

## SELECT BOARD MEETING AGENDA

**DATE:** Tuesday, April 11, 2023

**TIME:** 4:30 P.M.

**PLACE:** Select Board Meeting Room, 10 Iredale Street, Bridgton

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1. Call to Order
2. Pledge of Allegiance
3. 4:30 P.M. Executive Session per MRS Title 1 § 405.6.D. for Discussion Regarding the Fraternal Order of Police Collective Bargaining Agreement
4. Action Items Following Executive Session (if applicable)
5. Approval of Minutes:
  - a. March 7, 2023
  - b. March 28, 2023
6. Public Comments on Non-Agenda Items (*Each speaker **may** be limited to 3 minutes.*)
7. Committee/Liaison Reports
8. Correspondence, Presentations and Other Pertinent Information
  - a. Comprehensive Plan Update
  - b. Broadband Update
9. 5:30 P.M. Public Hearings
  - a. New Liquor License Application from Sundown Lounge located at 18B Depot Street
  - b. Special Amusement Permit Application from Sundown Lounge located at 18B Depot Street
10. Action Items Following Public Hearing
  - a. New Liquor License Application from Sundown Lounge located at 18B Depot Street
  - b. Special Amusement Permit Application from Sundown Lounge located at 18B Depot Street
11. New Business
  - a. Awards and Other Administrative Recommendations
    1. Greater Portland Council of Governments (GPCOG) General Assembly Delegates 2023
    2. Dedication of Annual Town Report (July 1, 2021 to June 30, 2022)

- b. Permits/Documents Requiring Board Approval
  - 1. Kids to Park Days Proclamation
  - 2. Warrant and Notice of Election Calling Maine School Administrative District No. 61 Budget Validation Referendum on May 23, 2023
  - 3. Victualer's Licenses
    - a. Sundown Lounge located at 18B Depot Street (new)
    - b. Wolfie's Links, LLC (food truck) located at Food City Parking Lot (new)
    - c. Morning Glory Diner located at 78 Portland Road (renewal)
    - d. Big Apple Bridgton #1107 located at 16 Portland Road (renewal )
    - e. Big Apple Bridgton #1000 located at 93 Main Street (renewal)
    - f. Heathrow Corp DBA Food City located at 295 Main Street (renewal)
  - 4. Marijuana Establishment License
    - a. Marijuana Registered Dispensary and Medical Marijuana Caregiver Retail Store to Neptune's Native Grown located at 224 Portland Road (renewal)
- c. Selectmen's Concerns
- d. Town Manager's Report/Deputy Town Manager's Report
- 12. Old Business (Board of Selectmen Discussion Only)
  - a. Wastewater Status Update
- 13. Treasurer's Warrants
- 14. Public Comments on Non-Agenda Items (Each speaker *may* be limited to 3 minutes.)
- 15. Dates for the Next Board of Selectmen's Meetings
  - April 25, 2023 (Regular Meeting)
  - May 9, 2023 (Regular Meeting)
  - May 23, 2023 (Regular Meeting)
  - June 13, 2023 (Regular Meeting and Annual Town Election)
- 16. Adjourn



**Town Manager's Notes  
Board of Selectmen's Meeting  
April 11, 2023**

**3. Executive Session**

**Suggested Motion:** Move to go into Executive Session pursuant to MRS Title 1 § 405.6.D for Discussion Regarding the Fraternal Order of Police Collective Bargaining Agreement.

**Suggested Motion:** Move to come out of Executive Session.

**4. Action Items Following Executive Session (if applicable)**

**Suggested Motion:** Move to \_\_\_\_\_.

**5. Approval of Minutes:**

- a. March 7, 2023

**Suggested Motion:** Move to approve the March 7, 2023, Selectboard Minutes.

- b. March 28, 2023

**Suggested Motion:** Move to approve the March 28, 2023, Selectboard Minutes.

**7. Committee/Liaison Reports**

**8. Correspondence, Presentations and Other Pertinent Information**

- a. Community Development Director, Victoria Hill, will be present to give an update on the Comprehensive Plan.
- b. Community Development Director, Victoria Hill, will be present to give an update on Broadband.

**9. Public Hearing (5:30PM)**

**(Note: 1) Open Public Hearing- a) Anyone to speak in favor; b) in opposition; c) offer comments neither for nor against; 2) close Public Hearing)**

- a. To accept written and oral comments on a new Liquor License Application from Sundown Lounge located at 18B Depot Street (previously known as The Tap House).
- b. To accept written and oral comments on a Special Amusement Permit from Sundown Lounge located at 18B Depot Street (previously known as The Tap House). The applicant/owner also needs to submit an application for review and approval by The Bridgton Planning Board.

**10. Action Items Following Public Hearing**

a. **Suggested Motion:** Move to approve a new Liquor License Application for Sundown Lounge located at 18B Depot Street.

b. **Suggested Motion:** Move to approve a Special Amusement Permit for Sundown Lounge located at 18B Depot Street conditional upon review and approval by the Bridgton Planning Board.

**11. New Business**

- a. Awards and Other Administrative Recommendations

1. The Greater Portland Council of Governments Annual Summit is scheduled for Thursday, May 25, 2023 at St. Joseph's College with a lead-in meeting to the Summit of GPCOG's General Assembly. Current delegates for the Town of Bridgton are Carmen Lone, Chairman of Selectboard; Town Manager Robert A. Peabody, Jr., and Alternate Selectboard Member Glenn Zaidman. The Board needs to choose two delegates and an alternate for 2023.

**Suggested Motion:** Move to appoint \_\_\_\_\_ and \_\_\_\_\_ as delegates and \_\_\_\_\_ as an alternate delegate for the Town of Bridgton.



2. In your binders is the Annual Death Report for Fiscal Year 2021/2022.  
**Suggested Motion:** Move to dedicate the Annual Town Report for Fiscal Year 2021/2022 to \_\_\_\_\_.
- b. Permits/Documents Requiring Board Approval
  1. In your binder is a Proclamation, proclaiming May 20, 2023 as “Kids to Parks Day in the Town of Bridgton” scheduled for May 20, 2023 and supported by Bridgton Recreation.  
**Suggested Motion:** Move to sign the Proclamation proclaiming May 20, 2023, as Kids to Parks Day in the Town of Bridgton.
  2. In your binders, please find the Warrant Notice of Election Calling Maine School Administrative District No. 61 Budget Validation Referendum on Tuesday, May 23, 2023. **NOTE:** The District budget meeting will be held at Lake Region High School, 1879 Roosevelt Trail, Naples at 6:30p.m. on Tuesday, May 9, 2023 for the purpose of determining the budget meeting articles for the 2023-2024 Fiscal Year.  
**Suggested Motion:** Move to countersign the Warrant and Notice of Election Calling Maine School Administrative District No. 61 Budget Validation Referendum to be conducted on Tuesday, May 23, 2023.
  3. Victualer’s Licenses
    - a. Sundown Lounge located at 18B Depot Street (new)  
**Suggested motion:** Move to approve a Victualer’s License to Sundown Lounge.
    - b. Wolfie’s Links, LLC (food truck) located at Food City Parking Lot (new)  
**Suggested motion:** Move to approve a Victualer’s License to Wolfie’s Links LLC.
    - c. Morning Glory Diner located at 78 Portland Road (renewal)  
**Suggested motion:** Move to approve a Victualer’s License to Morning Glory Diner.
    - d. Big Apple Bridgton #1107 located at 16 Portland Road (renewal)  
**Suggested motion:** Move to approve a Victualer’s License to Big Apple #1107.
    - e. Big Apple Bridgton #1000 located at 93 Main Street (renewal)  
**Suggested motion:** Move to approve a Victualer’s License to Big Apple #1000.
    - f. Heathrow Corp DBA Food City located at 295 Main Street (renewal)  
**Suggested motion:** Move to approve a Victualer’s License to Heahtrrow Corp DBA Food City.
  4. Marijuana Establishment License
    - a. Marijuana Registered Dispensary and Medical Marijuana Caregiver Retail Store to Neptune’s Native Grown located at 224 Portland Road (renewal)  
**Suggested motion:** Move to approve a Marijuana Establishment License to Neptune’s Native Grown.
12. Old Business
  - a. Wastewater Update
13. Treasurer’s Warrants  
**Suggested motion:** Move to approve Treasurers Warrant’s numbered \_\_\_\_\_.
16. Adjourn



## **Board of Selectmen WORKSHOP/MEETING**

**Downstairs Meeting Room**

**March 7, 2023  
9:00a.m.**

**Board Members Present:** Carmen E. Lone, Chair; Robert J. McHatton Sr., Vice-Chair (arrived at 11:46a.m.); Paul A. Tworog; Kenneth J. Murphy; Carrye Castleman-Ross

**Administration Present:** Town Manager Robert A. Peabody, Jr; Deputy Town Manager Georgiann Fleck; Finance Director Holly Heymann; Deputy Finance Director Jenna Domer.

### **1. Call to Order**

Chairman Lone called the meeting to order at 9:00a.m.

