

Select Board Meeting Minutes

June 13, 2023; 4:00 P.M.

Board Members Present: Carmen E. Lone, Chair; Robert J. McHatton, Sr., Vice-Chair; Paul A. Tworog; Kenneth J. Murphy; Carrye Castleman-Ross

Administration Present: Town Manager Robert A. Peabody, Jr; Executive Assistant Nikki Hodgkins; Deputy Town Manager Georgiann Fleck; Deputy Town Clerk Ashley S. Albrecht; Public Services Director David Madsen; Community Development Director Victoria Hill; Fire Chief Glen Garland

1. Call to Order

Chair Lone called the meeting to order at 4:00 P.M.

2. Pledge of Allegiance

The Board recited the "Pledge of Allegiance."

3. 4:00 P.M. - 5:00 P.M. Executive Session Per MRS Title 1, Section 405.6.A. for Personnel Matters

Motion was made by Select Board Member Tworog to enter Executive session Per MRS Title 1, Section 405.6.A. for Personnel Matters at 4:00 P.M, second from Vice-Chair McHatton. 5 approve/0 oppose

Motion was made by Select Board Member Tworog to leave executive session at 4:30 P.M., second from Select Board Member Murphy 5 approve/0 oppose

4. Action Items Following Executive Session (if applicable)

There were no action items following executive session.

Brought agenda item 9.b.3 forward.

9. New Business

b. Permits/Documents Requiring Board Approval

3. New Medical Marijuana Caregiver Retail Store License to Maine's Alternative Caring Located at 224 Portland Road

Ashby Greene was present to answer any questions. **Motion** was made by Select Board Member Tworog to approve the new Medical Marijuana Caregiver Retail Store License to Maine's Alternative Caring Located at 224 Portland Road, second from Vice-Chair McHatton. 5 approve/0 oppose

5. Approval of Minutes:

a. May 17, 2023

b. May 23, 2023

Motion was made by Select Board Member Tworog for approval of the May 17, 2023 and May 23, 2023 Select Board Meeting Minutes; second from Select Board Member Murphy. 5 approve/0 oppose

6. Public Comments on Non-Agenda Items

Community Development Director Victoria Hill provided a brief update on the Comprehensive Plan. She discussed a potential candidate for consultant, Barry Dunn. She will provide a more detailed timeline to the Board once it is developed.

7. Committee/Liaison Reports

a. Application from Gerard J. Walraven to join the Recycling Committee

Motion made by Vice-Chair McHatton to approve the Gerard Walraven's appointment to the Recycling Committee second from Select Board Member Murphy. 5 approve/0 oppose

Select Board Member Castleman-Ross requested an update from the Recycling Committee on Apparel Impact bins. Town Manager Peabody and Public Services Director David Madsen have inspected the Town for placement locations. Mr. Madsen discussed location options outside of the Transfer Station. Chair Lone asked if it would be possible to pass along some suggested private locations to the company to which he confirmed and said currently they would not fit into any of the municipal places we have. Vice-Chair McHatton would like to discuss this further. Chair Lone suggested this be discussed during the future Workshop that will be scheduled for the Transfer Station.

8. Correspondence, Presentations and Other Pertinent Information

a. Request from American Legion to Close a Section of Depot Street on August 19th from 8AM until 5PM (rain date August 20th)

Bill O'Neil, American Legion Adjutant, gave a brief description detailing purpose of closure. **Motion** was made by Vice-Chair McHatton to approve closing a section of Depot Street from the American Legion eastern property line to the western end of the bridge on Saturday, August 19th, from 8 A.M. to 5 P.M. for a flea market (rain date August 20th), second from Select Board Member Tworog. 5 approve/0 oppose

9. New Business

a. Awards and Other Administrative Recommendations

1. Dangerous Building Abatement Order Release: Benjamin J. Guiliani, Sr.

Motion made by Select Board Member Tworog to authorize the Town Manager to execute and record a release or acknowledgment of satisfaction of a Dangerous Building Abatement Order issued by this Board on June 27, 2017 to Benjamin Gulliani, Sr., concerning 218 Willis Park Road, and recorded in the Cumberland County Registry of Deeds at Book 34123, Page 292, in form as the Town Manager determines is necessary and appropriate, and any such prior action of the Town Manager is hereby ratified and confirmed, second from Select Board Member Murphy. 5 approve/0 oppose

2. Authorize Use and Withdrawal of Reserve Account Funds for the Light Pole Replacement Spare

Motion made by Select Board Member Tworog to approve a \$15,500 withdrawal from the Capital Maintenance Reserve Account to purchase a spare light pole, second from Select Board Member Castleman-Ross. 5 approve/0 oppose

3. Bureau of Motor Vehicles Proposed Lease

Deputy Town Manager provided a brief description of the proposed lease. Discussion ensued. **Motion** made to approve a lease between the Town of Bridgton and the State of Maine Department of Administrative and Financial Services on behalf of the Department of Secretary of State Bureau of Motor Vehicles by Selectboard Member Tworog, second from Selectboard Member Castleman-Ross.

3 approve/2 oppose (McHatton & Murphy opposed)

b. Permits/Documents Requiring Board Approval

1. Revised Personnel Policy

Motion made by Select Board Member Tworog to sign the revised Town of Bridgton Personnel Policy, second from Select Board Member Murphy. 4 approve/ 1 oppose (McHatton opposed)

2. Victualers' License Renewals

a. Tarry-A-While Located at 17 Tarry-A-While Road

b. Street Eats (Food Truck) Located at 146 Harrison Road

c. Maine Lobster Express Located at 7 Main Street

Motion made by Select Board Member Tworog to approve Victualers' License Renewals to Tarry-A-While, Street Eats (Food Truck), and Maine Lobster Express, second from Selectboard Member Murphy.

