

Select Board Meeting Minutes July 11, 2023; 4:30 P.M.

Board Members Present: Carmen E. Lone, Chair; Robert J. McHatton, Sr., Vice-Chair; Paul A. Tworog; Kenneth J. Murphy

Board Member(s) Absent: Carrye Castleman-Ross

Department Heads Present: Town Manager Robert A. Peabody, Jr; Deputy Town Manager Georgiann Fleck; Town Clerk Laurie L. Chadbourne; Police Chief Phil Jones; Public Services Director David Madsen; Recreation Director Gary Colello; Community Development Director Victoria Hill.

1. Call to Order

Chair Lone called the meeting to order at 4:30 P.M.

2. Pledge of Allegiance

The Board recited the "Pledge of Allegiance."

3. 4:30P.M. Executive Session per MRS Title 1, Section 405.6.E. for Discussion of Legal Matters

Motion was made by Chair Lone to enter executive session at 4:30 P.M. per MRS Title 1, Section 405.6.E for discussion of legal matters; second from Vice-Chair McHatton. 4 approve/0 oppose **Motion** was made by Member Murphy to exit executive session at 4:58 P.M.; second from Vice-Chair McHatton. 4 approve/0 oppose

4. Action Items Following Executive Session

There were no action items following executive session.

Moment of Silence

Chair Lone called for a moment of silence to recognize the passing of Doug Taft who was a long-time Bridgton Police Officer and former Select Board Member.

5. Approval of Minutes: June 27, 2023

Motion was made by Vice-Chair McHatton to approve the June 27, 2023 minutes; second from Member Murphy. 4 approve/0 oppose

6. Public Comments on Non-Agenda Items

There were no comments on non-agenda items.

7. Committee/Liaison Reports

There were no Committee/Liaison Reports.

8. Correspondence, Presentations and Other Pertinent Information

a. Lakes Region Recovery Center Request for Use of Town Owned Property for the "Recovery Remembrance Rally" on Saturday, September 9th

President of Lakes Region Recovery Center Catherine Bell requested use of the parking lot adjacent to Music on Main for their third annual "Remembrance Walk." Tables will be set up to include facepainting, balloon animals, tie dying tables and reiki. There will also be a bounce house, DJ, and food vendors. Ms. Bell added that this will be a fun chemical free family event and the group will clean up after the event. **Motion** was made by Vice-Chair McHatton to approve use of part of the parking lot on Saturday, September 9th providing that proof of insurance is provided; second from Member Tworog. 4 approve/0 oppose

9. New Business

a. Awards and Other Administrative Recommendations

1. Community Development Advisory Committee

a. Resignation from Angie Cook

Motion was made by Vice-Chair McHatton to accept, with regret, the resignation of Angie Cook from the Community Development Advisory Committee; second from Member Tworog. 4 approve/0 oppose

b. Application for Membership from Mary Tworog

Motion was made by Vice-Chair McHatton to appoint Mary Tworog to the Community Development Advisory Committee; second from Member Murphy. 3 approve/0 oppose/1 abstention (Member Tworog abstained)

c. Application for Membership from James Kidder

Motion was made by Vice-Chair McHatton to appoint James Kidder to the Community Development Advisory Committee; second from Member Tworog. 4 approve/0 oppose

b. Permits/Documents Requiring Board Approval

1. 2023 Municipal Tax Rate Calculation

Assessors Agent Denis Berube reviewed the proposed municipal tax rate calculation forms and responded to several questions asked by Board Members. **Motion** was made by Member Tworog to sign, as Bridgton Board of Assessors, the Assessors' Certification of Assessment, Municipal Tax Assessment Warrant and Certificate of Commitment with a tax rate of .01720; second from Vice-Chair McHatton. 4 approve/0 oppose

2. Wastewater Budget and Rate Approval

Public Services Director David Madsen presented the proposed budget and responded to several questions asked by the Board. **Motion** was made by Vice-Chair McHatton to approve the 2023-24 Water Reclamation Budget and Rate as presented; second from Member Murphy. 4 approve/0 oppose

3. Business Licenses

a. Renewal Victualer License to Macks Place, Inc. (Pizza Truck)

Motion was made by Vice-Chair McHatton to approve the Victualer's License Renewal to Macks Place, Inc.; second from Chair Lone. 4 approve/0 oppose

b. New Victualer License to Lakeside Pines Campground at 54 Lakeside Pines Road

Motion was made by Vice-Chair McHatton to approve the Victualer's License Renewal to Lakeside Pines Campground; second from Member Tworog. 4 approve/0 oppose

c. Renewal Adult Use Marijuana Store to Canuvo at 152 Portland Road

Motion was made by Vice-Chair McHatton to approve the Adult Use Marijuana Store to Canuvo; second from Member Tworog. 4 approve/0 oppose

d. Renewal Adult Use Marijuana Cultivation Facility to Canuvo at 152 Portland Road

Motion was made by Vice-Chair McHatton to approve the Adult Use Marijuana Cultivation Facility to Canuvo; second from Member Tworog. 4 approve/0 oppose

e. Renewal Medical Marijuana Registered Dispensary to Canuvo at 152 Portland Road

Motion was made by Vice-Chair McHatton to approve the Medical Marijuana Registered Dispensary to Canuvo; second from Member Tworog. 4 approve/0 oppose

4. Vote to Authorize Lease Purchase of 2023 John Deere 75G Excavator and Related Accessories in Principal Amount of up to \$155,000.00

Motion was made by Vice-Chair McHatton to authorize the lease purchase of a 2023 John Deere 75G Excavator and related accessories in principal amount of up to \$155,000.00; second from Member Murphy (attested copy of this vote attached). 4 approve/0 oppose

