

## Select Board's Meeting Minutes

March 28, 2023; 5:00 P.M.

**Board Members Present:** Carmen E. Lone, Chair; Robert J. McHatton Sr., Vice-Chair; Paul A. Tworog; Kenneth J. Murphy; Carrye Castleman-Ross

**Administration Present:** Deputy Town Manager Georgiann Fleck; Executive Assistant Nikki Hodgkins; Deputy Town Clerk Jamie L. Ferguson; Fire Chief Glen Garland; Public Services Director David Madsen; Finance Director Holly Heyman; Deputy Finance Director Jenna Domer

### 1. Call to Order

Chair Lone called the meeting to order at 5:00 P.M.

### 2. Pledge of Allegiance

The Board recited the "Pledge of Allegiance."

### 3. 5:00 P.M. Presentation of MSAD 61 Budget by Superintendent Al Smith

Superintendent Al Smith presented the MSAD 61 Budget to the Board. He encouraged anyone who may have questions regarding the proposed budget to call his office.

Chair Lone brought agenda item 8 forward at 5:30 P.M.

### 8. 5:30 P.M. Public Hearings

Special Amusement Permit Application from Bridgton Highlands Country Club

Chair Lone opened the Public Hearing at 5:37 P.M. There were no public comments. Chair Lone closed the Public Hearing at 5:38 P.M.

### 4. Approval of Minutes:

- a. March 6, 2023
- b. March 7, 2023
- c. March 14, 2023
- d. March 21, 2023

**Motion** was made by Chair Lone to approve all the minutes excluding the March 7, 2023, minutes due to an omission made; second from Select Board Member Murphy. 5 approve/0 oppose

### 5. Public Comments on Non-Agenda Items

There were no public comments.

### 6. Committee/Liaison Reports

#### a. Recycling Committee Proposal

Therese Johnson of the Recycling Committee spoke to the board about the Committee's desire to work with the New Hampshire based textile recycling company, Apparel Impact. Vice-Chair McHatton asked if the company would be willing to come before the Board either in person or remotely. Ms. Johnson responded that they would set something up.

7. Correspondence, Presentations and Other Pertinent Information

a. Bridgton Farmers' Market 2023

Brennae Thomas-Googins spoke to the Board about the upcoming 2023 outdoor Farmers' Market, confirming the dates of operation to be May 6, 2023, through October 26, 2023, from 8:00 A.M. to 12:00 P.M, as well as detailing the tent setup.

9. Action Items Following Public Hearing

Special Amusement Permit Application from Bridgton Highlands Country Club

**Motion** was made by Select Board Member Tworog to approve the Special Amusement Permit Application from Bridgton Highlands Country Club; second from Select Board Member Murphy. 5 approve/0 oppose.

10. New Business

a. Awards and Other Administrative Recommendations

There were no awards or other administrative recommendations.

b. Permits/Documents Requiring Board Approval

1. Proposed Memorial and Special Gift Donations Application

Public Services Director David Madsen spoke to the Board about the application and asked if they had any questions. The Board did not. **Motion** was made by Select Board Member Tworog to approve the Memorial and Special Gift Donations Application; second from Chair Lone. 5 approve/0 oppose.

2. Select Board Approval of the 2023/2024 FY Budget

**Motion** was made by Select Board Member Tworog to approve the 2023/2024 FY Budget; second from Select Board Member Murphy. Vice-Chair McHatton asked that when reviewing next year's budget, the Board seriously consider adding a grant writer. 5 approve/0 oppose.

3. Victualer's License to Bridgton Highlands Country Club located at 379 Highland Road

**Motion** was made by Select Board Member Tworog to approve the Victualer's License to Bridgton Highlands Country Club; second from Vice-Chair McHatton. 5 approve/0 oppose.

4. Victualer's License to Ancora Italian Kitchen located at 18A Depot Street

**Motion** was made by Select Board Member Tworog to approve the Victualer's License to Ancora Italian Kitchen; second from Select Board Member Castleman-Ross. 5 approve/0 oppose.

5. Amended Certification of Proposed Ordinances Entitled "Amendments to the Fire Protection and Life Safety Ordinance."

Deputy Town Manager Georgiann Fleck clarified that, due to a formatting error in the previous draft, this item is being put before the Board as a cleaner draft for voters. **Motion** was made by Select Board Member Tworog to approve the Amended Certification of Proposed Ordinances Entitled "Amendments to the Fire Protection and Life Safety Ordinance"; second from Select Board member Murphy. 5 approve/0 oppose.

6. Road Name Change from Prairie Rose to Farmhouse Boulevard

**Motion** was made by Select Board Member Castleman-Ross to approve the road name change from Prairie Road to Farmhouse Boulevard; second from Select Board Member Murphy. 5 approve/0 oppose.