5 approve/0 oppose

3. New Medical Marijuana Caregiver Retail Store License to Maine's Alterative Caring Located at 224 Portland Road

This item was addressed earlier in the meeting.

4. Use of Town Owned Property Permit to Rose Meehan for Yoga Class at Highland Lake Beach (*to the right of the boat launch*) on Tuesdays and Thursdays in June, July, and August from 5:00 P.M. – 7:00 P.M.

Motion made by Select Board Member Castleman-Ross to approve the application/agreement submitted by Rose Meehan to hold yoga classes at Highland Lake Park during June, July, and August on Tuesday and Thursday from 5-7 P.M. The use of Town property is non-exclusive and proof of insurance naming the Town as co-insured shall be required, second from Select Board Member Tworog. 5 approve/ 0 oppose

5. Reconsideration of Transfer Station Hours

Motion made by Vice-Chair McHatton to reconsider the Transfer Station hours, second from Select Board Member Tworog. 5 approve/ 0 oppose. Public Services Director, David Madsen, answered questions from the Board. Vice-Chair McHatton suggested keeping the current schedule until Labor Day at which point, a workshop meeting should

be scheduled with Mr. Madsen, Forrest the Transfer Station Foreman, Town Manager Peabody, and the Select Board to establish best course of operation. Discussion ensued. **Motion** made to approve Option 2 effective July 1, 2023 by Select Board Murphy, second from Select Board Member Tworog. 3 approve/2 (McHatton & Castleman-Ross oppose)

A workshop was scheduled for Thursday October 5th at 5:00 P.M. to discuss Transfer Station facility condition & operation.

c. Select Board Comments

- **Select Board Member Murphy** thanked Nikki Hodgkins and those who contributed their work on the Annual Town Report.
- **Select Board Member Castleman-Ross** reminded viewers to vote today. She is honored to have served the Board.
- **Select Board Member Tworog** also reminded viewers to go vote.
- **Select Board Member Tworog** reported aesthetic issues at Highland Lake Park. Public Services Director David Madsen responded and confirmed the concerns will be addressed.
- **Vice-Chair McHatton** had no comments.
- **Chair Lone** also mentioned that polls are open until 8 PM.

d. Town Manager's Report/Deputy Town Manager's Report

Town Manager Peabody read the following report into the record:

General Information

LD 1706 has been enacted by the House and Senate and sent to the Governor's desk for signing. It extends the deadline for coming into compliance with P.L. 2021, Chapter 672 (aka LD 2003) until July 1, 2024, for Town Meeting towns such as Bridgton. The County Commissioners voted to award Bridgton \$450,000 from their Municipal Sewer and Water grant program. The program was competitive and required submitting a comprehensive application. Victoria Hill, Holly Heymann, Brent Bridges and David Madsen all deserve credit for a job well-done. These funds will be added to the Congressional Earmark of \$1.2 million the Town received for expanding the wastewater system.

The Town Office will be closed on June 19th for Juneteenth. It will also be closed from 11:30am to 1:00pm for the Annual Staff Barbecue on June 22nd.

Town Meeting will be held on Wednesday, June 14th beginning at 7:00pm at the Town Hall.

The Town is accepting applications for Deputy Community Development Director, fulltime Police Officers, and seasonal Park Rangers. Job descriptions and applications may be found the Town's website.

Town Clerk/Tax Collector's Office

Applications are being accepted for the Senior Property Tax Relief Program. Applications are available on the Town's website and at the counter. The deadline is August 1st.

Police Department

The Department will be conducting traffic enforcement details throughout the month funded by a Bureau of Highway Safety Grant. The Torch Run was a great success raising \$4,000 thus far for the Special Olympics. Cop on Top, another Special Olympics fundraiser will be held at Hayes Ace Hardware, 204 Portland Road, on Friday the 23rd and Saturday the 24th from 7am to 6pm and on Sunday the 25th from 8am to 3pm. PSAA Grace Gendron and the Chief are still in the process of preparing for accreditation. The goal is for the department to be accredited ready by the end of summer.

Recreation Department

The Ham Complex hosted fourteen games on Sunday with well over 500 attendees from 20 communities.

Summer staff starts next week for training and summer camp and swim lessons begin June 26th. Final call for summer sign ups!

July 3rd craft and vendor fair and fireworks at dusk!

Bridgton has been selected and is hosting the Maine State Babe Ruth 8u, 10u, 12u State Softball Championship Tournament July 14-16. 30 games, 18 teams in 3 days! We need volunteers for this to make it a great event for visitors. This will be the Ham complex's first time hosting a softball tournament and for many it will be the first-time visiting town.

10. Old Business (*Board of Selectmen Discussion Only*)

a. Wastewater Status Update

Town Manager Peabody provided a brief Wastewater Update.

11. Treasurer's Warrants

Motion made by Select Board Member Tworog to approve Treasurers warrants 1113 through 1120 all-inclusive; second from Vice-Chair McHatton. 5 approve/0 oppose

12. Public Comments on Non-Agenda Items

Vice-Chair McHatton commented that July 4th Parade theme is "Under the Big Top/Circus" for any questions call Bob McHatton at 647-4280.

13. Dates for the Next Board of Selectmen's Meetings

June 21, 2023 5PM Open Space Workshop

June 27, 2023 (Regular Meeting)

October 5, 2023 5PM Transfer Station Workshop

14. Adjourn

Motion was made by Vice-Chair McHatton to adjourn the meeting at 5:57 P.M.; second from Select Board Member Murphy. 5 approve/0 oppose

Respectfully Submitted,

Ashley S. Albrecht
Deputy Town Clerk