitment of Sewer User Rates Commitment #269
  - c. Selectmen's Concerns
  - d. Town Manager's Report/Deputy Town Manager's Report
8. Old Business (*Board of Selectmen Discussion Only*)
  - a. Wastewater Status Update
9. Treasurer's Warrants
10. Public Comments on Non-Agenda Items (*Each speaker may be limited to 3 minutes.*)
11. Dates for the Next Board of Selectmen's Meetings
  - December 13, 2022
  - December 27, 2022
12. Adjourn

### Future Agenda Items:

1. Workshop for Review of Committees
2. Discussion of Use of Trademark by Commercial Entities



# Happy Thanksgiving

## Town Manager's Notes Board of Selectmen's Meeting November 22, 2022

### 3. Approval of Minutes:

- a. November 8, 2022

***Suggested Motion:*** Move to approve the November 8, 2022, Selectboard Minutes.

### 5. Committee/Liaison Reports

### 6. Correspondence, Presentations and Other Pertinent Information

### 7. New Business

- a. Awards and Other Administrative Recommendations
- b. Permits/Documents Requiring Board Approval

- 1. Victualer's License to Nectar of Maine.

***Suggested motion:*** Move to approve a Victualer's License to Nectar of Maine.

- 2. Victualer's License to Magic Lantern/Maine 4H Foundation.

***Suggested motion:*** Move to approve a Victualer's License to Magic Lantern/Maine 4H Foundation.

- 3. Pursuant to 30-A M.R.S. § 3406 (copy of statute in your packet), please refer to Certificate of Commitment of Sewer User Rates: #269 in your packet.

***Suggested motion:*** Move to commit the August 1, 2022, to October 31, 2022, Sewer User Rate Commitment #269 comprising 3 pages totaling \$8,763.48 to the Treasurer for collection.

### 8. Old Business

- a. Wastewater Update



Select Board Meeting Minutes  
November 8, 2022; 5:00 P.M.

Board Members Present: Carmen E. Lone, Chairman; Robert J. McHatton, Sr., Vice-Chairman; Paul A. Tworog; Kenneth J. Murphy

Administration Present: Town Manager Robert A. Peabody, Jr, Deputy Town Manager Georgiann Fleck; Community Development Director Victoria Hill; Executive Assistant Nikki Hodgkins; Recreation Director Gary Colello

1. Call to Order

Chair Lone called the meeting to order at 5:00 P.M.

2. Pledge of Allegiance

The Board recited the "Pledge of Allegiance."

3. Approval of Minutes

a. October 25, 2022

**Motion** was made by Vice-Chair McHatton for approval of the minutes from the October 25, 2022, Select Board Meeting; second from Selectman Murphy. 4 Approve / 0 Oppose

4. Public Comments on Non-Agenda Items

Angie Cook from the Chamber of Commerce came to discuss the results of the 50/50 raffle event from this year's Brewfest. Ms. Cook noted that they wanted to donate the funds received from this event to the completion of the concession stand at Ham Complex. The donation amount is \$1,440.00

**Motion** was made by Vice-Chairman McHatton to accept a donation in the amount of \$1,440.00 to be used towards completing the concession stand at the Ham Complex; second from Selectman Tworog. 4 Approve / 0 Oppose

5. Committee/Liaison Reports

Vice-Chairman McHatton expressed his thanks to the Bridgton Recreation Director and the Community Development Director for their work in keeping the Select Board up to date on projects, events, and happenings around Bridgton.

Vice-Chairman McHatton also commented to the public that voting polls were still open until 8:00 p.m. and thanked all of the election staff and the Republicans and Democrats also working the polls.

Vice-Chairman McHatton also expressed his thanks to the Recycling Advisory Committee for their hard work on the Pay-Per-Bag project.

6. Correspondence, Presentations and Other Pertinent Information

There were no correspondence, presentations, or other pertinent information.

## 7. New Business

### a. Awards and Other Administrative Recommendations

#### 1. Supplemental Tax Certificate

Vice-Chairman McHatton requested that Denis Berube, Assessors Agent, who was present remotely to discuss the Town's Valuation with the board.