### **2. Pledge of Allegiance**

The Board recited the Pledge of Allegiance

Town Manager Peabody said usually before beginning review of new departments there is the opportunity to review any outstanding departments or go over any additional comments or questions from the previous budget meeting. Therefore, I would like to touch on yesterday's discussion regarding the proposed COLA for the employees. The Board made a comparison to the Police Department contract and the Public Works Agreement using that as a basis for setting the COLA at 4% for non-union employees. I am not sure that that is necessarily a fair comparison because non-union employees do not get to negotiate contracts. There are certain things in those contracts that the rest of the non-union employees do not benefit from such as Police Department retirement at 13.4% and Public Works at 7%, when non-union employees is only 6%. Police Department gets a gym membership and Public Works benefits from a 4 day work week 6 months out of the year. When we look at comparing union to non-union it is not "apples to apples". The non-union employees were not aware that they could negotiation with the Board pay raises during their presentation. This is not a dispersion on the two employees that proposed market adjustments to the Board, which the Board approved for both the Finance Director and the Code Enforcement Officer. They are worthy of what they received, but in fairness the other department heads were not aware that you were willing to do that. That is also a break from tradition because usually I bring forth those salary adjustments and the Board acts on them accordingly in a blanket way. The only other time that that happened was last year when the Deputy Recreation Director was singled out. I think in fairness to my other Department Heads they ought to have that same ability to deal with the Board. I told the Fire Chief to remove from his proposed budget the increases he was proposing because I was putting forth a COLA for the Board to consider, we pay a fireman \$17.50 an hour to run into a burning building. I put forth 8.7% and the Board has every right to whittle away at that, I don't have a problem with that. I do have concerns when you start cleaving out certain departments for certain things and other



departments don't have the same benefit. What I am asking the Board, out of fairness, to consider is if you are doing a market adjustment for two employees that you either open up discussion with my other Department Heads, on behalf of themselves and their employees, out of fairness, OR look at the 4% COLA you approved yesterday and do a 2% market adjustment for an increase overall to 6% which the cost to the Town would only be an additional \$28,900 to the budget.

Chairman Lone said all of the various departments have different job skills and different responsibilities, I am just going to leave the Police Department out of this because that's a whole different picture. Retirement at 7% vs 6%, I don't see it as a big difference. Once again that was a contractual situation. We took into consideration last year numerous requests for market adjustments and to my knowledge I think we gave everybody a market adjustment that asked for one. I think the 4% the Board agreed on is reasonable. Public Works Department in their contract has some additional paid things that are peculiar to that particular department and without those, I think we would be in serious trouble. I have actually been thinking about the 4 day work week, there are certain departments that could certainly work four 10 hour days if they wanted to and if the employees wanted to propose it, it is certainly something, I think, the Board would consider, if that is something that the employees are adamant about. We did make a market adjustment this time for two employees which I was not aware that they were going to ask for that either. I am glad that we only had two because we attended to most of the others last year. I feel good about the 4%.

Town Manager Peabody said I am advocating for my staff which is what I am hired to do, I also work for you, but I also need to advocate for my staff. We did not bring up the comparison to the union, that was the Board that brought up the comparison as part of your support for the 4%. I don't think that you can fairly discard the fact that the Police have a 13.4% contribution to retirement that's out of the tax dollars just like the 7% and the 6%. Chairman Lone said we cannot characterize the Police Department contract in the same light as the Public Works Department contract. Town Manager Peabody said or how we characterize non-union employees because they don't get to negotiate, and that is my point. Chairman Lone said they do get to negotiate. Town Manager Peabody said they do not. Chairman Lone said they get to negotiate to you. Town Manager Peabody said the comparison the Board made to the Police Department and Public Works is what I am responding to and why that comparison is not fair to the non-union employees. There are two parts to my concern, the comparison and the process, and I feel that my other Department Heads should have been afforded the same opportunity. Chairman Lone said this Board did not stop the department heads from doing anything. Town Manager Peabody said but you entertained it and that is highly unusual.

Member Tworog said I came to the 4% COLA using a differently analogy rather than using the Police Department or Public Works as a comparison to base my decision. Unfortunately, the taxpayers are not represented here to negotiate any kind of view, they will get a final vote on what is recommended by the Board. Every job has different amounts and types of benefits. We



put forward a recommendation of 4% and that is it. One of the employees that proposed a market adjustment had done a comparison of other jobs and at that time we made the adjustment. Unfortunately, in my mind we had said we weren't going to reopen it for negotiation and another person came forward and it was reopened for that person, but again, we agreed on 4% for all the employees.

Town Manager Peabody said the taxpayers are represented in this discussion because this is a representational democracy and you five are elected by the people to do their business. We had the same situation with the firefighter they had asked for more per hour but the Fire Chief backed down from that when I put in the 8.7%.

Chairman Lone said are there any other comments or questions? Hearing none, we will proceed with the budget review.

### **034 Civil Emergency**

Todd Perreault was present representing Civil Emergency.

4-4060 Training – We currently have a small/medium drone and I am going to submit a grant for a large drone so this line allows 4 people to train for their pilot licenses to run the drone.

*Consensus of the Board was to approve the proposed budget for Cost Center 034, Civil Emergency  
4 Approve / 0 Oppose (Vice Chairman McHatton was absent)*

### **072 Bridgton Public Library**

Jayne Hamaty was present representing the Bridgton Public Library.

The Bridgton Public Library submitted a request in the amount of \$94,500. (Last Year's request was \$90,000). Town Manager's recommendation is \$94,500.

Chairman Lone said I would recommend funding the Library at last year's amount of \$90,000.

*Consensus of the Board was to approve **\$94,500** for Cost Center 072, Bridgton Public Library.*

*3 Approve / 1 Oppose – Chairman Lone (Vice Chairman McHatton was absent)*

### **075 Bridgton Community Center**

Darcey Pomerleau, Executive Director, was present representing the Bridgton Community Center.

The Bridgton Community Center submitted a request in the amount of \$113,000. (Last year's request was \$95,000) Town Manager's recommendation is \$75,000.

Town Manager Peabody said that the Town of Bridgton has an MOU with the Bridgton Community Center which states "The annual appropriation by the Town of the Center during the term of the MOU shall not exceed \$75,000 per year; however, these amounts may be adjusted or changed by mutual agreement." Therefore, my request on the proposed budget is for \$75,000 to be in compliance with the MOU.

*Consensus of the Board was to approve **\$100,000** for Cost Center 075, Bridgton Community Center. 4 Approve / 0 Oppose (Vice Chairman Robert McHatton was absent)*

### **Outside Agency Services**

When outside agencies submit their request for funding, the applications are reviewed and scored by Georgiann M. Fleck, Deputy Town Manager; Holly Heymann, Finance Director and Jenna Domer, Deputy Finance Director, which become part of the Outside Agencies budget request for consideration by the Board of Selectmen.

#### **293-9-9501; Bridgton Community Band**

There were no representatives present.

The Bridgton Community Band submitted a request in the amount of \$2,125 (Last year's request was \$2,415). Town Manager's recommendation was for \$2,125.

*Consensus of the Board was to approve **\$2,125.** for Cost Center 239-9-9501 Bridgton Community Band. 4 Approve / 0 Oppose (Vice Chairman Robert McHatton was absent)*

#### **239-9-9502 LEA Milfoil**

Colin Holme was present representing LEA Milfoil.

LEA submitted a request in the amount of \$1,500 (Last year's request was \$1,500). Town Manager's recommendation was for \$1,500.

*Consensus of the Board was to approve **\$1,500** for Cost Center 239-9-9502 LEA Milfoil. 4 Approve / 0 Oppose (Vice Chairman Robert McHatton was absent)*

#### **239-9-9503 LEA Boat Inspection**

Colin Holme was present representing LEA Boat Inspection.

LEA submitted a request in the amount of \$2,900 (Last year's request was \$2,900). Town Manager's recommendation was for \$2,900.

*Consensus of the Board was to approve **\$2,900** for Cost Center 239-9-9503 LEA Boat Inspection. 4 Approve / 0 Oppose (Vice Chairman Robert McHatton was absent)*

#### **239-9-9504 Greater Bridgton Chamber**

Angie Cook, Executive Director, was present representing the Greater Bridgton Chamber.

The Greater Bridgton Chamber submitted a request in the amount of \$4,800 (Last year's request was \$4,800). Town Manager's recommendation was for \$4,800.

*Consensus of the Board was to approve **\$4,800** for Cost Center 239-9-9504 Greater Bridgton Chamber. 4 Approve / 0 Oppose (Vice Chairman Robert McHatton was absent)*



**239-9-9505 LEA Subsidy**

Colin Holme was present representing LEA Subsidy.

LEA submitted a request in the amount of \$1,950 (Last year's request was \$1,950). Town Manager's recommendation was for \$1,950.

*Consensus of the Board was to approve \$1,950 for Cost Center 239-9-9505 LEA Subsidy. 4 Approve / 0 Oppose (Vice Chairman Robert McHatton was absent)*

**239-9-9506 Lake Region Bus**

Jack DeBeradinis was present representing Lake Region Bus.

