

Select Board Meeting Minutes  
December 13, 2022; 5:00 P.M.

Board Members Present: Carmen E. Lone, Chair; Robert J. McHatton, Sr., Vice-Chair; Paul A. Tworog; Kenneth J. Murphy; Carrye Castleman-Ross

Administration Present: Town Manager Robert A. Peabody, Jr, Deputy Town Manager Georgiann Fleck; Deputy Town Clerk Ashley Albrecht; Public Services Director David Madsen; Community Development Director Victoria Hill; Executive Assistant Nikki Hodgkins; Emergency Management Director Todd Perreault; Fire Chief Glen Garland

1. Call to Order

Chair Lone called the meeting to order at 5:00 P.M.

2. Pledge of Allegiance

The Board recited the "Pledge of Allegiance."

3. Approval of Minutes

a. November 22, 2022

**Motion** made by Vice-Chair McHatton to approve the November 22, 2022 meeting minutes; second from Selectman Murphy. Selectman Tworog recommended a clarification in the last sentence of item 4 to specify "The Chair continues to support the policy." **Motion** made by Vice-Chair McHatton to amend the November 22, 2022 meeting minutes; second from Selectman Tworog. 5 approve/0 oppose **Motion** made to approve as amended. 5 approve/0 oppose

4. Public Comments on Non-Agenda Items

There were no public comments on non-agenda items.

5. Committee/Liaison Reports

There were no committee or liaison reports. The Board directed Town Manager Peabody to look over the committee assignments and see what is open to assign to Selectman Castleman-Ross.

6. Correspondence, Presentations and Other Pertinent Information

There were no correspondence, presentations, or other pertinent information.

7. 5:30 P.M. Public Hearing to Accept Written and Oral Comments on a Special Amusement Permit Application from Pine Tree State 4H Club Foundation DBA Magic Lantern for Live Music, Education, and Guest Speakers

Susan Jennings, Director of Pine Tree State 4H Club Foundation DBA Magic Lantern, was present. She thanked the Select Board and Town of Bridgton for the support of the Magic Lantern Innovation Center. Susan introduced Jacqui Gray and Laurie Bragg, Assistant Directors, who were present to answer any questions.

8. Action Items Following Public Hearing

**Motion** made by Vice-Chair McHatton to approve a Special Amusement Permit for Pine Tree State 4H Club Foundation DBA Magic Lantern; second from Selectman Murphy. 5 approve/0 oppose

9. New Business

a. Awards and Other Administrative Recommendations

1. Carry Forward Boiler Replacement at Public Works Garage

**Motion** made by Selectman Murphy to approve the Boiler Replacement (294-7-7103) sum of \$33,700 as a FY '21-'22 Carry Forward; second from Selectman Tworog. 5 approve/0 oppose

2. Reschedule Workshop with Emergency Management

Workshop with Emergency Management rescheduled for January 18, 2023, at 4:30 P.M.

3. Discussion of Audit of the Congressional Earmark

Selectman Tworog would like a more independent comparison of financial scenarios to present the voters with a clearer view of what would be voted on. Discussion ensued. **Motion** made by Chair Lone to direct Town Manager

Peabody to contact Mr. Hall on a possible person to do this and get an estimate; second from Selectman Tworog. 1 approve/4 oppose.

#### 4. Discussion of Legal Fees for LD 2003

Deb Brusini, Planning Board Chair, is present to answer questions regarding legal fees for LD 2003. Chair Lone asked if the Planning Board sees the need to put any more money into this until there is more finalized details. Ms. Brusini commented that the Planning Board decided not to move forward until more clarity is provided from DECD. They are hoping by mid-January to have more guidance. Selectman Murphy asked if Walter Riseman, State Representative, has been involved in these conversations. Community Development Director Victoria Hill commented that Representative Riseman has reached out and intends to schedule an inter-town meeting in January to discuss further.

##### b. Permits/Documents Requiring Board Approval

###### 1. Victualer's License to Subway, 292 Main Street

**Motion** made by Chair Lone for approval of a Victualer's License to Subway; second from Selectman Castleman-Ross. 5 approve/0 oppose

###### 2. New Road Name for Private Road on Map 13, Lot 14: Henderson's Way

**Motion** made by Vice-Chair McHatton to approve Henderson's Way for the private road sited on map 13 Lot 14; second from Selectman Murphy. 5 approve/0 oppose

###### 3. 2023 Appointment of Robert A. Peabody, Jr. as Town Manager, Tax Collector, Treasurer and Road Commissioner

**Motion** made by Vice-Chair McHatton to appoint Robert A. Peabody, Jr., as Town Manager, Tax Collector, Treasurer, and Road Commissioner to a one-year term commencing January 1, 2023 and ending December 31, 2023; second from Selectman Murphy. 5 approve/0 oppose