Mr. Berube discussed with the board the valuation process and what that entails

**Motion** was made by Selectman Tworog to approve the recommended November 8, 2022, tax abatements totaling \$13,168.54; second from Selectman Murphy. 4 Approve / 0 Oppose

#### 2. Abatements

Mr. Berube further discussed the valuation process and additional discussion ensued.

**Motion** was made by Selectman Tworog to approve the recommended November 8, 2022, tax abatements totaling \$13,168.54; second from Selectman Murphy. 4 Approve / 0 Oppose

#### 3. Road Name: Chippa Way (Map 5, Lot 32C-2)

John Barringer is requesting naming his private road Chippa Way. The Cumberland County E911 and our Addressing Officer approve.

**Motion** was made by Vice-Chairman McHatton to approve Chippa Way for the private road sited on Map 5 Lot 32 C2; second from Selectman Tworog. 4 Approve / 0 Oppose

#### 4. Discussion of Lease with Bureau of Motor Vehicles

Discussion ensued and the Board directed Town Manager Peabody to reach back out to the BMV and express their concerns with moving forward and note that they would like to see additional concessions by the BMV within the lease to accommodate our requests.

#### 5. Discussion of Sidewalks on Elm St., Highland Rd., Church St., and Kennard St.

Considerable discussion ensued.

**Motion** was made by Selectman Tworog to complete the Elm Street, Church Street, and Kennard Street sidewalks in concrete and that the Select Board appropriate the appropriate funds to make that happen; second from Selectman Murphy. 2 Approve / 2 Oppose (Motion Fails)

### b. Permits/Documents Requiring Board Approval

#### Adult Use Marijuana Permit to Puffin Company 3 LLC (510 Portland Rd.)/Renewal

**Motion** was made by Vice-Chairman McHatton to approve an Adult Use Marijuana Permit renewal to Puffin Company 3 LLC; second from Selectman Tworog. 4 Approve / 0 Oppose



c. Selectmen's Concerns

- **Selectman Murphy** voiced his concerns about a letter sent to the Town by Barry DeNofrio, a resident on Woods Pond, about the water levels. He requested the Town Manager Peabody discuss the Town's stance as opposed to Barry's stance in regard to the water levels. Town Manager Peabody notes that the Town does have a policy and we are following that policy.
- **Selectman Tworog** thanked the Town Clerks office for their diligent work on this election.
- **Selectman Tworog** inquired about the interview with Town Manager Peabody on the Pay-Per-Bag program. He wanted to clarify whether or not the Transfer Station staff are checking dump stickers. Town Manager Peabody notes that yes we do check dump stickers.
- **Selectman Tworog** inquired about the status for the posting about the memorial school committee. Victoria Hill, Community Development Director noted that the ad for applications will be in this week's Bridgton News.
- **Selectman Tworog** formally suggested that the Town use an independent firm to explore the expansion of the wastewater system especially if we need to raise additional funding. He recommended our auditing firm to conduct this review and have them put together scenarios that would demonstrate the financial value of expanding the wastewater system.
- **Chairman Lone** thanked the election staff and noted they have always been exceptionally professional despite the difficulties they have to deal with.
- **Vice-Chair McHatton** clarified that the Pay-Per-Bag program is not against trash haulers. He notes that if the Pay-Per-Bag program does fail in the election that we will need to further address the recycling problem at a future date.

d. Town Manager's Report/Deputy Town Manager's Report

Town Manager Peabody submitted the following report and read it into the record:

Manager's Report  
11/08/22

Finance Department

Finance will be processing Open Enrollment for employees beginning on November 15th through December 15th. Jenna has completed all the requirements to become a Certified Maine Treasurer. The certificate should be awarded in April of 2023.

Recreation Department

Festival of Lights: Saturday December 3rd and the parade theme this year is Candyland. Schedule for events is pending.

Upcoming trips: The Magic of Christmas on December 10th. Bus leaves the Bridgton Town Hall at 12:15p.m. Tickets are \$45.00; Family trips include: Disney on Ice on December 17th beginning with a pizza party and Disney trivia at 3:30p.m. at the Bridgton Town Hall and bus departs at 4:30p.m. Tickets are \$20.00 per person. Pre-registration is required for the trips.