Lake Region bus submitted a request in the amount of \$10,000 (Last year's request was \$8,500) Town Manager's recommendation was for \$8,500.

*Consensus of the Board was to approve \$10,000 for Cost Center 239-9-9506 Lake Region Bus. 4 Approve / 0 Oppose (Vice Chairman Robert McHatton was absent)*

**239-9-9507 Regional Transport**

Don Libby was present representing Regional Transport.

Regional Transport submitted a request in the amount of \$1,500 (Last year's request was \$1,500) Town Manager's recommendation was for \$1,500.

*Consensus of the Board was to approve \$1,500 for Cost Center 239-9-9507 Regional Transport. 4 Approve / 0 Oppose (Vice Chairman Robert McHatton was absent)*

**239-9-9508 Opportunity Alliance**

Connor Archibald was present representing Opportunity Alliance.

Opportunity Alliance submitted a request in the amount of \$5,000 (Last year's request was \$2,000) Town Manager's recommendation was for \$2,000.

Finance Director Heymann brought it to the Board's attention that the letter for funding submitted for this year's funding is the same as last year. It would be beneficial to know what the statistics are of serving Bridgton. Mr. Archibald said he would make sure true numbers are submitted next year.

*Consensus of the Board was to approve \$2,000 for Cost Center 239-9-9508 Opportunity Alliance. 4 Approve / 0 Oppose (Vice Chairman McHatton was absent)*

**239-9-9509 Tri-County Mental Health**

Leslie Ogilvie was present representing Tri-County Mental Health.

Tri-County Mental Health submitted a request in the amount of \$1,000 (Last year's request was for \$1,000) Town Manager's recommendation was for \$1,000.

*Consensus of the Board was to approve \$1,000 for Cost Center 239-9-9509 Tri-County Mental Health. 4 Approve / 0 Oppose (Vice Chairman Robert McHatton was absent)*

#### **239-9-9510 Southern ME Area on Aging**

There were no representatives present.

Southern ME Area on Aging submitted a request in the amount of \$2,500 (Last year's request was for \$2,500) Town Manager's recommendation was for \$2,500.

*Consensus of the Board was to approve \$2,500 for Cost Center 239-9-9510 Southern ME Area on Aging. 4 Approve / 0 Oppose (Vice Chairman Robert McHatton was absent)*

#### **239-9-9511 Through These Doors**

Stephanie Noyles was present representing Through These Doors

Through These Doors submitted a request in the amount of \$4,000 (Last year's request was \$2,000) Town Manager Peabody's recommendation was for \$2,000.

Finance Director Heymann said Through These Doors was awarded the OVW Rural Victims Grant to the Police Dept for Overtime Wages & FICA reimbursement for Officer McCloud 7/1/2022 through 9/30/2024 for Domestic Violence activities.

*Consensus of the Board was to approve \$4,000 for Cost Center 239-9-9511 Through These Doors. 4 Approve / 0 Oppose (Vice Chairman Robert McHatton was absent)*

#### **239-9-9512 Bridgton Historical Society**

Kerry Cushing was present representing the Bridgton Historical Society.

Bridgton Historical Society submitted a request in the amount of \$10,000 (Last year's request was for \$6,000) Town Manager's recommendation was for \$6,000.

*Consensus of the Board was to approve \$10,000 for Cost Center 239-9-9512 Bridgton Historical Society. 4 Approve / 0 Oppose (Vice Chairman Robert McHatton was absent)*

#### **239-9-9513 Lake Region Senior Service (HAP)**

Dana Hanson was present representing Lake Region Senior Service (HAP)

Lake Region Senior Service (HAP) submitted a request in the amount of \$2,700 (Last year's request was for \$3,000 - funded) Town Manager's recommendation was for \$2,700.

*Consensus of the Board was to approve \$2,700 for Cost Center 239-9-9513 Lake Region Senior Service (HAP). 4 Approve / 0 Oppose (Vice Chairman Robert McHatton was absent)*

#### **239-9-9514 Sexual Assault Prevention**

There were no representatives present.



Sexual Assault Prevention submitted a request in the amount of \$750 (Last year's request was for \$750) Town Manager's recommendation was for \$750.

*Consensus of the Board was to approve \$0.00 for Cost Center 239-9-9514 Sexual Assault Prevention. 4 Approve / 0 Oppose (Vice Chairman Robert McHatton was absent)*

#### **239-9-9515 Lifeflight**

Ashley MacMillan was present representing Lifeflight.

Lifeflight submitted a request in the amount of \$1,355. Lifeflights request is based on \$.25 per capita; \$.25 x 5,400=\$1,355. (Last year's request was for \$1,303) Town Manager's recommendation was for \$1,355.

*Consensus of the Board was to approve \$1,355 for Cost Center 239-9-9515 Lifeflight. 4 Approve / 0 Oppose (Vice Chairman Robert McHatton was absent)*

#### **239-9-9516 Rufus Porter**

Beth Cossey and Therese Johnson were present representing Rufus Porter

Rufus Porter submitted a request in the amount of \$6,000 (Last Year's request was for \$6,620 but was unfunded) Town Manager's recommendation was for \$6,000.

*Consensus of the Board was to approve \$4,000 for Cost Center 239-9-9516 Rufus Porter. 4 Approve / 0 Oppose (Vice Chairman Robert McHatton was absent)*

#### **239-9-9517 Bridgton Easy Riders**

Bob Corthal was present representing Bridgton Easy Riders

Bridgton Easy Riders submitted a request in the amount of \$3,000 (Last Year's request was for \$3,000) Town Manager's recommendation was for \$3,000.

*Consensus of the Board was to approve \$3,000 for Cost Center 239-9-9517 Bridgton Easy Riders. 4 Approve / 0 Oppose – Vice Chairman Robert McHatton was absent)*

#### **239-9-95\*\* Androscoggin Home Health & Hospice (NEW)**

Tom Fogarty was present representing Androscoggin Home Health & Hospice

Androscoggin Home Health & Hospice submitted a request in the amount of \$500 (This is a new request) Town Manager's recommendation was \$0.00.

The agency submitted a cover letter requesting \$500 funding, however, an application was not submitted with the cover letter.

*Consensus of the Board was to approve \$0.00 for Cost Center 239-9-95\*\* Androscoggin Home Health & Hospice based on the request lacking the formal application. 4 Approve / 0 Oppose (Vice Chairman Robert McHatton was absent)*

**239-9-95\*\* Cancer Resource Center of Western Maine (New)**

Wendy Rubbin was present representing Cancer Resource Center of Western Maine

Cancer Resource Center of Western Maine submitted a request in the amount of \$500 (This is a new request) Town Manager's recommendation was for \$0.00.

*Consensus of the Board was to approve \$0.00 for Cost Center 239-9-95\*\* Cancer Resource Center of Western Maine). 4 Approve / 0 Oppose (Vice Chairman Robert McHatton was absent)*

**239-9-95\*\*Northern Light Home Care and Hospice (New)**

There were no representatives present.

Northern Light Home Care and Hospice submitted a request in the amount of \$500 (This is a new request) Town Manager's recommendation was for \$500.

*Consensus of the Board was to approve \$0.00 for Cost Center 239-9-95\*\* Northern Light Home Care and Hospice. 4 Approve / 0 Oppose (Vice Chairman Robert McHatton was absent)*

**Vice Chairman Robert McHatton arrived at 11:46a.m.**

**299 Other Town Wide**

Bob A. Peabody Jr., Town Manager and Georgiann M. Fleck, Deputy Town Manager were present representing the budget for Other Town Wide.

*Consensus of the Board was to approve the proposed budget for Cost Center 299 Other Town Wide. 5 Approve / 0 Oppose*

**Break for Lunch 12:35p.m. to 1:25p.m.**

**010 Revenues**

Bob A. Peabody Jr., Town Manager and Georgiann M. Fleck, Deputy Town Manager were present representing the budget for Revenues.

Proposed budget was \$4,610,521, however, the proposed COLA was not accepted; therefore, resulted in a reduction to Revenues.

*Consensus of the Board was to reduce the proposed budget for Cost Center 010 Revenues from \$4,610,521 TO \$4,606,432. 5 Approve / 0 Oppose*

**Adjourn 1:47p.m.**

Respectfully submitted,

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Georgiann M. Fleck, Deputy Town Manager



## Select Board's Meeting Minutes

March 28, 2023; 5:00 P.M.

**Board Members Present:** Carmen E. Lone, Chair; Robert J. McHatton Sr., Vice-Chair; Paul A. Tworog; Kenneth J. Murphy; Carrye Castleman-Ross

**Administration Present:** Deputy Town Manager Georgiann Fleck; Executive Assistant Nikki Hodgkins; Deputy Town Clerk Jamie L. Ferguson; Fire Chief Glen Garland; Public Services Director David Madsen; Finance Director Holly Heyman; Deputy Finance Director Jenna Domer

### 1. Call to Order

Chair Lone called the meeting to order at 5:00 P.M.