5. Increase Recreation Department Reserve Account

Motion was made by Vice-Chair McHatton to approve the revisions to the Recreation Department Reserve; second from Member Murphy. 4 approve/0 oppose

c. Select Board Comments

- Member Murphy praised Music on Main for contributing to the positive direction of growth in Bridgton. He added that we live in paradise and encouraged all to take care of their properties.
- Member Tworog asked when the air conditioners will be installed at the Town Hall to which Public Services Director Madsen responded that he is in the process of working with the contractor.
- Vice-Chair McHatton requested that the Police Department check in on the boat inspectors when patrolling the highland lake area as there has been some non-abusive harassment.
- Vice-Chair McHatton reported that the July 4th holiday was successful without too much rain. Recreation Director Gary Colello added that the usual vendors were on site and there was a good crowd for the Town Band. He also offered laser tag. There was plenty of tradition and a good time was had by all. Vice-Chair McHatton added that it was nice to see the numerous pictures being taken around the new mural during the Four on the Fourth.
- Vice-Chair McHatton asked Public Services Director Madsen why we are charging for transfer station stickers but not checking for stickers upon entry to which Public Services Director Madsen responded that stickers are being spot checked.
- Chair Lone gave kudos to all involved with the July 4th events.
- Chair Lone congratulated Darcy Pomerleau for having completed one full year as Executive Director of the Community Center.
- Vice-Chair McHatton asked if the Transfer Station was busy on the Thursday following the Fourth of July to which Director Madsen responded, "yes."
- Member Murphy asked how many years Robert McHatton has coordinated the fourth of July parade to which he responded that he completed his 25th year and Cliff Tuchon will be taking it over next year.

d. Town Manager's Report/Deputy Town Manager's Report

Town Manger Peabody read the following report into the record:

"General Information

The Town is accepting applications for Deputy Community Development Director, full-time Police Officers, and seasonal Park Rangers. Job descriptions and applications may be found the Town's website.

A Babysitter Certification course is being offered Saturday, July 15, from 9:00am to 1:00pm in the Selectboard Meeting Room. There is no cost to attend. Please call 647-8786 to register. Space is limited!

Town Clerk/Tax Collector's Office

Applications are being accepted for the Senior Property Tax Relief Program. Applications are available on the Town's website and at the counter. The deadline is August 1st.

Police Department

PSAA Grace Gendron and the Chief are still in the process of preparing for accreditation. The goal is for the department to be accredited ready by the end of summer."

Recreation Department

Bridgton has been selected and is hosting the Maine State Babe Ruth 8u, 10u, 12u State Softball Championship Tournament July 14-16. 30 games, 18 teams in 3 days! We need volunteers for this to make it a great event for visitors. This will be the Ham complex's first time hosting a softball tournament and for many it will be the first-time visiting town."

10. Old Business

a. Wastewater Status Update

Town Manager Peabody provided a brief wastewater status update.

Member Murphy reported that the Fryeburg Fair is scheduled for October 1st through October 8th.

11. Treasurer's Warrants

Motion was made by Vice-Chair McHatton to approve Treasurer's Warrants numbered 1126, 1127, 1128, 1129, 1130, 1131, 1132, 1, 2, 3, and 200; second from Member Tworog. 4 approve/0 oppose

12. Public Comments on Non-Agenda Items

Mooring Concerns

Brook Sulloway requested that the Board establish a policy or ordinance to address houseboats on the water and long term tie up concerns to which Town Manager Peabody responded that these could be regulated through the establishment of a mooring ordinance. It was noted that the Town did present a mooring ordinance to the voters several years ago and it was voted down. Town Manager Peabody and the Police Chief both spoke with the owner of the houseboat to remind them that use of the dock is temporary and intends to put up signage on the dock.

Boat Facilities Fund Grant Application

Public Services Director Madsen requested permission to make application for financial assistance under the provisions of the Boating Facility Fund for the renovation of the Moose Pond Boat Launch and for the renovation of the Highland Lake Beach Parking Lots and Boat Launch. Member Tworog does not support issues being brought up for a vote that are not on the agenda for review in advance to which Vice-Chair McHatton noted that those boat launches need repair and delaying is not in the best interest of the Town as the deadline for filing application is July 19th. Discussion ensued. **Motion** was made by Vice-Chair McHatton to authorize the Town of Bridgton to make application for financial assistance under the provisions of the Boating Facility Fund for the renovation of the Moose Pond Boat Launch and of the Highland Lake Beach Parking Lots and Boat Launch Lot, further that the Select Board is familiar with the terms and conditions of the Boating Facility Fund Project Agreement, and hereby authorizes Town Manager Robert A. Peabody, Jr. to enter into said agreement between the Town of Bridgton and the State of Maine upon state approval and subject to final approval by the Select Board on the above identified project, further that the Town of Bridgton Public Works Department has been legally constituted and is responsible for the continued operation and maintenance of this completed project in accordance with the terms and conditions of the Boating Facility Fund Project Agreement; second from Member Murphy. 3 approve/1 oppose (Member Tworog was opposed)

13. Dates for the Next Board of Selectmen's Meetings

July 25, 2023, August 8, 2023, August 22, 2023, October 5, 2023 at 5PM (Transfer Station Workshop)

14. Adjourn

Motion was made by Vice-Chair McHatton to adjourn the meeting at 6:54 P.M.; second from Member Murphy. 4 approve/0 oppose

Respectfully submitted,

Laurie L. Chadbourne
Town Clerk