Community Development Department

Vision Bridgton will be holding it's "Phase 2 Training" with Community Heart & Soul coach Cat Ingraham this Thursday at 4pm in the Bridgton Community Center. Cat will be offering creative and effective ways to engage the public in our comprehensive plan process.

In addition, the Vision Bridgton logo contest ended on November 1st. Ten submissions were brought to the Bridgton Arts & Culture Subcommittee, and local Bridgton artist, Beth Murphy, has been chosen as the winner! The new logo will be on the community development page of the town website soon, along with ways to get involved in Bridgton's planning efforts.

Fire Department

A reminder for anybody cleaning up their property in Bridgton, burn permits are required to burn brush, yard debris, leaves etc. The permits are available in person at the Police Department M-F 8-4, or online at either [www.burningpermit.com](http://www.burningpermit.com) or [burnpermit@infome.org](mailto:burnpermit@infome.org). There is no charge for any burn permits. Please be very careful with any fire and make sure it is completely extinguished and cool to the touch when done.

8. Old Business

a. Wastewater Status Update

Town Manager Peabody provided brief wastewater status update.

10. Treasurer's Warrants

**Motion** was made by Vice-Chairman McHatton to approve Treasurer's Warrants numbered: 1038, 1039, 1040, 1041, to the treasurer for collection; second from Chairman Lone. 4 Approve / 0 Oppose

11. Public Comments on Non-Agenda Items

Vice-Chairman McHatton noted that he was asked by a citizen to comment on the grant for the work that needs to be done on Wildwood Road. He noted that they thought this was a well written grant for the Sucker Brook crossing and issued kudos to those who pulled it together.

12. Dates for the Next Board of Selectmen's Meetings

November 22, 2022

November 29, 2022 @ 5:00 p.m.

December 13, 2022

December 27, 2022

13. Adjourn

**Motion** was made by Selectman Murphy to adjourn the meeting at 6:19 P.M.; second from Selectman Tworog. 4 Approve / 0 Oppose

Respectfully submitted,

Nikki L. Hodgkins  
Executive Assistant

# TOWN OF BRIDGTON

## MEMO

**TO:** Select Board  
**FROM:** Laurie L. Chadbourne, Town Clerk  
**RE:** Business Licenses  
**DATE:** November 15, 2022

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### November 22, 2022 Select Board Meeting

#### 7. New Business

##### b. Permits/Documents Requiring Board Approval

1. Victualer's License to Nectar of Maine, 115 North High Street  
☒ CEO (to include any Planning Board requirements) ☒ Fire ☒ Police ☒ Town Clerk
2. Victualer's License to Magic Lantern / Maine 4H Foundation, 9 Depot Street  
☒ CEO (to include any Planning Board requirements) ☒ Fire ☒ Police ☒ Town Clerk

**Complete applications are on file at the Town Clerk's Office and available for Select Board review.**



CERTIFICATE OF COMMITMENT OF SEWER USER RATES  
COMMITMENT #269

**November 2022**  
**Route 1**

**To:** Robert A. Peabody, Jr., the Treasurer of the Municipality of Bridgton, Maine.

Attached is a true list of the sewer rates established by us pursuant to 30-M.R.S. § 3406 for those properties, units and structures on **Route 1**, required by local and State Law to pay a sewer rate to the municipality, for the **period beginning 1 August 2022 and ending 31 October 2022**. This list is comprised of 3 pages which are attached to this certificate.

The date on which the rates included in this list are **due and payable is 22 December, 2022**. You are hereby required to collect from each person named in the attached list, his or her respective amount as indicated in the list; **the sum-total being \$ 8,763.48**. You are hereby required to charge interest at a rate of 6.0% per annum on any unpaid account balance. You are hereby authorized to collect these rates and any accrued interest by any means legally available to you under State Law.

Given under our hands this **22<sup>nd</sup> day of November 2022**.

