

Select Board's Meeting Minutes

January 24, 2023; 3:30 P.M.

Board Members Present: Carmen Lone, Chair; Paul A. Tworog; Kenneth J. Murphy;

Board Members Remote: Robert McHatton Sr., Vice-Chair

Board Members Absent: Carrye Castleman-Ross

Administration Present: Town Manager Robert A. Peabody, Jr, Deputy Town Manager Georgiann Fleck; Town Clerk Laurie Chadbourne; Executive Assistant Nikki Hodgkins; Public Services Director David Madsen; Code Enforcement Officer Brenda Day; Police Chief Phillip Jones; Community Development Director Victoria Hill; Recreation Director Gary Colello; Deputy Town Clerk Jamie Ferguson

1. Call to Order

Chair Lone called the meeting to order at 3:30 P.M.

2. Pledge of Allegiance

The Board recited the "Pledge of Allegiance."

3. Executive Session

a. 3:30 P.M. per MRS Title 1, Section 405.6.D for Discussion of Labor Contract

Motion was made by Select Board Member Tworog to enter executive session at 3:50 P.M. per MRS Title 1, Section 405.6.D for discussion of a labor contract; second from Select Board Member Murphy. 3 approve/0 oppose (*Vice-Chair McHatton was not present for the vote.*) **Motion** was made by Chair Lone to exit executive session at 3:50 P.M.; second from Select Board Member Tworog. 4 approve/0 oppose

b. 4:00 per MRS Title 1, Section 405.6.E for Consultation with Town Attorney

Motion was made by Chair Lone to enter executive session at 3:56 per MRS Title 1, Section 405.6.E for consultation with the Town Attorney; second from Select Board Member Murphy. 4 approve/ 0 oppose **Motion** was made by Select Board Member Murphy to exit executive session at 4:36 P.M.; second from Select Board Member Tworog. 4 approve/0 oppose

4. Action Items Following Executive Session

Motion was made by Chair Lone to ratify the amended Public Works Department Collective Bargaining Agreement; second from Vice-Chair McHatton. 4 approve/0 oppose

5. Approval of Minutes: January 10, 2023

Motion was made by Select Board Member Murphy for approval of the minutes from January 10, 2023; second from Select Board Member Tworog. 4 approve/0 oppose

6. Public Comments on Non-Agenda Items

There were no public comments.

The Board brought forward item 8. a.

8. Correspondence, Presentations and Other Pertinent Information

a. Presentation by Greater Bridgton Chamber of Commerce Executive Director Angie Cook

Angie Cook spoke on behalf of the Greater Bridgton Chamber of Commerce and presented the Town of Bridgton with a \$20,000 donation for the Ham Field Complex concession stand. **Motion** was made by Chair Lone to accept the donation; second from Select Board Member Tworog. 4 approve/0 oppose

7. Committee/Liaison Reports

a. Status Updates from the Ordinance Review Committee

Lee Rudin stated that there are two ordinances that need to be repealed. The Phosphate Detergent Ordinance is superseded by the state law and should be removed, and the International Building Code Ordinance has been superseded by a new ordinance and should be repealed per the Maine Municipal Association. Mr. Rudin also asked if there were any updates on the Cable T.V. Ordinance to which; Town Manager Peabody responded that there was nothing he could report yet.

8. Correspondence, Presentations and Other Pertinent Information

b. Preliminary Discussion of 2023 Bridgton Harvest Moon Fest

Pam Ward of Denmark and Angie Cook of Bridgton requested that the Board recognize the Harvest Moon Fest as a Town sponsored event and would therefore be covered by Town insurance. Ms. Ward clarified that the event date is Saturday, September 16th, 2023, with a rain date of Sunday, September 17th, 2023. **Motion** was made by Select Board Member Murphy to approve the Bridgton Harvest Moon Fest as a Town sponsored event; second from Select Board Member Tworog. 4 approve/0 oppose

c. **Letters** of support for ecomain

1. EPA Recycling Infrastructure Grant

Motion was made by Vice-Chair McHatton to sign the Letter of Support for the EPA Recycling Infrastructure Grant; second from Chair Lone. 4 approve/0 oppose

2. EPA Recycling Education & Outreach Grant

Motion was made by Chair Lone to sign the Letter of Support for the EPA Recycling Education & Outreach Grant; second from Select Board Member Tworog. 4 approve/0 oppose

d. Select Board Representation at Lake Region Convening Meeting on February 16, 2023

Chair Lone stated that she and Town Manager Peabody plan to attend the meeting on Thursday, February 16, 2023 from 5:00 P.M. until 7:00P.M. at the Naples Town Hall. **Motion** was made by Chair Lone to appoint Chair Lone and Select Board Member Murphy to represent the Select Board at the February 16th GBCOG meeting; second from Board Member Tworog. 4 approve/0 oppose

The Board brought forward items 11. a. b. 1.