###### 4. Confirmation of the 2023 Town Manager's Appointments

**Motion** made by Vice-Chair McHatton to confirm the Town of Bridgton 2023 Annual Appointments submitted by the Town Manager; second from Selectman Tworog. 5 approve/0 oppose

###### 5. Annual Approval of "Treasurer's Disbursement of Municipal Education Costs Policy"

**Motion** made by Chair Lone to approve the policy permitting disbursement of Municipal Education Costs; second from Vice-Chair McHatton. 5 approve/0 oppose

###### 6. Annual Approval of "Treasurer's Disbursement of Employee Wages and Benefits Policy"

**Motion** made by Chair Lone to approve the policy permitting disbursement of Employee Wages and Benefits; second from Selectman Tworog. 5 approve/0 oppose

###### 7. Annual Approval of "Treasurer's Disbursement of Payments of State Fees Policy"

**Motion** made by Chair Lone to approve the policy permitting the disbursement of State Fees; second from Selectman Tworog. 5 approve/0 oppose

###### 8. Vote to Authorize Lease Purchase of 2023 Western Star Truck

**Motion** made by Selectman Castleman-Ross to vote to authorize the lease purchase of 2023 Western Star Truck in principal amount of up to \$235,000 (see attached); second from Selectman Murphy. 5 approve/0 oppose

##### c. Selectmen's Concerns

- **Selectman Murphy** shared that he attended the Festival of Lights parade, and he thought the whole Recreation Department did a great job and he was pleased with the turn out. He did comment that the route should be longer.
- **Selectman Castleman-Ross** had no concerns.
- **Selectman Tworog** wanted to follow up with the issue of the beaver dam behind the post office. Public Services Director David Madsen commented that the beaver dam has been removed from Town property however any remaining issues on private property are the responsibility of the property owners to address. He suggested that if there are concerns on private property, the property owners should contact Inland Fisheries and Wildlife.

- **Vice-Chair McHatton** had no concerns.
- **Chair Lone** thanked everyone involved with the Festival of Lights. The parade was really fun, and the floats were phenomenal.

d. Town Manager's Report/Deputy Town Manager's Report  
**Manager's Report**  
**12/13/22**

General Information

The Town Office, Recreation Department, and Public Services Department will be closed Monday, December 26, for the Christmas Holiday.

An important reminder that with winter weather upon us, it is important to keep your driveways and private roads cleared and sanded so that, if the need arises, emergency personnel can safely access your property.

Regarding weather events, please be aware that we post information on the Town's Facebook page and the Town's website. Additionally, all the local television channels are notified when the Town Office closes.

Emergency Management Department

The Department has received a new drone with thermal capabilities and have started training on its operation. Two police officers and the Director have signed up to receive training for qualifying for pilot licenses with the hopes of completing training including testing by Spring.

Community Development Department

Community Development Block Grant applications are due at the Town Office before 4:00pm on January 6<sup>th</sup>. Applications can be found on the Community Development page of the Town website, and all applicants are highly encouraged to attend the annual CDBG applicant workshop hosted by the Community Development Advisory Committee on Wednesday, December 14<sup>th</sup> at 9:00am in the Selectboard Meeting Room.

Town Clerk/Tax Collector's Office

The 2020 real estate taxes must be paid by January 27, 2023, to avoid foreclosure. There were 31 tax lien foreclosure notices mailed out on December 12<sup>th</sup>. If you are unsure of the status of your account, please contact the Tax Collector's Office at 207.647.8786.

A reminder to license your dogs by December 31, 2022, for the 2023 calendar year. A \$25 late fee will be assessed per State law after January 31, 2023.

10. Old Business

a. Wastewater Status Update

Town Manager Peabody provided brief wastewater status update.

11. Treasurer's Warrants

**Motion** was made by Vice-Chair McHatton for approval of Treasurer's Warrants numbered 1049, 1050, 1051, 1052, 1053, 1054, 1055, and 1056; second from Selectman Tworog. 5 approve/0 oppose

12. Public Comments on Non-Agenda Items

There were no public comments on non-agenda items.

13. Dates for the Next Board of Selectmen's Meetings

December 27, 2022

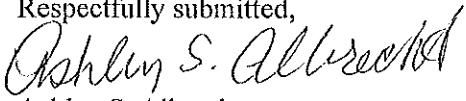
January 10, 2023

January 18, 2023 at 4:30 P.M. Workshop with Emergency Management

14. Adjourn

**Motion** was made by Vice-Chair McHatton to adjourn the meeting at 6:13 P.M.; second from Selectman Murphy. 5 approve/0 oppose

Respectfully submitted,



Ashley S. Albrecht  
Deputy Town Clerk