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Carmen Lone, Chair

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Robert McHatton, Sr., Vice-Chair

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G. Frederick Packard

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Paul Tworog

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Kenneth Murphy



# Billing Edit Report

Seq	Previous	Current	Cons	Water	Sewer	Total	Acct	Name	Location
<b>Book # 1</b>									
*1	1508900	1514800	5900	0.00	1,491.92	1,491.92	198	HILL STREET TERRACE HOUSING CORPORATION 0014-0077	42 WAYSIDE AVE.
*2	14800	15800	1000	0.00	131.78	131.78	206	WHERE ITS AT LLC 0023-0019	4 NULTY ST.
*3	29800	30200	400	0.00	113.09	113.09	207	BRIDGTON PUBLIC LIBRARY 023-145	1 CHURCH ST.
*4	3309	5064	1755	0.00	960.30	960.30	208	HAYES JR., ALLEN S 023-015	112 MAIN ST.
*5	40040	40730	690	0.00	323.37	323.37	209	HEBB, HENRY; ETAL 023-146	109 MAIN ST.
*6	268200	272700	4500	0.00	240.80	240.80	210	HAYES JR., ALLEN S 023-014	118 MAIN ST.
*7	214000	225100	11100	0.00	848.87	848.87	211	108 MAIN STREET, LLC 0023-0012	108 MAIN ST.
*8	2472	4242	1770	0.00	256.38	256.38	9683	N.F.I. North, Inc.	7 Nulty Street
*9	249300	251600	2300	0.00	675.40	675.40	213	BROWN, C N 022-094	93 MAIN ST.
*10	38525	42480	3955	0.00	1,330.71	1,330.71	217	CHALMERS BROTHERS, LLC 0022-0092	88 MAIN ST.
*11	4300	4400	100	0.00	204.36	204.36	219	APERTO FINE ART, LLC 0022-0096	63 MAIN ST.
*13	84008	87850	3842	0.00	522.18	522.18	220	WILE, TIMOTHY S 022-090	76 MAIN ST.
*14	79500	80400	900	0.00	229.28	229.28	785	C & P NEW HORIZONS, LLC 0022-0091	82 MAIN ST.
*15	7585	7585	0	0.00	100.63	100.63	221	PAULA MILLER / DOG ON THE PORCH 0022-0097	59 MAIN ST.
*16	195200	199000	3800	0.00	1,024.00	1,024.00	225	LAKE VIEW SUITES, LLC 0022-0099	2 WALKER ST.
*17	47726	50745	3019	0.00	194.67	194.67	4091	ELEVATION SUSHI AND TACOS, LLC 0023-0147	103 MAIN ST.
*18	16055	16540	485	0.00	115.74	115.74	4092	THE CARRY ALL CORNER, LLC 0023-0147	103 MAIN ST.
<b>Book 1 Total:</b>				<b>0.00</b>	<b>8,763.48</b>	<b>8,763.48</b>			
<b>Total:</b>				<b>0.00</b>	<b>8,763.48</b>	<b>8,763.48</b>			

## Consumption Report

- - - - Sewer - - - -

Book	SEWER	RESRV	EDU	4	5	6	7	8	9	Total
1	45,516	0	0	0	0	0	0	0	0	45,516
<b>Total:</b>	<b>45,516</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>45,516</b>

# Billing Edit Report

## Calculation Summary Report

<u>Water</u>		<u>Sewer</u>	
<b>Override</b>	0.00	<b>Override</b>	0.00
<b>Flat</b>	0.00	<b>Flat</b>	0.00
<b>Units</b>	0.00	<b>Units</b>	7,345.76
<b>Consumption</b>	0.00	<b>Consumption</b>	1,417.72
<b>Miscellaneous</b>	0.00	<b>Miscellaneous</b>	0.00
<b>Adjustments</b>	0.00	<b>Adjustments</b>	0.00
<b>Tax</b>	0.00	<b>Tax</b>	0.00
<b>Total</b>	0.00	<b>Total</b>	8,763.48

## User Category Summary

<b>Category</b>	<u>Water</u> <b>Count</b>	<b>Cons</b>	<b>Amount</b>	<b>Category</b>	<u>Sewer</u> <b>Count</b>	<b>Cons</b>	<b>Amount</b>
				1 SEWER METER	17	45516	8,763.48