11. New Business

a. Awards and other Administrative Recommendations

1. Budget Review Schedule

Deputy Town Manager Georgiann Fleck stated that the Board will meet with Department Heads on Monday, March 6, 2023, beginning at 9 A.M. Select Board Member Tworog requested they start with an

overview of the totals at 8:30 A.M. from the Town Manager. **Motion** was made by Select Board Member Tworog to approve the Budget Review Schedule as discussed; second from Select Board Member Murphy.
4 approve/0 oppose

b. Permits/Documents Requiring Board Approval

1. Business Licenses:

a. New Victualer's License to Queens Head Pub located at 271 Main Street

Justin O'Connor, owner of the Queen's Head Pub spoke about his business model. **Motion** was made by Select Board Member Tworog to approve a new Victualer's License to the Queen's Head Pub; second from Select Board Member Murphy. 4 approve/0 oppose

b. Renewal Victualer's License to Noble House Inn located at 81 Highland Road

Lynn and Matt Williams, owners of Noble House Inn, stated they had a great year. **Motion** was made by Select Board Member Tworog to approve the renewal of a Victualer's License to Noble House Inn; second from Select Board Member Murphy. 4 approve/0 oppose

9. 5:30 P.M. Public Hearings

a. Special Amusement Permit Application from Queen's Head Pub located at 271 Main Street

Chair Lone opened the public hearing on a special amusement permit application from Queen's Head Pub at 5:30 P.M. Justin O'Connor, owner of the Queen's Head Pub, discussed his intentions for entertainment. The Board expressed their concern for the impact it will have on residents in the immediate area. Mr. O'Connor stated that the entertainment will not take place every night and if it becomes an issue for residents, he would be happy to adjust. Chair Lone closed the Public Hearing at 5:30 P.M.

b. New Liquor License Application from Queen's Head Pub located at 271 Main Street

Chair Lone opened the public hearing on a new liquor license application from Queen's Head Pub at 5:40 P.M. There were no comments. Chair Lone closed the Public Hearing at 5:40 P.M.

c. Special Amusement Permit Application from Noble House Inn located at 81 Highland Road

Chair Lone opened the public hearing on a special amusement permit application from Noble House at 5:41 P.M. Owners Lynn and Matt William's detailed their entertainment plans. Charlie Simpson, of 72 Highland Road, raised concerns about the noise, parking, alcohol service, and hours of operation. He asked if there are specific rules and regulations pertaining to music and entertainment at Noble House Inn and where can they be found. Ms. Williams responded that there is no music after 9 P.M. Mr. Simpson asked what the occupancy limits, hours of operations, and parking management plans are, and asked if that should they be included in the Special Amusement Permit. Chair Lone closed the Public Hearing at 5:56 P.M.

10. Action Items Following Public Hearing

a. Special Amusement Permit Application from Queen's Head Pub located at 271 Main Street

Motion was made by Select Board Member Murphy to approve the Special Amusement Permit Application from Queen's Head Pub located at 271 Main Street; second from Select Board Member Tworog.
4 approve/0 oppose

b. New Liquor License Application from Queen's Head Pub located at 271 Main Street

Motion was made by Select Board Member Murphy to approve the New Liquor License Application from Queen's Head Pub located at 271 Main Street; second from Select Board Member Tworog. 4 approve/0 oppose

c. Special Amusement Permit Application from Noble House Inn located at 81 Highland Road

Motion was made by Select Board Member Murphy to approve the Special Amusement Permit Application from Noble House Inn located at 81 Highland Road; second from Select Board Member Tworog for discussion. Discussion ensued. Lynn Williams agreed to change the limit of 150 guests to 100 guests. Town Manager Peabody stated that the guest limit is part of Noble House Marketing and is not part of the Special Amusement Application and therefore approval cannot be contingent on that change. 4 approve/0 oppose

11. New Business

b. Permits/Documents Requiring Board Approval

2. Certificate of Commitment of Sewer User Rates Commitment #271

Motion was made by Vice-Chair McHatton to approve the Certificate of Commitment of Sewer User Rates Commitment #271; second from Chair Lone. 4 approve/0 oppose

c. Selectmen's Concerns

- **Vice Chair McHatton** hopes his health is in A-1 shape.
- **Select Board Member Murphy** had no concerns but is happy that all the plow trucks hit all the streets.
- **Select Board Member Tworog** had no concerns
- **Chair Lone** asked if we have heard from the Department of Motor Vehicles. Deputy Town Manager Georgiann Fleck responded, "no." Chair Lone reminded the public that Special Amusement Permits are reviewed yearly.

