

Select Board Meeting Minutes

June 27, 2023; 5:00 P.M.

Select Board Members Present: Carmen E. Lone, Chair; Robert J. McHatton, Sr., Vice-Chair; Paul A. Tworog; Kenneth J. Murphy; Carrye Castleman-Ross

Department Heads Present: Town Manager Robert A. Peabody, Jr; Deputy Town Manager Georgiann Fleck; Town Clerk Laurie L. Chadbourne; Recreation Director Gary Colello; Community Development Director Victoria Hill; Public Services Director David Madsen.

1. Call to Order

Town Manager Peabody called the meeting to order at 5:00 P.M.

2. Pledge of Allegiance

The Board recited the “Pledge of Allegiance.”

3. Organizational Matters

a. Election of Chair and Vice-Chair

Motion was made by Member Castleman-Ross to nominate Carmen Lone as chair; second from Member McHatton. **Motion** was made by Member McHatton to close nominations; second from Member Murphy. 5 approve/0 oppose Vote on original motion (Member Lone as chair) 5 approve/0 oppose

Motion was made by Member Murphy to nominate Robert J. McHatton, Sr. as Vice-Chair; second from Member Castleman-Ross. **Motion** was made by Member McHatton to close nominations; second from Member Murphy. 5 approve/0 oppose Vote on original motion (Member McHatton as Vice-Chair) 5 approve/0 oppose

b. Meeting Schedule Dates and Times

Motion was made by Vice-Chair McHatton to continue to meet on the 2nd and 4th Tuesday of each month at 5:00 P.M.; second from Member Murphy. 5 approve/0 oppose

c. Schedule for Review of Treasurer’s Warrants

[July-September 2023; October-December 2023; January-March 2024; April -June 2024]

- Vice-Chair McHatton will review Treasurer’s Warrants from July through September 2023.
- Member Castleman-Ross will review Treasurer’s Warrants from October through September 2023.
- Member Murphy will review Treasurer’s Warrants from January through March 2024.
- Member Tworog will review Treasurer’s Warrants from April through June 2024.

d. Committee Liaisons

- Vice-Chair McHatton will continue to serve as liaison on the Community Development Advisory Committee.
- Member Tworog and Member Murphy will continue to serve as liaison on the Comprehensive Plan Update Task Force.
- Member Tworog will continue to serve as liaison on the Pondicherry Park Committee.
- Member Castleman-Ross will continue to serve as liaison on the Recycling Committee.
- Vice-Chair McHatton will continue to serve as liaison on the Investment Committee.
- Chair Lone will continue to serve as liaison on the Ordinance Review Committee.
- Chair Lone will serve on the Fryeburg Airport Authority.
- Member Tworog will continue to serve on the Cumberland County Finance Committee.
- Member Castleman-Ross will serve on the Eco Maine Board of Directors.
- Chair Lone will continue to serve on the Greater Portland Council of Governments.

4. Approval of Minutes: June 13, 2023

Motion was made by Member Murphy to approve the June 13, 2023 Select Board Meeting Minutes; second from Member Castleman-Ross. 5 approve/0 oppose

5. Public Comments on Non-Agenda Items

Justin O'Connor, owner of Queen's Head, requested amendment to the time range on his special amusement permit to begin earlier and end earlier. **Motion** was made by Vice-Chair McHatton to amend the hours of special amusement for Queen's Head to 6:00 P.M. until 11:00 P.M.; second from Member Tworog. 5 approve/0 oppose

Planning Board Chair Deb Brusini requested that the Select Board appoint Ken Gibbs to fill the alternate position on the Planning Board. **Motion** was made by Member Tworog to add this to the agenda for consideration; second from Member Murphy. 5 approve/0 oppose **Motion** was made by Vice-Chair McHatton to appoint Ken Gibbs as an Alternate Planning Board Member; second from Member Murphy. 5 approve/0 oppose

Deb Brusini requested that the area on Route 302 near the monument be re-striped as well as the area where Route 93 breaks off Route 302 to which Public Services Director Madsen will put arrows by monument and contact MDOT to request road striping.

Member Tworog reported that the crosswalk on Route 117 is half black to which Public Services Director Madsen responded that completion is weather dependent.