### 2. Pledge of Allegiance

The Board recited the "Pledge of Allegiance."

### 3. 5:00 P.M. Presentation of MSAD 61 Budget by Superintendent Al Smith

Superintendent Al Smith presented the MSAD 61 Budget to the Board. He encouraged anyone who may have questions regarding the proposed budget to call his office.

Chair Lone brought agenda item 8 forward at 5:30 P.M.

### 8. 5:30 P.M. Public Hearings

Special Amusement Permit Application from Bridgton Highlands Country Club

Chair Lone opened the Public Hearing at 5:37 P.M. There were no public comments. Chair Lone closed the Public Hearing at 5:38 P.M.

### 4. Approval of Minutes:

- a. March 6, 2023
- b. March 7, 2023
- c. March 14, 2023
- d. March 21, 2023

**Motion** was made by Chair Lone to approve all the minutes excluding the March 7, 2023, minutes due to an omission made; second from Select Board Member Murphy. 5 approve/0 oppose

### 5. Public Comments on Non-Agenda Items

There were no public comments.

### 6. Committee/Liaison Reports

#### a. Recycling Committee Proposal

Therese Johnson of the Recycling Committee spoke to the board about the Committee's desire to work with the New Hampshire based textile recycling company, Apparel Impact. Vice-Chair McHatton asked if the company would be willing to come before the Board either in person or remotely. Ms. Johnson responded that they would set something up.

## 7. Correspondence, Presentations and Other Pertinent Information

### a. Bridgton Farmers' Market 2023

Brennae Thomas-Googins spoke to the Board about the upcoming 2023 outdoor Farmers' Market, confirming the dates of operation to be May 6, 2023, through October 26, 2023, from 8:00 A.M. to 12:00 P.M., as well as detailing the tent setup.

## 9. Action Items Following Public Hearing

### Special Amusement Permit Application from Bridgton Highlands Country Club

**Motion** was made by Select Board Member Tworog to approve the Special Amusement Permit Application from Bridgton Highlands Country Club; second from Select Board Member Murphy. 5 approve/0 oppose.

## 10. New Business

### a. Awards and Other Administrative Recommendations

There were no awards or other administrative recommendations.

### b. Permits/Documents Requiring Board Approval

#### 1. Proposed Memorial and Special Gift Donations Application

Public Services Director David Madsen spoke to the Board about the application and asked if they had any questions. The Board did not. **Motion** was made by Select Board Member Tworog to approve the Memorial and Special Gift Donations Application; second from Chair Lone. 5 approve/0 oppose.

#### 2. Select Board Approval of the 2023/2024 FY Budget

**Motion** was made by Select Board Member Tworog to approve the 2023/2024 FY Budget; second from Select Board Member Murphy. Vice-Chair McHatton asked that when reviewing next year's budget, the Board seriously consider adding a grant writer. 5 approve/0 oppose.

#### 3. Victualer's License to Bridgton Highlands Country Club located at 379 Highland Road

**Motion** was made by Select Board Member Tworog to approve the Victualer's License to Bridgton Highlands Country Club; second from Vice-Chair McHatton. 5 approve/0 oppose.

#### 4. Victualer's License to Ancora Italian Kitchen located at 18A Depot Street

**Motion** was made by Select Board Member Tworog to approve the Victualer's License to Ancora Italian Kitchen; second from Select Board Member Castleman-Ross. 5 approve/0 oppose.

#### 5. Amended Certification of Proposed Ordinances Entitled "Amendments to the Fire Protection and Life Safety Ordinance."

Deputy Town Manager Georgiann Fleck clarified that, due to a formatting error in the previous draft, this item is being put before the Board as a cleaner draft for voters. **Motion** was made by Select Board Member Tworog to approve the Amended Certification of Proposed Ordinances Entitled "Amendments to the Fire Protection and Life Safety Ordinance"; second from Select Board member Murphy. 5 approve/0 oppose.

#### 6. Road Name Change from Prairie Rose to Farmhouse Boulevard

**Motion** was made by Select Board Member Castleman-Ross to approve the road name change from Prairie Road to Farmhouse Boulevard; second from Select Board Member Murphy. 5 approve/0 oppose.

#### 7. Town of Bridgton Reserve Accounts Policy Revision

Deputy Town Manager Georgiann Fleck clarified that item 16 was added and that it is not listed on the first page and that it will be added to that first page. **Motion** was made by Select Board Member Tworog to approve the Town of Bridgton Reserve Accounts Policy Revision; second from Select Board Member Murphy. 5 approve/0 oppose.

#### 8. Certificate of Commitment of Sewer User Rates Commitment #273



**Motion** was made by Vice-Chair McHatton to approve the Certificate of Commitment of Sewer User Rates Commitment #273; second from Select Board Member Murphy. 5 approve/0 oppose.

c. Selectman's Concerns

**Select Board Member Murphy** is glad winter is almost over.

**Select Board Member Castleman-Ross** said she toured the Wastewater Treatment Facility, and it is looking great.

**Select Board Member Tworog** said a resident of Pond Road inquired if, while the sewer project is currently underway, public water could be provided to residents on Pond Road. Public Services Director David Madsen said that would fall under the Bridgton Water District but that it would not be possible due to timing and funding. Discussion ensued.

**Vice-Chair McHatton** had no concerns.

**Chair Lone** said the Public Services Department has their work cut out for them cleaning up debris from this past winter.

d. Town Manager's/ Report/Deputy Town Manager's Report

Deputy Town Manager Georgiann Fleck read the following report into the record:

**TOWN OF BRIDGTON  
DEPUTY TOWN MANAGER'S REPORT  
March 28, 2023**

**Town Clerks Office**

**Nomination papers** are available until the close of business on April 14, 2023, for the following offices (all three-year terms) - (2) Select Board Member/Assessor/Overseer of the Poor; (1) Planning Board Member; (1) Planning Board Alternate Member; (2) MSAD #61 Director; (1) Water District Trustee.

**Bridgton Recreation**

We are so excited to announce Kat Harju was nominated, selected and awarded The Maine Recreation & Park Association (MRPA) 2023 Volunteer of the Year!

The **Revenue and Expenditure Report** for the month of **February 28, 2023**, shows a benchmark of 66.7% with revenues at 42.9% and expenditures at 66.8%.

**Community Development**

On Thursday, March 30, 2023 – 4:30p.m. to 6:00p.m. Vision Bridgton will be serving Chili and Cornbread for the Kettle Dinner at the Bridgton Community Center.

**Public Services Department**

We are pleased to announce that Howard Truesdell, Water Reclamation Foreman, has passed his exam and is now a Certified Wastewater Operator. Congratulations to Howard!

**Fire Department**

Stephen P. Fay, Bridgton's first appointed full-time Fire Chief from December 2016 to May 2019 passed away yesterday. Our sincerest condolences to his family and his wife, Diane, who served as Health Officer for the Town from June 2018 to August 2019.

**Bridgton Police Department**

Officer Chaine and K9 Gibbs are in week number two of training and Gibbs is a STAR student.

**General Notes**

**Salmon Point Campground** leases have been distributed and the campground will reopen in May.

Beginning April 1<sup>st</sup> Selectboard Member, Paul Tworog, will be responsible for **warrant reviews** and Selectman signature. Also, just a reminder that warrants are to be reviewed in the office and should not be taken off-site.

**Code Enforcement Officer**

Congratulations to Lorelee Phillips, Assistant to the Code Enforcement Officer, for passing her Internal Plumbing class with an 81 making her an official LPI (Local Plumbing Inspector).

Please refer to our website [www.bridgtonmaine.org](http://www.bridgtonmaine.org) for more information and to subscribe to alerts.

Until next time....be safe and be well  
Respectfully submitted,  
Georgiann M. Fleck, Deputy Town Manager

11. Old Business

a. Wastewater Status Update

Deputy Town Manager Georgiann Fleck gave a brief update.

12. Treasurer's Warrants

**Motion** was made by Select Board Member Murphy to approve Treasurer's Warrants numbered 1090, 1091, 1092, 1093; second from Select Board Member Tworog. 5 approve/0 oppose.

13. Public Comments on Non-Agenda Items

Vice-Chair McHatton asked Public Services Director David Madsen how he feels the water levels on the Town's lakes will be this spring. Mr. Madsen responded that there should be no issues.

Chair Lone thanked the Fire Department for the wooden coat hangers.

14. Dates for the Next Board of Selectmen's Meetings

April 11, 2023 (Regular Meeting)

April 25, 2023 (Regular Meeting)

15. Adjourn

Chair Lone adjourned the meeting at 6:24 P.M.

Respectfully Submitted,

Jamie L. Ferguson  
Deputy Town Clerk



**Laurie Chadbourne**

---

**From:** Laurie Chadbourne  
**Sent:** Friday, March 17, 2023 3:31 PM  
**To:** ad@bridgton.com; news@bridgton.com  
**Subject:** 2 Public Hearing Notices

### **TOWN OF BRIDGTON NOTICE OF PUBLIC HEARING**

The Municipal Officers of the Town of Bridgton will hold a Public Hearing at 5:30 P.M. on Tuesday, April 11, 2023 to accept oral and written comments on a new liquor license application from Sundown Lounge located at 18B Depot Street.