d. Town Manager's Report/Deputy Town Manager's Report

Deputy Town Manager Fleck read the following into the record:

"TOWN OF BRIDGTON DEPUTY TOWN MANAGER'S REPORT, January 24, 2023

General Reminder...if going to Pleasant Mountain for the pleasure of skiing please park in the parking lot(s). DO NOT park on the sides of the road. There are signs for the parking lots and signs restricting parking on the sides of the road.

WINTER CARNIVAL – Saturday, February 18, 2023

The Greater Bridgton Chamber of Commerce is hosting the annual Winter Carnival on Saturday, February 18, 2023 with events like, a kids ice fishing derby, chili and chowder contest, family movie, ice bar, rail jam and fireworks. Harvest Hills Animal Shelter will be putting on their Freezing for a Reason event. Winter Carnival buttons are available at the Chamber and multiple businesses throughout town for a cost of \$5/ea. For additional information please contact the Chamber at 207-647-3472.

Bridgton Recreation On Saturday, February 18, 2023 (Winter Carnival Day) Bridgton Recreation is hosting a craft and vendor fair beginning at 8:00a.m. to 3:00p.m. at the Bridgton Town Hall gym, 26 North High Street, Bridgton. Cost is \$25.00 per space with a donation of an item for the Rec Department raffle. Vendors must provide their own table and electricity is available. Show your winter carnival button at the door and get 10 free tickets to the vendor raffle. The public ice skating rink will be open all day.

Community Development The Town is in the process of developing an Open Space Plan which will guide the future of public access to the town's natural resources and recreation areas. Your input is important! There is one week remaining to take the public survey. Please visit the Community Development webpage to learn more.

Finance Department Holly Heymann, Finance Director, has received the draft audit and is in the process of reviewing it and responding to notes. Holly expects to have her review completed by the end of the week

Public Services Department We would like to give a huge "shout out" to the public works crew for their work in keeping the roads and sidewalks cleared during the recent storms. They have remained diligent in their dedication to keep our roads and sidewalks

safe during all hours of the night and day, working around the clock maneuvering around traffic, both vehicle and pedestrian, to get it all done in a timely fashion. They have done a magnificent job and deserve to be recognized! There is more snow on the way with another storm generating up to 12" on Wednesday/Thursday so I am sure their good work will continue for the upcoming storms! Good job everyone!

Bridgton Police Department A letter of recognition has been received from Wreaths Across America ("WAA") recognizing Officer Michael Chaine's contributions and commitment to planning and executing WAA's 2022 escort for the Arlington convoy. "With logistical operations this size, planning occurs twelve months out of the year and for the past three years, Officer Chaine has volunteered countless hours in completing his roles of route mapping, fire department liaison, and parking coordinator within the WAA Law Enforcement Planning Team. His contributions to the planning and executing of the Escort have been instrumental in further developing our logistics and operations each year."

Currently, there are two (2) patrol officer positions open. If interested complete an application and resume and submit it to the Bridgton Police Department for consideration.

Please refer to our website www.bridgtonmaine.org for more information and to subscribe to alerts.

Until next time....be safe and be well

Respectfully submitted, Georgiann M. Fleck, Deputy Town Manager"

12. Old Business

a. Wastewater Status Update

Town Manager Robert Peabody stated they had their construction meeting Tuesday last, and they are currently working on the Hannaford Pump Station. Select Board Member Tworog asked Town Manager Peabody if he had a chance to get clarification from the Town Engineer regarding clean water needs survey rates. Town Manager Peabody stated he had not but intends to. Select Board Member Tworog had questions pertaining to fiscal sustainability. Public Services Director David Madsen stated that the asset management program will answer all his questions.

13. Treasurer's Warrants

Motion was made by Select Board Member Murphy to approve the Treasurer's Warrants 1068, 1069, 1070, 1071, 1072, 1073, and 1074; second from Chair Lone. 4 approve/0 oppose

14. Public Comments on Non-Agenda Items

There were no public comments.

15. Dates for the Next Board Meeting

February 14, 2023

February 28, 2023

16. Adjourn

Chair Lone adjourned the meeting at 6:21 P.M.

Respectfully submitted,

Jamie L. Ferguson
Deputy Town Clerk