7. Town of Bridgton Reserve Accounts Policy Revision

Deputy Town Manager Georgiann Fleck clarified that item 16 was added and that it is not listed on the first page and that it will be added to that first page. **Motion** was made by Select Board Member Tworog to approve the Town of Bridgton Reserve Accounts Policy Revision; second from Select Board Member Murphy. 5 approve/0 oppose.

8. Certificate of Commitment of Sewer User Rates Commitment #273

**Motion** was made by Vice-Chair McHatton to approve the Certificate of Commitment of Sewer User Rates Commitment #273; second from Select Board Member Murphy. 5 approve/0 oppose.

c. Selectman's Concerns

**Select Board Member Murphy** is glad winter is almost over.

**Select Board Member Castleman-Ross** said she toured the Wastewater Treatment Facility, and it is looking great.

**Select Board Member Tworog** said a resident of Pond Road inquired if, while the sewer project is currently underway, public water could be provided to residents on Pond Road. Public Services Director David Madsen said that would fall under the Bridgton Water District but that it would not be possible due to timing and funding. Discussion ensued.

**Vice-Chair McHatton** had no concerns.

**Chair Lone** said the Public Services Department has their work cut out for them cleaning up debris from this past winter.

d. Town Manager's/ Report/Deputy Town Manager's Report

Deputy Town Manager Georgiann Fleck read the following report into the record:

**TOWN OF BRIDGTON  
DEPUTY TOWN MANAGER'S REPORT  
March 28, 2023**

**Town Clerks Office**

**Nomination papers** are available until the close of business on April 14, 2023, for the following offices (all three-year terms) - (2) Select Board Member/Assessor/Overseer of the Poor; (1) Planning Board Member; (1) Planning Board Alternate Member; (2) MSAD #61 Director; (1) Water District Trustee.

**Bridgton Recreation**

We are so excited to announce Kat Harju was nominated, selected and awarded The Maine Recreation & Park Association (MRPA) 2023 Volunteer of the Year!

The **Revenue and Expenditure Report** for the month of **February 28, 2023**, shows a benchmark of 66.7% with revenues at 42.9% and expenditures at 66.8%.

**Community Development**

On Thursday, March 30, 2023 – 4:30p.m. to 6:00p.m. Vision Bridgton will be serving Chili and Cornbread for the Kettle Dinner at the Bridgton Community Center.

**Public Services Department**

We are pleased to announce that Howard Truesdell, Water Reclamation Foreman, has passed his exam and is now a Certified Wastewater Operator. Congratulations to Howard!

**Fire Department**

Stephen P. Fay, Bridgton's first appointed full-time Fire Chief from December 2016 to May 2019 passed away yesterday. Our sincerest condolences to his family and his wife, Diane, who served as Health Officer for the Town from June 2018 to August 2019.

**Bridgton Police Department**

Officer Chaine and K9 Gibbs are in week number two of training and Gibbs is a STAR student.

**General Notes**

**Salmon Point Campground** leases have been distributed and the campground will reopen in May.

Beginning April 1<sup>st</sup> Selectboard Member, Paul Tworog, will be responsible for **warrant reviews** and Selectman signature. Also, just a reminder that warrants are to be reviewed in the office and should not be taken off-site.

**Code Enforcement Officer**

Congratulations to Loralee Phillips, Assistant to the Code Enforcement Officer, for passing her Internal Plumbing class with an 81 making her an official LPI (Local Plumbing Inspector).

Please refer to our website [www.bridgtonmaine.org](http://www.bridgtonmaine.org) for more information and to subscribe to alerts.

Until next time....be safe and be well  
Respectfully submitted,  
Georgiann M. Fleck, Deputy Town Manager

11. Old Business

a. Wastewater Status Update

Deputy Town Manager Georgiann Fleck gave a brief update.

12. Treasurer's Warrants

**Motion** was made by Select Board Member Murphy to approve Treasurer's Warrants numbered 1090, 1091, 1092, 1093; second from Select Board Member Tworog. 5 approve/0 oppose.

13. Public Comments on Non-Agenda Items

Vice-Chair McHatton asked Public Services Director David Madsen how he feels the water levels on the Town's lakes will be this spring. Mr. Madsen responded that there should be no issues.

Chair Lone thanked the Fire Department for the wooden coat hangers.

14. Dates for the Next Board of Selectmen's Meetings

April 11, 2023 (Regular Meeting)

April 25, 2023 (Regular Meeting)

15. Adjourn

Chair Lone adjourned the meeting at 6:24 P.M.

Respectfully Submitted,

Jamie L. Ferguson  
Deputy Town Clerk