### **TOWN OF BRIDGTON NOTICE OF PUBLIC HEARING**

The Municipal Officers of the Town of Bridgton will hold a Public Hearing at 5:30 P.M. on Tuesday, April 11, 2023 to accept oral and written comments on a new special amusement permit application from Sundown Lounge located at 18B Depot Street for live music from 5PM-11PM.

Please advertise in the Bridgton News on March 30, 2023.

**Kindly confirm receipt.**

Thank you,  
Laurie

Laurie L. Chadbourne  
Bridgton Town Clerk  
Registrar of Voters & General Assistance Administrator  
State of Maine – Dedimus Justice & Notary Public

Main 207.647.8786 Direct 207.803.9950

Town of Bridgton  
3 Chase Street, Suite 1  
Bridgton, ME 04009  
[www.bridgtonmaine.org](http://www.bridgtonmaine.org)

## SPECIAL AMUSEMENT PERMIT APPLICATION

As defined in Section 201 of the Town of Bridgton Special Amusement Ordinance, no Licensee for the sale of liquor to be consumed on his licensed premises shall permit, on his licensed premises, any music, except radio or other mechanical device, any dancing or entertainment of any sort unless the licensee shall have first obtained approval from the Board of Selectmen for a Special Amusement Permit.

The application for a Special Amusement Permit should be filed on this form with the Board of Selectmen or its' designated agent (Town Clerk). Payment of a \$25 fee is required at the time the application is filed. A copy of the Special Amusement Permit Ordinance is available upon request from the Bridgton Town Clerk.

The Board of Selectmen shall, prior to granting a permit, hold a public hearing within 30 days of the date you file your completed application at which time testimony will be received from you or your designated agent and/or any interested member of the public. Failure to attend the public hearing may result in a delay in issuing the permit.

Name of applicant: Mitchell Slattery  
Address of applicant: 12 Smith St. # 766 Harrison, ME 04040  
Telephone # of applicant: (971)-517-8300

Name of business: Sundown Lounge  
Address of business: 18 Depot St. Bridgton, ME 04009  
Telephone # of business: \_\_\_\_\_

Location of business (if different from address of business): \_\_\_\_\_

Is business a: ☒ corporation / ☐ partnership / ☐ proprietorship

Type of Entertainment Planned: live music

Hours of Entertainment Planned: 5-9 5-11

Has applicant ever had a license to conduct the business described herein denied or revoked or has the applicant or any partner or corporate officer ever been convicted of a felony? ☐ Yes / ☒ No If yes, please provide full details: \_\_\_\_\_

Current Liquor License #: \_\_\_\_\_ Expiration Date: \_\_\_\_\_ ☐ copy attached

Current Dance License #: \_\_\_\_\_ Expiration Date: \_\_\_\_\_ ☐ copy attached

Signature: [Signature] Date: 03/01/23

FOR OFFICE USE ONLY:

AMOUNT PAID \$55.00 (\$25.00 PERMIT+ \$30 ADVERTISING)

DATE SUBMITTED \_\_\_\_/\_\_\_\_/20\_\_\_\_ RECEIVED BY: \_\_\_\_\_

BOARD OF SELECTMEN

DATE OF APPROVAL \_\_\_\_/\_\_\_\_/20\_\_\_\_

TOWN CLERK'S OFFICE • 3 CHASE STREET, SUITE 1 • BRIDGTON, ME 04009 • (207) 647-8786

REVISED 07.2015



# TOWN OF BRIDGTON

# MEMO

**TO:** Select Board  
**FROM:** Laurie L. Chadbourne, Town Clerk  
**RE:** Sundown Lounge  
**DATE:** April 4, 2023

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## April 11, 2023 Select Board Meeting

### 9. 5:30 P.M. Public Hearings

a. New Liquor License Application from Sundown Lounge located at 18B Depot Street  
☒ CEO (to include any Planning Board requirements) ☒ Fire ☒ Police ☒ Town Clerk

b. Special Amusement Permit Application from Sundown Lounge located at 18B Depot Street  
☒ CEO / **Code Enforcement Officer approved Special Amusement Permit contingent upon Planning Board approval.**  
☒ Fire ☒ Police ☒ Town Clerk

### 10. Action Items Following Public Hearing

a. New Liquor License Application from Sundown Lounge located at 18B Depot Street  
☒ CEO (to include any Planning Board requirements) ☒ Fire ☒ Police ☒ Town Clerk

b. Special Amusement Permit Application from Sundown Lounge located at 18B Depot Street  
☒ CEO / **Code Enforcement Officer approved Special Amusement Permit contingent upon Planning Board approval.**  
☒ Fire ☒ Police ☒ Town Clerk

Complete applications are on file at the Town Clerk's Office and available for Select Board review.

## Laurie Chadbourne

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**From:** Robert "Bob" Peabody, Jr.  
**Sent:** Thursday, March 23, 2023 12:05 PM  
**To:** Carmen E. Lone; Carrye Castleman-Ross; Kenneth "Ken" Murphy; Paul Tworog; Robert McHatton Sr  
**Cc:** Georgiann M Fleck; Laurie Chadbourne  
**Subject:** FW: GPCOG General Assembly Delegates 2023

Folks-

Please see below.

Bob

Robert A. Peabody, Jr.  
Bridgton Town Manager  
3 Chase Street, Suite 1  
Bridgton, Maine 04009  
[rpeabody@bridgtonmaine.org](mailto:rpeabody@bridgtonmaine.org)  
207.647.8786 Office  
207.256.7211 Cell

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**From:** Dani Deason <DDeason@gpcog.org>  
**Sent:** Thursday, March 23, 2023 11:55 AM  
**To:** Robert "Bob" Peabody, Jr. <rpeabody@bridgtonmaine.org>  
**Subject:** GPCOG General Assembly Delegates 2023

Good afternoon Bob,

GPCOG's annual meeting and Summit are coming up on Thursday, May 25, 2023. We will be in person on the beautiful campus of St. Joseph's College in Standish. The lead-in to our annual Summit is the GPCOG General Assembly meeting. GPCOG's General Assembly is made of delegates from our members. The Town of Bridgton has two delegates, and last year, your delegates were:

Delegate: Carmen Lone, Chairman of Selectboard  
Delegate: Yourself  
Alternate: Glenn Zaidman.

May I ask that you send me your list of delegates and alternate for 2023? Because each community has its own schedule for making these appointments, you may already have taken care of this. If not, please plan to appoint your delegates and alternate as soon as possible and let us know when that will be done. I will then confirm the spelling of their name and title, and register them for the General Assembly.

Currently, Carmen Lone is a member of the GPCOG Executive Committee. If she wishes to continue in that role, she must be one of your general assembly delegates. The general assembly will elect the Executive Committee and officers from its membership on May 25, 2023.

Please do not hesitate to reach out if I can be of any service,  
Dani



**Dani Deason** (she/her/hers)  
Operations Support Coordinator  
Greater Portland Council of Governments

 [\(765\) 716-0752](tel:(765)716-0752)  
 [ddeason@gpcog.org](mailto:ddeason@gpcog.org)  
 [www.gpcog.org](http://www.gpcog.org)  
 970 Baxter Boulevard, Suite 201, Portland, ME 04103



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## Death Annual Report

### Report Parameters

Beginning Date 01-Jul-2021  
Ending Date 30-Jun-2022  
Office Town of Bridgton

Maine  
Department of Health and Human  
Services  
Office of Vital Records  
OFFICE: Town of Bridgton  
USER: Laurie.Chadbourne

Decedent Name	Age	Town of Death	Date of Death
Bagley,Audrey Celeste	83	Bridgton	10/08/2021
Bardsley,Thomas Michael	67	Bridgton	05/09/2022
Biggers,Lina Nicole	36	Bridgton	05/23/2022
Bright,James Lewis	74	Portland	04/20/2022
Brill,Scott E.	60	Portland	09/08/2021
Cadman,Wayne A. Sr.	72	Bridgton	08/23/2021
Cassidy,David W.	90	Bridgton	10/18/2021
Christensen-Towne,Kathleen J.	76	Lewiston	06/05/2022
Clark,Judith Ann	70	Bridgton	05/28/2022
Closson,Arthur D.	67	Bridgton	04/17/2022
Collins,Sandra J	86	Bridgton	10/30/2021
Coombs,Richard S	86	Bridgton	11/24/2021
Corriveau,Patricia	54	Auburn	07/02/2021
Cousert,Jusinta Lynn	50	Bridgton	12/08/2021
Cowley,George W. Jr.	65	Lewiston	01/22/2022
Darna,Edward Severn	86	Bridgton	06/21/2022
DeSimone,Joanne Mertie	85	Bridgton	05/31/2022
Diaz,James Joseph	82	Auburn	08/03/2021
DuPont,Randy Lee	65	Lewiston	08/25/2021
Durnakowski,Stanley E.	48	Bridgton	04/17/2022
Dwyer,Sally	73	Rumford	03/06/2022
Dyer,Arlene E.	82	Bridgton	05/14/2022
Dyer,Carolyn Louise	90	Bridgton	09/10/2021
Fadden,Edna Louise	93	Auburn	09/21/2021
Gallinari,Sabina M.	74	Lewiston	05/25/2022
Golden,Caroline Maude	87	Bridgton	08/09/2021
Grigsby,Hardin Bland	100	Bridgton	05/16/2022
Grover,David A.	59	Portland	01/23/2022
Guthrie,Robyn Elizabeth	62	Bridgton	04/16/2022
Hamilton,Mason Michael	21	Bridgton	02/15/2022
Harden,George Edward Jr.	77	Bridgton	01/15/2022
Hewson,Peter	63	Lewiston	04/09/2022
Himes,Susan McKinney	72	Lewiston	10/01/2021
Hinkley-Garland,Carolann	72	Lewiston	03/25/2022
Horton,Betty L.	78	Bridgton	10/02/2021
Horton,Walter A III	93	Bridgton	10/13/2021