6. Committee/Liaison Reports

On behalf of the Community Development Advisory Committee, Vice-Chair McHatton commended the Arts & Culture Subcommittee for doing a great job on the mural at Food City. CDAC/Arts & Culture Subcommittee Member Greg Buller requested that the Board support his donation of funding to the Arts & Culture Subcommittee to the offset the cost of printing. **Motion** was made by Member Tworog to accept donations from Greg Bullard to be used by the Arts & Culture Subcommittee; second from Chair Lone. 5 approve/0 oppose

7. Correspondence, Presentations and Other Pertinent Information

There were no correspondence, presentations, and other pertinent information.

8. Public Hearing at 5:30 P.M.

a. To Accept Oral and Written Comments on a Special Amusement Permit Application from ITN Mountain Range LLC (146 Harrison Road) for Acoustic Music

Chair Lone opened the public hearing at 5:30 P.M. to accept oral and written comments on a Special Amusement Permit application from ITN Mountain Range LLC located at 146 Harrison Road for acoustic music. Owner Ingrid Viventi stated that her intention was to have live music on the deck before the fireworks on July 3rd and would like to keep the options open for other events. There were no public comments and Chair Lone closed the hearing at 5:31 P.M.

9. Action Items Following Public Hearing

a. Special Amusement Permit Application from ITN Mountain Range LLC (146 Harrison Road)

Motion was made by Member Tworog to approve a Special Amusement Permit to ITN Mountain Range LLC; second from Member Murphy. 5 approve/0 oppose

10. New Business

a. Awards and Other Administrative Recommendations

1. Carry Forward Requests FY 2023/24

Town Manager Peabody provided a brief explanation of the carry forward requests and responded to several questions asked by Board Members. **Motion** was made by Vice-Chair McHatton to approve the 2023-24 Carry Forward requests as submitted; second from Member Murphy. 5 approve/0 oppose

2. Discharge of Judgement Lien, Donald and Lizzie Harrington Property

Motion was made by Member Tworog to release the lien against the Donald and Lizzie Harrington property situated at 245 Pond Road; second from Member Murphy. 5 approve/0 oppose **Motion** was made by Member Tworog to authorize and direct the Town Attorney to record the discharge releasing the lien on the Town's behalf; second from Member Murphy. 5 approve/0 oppose

b. Permits/Documents Requiring Board Approval

1. New Victualer's License to Smokin J's Wicked BBQ, LLC (Food Truck)

(Approved by CEO for Food Truck Park on Portland Road)

Motion was made by Member Tworog to approve a Victualer's License to Smokin' J's Wicked BBQ, LLC; second from Member Murphy. 5 approve/0 oppose

2. New Victualer's License to Beacon Bar & Bistro (Food Truck)

(July 3rd as Approved by Event Coordinators at Skillins Circle)

Motion was made by Vice-Chair McHatton to approve a Victualer's License to Beacon Bar & Bistro; second from Member Castleman-Ross. 5 approve/0 oppose

3. Certificate of Commitment of Sewer User Rates Commitment #276

Motion was made by Vice-Chair McHatton for approval of the Certificate of Sewer User Rates Commitment #276 comprising of three pages totaling \$16,136.74 to the Treasurer for collection; second from Member Murphy. 5 approve/0 oppose

c. Select Board Comments

- Vice-Chair McHatton clarified that the fireworks are scheduled for July 3rd and the parade is scheduled for July 4th.
- Vice-Chair McHatton asked why employees at the Transfer Station are not helping citizens and seniors with their trash disposal. Public Services Director responded that during the workers compensation reviews and inspections, it was advised that staff not assist due to potential injury and liability for unintentional disposal of personal items.
- Vice-Chair McHatton suggested that the new Transfer Station hours begin after the 4th of July holiday weekend by postponing the new schedule for one week. He added that this is the biggest summer holiday and being open on Sunday would greatly benefit the tourists.
- Member Tworog provided an example of small items being shipped in large boxes and reiterated the importance of recycling.
- Member Castleman-Ross wished everyone a safe and happy Fourth of July.
- Member Murphy thanked Robert McHatton for his 50 years as chairman of the Fourth of July parade. Mr. McHatton received a round of applause.
- Chair Lone had no comments.