Huntress,Glendon Dean Sr	86	Bridgton	02/11/2022
Huntress,Jacqueline Joanne	85	Paris	03/01/2022
Ineson,Ann Louise	84	Scarborough	07/08/2021
Jacobs,Llewellyn Francis	61	Bridgton	04/22/2022
Jenni,Hans Jacob	89	Bridgton	07/20/2021
Johnson,Cheryl Anne	57	Portland	02/23/2022
Kimball,George Laburton	97	Paris	04/20/2022
Kiper,Richard Eugene	88	Lewiston	04/06/2022
Knapczyk,Francis A.	70	Bridgton	12/25/2021
Knight,Ralph J. Jr	81	Bridgton	11/26/2021
Lyon,Peter B	96	Windham	11/22/2021
Macut,Michael John Jr.	41	Bridgton	06/16/2022
Mitchell,Gail Dianne	63	Portland	08/26/2021
Monroe,Ronald Irving	76	Fryeburg	02/17/2022
Morrill,Laura Jean	65	Bridgton	10/10/2021
Murphy,George F.	81	Paris	04/23/2022
Nichols,Nadine	57	Bridgton	11/29/2021
Ouellette,Nancy L.	69	Lewiston	05/22/2022
Parent,June H	85	Lewiston	08/07/2021
Poley,Robert James	58	Bridgton	11/18/2021
Pullis,David Leslie	61	Bridgton	10/07/2021
Reid,Raymond Todd II	60	Bridgton	05/03/2022
Richardson,Ellen	59	Lewiston	10/29/2021
Richardson,Scott H.	66	Bridgton	02/12/2022
Risch,Hans Peter	62	Bridgton	12/13/2021
Rivera,Isabel M.	78	Portland	12/07/2021
Rumph,Patricia M.	75	Bridgton	08/19/2021
Sandus,Jack Jr.	67	Lewiston	08/26/2021
Sargent,Tony Elton	61	Bridgton	12/09/2021
Shapiro,Philip	84	Bridgton	12/22/2021
Shea,Robert E.	82	Lewiston	10/15/2021
Shortsleeves,Robert Arthur	47	Bridgton	10/31/2021
Stickney,Guy O Jr.	74	Bridgton	05/13/2022
Sutherland,Donald B.	89	Paris	12/06/2021
Tarantino,Beverly June	86	Bridgton	11/23/2021
Thomas,David Robert Jr.	79	Lewiston	11/02/2021
Thompson,Manlea W. Sr.	80	Auburn	06/25/2022
Thompson,Wanda J	64	Lewiston	09/20/2021
Thorsen,Arlene R.	89	Bridgton	06/07/2022
Vivian,Norma M	94	Bridgton	09/20/2021
Vivian,Robert	94	Bridgton	07/24/2021
Watts,Frederick Gerald	94	Lewiston	05/10/2022
Weygandt,Daniel B.	80	Bridgton	02/22/2022



### Proclamation

**Proclaiming May 20, 2023, as Kids to Parks Day in the Town of Bridgton.**

WHEREAS, May 20, 2023, is the twelfth Kids to Parks Day organized and launched by the National Park Trust held annually on the third Saturday of May; and

**WHEREAS**, Kids to Parks Day empowers kids and encourages families to get outdoors and visit local parks, public lands, and waters; and

**WHEREAS**, we should encourage children to lead a more active lifestyle to combat issues of childhood obesity, diabetes, hypertension, and hypercholesterolemia; and

**WHEREAS**, Kids to Parks Day will broaden children's appreciation for nature and outdoors; and

**WHEREAS**, Kids to Parks Day will recognize the importance of recreating responsibly while enjoying the benefits of the outdoors; and

**NOW THEREFORE**, I, Chairman of the Bridgton Board of Selectmen, Carmen Lone do hereby proclaim May 20, 2023, as Kids to Parks Day.

Signed by the BRIDGTON BOARD OF SELECTMEN of Bridgton, ME on this date April 11<sup>th</sup>, 2023

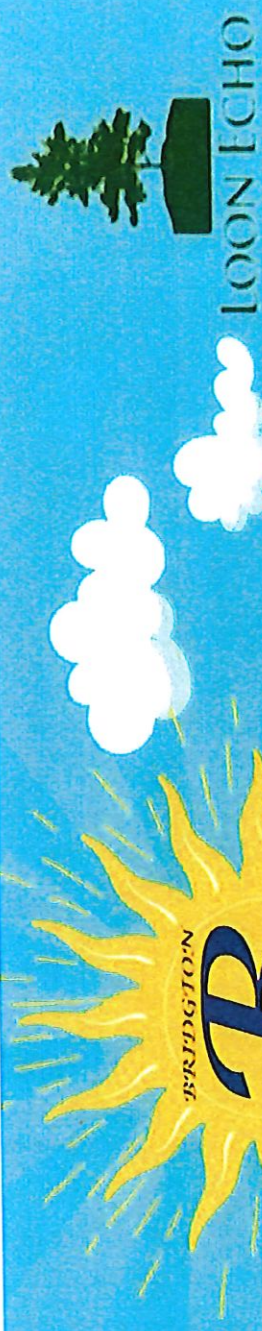
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Carmen Lone, Chair Bridgton Board of Selectmen





CELEBRATING **40 YEARS**



LOON ECHO

# YOU'RE INVITED TO KIDS TO PARKS DAY

2023 MARKS THE 13TH ANNIVERSARY OF KIDS TO PARKS DAY, AN ANNUAL DAY OF OUTDOOR EXPLORATION AT LOCAL, STATE, AND NATIONAL PARKS AND PUBLIC LANDS ACROSS THE COUNTRY. ORGANIZED BY NATIONAL PARK TRUST,

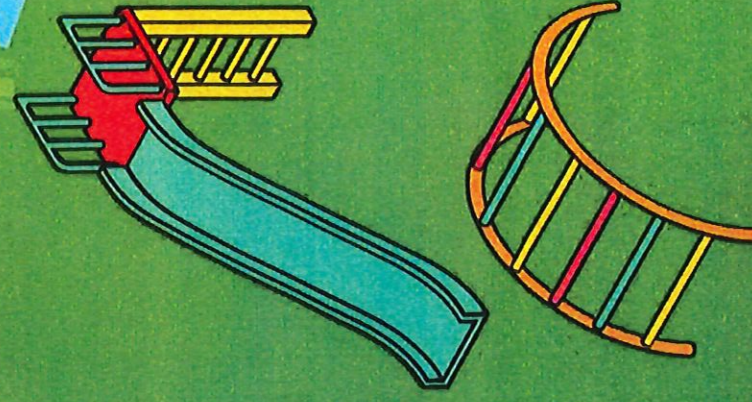
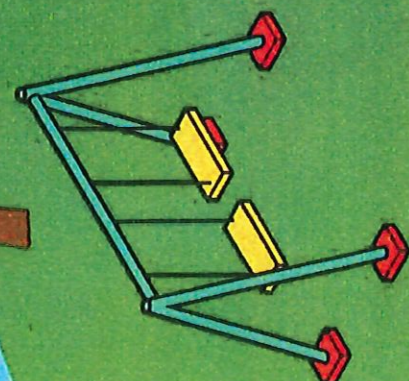
THE MISSION OF KIDS TO PARKS DAY IS TO FOSTER FUTURE OUTDOOR ENTHUSIASTS AND HELP WITH DEVELOPING THE NEXT GENERATION OF PARK STEWARDS BY ENGAGING KIDS IN MEMORABLE OUTDOOR EXPERIENCES. WHILE

DISCOVERING AND EXPLORING OUR PARKS, KIDS LEARN ABOUT PARK STEWARDSHIP, OUTDOOR RECREATION, STEM, AND THE HISTORY OF OUR COUNTRY AND ITS AMAZING NATIONAL TREASURES – BECAUSE KIDS NEED

PARKS AND PARKS NEED KIDS!

**MAY 20, 2023**

BRIDGTON, MAINE 04009





**WARRANT TO CALL  
MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 61  
BUDGET MEETING  
(20-A M.R.S. § 1485)**

TO: Angela Stover, a resident of Maine School Administrative District No. 61 (the "District") composed of the Towns of Bridgton, Casco and Naples, State of Maine.

In the name of the State of Maine, you are hereby required to notify the voters of each of the municipalities within the District, namely, the Towns of Bridgton, Casco, and Naples, that a District Budget Meeting will be held at Lake Region High School, 1879 Roosevelt Trail, Naples, Maine at 6:30 p.m. on May 9, 2023 for the purpose of determining the Budget Meeting Articles for the 2023-2024 fiscal year set forth below.

**ARTICLE 1A:** To elect a moderator to preside at the meeting.

**ARTICLES 1 THROUGH 11**  
**AUTHORIZE EXPENDITURES IN COST CENTER CATEGORIES**

- ARTICLE 1:** To see what sum the District will be authorized to expend for Regular Instruction.  
**School Board Recommends \$ 11,448,513**
- ARTICLE 2:** To see what sum the District will be authorized to expend for Special Education.  
**School Board Recommends \$ 6,345,377**
- ARTICLE 3:** To see what sum the District will be authorized to expend for Career and Technical Education.  
**School Board Recommends \$ 1,987,407**
- ARTICLE 4:** To see what sum the District will be authorized to expend for Other Instruction.  
**School Board Recommends \$ 821,354**
- ARTICLE 5:** To see what sum the District will be authorized to expend for Student and Staff Support.  
**School Board Recommends \$ 3,066,536**
- ARTICLE 6:** To see what sum the District will be authorized to expend for System Administration.  
**School Board Recommends \$ 1,087,563**
- ARTICLE 7:** To see what sum the District will be authorized to expend for School Administration.  
**School Board Recommends \$ 1,772,265**



- ARTICLE 8:** To see what sum the District will be authorized to expend for Transportation and Buses.  
**School Board Recommends \$ 1,971,482**
- ARTICLE 9:** To see what sum the District will be authorized to expend for Facilities Maintenance.  
**School Board Recommends \$ 3,863,992**
- ARTICLE 10:** To see what sum the District will be authorized to expend for Debt Service and Other Commitments.  
**School Board Recommends \$ 1,855,141**
- ARTICLE 11:** To see what sum the District will be authorized to expend for All Other Expenditures, including Community Use of Facilities.  
**School Board Recommends \$ 50,000.**

**ARTICLES 12 THROUGH 14**  
**RAISE FUNDS FOR THE PROPOSED SCHOOL BUDGET**

- ARTICLE 12:** To see what sum the District will appropriate for the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and to see what sum the District will raise and assess as each municipality's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688.  
**Recommended amounts set forth below:**

<b>Total Appropriated (by municipality):</b>		<b>Total Raised (and District assessments by municipality):</b>	
Town of Bridgton:	\$ 8,183,316	Town of Bridgton:	\$ 7,248,211
Town of Casco:	\$ 5,292,723	Town of Casco:	\$ 4,687,951
Town of Naples:	\$ 7,669,479	Town of Naples:	\$ 5,574,511
<b>Total Appropriated (sum of above)</b>	<b>\$21,145,518</b>	<b>Total Raised (sum of above)</b>	<b>\$17,510,673</b>

*Explanation: The District's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that the District must raise and assess in order to receive the full amount of state dollars.*

**ARTICLE 13:** To see what sum the District will raise and appropriate for the annual payments on debt service previously approved by the District voters for non-state-funded school construction projects or non-state-funded portions of school construction projects in addition to the funds appropriated as the local share of the District's contribution to the total cost of funding public education from kindergarten to grade 12.

**School Board Recommends \$ 1,855,141**

*Explanation: Non-state-funded debt service is the amount of money needed for the annual payments on the District's long-term debt for major capital school construction projects that are not approved for state subsidy. The bonding of this long-term debt was previously approved by the District voters.*

**ARTICLE 14: (Written ballot required.)** To see what sum the District will raise and appropriate in additional local funds (**Recommend \$5,301,397**) which exceeds the State's Essential Programs and Services funding model by \$ 5,301,397 as required to fund the budget recommended by the School Board.

**The School Board recommends \$5,301,397** for additional local funds and gives the following reasons for exceeding the State's Essential Programs and Services funding model by \$5,301,397:

1. \$731,870 is the Teacher Retirement piece at 4.47% that was previously paid by the State.
2. Co-curricular and Extra-curricular activities: The State has supported an average of 10% statewide; SAD 61 receives about 2.5%.
3. Additional staffing district wide: staffing above the EPS minimums in the following areas: teachers, clerical, educational technicians (permanent substitutes), guidance and administration and seven workshop days per teacher and four workshop days per educational technician are not covered under the EPS formula.
4. Substitute pay: The State allocates half a day per student. This does not cover long term absences due to lengthy medical leaves for long-term illnesses or for maternity leave where substitutes are paid at a higher rate.
5. Operations/maintenance of seven (7) District facilities.
6. Transportation: (includes special education transportation). This amount would encompass late buses, summer school, bus driver workshop days and our bus safety program.
7. Special Education: This additional amount is partly due to year old student information, extended school year opportunities, scheduling and reduced financial support at the Federal and State levels.
8. Technology: This includes the District initiative to provide laptops to every student grades six (6) through twelve (12), (of which grades seven (7), eight (8) and teachers grades seven (7) through twelve (12), are paid by the State); make laptops and iPad available at the K-5 grade level and to support technology integration into the core learning areas including, English, Math, Science and Social Studies.



*Explanation: The additional local funds are those locally raised funds over and above the District's local contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state funded debt service that will help achieve the District's budget for educational programs.*

## **ARTICLE 15 RAISES FUNDS FOR OTHER PROGRAMS SUPPORTED BY THE SCHOOL BUDGET**

**ARTICLE 15:** **(Written ballot required).** In addition to the amount in Article 14, to see what sum the District will raise and appropriate in additional local funds to keep District facilities open for community and other programs on Saturdays and school vacations **(Recommend \$50,000)** which exceeds the State's Essential Programs and Services funding model by \$ 50,000 as required to fund the budget recommended by the School Board.

**The School Board recommends \$50,000** for additional local funds and gives the following reasons for exceeding the State's Essential Programs and Services funding model by \$50,000: The cost to keep SAD 61 facilities open for community and other uses on Saturdays and school vacations is not included in the State's Essential Programs and Services funding model.

*Explanation: The additional local funds are those locally raised funds over and above the District's local contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state funded debt service that will help achieve the District's budget for educational programs.*

## **ARTICLE 16 SUMMARIZES THE PROPOSED SCHOOL BUDGET**

**ARTICLE 16:** To see what sum the District will authorize the School Board to expend for the fiscal year beginning July 1, 2023 and ending June 30, 2024 from the District's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools.  
**School Board Recommends \$ 34,269,630**

## **ARTICLE 17 AUTHORIZES THE ADULT EDUCATION PROGRAM AND RAISES THE LOCAL SHARE**

**ARTICLE 17:** Shall the District appropriate **\$579,414** for adult education and raise **\$284,868** as the local share, with authorization to expend any additional, incidental, or miscellaneous receipts in the interest and for the well-being of the adult education program?  
**School Board Recommends a "Yes" vote.**

**ARTICLE 18 RAISES FUNDS FOR BACK-UP GENERATORS TO ALLOW THE  
DISTRICT TO KEEP SCHOOL OPEN AND PROVIDE THE COMMUNITY WITH  
EMERGENCY WARMING CENTERS DURING POWER FAILURES**

**ARTICLE 18:** (Written Ballot Required). To see if the District will raise and appropriate \$620,000 for a back-up generator capital project reserve fund and authorize the School Board to expend that sum on a non-lapsing basis to install back-up generators at Lake Region High School and Stevens Brook Elementary School to allow the District to keep school open and provide emergency community warming centers during power failures.  
**School Board Recommends \$620,000.**

**Explanation:** This article will raise and appropriate additional local funds. These funds are in addition to other local funds raised in articles 12-15 and 17 for the purposes described in those articles. These funds exceed the State's Essential Programs and Services Allocation model. The School Board recommends \$620,000 because there is an emergency need for back-up generators to keep school open and to provide community warming centers during power failures.

If this article passes, the cost for these two buildings to each of the three towns will be:

Bridgton \$260,970  
Casco \$165,856  
Naples \$193,174

*Background on Generators: During power failures, backup generators provide power for schools, also allowing schools to potentially be used for community warming shelters. Currently, only Crooked River Elementary has a generator for back up in the event of such situations.*

**ARTICLE 19 AUTHORIZES EXPENDITURES OF  
GRANTS AND OTHER RECEIPTS**

**ARTICLE 19:** In addition to amounts approved in the preceding articles, shall the School Board be authorized to expend such other sums as may be received from federal or state grants or programs or other sources during the fiscal year for school purposes, provided that such grants, programs or other sources do not require the expenditure of other funds not previously appropriated?