d. Town Manager's Report/Deputy Town Manager's Report

Deputy Town Manager Fleck read the following report into the record:

General

Douglas A. Taft Sr. passed away on June 18th. Doug was a Police Officer and Sergeant at the Bridgton Police Department for 30 years and then a Select Board member for 5 years. Visitation will be held Sunday July 9th 6-8:00PM at Chandler Funeral Home, 8 Elm Street, Bridgton; memorial service with public Masonic service will be held at the Oriental Lodge on Harrison Road in Bridgton on Tuesday, July 11th at 6:00PM; interment to follow at North Bridgton Cemetery. Our sincere Condolences go out to the family.

Beginning Saturday, July 1, 2023, Town Office hours will be Monday-Thursday 7:30AM to 5:00PM CLOSED on Fridays. On line services are available for various services, just follow the QR Codes or visit us on line at bridgtonmaine.org

Beginning Saturday, July 1, 2023, Transfer Station hours will be Tuesday, Thursday, Friday and Saturday 7:00AM to 5:00PM CLOSED Sunday, Monday and Wednesday. Bridgton residents can purchase an annual transfer station sticker at the Town Office or Transfer Station for \$10.00 per household which are valid for one year beginning July 1.

Bridgton Recreation

Summer Rec and Swim Lessons began on Monday the 26th with 250 sign-ups for swim lessons and 179 participants in summer camp over 8 weeks. July 3rd fireworks at dusk and craft and vendor fair from 8-3 outside of the school. July 4th Parade begins at noon. Mets vs. Red Sox Adult Trip July 23rd. ESPN Sunday night baseball game \$100 per ticket. Only a few tickets left so sign up now.

Bridgton has received the privilege of being awarded the bid to host the 2023 Babe Ruth State Softball Tournament. There will be a total of 19 teams in Bridgton the weekend of July 14-16 with 32 games. The games will take place at the Ham Complex and Harmon Field beginning at 4PM on Friday going non-stop until Sunday around 7:30PM. A gate fee for entry Friday and Saturday with a weekend band costing \$7 for anyone 15 and older. It is estimated around 2,000 people will attend at least one, if not more, of the games within the 3-day period. A snack shack will be open at both Harmon Field and Ham Complex. HELP is needed for this event for snack shack, scorekeepers, umpires, field prep crew, ticket booth, appeals committee and clean-up crew when the trash gets full.

Bridgton Police Department

Bridgton PD is currently hiring Patrol Officers and Park Rangers, please call or stop in if interested. COP on TOP was a huge success raising \$6,497 with all the money raised going toward the year-round operating costs of Special Olympics. Wednesday will be Sgt. Reese's last day. After 15 years of service to the town of Bridgton, he has decided to retire and move on to other ventures. We wish him all the best. We would like to welcome aboard Officer Jacob Hammond. He has begun his 9-12 weeks of field training after which he will be assigned a patrol shift as he awaits the next opening at the Police Academy.

The Revenue and Expenditure Report for the month of May 31, 2023, shows a benchmark of 92.0% with revenues at 60.6% and expenditures at 87.3%.

Please refer to our website www.bridgtonmaine.org for more information on these events and more and to subscribe for alerts.

11. Old Business

a. Wastewater Status Update

Town Manager Peabody provided a brief update on construction and wastewater. He also thanked Director Madsen and the Public Services Department for all their assistance in preparing for the Four on the Fourth Road Race.

12. Treasurer's Warrants

Motion was made by Member Tworog for approval of Treasurer's Warrants numbered 1121, 1122, and 1123; second from Member Murphy. 5 approve/0 oppose

13. Public Comments on Non-Agenda Items

There were no public comments on non-agenda items.

14. Dates for the Next Board of Selectmen's Meetings

- July 11, 2023 (Member Castleman-Ross will be absent from this meeting.)
- July 25, 2023
- October 5, 2023 at 5PM (Transfer Station Workshop)

15. Adjourn

Motion was made by Vice-Chair McHatton to adjourn the meeting at 6:16 P.M.; second from Member Castleman-Ross. 5 approve/0 oppose

Respectfully submitted,

Laurie L. Chadbourne
Town Clerk