**School Board Recommends a "Yes" vote.**



**ARTICLE 20 AUTHORIZES A TRANSFER TO THE CAPITAL RESERVE FUND**

**ARTICLE 20:** Shall the School Board be authorized to transfer **\$150,000** from available undesignated fund balances to the Capital Reserve Fund?  
**School Board Recommends a "Yes" vote.**

**ARTICLE 21 AUTHORIZES A TRANSFER TO THE FACILITIES MAINTENANCE RESERVE FUND**

**ARTICLE 21:** Shall the School Board be authorized to transfer **\$150,000** from available undesignated fund balances to the Facilities Maintenance Reserve Fund?  
**School Board Recommends a "Yes" vote.**

**ARTICLE 22 AUTHORIZES AN EXPENDITURE FROM THE TRANSPORTATION RESERVE FUND**

**ARTICLE 22:** Shall the School Board be authorized to expend **\$100,000** from the Transportation Reserve Fund to purchase a new bus and fuel?  
**School Board Recommends a "Yes" vote.**

**ARTICLE 23 AUTHORIZES A TRANSFER TO THE REGULAR INSTRUCTION RESERVE FUND**

**ARTICLE 23:** Shall the School Board be authorized to establish a Regular Instruction Reserve Fund and to transfer **\$250,000** from available undesignated fund balances to that reserve fund?  
**School Board Recommends a "Yes" vote.**

**ARTICLE 24 AUTHORIZES CONTINGENCY FUND TRANSFERS**

**ARTICLE 24:** Shall the School Board be authorized to transfer the District's unallocated balances in excess of 5% of the prior fiscal year's budget, as determined by audit, to the District's non-lapsing contingency fund for periods of financial emergency pursuant to section 1482-B(3) of Title 20-A; and shall the District delegate authority to the School Board to expend sums in the contingency fund when the School Board determines by public vote that an emergency need exists, and to transfer sums in the contingency fund to the District's general fund for use in school operating budgets approved by District voters?  
**School Board Recommends a "Yes" vote.**

Given under our hand this day, April 3, 2023 at Naples, Maine.

<u>Jaqui C. Porter</u>	_____
<u>Bob Chase</u>	_____
<u>Debra C. Alht</u>	_____
<u>Sharon Young</u>	_____
<u>St. B. D.</u>	_____
<u>Jennifer O'Connell</u>	_____
_____	_____

A majority of the School Board of Maine School Administrative District No. 61. A true copy of the Warrant, attest:

Angela Stover  
Angela Stover, Resident  
Maine School Administrative District No. 61



**WARRANT AND NOTICE OF ELECTION CALLING  
MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 61  
BUDGET VALIDATION REFERENDUM  
(20-A M.R.S § 1486)**

TO: Angela Stover, a resident of Maine School Administrative District No. 61 (the "District")  
composed of the Towns of Bridgton, Casco and Naples, State of Maine.

In the name of the State of Maine, you are hereby ordered to serve upon the municipal clerks of each of the municipalities within the District, namely the Towns of Bridgton, Casco and Naples, an attested copy of this warrant and notice of election. Service shall be in hand within three (3) days of the date of this warrant and notice of election. The municipal clerks of the above municipalities shall immediately notify the respective municipal officers. The municipal officers shall meet forthwith and countersign this warrant and notice of election. The municipal officers shall provide below for the respective municipal clerks to post or have posted this warrant and notice of election.

**TOWN OF BRIDGTON  
DISTRICT BUDGET VALIDATION REFERENDUM  
WARRANT AND NOTICE OF ELECTION**

Cumberland County, ss.

State of Maine

TO: Laurie Chadbourne, Municipal Clerk of Bridgton: You are hereby required in the name of the State of Maine to notify the voters of this municipality of the election described in this warrant and notice of election.

**TO THE VOTERS OF BRIDGTON:** You are hereby notified that a District budget validation referendum election will be held at the Bridgton Town Hall, 26 North High Street in the Town of Bridgton on Tuesday, May 23, 2023 for the purpose of determining the following articles:

Article 1A: To elect a moderator to preside at said meeting.

Article 1: Do you favor approving the Maine School Administrative District No. 61 budget for the upcoming school year that was adopted at the latest District budget meeting?

The voting on the forgoing except Article 1A shall be by secret ballot referendum. The polls must be opened immediately after election of the moderator at 8:00 a.m. and closed at 8:00 p.m.

The Registrar of Voters shall hold office hours while the polls are open to correct any error in or change a name or address on the voting list; to accept the registration of any person eligible to vote and to accept new enrollments.

A person who is not registered as a voter may not vote in any election.

Given under our hand this day, 7<sup>th</sup> day of April, 2023 at Naples, Maine

Debra C. Carter

Bill Chase

Debra C. Alht

Sharon Long

St. B. Long

Jennifer M. Contrace

A majority of the School Board of Maine School Administrative District No. 61

A true copy of the Warrant and Notice of Election, attest:

Angela Stover

Angela Stover  
Resident of Maine School Administrative District  
No. 61

Countersigned this \_\_\_\_\_ day of \_\_\_\_\_, 2023 at Bridgton, Maine

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

A majority of the municipal officers of Bridgton, Maine

A true copy of the Warrant and Notice of Election attest:

\_\_\_\_\_  
Laurie L. Chadbourne, Municipal Clerk  
Bridgton, Maine



**RETURN**

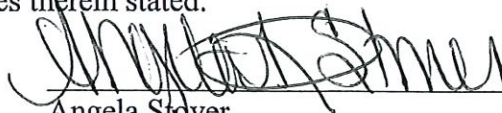
Cumberland County, ss.

State of Maine

TO: The School Board of Maine School Administrative District No. 61

April 4, 2023

Pursuant to the within warrant and notice of election, directed to me, I have served in hand upon the municipal clerk of Bridgton, an attested copy of this warrant and notice of election, directing the municipal officers of said municipality to call a Maine School Administrative District No. 61 budget validation referendum at said time and place for the purposes therein stated.



Angela Stover

Resident of Maine School Administrative District  
No. 61

**RETURN**

Cumberland County, ss.

State of Maine

TO: To the municipal officers of the Town of Bridgton

I certify that I have notified the voters of the Town of Bridgton of the time and the place of the Maine School Administrative District No. 61 budget validation referendum by posting an attested copy of the within warrant and notice of election as follows:

<u>DATE</u>	<u>TIME</u>	<u>LOCATION OF POSTING</u>
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>
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being public and conspicuous places in said municipality and being at least seven days next prior to election day.

Dated at Bridgton, Maine: \_\_\_\_\_, 2023

\_\_\_\_\_  
Laurie L. Chadbourne, Municipal Clerk  
Bridgton, Maine

# TOWN OF BRIDGTON

# MEMO

**TO:** Select Board  
**FROM:** Laurie L. Chadbourne, Town Clerk  
**RE:** Victualer's Licenses  
**DATE:** April 4, 2023

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## April 11, 2023 Select Board Meeting

### 11. New Business

#### b. Permits/Documents Requiring Board Approval

##### 3. Victualer's Licenses

##### a. Sundown Lounge located at 18B Depot Street (new)

☒ CEO (to include any Planning Board requirements) ☒ Fire ☒ Police ☒ Town Clerk

##### b. Wolfie's Links, LLC (food truck) located at Food City Parking Lot (new)

☒ CEO (to include any Planning Board requirements) ☒ Fire ☒ Police ☒ Town Clerk

##### c. Morning Glory Diner located at 78 Portland Road (renewal)

☒ CEO (to include any Planning Board requirements) ☒ Fire ☒ Police ☒ Town Clerk

##### d. Big Apple Bridgton #1107 located at 16 Portland Road (renewal )

☒ CEO (to include any Planning Board requirements) ☒ Fire ☒ Police ☒ Town Clerk

##### e. Big Apple Bridgton #1000 located at 93 Main Street (renewal)

☒ CEO (to include any Planning Board requirements) ☒ Fire ☒ Police ☒ Town Clerk

##### f. Heathrow Corp DBA Food City located at 295 Main Street (renewal)

☒ CEO (to include any Planning Board requirements) ☒ Fire ☒ Police ☒ Town Clerk

Complete applications are on file at the Town Clerk's Office and available for Select Board review.



# TOWN OF BRIDGTON

# MEMO

**TO:** Select Board  
**FROM:** Laurie L. Chadbourne, Town Clerk  
**RE:** Marijuana Establishment License  
**DATE:** April 4, 2023

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## April 11, 2023 Select Board Meeting

### 11. New Business

b. Permits/Documents Requiring Board Approval

4. Marijuana Establishment License

a. Marijuana Registered Dispensary and Medical Marijuana Caregiver Retail  
Store to Neptune's Native Grown located at 224 Portland Road (renewal)

☒ CEO (to include any Planning Board requirements) ☒ Fire ☒ Police ☒ Town Clerk

Complete applications are on file at the Town Clerk's Office and available for Select Board review.